

ANNUAL
NARRATIVE REPORT AND SUMMARY OF EXTENSION
WORK CONDUCTED
IN DINWIDDIE COUNTY, VIRGINIA
1943

ADULT WORK

By

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Local Demonstration Agent

Petersburg, Virginia

Jan. 3, 1944

John L. Charity
State Agent

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FOREWORD

November 30, 1943 brings us to a close of another year of activities in Extension Work among Negro people of Dinwiddie County. In keeping with our custom in former years and in compliance with Extension Regulations, we are submitting a Narrative Report to include our Plan of Work and all other activities and cooperative movements conducted in the county. While we still hold on to a few of the fundamentals of Extension Work, the nation at war demands that we live up and cooperate with every movement launched for a quick and victorious conclusion of the war. It is our aim in this report to show how well the farm men, women, boys and girls have done team work to have Dinwiddie County meet its every obligation and perform well its task of a nation at war.

PROGRESS SUMMARY FOR THE YEAR

(GOALS AND ACCOMPLISHMENTS)

| <u>Work Programmed</u> | <u>Work Accomplished</u> |
|---|---|
| County Advisory Board to aid with the program. | County Advisory Board Cooperated whole heartedly. |
| One Demonstration Community to be programmed. | One Demonstration Community was programmed. |
| Ten communities to take part in food, feed, and health program. | Ten communities took part in food, feed, and health program. |
| Twenty community leaders to be selected. | Twenty community leaders were selected. |
| Seventy two Neighborhood leaders to be selected | Seventy two Neighborhood leaders were selected. |
| Three delegates to attend State Advisory Board. | Three delegates attended the State Advisory Board Meeting. |
| Twenty Grain and Feed crops programmed. | Twenty two Grain and Feed crop demonstrations were conducted. |
| Twenty four livestock and poultry demonstrations programmed. | One hundred poultry demonstrations were conducted. |
| Seventy two home gardens programmed. | Two hundred Home gardens demonstrations conducted. |
| Ten Canning, Drying, and storage demonstrations programmed. | Three hundred forty Canning, Drying and storage demonstrations conducted. |
| Seventy Soil improvement demonstrations programmed. | Two hundred eighty two soil improvement demonstrations conducted. |
| One Farm Home Unit demonstration programmed | One Farm Home Unit demonstration conducted. |

PROGRESS SUMMARY FOR THE YEAR

(GOALS AND ACCOMPLISHMENTS)

CONTINUED

| <u>Work Programmed</u> | : | <u>Work Accomplished</u> |
|--|---|---|
| Ten Soil Conservation Service Demonstrations programmed. | : | Two hundred demonstrations were conducted thru cover crops and green manures. |
| Two Farm Security Demonstrations were programmed | : | Two Farm Security demonstrations were conducted. |
| Ten Farm Credit demonstrations were programmed. | : | Two Farm Credit demonstrations were conducted. |

POPLAR SPRING COMMUNITY PROGRAM

ROWANTA MAGISTERIAL DISTRICT

| DEMONSTRATION ACTIVITIES | SITUATION IN COMMUNITY | GOAL | ACCOMPLISHMENTS |
|---|------------------------|------|-----------------|
| Adult Work | | | |
| 1. Families in community..... | 43 | 43 | - |
| 2. Owners | 32 | 2 | 2 |
| 3. Families in community club..... | 18 | 3 | 3 |
| 4. Painted homes..... | 7 | 2 | 6 |
| 5. Required feed for stock..... | 25 | 3 | 1 |
| 6. Required vegetable garden..... | 41 | 2 | 2 |
| 7. Required poultry flock..... | 40 | 3 | 1 |
| 8. Required hogs | 29 | 5 | 7 |
| 9. Required cows | 17 | 5 | 4 |
| 10. Families cooperating with A.A.A.... | 26 | 6 | 3 |
| 4 H Club Work | | | |
| 1. Boys 4 H. Club age..... | 38 | - | - |
| 2. Girls 4 H Club age..... | 36 | - | - |
| 3. Boys in 4 H Club..... | 25 | 5 | 4 |
| 4. Girls in 4 H Club..... | 17 | 5 | 9 |
| 5. Club take part in club rally..... | 1 | 1 | 1 |
| 6. Club take part in State Fair Exhibit | - | - | - |
| 7. Club take part in achievement day..... | - | - | - |

COUNTY ORGANIZATIONS

THE ADVISORY BOARD

The county advisory board is made up of forty farm men and women who come as delegates from the ten community clubs that are so located that any farmer in the county may attend. These delegates are public spirited people who for the most part are leaders in the religious, civic, social and economic life of the people. County wide movements for agricultural betterment and Negro progress along all lines are set in motion by this body.

Example of the Board's Activities, July Meeting

1. Election of and financing delegates to the State Advisory Board that met in Greenville County.
2. (a) Disposition of a pure bred Holstein Bull to be replaced by a Jersey or Gernsey to serve a bull circle in the Ford Community.
(b) Transfer of a pure bred Duroc boar from the Sutherland Community to the Wellville Community. The bull and boar were formerly owned by the advisory board.
3. (c) Reports from Neighborhood Leaders
(d) Demonstration by Miss Fuller, Home Agent, on War Time Canning and saving of fruits and vegetables.
(e) Labor Situation by Mr. B.F. Bedwell, County Agent.
(f) Summary by Mr. T.B. Patterson, District Agent.

COMMUNITY CLUBS.

Including the Demonstration community there are ten organized clubs operating in the county. The agent is charged with direct supervision of the Demonstration club that has an year round plan of work. (For work done by this club see Progress Summary, Goals and Accomplishments for 1943. The nine cooperating community clubs hold meetings frequently when it is not convenient for the agent to attend. These meetings when called are specific rather than general and the leaders are familiar with the information to be given to the people. Following are a few examples of community cooperative efforts.

1. The Bethel community club decided that they needed a Combine to harvest their wheat and Soy beans, so that they could increase their acreages with an assurance that they would have the use of a combine. finally Norman Pegrum of the same community told them if they really meant business and would pledge him their patronage, that he would secure one which he did. This year's harvest showed an increase of seventy five per cent of wheat and ninety per cent of soy beans. The machine does work for the white and colored farmers in the community and also works in other communities in Dinwiddie and Sussex counties . On one occasion where a white farmer engaged him to cut a field of soy beans one half for the other, his total earnings were upwards of \$ 100.00. He is the only colored man in the county using a combine and has paid for it.

COMMUNITY CLUBS CONTINUED

2 Realizing the shortage of feed as a result of the drought here, the Dewitt Ford, and Sutherland clubs are cooperating to bring an 1800 bushel car load of feed wheat in to the county. Up to date they now have orders for 1500 bushels in hand. The wheat will cost one dollar per bushel f.o.b..

3. In the Ford community where there was a severe outbreak of Hog Cholera, the club called a meeting and secured the names of every farmer who wanted help and notified the agent so that the work could be done with the least possible use of gas to conserve the supply.

EMERGENCY ORGANIZATION

NEIGHBORHOOD LEADERS

In order to keep the farmer well informed of the course of the war and the part he would be expected to play for ultimate victory, the Extension Division required each county to be organized into communities and later broken down to neighborhoods headed by men and women leaders. Dinwiddie County has fully obeyed this order, with the county divided into twenty communities and these broken down to neighborhoods with a total of 72 leaders.

EMERGENCY ORGANIZATION

(CONTINUED)

NEIGHBORHOOD LEADERS ACTIVITIES

1. On February 9th. a training meeting for the leaders was held at the court house , instructions were given by Mr. B.F. Hummel and Mr. Norman Williams of the Blacksburg, Office. Other instructors included Mr. B.F. Bedwell who spoke on County Goals Miss Fuller, the Home Agent who spoke on Victory Gardens, and a summary of the meeting by District Agent Mr. T.B.Patterson.

