

HOME MARKETING.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on pages 17 and 18.

375. Number of method demonstrations given..... 375

376. List below the cooperative-marketing associations organized during this year upon suggestion and counsel of the Extension Service. 376

(a) Name of association or group.	(b) Number of members.	Products sold.		Supplies purchased.	
		(c) Value.	(d) Profit.	(e) Value.	(f) Savings.
Curb or bazaar markets.....		\$.....	\$.....	\$.....	\$.....
Egg circles.....					
TOTAL.....					

377. List below this year's results in connection with the cooperative-marketing associations in the county previously organized and with which the Extension Service counseled or advised. 377

(a) Name of association or group.	(b) Number of members.	Products sold.		Supplies purchased.	
		(c) Value.	(d) Profit.	(e) Value.	(f) Savings.
Curb or bazaar markets.....		\$.....	\$.....	\$.....	\$.....
Egg circles.....					
TOTAL.....					

378. Number of homes standardizing and grading products for markets: 378

(a) Poultry and poultry products..... (d) Fruits and vegetables.....
 (b) Canned goods..... (e).....
 (c) Dairy products..... (f).....

379. Total number of different homes adopting improved marketing practices (include entries for questions 376 (b) and 377 (b) less duplications plus other homes not in cooperative associations)..... 379

[Use space below to list the principal products handled in cooperative marketing associations reported above.]

HOME DAIRY.

Report only this year's extension activities and results that are supported by records.
Do not list information which has been previously reported on pages 14 and 15.

362. Number of project clubs or groups ¹	(a) Women.....	362
	(b) Juniors.....	
363. Number of members enrolled in home-dairy work	(a) Women.....	363
	(b) Girls.....	
	(c) Boys.....	
364. Number of members completing	(a) Women.....	364
	(b) Girls.....	
	(c) Boys.....	
365. Number of method demonstrations given.....		365
366. Number of result demonstrations started or under way	(a) Women.....	366
	(b) Girls.....	
	(c) Boys.....	
367. Number of result demonstrations completed or carried through the year	(a) Women.....	367
	(b) Girls.....	
	(c) Boys.....	
368. Number of cows or calves in result demonstrations raised or managed by.....	(a) Women.....	368
	(b) Girls.....	
	(c) Boys.....	
369. Number of homes feeding better dairy rations for the first time.....		369
370. Number of homes adopting better practices in the sanitary production and care of milk this year.....		370
371. Number of homes adopting better practices in butter or cheese making this year.....		371
372. Number of pounds of butter made		372
373. Number of pounds of cheese made		373
374. Total number of different homes adopting improved practices relative to the home-dairy work reported on this page.....		374

[Use space below to list other important data relative to home dairying.]

¹ States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME POULTRY.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on pages 14 and 15.

343. Number of project clubs or groups ¹	(a) Women.....	} 343
	(b) Juniors.....	
344. Number of members enrolled in home poultry.....	(a) Women.....	} 344
	(b) Girls.....	
	(c) Boys.....	
345. Number of members completing.....	(a) Women.....	} 345
	(b) Girls.....	
	(c) Boys.....	
346. Number of method demonstrations given.....		346
347. Number of result demonstrations started or under way.....	(a) Women.....	} 347
	(b) Girls.....	
	(c) Boys.....	
348. Number of result demonstrations completed or carried through the year.....	(a) Women.....	} 348
	(b) Girls.....	
	(c) Boys.....	
349. Number of birds in result demonstrations raised or managed by.....	(a) Women.....	} 349
	(b) Girls.....	
	(c) Boys.....	
350. Total profit on result demonstrations conducted by.....	(a) Women.....	} 350
	(b) Girls.....	
	(c) Boys.....	
351. Number of individuals culling flocks for the first time.....	(a) Women.....	} 351
	(b) Girls.....	
	(c) Boys.....	
352. Number of homes culling flocks for the first time.....		352
353. Number of birds in these flocks.....		353
354. Number of birds discarded.....		354
355. Number of homes feeding better-balanced poultry rations for the first time.....		355
356. Number of individuals assisted in obtaining standard-bred eggs for hatching this year.....	(a) Women.....	} 356
	(b) Girls.....	
	(c) Boys.....	
357. Number of homes assisted in obtaining standard-bred cockerels this year.....		357
358. Number of individuals adopting improved practices in early hatching and chick rearing this year.....	(a) Women.....	} 358
	(b) Girls.....	
	(c) Boys.....	
359. Number of homes directly assisted in increasing the family income this year through poultry.....		359
360. Number of homes controlling poultry insects for the first time.....		360
361. Total number of different homes adopting improved practices relative to the home-poultry work reported on this page.....		361

[Use space below to include other important data relating to home poultry.]

¹ States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME GARDENS.

Report only this year's extension activities and results that are supported by records.
Do not list information which has been previously reported on page 12.

328. Number of project clubs or groups ¹	(a) Women.....	} 328
	(b) Juniors.....	
329. Number of members enrolled in home gardens.....	(a) Women.....	} 329
	(b) Girls.....	
	(c) Boys.....	
330. Number of members completing.....	(a) Women.....	} 330
	(b) Girls.....	
	(c) Boys.....	
331. Number of method demonstrations given.....		331
332. Number of result demonstrations started or under way.....	(a) Women.....	} 332
	(b) Girls.....	
	(c) Boys.....	
333. Number of result demonstrations completed or carried through the year.....	(a) Women.....	} 333
	(b) Girls.....	
	(c) Boys.....	
334. Number of gardens involved in result demonstrations.....	(a) Women.....	} 334
	(b) Girls.....	
	(c) Boys.....	
335. Number of individuals adopting improved practices in growing fruit trees this year.....	(a) Women.....	} 335
	(b) Girls.....	
	(c) Boys.....	
336. Number of individuals adopting improved practices in growing bush and small fruits this year.....	(a) Women.....	} 336
	(b) Girls.....	
	(c) Boys.....	
337. Number of individuals adopting improved practices in growing grapes this year.....	(a) Women.....	} 337
	(b) Girls.....	
	(c) Boys.....	
338. Number of individuals adopting improved practices in growing vegetables this year.....	(a) Women.....	} 338
	(b) Girls.....	
	(c) Boys.....	
339. Number of individuals saving improved stock or seed for the first time.....	(a) Women.....	} 339
	(b) Girls.....	
	(c) Boys.....	
340. Number of homes spraying or otherwise treating garden crops for diseases and insect pests for the first time.....		340
341. Number of individuals growing winter gardens for the first time.....	(a) Women.....	} 341
	(b) Girls.....	
	(c) Boys.....	
342. Total number of different homes adopting improved practices relative to the home-garden work reported on this page.....		342

[Use space below to include other important data relating to home gardens.]

¹ States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

RURAL ENGINEERING—HOME.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on page 16.

