

NARRATIVE REPORT
OF
AGRICULTURAL EXTENSION WORK
IN
CHARLES CITY AND NEW KENT COUNTIES
FROM
DECEMBER FIRST 1933
TO
DECEMBER FIRST 1934
COUNTY AGENT ANNUAL REPORT.

Nothing to index



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NARRATIVE REPORT 1934

This is the twelfth consecutive year that Farm Demonstration work has been conducted in Charles City and New Kent Counties under one agent. The work started with a rush, as the CWA was just getting started and called for much attention in December to get it functioning properly and projects under way. The Corn-Hog reduction program started in January. This program as it developed, consumed a great deal more time than was at first anticipated. A Local Production Credit Association was organized during the Winter. The VEPA garden program was put on in both Counties in the Spring and early Summer. In July and August, the drought in the West brought the problem of furnishing pasturage for a great number of cattle.

While all this was going on, an effort was made to carry on the regular Extension program as nearly normal as possible. As office assistance was now being provided this was not an impossible accomplishment. 4-H Club enrollment increased this year to the largest number ever enrolled. The Charles City and New Kent Fairs were better than for the past two or three years. Other projects were assisted materially by the Corn-Hog and relief programs for never before has the agent contacted as many people in one year both in and out of the office.

A Summary of activities and accomplishments follows.

			Goals Achievements
1. Poultry	Early Broilers	2	3
	Flock Management	25	25
	Culling	0	9
	Meetings	2	0
	Miscellaneous	10	12
2. Club Work	Enrollment	160	160
	Projects		as outlined
	Organized Clubs	2	2
	Camps	1	1
	Exhibits	50%	20%
	Reports	90%	70%
3. Agr. Adjustment	Program (Corn-Hog)		
	Contract Signers	100	88
	Accounts	100	88
	Meetings	10	15

Goals Achievements

4. Emergency Relief Work			
CWA and	Meetings	10	16
VERA	Garden Work	200	300
	Miscellaneous	25	
	a. Brought Cattle		9 (800 head)
	b. Vacant House Survey		6 1 meeting
	c. Livestock needs survey		1 1 meeting
			1 circular
4.a. Debt Adjustment Program			
	Organize committees and start work	No work scheduled	
		5 meetings	
		3 adjustments	
		under-taken to date.	
4.b. Farm Financing			
	Organize Production Credit Assn.	0	1
	Meetings	0	2
	Production Credit & Seed loans	15	15
5. Fairs			
	New Kent & Charles City	2	2
	Catalogs & Premium lists	2	2
	Committee meetings	10	7
	Educational Exhibits	2	1
6. Livestock			
	Disease control	40	42
	Feeding	10	15
	Other work	10	8
7. Farm Crops			
	Hay Crops (lespedeza)	30	25
	Pasture Crops	10	10
	Truck Crops	10	2
8. Organization, Meetings, Camps etc.,			
	Citizens Assn.	12	5
	4-H Camp	1	1
	Adult Camp	1	1
	Field meetings	5	1
	Misc. meetings	12	16
9. Miscellaneous			
	Forestry	2	1
	Other work not listed		
	Cotton	0	3

For the past three or four years, there has been no effort made to get a County Extension Organization to function strictly as such. The small size of the Committee has made it possible to use other existing organizations to better advantage and to also avoid the criticism that there has been some duplication in organization that could be partly dispensed with.

This past year, the emergency set-ups that were established, the Board of Supervisors and the Agricultural Adjustment Administration made such demands on the agent's time and brought so many people into different organized groups that they furnished the necessary set-up to plan that work was to be done.

The General policy this year was to take care of the emergency work and re-construction work first. The routine work took a back seat so as to speak. Very effective organizations were established for each type of work to be accomplished. The General policy of the various groups and the extension program as a whole was to meet the needs as we saw them first, and secondly to satisfy as many people as possible with what was being done. Specific policies and programs will be outlined more fully later under separate headings.

The situation in Charles City and New Kent Counties at the beginning of the year was very bad. The Crop adjustment program had not affected the County except in a very small way with wheat. The Corn-Hog program had not started. Poultrymen were suffering from low prices and increasing costs of feed. The employment situation was extremely serious and it seemed that no one had any money.

The CEA offered the first opportunity for employment that was available to everybody in some time and it seemed the logical thing to do to get it functioning as rapidly as possible. This was done. The Corn-Hog program was the first of the Adjustment programs open to practically all of the farmers of those Counties. It seemed desirable both from the payment features and the reduction features. It also was started early in the year. Farm financing and re-financing and debt-adjustment seemed the next logical step and the necessary work was done to get this program started. Following this came the regular Extension program & the garden program for roller work. Any opportunity to bring the farmers in some money was taken at once, so when the drought cattle started coming in we contracted every farmer who had available pasture and placed cattle on his farm if he was willing.

Activities in Detail.

1. The Poultry project was started this year almost before the year began with the placing of 25 record books with that many poultry raisers to keep records throught the year. It was planned to follow this up with visits, meetings and circulars. The procedure followed however was that we sent monthly letters during the Summer and only paid Personal visits on request and did culling on request. This work was done not only with the twenty five but with all farmers who took any interest in poultry. Three broiler raisers were worked with, mostly on records as they were experienced poultrymen and only needed occasional advice. No effort was made to encrease poultry production this year but the prime effort was to help those now raising poultry to become more efficient.
2. Probably more careful work and more attention was given to Club work this year than for some time due to the assistance given by a CWA assistant for a couple of months. The enrollment again increased this year, though not by as big a percentage as last. Projects were outlined very carefully at the beginning of the year and the members started in their work. Some money was raised toward paying expenses at encampments and the State Short Course. Twenty three members attended the Jamestown Encampment and one the State Short Course.
3. The Corn-Hog program was started early in the year, the first meeting being held in January and the major portion of the sign-up being completed by the middle of February. This was pushed as a major Project and every effort made to reach every corn or hog raiser. Over ninety contracts were originally signed but a process of elimination brought them down to eighty eight by the time the contracts were ready to send to Washington. Most of the farmers were interested in the program but did not know whether they wanted to sign at first as nothing of that sort had ever happened to them before. The local committees worked very effectively, early in the campaign, seeing people and getting them to come to sign-up headquarters. None of the local committees made any effort to write up contracts themselves. The effect of the Corn-Hog Adjustment program has undoubtedly been beneficial. The first effect was more moral than financial in that the farmers felt that an honest effort with some hope of success was really being made in their behalf. The reduction payments were almost a God-send to some of the signers and have been of untold benefit. Lastly of course the increase in prices due to the crop-reduction is beginning to show its effect. The general feeling among the farmers is almost entirely favorable. One vote only was recorded against, forty five votes cast in favor of its continuance.