2. The Neighborhood Leaders Digest is sent monthly to each leader who directs his neighbors accordinly. In order to know how well the job is being done, one may get an idea from answers recently sent me in response to a questionnaire I sent them.

| <u>Question</u> | <u>Answer</u> |
|-------------------------------------|---------------|
| Red Cross Contribution----- | \$ 32.00 |
| Victory Gardens----- | 9 |
| Canned Vegetables----- | 1338 quarts |
| Metal Scrap donators----- | 9 |
| Bought War Bonds----- | 2 |
| Boys and girls in ambulance drive | 50 |
| Boys and girls buying saving stamps | 20 |

Mrs. Ruby Fields Tucker, Leader of 9 persons.
Stony Creek, Virginia Route 3, Box 67.

NEIGHBORHOOD LEADERS ACTIVITIES

-----CONTINUED-----

| <u>Question</u> | <u>Answer</u> |
|----------------------------------|---------------|
| Red Cross Contribution----- | 10.00 |
| Victory Gardens ----- | 16 |
| Bought War Bonds----- | 8 |
| Canned Vegetables----- | 1000 quarts |
| People donating metal scrap----- | 10 |
| People in neighborhood ----- | 10 |

Mrs Sallie Hill, Leader, Church Road, Virginia.

PROJECT ACTIVITIES

LIVESTOCK

(a) Goats) Brought 7 goats in to the county to encourage farmers to use goat milk as an economic milk supply end.

(b) Poultry) Five pure bred B.P.R. cockerels were placed with farmers and 250 other families helped with egg production and sanitation.

(c) Hogs) Protected three thousand hogs and pigs from cholera and its associated diseases thru inoculation.

(d) Established 5 boar circles by bringing in to the county 5 pure bred boars.

(1)

HOG SANITATION A SPECIALTY

There is no phase of work in the county where the agent is so often called on for help as is the work of protecting hogs against cholera and pigs against cholera and Hemorrhagic Septicemia.

Prior to this service, outbreaks were common here and there, and at times would spread over the county killing hogs in such large numbers that many farmers were forced to buy meat and a few had to buy their entire home supply. A few farmers who were able to do so employed veterinarians to help with an out break, but there was such a large majority who could not employ a Veterinarian, that little progress was made in controlling outbreaks until the county agents were qualified. Twenty years ago or more the U.S. Department of Agriculture sent to Virginia a Veterinarian in person of a Dr. Givens who specialised in training county agents. Dinwiddie was probably the first county in South Side Virginia where Dr. Givens began his work and where the first county agent Mr. E.C. Spain and my self received our first training. We began by giving the serum alone treatment for about ten years, afterwards which we were permitted by the State Commissioner of Agriculture to give the Serum and Virus, or double treatment, and finally Hemorrhagic Septicemia treatment for a similar disease found in young pigs. Along with our cholera out fit we also carry instruments for De Worming young pigs. which is a growing demand. During 1943 the Agent has given service in the 20 communities in which the county is divided, protecting three thousand hogs and pigs from cholera and Hemorrhagic Septicemia.

HOG SANITATION A SPECIALTY CONTINUED

T.W.Bland of Sutherland began to loose his pigs last Spring one by one until he had lost 12 or more. He had been feeding the pigs on gobbage from Camp Lee and decided to quit, thinking that the trouble came from there, but the pigs continued to die. Finally Bland sent for the agent and had the pigs treated for Hemorrhagic Septicemia associated with cholera and the pigs stopped dying, Bland says never again will he go without treating his pigs while the germs are on his farm.

Among the 383 farms visited, one may, here and there, stories told to them similar to Bland's. Some of these farms were visited more than once. In order to render better service to farmers in remote parts of the county, two farm leaders are now being trained to give the serum treatment where the agent cannot immediately go to an outbreak.

This treatment will help the sick hogs in the early stage of the disease and also take care of the well hogs for about three months more or less, which will give the agent ample time to come on behind and give life immunity.

NAMES OF A FEW FARMERS TREATING HOGS

| Name | Address | <i>Life Immunity</i> | <i>Sows Immunity</i> | <i>First before treatment</i> | <i>Hog sign sick</i> | <i>Died after treatment</i> |
|-----------------|-----------------|----------------------|----------------------|-------------------------------|----------------------|-----------------------------|
| Junius Parham | Carson # 1 | 60 | 2 | 2 | 1 | 0 |
| H.R.Orton | Petersburg # 1 | 36 | 0 | 0 | 0 | 0 |
| General Branch | Stony Creek | 25 | 1 | 7 | 5 | 3 |
| Courtland Green | Carson # 1 | 42 | 0 | 0 | 0 | 0 |
| Eddie Branch | Stony Creek # 1 | 18 | 0 | 6 | 1 | 0 |
| Dukes Dairy | Petersburg # 4 | 29 | 0 | 18 | 12 | 7 |
| Willie Harvell | Dinwiddie # 2 | 70 | 20 | 10 | 20 | 9 |
| Lenard Menton | Petersburg # 4 | 23 | 0 | 0 | 0 | 0 |
| Mack Walker | Dinwiddie # 1 | 15 | 0 | 5 | 2 | 0 |

- (a) The double treatment is given to protect well hogs from cholera
- (b) Hemorrhagic Septicemia treatment protects young pigs against that disease.
- (c) The single treatment is given to sows with very young pigs and sows soon to farrow, and also hogs visibly sick with cholera.

PROJECT ACTIVITIES

CONTINUED

(c) Home Gardens.

Helped 200 farmers to increase their food supply from gardens, by pledges at the clubs, furnishing them bulletins and helping to secure good seed and inducing them to use fertilizer. In the month of July in company with District Agent T.B.Patterson checked seven victory garden farms and found a total of 21 acres in production, and canning in full swing.

(d) Canning, Drying, & Storage.

Two hundred fifty farmers were helped with canning, drying, and storage thru method demonstrations, bulletins, attending meetings and personal contacts. In the popular Spring community where the agent had previously helped to secure a large pressure cooker, we succeeded in inducing that community club to share the canner with other communities which they did at a profit of two cents a can. As a result two thousand quarts of vegetables have been put up by farm women out side of the Popular Spring Community where the canning outfit belongs. Two leader training meetings, under supervision of the Local and Home Agents, and ten such meetings under the Home Economics teacher and women neighborhood Leaders were held in the county

AGRICULTURAL ADJUSTMENT ADMINISTRATION

SEED DISTRIBUTION

(a) It developed at the feed shortage meeting held August 4, that fifteen thousand or more pounds of clover seed would be available to the farmers who made applications at once and that the money for seed would be taken out of their 1944 Soil Building Payment. The matter of notifying Negro farmers was placed in the hands of the vocational teacher and the Local Agent.

As a result one hundred fifty Negro farmers secured seed.

(b) To meet the feed shortage situation Negro farmers in the Ford, Dewitt and Sutherland communities have made up fifteen hundred bushels of an eighteen hundred bus. order of feed wheat to be shipped f.o.b. at one dollar a bushel. This wheat will help them retain corn previously fed to stock.

VICTORY FOOD CAMPAIGN.

(c) On March 16, we launched a Victory Food and Feed Campaign at a Professional Workers Meeting. This was a national defense effort with which all agricultural workers were requested to cooperate. The Local Agent with the economics and vocation agri. teachers was instructed to contact and place in the hands of the 72 Neighborhood Leaders, Victory Food Pledges to be signed by the people in every neighborhood, and the pledges returned to the county agent's office, all of which was timely and well done.

