

## COOPERATION WITH OTHER PUBLIC AGENCIES

Public agency worked with	Days devoted by—			Number of meetings relating to program of agency attended by county extension workers
	Agents doing primarily home demonstration work	Agents doing primarily 4-H Club work	Agents doing primarily agricultural work	
	A	B	C	
<b>FEDERAL AGENCIES</b>				
146. Social Security Administration, Internal Revenue Service.....				
147. Bureau of Land Management, Bureau of Reclamation.....				
148. Farm Credit Administration.....				
149. Farmers Home Administration.....				
150. Fish and Wildlife Service.....	1			
151. Forest Service.....				
152. Bureau of Indian Affairs.....				
153. Agricultural Stabilization and Conservation Program Committee.....			5	2
154. Rural Electrification Administration.....				
155. Selective Service System.....				
156. Soil Conservation Service.....	1			
157. Valley authority (TVA, etc.).....				
158. Other (specify).....				
<b>STATE AGENCIES</b>				
159. Health department.....				
160. Highway department.....				
161. State departments of agriculture and forestry.....				
162. State department of education: General schools R, F, S.....	1			1
163. State employment service.....				
164. Welfare department.....				
165. Other (specify).....				
<b>COUNTY AGENCIES</b>				
166. Soil conservation districts.....			3	2
167. Vocational-agriculture and home economics departments.....	1			
168. Other (specify) Civil Defense.....	1		1	2



## 4-H CLUB MEMBERSHIP

	Boys	Girls
123. Number of 4-H Clubs .....		29
124. Different 4-H Club members—		
a. Enrolled .....	347	602
b. Item discontinued .....		
125. 4-H Club members from—		
a. Farm homes .....	11	9
b. Rural nonfarm homes .....	112	182
c. Urban homes .....	224	411
(For checking purposes; total equals 124a) ..	347	602
126. 4-H Club members enrolled by years in club work:		
a. 1st year .....	268	387
b. 2d year .....	39	116
c. 3d year .....	10	51
d. 4th year .....	11	20
e. 5th year .....	9	12
f. 6th year and over .....	10	16
(For checking purposes; total equals 124a) ..	347	602
127. 4-H Club members enrolled by ages:		
a. 10 years and under .....	116 111	186
b. 11 years .....	110 108	178
c. 12 years .....	53	112
d. 13 years .....	33	59
e. 14 years .....	20	35
f. 15 years .....	13	11
g. 16 years .....	7	12
h. 17-20 years, inclusive .....	5	9
(For checking purposes; total equals 124a) ..	347	602
128. 4-H Club members who received definite training in—		Members
a. Judging .....		138
b. Giving demonstrations .....		277
c. Group recreation leadership .....		
d. Music appreciation .....		
e. Money management (thrift) .....		
f. Farm and home safety .....		714
g. Citizenship .....		
h. Personality improvement .....		142
i. Soil and water conservation .....		26
j. Forestry .....		97
k. Health, nursing, and first aid .....		28
129. 4-H Club members having health examination because of participation in the extension program ..		77
130. Number of members attending a 4-H Club camp .....		77
131. Item discontinued .....		

## SUMMARY OF 4-H CLUB PROJECTS

A club member may engage in more than one project. The sum of the projects may, therefore, be greater than the number of different club members enrolled.

Item	Members enrolled A
82. Corn	2
83. Other cereals	1
84. Peanuts	
85. Soybeans, field peas, alfalfa	
86. Potatoes, Irish and sweet	
87. Cotton	
88. Tobacco	
89. Vegetable growing	13
90. Fruits	
91. Range and pasture	
92. Other crops	1
93. Soil and water conservation	2
94. Forestry	55
95. Wildlife and nature study	12
96. Poultry (including turkeys)	8
97. Dairy cattle	5
98. Beef cattle	2
99. Sheep	1
100. Swine	6
00½. Horses and ponies	
01. Rabbits	1
01½. Dog husbandry	
02. Other livestock	
03. Bees	1
04. Entomology	1
05. Tractor maintenance	
06. Electricity	12
07. Farm shop	
07½. Automotive care and safety	
08. Other engineering projects	
09. Farm management	
10. Beautification of home grounds	13
11. Meal planning and preparation (include baking and food selection)	107
12. Canning and preserving (other than freezing)	2
13. Freezing of foods	1
14. Health, nursing, and first aid	
15. Child care	
16. Clothing	235
17. Home management	10
18. Home furnishings and room improvement	1
19. Home industries, arts, and crafts	
20. Junior leadership	13
21. All other	723
22. Total	1228

## Special Report on FARM AND HOME DEVELOPMENT

In items 1 to 4 of this section is to be reported only the families worked with through Farm and Home Development, Balanced Farming, Better Farming for Better Living, Farm and Home Counseling and similar names that States have given to a way of doing extension work that involves family participation in planning for the farm and home as a total unit.