4. At the same time that the Corn-Hog program was being conducted the wheat program was again re-opened but no additional signers were secured. An effort was also made to get one cotton grower who had two tenants to sign a cotton contract. He refused as he thought he would take advantage of the crop-reduction program and put in excess acreage. His later reaction to the cotton program and the Bankhead Bill has not been very happy.

5. The first Emergency relief work done this year came under the OMA. The County Agent was called on, particularly in New Kent to assist with the set-up, in formulating plans, and in carrying out a number of the projects. The organization had barely been effected by December 1st. Following that, meetings were held with committees, there were a great number of individual conferences, projects were worked out and the entire plan rapidly whipped into shape. About 500 un-employed were listed in each County and efforts made to give work to as many as possible. The work started late in December and continued without much slackening up to the time the OMA was discontinued. While there was a great deal of dissatisfaction with the way some things were handled, each different group having a different type of complaint, there is no question that it saved a very serious situation. Of particular interest from my standpoint was the fact that a great many farmers who were heavily in debt and with their income cut practically to nothing, were able to secure some employment to tide them over the winter months.

With the coming of Spring, Garden projects were put into effect in both Counties under the VEBA. A Garden director was secured under the direction of the County Agent and plans worked out for placing Gardens where they would do the most good. Three hundred Gardens were placed in the two Counties. The Garden director worked very closely with the County Agent on this project coming in frequently for information and advice. The project was carefully carried thru the year and all surplus products canned and stored awaiting to be put in the program. It is the opinion of most of the people with whom I have talked that it is one of the valuable features of the VEBA program.

In July there came a request from the VEBA to locate all available pasture for placing western cattle. It looked like an opportunity to do good from both ends, both taking care of the cattle and bringing in some extra money locally and it so proved. Pasture was secured and eight hundred head (20 carloads) of cattle were placed bringing in an income of \$1200.00 a month to Charles City and New Kent farmers. In addition a portion of these cattle are now being carried thru the winter at a higher rate and

much local feed is finding a market. The point worth mentioning is that this program of caring for drought relief cattle would not have been possible on anything like the scale it was if it had not been for another portion of the Extension program that has pushed for the past three or four years. Lespedeza to a large extent furnished the pastures. Lespedeza is proving itself to be the most valuable legume ever introduced into Eastern Virginia.

4a. It did not seem at one time that there would be any need of forming a debt adjustment Committee in either County as farmers here were not so bad off as in some other sections as far as foreclosures were concerned. It was decided to organize however so that we would be prepared and during the Spring and Summer The Charles City and New Kent Debt Adjustment Committees were formed. To date Charles City has had no work to do, one man who was in particularly tight circumstances having worked out his own salvation. In New Kent the committee has had three cases and is functioning very effectively.

4b. The Richmond Production Credit Association was formed in January with representatives from Charles City and New Kent on the Board of Directors. The Association did very little business in either County early in the season as most of the borrowers were small and could not secure a seed loan which was cheaper. This Fall however a few good sized loans have been made and the costs have also been reduced.

5. Each County held a Fair this year as usual. New Kent probably had the largest Fair she has ever had. Both Fair buildings had been improved during the past year and separate poultry buildings located. There was the usual discussion as to whether the Fairs should be held with the sentiment almost entirely in favor. An improvement in farming conditions generally, undoubtedly re-acted favorably on the Fairs.

6. Aside from the hog reduction feature of the Corn-Hog program the work with hogs was largely confined to disease and parasite control. Those farmers who signed contracts un-doubtedly have a better idea of where they sold their hogs due to the records they have to keep. Feeding formulas and schedules were worked out for all drought relief cattle feeders and were also furnished to the State Office of the VERA and adopted by them in awarding cattle feeding contracts. Parasite control work was done personally by the agent with four flocks of sheep, one flock started and advice given with other flocks.

7. The farm crops program centered on lespedeza, aside from the corn acreage control work. One circular letter was sent out and the program pushed by visits, at meetings and wherever the opportunity offered. The results this year were to a large extent due, 1st to the cumulative effect of past efforts with the good results obtained and (2nd) to the corn control measure, most of the surplus acreage and some additional being seeded. Some farmers were aided in securing seed. As a result the planting this year far exceeded anything ever put in before and it was put in for hay, for pasture, for seed and as a soil improver.

Lespedeza Sericea, the perennial, also showed some increased acreage this year, four additional plots being planted and one field of fifteen acres. It was not pushed very hard as it is still on trial.

The lespedeza program is the most valuable from all standpoints that has ever been put on in the Counties. Results to date indicate that it will practically re-make the agriculture of these Counties and it is as valuable to us as blue grass is to the limestone sections of the State. One field seeded last year provided pasture from the last of April until a month after frost. A field last Winter pastured sheep all the Winter and the sheep came thru in better shape than where they had Winter grazing on rye and wheat. This year most farmers are getting a cutting of hay and a crop of seed following the hay.

8. More work was done thru meetings this year than ever in the history of Extension work in these Counties. This was largely due to the nature of the programs being carried. The New Kent Citizens' Assn. took up this year's problems of special interest to the people. Agriculture came in for its share of the program. The 4-H Camp was held as usual with an increase in attendance, due to more money being available to send children to camp. The adult camp had the same experience. The pressure of other work prevented any field meetings being held.

9. Practically no forestry work was done. This was due to the pressure of other work and also to the lack of a favorable market for forest thinning. Club work in forestry was carried on but made the poorest showing of any of the work attempted.

The general tone of the farming population of these Counties is distinctly better than it was at the beginning of the year. The Crop reduction program, CWA and cattle pasturage projects have brought in many thousands of dollars (Corn-Hog, \$8,000.00, CWA, \$15000.00, Drought cattle pasturage \$3,600.00) with much more to come from the Corn-Hog program and cattle Winter feeding. Farm debts have been re-financed, farmers have been helped to borrow money needed for production purposes and farm prices have been materially improved. This has reacted favorably on County tax payments and on the business interests of the Counties generally.

The outlook for the next year is the most hopeful since the depression started. Undoubtedly there is a need for much more to be done and a continuation of the present program seems desirable.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Division of Cooperative Extension
Washington, D.C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Charles City & New Kent

REPORT OF

(Name) Home Demonstration Agent. From _____ to _____, 1933

4-H Club Agent. From _____ to _____, 1933

O. B. Perry From Dec. 1, 1933 to Nov. 30, 1934
Agricultural Agent.

READ SUGGESTIONS, PAGES 2 AND 3



COUNTY AGENT ANNUAL REPORT

Approved:

Date _____

State Extension Director.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents *minus duplications due to two or more agents participating in the same activity or accomplishment.* The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear, concise, forcible, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization.
 - (1) Form.
 - (2) General policies.
 - (3) Procedure.
- V. County program of work.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.