AGRICULTURAL ADJUSTMENT ADMINISTRATION

CONTINUED

VICTORY FOOD CAMPAIGN CONTINUED

(c)(c) I have on file nine answers to a questionnaire sent out for information concerning this work in those neighborhoods.

| <u>Question.</u> | <u>Answer.</u> |
|--|----------------|
| How many planted Victory Gardens ----- | 80 |
| Number quarts vegetables canned----- | 9538 |
| Number communities reporting ----- | 9 |

In the Poplar Spring Community where the people have a canning out fit, pork, rabbits, veal, and mutton will be additions to the vegetables canned.

SUMMARY CONCLUDED OF ADULT WORK

Twelve month of continual service was given this year in carrying on Extension Work in Dinwiddie County.

Days spent in field numbered 220 of which 35 were devoted to work with 4 H. Clubs and older youth.

SUMMARY CONCLUDED OF ADULT WORK

CONTINUED

The 186 days spent with adult work were devoted to organizations including the Demonstration Community, 9 cooperating communities, the county advisory board, and the supervision of 72 neighborhood leaders the activities involved included Livestock, Civilian Defense, A.A.A. Farm Security, Bond and Stamps sales, Collection of Scrap iron Food & Feed Programs, Training and getting Defense Measures Information in to the hands of the leaders .

A total of 765 farm visits were made in conducting Extension Work, with 465 different farms visited. There were 220 calls at the office, 303 telephone calls, 3 news articles published, and 4400 bulletins distributed. There were 275 Method Demonstrations with a total attendance of 1417. Meetings held by local leaders of community clubs and not participated in by the local agent numbered 49 with an attendance of 1126.

COOPERATION WITH FARM SECURITY PROGRAM

At a special request of Farm Security Administrator visited 7 of his clients and gave life immunity from cholera to their hogs so that they would be assured of ample meat supply.

OUTSTANDING COUNTY MEETINGS

(a) FEED SHORTAGE

On August 4, the county agent called all the professional workers in the county to meet and consider plans to attack the feed shortage situation developing from labor shortage, increase in livestock, and unfavorable weather conditions. Assisting the agents and workers were specialists from the Blacksburg Office. One helpful movement resulting from this meeting was announcement that clover seed, lime and phosphate had been made immediately available to all farmers and that costs of the materials could be charged to their 1944 Soil Building Payment Award.

(b) MAPS AND LEADERS

Attended a special meeting held in the county agent's office for the purpose of adjusting Neighborhood Leaders Location, by the county map. The meeting was presided over by a Blacksburg representative.

(c) NEIGHBORHOOD LEADERS MEETING

On February 9, a leaders training meeting was held at the court house to better inform them concerning their duties in the Food and Feed for Victory Program Work. The principal speaker was Mr. B.L. Hummel of the Blacksburg Staff. Mr. Hummel spoke on the Duties of the Neighborhood Leaders.

(e) NEIGHBORHOOD LEADERS MEETING CONTINUED.

Miss Fuller the Home Agent spoke on Victory Gardens, Mr. Patterson District Agent, spoke on Duties of the leaders Mr. Bedwell, County Agent spoke on County Goals. The leaders told how well the people were buying bonds and stamps, collecting metal, and raising more food in their gardens.

Mrs. H.G.Ridley of Carson # 1, reported that in addition to the 2400 cans of vegetables put up in her community that 250 cans of pork and veal were added. There were 100 people attending the meeting.

OTHER EXTENSION MEETINGS

ANNUAL AGENT'S MEETING

The Annual Agents' Meeting was held at the Virginia State College October 19-22. The theme of the meeting was, "The Value of Food Production and Conservation in Winning the War". The agents and friends were saddened by the absence of District Agent, T.B.Patterson, who was ill at the Petersburg Hospital. District Agent John L.Charity, assisted by Home Agent, Miss. L.A.Jenkins, lead and carried the conference to a successful and plausible conclusion.

On the opening day, greetings were extended from the college by President Foster and Dr. J.L.Lockett, Agricultural Director. On Wednesday we were favored with visits by Director Hutcheson and assistant Director Miss Maude Wallace of the Extension Staff at Blacksburg.

ANNUAL AGENTS MEETING CONTINUED

and each brought a constructive message concerning the approach to the great tasks that loom large before the Extension Workers of Virginia, as a result of a nation at war.

OTHER EXTENSION MEETINGS

STATE ADVISORY BOARD

A full delegation went from Dinwiddie County to attend the Negro State Advisory Board Meeting at Skippers, in Greensville County September 7 - 8 inclusive. Devotionals and Welcome addresses were followed by the minutes of the last meeting read by District Home Agent, Miss L.A. Jenkins. Other activities that followed the minutes were.

- (a) Report on appointment of committees
- (b) Announcement of the winning counties in the community improvement contest, of which Dinwiddie was one.
- (c) Introduction of visitors.
- (d) Reports from the field by delegates as to the influence and progress of the work in the various counties. Field Agent, J.W. Mitchell, Dr. E. Shinn, and Assistant Director Miss Maude A. Wallace, brought outstanding messages to the meeting. Other outstanding visitors included Drs. Lockett, and Foster of Va. State College, and Dr. Russell of St. Paul College. The meeting adjourned to meet next year in Campbell, Co. District Agents, Charity, Patterson, and Miss Jenkins were in charge of the meetings.

OTHER EXTENSION MEETINGS.

On May the 19, the Colored Home and Local Agents met by request of the Director, at Virginia State College, to confer on the State labor situation that had become so acute thru the operation of the Selective Service and Defense Program. Director Hutcheson outlined the course to be followed by the farmers of Virginia and stated that the leadership would comprise the Local and Home Agents of Extension Division, He further stated that the Neighborhood Leaders would be called upon to cooperate with the County and Home Agents in helping to solve the labor question.

The leaders have given hearty support towards this movement.

FOOD & FEED MEETING AT WAVELY.

In January, attended a meeting at Wavely called by Director Hutcheson to discuss the matter of getting information concerning the War Food and Feed Program over to the Neighborhood Leaders so that thru them the people could be better informed about what is required of them to help win the war.

NEIGHBORHOOD LEADERS REPORTS

FROM THE FIELD

In my mind nothing has happened in recent years to give Extension Work a wider range, a larger opportunity, to bring its teachings closer to the people than the creation of the Neighborhood Leaders Movement. I have solicited and collected reports from ten of these leaders and in these, one may get an idea of how well the work goes and why. The information below is a summary of activities of these ten leaders along certain lines of work in their neighborhood:

| Questions | Answers |
|--|---------|
| How many people have cows who had none last year ----- | 17 |
| How many pure bred boars in neighborhoods----- | 8 |
| How many pure bred bulls in neighborhoods----- | 3 |
| Amount of Red Cross Contribution----- | \$207 |
| How many bought War bonds----- | 45 |
| How many bought Saving Stamps----- | 76 |
| How many planted Victory Gardens----- | 81 |
| Amount Canned Vegetables in quarts----- | 8338 |
| Number donated metal scrap ----- | 72 |
| Number boys and girls contributed to ambulance----- | 190 |
| Number who will have enough meat to carry them----- | 68 |

HUMAN INTEREST STORY

There was sent out from our office last winter, to members of the advisory board, Neighborhood Leaders, and officers of Community clubs, information suggesting certain movements in which a community could cooperate for the good of the whole. Some of the things stressed were purchase of a sorghum mill, pure bred seed, more pure bred livestock, improved farm machinery, and canning outfits. As a result of this effort, the Bethel Community met, discussed the matter and finally decided to make an effort to buy a Combine, so that they could increase their wheat and soy bean acreages. Finally Norman Pegram of the same community told them that if they really meant business and would pledge him their patronage he would secure one which he did. Encouraged by having a combine near by this year's harvest showed an increase of seventy five per cent of wheat and ninety per cent of Soy beans. The machine does work for white and colored farmers of the community, and besides, works in other communities in Dinwiddie, and Sussex Counties. On one occasion this Year, where a white farmer engaged the machine to cut a field of Soy beans one half for the other, the total earnings for that day exceeded \$ 100,00. This incident gives an idea of the earning power of the machine besides its value to the community. Pegram is the only Negro farmer in the county who owns a combine. His father who owns five hundred acres of land and a store, assisted him in financing the project.

