

VIRGINIA

AMELIA CO. (NEGRO) AGRICULTURAL AGENT ANNUAL REPORT 1941

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REPORT FILES  
EXTENSION WORK

ANNUAL NARRATIVE REPORT

Amelia County,  
Virginia

by

Darius M. Harris,  
Negro County Agent  
Church Road, Va.

December 1, 1940

to

November 30, 1941

NEGRO

COUNTY AGENT ANNUAL REPORT

Dec. 17, 1941

John L. Charity  
Dist. Agent. J

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## FOREWORD

The purpose of this report is to convey a summary of the work in Amalia County by the Extension Service working with Negro farmers. Cooperating with the Extension Service were the County Advisory Board, one demonstration community, eight cooperating communities, the 308 farm families in these organized communities, the County 4-H Council, twenty-seven adult community leaders, ten 4-H club leaders, 309 4-H club members, and those other families in the county who have been assisted by the Extension program, and the various Federal and State agencies operating in the county.

This year's work has been based on the live-at-home program as adopted by the State Extension Division in cooperation with the Federal, State, County, Community and individual farm activities. Cooperation with Federal activities has included work with the A. A. A., the Soil Conservation Service, and the Farm Security Administration. Through educational work the Extension Service has helped the Negro farmers to contact these agencies and make use of their services. Cooperation with State activities has included representation at the State Farmers' Conference, the State Advisory Board, the State Fair, the State 4-H Short Course, and the State Wild Life Conference. Local and community activities have included local community meetings with the nine organized community clubs, one of them doing community improvement work in cooperation with the State Advisory Board, adult demonstrations in land ownership, painting, farmers self-supporting, home gardens, home poultry flocks, and soil conservation through leopodesa, lime, and terracing. Local 4-H work has included 309 boys and girls carrying projects in corn, poultry, gardens, and livestock; and local 4-H club meetings under the supervision of local leaders.

### ADVISORY BOARD

The Amelia County Advisory Board consists of twenty-seven members, nine women and eighteen men. They represent the nine organized communities in adult work. There are two men and one woman from each of these communities. This body acts as a nucleus in coordinating the extension work in the county.

At the first meeting of this group a plan of work for the county was drawn up. This involved mainly the live-at-home program as applied to the different communities. This program was carefully explained and thoroughly discussed. The Mattress Program which was to be started a few months later was also explained. This group did much in their respective communities toward boosting and carrying these programs forward.

At the second meeting, which was held in August, progress reports from the various communities were made. Two delegates to the State Advisory Board Meeting which was to be held in Buckingham County September 2-4 were elected. Other plans for carrying out the extension program were also formulated.

### STATE FAIR

Three adults and nine 4-H members sent exhibits to the State Fair at Richmond which was held September 22-27. All three of the adult exhibits were corn. Two of these won placements, S. A. Crump and B. J. Harris of the Nonesine Community winning second and fifth place respectively with their Beane County corn.

Six of the 4-H exhibits were corn and the remaining three were

eggs. Richard Wilkins of the Amelia Club and Wilbert Perkinson of the Rocky Hill Club won fourth and seventh prize respectively in the Virginia White Dent corn division. Lois Barley of the Harven Club took fifth place in the brown egg class.

#### STATE FARMERS' CONFERENCE

Thirty farmers from Amelia County attended the annual State Farmers' Conference held at Virginia State College at Ettrick on April 22, 1941. In the morning session the farmers enjoyed the instructive addresses of Mr. Reuben Brigham, Assistant Director Cooperative Extension Service, Mr. J. R. Hutcheson, State Director of Extension Work, and Mr. A. R. Miller, Assistant to Director Southern Division A. A. A. Mr. Brigham spoke about National Defense and its relation to the farmer; Mr. Hutcheson stressed the importance of growing your own food and living at home; Mr. Miller explained the advantages that may be derived through cooperation with the A. A. A. In the afternoon the farmers were instructed in the care and the judging of dairy cattle and swine by Mr. Settle of the college faculty.

#### COMMUNITY CLUBS

There are in this county nine organized community clubs. These clubs act as a medium for arriving at community problems and for group action. A case of how these clubs do work toward the betterment of their communities is the obtaining of two linespreaders in the Earl's Community. For sometime the farmers in this section had experienced

difficulty in spreading their lime. Most of them had to resort to the poor method of shoveling it out. This situation in all probabilities caused some farmers to do without lime or at least a sufficient quantity of it. At one of the club's monthly meetings the problem was discussed. It was decided that steps should be taken toward obtaining two lime spreaders for the community. The County Agent contacted the Farm Security Administration and in less than two weeks two Lime Spreader Cooperatives involving fourteen farmers had been set up at Earls. The spreaders were brought into the community about the last of October. They cost \$40.00 each and the Cooperatives have five years to pay for them. Approximately fifty tons of lime has been spread already and there is just about seven-five more tons to be spread within the twelve months.

#### GARDENS

Gardens were stressed considerably in all of the communities, the main emphasis being on the winter or year round garden. Work was done also with insect control resulting in a number of farmers using rotenone and arsenic poisons. An example of winter garden improvement was the effort made by the Hambers Community Club. This group had a little money in the treasury. At one of their monthly meetings it was decided that kale seeds would be purchased and distributed to all the members. The club bought in July \$7.00 worth of Scotch Curled Kale seeds from T. W. Weed & Sons in Richmond. The seeds were then divided into forty-one parts and distributed to the forty-one members of the club. The drought caused a lot of these seeds to be lost but a number of these 41 families succeeded in having a nice patch of kale greens. In

connection with the gardens in the Hambers community, mentioned should be made that beside from providing for their own use the farmers provided the fruits and vegetables necessary to can 250 quarts to be used in connection with the Hot Lunch Project at the local school for their children.

#### POULTRY

Poultry improvement was another item on the county program that was stressed in every community. Particular emphasis was placed on better feeding and better housing. A number of farmers used growing and laying mash this year who hadn't used enough to amount to anything before. There were also a number of poultry houses repaired and at least two well designed laying houses were built. The agent with some help built a demonstration poultry laying house on the farm of Arthur Pegrum in the Rocky Hill Community. Mr. Pegrum needed a poultry house badly and really wanted one. He didn't have the money to buy the necessary materials and pay for the constructing of it, however. The Farm Security Administration came to his rescue. A loan was made to Mr. Pegrum of \$35.00 for the purchasing of the materials. The agent, with the help of some of the neighbors, then built the poultry house as a demonstration. Mr. Pegrum now has a house that will keep from fifty to sixty laying hens comfortably. He hasn't more than twenty-five hens to put in it now but he expects to increase his flock to about fifty.

#### HOES

There has been a noticeable increase in the number of brood sows and consequently the number of hogs in the county the past year. The

major work with hogs has been along the lines of better feeds, good pastures, and disease control. Through the help of the Soil Conservation Service a number of fine hog lots have been established for Negro farmers in this county. Hog cholera was still amass in spots. The agent inoculated hogs on ten farms against cholera.

V. Y. Scott, who owns a farm in the Ghula Community, took advantage of an opportunity in swine raising and is doing good. Mr. Scott's farm is located about one mile from the C. C. Camp. Foreseeing the possibility of expanding his hog production, he made a deal with the camp authorities for the garbage or waste. This contract cost \$50.00. He received help from the camp through the Soil Conservation setup in improving his hog lot and increasing the size. Where Mr. Scott had usually been growing hogs for practically nothing but home use, this year he had thirty nice ones for the Richmond market. He is planning to expand his swine raising even further the coming year.

#### MATRRESS PROGRAM

The Cotton Mattress Program was launched in this county the latter part of April through the efforts of the county extension agencies. A Building was obtained to house the project. This happened to be a building owned by the Negro Presbytery. It was used a number of years ago as a Presbyterian school. A W. P. A. worker was secured and placed in charge of the mattress making. 542 mattresses have been made at the center so far and 224 of these have been made for Negroes. There is still approximately twenty more to be made. These mattresses were made by farmers in all sections of the county. The program has been a real help in home improvement, and has helped the low income group to enjoy some of the comforts of life.