Under appropriate headings and subheadings present in some detail for each major project or line of work the goals set up, the methods used, the results achieved, and the significance of these results in terms of improved farms and homes and of better community life.

- VI. Outlook and recommendations, including suggestive program of work for next year.

TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

DEFINITIONS OF EXTENSION TERMS

1. A program of work is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry. A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.
6. The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
7. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.
8. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
9. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
10. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
11. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
12. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
13. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
14. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
15. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
16. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
17. Days in field should include all days spent on official duty other than "days in office."
18. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
19. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
20. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
21. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.

GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT	Total months of service this year	Days devoted to A. A. A. work	Days devoted to relief work	Total days in office	Total days in field
(Name)	(1)	(2)	(3)	(4)	(5)
Home demonstration agent	(1)				
Asst home demonstration agent					
4-H Club agent	(2)				
Assistant 4-H Club agent					
<i>U.S. Perry</i> Agricultural agent	(3)	12	116	25	157
Assistant agricultural agent					142

2. County extension association or committee:

(a) Agricultural extension:

(1) Name *1. Extension - strictly as such.*

(2) Number of members

(b) Home demonstration:

(1) Name

(2) Number of members

(c) 4-H Clubs:

(1) Name

(2) Number of members

3. Number of communities in county where extension work should be conducted 2

4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees

5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program:

(a) Adult work (1) Men *40*

(b) 4-H Club work

(1) Men *1*

(2) Older club boys

(2) Women *16*

(2) Women *1*

(4) Older club girls *2*

6. Number of different paid local buyers engaged in A. A. A. program, or in relief work:

(a) Men *16*

(b) Women *4*

7. Number of clubs or other groups organized to carry on adult home demonstration work

8. Number of members in such clubs or groups

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)
9. Number of 4-H Clubs			2	2
10. Number of different 4-H Club members enrolled:	(1) Boys		62	62
	(2) Girls		98	98
11. Number of different 4-H Club members completing	(1) Boys		51	51
	(2) Girls		58	58
12. Number of different members enrolled in 4-H Club work for:				

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys	19	17	8	6	6	6
(b) Girls	28	22	17	14	9	8

* County total should equal sum of preceding three columns unless duplication due to two or more agents participating in the same activity or organization.

† Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on page 7 to 10, under organizations due to the same boy or girl carrying on two or more subject-matter lines of work.

‡ Boys or females 12 but refers to organizations instead of individuals.

§ The total for five questions should agree with county total, question 10.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	Stand- alone
13. Number of different 4-H Club members carried according to age	(a) Boys	3	8	13	12	6	11	5	2	2								137
	(b) Girls	8	7	15	16	13	15	21	8	2								
14. Number of 4-H Club members: ¹	(a) In school	160												(b) Out of school	14			

ITEM	Home demonstration agents	4-H Club Agents	Agri-mentors	County total ²
	(a)	(b)	(c)	(d)
15. Number of 4-H Club teams trained:	(1) Judging			
	(2) Demonstration			
16. Number of groups other than 4-H Clubs organized for extension work with rural young people 16 years of age and older				
17. Members in groups reported in question 16:	(1) Young men			
	(2) Young women			
18. Total number of farm or home visits ³ made in conducting extension work			865	865
19. Number of different farms or homes visited			300	300
20. Number of calls relating to extension work	(1) Office		727	727
	(2) Telephone		195	195
21. Number of news articles or stories published ⁴			27	27
22. Number of individual letters written			1338	1338
23. Number of different circular letters prepared (not total copies mailed)			63	63
24. Number of bulletins distributed			367	367
25. Number of radio talks made				
26. Number of events at which extension exhibits were shown				
27. Training meetings held for local leaders or committeemen	(1) Adult work	(a) Number	4	4
		Total attendance:	21	21
	(2) 4-H Club	(c) Women leaders	8	8
		Total attendance:		
(b) Leaders	(e) Number	30	30	
	Total attendance:	221	221	
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27)	(1) Number			
	(2) Total attendance			
29. Meetings held at result demonstrations	(1) Number			
	(2) Total attendance			

¹ The total for this question should agree with county total, question 14.

² County total should equal sum of preceding three columns unless duplications due to two or more agents participating in the same activity or accomplishment.

³ Do not count a single visit to both the farm and home as two visits.

⁴ Do not count items relating to sections of meetings only.

Note.—Questions 18-24 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages unless duplications where the same activity extends to two or more lines of work.

Miles Traveled - 14,166

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home demonstration agents	4-H Club agents	Agri-Extension agents	County total
20. Tours conducted.	(1) Adult work.	(a) Number			30
		(b) Total attendance			
	(2) 4-H Club.	(a) Number			
		(b) Total attendance			
21. Achievement days held.	(1) Adult work.	(a) Number			31
		(b) Total attendance			
	(2) 4-H Club.	(a) Number			
		(b) Total attendance			
22. Encouragements held. (Do not include picnics, rallies, or short courses, as these should be reported under other meetings.)	(1) Farm women.	(a) Number		1	1
		(b) Total numbers attending		6	6
		(c) Total others attending		4	4
	(2) 4-H club.	(a) Number		1	1
		(b) Total boys attending		15	15
		(c) Total girls attending		8	8
	(d) Total others attending		3	3	
23. Other meetings of an extension nature participated in by agents or specialists and not previously reported.	(1) Number			36	36
	(2) Total attendance			1134	1134
24. Meetings held by local leaders or committees not participated in by agents or specialists and not reported elsewhere.	(1) Adult work.	(a) Number			34
		(b) Total attendance			
	(2) 4-H club.	(a) Number			
		(b) Total attendance			

SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

25. Number of farms in county.	433 white	339 colored	35
26. Number of farms on which changes in practices have definitely resulted from the agricultural extension program.			2596
27. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program.			37
28. Number of other homes in which changes in practices have definitely resulted from the home demonstration program.			35
29. Number of farm homes with 4-H Club members enrolled.			104
30. Number of other homes with 4-H Club members enrolled.			26
31. Total number of different farm families influenced by some phase of the extension program. (Include questions 25, 27, and 28, minus duplications.)			300
32. Total number of different other families influenced by some phase of extension program. (Include questions 26 and 29, minus duplications.)			26

*County total should equal sum of preceding three columns unless duplications due to two or more agents participating in the same activity or overlapping activities.

Notes—Questions 25-32 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding subtotals reported on following page unless duplications when the same activity relates to two or more farm of type.