ANNUAL
NARRATIVE REPORT AND SUMMARY OF EXTENSION
WORK CONDUCTED
IN DINWIDDIE COUNTY, VIRGINIA
1943

JUNIOR WORK

By

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FOREWORD

In former years our objectives in carrying on Extension work with farm boys and girls have been very well expressed in the 4 H pledge that places emphasis on the training of Head, Heart, Hand and Health. The war has not only magnified those duties but has ushered in additional ones. It would be folly to ignore the important parts the older boys and girls do play on the farms in regards to the winning of the war. Some of our older boys are in the army while others soon expect to go. Those who are now on the farms have thrown themselves into the fray, doing more work, and better work than the boys at the front may have an abundance of all war needs, so that they may be able to bring the war to a hasty and victorious conclusion with a minimum loss of life. The 4 H- members are not only helping to raise more food but are buying stamps and bonds, and have made a contribution towards the purchase of an ambulance and are helping to collect scrap iron to aid the war.

1943

JUNIOR WORK

PROJECT SUMMARY FOR YEAR

| Work programmed | Work Accomplished |
|---------------------------------------|-------------------------------------|
| County to have Junior Council | County has a Junior Council |
| Club Rally to be held | Club Rally was held |
| Leaders Meeting to be held | Leaders Meetings were held |
| Clubs to Cooperate with Defence Work. | Clubs Cooperated with Defense Work |
| 1942 Corn enrollment was 130 | 1943 Corn Enrollment was 116 |
| 1942 Peanut Enrollment was 32 | 1943 Peanut Enrollment was 30 |
| 1942 Tobacco enrollment was 21 | 1943 Tobacco Enrollment was 22 |
| 1942 Cotton Enrollment was 1 | 1943 Cotton enrollment was 1 |
| 1943 Irish Potato Enrollment was 7 | 1943 Irish potato Enrollment was 6 |
| 1942 Sweet Potato Enrollment was 21. | 1943 Steet Potato Enrollment was 16 |
| 1942 Garden Enrollment was 49 | 1943 Garden Enrollment was 55 |
| 1942 Yard Beautification was 91 | 1943 Yard Beautification was 81 |
| 1942 Poultry Enrollment was 111 | 1943 Poultry Enrollment was 128 |
| 1942 Fat Pig Enrollment was 12 | 1943 Fat Pig Enrollment was 12 |

STATUS OF JUNIOR CLUB ORGANIZATION

The 12 4 H Clubs with a membership of 467 boys and girls each having a project, make up the organization. The guiding force is the Club Council made up from volunteer leaders who like to work with young people. The Council plans and approves ways and means of approach. All meetings of the clubs are conducted by officers elected by the club members.

4 H CLUBS

The twelve 4-H Clubs had a total enrollment of 467 boys and girls. Of the 203 boys enrolled 165 completed their projects. Of the 264 girls enrolled, 205 completed their projects. Of the 203 boys enrolled, 170 were in school. Of the 264 girls enrolled, 226 were in school. The selective service program, and high wages paid on defense jobs have, cut down considerably the number of older boys and girls who previously cooperated with 4 H - Club Work. The 4 H - Club Members have demonstrated their patriotism by the keen interest taken in helping to win the war thru increased Food and Feed Production. They are buying War Saving Stamps, and Bonds and are taking part in the collection of scrap iron for war industries, and have made donations to the Ambulance drive that will appear elsewhere in this report.

4 -H DEMONSTRATIONS

CORN

There were 116 boys enrolled here in corn and 93 completions . There were 93 acres involved with a total yield of 3927 bushels. The total income for the project was \$ 4819.00, with a total profit of \$ 4102.00. Among the best projects with excellent yields was Bruce Bland of Sutherland, Va. Bruce turned down a good crop of Crimson Clover in May breaking the land ten inches deep. He used pure bred Virginia White Dent Corn, on land that had been limed and followed with 400 pounds of 4 - 8 - 4 fertilizer, corn had five cultivations, 2 deep and 3 shallow. The yield was 70 bushels of corn.

TOBACCO

There were 22 Demonstrations conducted here in tobacco and 18 completions. There were 18 acres involved with a total yield of 8250 pounds, that brought a total income of \$ 3300 and a net profit of \$ 2440.

COTTON

There was one demonstration conducted here and one completion. The yield was 1300 pounds, and total income \$ 110.00 with a total profit of \$ 95.00. The boy turned a crop of rye, used 6 double waggon loads of barnyard manure, and disease free seed, broke land 10 inches deep, used 350 pounds of 3-8-3 fertilizer, gave 5 cultivations 1 deep and 4 shallow.

IRISH POTATOES

There were 6 demonstrations conducted in Irish Potatoes and 6 completions. Two acres was planted with a total yield of 180 bushels that brought a total income of \$ 360.00 . The net profit was \$ 292.00.

SWEET POTATOES

There were 16 demonstrations conducted here in Sweet Potatoes and 12 completions. Our objectives both with Irish and sweet potatoes have been to supplement the food supply. Sweet potatoes help the low income farmer to take care of the bread situation and are used by him in large quantities. They are also used by the progressive farmer in a larger or smaller degree. The war has invited an increase in their production by both the adult and 4 H - farmers. The increase among the Negro farmer this year is fifty per cent. Through Extension Methods we have and are working on from time to time a better method for winter housing and storage. Construction of storage houses have begun, and modifications on the time honored hill system has in many cases been a great success.

GARDENS

It has been too often emphasized that the garden has in past years been underestimated as to its value as a food producing center on the farm. It has been a time honored custom to grow a summer garden and buy winter vegetables with money crop funds.

This custom is now rapidly being discarded and a large increase in year round gardens is being had. The Victory Garden an outgrowth of the war has developed a keener interest in the work and a larger appreciation of its value both as a money saver and health

GARDENS CONTINUED.

builder. Fifty five club members enrolled in this project with forty one completions. They worked ten acres of land making two thousand three hundred bushels of vegetables, using some for home use, selling and canning the remainder. The total value of these vegetables was \$3442.00 and the total profit \$ 2847.00. The girls take delight in reading to their parents, bulletins on garden pests, and guide them in securing the materials to be used, and the quantity, and time to be used.

HOME GROUNDS BEAUTIFICATION.

Our objectives in past years have been to create a desire in the community people, to have their homes, churches, and schools made more attractive by beautifying with flowers, shrubbery, lime, paint and better roads of approach to the premises. In this movement the 4 H girls have lead the way often assisted by their 4 H brothers and parents. Since 1943 finds us at war with enemies and that the nation is called upon to spend its energies along defense lines we have not to any great extent stressed the carrying on of this project. However there was an enrollment of 81 members with 59 completions. There was 8 acres involved in the carrying on of this project.

LIVESTOCK PROJECTS

PAT PIG

There were 12 demonstrations conducted here with this project and 12 completions. Our objectives have been enough meat for home consumption and some to sell so that those who do not farm may not have to compete with farmers in the open market, buying meat to run their families thru the Summer, as farmers have often done and a few do now. There were 12 pigs raised by these boys, valued at \$ 636.00 with a total profit of \$ 544.00.

POULTRY

The great demand for chickens partly due to their not being on the ration list has stimulated the production of poultry, to the extent that the poultry project has more members than any project conducted here this year. Girls are furnished with bulletins, that give them first hand information in production of poultry and control of parasites. There were 128 demonstrations conducted here and 105 completions. There were 7310 animals involved, with total receipts of \$5,498.00. The net profit for the girls was \$ 4,320.00. Unlike farmers of the past who raised chickens mostly to sell, the girls along with their mothers are using a goodly number of chickens for home consumption and selling others that are not good layers.