Item 5 provides a place to report families worked with during the year who were not identified as Farm and Home Development families but whom you helped to make significant progress through use of the Farm and Home Development process (problem approach).

- |  | (Number) |
|--|----------|
| 1. Different Farm and Home Development families--  | 0        |
| a. Started this year.....  |          |
| (Count a family as "started" when they have indicated a firm desire to have you help them develop a COMBINED farm and home plan. Include only families not previously reported.)   | 4        |
| b. Total worked with during the year.....  |          |
| (Include those reported in "a" as well as families worked with this year who started in previous years.)   |          |
| 2. Of the total number reported in 1b above, how many were families--(the following categories do not attempt to account for all families reported in 1b, and some families may be included in more than one group).   |          |
| a. With whom Extension has had little or no previous contact.....  |          |
| b. Just getting started in farming.....  |          |
| (May be young folks or older families who have moved onto their present place within the past 5 years.)  | 1        |
| c. With low incomes.....   |          |
| (Whose gross income is usually in lower third for county.)   |          |
| d. Part-time farmers.....  |          |
| (Operator works off farm more than 3 months of year.)  |          |
| e. That had reached the point where they could go on with their farm and home development work without special extension assistance.....   | 2        |
| (Presumably these families will continue to participate in other phases of the county extension program.)  |          |
| f. That became inactive in farm and home development work because--  |          |
| (1) They quit farming.....   |          |
| (2) Other reasons.....   |          |
| 3. Of the total number reported in 1b above, how many families were assisted in--  |          |
| a. Developing their original plans this year through:  |          |
| (1) Individual contacts only.....  | 2        |
| (2) Group contacts only.....   |          |
| (3) Both individual and group contacts with the same family.....   |          |
| b. Putting their plans into action this year through:  |          |
| (1) Individual contacts only.....  |          |
| (2) Group contacts only.....   |          |
| (3) Both individual and group contacts with the same family.....   |          |
| 4. Of the total number reported in 1b above, how many families have 4-H Club members whose project activities this year directly support the family's farm and home plan.....  | 2        |
| 5. In addition to the families "started" and "worked with" in farm and home development as reported above, how many farmers, homemakers, or families did you work with in identifying, analyzing and solving COMPLEX INTERRELATED problems of the farm and/or home but did not develop a total farm and home plan. (Do not include those families to whom you only gave special assistance on individual enterprises or practice)..... |          |

## PROGRAM EMPHASIS

Item	Agents doing primarily home demonstration work	Agents doing primarily 4-H Club work	Agents doing primarily agri- cultural work	County total
	A	B	C	D
8. Calendar months of employment.....	12	23 <sup>5</sup> / <sub>24</sub>	12	67 <sup>5</sup> / <sub>48</sub>
9. Total days worked.....	226	474	208	908
10. Days devoted to—				
a. Adult work.....	171	75	200	446
b. YMW work.....		6		6
c. 4-H Club work.....	55	393	8	456
11. Days devoted to—				
a. Extension organization and pro- gram planning.....	78	74	26	178
b. In-service training of agents.....	18	17	3	38
c. Crops.....		43	72	115
d. Livestock.....		65	60	125
e. Marketing; distribution; and serv- ice organizations.....		2	10	12
f. Soil and water conservation and management.....		9	6	15
g. Forestry.....		15	6	21
h. Wildlife.....	1	8		9
i. Planning and management of the farm business.....			11	11
j. Farm buildings and farm me- chanical equipment.....		1	7	8
k. House and surroundings, furnish- ings and equipment.....	23	28	5	56
l. Home management.....	12			12
m. Family economics.....	33	33		66
n. Clothing.....	23	46		69
o. Foods and nutrition.....				69
p. Health.....				
q. Family life, child development, and parent education.....	8	6		14
r. Safety.....	6	66		72
s. Community development and public affairs.....				
t. Days that cannot be charged specifically to one of items a through s.....	24	61	2	87
14. How many of the total days worked, as reported in item 19 and also dis- tributed under item 21, would you estimate were devoted to families with whom you are working through Farm and Home Development as reported on page 26.....			15	15

2-81. Items discontinued.