CEREALS¹

Report Only This Year's Extension Activities and Results That Can Be Validated

ITEM	Com	Wheat	Oats	Rye	Buckwheat	All other cereals	
	00	00	00	00	00	00	
65. Days devoted to line of work by:							
(1) Home demonstration agents							63
(2) 4-H Club agents							
(3) Agricultural agents	58	5					
(4) Specialists	3	2					
66. Number of communities in which work was conducted	2	1					64
67. Number of voluntary local leaders or committeemen assisting	12						65
68. Days of assistance rendered by voluntary leaders or committeemen	12						66
69. Number of adult result demonstrations conducted	2						67
70. Number of meetings at result demonstrations							68
71. Number of method-demonstration meetings held							69
72. Number of other meetings held	17						70
73. Number of news stories published	6						71
74. Number of different circular letters issued	12						72
75. Number of farm or home visits made	112	7					73
76. Number of office calls received	227	15					74
77. Number of 4-H Club members enrolled	13						75
(1) Boys							
(2) Girls							76
78. Number of 4-H Club members completing	9						
(1) Boys							77
(2) Girls							
79. Number of acres in projects conducted by 4-H Club members completing	22						78
80. Total yields of crops grown by 4-H Club members completing	642 bu.	bu.	bu.	bu.	bu.	bu.	79
81. Number of farmers following fertilizer recommendations	10	1					80
82. Number of farmers following insect-control recommendations	2						81
83. Number of farmers following disease-control recommendations		3					82
84. Number of farmers following marketing recommendations	2	1					83
85. Number of farmers assisted in using timely economic information as a basis for readjusting enterprises	101	50					84
86. Number of farms for which production-reduction contracts were signed	88	3					85
87. Total acres taken out of production on such farms in accordance with contracts reported in question 84	1143.2	41					86
88. Number of farmers following other specific practice recommendations: ²							
(1)							
(2)							
(3)							
(4)							
(5)							86

¹ Report all acres crops the year they are harvested.² Indicate crop by name.³ Include all acres and bag amounts. This total should agree with 80A.⁴ For the sake of uniformity it is suggested that each State prepare a list of the most important practices to be reported upon by all agents in that State.

1. This figure duplicated under 'Hogs' to the extent of 15 meetings

LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Alfalfa	Beans	Chick	Vetch	Lupinus	Peas
	(a)	(b)	feed, green, or white)	(c)	(d)	(e)
67. Days devoted to line of work by:						
(1) Home demonstration agents						
(2) 4-H Club agents					18	
(3) Agricultural agents					1	
(4) Specialists					2	
68. Number of communities in which work was conducted						
69. Number of voluntary local leaders or committees existing						
70. Days of assistance rendered by voluntary leaders or committees					25	
71. Number of adult result demonstrations conducted	1					
72. Number of meetings at result demonstrations						
73. Number of method-demonstration meetings held						
74. Number of other meetings held						
75. Number of news stories published						
76. Number of different circular letters issued					1	
77. Number of farm or home visits made					55	
78. Number of office calls received	2				25	
79. Number of 4-H Club members enrolled:						
(1) Boys						
(2) Girls						
80. Number of 4-H Club members completing:						
(1) Boys						
(2) Girls						
81. Number of acres in projects conducted by 4-H Club members completing						
82. Total yields of crops grown by 4-H Club members completing	bu.	bu.	bu.	bu.	bu.	x x x
	tons	tons	tons	tons	tons	x x x
83. Number of farmers following fertilizer recommendations	1				25	
84. Number of farmers following insect-control recommendations						
85. Number of farmers following disease-control recommendations						
86. Number of farmers following marketing recommendations					5	
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprises					25	
88. Number of farms for which production-contracting contracts were signed						
89. Total acres taken out of production on such farms in accordance with contracts reported in question 88						
90. Number of farmers following other specific practice recommendations:						
(1)						
(2)						
(3)						
(4)						
(5)						

* For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon, by all agents in that State.

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LEADERS AND FOREIGN CROSS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	System	Cooper and land own	Value- less	Fold lease	Private	All other systems and foreign cross ¹
	(1)	(2)	(3)	(4)	(5)	(6)
67. Days devoted to line of work by:						
(1) Home demonstration agents						67
(2) 4-H Club agents						
(3) Agricultural agents						
(4) Specialists						
68. Number of communities in which work was conducted						68
69. Number of voluntary local leaders or committeemen assisting						69
70. Days of assistance rendered by voluntary leaders or committeemen						70
71. Number of adult result demonstrations conducted						71
72. Number of meetings at result demonstrations						72
73. Number of method-demonstration meetings held						73
74. Number of other meetings held						74
75. Number of news stories published						75
76. Number of different circular letters issued	1					76
77. Number of farm or home visits made	3					77
78. Number of office calls received	10					78
79. Number of 4-H Club members enrolled						79
(1) Boys						
(2) Girls						
80. Number of 4-H Club members completing						80
(1) Boys						
(2) Girls						
81. Number of acres in projects conducted by 4-H Club members completing						81
82. Total yields of crops grown by 4-H Club members completing	bu.	bu.	bu.	bu.	bu.	82
	bu.	bu.	bu.	bu.	bu.	
83. Number of farmers following fertilizer recommendations	5					83
84. Number of farmers following insect-control recommendations						84
85. Number of farmers following disease-control recommendations						85
86. Number of farmers following marketing recommendations	5					86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprises	10					87
88. Number of farms for which production-reduction contracts were signed						88
89. Total acres taken out of production on such farms in accordance with contracts reported in question 88						89
90. Number of farmers following other specific practice recommendations ²						90
(1)						
(2)						
(3)						
(4)						
(5)						

¹ Indicate crop by column.² For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Division Activities and Results That Can Be Verified

ITEM	Irish potato	Peanut-	Cotton	Tobacco	All other
	(a)	(b)	(c)	(d)	special crops ¹
91. Days devoted to line of work by:					
(1) Home demonstration agents					91
(2) 4-H Club agents					
(3) Agricultural agents	2		3		
(4) Specialists	2		1		
92. Number of communities in which work was conducted	1		1		92
93. Number of voluntary local leaders or committeemen assisting					93
94. Days of assistance rendered by voluntary leaders or committeemen					94
95. Number of adult result demonstrations conducted	2				95
96. Number of meetings at result demonstrations					96
97. Number of method-demonstration meetings held					97
98. Number of other meetings held	2				98
99. Number of news stories published					99
100. Number of different circular letters issued	1				100
101. Number of farm or home visits made	12		5		101
102. Number of office calls received	2		6		102
103. Number of 4-H Club members enrolled					103
(1) Boys					
(2) Girls					
104. Number of 4-H Club members completing					104
(1) Boys					
(2) Girls					
105. Number of acres in projects conducted by 4-H Club members completing					105
106. Total yields of crops grown by 4-H Club members completing	bu.	bu.	lb. ²	lb.	106
107. Number of farmers following fertilizer recommendations	1				107
108. Number of farmers following insect-control recommendations	1				108
109. Number of farmers following disease-control recommendations					109
110. Number of farmers following marketing recommendations					110
111. Number of farmers assisted in using timely economic information as a basis for producing enterprises	10		3		111
112. Number of farms for which production-reduction contracts were signed					112
113. Total acres taken out of production on such farms in accordance with contracts reported in question 112					113
114. Number of farmers following other specific practice recommendations: ³					114
(1)					
(2)					
(3)					
(4)					
(5)					