4-H-CLUB ACHIEVEMENTS

(a) CONTRIBUTION TO AMBULANCE

Cooperating with the thirty five thousand 4 -H - Club Members of Virginia, ten of our 12 4 H- Clubs made a contribution to the war effort by making a donation to the Red Cross Drive to raise enough money to secure an ambulance. Each club visited made a donation. The smallest amount given by one of the clubs was \$ 1.25 The largest amount was made by the Mt. Level 4 H - Club at Dinwiddie, which was \$ 6.10; the next highest was the Bethel 4 H- Club that gave \$ 4.05. The total amount of money collected by the Dinwiddie Colored 4-H-Clubs, and turned over to the Home Demonstration Agent was \$ 29.15. The teachers cooperated in helping the children understand the purpose of the movement.

OTHER 4 H- CLUB ACHIEVEMENT

(b) COLLECTION OF VICTROLA RECORDS

At request of Miss Hughes and Mr. Elcan, State 4 H- leaders the boys and girls set about to collect old Victrola Records to be sent over seas for amusement of the soldiers. Cooperating with the movement was the Crump Musical Company of Richmond, Va.

This company offered prizes to three clubs turning in the largest number of pounds of records. The rapidly approaching date set for the report on this movement by the Home Demonstration Agent along with other official duties, prevented me from getting around to collect from all of the 12 4 H - Clubs in the county. However, 3 clubs turned in a total of 150 pounds of records.

(e) COLLECTION OF SCRAP IRON

4 H - boys and girls welcome the collection of scrap iron as a patriotic duty, after having been told of its importance as a national defense measure. The teachers have cooperated in each campaign conducted here, and many of the school yards have been used as centers, where the trucks pick up and carry away the scrap iron collected by 4 H- members. As to the number of 4 H- boys and girls helping with the scrap iron drives, one may get an idea, from reports from 14 Neighborhood and Advisory Board Leaders, that I have just received. The reports state a total of 197 4 H - boys and girls participating in the scrap iron drives, which should give a cross section as what they have done along this line.

HUMAN INTEREST STORY

Henry C. Stewart of Church Road is a member of the 4 H- club in the Demonstration Community. He has been a club member for 3 years. When he joined the club he selected corn for his project, and on advice from the agent, purchased Casey's Pure Bred Seed corn for his plot. He has been a consistent and progressive member ever since. His high yields have been due to his using pure bred seed, corn plots turned to clover, lime, fertilizer deep breaking, and shallow cultivation. Henry's yield this year was 55 bushels under adverse weather conditions. He turned clover, used lime and 300lbs. of 3-8-3 fertilizer, gave 1 deep and 4 shallow cultivations. As a result of his adventure, his father buys seed corn from him and also his neighbors. Three fourth of the people of his community now plant Casey's Pure bred corn as a result of his work.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Washington, D. C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Dinwiddie

REPORT OF

| | |
|---|--|
| (Name) <u>Home Demonstration Agent.</u> | From _____ to _____, 194__ |
| <u>Assistant Home Demonstration Agent.</u> | From _____ to _____, 194__ |
| <u>4-H Club Agent.</u> | From _____ to _____, 194__ |
| <u>Assistant County Agent in charge of Club Work.</u> | From _____ to _____, 194__ |
| <u>A. H. Pegram</u> <u>Agricultural Agent.</u> | From <u>Dec 1, 1942</u> to <u>Nov. 30, 1943.</u> |
| <u>Assistant Agricultural Agent.</u> | From _____ to _____, 194__ |



READ SUGGESTIONS, PAGES 2 AND 16

Approved: Dec. 15, 1943

John L. Charity
State Agent

Date _____ State Extension Director.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

Six good reasons may be listed as to why an extension worker should prepare a comprehensive annual report.

1. The annual report is an accounting to the law-paying public of what the extension worker has accomplished during the year.
2. It is a record of the year's work put into shape for ready reference in later years by the extension worker himself, or by his successors.
3. The annual report affords the extension worker opportunity to place his activities and accomplishments before superior officers, who form judgment as to which workers are deserving of promotion or best qualified to fill responsible positions when vacancies occur.
4. The inventory of the past year's efforts and accomplishments enables the extension worker to plan more effectively for the coming year.
5. An accurate report of his work is a duty every scientific worker owes to the other members of his profession.
6. Annual reports are required by Federal law.

From four to six copies of the annual report should be made, depending upon the number required by the State office: One copy for the county office, one copy for the agent's files, one or more copies for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret under appropriate subheadings the outstanding results accomplished in helping rural people to solve their current problems and to make adjustments to changing economic and social conditions.

A good narrative report should enable the reader to obtain a comprehensive picture of—

1. What was attempted—the program as outlined at the beginning of the year.
2. How the work was carried on—the teaching methods employed.
3. The cooperation obtained from other extension workers, rural people, commercial interests, and other public agencies.
4. Definite accomplishments, supported by objective evidence.
5. Significance of the year's progress and accomplishments in terms of better agriculture, better homemaking, improved boys and girls, better rural living, etc.
6. How next year's work can be strengthened and improved in light of the current year's experience.

The following suggestions are for those agents who wish to prepare a better annual report than the one submitted last year:

1. Read the definitions of extension terms on the last page of this schedule.
2. Read last year's annual report again, applying the criteria for a good annual report discussed above.
3. Prepare an outline with main headings and subheadings.
4. Go over the information and data assembled from various office sources.
5. Decide upon a few outstanding pieces of work to receive major emphasis.
6. Employ a newspaper style of writing, placing the more important information first.
7. Observe accepted principles of English composition.
8. Include only a few photographs, news articles, circular letters, or other exhibits to illustrate successful teaching methods. Do not make the annual report a scrapbook.

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

Provision is made in the report form for each agent to report separately the teaching activities he or she conducts or participates in during the report year. County totals are the sum of the activities of all agents minus duplications where two or more agents engage in the same activity. For purposes of reporting, extension results or accomplishments are expressed in numbers of farmers or families assisted in making some improvement or definitely influenced to make a change. Such an improvement or change may be the outcome of any phase of the program for men, women, older rural youth, or 4-H Club boys and girls. Only the improvement or change taking place during the current year as the result of extension effort should be reported. Census type of information on the status of farm and home practices should not be included. For use on the national level the statistical data on the year's extension activities and accomplishments must be expressed in somewhat broad and general terms. Each State extension service may desire to include in a statistical supplement additional information on problems and activities peculiar to the State or sections of the State.