### HOME AND YARD BEAUTIFICATION

At least twenty homes were painted throughout the county the past year. The Agent worked with seven yard beautification projects in as many communities. Mr. Harold Perkins, floricultural instructor at Virginia State College for Negroes, assisted with four of these projects. He came into the county and drew up plans for these yards. He had these blue-printed and a copy sent to the farm owners and one of each to the agent. Owing to the extreme drought very little was done toward carrying out these plans. However, work will be continued on them the coming year. Mrs. Leticia Robinson of the Dentonville Community did a good job of beautifying her home and grounds as far as the weather would permit. She has a nice home. It was built about eight years ago but had not been quite completed and hadn't been painted. This year she completed the house by having a brick stoop built on the front and the rear. The agent constructed the latter. Mrs. Robinson had two coats of paint put on her house. She planted a number of border plants around the yard and sowed the yard down in peas with the intention of following them with lawn grass but the drought prevented this. Mrs. Robinson intends to continue her work to establish a good lawn and to plant flowers, shrubs, and trees as recommended. She also contemplates establishing a goldfish pool in her back yard.

### DEMONSTRATION COMMUNITY

The County Advisory Board selected Hensboro as the Demonstration Community for the year. This particular work revolves around a Community Live-at-Home program. Since January 1, 1941 the following improvements have been made: two more members have been added to the

Community Club roll, four more homes have been painted, one more farmer grew enough feed for his stock, five more farmers have met the requirement for poultry, one more qualified with the required hogs, and five more families purchased a cow.

#### SOIL IMPROVEMENT AND CONSERVATION

The Negro farmers in this county have shown marked cooperation with the A. A. A. They have obtained over 2,500 tons of lime. Farmers are increasing the use of cover crops and better pastures are being established. This is largely caused by their using more lime. Over 75 per cent of the farmers are cooperating with the A. A. A.

The agent constructed terraces on four farms, totaling about 25 acres. A series of draining ditches were laid off on another farm. The Soil Conservation Camp has done a lot along these lines for the Negro farmers of the county, especially in regards to check dams against erosion and in establishing meadow strips.

#### FARM SECURITY ADMINISTRATION

Farmers are cooperating more and more with the F. S. A. They are beginning to see how this department can really help them. Outstanding among the work that has been done in cooperation with the F. S. A. is the obtaining of four Little Giant lime spreaders. A number of farmers were neglecting to use lime because of the difficulty of spreading it. The agent hadn't seen but one lime spreader belonging to a colored farmer in the county. The problem was discussed in a number of the Community Club meetings. The farmers were really interested in obtaining lime spreaders it was found. The F. S. A. was contacted. As a result, four Lime Spreader Cooperatives have been formed with the Negro farmers and

four lime spreaders have been brought into the three communities in which the work was done. Two of these spreaders were placed in the Earl's Community, one at Manabero, and the other at Namogine. These four spreaders will serve at least 26 farmers and will spread no less than 240 tons of lime.

## SUMMARY OF COUNTY PLAN

ACTIVITIES	WORK PLANNED	WORK ACCOMPLISHED
<b>Organizations</b>		
1. Community clubs	10	8
Families in clubs	200	198
Delegates to State Farmers' Conference	50	30
Community tours	3	0
<b>Live-at-Home Program</b>		
Gardens	180	180
Poultry	75	88
Hogs	28	40
Cows	40	28
Orelands	38	38
Feed for Livestock	20	16
Pastures	20	12
<b>Soil Improvement</b>		
Lime	50	75
Terraces	20	10
Cover crops	38	38
Fertilizers	28	20
<b>Home Improvement</b>		
Painting	20	20
Yard Beautification	24	14
<b>Cooperative Agencies</b>		
A. A. A.	75	90
Soil Conservation	10	8
Farm Security	8	27
REA	15	2
TVA	2	0
Farm Credit Administration	5	0
Mattress making	250	224
<b>4-H Clubs</b>		
Number community 4-H clubs	10	10
Number of members	190	269
Delegates to State Short Course	10	9
Exhibits to be sent to State Fair	10	8

## 4-H CLUB WORK

Clubs

There are at present ten 4-H clubs in the county, two of these having been organized this year by the agent. These ten clubs have an aggregate membership of 269, 232 completing. These club boys and girls under the supervision of the ~~ten~~ ten local leaders, hold their regular monthly and bi-monthly meetings, conduct demonstrations, keep records of their demonstrations and conform to the county junior plan of work. An example of clubwork being done by these clubs is that of the Truxillo club in placing first in both the Club Rally and the 4-H Achievement Day. This club has a membership of twenty, seventeen completing. The club sent a delegate to the State Short Course, had sixteen of the twenty members at the County Rally, and fifteen members in uniform on the sightseeing trip to Natural Bridge. All of the expenses of these activities were raised by the club. Two methods were used to get this money: a 4-H program at the community school at which an admission of ten cents was charged and refreshments brought by the club members were sold; a lawn party on the school house lawn at which refreshments were sold.

## COUNTY JUNIOR COUNCIL

The 4-H Club Council is composed of the president and secretary of each club and the club leaders. Two meetings of this group were held during the year. At the first meeting the council was reorganized. It had not functioned for a year owing to the death of the former agent Mr. C. O. Jeffries. Also at this meeting a plan of work was drawn up. This included plans for the club rally, the annual sight-seeing trip,

exhibits to the State Fair, and the choosing of a leader to attend the State Short Course.

The other meeting was called to make plans for the Achievement Day.

The Council raised \$32.00 through the sale of soft drinks at the rally and through profit received from the sight seeing trip. Fifteen dollars of this money was given for meritorious work at the Club Rally and the Achievement Day.

#### CLUB LEADERS

There are ten club leaders supervising the ten clubs in the county. Others in the various communities aid them with the work, particularly the teachers in the local schools. These leaders are very capable and willing. They have contributed largely to what success 4-H clubwork has realized in this county. The club leader was responsible to a large extent for the aforementioned achievements of the Truxillo Club. Another example of leadership is that exhibited by Mrs. Annie Thompson, supervisor of the Members club. On her own initiative she worked up a fine demonstration with two of her members on cold water soap making which was presented as a part of the Achievement Day program.

#### STATE SHORT COURSE

Nine club members, five girls and four boys, one club leader and the local agent attended the State Short Course held at Virginia State College at Ettrick June 9-11, 1941. These delegates represented seven clubs. All of them were dressed alike in the 1941 uniforms. Amelia was commended for its general participation. Of special interest was

the presentation by the Amelia group of a 4-H playlet entitled "The Pepper Upper". Leander Swan of the Amelia club was elected president of the state organization. The delegates thoroughly enjoyed every bit of the meeting. They received some valuable instruction in care of livestock, window screen making, and sewing.

#### COUNTY CLUB RALLY

Ninty-five club members and eight leaders representing eight of the ten clubs were present at the annual 4-H Club Rally held at the Amelia High School on July 19, 1941. There were also approximately fifty visitors and friends in attendance. About half of the members were in uniform. Contests were held in correct dress, singing, and in f judging potatoes and eggs. Prizes amounting to \$4.50 were given for the best performances. Truxille, Mannere, and Merven won first, second and third places respectively.

#### WILD LIFE CONFERENCE

Two 4-H delegates, Richard Brown of the Mannere Club and Leander Swan of the Amelia Club, along with the agent attended the first annual Wild Life Conference held at Virginia State College At Ettrick August 5-7, 1941. The group received valuable information regarding the conservation of wild life, forests, and soil. They thoroughly enjoyed taking a part in the conference.

#### SIGHT-SEEING TRIP

The 4-H club members went on a sight-seeing trip this summer as

has been the practice for a number of years. This year, 146 club members, leaders, and parents went on the excursion which was to Natural Bridge. These trips are planned with the idea of receiving educational value as well as enjoyment from them. Every one of the ten clubs in the county was represented. All the leaders were present. It is approximately 120 miles from Amelia to the bridge. This group of 146 was carried up there and back and into the bridge for \$1.50 each. Three school buses and two private cars were used. The general admission to Natural Bridge is \$1.10 but we finally got in for 38 cents each. By so doing \$2345 was cleared on the trip. This was placed in the Junior Council's treasury. Everyone enjoyed the trip and seemed to have really gotten something out of it.

#### STATE FAIR

Nine 4-H club exhibits from Amelia County were taken to the State Fair in Richmond which was held September 22-27, 1941. Of these nine exhibits three succeeded in winning placements. Lois Barley of the Herven Club won fifth place with her brown egg exhibit, Richard Wilkins of the Amelia Club placed fourth in the Virginia White Dent Corn division and Wilbert Parkinson placed seventh in the same division.