307. Number of method demonstrations given.....	307
308. Number of result demonstrations started or under way.....	308
309. Number of result demonstrations completed or carried through the year.....	309
310. Number of dwellings constructed this year according to plans furnished.....	310
311. Number of dwellings remodeled this year according to plans furnished.....	311
312. Number of sewage-disposal systems installed this year according to plans furnished.....	312
313. Number of water systems installed this year according to plans furnished.....	313
314. Number of heating systems installed this year according to plans furnished.....	314
315. Number of lighting systems installed this year according to plans furnished.....	315
316. Number of poultry houses constructed this year according to plans furnished.....	316
317. Total number of different homes adopting improved practices relative to the rural-engineering work reported on this page.....	317

[Use space below to include other important data relating to rural engineering.]

BEAUTIFICATION OF HOME GROUNDS.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on page 12.

318. Number of project clubs or groups ¹	(a) Women.....	318
	(b) Janitors.....	
319. Number of members enrolled in beautification of home grounds.....	(a) Women.....	319
	(b) Girls.....	
	(c) Boys.....	
320. Number of members completing.....	(a) Women.....	320
	(b) Girls.....	
	(c) Boys.....	
321. Number of method demonstrations given.....	(a) Women.....	321
	(b) Girls.....	
	(c) Boys.....	
322. Number of result demonstrations started or under way.....	(a) Women.....	322
	(b) Girls.....	
	(c) Boys.....	
323. Number of result demonstrations completed or carried through the year.....	(a) Women.....	323
	(b) Girls.....	
	(c) Boys.....	
324. Number of home grounds planted this year according to a landscape plan.....		324
325. Number of school and community grounds planted this year according to a landscape plan.....		325
326. Number of homes painted or whitewashed this year as a result of instruction in beautification.....		326
327. Total number of different homes beautifying home grounds this year.....		327

[Use space below to include other important data relating to beautification of home grounds.]

¹ States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME HEALTH—SANITATION.

Report only this year's extension activities and results that are supported by records.

294. Number of project clubs or groups	(a) Women	294
	(b) Juniors	
295. Number of members enrolled in home health and sanitation	(a) Women	295
	(b) Girls	
	(c) Boys	
296. Number of members completing	(a) Women	296
	(b) Girls	
	(c) Boys	
297. Number of method demonstrations given		297
298. Number of result demonstrations started or under way	(a) Women	298
	(b) Girls	
	(c) Boys	
299. Number of result demonstrations completed or carried through the year	(a) Women	299
	(b) Girls	
	(c) Boys	
300. Number of homes adopting recommended health practices this year		300
301. Number of individuals adopting recommended practices in—		301
(a) Use of health score card	(f) Care of skin and hair	
(b) Good posture	(g) Home nursing	
(c) Prevention of colds	(h) First aid	
(d) Good elimination	(i) _____	
(e) Care of teeth	(j) _____	
302. Is your health program coordinated with the work of State and county health authorities?	(a) Yes	302
	(b) No	

SANITATION.

303. Number of homes installing sanitary closets or outhouses this year according to plans furnished	303
304. Number of homes screened for the first time	304
305. Number of homes following other methods of controlling flies, mosquitoes, and other insects for the first time	305
306. Total number of different homes adopting improved practices relative to the sanitation work reported on this page	306

[Use space below to include other important data relating to home health and sanitation.]

¹ States which do not organize clubs or groups on a project basis should not report on this question but should report an enrollment and completion.

² It is assumed that this work is conducted in cooperation with State and county health authorities.

HOUSE FURNISHINGS.

Report only this year's extension activities and results that are supported by records.

283. Number of project clubs or groups ¹	(a) Women	} 283
	(b) Juniors	
284. Number of members enrolled in house furnishings	(a) Women	} 284
	(b) Girls	
	(c) Boys	
285. Number of members completing	(a) Women	} 285
	(b) Girls	
	(c) Boys	
286. Number of method demonstrations given		286
287. Number of result demonstrations started or under way	(a) Women	} 287
	(b) Girls	
	(c) Boys	
288. Number of result demonstrations completed or carried through the year	(a) Women	} 288
	(b) Girls	
	(c) Boys	
289. Number of individuals adopting improved practices in selection and arrangement of furnishings this year	(a) Women	} 289
	(b) Girls	
	(c) Boys	
290. Number of individuals adopting improved practices in the repairing and remodeling of furnishings this year	(a) Women	} 290
	(b) Girls	
	(c) Boys	
291. Number of individuals adopting improved practices in wall, woodwork, and floor treatment this year	(a) Women	} 291
	(b) Girls	
	(c) Boys	
292. Number of rooms involved in questions 289, 290, and 291	(a) Bedrooms	} 292
	(b) Living rooms	
	(c) Dining rooms	
	(d) Other rooms	
293. Total number of different homes adopting improved practices relative to the house-furnishing work reported on this page		293

[Use space below to include other important data relating to house furnishings.]

¹ States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and membership.

HOME MANAGEMENT.

Report only this year's extension activities and results that are supported by records.

270. Number of project clubs or groups ¹	(a) Women	270
	(b) Juniors	
271. Number of members enrolled in home management	(a) Women	271
	(b) Girls	
	(c) Boys	
272. Number of members completing	(a) Women	272
	(b) Girls	
	(c) Boys	
273. Number of method demonstrations given		273
274. Number of result demonstrations started or under way	(a) Women	274
	(b) Girls	
275. Number of result demonstrations completed or carried through the year	(a) Women	275
	(b) Girls	
276. Number of individuals following a systematized plan of household work for the first time	(a) Women	276
	(b) Girls	
277. Number of homes obtaining additional labor-saving equipment this year		277
278. Number of kitchens planned and rearranged for convenience this year		278
279. Number of individuals following improved laundry practices for the first time	(a) Women	279
	(b) Girls	
280. Number of individuals making budgets and keeping accounts for the first time	(a) Women	280
	(b) Girls	
281. Total number of different homes adopting improved practices relative to the home-management work reported on this page		281
282. List below the number of labor-saving appliances involved in question 277:		282
(a) Hand washing machines	(f) Kitchen cabinets	
(b) Power washing machines	(g) Electric or gasoline irons	
(c) Fireless cookers	(h) Pressure cookers	
(d) Kitchen sinks	(i) Iceless refrigerators	
(e) Power vacuum cleaners	(j) Other	

[Use space below to include other important data relating to home management.]

¹ States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

CLOTHING.

Report only this year's extension activities and results that are supported by records.