GENERAL ACTIVITIES

| Report only this year's activities that can be verified | Home demonstration agents (a) | 4-H Club agents ¹ (b) | Agricultural agents (c) | County total ² (d) |
|---|----------------------------------|-------------------------------------|----------------------------|----------------------------------|
| 1. Months of service this year (agents and assistants) | | | 12 | XXXXXXXXXX |
| 2. Days devoted to work with adults ³ | | | 196 | XXXXXXXXXX |
| 3. Days devoted to work with 4-H Clubs and older youth ⁴ | | | 98 | XXXXXXXXXX |
| 4. Days in office ⁵ | | | 74 | XXXXXXXXXX |
| 5. Days in field ⁵ | | | 220 | XXXXXXXXXX |
| 6. Number of farm or home visits made in conducting extension work ⁴ | | | 765 | |
| 7. Number of different farms or homes visited | | | 465 | |
| 8. Number of calls relating to extension work | (1) Office (2) Telephone | | 220 | |
| | | | 303 | |
| 9. Number of news articles or stories published ⁶ | | | 3 | |
| 10. Number of bulletins distributed | | | 4400 | |
| 11. Number of radio talks broadcast or prepared for broadcasting | | | 2 | |
| 12. Training meetings held for local leaders or committeemen | (1) Adult work | (a) Number | 2 | |
| | | Total attendance of: | | |
| | | (b) Men leaders | 52 | |
| | | (c) Women leaders | 48 | |
| | (2) 4-H Club and older youth | (a) Number | 2 | |
| Total attendance of: | | | | |
| 13. Method demonstration meetings held. (Do not include the method demonstrations given at leader training meetings reported under Question 12) | (1) Adult work | (a) Number | 6 | |
| | | (b) Total attendance | 275 | |
| | (2) 4-H Club and older youth | (a) Number | 1417 | |
| | | (b) Total attendance | 12 | |
| | | | 448 | |
| 14. Number of adult result demonstrations conducted | | | | |
| 15. Meetings held at such result demonstrations | (1) Adult work | (1) Number | | |
| | | (2) Total attendance | | |
| 16. Tours conducted | (1) Adult work | (a) Number | | |
| | | (b) Total attendance | | |
| | (2) 4-H Club and older youth | (a) Number | | |
| | | (b) Total attendance | | |
| 17. Achievement days held | (1) Adult work | (a) Number | | |
| | | (b) Total attendance | | |
| | (2) 4-H Club and older youth | (a) Number | | |
| | | (b) Total attendance | | |

¹ Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.
² County total should equal sum of preceding three columns minus duplications due to two or more agents participating in same activity or accomplishment.
³ The sum of questions 1 and 3 should equal the sum of questions 4 and 5.
⁴ Do not count a single visit to both the farm and home as two visits.
⁵ Do not count items relating to notices of meetings only.

GENERAL ACTIVITIES—Continued

| Report only this year's activities that can be verified | | | Home demonstration agents (a) | 4-H Club agents ¹ (b) | Agricultural agents (c) | County total ² (d) | |
|--|--|-----------------------------|----------------------------------|-------------------------------------|----------------------------|----------------------------------|--|
| 18. Encampments held (report attendance for your county only) ³ | (1) Farm women | (a) Number | | | | | |
| | | (b) Total members attending | | | | | |
| | | (c) Total others attending | | | | | |
| | (2) 4-H Club and older youth | (a) Number | | | | | |
| | | (b) Total boys attending | | | | | |
| | | (c) Total girls attending | | | | | |
| 19. Other meetings of an extension nature participated in by county or State extension workers and not previously reported | (1) Adult work | (a) Number | | | 21 | | |
| | | (b) Total attendance | | | 2945 | | |
| | (2) 4-H Club and older youth | (a) Number | | | 3 | | |
| | | (b) Total attendance | | | 260 | | |
| | 20. Meetings held by local leaders or committeemen not participated in by county or State extension workers and not reported elsewhere | (1) Adult work | (a) Number | | | 49 | |
| | | | (b) Total attendance | | | 1126 | |
| (2) 4-H Club and older youth | | (a) Number | | | 6 | | |
| | | (b) Total attendance | | | 200 | | |

¹ Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.
² County total should equal sum of preceding three columns minus duplications due to two or more agents participating in same activity or accomplishment.
³ Does not include picnics, rallies, and short courses, which should be reported under question 19.

SUMMARY OF EXTENSION INFLUENCE THIS YEAR

It is highly desirable for extension workers to consider the proportion of farms and homes in the county that have been definitely influenced to make some substantial change in farm or home operations during the report year as a result of the extension work done with men, women, and youth. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory.

| | |
|---|-----|
| 21. Total number of farms in county (1940 Census) | 805 |
| 22. Number of farms on which changes in practices have definitely resulted from the agricultural program | 525 |
| 23. Number of farms involved in preceding question which were reached this year for the first time | 66 |
| 24. Number of nonfarm families making changes in practices as a result of the agricultural program | 60 |
| 25. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program | |
| 26. Number of farm homes involved in preceding question that were reached this year for the first time | |
| 27. Number of other homes in which changes in practices have definitely resulted from the home demonstration program | |
| 28. Number of other homes involved in preceding question that were reached this year for the first time | |
| 29. Number of farm homes with 4-H Club members enrolled | 242 |
| 30. Number of other homes with 4-H Club members enrolled | 30 |
| 31. Total number of different farm families influenced by some phase of the extension program. (Include questions 22, 25, and 29 minus duplications) | 625 |
| 32. Total number of different other families influenced by some phase of the extension program. (Include questions 24, 27, and 30 minus duplications) | 85 |

EXTENSION ORGANIZATION AND PLANNING

23. County extension association or committee (includes agricultural councils, home demonstration councils, and 4-H councils or similar advisory committees; also farm and home bureaus and extension associations in those States where such associations are the official or quasi-official agency in the county cooperating with the college in the management or conduct of extension work):

| | | | | |
|------------------------------|----------|-----------------------|--------------------|----|
| (a) Over-all or general..... | (1) Name | County Advisory Board | (2) No. of members | 40 |
| (b) Agricultural..... | (1) Name | | (2) No. of members | |
| (c) Home demonstration..... | (1) Name | | (2) No. of members | |
| (d) 4-H Club..... | (1) Name | County Council | (2) No. of members | 10 |
| (e) Older youth..... | (1) Name | | (2) No. of members | |

24. Number of members of county extension program planning committees and subcommittees (include commodity and special-interest committees):

| | | | |
|-----------------------|-----------------------------|-------------------|----------------------|
| (a) Agricultural..... | (b) Home demonstration..... | (c) 4-H Club..... | (d) Older youth..... |
|-----------------------|-----------------------------|-------------------|----------------------|

25. Total number of communities in county. (Do not include number of neighborhoods.) 20

26. Number of communities in which the extension program has been planned cooperatively by extension agents and local committees. 10

27. Number of clubs or other groups organized to carry on adult home demonstration work

28. Number of members in such clubs or groups

29. (a) Number of 4-H Clubs. (See question 173.) (b) Number of groups (other than 4-H Club) organized for conduct of extension work with older rural youth. (See question 185.) 12

30. Number of neighborhood and community leaders in the neighborhood-leader system. XXXXXXXXXX
72

31. Number of different voluntary local leaders or committeemen actively engaged in forwarding the extension program:

| | | | | | | | |
|---------------------|-----------|----|--|-----------|----|----------------------|----|
| (a) Adult work..... | (1) Men | 21 | (b) 4-H Club and older youth work..... | (1) Men | 2 | (3) Older club boys | 7 |
| | (2) Women | 23 | | (2) Women | 13 | (4) Older club girls | 10 |

COOPERATIVE AGRICULTURAL PLANNING

32. Name of the county agricultural planning (over-all planning) group, if any, sponsored by the Extension Service

33. Number of members of such county agricultural planning group:

| | | | |
|---|--------------|----------------|----------------|
| (a) Unpaid lay members: | (1) Men..... | (2) Women..... | (3) Youth..... |
| (b) Paid representatives of public agencies or other agencies, or of organizations: | (1) Men..... | (2) Women..... | |

34. Number of communities with agricultural planning committee (over-all planning)

35. Number of members of such community planning committees: (a) Men..... (b) Women..... (c) Youth.....

36. Was a county committee report prepared and released during the year? (a) Yes..... (b) No.....

| | Extension organization and planning ¹ (a) | County agricultural planning ¹ (b) | Total ¹ (c) |
|---|---|--|---------------------------|
| 37. Days devoted to line of work by— | | | |
| (1) Home demonstration agents..... | | | |
| (2) 4-H Club agents..... | | | |
| (3) Agricultural agents..... | | | 20 |
| (4) State extension workers..... | | | |
| 38. Number of planning meetings held..... | | | |
| (1) County..... | | | 2 |
| (2) Community..... | | | 10 |
| 39. Number of unpaid voluntary leaders or committeemen assisting this year..... | | | 40 |
| 40. Days of assistance rendered by voluntary leaders or committeemen..... | | | 60 |