#### ACHIEVEMENT DAY

Amelia County 4-H clubs held their first Achievement Day Saturday, November 29, 1941, at the high school. Eighty-one club members and leaders representing nine of the ten clubs took a part in the program. There were approximately thirty-five visitors in attendance. Of special

importance was the 4-H exhibit featured in the activities. Each club was asked to bring the following ten things for exhibit: 1 ten year sample of white corn, 1 ten year sample of yellow corn, 1 sample of white potatoes (five), 1 sample of sweet potatoes (five),  $\frac{1}{2}$  dozen of brown eggs, 1 layer cake, 1 pie, 1 plate of biscuits, 1 pan of rolls, and 1 quart can of peaches. All of these items were to have been prepared by the 4-H members. First, second, and third place ribbons were given for each item to the individual bringing that particular exhibit. Money prizes of \$2.00, \$1.50, and \$1.00 were given to the three clubs having the best exhibits. These went to Fruxille, Broad Street, and Reaky Hill respectively. A prize of fifty cents was awarded to the member having the best record book in each county and an additional sweepstake prize of fifty cents was awarded to the best book of these ten. A prize of one dollar was also given to the club having the best attendance at the meeting. This went to the Broad Street Club for having 14 of its 36 members present. Funds for these awards were taken out of the Junior Council treasury. The prizes won at the State Fair were also given out at this meeting. Other features of the program was a report by the president of each club of that particular club's achievements for the year, and a summary by the agent of 4-H clubwork as a whole for the county. An interesting demonstration in cold water soap making was presented by the Maanboro Club. The program was enlivened with singing, a craker eating contest, and a contest of drinking coca-colas with nipples on the bottles. Miss L. A. Jenkins and Mr. J. L. Charity, District Agents, and County Agent J. G. Lancaster of Prince Edward attended and made very inspiring talks to the club members. They also did the judging of the exhibits.

## PROJECTS

The 269 members enrolled all carried projects, 232 of them completing. The different kind of projects were as follows: corn, peanuts, tobacco, Irish potatoes, sweet potatoes, vegetable gardens, flower gardens, hogs, poultry, and a dairy calf project. The most important of these will be taken individually.

Crop

Thirty-eight members carried corn projects, 35 of them completing. These covered 35 acres of land and gave a total yield of 910 bushels with a total profit of \$420.

Fifty-eight members carried vegetable garden projects, 46 completing. The total value of these gardens was \$720 with a profit realized of \$432. Maxine Perkinsen of the Rocky Hill Club grew eleven different vegetables in her garden. From this garden the family used vegetables valued at \$11.25, and she marketed \$12.65 worth. Vegetables remaining in the garden amounted to an estimated value of \$4.00., giving a total value of the garden of \$27.90. Expenses for seeds fertilizer, manure, spray material, team, and help amounted to \$7.95 leaving a labor income or profit of \$19.95. Maxine is secretary and song leader of her local club. She won second prize at the Achievement Day with a pie she baked, and she turned in a fine record book, the best in the club.

Livestock

Twenty-two members were enrolled with hog projects, 18 completing. Eighteen animals were involved with a total receipt of \$270 and a profit of \$90.

Eighty-three members carried poultry projects, 71 completing. There were 1420 animals involved with receipts amounting to \$852 and a total profit of \$452. Last year Harriet White of the Maxbère Club

had set 100 barred Plymouth Rock eggs in an incubator hatching 96 and raising 88. She sold 10 broilers and used 14, sold 20 fryers and used 18, the total receipts being \$27.78. From December 2, 1940 through October 22, 1941 Harriet received 3578 eggs valued at \$77.19. She fed mash and grain the whole period amounting to \$67.36. Expenses of equipment and hatching were \$7.40. Including total inventory at the beginning and close of the project, Harriet realized a profit of \$71.31. Harriet is vice-president of her club, served as delegate to the State Short Course, and turned in the best record book in the club.

#### PROJECT AND HUMAN INTEREST STORY

The following story of his project was submitted by Leander Swan, a member of the Amelia 4-H club, as a prerequisite of attending the State Wild Life Conference held last August:

"My last year's 4-H club project consisted of 1 acre of Reids Yellow Dent corn.

"The land on which the corn was to be planted had been sown in lespedeza the year before.

"During the month of February I spread 10 loads of barnyard manure over the land, the estimated value of which was \$20.00.

"In early March I plowed the land and let it lay until May.

"During the first week in May I disced and dragged the land until it was in fine order. During the same week I planted the corn. The seed cost twenty-five cents. I did not use any commercial fertilizer on my corn crop.

"About a week after the corn had come up and before it was large enough to be harrowed I dragged over the corn.

"When the corn was about 8 inches high I thinned it leaving it

about 2½ feet apart.

I cultivated the corn thoroughly three times at intervals of about 10 days before the last cultivation

"When the corn was almost ready to tassels I cultivated it for the last time, running lightly in between the rows to kill the grass and weeds.

"By the latter part of July the ears had filled out and by late August the corn had matured sufficiently to be cut. The corn was cut and shocked in the field.

"In early October the corn was husked in the field and hauled and stored in a crib. Last year conditions were favorable for a good crop and I received a yield of 40 bushels on my acre.

"I experienced a great deal of pride in caring for my project and watching it grow. It gave me a great deal of pleasure to be able to cooperate with the rest of the family and do my bit towards carrying on the farm by making my produce available to the family for home use."

This year Leander decided to vary his project and take white potatoes. The drought greatly decreased the yield he would have gotten. However, he did manage to harvest ten bushels off the one fifth acre. This will prove enough to carry the family.

Swan is president of his local club and also the county council. He was sent to the State Short Course by his club and was elected president of the state organization. He was also chosen as one of the two delegates from the county to the State Wild Life Conference. Swan finished high school last year with second highest honors and is now enrolled as a freshman at Johnson C. Smith University in Charlotte, North Carolina where he is doing very creditable work.

*Negro*  
COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture  
and State Agricultural Colleges  
Cooperating

Extension Service  
Washington, D. C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State *Virginia*

County *Lee*

REPORT OF

_____ (Name) Home Demonstration Agent.	From _____ to _____, 194
_____ Assistant Home Demonstration Agent.	From _____ to _____, 194
_____ 4-H Club Agent.	From _____ to _____, 194
_____ Assistant County Agent in charge of Club Work.	From _____ to _____, 194
<i>D. M. Harris</i> Agricultural Agent.	From <i>Dec. 1, 1940</i> to <i>Aug. 30</i> , 1941
_____ Assistant Agricultural Agent.	From _____ to _____, 194



READ SUGGESTIONS, PAGES 2 AND 3

Approved: *Dec. 16, 1941*

*John L. Chanty, Dist. Agent.*

Date \_\_\_\_\_

State Extension Director.

## SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

### STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents *minus duplications due to two or more agents participating in the same activity or accomplishment*. The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

### NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

#### SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization made during the year to improve regular procedures or to meet emergencies.
- V. County extension program.
  - (1) Problems determining extension program.
  - (2) Influence of State and National agricultural agencies operating in county upon extension program.
  - (3) Activities and results.

Under appropriate headings present in some detail for each major problem or line of work the goals set up, the methods used, the cooperation received, the coordination effected, the results achieved, and the significance of these results in terms of problem solution.

- VI. Outlook and recommendations.

## TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

## DEFINITIONS OF EXTENSION TERMS

1. An extension program is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how, when, where, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.  
A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Example: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.  
The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.
7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
8. A 4-H Club is an organized group of boys and/or girls with the objective of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry an extension activities in their respective communities.
13. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than "days in office."
17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
18. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
20. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.

## GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT	Total months of service this year (a)	Days devoted to work with adults (b)	Days devoted to work with 4-H Club and other youth (c)	Total days in office (d)	Total days in field (e)
(Name) Home demonstration agent.....					
Asst. home demonstration agent.....	(1)				
4-H Club agent.....					
Assistant county agent in charge of club work.....	(2)				
<i>D. M. Harris</i> Agricultural agent.....	(3)	12	153	61	75 214
Assistant agricultural agent.....					