252. Number of project clubs or groups ¹	(a) Women	252
	(b) Juniors	
253. Number of members enrolled in clothing work.....	(a) Women	253
	(b) Girls	
	(c) Boys	
254. Number of members completing.....	(a) Women	254
	(b) Girls	
	(c) Boys	
255. Number of method demonstrations given.....	(a) Women	255
256. Number of result demonstrations started or under way.....	(b) Girls	256
	(c) Boys	
257. Number of result demonstrations completed or carried through the year.....	(a) Women	257
	(b) Girls	
	(c) Boys	
258. Number of individuals adopting improved practices in selection and construction.....	(a) Women	258
	(b) Girls	
	(c) Boys	
259. Number of individuals adopting improved practices in renovation and remodeling.....	(a) Women	259
	(b) Girls	
	(c) Boys	
260. Number of individuals adopting improved practices in millinery.....	(a) Women	260
	(b) Girls	
261. Number of individuals adopting improved practices in costume designing.....	(a) Women	261
	(b) Girls	
262. Number of individuals adopting improved practices in infant wardrobe planning.....	(a) Women	262
	(b) Girls	
263. Number of individuals adopting improved practices in children's wardrobe planning.....	(a) Women	263
	(b) Girls	
264. Number of individuals adopting improved practices in adult wardrobe planning.....	(a) Women	264
	(b) Girls	
265. Total number of different homes adopting improved practices relative to the clothing work reported on this page.....		265
266. Number of dress forms made this year by.....	(a) Women	266
	(b) Girls	
267. Number of dresses and coats made this year by.....	(a) Women	267
	(b) Girls	
268. Number of undergarments made this year by.....	(a) Women	268
	(b) Girls	
269. Number of hats made this year by.....	(a) Women	269
	(b) Girls	

[Use space below to include other important data relating to clothing.]

¹ States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

NUTRITION.

Report only this year's extension activities and results that are supported by records.

239. Number of project clubs or groups	(a) Women	}	239
	(b) Juniors		
240. Number of members enrolled in nutrition	(a) Women	}	240
	(b) Girls		
	(c) Boys		
241. Number of members completing	(a) Women	}	241
	(b) Girls		
	(c) Boys		
242. Number of method demonstrations given			242
243. Number of result demonstrations started or under way	(a) Women	}	243
	(b) Girls		
	(c) Boys		
244. Number of result demonstrations completed or carried through the year	(a) Women	}	244
	(b) Girls		
	(c) Boys		
245. Number of individuals balancing family meals according to approved methods for the first time	(a) Women	}	245
	(b) Girls		
	(c) Boys		
246. Number of individuals preparing better school lunches for the first time	(a) Women	}	246
	(b) Girls		
	(c) Boys		
247. Number of schools induced to serve a hot dish or school lunch for the first time			247
248. Number of children involved in preceding question			248
249. Number of homes carrying out improved practices in child feeding for the first time			249
250. Number of children involved in preceding question			250
251. Total number of different homes adopting improved practices relative to the nutrition work reported on this page			251

[Use space below to include other important data relating to nutrition.]

¹ States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

FOODS—Continued.

Report only this year's extension activities and results that are supported by records.

FOOD PRESERVATION.

228. Number of project clubs or groups ¹	(a) Women.....	} 228
	(b) Juniors.....	
229. Number of members enrolled in food preservation.....	(a) Women.....	} 229
	(b) Girls.....	
	(c) Boys.....	
230. Number of members completing.....	(a) Women.....	} 230
	(b) Girls.....	
	(c) Boys.....	
231. Number of method demonstrations given.....	(a) Women.....	} 231
	(b) Girls.....	
	(c) Boys.....	
232. Number of result demonstrations started or under way.....	(a) Women.....	} 232
	(b) Girls.....	
	(c) Boys.....	
233. Number of result demonstrations completed or carried through the year.....	(a) Women.....	} 233
	(b) Girls.....	
	(c) Boys.....	
234. Number of individuals adopting improved practices in preserving fruits and vegetables this year.....	(a) Women.....	} 234
	(b) Girls.....	
	(c) Boys.....	
235. Number of individuals adopting improved practices in preserving meats and fish this year.....	(a) Women.....	} 235
	(b) Girls.....	
	(c) Boys.....	
236. Number of homes providing better food storage for the first time.....		236
237. Total number of different homes adopting improved practices relative to the food-preservation work reported on this page.....		237
238. List below amount of food preserved by club members completing:		238

Kind of food.	(1) Women.	(2) Girls.	(3) Boys.
(a) Fruits and vegetables canned..... quarts.....			
(b) Meats and fish canned..... quarts.....			
(c) Jelly and preserves made..... quarts.....			
(d) Fruit juices made..... quarts.....			
(e) Pickles made..... quarts.....			
(f) Fruits and vegetables dried..... pounds ²			
(g) Meats cured..... pounds ²			

[Use space below to include other important data relating to food preservation.]

¹ Clubs which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.² Finished product.

HOME-DEMONSTRATION WORK.

FOODS.

Report only this year's extension activities and results that are supported by records.

FOOD PREPARATION.

215. Number of project clubs or groups ¹	(a) Women.....	} 215
	(b) Juniors.....	
216. Number of members enrolled in food preparation.....	(a) Women.....	} 216
	(b) Girls.....	
	(c) Boys.....	
217. Number of members completing ²	(a) Women.....	} 217
	(b) Girls.....	
	(c) Boys.....	
218. Number of method demonstrations given. (See definition 6, page 2.).....		218
219. Number of result demonstrations started or under way. (See definition 6, page 3.).....	(a) Women.....	} 219
	(b) Girls.....	
	(c) Boys.....	
220. Number of result demonstrations completed or carried through the year.....	(a) Women.....	} 220
	(b) Girls.....	
	(c) Boys.....	
221. Number of individuals adopting improved practices in bread making this year.....	(a) Women.....	} 221
	(b) Girls.....	
	(c) Boys.....	
222. Number of individuals adopting improved practices in meat cookery this year.....	(a) Women.....	} 222
	(b) Girls.....	
	(c) Boys.....	
223. Number of individuals adopting improved practices in vegetable cookery this year.....	(a) Women.....	} 223
	(b) Girls.....	
	(c) Boys.....	
224. Number of individuals adopting improved practices in preparation of dairy-product dishes this year.....	(a) Women.....	} 224
	(b) Girls.....	
	(c) Boys.....	
225. Number of individuals adopting improved practices in meal preparation and service this year.....	(a) Women.....	} 225
	(b) Girls.....	
	(c) Boys.....	
226. Number of homes budgeting the family food supply for the first time.....		226
227. Total number of different homes adopting improved practices relative to the food-preparation work reported on this page. (Include entries for questions 220, 221, 222, 223, 224, 225, and 226 less duplications.).....		227
[Use space below to include other important data relating to food preparation.]		

¹ States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.² Include those who have finished the work undertaken, or such portion of it as it was planned to finish during the report year.

AGRICULTURAL ECONOMICS—Continued.

Report only this year's extension activities and results that are supported by records.