¹ Indicate crop by name.² Report yield of cotton in pounds of seed cotton.³ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home gardens	Market gardens, truck, and raising crops	Beautification of home grounds	Tree fruits	Small fruits	Citrus
	(A)	(B)	(C)	(D)	(E)	(F)
115. Days devoted to line of work by:						
(1) Home demonstration agents						
(2) 4-H Club agents						
(3) Agricultural agents	6		10			
(4) Specialists			1			
116. Number of communities in which work was conducted	2		2			
117. Number of voluntary local leaders or committeemen assisting	2		2			
118. Days of assistance rendered by voluntary leaders or committeemen			2			
119. Number of adult result demonstrations conducted						
120. Number of meetings at result demonstrations						
121. Number of method-demonstration meetings held						
122. Number of other meetings held	6		7			
123. Number of news stories published						
124. Number of different circular letters issued	3					
125. Number of farm or home visits made	32		31			
126. Number of office calls received	12		10	4	1	2
127. Number of 4-H Club members enrolled:	(1) Boys 19		3			
(2) Girls 3			63			
128. Number of 4-H Club members completing:	(1) Boys 16		3			
(2) Girls 2			51			
129. Number of acres in projects conducted by 4-H Club members completing	7.5		XXXX			
130. Total yields of crops grown by 4-H club members completing	bu.	bu.	XXXX	bu.	bu.	bu.
131. Number of farms or homes where fertilizer recommendations were followed	20				1	
132. Number of farms or homes where insect-control recommendations were followed	20		10	2		
133. Number of farms or homes where disease-control recommendations were followed	10			2		2
134. Number of farms or homes where marketing recommendations were followed					1	
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprises						
136. Number of homes where recommendations were followed as to establishment or care of lawn	XXXX	XXXX	5	XXXX	XXXX	XXXX
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees	XXXX	XXXX	10	XXXX	XXXX	XXXX
138. Number of homes where recommendations were followed as to treatment of walks, drives, or fences	XXXX	XXXX	15	XXXX	XXXX	XXXX
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings	XXXX	XXXX	5	XXXX	XXXX	XXXX
140. Number of homes where other specific practice recommendations were followed:						
(1) <u>Vegetable Garden</u>			8			
(2)						
(3)						
(4)						

For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FORESTRY AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results That Can Be Valued

ITEM	Forestry	Agricultural engineering (farm and home)	
	(a)	(b)	
141. Days devoted to line of work by:			
(1) Home demonstration agents			141
(2) 4-H Club agents			
(3) Agricultural agents	2		
(4) Specialists	2		
142. Number of communities in which work was conducted	2		142
143. Number of voluntary local leaders or committees assisting			143
144. Days of assistance rendered by voluntary leaders or committees			144
145. Number of adult result demonstrations conducted			145
146. Number of meetings at result demonstrations			146
147. Number of method-demonstration meetings held			147
148. Number of other meetings held	2		148
149. Number of news stories published			149
150. Number of different circular letters issued			150
151. Number of farm or home visits made	12		151
152. Number of office calls received	4		152
153. Number of 4-H Club members enrolled:	(1) Boys 32		153
	(2) Girls 28		
154. Number of 4-H Club members completing:	(1) Boys 17		154
	(2) Girls 6		
155. Number of units handled by 4-H Club members completing:	(1) Transplant beds cared for	(1) Acres terraced	155
	(2) Acres planted to forest trees	(2) Machines or equipment required	
	(3) Acres thinned, weeded, pruned, or managed 6	(3) Articles made	
	(4) Acres of farm woodland protected from fire	(4) Equipment installed	

Forestry—Continued

156. Number of farms on which new areas were reforested by planting with small trees	156
157. Acres involved in preceding question	157
158. Number of farmers planting windbreaks or shelter belts	158
159. Number of farmers planting trees for erosion control	159
160. Number of farmers making improved thinnings and seedings	160
161. Number of farmers practicing selection cutting	161
162. Number of farmers pruning forest trees	162
163. Number of farmers cooperating in prevention of forest fire	163
164. Number of farmers adopting improved practices in production of naval stores	164
165. Number of farmers adopting improved practices in production of maple sugar and sirup	165

* 4-H farm shop clubs should be reported under this heading.

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FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Valued

166. Number of farmers assisted in timber estimating and appraisal	166
167. Number of farmers following wood-preservation recommendations	167
168. Number of farmers following recommendations in the marketing of forest products	168
169. Number of farmers following other specific practice recommendations: ¹	
(a) _____	
(b) _____	
(c) _____	
(d) _____	169

AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms	Number of units	Total value of service or machine
	(a)	(b)	
170. Terracing and erosion control		acres	\$ 170
171. Drainage practices		acres	171
172. Irrigation practices		acres	172
173. Land-clearing practices		acres	173
174. Better types of machines		machines	174
175. Maintenance and repair of machines		machines	175
176. Efficient use of machinery		XXXXXXXXXX	176
177. All buildings constructed		buildings	177
178. Buildings remodeled, repaired, painted		buildings	178
179. Farm electrification			179
180. Home equipment			180
181. Total of columns (a) and (c)	farms	XXXXXXXXXX	\$ 181

182. Number of machines repaired as reported in question 175, by type:

(a) Tractors	(c) Mowers	182
(b) Tillage implements	(d) Planters	
(e) Harvesters and threshers	(f) Other	
(g) Pumps		

183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by type:

(a) Dwellings constructed according to plans furnished		183
(b) Dwellings remodeled according to plans furnished		
(c) Sewage systems installed	(d) Silos	
(e) Water systems installed	(f) Hog houses	
(g) Heating systems installed	(h) Poultry houses	
(i) Lighting systems installed	(j) Storage structures	
(k) Home appliances and machines	(m) Other	
(l) Dairy buildings		

¹ For the sake of uniformity it is suggested that each State prepare a list of the most important practices to be reported upon by all agents in that State.