2. County extension association or committee:

(a) Agricultural extension:  
 (1) Name *County Advisory Board* (2) Number of members *27*  
 (b) Home demonstration:  
 (1) Name..... (2) Number of members..... } 2  
 (c) 4-H Club:  
 (1) Name *County 4-H Council* (2) Number of members *30*

3. Number of communities in county where extension work should be conducted.
- 12*
- 3

4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees.
- 11*
- 4

5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program:
- 18*
- 5

(a) Adult work { (1) Men *18* (2) Women *9* }  
 (b) 4-H Club work { (1) Men..... (3) Older club boys..... }  
 { (2) Women *10* (4) Older club girls..... } 5

6. Number of different paid local leaders engaged in agricultural-conservation and adjustment programs { (a) Men..... (b) Women..... } 6

7. Number of clubs or other groups organized to carry on adult home demonstration work..... 7

8. Number of members in such clubs or groups..... 8

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total <sup>1</sup> (d)
9. Number of 4-H Clubs.....			<i>10</i>	
10. Number of different 4-H Club members enrolled.....	{ (1) Boys <sup>2</sup> (2) Girls <sup>2</sup>		<i>110</i> <i>159</i>	
11. Number of different 4-H Club members completing.....	{ (1) Boys <sup>2</sup> (2) Girls <sup>2</sup>		<i>92</i> <i>140</i>	

12. Number of different members enrolled in 4-H Club work for:
- <sup>4</sup>

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys.....	<i>44</i>	<i>19</i>	<i>20</i>	<i>11</i>	<i>5</i>	<i>11</i>
(b) Girls.....	<i>84</i>	<i>15</i>	<i>31</i>	<i>13</i>	<i>8</i>	<i>13</i>

<sup>1</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.<sup>2</sup> Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on pages 7 to 24, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work. Do not include boys and girls enrolled late in the year in connection with the succeeding year's program.<sup>3</sup> Same as footnote 2 but refers to completions instead of enrollments.<sup>4</sup> The total for this question should agree with county total, question 10.

## GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	Age											13		
		10 and under	11	12	13	14	15	16	17	18	19	20 and over			
13. Number of different 4-H Club members enrolled according to age <sup>1</sup>	(a) Boys	12	10	15	13	15	15	11	11	4	2	2	13		
	(b) Girls	16	22	23	19	20	16	15	14	7	4	3			
14. Number of 4-H Club members: <sup>1</sup>	(a) In school	246											(b) Out of school	29	14

ITEM		Home demonstration agents	4-H Club agents	Agricultural agents	County total <sup>1</sup>	
		(c)	(d)	(e)	(f)	
15. Number of 4-H Club teams trained	(1) Judging			2		15
	(2) Demonstration			4		
16. Number of groups <sup>2</sup> other than 4-H Clubs organized for extension work with rural young people 16 years of age and older						16
17. Members in groups reported in question 16	(1) Young men					17
	(2) Young women					
18. Total number of farm or home visits <sup>3</sup> made in conducting extension work				510		18
19. Number of different farms or homes visited				185		19
20. Number of calls relating to extension work	(1) Office			93		20
	(2) Telephone			3		
21. Number of news articles or stories published <sup>4</sup>				1		21
22. Number of individual letters written				128		22
23. Number of different circular letters issued (not total copies mailed)				6		23
24. Number of bulletins distributed				715		24
25. Number of radio talks broadcast or prepared for broadcasting						25
26. Number of events at which extension exhibits were shown				2		26
27. Training meetings held for local leaders or committeemen	(1) Adult work	(a) Number				27
		(b) Men leaders				
		(c) Women leaders				
	(2) 4-H Club	(a) Number			1	
		(b) Total attendance of:			13	
		(b) Leaders				
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27)	(1) Number					28
	(2) Total attendance					
29. Meetings held at result demonstrations	(1) Number					29
	(2) Total attendance					

<sup>1</sup> The total for this question should agree with county total, question 10.<sup>2</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.<sup>3</sup> Do not include groups previously reported under question 9.<sup>4</sup> Do not count a single visit to both the farm and home as two visits.<sup>5</sup> Do not count items relating to notices of meetings only.

Note.—Questions 18-24 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reports on following pages minus duplications where the same activity relates to two or more lines of work. 18-2025

## GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)
30. Tours conducted	(1) Adult work	(a) Number			30
		(b) Total attendance			
	(2) 4-H Club	(a) Number		1	
		(b) Total attendance		146	
31. Achievement days held	(1) Adult work	(a) Number			31
		(b) Total attendance			
	(2) 4-H Club	(a) Number		1	
		(b) Total attendance		125	
32. Encampments held. (Do not include picnics, rallies, or short courses, as these should be reported under other meetings.)	(1) Farm women	(a) Number			32
		(b) Total members attending			
		(c) Total others attending			
	(2) 4-H Club	(a) Number			
		(b) Total boys attending			
		(c) Total girls attending			
		(d) Total others attending			
		(e) Total attendance			
33. Other meetings of an extension nature participated in by agents or specialists and not previously reported	(1) Number		132	33	
	(2) Total attendance		3784		
34. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere	(1) Adult work	(a) Number			34
		(b) Total attendance			
	(2) 4-H Club	(a) Number		2	
		(b) Total attendance		25	
34½. Number of above meetings (questions 27-34) at which discussion group method of presentation was followed			124	34½	

## SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

35. Number of farms in county	798	35
36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program	350	36
37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program		37
38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program		38
39. Number of farm homes with 4-H Club members enrolled	170	39
40. Number of other homes with 4-H Club members enrolled	5	40
41. Total number of different farm families influenced by some phase of the extension program (Include questions 36, 37, and 38, minus duplications.)	350	41
42. Total number of different other families influenced by some phase of extension program (Include questions 38 and 40, minus duplications.)	5	42

<sup>1</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

NOTE.—Questions 19-34 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

CEREALS<sup>1</sup>

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Corn	Wheat	Oats	Rye	Barley	Grain sorghums, rice, and other cereals <sup>2</sup>	
	(a)	(b)	(c)	(d)	(e)	(f)	
43. Days devoted to line of work by:							
(1) Home demonstration agents.....							43
(2) 4-H Club agents.....							
(3) Agricultural agents.....	15	3					
(4) Specialists.....							
44. Number of communities in which work was conducted.....	10	3					44
45. Number of voluntary local leaders or committeemen assisting.....	10	2					45
46. Days of assistance rendered by voluntary leaders or committeemen.....	10	2					46
47. Number of adult result demonstrations conducted.....							47
48. Number of meetings at result demonstrations.....							48
49. Number of method-demonstration meetings held.....							49
50. Number of other meetings held.....	12	2					50
51. Number of news stories published.....							51
52. Number of different circular letters issued.....							52
53. Number of farm or home visits made.....	32						53
54. Number of office calls received.....	11	6					54
55. Number of 4-H Club members enrolled.....	38						55
(1) Boys.....							
(2) Girls.....							
56. Number of 4-H Club members completing.....	35						56
(1) Boys.....							
(2) Girls.....							
57. Number of acres in projects conducted by 4-H Club members completing.....	35						57
58. Total yields of crops grown by 4-H Club members completing.....	910 bu.	bu.	bu.	bu.	bu.	bu.	58
59. Number of farmers following fertilizer recommendations.....	10						59
60. Number of farmers following insect-control recommendations.....							60
61. Number of farmers following disease-control recommendations.....							61
62. Number of farmers following marketing recommendations.....							62
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....							63
64. Number of farmers following other specific practice recommendations: <sup>3</sup>							64
(1).....							
(2).....							
(3).....							
(4).....							
(5).....							

<sup>1</sup> Report fall-sown crops the year they are harvested.<sup>2</sup> Indicate crop by name.<sup>3</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Alfalfa	Sweet-clover	Red, burr, and other clovers	Vetch	Leguminas	Festuca	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							67
(2) 4-H Club agents							
(3) Agricultural agents	2				9		
(4) Specialists							
68. Number of communities in which work was conducted							68
69. Number of voluntary local leaders or committeemen assisting					8		69
70. Days of assistance rendered by voluntary leaders or committeemen					8		70
71. Number of adult result demonstrations conducted					5		71
72. Number of meetings at result demonstrations							72
73. Number of method-demonstration meetings held							73
74. Number of other meetings held	2						74
75. Number of news stories published							75
76. Number of different circular letters issued							76
77. Number of farm or home visits made	4				15		77
78. Number of office calls received	2				4		78
79. Number of 4-H Club members enrolled							79
(1) Boys							
(2) Girls							
80. Number of 4-H Club members completing							80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing							81
82. Total yields of crops grown by 4-H Club members completing							82
(1) Seed	bu.	bu.	bu.	bu.	bu.	xxxx	
(2) Forage	tons	tons	tons	tons	tons	xxxx	
83. Number of farmers following fertilizer recommendations	2						83
84. Number of farmers following insect-control recommendations							84
85. Number of farmers following disease-control recommendations							85
86. Number of farmers following marketing recommendations							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise							87
88. Number of farmers following other specific practice recommendations: <sup>1</sup>							89
(1)							
(2)							
(3)							
(4)							
(5)							

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Soybeans	Cowpeas and field peas	Vetches	Field beans	Peanuts	All other legumes and forage crops <sup>1</sup>	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							} 67
(2) 4-H Club agents							
(3) Agricultural agents	2				1		
(4) Specialists							
68. Number of communities in which work was conducted							68
69. Number of voluntary local leaders or committeemen assisting							69
70. Days of assistance rendered by voluntary leaders or committeemen							70
71. Number of adult result demonstrations conducted							71
72. Number of meetings at result demonstrations							72
73. Number of method-demonstration meetings held							73
74. Number of other meetings held	2						74
75. Number of news stories published							75
76. Number of different circular letters issued							76
77. Number of farm or home visits made					3		77
78. Number of office calls received							78
79. Number of 4-H Club members enrolled					2		} 79
(1) Boys							
(2) Girls							
80. Number of 4-H Club members completing					2		} 80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing					1		81
82. Total yields of crops grown by 4-H Club members completing					125 lb.		} 82
(1) Seed	bu.	bu.	bu.	bu.		bu.	
(2) Forage	tons	tons	tons	tons	tons	tons	
83. Number of farmers following fertilizer recommendations							83
84. Number of farmers following insect-control recommendations							84
85. Number of farmers following disease-control recommendations							85
86. Number of farmers following marketing recommendations							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprises							87
88. Number of farmers following other specific practice recommendations: <sup>2</sup>							} 90
(1)							
(2)							
(3)							
(4)							
(5)							

<sup>1</sup> Indicate crop by name.