205. List below this year's results in connection with the cooperative-marketing associations in the county previously organized and with which the extension service counseled or advised. 205

(a) Name of association or group.	(b) Number of members.	Supplies and products handled.	Supplies purchased.		Products sold.	
			(c) Value.	(d) Baving.	(e) Value.	(f) Profit.
Farm Bureau.		Farm supplies	\$	\$	\$	\$
Livestock Shipping		Wool, tomatoes,				
Ass'n., Tomato		Livestock, etc.				
Ass'n., & Others						
TOTAL	19 4948		746934	60760	1054995	127367

205j. Total number of different farms adopting improved marketing practices (include entries for questions 204 (b) and 206 (b) less duplications plus other farms not in cooperative associations) 11 1380 205j

COMMUNITY ACTIVITIES AND MISCELLANEOUS.

Report only this year's extension activities and results that are supported by records.

Use this space to include work on any other agricultural project not included in the preceding pages, such as beekeeping, and similar work, i. e., any other information that can be reported statistically and that will help to give a complete account of the year's work.

Item.	(a) Beekeeping.	(b) ¹	(c) ²
206. Number of method demonstrations given.	73		206
207. Number of adult result demonstrations started or under way.	252		207
208. Number of result demonstrations completed or carried through the year.	243		208
209. Number of units in these completed demonstrations	275		209
210. Number of junior clubs ²			210
211. Number of members enrolled	(1) Boys	3	211
	(2) Girls		
212. Number of members completing	(1) Boys	3	212
	(2) Girls		
213. Number of units involved in junior club work completed	4		213
214. Total number of different farms adopting improved practices relative to the miscellaneous work reported on this page.	290		214
[Use space below to include other important data relating to miscellaneous work.]			

¹ Indicate name over column.² States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

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AGRICULTURAL ECONOMICS

Report only this year's extension activities and results that are supported by records.

FARM MANAGEMENT.

187. Number of method demonstrations given.....	24	287	187	
188. Number of farm-account books distributed this year.....	38	403	188	
189. Number of farmers keeping records in such account books throughout the year.....	35	230	189	
190. Number of farmers assisted in summarizing and interpreting their accounts.....	28	142	190	
191. Number of farmers making changes in their business as result of keeping accounts.....	17	69	191	
192. Number of other farmers adopting cropping, livestock, or complete farming systems this year according to recommendations.....	22	609	192	
193. Number of junior farm-management clubs ¹			193	
194. Number of members enrolled.....	(a) Boys.....	2	52	194
	(b) Girls.....			
195. Number of members completing.....	(a) Boys.....	2	41	195
	(b) Girls.....			
196. Number of farmers advised relative to leases this year.....	22	156	196	
197. Number of farm-management and farm-account schools held this year.....	17	30	197	
198. Number of farmers assisted in keeping cost-of-production records this year.....	25	235	198	
198½. Number of farms adopting other improved farm-management practices this year.....	15	194	198½	
199. Total number of different farms adopting improved practices relative to the farm-management work reported on this page. (Include questions 189, 190, 191, 192, 195, 196, 198, and 198½ less duplications.).....	83	1124	199	

CREDIT.

200. Number of farm-loan or other credit associations organized this year with assistance of extension service.....	1	1	200
201. Membership in above associations.....	2	90	201
202. Number of other farmers assisted in obtaining credit.....	12	84	202

MARKETING.

203. Number of method demonstrations given.....	14	103	203
204. List below the cooperative-marketing associations organized during this year upon suggestion or with counsel of the extension service.....			204

(a) Name of association or group.	(b) Number of members.	Supplies and products handled.	Supplies purchased.		Products sold.	
			(c) Value.	(d) Savings.	(e) Value.	(f) Profit.
			\$	\$	\$	\$
		Farm supplies				
		Wool				
		Livestock				
TOTAL	3 152		11936	1529	62360	7965

¹ States which do not organize clubs on a project basis should not report on this question but should report on enrollment and completion.

RURAL ENGINEERING.

Report only this year's extension activities and results that are supported by records.

167. Number of method demonstrations given	44	620	167
168. Number of result demonstrations started or under way	35	574	168
169. Number of result demonstrations completed or carried through the year	28	452	169
170. Number of farms installing drainage systems this year	23	64	170
171. Acres drained	21	956	171
172. Number of farms installing irrigation systems this year	5	6	172
173. Acres irrigated	5	90	173
174. Number of farms constructing terraces or soil dams this year	19	242	174
175. Acres on which soil erosion was so prevented	17	3350	175
176. Number of dwellings constructed this year according to plans furnished	8	51	176
177. Number of dwellings remodeled this year according to plans furnished	7	24	177
178. Number of sewage-disposal systems installed this year according to plans furnished	25	63	178
179. Number of water systems installed this year according to plans furnished	34	70	179
180. Number of heating systems installed this year according to plans furnished	8	19	180
181. Number of lighting systems installed this year according to plans furnished	12	46	181
182. Number of farms on which buildings other than dwellings were constructed or remodeled this year according to plans furnished	32	1081	182
	(a) Barns	45	98
	(b) Hog houses	35	93
183. Number of buildings involved in preceding question	(c) Poultry houses	60	643
	(d) Silos	24	61
	(e) Other	25	128
184. Number of farms clearing land of stumps or boulders this year	46	114	184
185. Acres of land so cleared	41	3135	185
185j. Number of farms adopting other improved practices for the first time. (Specify below.)	15	191	185j
186. Total number of different farms adopting improved practices relative to the rural-engineering work reported on this page. (Include questions 169, 170, 172, 174, 176, 177, 178, 179, 180, 181, 182, 184, and 185j less duplications.)	36	1725	186

LIVESTOCK—Continued.

Report only this year's extension activities and results that are supported by records.

Item.	(4)	(5)	(6)	(7)	(8)	(9)
	Dairy cattle.	Beef cattle.	Swine.	Sheep.	Poultry.	Other.
156. Number of cow-testing associations organized or reorganized during the year.....	17 20	X X X	X X X	X X X	X X X	X X X
157. Number of members in these associations.....	19 395	X X X	X X X	X X X	X X X	X X X
158. Number of farms not in associations testing cows for production.....	27 181	X X X	X X X	X X X	X X X	X X X
159. Number of cows under test by such associations and individual farms.....	27 9862	X X X	X X X	X X X	X X X	X X X
160. Number of farms adopting improved practices in the sanitary production and care of milk this year.....	40 778	X X X	X X X	X X X	X X X	X X X
161. Number of farmers feeding better-balanced rations for the first time.....	50 754	168	882	622	3553	
162. Number of farmers controlling insect pests for the first time.....	16 1663	50	1302	262	2144	
163. Number of farmers directly influenced to test animals for tuberculosis this year.....	32 2270	1249		X X X	7	X X X
164. Number of farmers directly influenced to vaccinate animals for blackleg this year.....	19 317	1270	X X X	X X X	X X X	X X X
165. Number of farmers directly influenced to vaccinate swine for cholera this year.....	2 3444		1	12		
165 ¹ . Number of farms adopting other improved livestock practices this year. (Specify below.).....	19 309	40	276	663	983	
166. Total number of different farms adopting improved practices relative to the livestock work reported on pages 14 and 15. (Include questions 149, 145, 147, 148, 149, 153, 155, 157, 158, 160, 161, 162, 163, 164, 165, and 165 ¹ ; less duplications.).....	60 4283	33 2759	63 5622	53 2072	60 6286	

¹ Estimate by name.