POULTRY AND BEES

Report Only This Year's Activities Activities and Results That Can Be Verified

ITEM	Poultry (a)	Bees (a)
184. Days devoted to line of work by:		
(1) Home demonstration agents		184
(2) 4-H Club agents		
(3) Agricultural agents	20	
(4) Specialists		
185. Number of communities in which work was conducted	2	185
186. Number of voluntary local leaders or committeemen assisting		186
187. Days of assistance rendered by voluntary leaders or committeemen		187
188. Number of adult result demonstrations conducted	25	188
189. Number of meetings at result demonstrations		189
190. Number of method-demonstration meetings held		190
191. Number of other meetings held	2	191
192. Number of news stories published		192
193. Number of different circular letters issued	6	193
194. Number of farm or home visits made	70	194
195. Number of office calls received	20	195
196. Number of 4-H Club members enrolled	5	196
(1) Boys		
(2) Girls		
197. Number of 4-H Club members completing	3	197
(1) Boys		
(2) Girls		
198. Number of units in projects conducted by 4-H Club members completing	31 chickens	colonies 198

POULTRY—Continued

199. Number of families following an organized improved breeding plan as recommended		199
200. Number of families following recommendations in purchasing baby chicks	5	200
201. Number of families following recommendations in chick rearing	25	201
202. Number of families following production-feeding recommendations	30	202
203. Number of families following sanitation recommendations in disease and parasite control	30	203
204. Number of families improving poultry-house equipment according to recommendations	5	204
205. Number of families following marketing recommendations	2	205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise	10	206
207. Number of families following other specific practice recommendations: †		
(a) <i>Culling</i>		25
(b) <i>yearly records</i>		25

BEES—CONTINUED

208. Number of farmers following recommendations in transferring colonies to modern hives		208
209. Number of colonies involved in question 208		209
210. Number of farmers following disease-control recommendations		210
211. Number of farmers following requeening recommendations		211
212. Number of farmers following marketing recommendations		212
213. Number of farmers following other specific practice recommendations: †		
(a)		213
(b)		

† For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extensive Activities and Results That Can Be Verified

ITEM	Dairy cattle	Beef cattle	Sheep	Pigs	Horses and mules	Other livestock*
	(a)	(b)	(c)	(d)	(e)	(f)
214. Days devoted to line of work by:						
(1) Home demonstration agents						214
(2) 4-H Club agents						
(3) Agricultural agents	1	15	4	58		
(4) Specialists				2		
215. Number of communities in which work was conducted		2	2	2		215
216. Number of voluntary local leaders or committees assisting				12		216
217. Days of assistance rendered by voluntary leaders or committees				12		217
218. Number of adult result demonstrations conducted						218
219. Number of meetings at result demonstrations						219
220. Number of method-demonstration meetings held						220
221. Number of other meetings held				15		221
222. Number of news stories published				6		222
223. Number of different circular letters issued		1		12		223
224. Number of farm or home visits made	3	40	12	92		224
225. Number of office calls received	2	30	8	215		225
226. Number of 4-H Club members enrolled:				5		226
(1) Boys						
(2) Girls				3		227
227. Number of 4-H Club members completing						
(1) Boys						228
(2) Girls				3		
228. Number of animals in projects conducted by 4-H Club members completing				1	1	228
229. Number of farmers assisted in obtaining purchased sires						229
230. Number of farmers assisted in obtaining high-grade or purchased females						230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted						231
232. Number of members in breeding circles or clubs						232
233. Number of herd or flock-improvement associations organized or assisted						233
234. Number of members in these associations						234
235. Number of farmers not in associations keeping performance records of animals						235
236. Number of families assisted in home butchering, meat cutting, and curing						236
237. Number of families assisted in butter and cheese making						237
238. Number of farmers following parasite-control recommendations			4	20		238
239. Number of farmers following disease-control recommendations	3			15		239
240. Number of farmers following marketing recommendations			4			240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise			2	47		241
242. Number of farms for which production-reduction contracts were signed				83		242
243. Total reduction in number of animals on such farms in accordance with contracts reported in question 242				603		243

* Includes exhibitors, goats, guinea pigs and turkeys.

* Includes all cats and dog contracts. This total should agree with 6400.

AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Public relations and cooperative planning in county or community basis ¹	FARM MANAGEMENT				Outlook	Marketing, buying, selling, and financing	
		Farm records (production, financial, etc.)	Individual farm planning	Farm and home management (short and long time)				
		66	65	64	63			
244. Days devoted to line of work by:								
(1) Home demonstration agents								
(2) 4-H Club agents								
(3) Agricultural agents	30	5	1	10	2	2		244
(4) Specialists		1						
245. Number of communities in which work was conducted	2	2						245
246. Number of voluntary local leaders or committees assisting	10			6				246
247. Days of assistance rendered by voluntary leaders or committees	40			6				247
248. Number of adult result demonstrations conducted								248
249. Number of meetings at result demonstrations								249
250. Number of method-demonstration meetings held		1						250
251. Number of other meetings held	23			1				251
252. Number of news stories published	4			1				252
253. Number of different circular letters issued	16	1		2	1	1		253
254. Number of farm or home visits made	205	8	2	10		4		254
255. Number of office calls received	70	16	2	25	6	10		255
256. Number of 4-H Club members enrolled	(1) Boys (2) Girls	XXXX XXXX			XXXX XXXX	XXXX XXXX	XXXX XXXX	XXXX XXXX
257. Number of 4-H Club members completing	(1) Boys (2) Girls	XXXX XXXX			XXXX XXXX	XXXX XXXX	XXXX XXXX	XXXX XXXX
258. Number of farmers keeping farm accounts throughout the year under supervision of agent						(a) Regular (b) A.A.A. 88		258
259. Number of farmers keeping cost-of-production records under supervision of agent							25	259
260. Number of farmers assisted in summarizing and interpreting their accounts								260
261. Number of farmers assisted in making inventory or credit statements								261
262. Number of farmers assisted in obtaining credit							20	262
263. Number of farmers assisted in making mortgage or other debt adjustments							3	263
264. Number of farm credit associations assisted in organizing during the year							1	264
265. Number of farm business or enterprise-survey records taken during year								265
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records								266
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations								267
268. Number of farmers advised relative to leases							1	268
269. Number of farmers assisted in developing supplemental sources of income								269
270. Number of families assisted in reducing cash expenditure:								
(a) By purchase of labor or machinery								
(b) By bartering farm or home products for other commodities or services								
(c) By producing larger part of food on farm								270
(d) By making own repairs of buildings and machinery								
271. Number of urban families moving to farms who have been assisted in getting established								271
272. Number of farm facilities on relief assisted to become self-supporting								272

¹ Include lectures, field utilization, rural rehabilitation, economic basis of extension program, drought and flood relief. Inquiry as possible, production-management activities should be reported under the crop or livestock concerned.

AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

273. Number of marketing associations or groups ¹ assisted in organizing during the year.....	273
274. Number of marketing associations or groups ¹ previously organized assisted by extension agents this year.....	274
275. Membership in associations and groups organized or assisted (273 and 274).....	275
276. Number of individuals (not in associations) assisted with marketing problems.....	70 276
277. Number of families following other specific practice recommendations ²	
(a).....	
(b).....	
(c).....	
(d).....	
(e).....	277

ITEM	Stocked-	Process-	Locating	Use of	Plan-	Organ-	Account-	Keeping
	sheds,	ing or	markets	of	ning	ization	ing	marketing
	(a)	(a)	(a)	(a)	(a)	(a)	(a)	(a)
278. Number of organizations assisted with problems of.....								
279. Number of individuals (not in organizations) assisted with problems of.....	4	2	2			2		
					XXXX	XXXX	XXXX	XXXX

ITEM	Hay and	Cotton	Dairy	Livestock	Fruits and	Poultry	Home products	
	grain		products		vegetables	and eggs	Food	Household
	(a)	(a)	(a)	(a)	(a)	(a)	(a)	(a)
280. Value of products sold by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....
281. Value of products sold by individuals (not in organizations) assisted.....	\$1,540 ²⁰	\$.....	\$.....	\$.....	\$.....	\$38.00 ²⁰	\$.....	\$.....

ITEM	Livestock	Feed for	Farm	Oil and	Fertilizer	House	Home
		livestock	equipment	gas	and other	equipment	supplies
	(a)	(a)	(a)	(a)	(a)	(a)	(a)
282. Value of supplies purchased by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....
283. Value of supplies purchased by individuals (not in organizations) assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....

¹ Includes independent local associations, units of federations, branches of centralized organizations, territorial sales agencies, production associations which do buying or selling, and club and home demonstration club markets.

² For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food selection and preservation	
	(a)	(b)
284. Days devoted to line of work by:		
(1) Home demonstration agents		
(2) 4-H Club agents		284
(3) Agricultural agents		
(4) Specialists		
285. Number of communities in which work was conducted		
286. Number of voluntary local leaders or committeemen assisting		286
287. Days of assistance rendered by voluntary leaders or committeemen		287
288. Number of adult result demonstrations conducted		288
289. Number of meetings at result demonstrations		289
290. Number of method-demonstration meetings held	(1) By agents or specialists (2) By leaders	290
291. Number of other meetings held	(1) By agents or specialists (2) By leaders	
292. Number of news stories published		292
293. Number of different circular letters issued		293
294. Number of farm or home visits made		294
295. Number of office calls received		295
296. Number of 4-H Club members enrolled	(1) Boys (2) Girls	296
297. Number of 4-H Club members completing	(1) Boys (2) Girls	
298. Number of units in projects conducted by 4-H Club members completing:		
(a) Dishes of food products prepared	(b) Meals planned and served	298
(c) Quarts canned	(d) Other containers of jelly, jam, and other products	
(e) Pounds of vegetables and fruits stored or dried		
299. Number of families budgeting food expenditures for a year		299
300. Number of families following food-buying recommendations		300
301. Number of families serving better-balanced meals		301
302. Number of families improving home-packed lunches according to recommendations		302
303. Number of schools following recommendations for a hot dish or school lunch		303
304. Number of children involved in question 303		304
305. Number of families following recommended methods of child feeding		305
306. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation)		306
307. Number of families producing and preserving home food supply according to annual food-supply budget		307
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats		308
309. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members)		309
310. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members)		310
311. Total estimated value of all products canned or otherwise preserved (questions 308, 309, 310) \$		311
312. Number of families following recommendations for the storage of home food supply		312
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply		313

CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Education Activities and Results That Can Be Measured

214. Days devoted to line of work by:		
(a) Home demonstration agents.....		} 314
(b) 4-H Club agents.....		
(c) Agricultural agents.....		
(d) Specialists.....		
215. Number of communities in which work was conducted.....		315
216. Number of voluntary local leaders or committeemen assisting.....		316
217. Days of assistance rendered by voluntary leaders or committeemen.....		317
218. Number of adult result demonstrations conducted.....		318
219. Number of meetings at result demonstrations.....		319
220. Number of method-demonstration meetings held.....	(a) By agents or specialists.....	} 320
	(b) By leaders.....	
221. Number of other meetings held.....	(a) By agents or specialists.....	} 321
	(b) By leaders.....	
222. Number of news stories published.....		322
223. Number of different circular letters issued.....		323
224. Number of farm or home visits made.....		324
225. Number of office calls received.....		325
226. Number of 4-H Club members enrolled.....	(a) Boys.....	} 326
	(b) Girls.....	
227. Number of 4-H Club members completing.....	(a) Boys.....	} 327
	(b) Girls.....	
228. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.....		328
229. Number of families improving habits of children.....		329
230. Number of families substituting positive methods of discipline for negative ones.....		330
231. Number of families providing recommended play equipment.....		331
232. Number of families following recommendations regarding furnishings adapted to children's needs.....		332
233. Number of different individuals participating in child-development and parent-education program.....	(a) Men.....	} 333
	(b) Women.....	
234. Number of children involved in question 233.....		334
235. Number of families following other specific practice recommendations: ¹		} 335
(a).....		
(b).....		
(c).....		
(d).....		
(e).....		

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

326. Days devoted to line of work by:		
(a) Home demonstration agents	} 330
(b) 4-H Club agents	
(c) Agricultural agents	
(d) Specialists	
327. Number of communities in which work was conducted	337
328. Number of voluntary local leaders or committeemen assisting	338
329. Days of assistance rendered by voluntary leaders or committeemen	339
340. Number of adult result demonstrations conducted	340
341. Number of meetings at result demonstrations	341
342. Number of method-demonstration meetings held	} 342
	(a) By agents or specialists	
	(b) By leaders	
343. Number of other meetings held	} 343
	(a) By agents or specialists	
	(b) By leaders	
344. Number of news stories published	344
345. Number of different circular letters issued	345
346. Number of farm or home visits made	346
347. Number of office calls received	347
348. Number of 4-H Club members enrolled	} 348
	(a) Boys	
	(b) Girls	
349. Number of 4-H Club members completing	} 349
	(a) Boys	
	(b) Girls	
350. Number of articles made by 4-H Club members completing	} 350
	(a) Dresses	
	(b) Other	

ITEM	Adults	Children	
	(a)	(b)	
351. Number of individuals following recommendations in construction of clothing			351
352. Number of individuals following recommendations in the selection of clothing			352
353. Number of individuals keeping clothing accounts			353
354. Number of individuals budgeting clothing expenditures			354
355. Number of families following clothing-buying recommendations		x x x x x	355
356. Number of individuals improving children's clothing according to recommendations			356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing			357
358. Number of families included in using timely economic information in determining how best to meet clothing requirements		x x x x x	358
359. Total estimated savings due to clothing program	\$	\$	359
360. Number of individuals following other specific practice recommendations: ¹			} 360
(a)		
(b)		