<sup>2</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

# POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Irish pota- toes	Sweetpota- toes	Cotton	Tobacco	Sugar beets and all other spe- cial crops <sup>1</sup>	
	(a)	(b)	(c)	(d)	(e)	
91. Days devoted to line of work by:						
(1) Home demonstration agents.....						} 91
(2) 4-H Club agents.....						
(3) Agricultural agents.....	5	1		5		
(4) Specialists.....						
92. Number of communities in which work was conducted.....						92
93. Number of voluntary local leaders or committeemen assisting.....						93
94. Days of assistance rendered by voluntary leaders or commit- teemen.....						94
95. Number of adult result demonstrations conducted.....						95
96. Number of meetings at result demonstrations.....						96
97. Number of method-demonstration meetings held.....						97
98. Number of other meetings held.....				4		98
99. Number of news stories published.....						99
100. Number of different circular letters issued.....						100
101. Number of farm or home visits made.....	9	3		10		101
102. Number of office calls received.....	2			9		102
103. Number of 4-H Club members enrolled.....						} 103
(1) Boys.....	11	1		2		
(2) Girls.....						
104. Number of 4-H Club members completing.....						} 104
(1) Boys.....	8	1		2		
(2) Girls.....						
105. Number of acres in projects conducted by 4-H Club members completing.....	3			1		105
106. Total yields of crops grown by 4-H Club members completing.....	270 bu.	35 bu.	lb. <sup>2</sup>	900 lb.		106
107. Number of farmers following fertilizer recommendations.....	10					107
108. Number of farmers following insect-control recommendations.....						108
109. Number of farmers following disease-control recommendations.....						109
110. Number of farmers following marketing recommendations.....						110
111. Number of farmers assisted in using timely economic informa- tion as a basis for readjusting enterprise.....						111
114. Number of farmers following other specific practice recom- mendations: <sup>3</sup>						} 114
(1) .....						
(2) .....						
(3) .....						
(4) .....						
(5) .....						

<sup>1</sup> Indicate crop by name.

<sup>2</sup> Report yield of cotton in pounds of seed cotton.

<sup>3</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home gardens	Market gardening, truck, and canning crops	Beautification of home grounds	Tree fruits	Bush and small fruits	Grapes	
	(a)	(b)	(c)	(d)	(e)	(f)	
115. Days devoted to line of work by:							
(1) Home demonstration agents.....							115
(2) 4-H Club agents.....							
(3) Agricultural agents.....	25		6	9			
(4) Specialists.....							
116. Number of communities in which work was conducted.....	11		4	5			116
117. Number of voluntary local leaders or committeemen assisting.....	19		2	5			117
118. Days of assistance rendered by voluntary leaders or committeemen.....	23		2	6			118
119. Number of adult result demonstrations conducted.....							119
120. Number of meetings at result demonstrations.....							120
121. Number of method-demonstration meetings held.....							121
122. Number of other meetings held.....	18			5			122
123. Number of news stories published.....							123
124. Number of different circular letters issued.....	1						124
125. Number of farm or home visits made.....	78		12	15			125
126. Number of office calls received.....	16			2			126
127. Number of 4-H Club members enrolled.....							127
(1) Boys.....	22						
(2) Girls.....	36		51				
128. Number of 4-H Club members completing.....							128
(1) Boys.....	18						
(2) Girls.....	28		48				
129. Number of acres in projects conducted by 4-H Club members completing.....	7		xxxx				129
130. Total yields of crops grown by 4-H club members completing.....	bu.	bu.	xxxx	bu.	bu.	bu.	130
131. Number of farms or homes where fertilizer recommendations were followed.....							131
132. Number of farms or homes where insect-control recommendations were followed.....	40			8			132
133. Number of farms or homes where disease-control recommendations were followed.....							133
134. Number of farms or homes where marketing recommendations were followed.....			xxxx				134
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprise.....			xxxx				135
136. Number of homes where recommendations were followed as to establishment or care of lawn.....	xxxx	xxxx	3	xxxx	xxxx	xxxx	136
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees.....	xxxx	xxxx	3	xxxx	xxxx	xxxx	137
138. Number of homes where recommendations were followed as to treatment of walks, drives, or fences.....	xxxx	xxxx		xxxx	xxxx	xxxx	138
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings.....	xxxx	xxxx	20	xxxx	xxxx	xxxx	139
140. Number of homes where other specific practice recommendations were followed: <sup>1</sup>							140
(1).....							
(2).....							
(3).....							

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## FORESTRY, WILDLIFE CONSERVATION, AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Forestry (a)	Wildlife conservation, fur and game farming (b)	Agricultural engineering <sup>1</sup> (farm and home) (c)	
141. Days devoted to line of work by:				
(1) Home demonstration agents.....				} 141
(2) 4-H Club agents.....			13	
(3) Agricultural agents.....				
(4) Specialists.....				
142. Number of communities in which work was conducted.....			9	142
143. Number of voluntary local leaders or committeemen assisting.....			9	143
144. Days of assistance rendered by voluntary leaders or committeemen.....			9	144
145. Number of adult result demonstrations conducted.....				145
146. Number of meetings at result demonstrations.....				146
147. Number of method-demonstration meetings held.....				147
148. Number of other meetings held.....				148
149. Number of news stories published.....				149
150. Number of different circular letters issued.....				150
151. Number of farm or home visits made.....			18	151
152. Number of office calls received.....			8	152
153. Number of 4-H Club members enrolled.....	(1) Boys.....			} 153
	(2) Girls.....			
154. Number of 4-H Club members completing.....	(1) Boys.....			} 154
	(2) Girls.....			
154½. Number of 4-H Club members not in special project clubs who participated in forestry or wildlife conservation activities.....	(1) Boys.....		XXXXXXXXXX	} 154½
	(2) Girls.....		XXXXXXXXXX	
155. Number of units handled by 4-H Club members completing. (This refers to questions 154 and 154½).....	(1) Transplant beds	Coverts <sup>2</sup> improved or built.....	Acres terraced.....	} 155
	(2) Acres planted to forest trees	Nest boxes, feed trays for song birds.....	Machines or equipment repaired.....	
	(3) Acres improved	Feeding stations operated.....	Articles made.....	
	(4) Acres of woodland protected from fire	Animals or birds produced.....	Equipment installed.....	

### FORESTRY—Continued

156. Number of farms on which new areas were reforested by planting with small trees.....	156
157. Acres involved in preceding question.....	157
158. Number of farmers planting windbreaks or shelterbelts.....	158
159. Number of farmers planting trees for erosion control.....	159
160. Number of farmers making improved thinnings and weedings.....	160
161. Number of farmers practicing selection cutting.....	161
162. Number of farmers pruning forest trees.....	162
163. Number of farmers cooperating in prevention of forest fire.....	163
164. Number of farmers adopting improved practices in production of naval stores.....	164
165. Number of farmers adopting improved practices in production of maple sugar and sirup.....	165

<sup>1</sup> 4-H farm shop clubs should be reported under this heading.

<sup>2</sup> Include food patches planted or left standing for wildlife.

## FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal.....	166
167. Number of farmers following wood-preservation recommendations.....	167
168. Number of farmers following recommendations in the marketing of forest products.....	168

## WILDLIFE CONSERVATION—Continued

169. Number of farms on which specific improvements for wildlife have been made.....	169
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ITEM	RABBITS		FOXES AND OTHER FUR ANIMALS		GAME BIRDS		CONSERVATION CAMPS		
	4-H members (e)	Adults (f)	4-H members (c)	Adults (d)	4-H members (e)	Adults (f)	4-H members (g)	Adults (h)	
169½. Number of individuals engaged or assisted in activity.....									169½
169¼. Number of animals or birds produced by such individuals.....							X X X X	X X X X	169¼

## AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms (a)	Number of units (b)	Total value of service or savings (c)	
170. Terracing complete with outlets and contour cultivation.....		acres.	\$.....	170
170½. Growing crops on contour.....		acres.		170½
170¼. Gully control.....		acres.		170¼
171. Drainage practices.....	5	20 acres.	200.	171
172. Irrigation practices.....		acres.		172
173. Land-clearing practices.....		acres.		173
174. Better types of machines.....		machines.		174
175. Maintenance and repair of machines.....		machines.		175
176. Efficient use of machinery.....		X X X X X X X X		176
176½. Better ginning of cotton.....		gin stands		176½
177. All buildings constructed (include silos).....	8	8 buildings.	160.	177
178. Buildings remodeled, repaired, painted.....	20	20 buildings.	350.	178
179. Farm electrification.....		farms. <sup>1</sup>		179
180. Home equipment (include sewing machines).....				180
181. Total of columns (a) and (c).....	33 farms.	X X X X X X X X	\$ 710.	181

182. Number of machines repaired as reported in questions 175 and 180, by types:								
(a) Tractors.....								
(b) Tillage implements.....		(c) Harvesters and threshers.....		(d) Plows.....	2			182
(e) Mowers.....		(f) Planters.....		(g) Sewing machines.....		(h) Other.....		
183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by types:								
(a) Dwellings constructed according to plans furnished.....		(A) Dairy buildings.....						
(b) Dwellings remodeled according to plans furnished.....	20	(i) Silos.....	(1) Regular.....					
(c) Sewage systems installed.....		(2) Trench or pit.....						
(d) Water systems installed.....		(j) Hog houses.....						183
(e) Heating systems installed.....		(k) Poultry houses.....	2					
(f) Lighting systems installed.....		(l) Storage structures.....	6					
(g) Home appliances and machines.....		(m) Other.....						

<sup>1</sup> Report the number of farms using electricity in farm enterprises for income-producing purposes such as electric milking, milk cooling, incubating, brooding, heated bedding, etc.

## POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Poultry (including turkeys) (a)	Bees (b)	
184. Days devoted to line of work by:			
(1) Home demonstration agents			184
(2) 4-H Club agents			
(3) Agricultural agents	26		
(4) Specialists			
185. Number of communities in which work was conducted	11		185
186. Number of voluntary local leaders or committeemen assisting	19		186
187. Days of assistance rendered by voluntary leaders or committeemen	21		187
188. Number of adult result demonstrations conducted			188
189. Number of meetings at result demonstrations			189
190. Number of method-demonstration meetings held			190
191. Number of other meetings held	11		191
192. Number of news stories published			192
193. Number of different circular letters issued			193
194. Number of farm or home visits made	54		194
195. Number of office calls received	12		195
196. Number of 4-H Club members enrolled	(1) Boys 13 (2) Girls 70		196
197. Number of 4-H Club members completing	(1) Boys 9 (2) Girls 62		
198. Number of units in projects conducted by 4-H Club members completing	1420 chickens	colonies	198

## POULTRY—Continued

199. Number of families following an organized improved breeding plan as recommended		20	199
200. Number of families following recommendations in purchasing baby chicks		30	200
201. Number of families following recommendations in chick rearing		15	201
202. Number of families following production-feeding recommendations		5	202
203. Number of families following sanitation recommendations in disease and parasite control		15	203
204. Number of families improving poultry-house equipment according to recommendations		3	204
205. Number of families following marketing recommendations			205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise			206
207. Number of families following other specific practice recommendations: <sup>1</sup>			207
(a) _____			
(b) _____			

## BEES—CONTINUED

208. Number of farmers following recommendations in transferring colonies to modern hives			208
209. Number of colonies involved in question 208			209
210. Number of farmers following disease-control recommendations			210
211. Number of farmers following requeening recommendations			211
212. Number of farmers following marketing recommendations			212
213. Number of farmers following other specific practice recommendations: <sup>1</sup>			213
(a) _____			
(b) _____			

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Dairy cattle	Beef cattle	Sheep	Swine	Horses and mules	Other livestock	
	(a)	(b)	(c)	(d)	(e)	(f)	
214. Days devoted to line of work by:							
(1) Home demonstration agents.....							214
(2) 4-H Club agents.....							
(3) Agricultural agents.....	7	3	1	21	1		
(4) Specialists.....							
215. Number of communities in which work was conducted.....	2			6			215
216. Number of voluntary local leaders or committeemen assisting.....	2			6			216
217. Days of assistance rendered by voluntary leaders or committeemen.....	4			12			217
218. Number of adult result demonstrations conducted.....							218
219. Number of meetings at result demonstrations.....							219
220. Number of method-demonstration meetings held.....							220
221. Number of other meetings held.....	7	3		9			221
222. Number of news stories published.....							222
223. Number of different circular letters issued.....							223
224. Number of farm or home visits made.....	15	8	3	36	1		224
225. Number of office calls received.....	3			4			225
226. Number of 4-H Club members enrolled.....							226
(1) Boys.....	1			20			
(2) Girls.....				2			
227. Number of 4-H Club members completing.....							227
(1) Boys.....	1			16			
(2) Girls.....				2			
228. Number of animals in projects conducted by 4-H Club members completing.....	1			18			228
229. Number of farmers assisted in obtaining purebred sires.....							229
230. Number of farmers assisted in obtaining high-grade or purebred females.....							230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted.....							231
232. Number of members in preceding circles or clubs.....							232
233. Number of herd or flock-improvement associations organized or assisted.....							233
234. Number of members in these associations.....							234
235. Number of farmers not in associations keeping performance records of animals.....							235
236. Number of families assisted in home butchering, meat cutting, and curing.....	XXXX				XXXX		236
237. Number of families assisted in butter and cheese making.....		XXXX	XXXX	XXXX	XXXX	XXXX	237
238. Number of farmers following parasite-control recommendations.....							238
239. Number of farmers following disease-control recommendations.....		1		15			239
240. Number of farmers following marketing recommendations.....							240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....							241

\* Do not include rabbits, game, and fur animals, which should be reported under Wildlife Conservation.

16-5226

## AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Public problems and economic planning on county or community basis <sup>1</sup>	FARM MANAGEMENT			Outlook	Marketing, buying, selling, and financing	
		Farm records (inventories, accounts, etc.)	Individual farm planning	Farm and home financing (short and long time)			
	(a)	(b)	(c)	(d)	(e)	(f)	
244. Days devoted to line of work by:							
(1) Home demonstration agents							244
(2) 4-H Club agents							
(3) Agricultural agents				6			
(4) Specialists							
245. Number of communities in which work was conducted				7			245
246. Number of voluntary local leaders or committeemen assisting				4			246
247. Days of assistance rendered by voluntary leaders or committeemen				6			247
248. Number of adult result demonstrations conducted							248
249. Number of meetings at result demonstrations							249
250. Number of method-demonstration meetings held							250
251. Number of other meetings held				7			251
252. Number of news stories published							252
253. Number of different circular letters issued							253
254. Number of farm or home visits made				17			254
255. Number of office calls received				2			255
256. Number of 4-H Club members enrolled	(1) Boys	xxxx		xxxx	xxxx	xxxx	256
	(2) Girls	xxxx		xxxx	xxxx	xxxx	
257. Number of 4-H Club members completing	(1) Boys	xxxx		xxxx	xxxx	xxxx	257
	(2) Girls	xxxx		xxxx	xxxx	xxxx	
258. Number of farmers keeping farm accounts throughout the year under supervision of agent							258
259. Number of farmers keeping cost-of-production records under supervision of agent							259
260. Number of farmers assisted in summarizing and interpreting their accounts							260
261. Number of farmers assisted in making inventory or credit statements							261
262. Number of farmers assisted in obtaining credit						9	262
262½. Number of 4-H Club members receiving instruction in credit							262½
263. Number of farmers assisted in making mortgage or other debt adjustments						5	263
264. Number of farm credit associations assisted in organizing during the year							264
265. Number of farm business or enterprise-survey records taken during year							265
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records							266
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations							267
268. Number of farmers advised relative to leases							268
269. Number of farmers assisted in developing supplemental sources of income							269
270. Number of families assisted in reducing cash expenditure:							270
(a) By exchange of labor or machinery							
(b) By bartering farm or home products for other commodities or services							
(c) By producing larger part of food on farm							
(d) By making own repairs of buildings and machinery							

<sup>1</sup> Include county agricultural planning, taxation, land utilization, and economic basis of extension programs.

## AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

271. Number of urban families moving to farms who have been assisted in getting established.....	271
272. Number of farm families on relief assisted to become self-supporting.....	272
273. Number of marketing associations or groups <sup>1</sup> assisted in organizing during the year.....	273
274. Number of marketing associations or groups <sup>1</sup> previously organized assisted by extension agents this year.....	274
275. Membership in associations and groups organized or assisted (273 and 274).....	275
276. Number of individuals (not in associations) assisted with marketing problems.....	276
276½. Number of 4-H Club members receiving instruction in marketing.....	276½
277. Number of families following other specific practice recommendations.....	277

ITEM	Standardizing, packaging, or grading	Processing or manufacturing	Leasing markets and transportation	Use of current market information	Financing	Organization	Accounting	Keeping membership informed	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
278. Number of organizations assisted with problems of.....									278
279. Number of individuals (not in organizations) assisted with problems of.....					XXXX	XXXX	XXXX	XXXX	279

ITEM	Hay and grain	Cotton	Tobacco	Dairy products	Livestock	Wool	
	(a)	(b)	(c)	(d)	(e)	(f)	
280. Value of products sold by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	280
281. Value of products sold by individuals (not in organizations) assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	281

ITEM	Fruits and vegetables	Poultry and eggs	Home products				
			Food	Handicraft			
			(a)	(b)			
280. Value of products sold by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	280
281. Value of products sold by individuals (not in organizations) assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	281

ITEM	Livestock	Feed for livestock	Farm equipment	Oil and gas	Fertilizer, seed, and other farm supplies	Home equipment	Home supplies	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	
282. Value of supplies purchased by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	282
283. Value of supplies purchased by individuals (not in organizations) assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	283

<sup>1</sup> Include independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which buy or sell, and curb and home demonstration club markets.

## FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food selection and preparation	Food preserva- tion	
	(a)	(b)	
284. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 284
(2) 4-H Club agents.....			
(3) Agricultural agents.....			
(4) Specialists.....			
285. Number of communities in which work was conducted.....			285
286. Number of voluntary local leaders or committeemen assisting.....			286
287. Days of assistance rendered by voluntary leaders or committeemen.....			287
288. Number of adult result demonstrations conducted.....			288
289. Number of meetings at result demonstrations.....			289
290. Number of method-demonstration meetings held.....	(1) By agents or specialists.....		} 290
	(2) By leaders.....		
291. Number of other meetings held.....	(1) By agents or specialists.....		} 291
	(2) By leaders.....		
292. Number of news stories published.....			292
293. Number of different circular letters issued.....			293
294. Number of farm or home visits made.....			294
295. Number of office calls received.....			295
296. Number of 4-H Club members enrolled.....	(1) Boys.....		} 296
	(2) Girls.....		
297. Number of 4-H Club members completing.....	(1) Boys.....		} 297
	(2) Girls.....		
298. Number of units in projects conducted by 4-H Club members completing:			
(a) Dishes of food products prepared.....	(b) Meals planned and served.....		} 298
(c) Quarts canned.....	(d) Other containers of jelly, jam, and other products.....		
(e) Pounds of vegetables and fruits stored or dried.....			
299. Number of families budgeting food expenditure for a year.....			299
300. Number of families following food-buying recommendations.....			300
301. Number of families serving better-balanced meals.....			301
302. Number of families improving home-packed lunches according to recommendations.....			302
303. Number of schools following recommendations for a hot dish or school lunch.....			303
304. Number of children involved in question 303.....			304
305. Number of families following recommended methods of child feeding.....			305
306. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation).....			306
307. Number of families producing and preserving home food supply according to annual food-supply budget.....			307
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats.....			308
309. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members).....			309
310. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members).....			310
311. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310) \$.....			311
312. Number of families following recommendations for the storage of home food supply.....			312
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply.....			313

## CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

314. Days devoted to line of work by:		
(a) Home demonstration agents.....	.....	} 314
(b) 4-H Club agents.....	.....	
(c) Agricultural agents.....	.....	
(d) Specialists.....	.....	
315. Number of communities in which work was conducted.....		315
316. Number of voluntary local leaders or committeemen assisting.....		316
317. Days of assistance rendered by voluntary leaders or committeemen.....		317
318. Number of adult result demonstrations conducted.....		318
319. Number of meetings at result demonstrations.....		319
320. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 320
321. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 321
322. Number of news stories published.....		322
323. Number of different circular letters issued.....		323
324. Number of farm or home visits made.....		324
325. Number of office calls received.....		325
326. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....	} 326
327. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....	} 327
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.....		328
329. Number of families improving habits of children.....		329
330. Number of families substituting positive methods of discipline for negative ones.....		330
331. Number of families providing recommended play equipment.....		331
332. Number of families following recommendations regarding furnishings adapted to children's needs.....		332
333. Number of different individuals participating in child-development and parent-education program.....	{ (a) Men..... (b) Women.....	} 333
334. Number of children involved in question 333.....		334
335. Number of families following other specific practice recommendations: <sup>1</sup>		
(a).....	.....	} 335
(b).....	.....	
(c).....	.....	
(d).....	.....	
(e).....	.....	

<sup>1</sup>For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

336. Days devoted to line of work by:		
(a) Home demonstration agents.....	.....	} 336
(b) 4-H Club agents.....	.....	
(c) Agricultural agents.....	.....	
(d) Specialists.....	.....	
337. Number of communities in which work was conducted.....	.....	337
338. Number of voluntary local leaders or committeemen assisting.....	.....	338
339. Days of assistance rendered by voluntary leaders or committeemen.....	.....	339
340. Number of adult result demonstrations conducted.....	.....	340
341. Number of meetings at result demonstrations.....	.....	341
342. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 342
343. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 343
344. Number of news stories published.....	.....	344
345. Number of different circular letters issued.....	.....	345
346. Number of farm or home visits made.....	.....	346
347. Number of office calls received.....	.....	347
348. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....	} 348
349. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....	} 349
350. Number of articles made by 4-H Club members completing.....	{ (a) Dresses..... (b) Other.....	} 350

ITEM	Adults		Juniors
	(a)	(b)	
351. Number of individuals following recommendations in construction of clothing.....			351
352. Number of individuals following recommendations in the selection of clothing.....			352
353. Number of individuals keeping clothing accounts.....			353
354. Number of individuals budgeting clothing expenditures.....			354
355. Number of families following clothing-buying recommendations.....		X X X X X	355
356. Number of individuals improving children's clothing according to recommendations.....			356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing.....			357
358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements.....		X X X X X	358
359. Total estimated savings due to clothing program.....	\$.....	\$.....	359
360. Number of individuals following other specific practice recommendations: <sup>1</sup>			} 360
(a).....			
(b).....			

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management	House furnishings	Handicraft	
	(a)	(b)	(c)	
361. Days devoted to line of work by:				
(1) Home demonstration agents.....				} 361
(2) 4-H Club agents.....				
(3) Agricultural agents.....				
(4) Specialists.....				
332. Number of communities in which work was conducted.....				362
363. Number of voluntary local leaders or committeemen assisting.....				363
364. Days of assistance rendered by voluntary leaders or committeemen.....				364
365. Number of adult result demonstrations conducted.....				365
366. Number of meetings at result demonstrations.....				366
367. Number of method-demonstration meetings held.....	{ (1) By agents or specialists (2) By leaders.....			} 367
368. Number of other meetings held.....		{ (1) By agents or specialists (2) By leaders.....		
369. Number of news stories published.....				
370. Number of different circular letters issued.....				370
371. Number of farm or home visits made.....				371
372. Number of office calls received.....				372
373. Number of 4-H Club members enrolled.....	{ (1) Boys..... (2) Girls.....			} 373
374. Number of 4-H Club members completing.....		{ (1) Boys..... (2) Girls.....		
375. Number of units in projects conducted by 4-H Club members completing.....			{ ..... rooms ..... articles	articles

## HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations.....	376
377. Number of families following recommendations in obtaining labor-saving equipment.....	377
378. Number of families adopting recommended laundering methods.....	378
379. Number of families assisted in home soap making.....	379
380. Number of families adopting recommended methods in care of house.....	380
381. Number of families assisted in making home-made equipment or conveniences.....	381
382. Number of women following a recommended schedule for home activities.....	382
383. Number of 4-H Club members keeping personal accounts.....	383
384. Number of families keeping home accounts according to a recommended plan.....	384
385. Number of families budgeting expenditures in relation to income according to a recommended plan.....	385
386. Number of families assisted in developing home industries as a means of supplementing income.....	386
387. Number of families following recommended methods in buying for the home (other than foods and clothing).....	387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing).....	388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living.....	389



## HOME HEALTH AND SANITATION—Continued

415. Number of 4-H Club members enrolled.....	{(a) Boys..... (b) Girls.....}	415
416. Number of 4-H Club members completing.....	{(a) Boys..... (b) Girls.....}	416
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work.....	{(a) Boys..... (b) Girls.....}	417
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests.....	{(a) 4-H Club members..... (b) Others.....}	418
419. Number of individuals improving health habits according to recommendations.....		419
420. Number of individuals improving posture according to recommendations.....		420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....		421
422. Number of families adopting better home-nursing procedure according to recommendations.....		422
423. Number of families installing sanitary closets or outhouses according to recommended plans.....		423
424. Number of homes screened according to recommendations.....		424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects.....		425
426. Number of individuals enjoying improved health as a result of health and sanitation program.....		426
427. Number of families following other specific practice recommendations: <sup>1</sup>		
(a) .....		427
(b) .....		

## EXTENSION ORGANIZATION AND COMMUNITY ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Extension organization and program making	Community or country-life activities	
	(a)	(b)	
428. Days devoted to line of work by:			428
(1) Home demonstration agents.....			
(2) 4-H Club agents.....			
(3) Agricultural agents.....	42		
(4) Specialists.....			
429. Number of communities in which work was conducted.....	11		429
430. Number of voluntary local leaders or committeemen assisting.....	43		430
431. Days of assistance rendered by voluntary leaders or committeemen.....	130		431
432. Number of meetings held.....	41		432
433. Number of news stories published.....	1		433
434. Number of different circular letters issued.....	5		434
435. Number of farm or home visits made.....	142		435
436. Number of office calls received.....	10		436

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## COMMUNITY OR COUNTRY-LIFE ACTIVITIES—Continued

437. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....	437
438. Number of country-life conferences or training meetings conducted for community leaders.....	438
439. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....	439
440. Number of communities developing recreation according to recommendations.....	440
441. Number of families following recommendations as to home recreation.....	441
442. Number of community or county-wide pageants or plays presented.....	442
443. Number of community houses, clubhouses, permanent camps, or community rest rooms established for.....	443
(a) Adults.....	}
(b) Juniors.....	
444. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.....	444
445. Number of communities assisted in improving hygienic or public-welfare practices.....	445
446. Number of school or other community grounds improved in accordance with plans furnished.....	446
447. Number of communities assisted in providing library facilities.....	447
448. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....	448
449. Number of families aided in obtaining assistance from Red Cross or other relief agency.....	449

## MISCELLANEOUS ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Coyotes and other predatory animals	Rodents	General-larver insects <sup>1</sup>	Weeds	
	(a)	(b)	(c)	(d)	
450. Days devoted to line of work by:					} 450
(1) Home demonstration agents.....					
(2) 4-H Club agents.....					
(3) Agricultural agents.....					
(4) Specialists.....					
451. Number of communities in which work was conducted.....					451
452. Number of voluntary local leaders or committeemen assisting.....					452
453. Days of assistance rendered by voluntary leaders or committeemen.....					453
454. Number of adult result demonstrations conducted.....					454
455. Number of meetings at result demonstrations.....					455
456. Number of method-demonstration meetings held.....					456
457. Number of other meetings held.....					457
458. Number of news stories published.....					458
459. Number of different circular letters issued.....					459
460. Number of farm or home visits made.....					460
461. Number of office calls received.....					461
462. Number of farmers following recommendations.....					462
463. Pounds of poison used, or acres of weeds controlled.....					463
464. Total estimated saving due to control program.....	\$.....	\$.....	\$.....	\$.....	464

## MISCELLANEOUS 4-H CLUBS (Indicate by name)

ITEM	Leadership				
	(a)	(b)	(c)	(d)	
465. Number of 4-H Club members enrolled.....					} 465
(1) Boys.....					
(2) Girls.....					
466. Number of 4-H Club members completing.....					} 466
(1) Boys.....					
(2) Girls.....					

<sup>1</sup>Include grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.

## SOIL CONSERVATION AND OTHER WORK

ITEM	Soil conservation	All other work	
	(a)	(b)	
467. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 467
(2) 4-H Club agents.....			
(3) Agricultural agents.....	6		
(4) Specialists.....			
468. Number of communities in which work was conducted.....	9		468
469. Number of voluntary local leaders or committeemen assisting.....	9		469
470. Days of assistance rendered by voluntary leaders or committeemen.....	9		470
471. Number of adult result demonstrations conducted.....			471
471½. Number of meetings at result demonstrations.....			471½
472. Number of method-demonstration meetings held.....			472
473. Number of other meetings held.....	9		473
474. Number of news stories published.....			474
475. Number of different circular letters issued.....			475
476. Number of farm or home visits made.....	15		476
477. Number of office calls received.....	2		477
478. Number of 4-H Club members enrolled. (Do not include work previously reported.)	(1) Boys..... (2) Girls.....	x x x x x x x x	} 478
479. Number of 4-H Club members completing. (Do not include work previously reported.)	(1) Boys..... (2) Girls.....	x x x x x x x x	
479½. Number of units in projects conducted by 4-H Club members completing. (Do not include work previously reported.)		x x x x	479½
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## SOIL CONSERVATION—Continued

ITEM	Number of farms	Number of units	
	(a)	(b)	
480. Tests for soil acidity.....		acres.	480
481. Applying lime materials.....	250	1000 tons.	481
482. Tests for plant-food deficiencies.....		acres.	482
483. Applying recommended fertilizers.....	22	15 tons.	483
484. Proper land use—based on soil types (use of soil-survey maps).....		acres.	484
485. Using recommended crop rotations.....	9	81 acres.	485
486. Plowing under green manure.....	18	92 acres.	486
487. Controlling soil blowing.....		acres.	487
488. Strip cropping.....		acres.	488
489. Using cover crops.....	20	85 acres.	489
490. Approved summer-fallow.....		acres.	490
491. Constructing terraces. (Reported under question 170, p. 13.).....	x x x x	x x x x	491
492. Controlling gullies. (Reported under question 170, p. 13.).....	x x x x	x x x x	492
493. Growing crops on contour. (Reported under question 170, p. 13.).....	x x x x	x x x x	493
494. Pasture and range improvement by contouring.....		acres.	494
495. Grassing waterways.....		acres.	495
496. Depth of moisture tests.....		acres.	496
497. Floodwater control for crop production.....		acres.	497
498. Farms in:			
(1) Legal soil-conservation districts.....		acres.	498
(2) Voluntary soil-conservation associations.....		acres.	
(3) Grazing associations.....		acres.	
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## WORK IN COOPERATION WITH OTHER FEDERAL AGENCIES<sup>1</sup>

The purpose of this report on work in cooperation with other Federal agencies is to bring together in one place all the work done in relation to the programs of these agencies regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ITEM	AGRICULTURAL ADJUSTMENT ADMINISTRATION			Soil Con- servation Service	Farm Security Adminis- tration	
	Agricul- tural conser- vation program	Market adjustment and order program	Surplus purchase and diversion program			
	(a)	(b)	(c)			
499. Days devoted to line of work by:						
(1) Home demonstration agents.....						} 499
(2) 4-H Club agents.....						
(3) Agricultural agents.....	17			3	12	
(4) Specialists.....						
500. Number of communities in which work was conducted.....	7			3	4	500
501. Number of voluntary local leaders or committeemen assisting.....	7			2	4	501
502. Days of assistance rendered by such leaders or committeemen.....	7			4	7	502
503. Number of paid local leaders or committeemen assisting.....						503
504. Days of assistance rendered by paid local leaders.....						504
505. Number of meetings held.....	7			2	6	505
506. Number of news stories published.....						506
507. Number of different circular letters issued.....						507
508. Number of farm or home visits made.....	22			12	28	508
509. Number of office calls received.....	5			2	5	509
510. Number of farms or homes directly assisted by extension agents to carry out the program of the agency.....					9	510
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.....						
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.....						

<sup>1</sup>Farm Credit Administration not included, since provision is made for reporting work on farm and home financing in col. (d), p. 28.