8-3148

LIVESTOCK.

Report only this year's extension activities and results that are supported by records.

Item	(4)	(5)	(6)	(6)	(6)	(7)
	Dairy cattle	Beef cattle	Pigs	Sheep	Poultry	Other ¹
138. Number of method demonstrations given	50 472	19 394	45 1647	47 960	53 1733	
139. Number of adult result demonstrations started or under way	38 587	18 401	44 1310	54 971	43 1768	
140. Number of adult result demonstrations completed or carried through the year	56 410	17 176	42 1140	39 767	40 1260	
141. Number of animals involved in these completed demonstrations	33 6342	16 3946	41 26354	58 38090	56 155455	
142. Total profit or saving on demonstrations	22 \$11932.68	12 12052.	32 185769.69	36 40376.67	29 48237.19	
143. Number of junior clubs ²	24 197	10 44	44 1009	10 48	56 875	
144. Number of members enrolled (1) Boys (2) Girls	12 60	5 9	33 128	3 8	59 1433	
145. Number of members completing (1) Boys (2) Girls	23 148	8 42	45 716	9 37	55 552	
146. Number of animals involved in junior club work completed	11 80	5 9	27 87	2 4	35 991	
147. Number of farms assisted in obtaining purebred sires this year	22 215	7 55	47 1505	10 249	33 52615	
148. Number of farms assisted in obtaining high-grade or purebred females this year	49 282	29 169	54 287	44 297	48 788	
149. Number of farms assisting herds or flocks for the first time	45 414	14 56	41 346	32 206	40 620	
150. Number of animals in such herds or flocks	29 312	6 46	13 55	12 158	59 1925	
151. Number of animals discarded	27 6096	6 253	13 1160	20 4016	59 146981	
152. Number of animals discarded	26 921	5 31	12 105	18 556	51 42154	
153. Number of bull, boar, ram, or stallion circles, clubs, or associations organized during the year	5 8					X X X
154. Number of members in preceding circles, clubs, etc.	5 88					X X X
155. Number of brood associations or clubs organized during the year	4 4					3 3
156. Number of members in these associations or clubs	5 90					3 98

¹ Includes by name.² Groups which do not organize clubs on a project basis should not report on this question but should report on enrollment and completion.

8-2136

FORESTRY.

Report only this year's extension activities and results that are supported by records.

116. Number of method demonstrations given.....	22	101	116
117. Number of adult result demonstrations started or under way.....	21	55	117
118. Number of adult result demonstrations completed or carried through the year.....	19	41	118
119. Number of acres included in these completed demonstrations.....	16	1141	119
120. Number of junior clubs ¹			120
121. Number of members enrolled.....		12	121
(a) Boys.....	1		
(b) Girls.....			
122. Number of members completing.....		2	122
(a) Boys.....	1		
(b) Girls.....			
123. Number of acres handled by junior club members.....	1	12	123
124. Number of forest or woodland plantings made this year.....	1	1	124
125. Acres involved in preceding question.....	1	1	125
126. Number of farms assisted in forest management this year.....	16	71	126
127. Acres involved in preceding question.....	16	2313	127
128. Number of farms planting windbreaks this year.....	4	16	128
129. Number of farms attempting to control white-pine blister rust for first time.....			129
130. Number of acres involved in preceding question.....			130
130j. Number of farms adopting other improved practices for the first time. (Specify below.).....	9	73	130j
131. Total number of farms adopting improved practices relative to the forestry work reported on this page. (Include questions 118, 122, 124, 126, 128, 129, and 130j less duplications.).....	26	163	131

RODENTS AND MISCELLANEOUS² INSECT AND ANIMAL PESTS.

Report only this year's extension activities and results that are supported by records.

Item.	(a)	(b)	(c)	(d)	
	Rodents.	Other animal pests. ³	Grasshoppers.	Other insects.	
132. Number of method demonstrations given.....	84	18		1026	132
133. Number of result demonstrations started or under way.....	58	28		948	133
134. Number of such demonstrations completed or carried through the year.....	50	14		930	134
135. Number of acres in these completed demonstrations.....	2367	410		288	135
136. Total number of farms cooperating in control measures this year.....	143	38		2949	136
137. Number of acres involved in preceding question.....	7026	400		991	137

¹ Clubs which do not organize clubs on a project basis should not report on this question but should report on enrollment and completion.² Do not include work reported under "Crop" and "Livestock" headings.³ Indicate by name.

HORTICULTURE. JUNIOR EXTENSION

Report only this year's extension activities and results that are supported by records.

Item.	1930		1931		1932		1933		1934		Total
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)		
	Tree fruits.	Bush and small fruits.	Grapes.	Market gardening, truck and raising crops.	Home gardens.	Classification of home grounds.					
100. Number of method demonstrations given.....	693	232	273	303	284	183					100
101. Number of adult result demonstrations started or under way.....	1040	160	245	736	527	141					101
102. Number of adult result demonstrations completed or carried through the year.....	953	139	199	729	272	114					102
103. Acres involved in these completed demonstrations.....	6309	263	210	1205	X X X	X X X					103
104. Increased yield per acre on demonstrations.....	41 bu.	75 qts.	683 lbs.	371 bu.	X X X	X X X					104
105. Number of junior clubs ¹											105
106. Number of members enrolled.....	(1) Boys 1			24	172	27					106
	(2) Girls 1			6	62	40					
107. Number of members completing.....	(1) Boys 1			23	104	19					107
	(2) Girls 1			6	46	25					
108. Number of acres grown by junior club members completing.....	.5			35	39	X X X					108
109. Total yield of crops grown by junior club members.....	10 bu.			2410 bu.	388 bu.	X X X					109
110. Number of farms planting improved stock or seed for the first time.....	266	73	67	854	337	106					110
111. Number of farms pruning for the first time.....	1461	177	423			62					111
112. Number of units involved in preceding question.....	2466 trees	437 acres	37 acres	X X X	X X X	X X X					112
113. Number of farms spraying or otherwise treating for diseases and insect pests for the first time.....	2517	88	210	1057	3112	52					113
114. Number of units involved in preceding question.....	13659 acres	28 acres	68 acres	1054 acres	X X X	X X X					114
114j. Number of farms adopting other improved practices for the first time. (Specify below.).....	553	58	92	465	262	59					114j
115. Number of farms adopting improved practices relative to the horticultural work reported on this page. (Include questions 102, 107, 110, 111, 113, and 114j less duplications.).....	2318	322	525	1698	2678	222					115

¹ States which do not organize clubs or groups on a project basis should not report on this section but should report an enrollment as a completion.