¹ Where extension program planning and county agricultural planning (over-all planning) have been completely merged into a single program-planning activity, only column (c) should be filled out. Where extension program planning is the only planning activity, the entries in columns (a) and (c) will be identical. In all other cases column (c) is the sum of columns (a) and (b). 16-3887-2

CROP PRODUCTION (other than for family food supply)

| Include all work with adults, 4-H Club members, and older youth | Corn (a) | Wheat (b) | Other cereals (c) | Legumes (d) | Pastures (e) | Cotton (f) | Tobacco (g) | Potatoes and other vegetables (h) | Fruits (i) | Other crops (j) |
|---|-------------|--------------|----------------------|----------------|-----------------|---------------|----------------|--------------------------------------|---------------|--------------------|
| 51. Days devoted to line of work by— | | | | | | | | | | |
| (1) Home demonstration agents | | | | | | | | | | |
| (2) 4-H Club agents | | | | | | | | | | |
| (3) Agricultural agents | 24 | 12 | | 5 | | 1 | 3 | 25 | | 2 |
| (4) State extension workers | | | | | | | | | | |
| 52. Number of communities in which work was conducted this year | 12 | | | 2 | | 1 | 4 | 8 | | 5 |
| 53. Number of voluntary local leaders or committeemen assisting this year | 15 | | | | | 1 | 4 | 5 | | 5 |
| 54. Number of farms assisted this year is— | | | | | | | | | | |
| (1) Obtaining improved varieties or strains of seed | 25 | 5 | | 10 | | 1 | 2 | 20 | | 2 |
| (2) The use of lime | 60 | | | | | | 3 | 10 | | 3 |
| (3) The use of fertilizers | 20 | 10 | | 5 | | 1 | 6 | 60 | | 6 |
| (4) Controlling plant diseases | | | | | | | | | | |
| (5) Controlling injurious insects | 6 | 3 | | | | | 6 | 50 | | |
| (6) Controlling noxious weeds | | | | | | | | | | |
| (7) Controlling rodents and other animals | | | | | | | | | | |

LIVESTOCK PRODUCTION (other than for family food supply)

| Include all work with adults, 4-H Club members, and older youth | Dairy cattle (a) | Beef cattle (b) | Sheep (c) | Pigs (d) | Horses and mules (e) | Poultry (including turkeys) (f) | Other livestock (g) |
|--|---------------------|--------------------|--------------|-------------|-------------------------|------------------------------------|------------------------|
| 55. Days devoted to line of work by— | | | | | | | |
| (1) Home demonstration agents | | | | | | | |
| (2) 4-H Club agents | | | | | | | |
| (3) Agricultural agents | | | | 95 | | 26 | |
| (4) State extension workers | | | | | | | |
| 56. Number of communities in which work was conducted this year | | | | 20 | | 12 | |
| 57. Number of voluntary local leaders or committeemen assisting this year | | | | 70 | | 10 | |
| 58. Number of breeding circles or clubs or improvement associations organized or assisted this year | | | | 3 | | | |
| 59. Number of members in such circles, clubs, or associations | | | | 60 | | | |
| 60. Number of farmers not in breeding circles or improvement associations assisted this year in keeping performance records of animals | | | | | | | |
| 61. Number of farmers assisted this year in— | | | | | | | |
| (1) Obtaining purebred males | | | | 4 | | 3 | |
| (2) Obtaining purebred or high-grade females | | | | 2 | | 6 | |
| (3) Obtaining better strains of baby chicks (including hatching eggs) | XXXXX | XXXXXX | XXXXXX | XXXXXX | XXXXXX | | XXXXXX |
| (4) Improving methods of feeding | | | | | | | |
| (5) Controlling external parasites | | | | | | | |
| (6) Controlling diseases and internal parasites | | | | | | | |
| (7) Controlling predatory animals | | | | | | | |

* Do not include rabbits, game, and fur animals, which should be reported under wildlife conservation.

CONSERVATION OF NATURAL RESOURCES

| Include all work with adults, 4-H Club members, and older youth | Soil management (a) | Forestry (b) | Wildlife conservation (c) |
|--|------------------------|-----------------|------------------------------|
| 62. Days devoted to line of work by— | | | |
| (1) Home demonstration agents..... | | | |
| (2) 4-H Club agents..... | | | |
| (3) Agricultural agents..... | | | |
| (4) State extension workers..... | | | |
| 63. Number of communities in which work was conducted this year..... | | | |
| 64. Number of voluntary local leaders or committeemen assisting this year..... | | | |

Soil Management—Continued

65. Number of farmers assisted this year—
- (a) With problems of land use based on soil types.....
 - (b) In the use of recommended crop rotations.....
 - (c) With strip cropping.....
 - (d) In constructing terraces.....
 - (e) In grassing waterways or otherwise preventing or controlling gullies.....
 - (f) With contour farming of cropland.....
 - (g) In otherwise controlling wind or water erosion.....
 - (h) In contouring pasture or range.....
 - (i) In the use of cover or green-manure crops.....
 - (j) In summer-fallowing.....
 - (k) In making depth-of-moisture tests.....
 - (l) With drainage.....
 - (m) With irrigation.....
 - (n) With land clearing.....
66. Number of soil-management associations organized or assisted during the year:
- (a) Legal soil-conservation districts.....
 - (b) Voluntary soil-conservation associations.....
 - (c) Grazing associations.....

Forestry—Continued

67. Number of farmers assisted this year—
- (a) In reforesting new areas by planting with small trees. (Include erosion-control plantings).....
 - (b) In making improved thinnings, weedings, or pruning of forest trees.....
 - (c) With selection cutting.....
 - (d) With production of naval stores.....
 - (e) With production of maple-sirup products.....
 - (f) In timber estimating and appraisal.....
68. Number of farmers cooperating this year in prevention of forest fires.....

Wildlife Conservation—Continued

69. Number of farmers assisted this year in making specific improvements for wildlife.....

* Include nature study.

FARM MANAGEMENT

| Include all work with adults, 4-H Club members, and older youth | Farm accounts, cost records, inventories, etc. | Individual farm planning, adjustments, tenancy, and other management problems | Farm credit (short and long time) | Outlook information |
|---|--|---|-----------------------------------|---------------------|
| | (a) | (b) | (c) | (d) |
| 70. Days devoted to line of work by— | | | | |
| (1) Home demonstration agents | | | | |
| (2) 4-H Club agents | | | | |
| (3) Agricultural agents | 3 | 4 | 2 | 2 |
| (4) State extension workers | | | | |
| 71. Number of communities in which work was conducted this year | 6 | 1 | 2 | 1 |
| 72. Number of voluntary local leaders or committeemen assisting this year | 6 | 10 | 1 | |
| 73. Number of farm-survey records taken during the year: | (a) Farm business | 73. Number of farmers assisted this year—Continued. | | |
| (b) Enterprise | | (e) In getting started in farming, or in relocating | | |
| (c) Other | 30 | (f) With credit problems (debt adjustment and financial plans) | 10 | |
| 74. Number of farmers assisted this year in keeping— | (a) Farm inventory | (g) In using "outlook" to make farm adjustments | 160 | |
| (b) General farm records | 6 | (h) With a farm-income statement for tax purposes | | |
| (c) Enterprise records | | (i) With farm-labor problems | 100 | |
| 75. Number of farmers assisted this year— | | (j) In developing supplemental sources of income | 3 | |
| (a) In developing a farm plan only | | | | |
| (b) In developing a farm and home plan | 5 | | | |
| (c) In analyzing the farm business | | | | |
| (d) In improving landlord-tenant relations and leasing arrangements | | | | |