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HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management	House furnishings	Miscellaneous
	60	60	
361. Days devoted to line of work by:			
(1) Home demonstration agents			361
(2) 4-H Clu. agents			
(3) Agricultural agents			
(4) Specialists			
362. Number of communities in which work was conducted			362
363. Number of voluntary local leaders or committees assisting			363
364. Days of assistance rendered by voluntary leaders or commit- teemen			364
365. Number of adult result demonstrations conducted			365
366. Number of meetings at result demonstrations			366
367. Number of method-demon- stration meetings held	(1) By agents or specialists (2) By leaders		367
368. Number of other meet- ings held	(1) By agents or specialists (2) By leaders		
369. Number of news stories published			369
370. Number of different circular letters issued			370
371. Number of farm or home visits made			371
372. Number of office calls received			372
373. Number of 4-H Club members enrolled	(1) Boys (2) Girls		373
374. Number of 4-H Club members completing	(1) Boys (2) Girls		
375. Number of units in projects conducted by 4-H Club members completing		rooms articles	articles 375

HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations			376
377. Number of families following recommendations in obtaining labor-saving equipment			377
378. Number of families adopting recommended laundering methods			378
379. Number of families assisted in home soap making			379
380. Number of families adopting recommended methods in care of home			380
381. Number of families assisted in making home-made equipment or conveniences			381
382. Number of women following a recommended schedule for home activities			382
383. Number of 4-H Club members keeping personal accounts			383
384. Number of families keeping home accounts according to a recommended plan			384
385. Number of families budgeting expenditures in relation to income according to a recommended plan			385
386. Number of families assisted in developing home industries as a means of supplementing income			386
387. Number of families following recommended methods in buying for the home (other than foods and clothing)			387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing)			388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living			389

HOME MANAGEMENT—Continued

390. Number of families having increased time for rest and leisure activities as a result of the home-management program.....	390
391. Total estimated saving due to home-management program.....	\$ 391
392. Number of families following other specific practice recommendations: ¹	
(a)	392
(b)	

HOME FURNISHINGS—Continued

393. Number of families improving the selection of household furnishings.....	393
394. Number of families following recommendations in improving methods of repairing, remodeling, or refinishing furniture.....	394
395. Number of families following recommendations in improving treatment of windows (shades, curtains, draperies).....	395
396. Number of families following recommendations in improving arrangement of rooms (other than kitchens).....	396
397. Number of families improving treatment of walls, woodwork, and floors.....	397
398. Number of families applying principles of color and design in improving appearance of rooms.....	398
399. Total estimated savings due to house-furnishings program.....	\$ 399
400. Number of families following other specific practice recommendations: ¹	
(a)	400
(b)	

HANDICRAFT—Continued

401. Number of families following recommendations regarding handicraft.....	401
402. Number of families following other specific practice recommendations: ¹	
(a)	402
(b)	

HOME HEALTH AND SANITATION

Report Only This Year's Extension Activities and Results That Can Be Verified

403. Days devoted to line of work by:	
(a) Home demonstration agents.....	403
(b) 4-H Club agents.....	
(c) Agricultural agents.....	
(d) Specialists.....	
404. Number of communities in which work was conducted.....	404
405. Number of voluntary local leaders or committeemen assisting.....	405
406. Days of assistance rendered by voluntary leaders or committeemen.....	406
407. Number of adult result demonstrations conducted.....	407
408. Number of meetings at result demonstrations.....	408
409. Number of method-demonstration meetings held: ¹	
(a) By agents or specialists.....	409
(b) By leaders.....	
410. Number of other meetings held: ¹	
(a) By agents or specialists.....	410
(b) By leaders.....	
411. Number of news stories published.....	411
412. Number of different circular letters issued.....	412
413. Number of farm or home visits made.....	413
414. Number of office calls received.....	414

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HOME HEALTH AND SANITATION—Continued

415. Number of 4-H Club members enrolled.....	(a) Boys.....	415
	(b) Girls.....	
416. Number of 4-H Club members completing.....	(a) Boys.....	416
	(b) Girls.....	
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work.....	(a) Boys.....	417
	(b) Girls.....	
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests.....	(a) 4-H Club members.....	418
	(b) Others.....	
419. Number of individuals improving health habits according to recommendations.....		419
420. Number of individuals improving posture according to recommendations.....		420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....		421
422. Number of families adopting better home-nursing procedure according to recommendations.....		422
423. Number of families installing sanitary closets or outhouses according to recommended plans.....		423
424. Number of homes screened according to recommendations.....		424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects.....		425
426. Number of individuals enjoying improved health as a result of health and sanitation program.....		426
427. Number of families following other specific practice recommendations: ¹		
(a).....		427
(b).....		

COMMUNITY OR COUNTRY-LIFE ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

428. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....		428
429. Number of country-life conferences or training meetings conducted for community leaders.....		429
430. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....	3	430
431. Number of communities developing recreation according to recommendations.....		431
432. Number of families following recommendations as to home recreation.....		432
433. Number of community or county-wide pageants or plays presented.....		433
434. Number of community homes, clubhouses, permanent camps, or community rest rooms established for.....	(a) Adults.....	434
	(b) Juniors.....	
435. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.....		435
436. Number of communities assisted in improving hygienic or public-welfare practices.....		436
437. Number of school or other community grounds improved in accordance with plans furnished.....	2	437
438. Number of communities assisted in providing library facilities.....		438
439. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....		439
440. Number of families aided in obtaining assistance from Red Cross or other relief agency.....	6	440
441. Total number of different communities assisted in connection with the community or country-life work reported on this page.....	2	441
442. Number of communities following other specific practice recommendations: ¹		
(a).....		442
(b).....		

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OTHER ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Fieldwork	Exhibits	General- Insect In-	Weeks	Other ¹	
	60	60	60	60	Fairs 60	
443. Days devoted to line of work by:						
(1) Home demonstration agents						} 443
(2) 4-H Club agents						
(3) Agricultural agents					30	
(4) Specialists					4	
444. Number of communities in which work was conducted					2	444
445. Number of voluntary local leaders or committeemen assisting					30	445
446. Days of assistance rendered by voluntary leaders or committeemen					46	446
447. Number of adult result demonstrations conducted						447
448. Number of meetings at result demonstrations						448
449. Number of method-demonstration meetings held						449
450. Number of other meetings held					7	450
451. Number of news stories published					9	451
452. Number of different circular letters issued					8	452
453. Number of farm or home visits made					121	453
454. Number of office calls received					20	454
455. Number of 4-H Club members enrolled	(1) Boys	XXXX	XXXX	XXXX	XXXX	} 455
	(2) Girls	XXXX	XXXX	XXXX	XXXX	
456. Number of 4-H Club members completing	(1) Boys	XXXX	XXXX	XXXX	XXXX	} 456
	(2) Girls	XXXX	XXXX	XXXX	XXXX	
457. Number of farmers following recommendations						457
458. Pounds of poison used						458
459. Total estimated saving due to control program	\$	\$	\$	\$	\$	459

¹ Includes quackery, waxy worms, clutch bags, and other insects not reported under specific crop or livestock headings.² Excludes by name.