LEGUMES AND FORAGE CROPS—Continued.

Report only this year's extension activities and results that are supported by records.

Item	(1)	(2)	(3)	(4)	(5)	Foot Other ¹
	Velvet beans	Field beans	Peanuts	Lupines	Pasture	
71. Number of method demonstrations given	2 3	3 57	2 49	5 42	2:1 183	6 29
72. Number of adult result demonstrations started or under way	5 10	4 25	5 65	13 63	34 309	10 39
73. Number of adult result demonstrations completed or carried through the year	5 9	3 17	5 43	13 46	35 316	9 31
74. Acres involved in these completed demonstrations	4 24	4 110	5 316	13 332	35 2,660	9 202
75. Increased yield ² per acre on demonstrations	bu. tons	2 4 1/2 bu.	4 15 bu.	2 1 1/2 tons	X X X	3 1/2 bu. 1.5 tons
76. Number of junior clubs ³		2 19	6 47			
77. Number of members enrolled	(1) Boys (2) Girls	1 3	1 2			
78. Number of members completing	(1) Boys (2) Girls	1 10 1 3	6 43 1 2			
79. Number of acres grown by junior club members completing		2 15	6 48			
80. Total yield ² of crops grown by junior club members	bu. tons	1 133 bu.	6 2932 bu.	tons 9	X X X 20	bu. tons 7
81. Number of farms planting improved seed for the first time	3 6	1 8	4 55	9 21	20 140	7 13
82. Number of farms practicing seed selection for the first time	1 1		3 57	3 4	1 7	
83. Number of farms inoculating for these crops for the first time	2 2	1 59	1 1	3 5	6 39	7 23
83}. Number of farms adopting other improved practices for the first time. (Specify below.)	2 4	3 123	2 101	4 48	16 136	4 40
84. Total number of different farms adopting improved practices relative to the legumes and forage crops reported on this page. (Include questions 73, 78, 81, 82, 83, and 83} less duplications.)	5 13	3 199	8 236	12 87	37 487	10 66

¹ Indicate crop by name.² Indicate whether yield is bushels of seed or tons of seed forage.³ States which do not organize clubs on a project basis should not report on this question but should report on enrollment and completion.

LEGUMES AND FORAGE CROPS.

Report only this year's extension activities and results that are supported by records.

Item	(4)	(5)	(6)	(6)	(6)	(7)	
	Alfalfa	Soybeans	Sweet clover	Crimson clover	Chick pea, L. clover, v. 20	Compost	
71. Number of method demonstrations given	34	34	50	15	23	9	71
72. Number of adult result demonstrations started or under way	364	733	258	112	285	92	72
73. Number of adult result demonstrations completed or carried through the year	53	55	50	31	35	20	73
74. Acres involved in these completed demonstrations	630	1629	533	234	470	198	74
75. Increased yield ¹ per acre on demonstrations	44	54	47	27	31	17	75
	539	1372	421	164	342	156	
	56	51	47	24	29	16	74
	3412	13367	2963	1861	3022	1072	
	29	4	56	26	13	29	15
	.7 tons	4 7/8 tons	.7 tons	.4 tons	.5 tons	.5 tons	75
76. Number of junior clubs ²		108				3	76
77. Number # members enrolled		1	5			3	77
		81				10	
78. Number of members completing		1	5			3	78
		108				10	
79. Number of acres grown by junior club members completing		1225	25			96	79
		57 tons	36 tons	21 tons	30 tons	14 tons	
80. Total yield ¹ of crops grown by junior club members	45	54	36	21	30	14	80
81. Number of farms planting improved seed for the first time	764	2037	388	171	956	192	81
82. Number of farms practicing seed selection for the first time	2	27	5	1	6	3	82
	32	246	18	12	86	5	
83. Number of farms inoculating for these crops for the first time	50	52	48	17	21	3	83
	534	2348	563	123	308	117	
83j. Number of farms adopting other improved practices for the first time. (Specify below.)	23	29	18	9	17	6	83j
	209	499	208	76	279	62	
84. Total number of different farms adopting improved practices relative to the legumes and forage crops reported on this page. (Include questions 73, 78, 81, 82, 83, and 83j less duplications.)	59	62	56	34	43	24	84
	1268	3976	928	348	1372	316	

¹ Indicate whether yield is bushels of seed or tons of cured forage.² States which do not organize clubs on a project basis should not report on this question but should report on enrollment and completion.

CEREALS¹ AND MEAT

Report only this year's extension activities and results that are supported by records.

Item	(a) Corn	(b) Wheat	(c) Oats	(d) Rye	(e) Barley	(f) Other ²
57. Number of method demonstrations given	42 585	57 427	17 162	16 312	11 40	
58. Number of adult result demonstrations started or under way	51 891	45 2334	27 234	26 458	17 72	
59. Number of adult result demonstrations completed or carried through the year	44 677	40 2152	27 159	26 226	13 55	
60. Acres involved in these completed demonstrations	44 7773	37 16009	2.6 1648	2.7 2171	13 600	
61. Increased yield per acre on demonstrations	44 8 bu.	37 4.7 bu.	2.3 8.6 bu.	2.4 4.5 bu.	4 9 bu.	
62. Number of junior clubs ³	43					
63. Number of members enrolled	43 219					
(1) Boys	18					
(2) Girls	46					
64. Number of members completing ⁴	43 660					
(1) Boys	18					
(2) Girls	45					
65. Number of acres grown by junior club members completing	44 4933					
66. Total yield of cereals grown by junior club members	44 33426 bu.	44 bu.	2.9 bu.	31 bu.	12 bu.	
67. Number of farms planting improved seed for the first time	53 2278	44 1577	2.9 419	31 2140	12 156	
68. Number of farms practicing seed selection for the first time	53 1488	26 182	7 88	5 105	4 35	
69. Number of farms treating seed grain for smut for the first time	2 330	46 6527	21 252	2 5	3 143	
69½. Number of farms adopting other improved practices for the first time. (Specify below.)	26 660	16 799	7 178	7 255	4 29	
70. Total number of different farms adopting improved practices relative to the cereal work reported on this page. (Include questions 59, 64, 67, 68, 69, and 69½ less duplications.)	59 3876	55 7237	26 675	12 2260	15 193	

¹ Report fall-sown crops the year they are harvested.² Indicate crop by name.³ Clubs which do not organize clubs on a project basis should not report on this question but should report on enrollment and completion.⁴ Include those who have finished the work undertaken, or such portion of it as it was planned to finish during the report year.

FARM-DEMONSTRATION WORK.

SOILS.¹

Report only this year's extension activities and results that are supported by records.