## EXTENSION ORGANIZATION AND PROGRAM PLANNING

11. Item discontinued.

12. COUNTY-WIDE advisory COUNCILS or COMMITTEES assisting extension agents with organization, planning and conduct of extension work in the county:

Item	Councils or committees A	Members B	Meetings of such councils or committees held during the year	
			C	D
	Number	Number	Number	Attendance
a. Overall or general.....	1	6		
b. Agricultural.....	4	24		
c. Home demonstration.....	1	61	2	85
d. Young men and women.....	1	29	12	81
e. 4-H Club.....	5	230	8	132

13. MEETINGS (other than those involved in 12) held PRIMARILY for the PURPOSE of DETERMINING the extension program:

Item	A	B
	Number	Attendance
a. Community or local meetings.....	32	515
b. County meetings.....	2	23

14. Item discontinued.

14½. Are you currently engaged in Program Projection in your county? ..... (Check one) Yes  No.....

15. Total number of different voluntary local leaders or committeemen (county, community, and neighborhood) assisting extension agents with organization, planning, and conduct of extension work in the county:

Item	Men A	Women B	Older club	
			Boys C	Girls D
			a. In adult agricultural work.....	10
b. In adult home demonstration work.....		460	xxxx	xxxx
c. In young men and women's work.....	4	4	xxxx	xxxx
d. In 4-H Club work.....	16	32	9	15
e. Total number of DIFFERENT leaders.....	26	473	9	15

16. Number of organized clubs or other groups carrying on adult home demonstration work..... 29

17. Number of members in such clubs or groups..... 650

## EXTENSION TEACHING AND OTHER ACTIVITIES

Include all activities carried on this year that are related to extension work.

Item	Agents doing primarily home demonstration work	Agents doing primarily 4-H Club work	Agents doing primarily agricultural work	County total
	A	B	C	D
1. Farm or home visits.....Number..	132	454	654	1240
2. Office calls.....do.....	179	170	201	550
3. Telephone calls.....do.....	1525	1864	2783	6172
4. News articles or stories prepared Number.....	13	15	7	35
5. Broadcasts made or prepared:				
a. Radio.....Number.....	3	3		6
b. Television.....do.....				
6. Bulletins distributed.....do.....	6393	9422	5856	21,671
7. Adult result demonstrations conducted.....Number.....				
8. Training meetings held for local leaders:				
a. Adult work:				
(1).....Number.....	10			10
(2).....Attendance.....	225			225
b. YMW work:				
(1).....Number.....				
(2).....Attendance.....				
c. 4-H Club work:				
(1).....Number.....	5	9		14
(2).....Attendance.....	73	131		204
9. All other meetings agent held or participated in:				
a. Adult work:				
(1).....Number.....	134	18	43	195
(2).....Attendance.....	5509	1219	865	7593
b. YMW work:				
(1).....Number.....		8		8
(2).....Attendance.....		42		42
c. 4-H Club work:				
(1).....Number.....	20	451	4	475
(2).....Attendance.....	881	7138	399	8418
10. Meetings held or conducted by local leaders:				
a. Adult work:				
(1).....Number.....	300			300
(2).....Attendance.....	4572			4572
b. YMW work:				
(1).....Number.....		2		2
(2).....Attendance.....		6		6
c. 4-H Club work:				
(1).....Number.....		69		69
(2).....Attendance.....		582		582

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture  
and State Agricultural Colleges  
Cooperating

Federal Extension Service  
Washington, D.C.

ANNUAL REPORT OF COUNTY EXTENSION AGENTS

This form is for use by county extension agents in making an annual statistical report on all extension work done in the county during the year. Agents resigning or transferring should make out this report before leaving the county.

County Henrico State Virginia

REPORT OF

Name of Agent	Title	Period of Service	
		From	To
Guy R. Davis	County Agent	Dec. 1, 1960	Nov. 30, 1961
Malcolm C. Andrews	Asst. County Agent	Dec. 1, 1960	Nov. 30, 1961
Mary C. Walker	Home Demon. Agent	Dec. 1, 1960	Nov. 30, 1961
Anne R. Woodside	Asst. Home Dem. Agent	Dec. 1, 1960	Aug. 30, 1961
Gayle Z. Lawrence	Asst. Home Dem. Agent	Sept. 15, 1961	Nov. 30, 1961



THIS IS A CONDENSATION OF THE REPORT FORM USED IN 1960.  
BEFORE FILLING OUT THIS FORM, READ CAREFULLY THE  
INTERPRETATIONS GIVEN IN THE FORM REVISED JUNE 1959.

Approved: \_\_\_\_\_

Date \_\_\_\_\_

State Extension Director \_\_\_\_\_

Form FES-21  
Revised June 1961)