45. Number of method demonstrations given. (See definition 6, page 3.)	95	2307	45
46. Number of result demonstrations started or under way. (See definition 6, page 3.)	53	3457	46
47. Number of result demonstrations completed or carried through the year.	47	2866	47
48. Number of acres involved in these completed demonstrations.	51	18195	48
49. Number of farms adopting improved practices in the use of commercial fertilizer this year.	54	2940	49
50. Tons involved in preceding question.	52	11245	50
51. Number of farms taking better care of farm manures this year.	47	984	51
52. Number of farms using lime or limestone for the first time.	55	4396	52
53. Tons of lime or limestone so used.	58	42292	53
54. Number of farms plowing under cover or other green manure crops for the first time.	48	5697	54
55. Acres of cover and green manure crops so plowed under.	50	54911	55
55½. Number of farms adopting other improved soils practices this year. (Specify below.)	30	958	55½
56. Total number of different farms adopting improved practices, relative to the soils work reported on this page. (Include questions 47, 49, 51, 52, 54, and 55½ less duplications.)	42	13166	56

¹ For drainage, irrigation, land clearing, and terracing see "Rural Engineering," page 18.

PROGRAM SUMMARY

List below information on each project of the program of work for the year. If an assistant agent has been employed during the year, include his or her time with that of the agent. This page should not be filled out until the questions on the following pages have been answered.

Title of project.	Number of com- munities partici- pating. ¹	Number of local leaders training. ²	Days specialists helped.	Days agent devoted to project.
	(a)	(b) *	(c)	(d)
(Illustrative entry) Poultry	57	42	7	50 14
27. Soils (page 7)	545	331	130	1417
28. Farm crops (pages 8, 9, 10, 11)	725	489	376	3116
29. { Horticulture (page 12)—home gardens (page 27) { Beautification of home grounds (page 26)	567	166	245	1257
30. Forestry (page 13)	110	78	62	389
31. Rodents, predatory animals, and birds (page 13)	99	43	18	86
32. Animal husbandry (pages 14, 15, columns b, c, d, f)	537	325	225	2295
33. Dairy husbandry (pages 14, 15, column e)—home dairy (page 29)	376	204	233	981
34. Poultry husbandry (pages 14, 15, column e)—home poultry (page 28)	563	255	150	1593
35. { Rural engineering (page 16) { Rural engineering—home (page 26)				
36. Agricultural economics (pages 17, 18)—home marketing (page 30)				
37. Foods (pages 19, 20)				
38. Nutrition (page 21)				
39. Clothing (page 22)				
40. Home management (page 23)				
41. House furnishings (page 24)				
42. Home health and sanitation (page 25)				
43. Community activities (pages 18, 31)				
44. Miscellaneous (pages 18, 31) ³				
TOTAL	X X X	X X X		

¹ The individual entries in this column should not exceed entry for question 2, page 4.

² The individual entries in this column should not exceed entry for question 4, page 4.

³ Boys' and girls' club work should be distributed among the proper subject-matter headings and not entered as a separate project.

8-5128

GENERAL ACTIVITIES—Continued.

9.	Number of junior teams trained	(a) Judging	10	16	9	
		(b) Demonstration	24	92		
10.	Number entering college this year who may have been club members		51	229	10	
11.	Total number of farm visits ¹ made in conducting extension work		63	27349	11	
12.	Number of different farms visited		61	22398	12	
13.	Total number of home ² visits made in conducting extension work		32	8914	13	
14.	Number of different homes visited		29	3496	14	
15.	Number of calls ³ relating to extension work	(a) Office	61	34198	15	
		(b) Telephone	58	29419		
16.	Number of days agent spent in office		63	4969 ¹	16	
17.	Number of days agent spent in field		63	15590 ²	17	
17 ¹ .	Number of news articles prepared for press ³		63	2737	17 ¹	
18.	Number of individual letters written		63	50952	18	
18 ¹ .	Number of bulletins distributed		61	63222	18 ¹	
19.	Number of fairs at which extension exhibits were made	(a) Community	20	41	19	
		(b) County	57	75		
20.	Training meetings held for local leaders	(a) Junior work	(1) Number	22	83	20
		(2) Leaders in attendance	22	1022		
		(b) Adult work	(1) Number	23	132	
		(2) Leaders in attendance	22	1647		
21.	Method and result demonstration meetings ³ held (do not include meetings reported in number 20)	(a) Number	57	3276	21	
		(b) Attendance	57	47469		
22.	Farmers' institutes held	(a) Number	18	20	22	
		(b) Number of sessions	16	52		
		(c) Attendance	18	3012		
23.	Extension schools ³ and short courses held	(a) Number	26	52	23	
		(b) Attendance	26	2061		
24.	Encampments held	(1) Number	28	30	24	
	(a) Junior	(2) Attendance by club members	29	826		
		(3) Total attendance	29	826		
	(b) Farm women	(1) Number	2	39	24	
		(2) Attendance by club members	2	567		
		(3) Total attendance	2	585		
25.	Other extension meetings attended and not previously reported	(a) Number	59	1958	25	
		(b) Attendance	59	99249		
26.	Number of meetings at which were shown	(a) Lantern slides	10	54	26	
		(b) Motion pictures	22	121		
		(c) Charts	25	143		

¹ Do not count the same visit as both a farm visit and a home visit.² See definition on page 3.³ Include county and State press, agricultural journals, and home magazines. Do not count items relating to notices of meetings only.

DEFINITIONS OF TERMS USED IN THIS REPORT--Continued.

17. A FARMERS' INSTITUTE is one of a series of meetings of one to two days' duration, arranged by a central State farmers' institute agency, at which agricultural and home-economics problems are discussed, usually by outside speakers employed for the purpose.
18. AN EXTENSION OR MOVABLE SCHOOL is an itinerant school usually of two to six days' duration where practical but systematic instruction is given to persons not resident at the college. AN EXTENSION SHORT COURSE differs from an extension school in that it is usually held at the college or other educational institution and usually for a longer period of time, but not exceeding two weeks.
19. RECORDS consist of definite information filed in the county office that will enable the agent to verify the data on extension work included in this report.
20. FARM OR HOME PRACTICE ADOPTED is a new or improved practice adopted on a farm or in a home during the year as a result of extension teaching. Examples: Spraying of potatoes for disease, canning of fruits and vegetables, use of balanced rations, and hat making.

GENERAL ACTIVITIES.

Report only this year's extension activities and results that are supported by records.

If an assistant agent has been employed during the year, include his or her work with that of the agent.

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report.

(Name)	County Agents (Title)	804 (Months of service this year.)
Sixty-four		
and eight part-time assistants		
working in sixty-eight counties		

2. County association, if any, fostering extension work.

(a) Name		45	54		
(b) Number of members		91	2627		
2. Number of communities in county where extension work should be conducted.		62	1119		
3. Number of above communities in which the extension program has been cooperatively worked out by extension agents and people concerned		56	715		
4. Number of voluntary county, community, or local leaders actively engaged in forwarding the extension program with--					
(a) Juniors		54	404		
(b) Adults		57	1039		
5. Number of clubs carrying on extension work:					
(a) Junior		52	363		
(b) Adult		24	148		
6. Membership in above clubs:					
(a) Boys ¹	60	3792	(c) Men	23	5254
(b) Girls ²	53	2003	(d) Women	15	448
7. Number of club members completing:					
(a) Boys ¹	58	2614	(c) Men	12	2617
(b) Girls ²	51	1408	(d) Women	5	88
8. Number of members in junior club work for four or more years:					
(a) Boys			35	422	
(b) Girls			28	281	

¹ Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on pages 8 to 11, less any duplications due to the same boy or girl carrying on two or more subject matter lines of work.

² Include those boys and girls enrolled in club work as reported under 6 (a) and 6 (b) who have finished the work undertaken or such portion of it as it was planned to finish during the report year.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT—Continued.

IV. Program of work, etc.—Continued.

(2) Project activities and results—Continued.

- (i) Rural engineering.
- (j) Rural engineering—home.
- (k) Agricultural economies, including farm management and marketing.
- (l) Home marketing.
- (m) Foods.
- (n) Nutrition.
- (o) Clothing.
- (p) Home management.
- (q) House furnishings.
- (r) Home health and sanitation.
- (s) Community activities.
- (t) Miscellaneous.

V. Outlook and recommendations, including suggestive program of work for next year.

VI. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning or end of the narrative report.

STATISTICAL SUMMARY.

To supplement the narrative part of the report, and in order that comparable State and National summaries may be made, it is necessary to include a statistical summary of the work in each county. The following form has been prepared to insure uniformity of reporting. In addition to the questions asked under each subdivision of the report, space is provided to add further data if desired. The statistical summary will grow naturally out of the field and office records.

DEFINITIONS OF TERMS USED IN THIS REPORT.

1. A PROGRAM OF WORK is a definitely outlined plan for extension work.
2. A PROJECT is a definite, systematic, organized plan for carrying out some phase of the extension program of work, providing for what is to be done, how much, when, where, how, and by whom.
3. MISCELLANEOUS WORK includes work which has not yet become a regular part of the program of work—work other than project work.
4. A COMMUNITY, for the purposes of this report, may be any one of the several units into which the county is divided for purposes of conducting organized extension work.
5. A PROJECT LEADER OR LOCAL LEADER is a person, selected because of his or her special interest and fitness, who functions as a leader in advancing some phase of the local program of extension work.
6. A DEMONSTRATION is an example designed to show the practical application of an established fact. Demonstrations as contemplated in this report are of two kinds, method demonstrations and result demonstrations.
 - A method demonstration is a demonstration given by an extension worker or other trained leader to a group for the purpose of showing them how to carry out a practice. Synonym: Lecture demonstration. Examples: Demonstrations of canning, mixing of spray materials, and culling of poultry.
 - A result demonstration is a demonstration carried on by a farmer, farm woman, boy, or girl under the direction of the extension service, involving a substantial period of time, records of results, and comparisons. Examples: Child-feeding, corn-culture, and orchard-management demonstrations.
7. A DEMONSTRATOR is a farmer, farm woman, boy, or girl who, under the direction of the extension service, conducts a result demonstration.
8. MEMBERS COMPLETING should include those who have satisfactorily finished the work outlined for the current year.
9. A DEMONSTRATION MEETING is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
10. A TRAINING MEETING is a meeting at which project leaders or local leaders are trained to carry on extension activities in their respective communities.
11. AN OFFICE CALL OR TELEPHONE CALL is a visit or call by a farmer or of her person seeking agricultural or home economics information, as a result of which some definite assistance or information is given.
12. A FARM VISIT is a call at a farm by the agent at which some definite information is given or concrete plan of work outlined, or some valuable information obtained from the farmer regarding his work, or the better practice prevailing in his neighborhood.
13. A HOME VISIT is a call at a home by the agent at which some definite information is given or concrete plan of work outlined, or some valuable information obtained from the farm woman regarding her work, or the better practice prevailing in her neighborhood.
14. DAYS IN OFFICE should include time spent by the county agent in his office, at county agent conferences, and any other work directly related to office administration.
15. DAYS IN FIELD should include all days spent on official duty other than those spent in office.
16. LETTERS WRITTEN should include all single letters on official business.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT.

The annual report should be a review, analysis, interpretation, and presentation to the people of the county, the State, and the Nation of the sum total of the extension activities in each county for the year and the results obtained by the county extension agent assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agent and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support.

Separate statistical and narrative reports are desired from each county extension agent in charge of a line of work, such as county agent, home demonstration agent, boys' and girls' club agent, and negro agent. Where an assistant agent has been employed a part or all of the year, a report on his or her work should be included with the report of the leader in charge of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked. Where two or more extension agents are employed in a county, each in charge of a line of work, care should be exercised to avoid including the same data in the statistical report of more than one agent.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

NARRATIVE SUMMARY.

The narrative report should be a statement in orderly fashion and arranged under appropriate subheadings, of the work done, methods used, and results obtained under each project, as well as of the general work accomplished. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with ample data from the statistical summary. In the preparation of the part of the report relative to each project, the results reported in the statistical summary for the project should be analyzed, conclusions drawn, and recommendations made. The report may well be illustrated with photographs, maps, diagrams, blue prints, or copies of charts and other forms used in demonstration work. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs, and reasonably good margins left. The pages should be numbered in consecutive order.

The following outline is suggestive of how the narrative report may be clearly and systematically presented:

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT.

- I. Cover and title page.
- II. Table of contents.
- III. Status of county extension organization.
 - (1) Form of organization—changes and development.
 - (2) Function of local people, committees, or project leaders in developing the program of work.
 - (3) General policies, including relationships to other organizations.
- IV. Program of work, goals established, methods employed, and results achieved.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.

(a) Soils	}	(including diseases and insects).
(b) Farm crops		
(c) Horticulture	}	(including diseases and insects).
(d) Home gardens		
(e) Beautification of home grounds		
(f) Forestry	}	(including diseases and insects).
(g) Rodents, predatory animals, and birds.		
(h) Animal husbandry	}	(including diseases and insects).
(i) Dairy husbandry		
(j) Home dairy		
(k) Poultry husbandry	}	(including diseases and insects).
(l) Home poultry		

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service,
Office of Cooperative Extension Work,
Washington, D. C.

ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is to be used by county extension agents, such as county agricultural agent, home demonstration agent, club agent, and negro agent, reporting on their respective lines of work.

State SUMMARY REPORT County 64 AGENTS
Report of VIRGINIA County 68 COUNTIES Agent
(Name) (Title)
From DECEMBER, 1926 to NOVEMBER 30th., 1927.

If agent has not been employed entire year, indicate exact period. Agents resigning during the year should make out this report before quitting the service.

READ DEFINITIONS, PAGES 3 AND 4



Approved:

Date _____

W. M. Moore

State or District Supervisor.

Date _____

State Extension Director.