GENERAL ECONOMIC PROBLEMS RELATED TO AGRICULTURE

| Include all work with adults, 4-H Club members, and older youth | Price and trade policies (prices, international trade, interstate trade barriers, transportation, interregional competition, etc.) | Land policy and programs (classification of land zoning, tenure, land development, settlement, public-land management, etc.) | Public finance and services (taxation, local government, facilities such as roads and schools for rural areas, etc.) | Rural welfare (rural-urban relationships, part-time farming, problems of people in low-income areas, migration, population adjustments, rural works programs, etc.) |
|--|--|--|--|---|
| | (a) | (b) | (c) | (d) |
| 76. Days devoted to line of work by— | | | | |
| (1) Home demonstration agents | | | | |
| (2) 4-H Club agents | | | | |
| (3) Agricultural agents | | | | 3 |
| (4) State extension workers | | | | 1 |
| 77. Number of communities in which work was conducted this year | | | | |
| 78. Number of voluntary local leaders or committeemen assisting this year | | | | |
| 79. Number of tours conducted this year to observe economic and social conditions in various land use areas | | | | |
| 80. Number of local groups (town and county officials, school boards, tax collectors, assessors, etc.) assisted this year in discussing problems of local government, public finance, and farming conditions related to these problems | | | | 10 |
| 81. Number of displaced families assisted this year in finding employment (agricultural and nonagricultural) | | | | 3 |
| 82. Number of nonagricultural groups to which any of the above economic and social problems have been presented and discussed this year | | | | |

¹ Include all work on farm adjustments conducted in cooperation with AAA and other agencies, and not definitely related to individual crop or livestock production or marketing (pp. 6 and 9) or to soil management (p. 7).

MARKETING AND DISTRIBUTION

| Include all work with adults, 4-H Club members, and older youth | General | Grain and hay | Livestock and wool ¹ | Dairy products | Poultry and eggs ² | Fruits and vegetables | Cotton | Forest products | Tobacco, sugar, rice, and other commodities | Home products and crafts | Purchasing of farm and home supplies and equipment |
|--|---------|---------------|---------------------------------|----------------|-------------------------------|-----------------------|--------|-----------------|---|--------------------------|--|
| | (a) | (b) | (c) | (d) | (e) | (f) | (g) | (h) | (i) | (j) | (k) |
| 83. Days devoted to line of work by— | | | | | | | | | | | |
| (1) Home demonstration agents | | | | | | | | | | | |
| (2) 4-H Club agents | | | | | | | | | | | |
| (3) Agricultural agents | | | | | | | | | | | 5 |
| (4) State extension workers | | | | | | | | | | | |
| 84. Number of communities in which work was conducted this year | | | | | | | | | | | 6 |
| 85. Number of voluntary local leaders or committeemen assisting this year | | | | | | | | | | | |
| 86. Number of new cooperatives ³ assisted in organizing during the year | | | | | | | | | | | |
| 87. Number of established cooperatives ³ assisted during the year | | | | | | | | | | | |
| 88. Number of members ³ in the cooperatives assisted during the year (questions 86 and 87) | | | | | | | | | | | |
| 89. Value of products sold or purchased by cooperatives assisted during the year (questions 86 and 87) ² | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| 90. Number of farmers or families (not members of cooperatives) assisted during the year | | | | | | | | | | | |
| 91. Value of products sold or purchased by farmers or families involved in the preceding question | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$3000 |
| 92. Number of private marketing and distributing agencies and trade groups assisted this year | | | | | | | | | | | |
| 93. Number of programs ² pertaining to marketing agreements, orders, surplus removal or Lend-Lease purchases assisted in or conducted this year | | | | | | | | | | | |
| 94. Number of marketing facilities improvement programs ² participated in or conducted this year | | | | | | | | | | | |
| 95. Number of marketing surveys assisted with or conducted this year | | | | | | | | | | | |
| 96. Number of special merchandising programs ² participated in or conducted this year | | | | | | | | | | | |
| 97. Number of consumer information programs ² pertaining to marketing and distribution participated in or conducted this year | | | | | | | | | | | |
| 98. Number of programs ² relating to marketing services and costs of distribution conducted this year | | | | | | | | | | | |
| 99. Number of programs ² relating to transportation problems conducted this year | | | | | | | | | | | |
| 100. Number of programs ² relating to the specific use of market information conducted this year | | | | | | | | | | | |
| 101. Number of other marketing programs ² conducted this year (specify) | | | | | | | | | | | |

¹ Include livestock, poultry, and hatching eggs purchased for breeding, replacement, or feeding purposes.

² When a cooperative association serves more than one county, include only the membership and proportionate volume of business originating in the county covered by this report.

³ Organized pieces of work.

HOUSING, FARMSTEAD IMPROVEMENT, AND EQUIPMENT

| Include all work with adults, 4-H Club members, and older youth | The house, furnishings, and surroundings (a) | Rural electrification (b) | Farm buildings (c) | Farm mechanical equipment (d) |
|--|---|------------------------------|-----------------------|----------------------------------|
| 102. Days devoted to line of work by— | | | | |
| (1) Home demonstration agents..... | | | | |
| (2) 4-H Club agents..... | | | | |
| (3) Agricultural agents..... | 5 | 3 | 2 | 5 |
| (4) State extension workers..... | | | | |
| 103. Number of communities in which work was conducted this year..... | | | | |
| 104. Number of voluntary local leaders or committeemen assisting this year..... | | | | |

The House, Furnishings, and Surroundings—Continued

| | |
|--|----|
| 105. Number of families assisted this year in— | |
| (a) Constructing dwellings..... | 2 |
| (b) Remodeling dwellings..... | 1 |
| (c) Installing sewage systems..... | |
| (d) Installing water systems..... | |
| (e) Installing heating systems..... | |
| (f) Providing needed storage space..... | 10 |
| (g) Rearranging or improving kitchens..... | |
| (h) Improving arrangement of rooms (other than kitchens)..... | |
| (i) Improving methods of repairing, remodeling, or refinishing furniture or furnishings..... | |
| (j) Selecting housefurnishings or equipment (other than electric)..... | |
| (k) Improving housekeeping methods..... | |
| (l) Laundry arrangement..... | |
| (m) Installing sanitary closets or outhouses..... | |
| (n) Screening or using other recommended methods of controlling flies or other insects..... | 10 |
| (o) Improving home grounds..... | 6 |
| (p) Planting windbreaks or shelterbelts..... | |

Rural Electrification—Continued

| | |
|---|----|
| 106. Number of associations organized or assisted this year to obtain electricity..... | |
| 107. Number of families assisted this year in— | |
| (a) Obtaining electricity..... | 3 |
| (b) Selection or use of electric lights or home electrical equipment..... | |
| (c) Using electricity for income-producing purposes..... | 10 |

Farm Buildings—Continued

| | |
|---|---|
| 108. Number of farmers assisted this year in— | |
| (a) The construction of farm buildings..... | |
| (b) Remodeling or repairing farm buildings..... | 2 |
| (c) Selection or construction of farm-building equipment..... | |

Farm Mechanical Equipment—Continued

| | |
|---|-----|
| 109. Number of farmers assisted this year in— | |
| (a) The selection of mechanical equipment..... | |
| (b) Making more efficient use of mechanical equipment..... | |
| 110. Number of farmers following instructions in the maintenance and repair of mechanical equipment this year..... | 250 |
| 111. Number of gin stands assisted this year in the better ginning of cotton..... | |

NUTRITION AND HEALTH

| Include all work with adults, 4-H Club members, and older youth | Home production of family food supply (a) | Food preservation and storage (b) | Food selection and preparation (c) | Other health and safety work (d) |
|--|--|--------------------------------------|---------------------------------------|-------------------------------------|
| 112. Days devoted to line of work by— | | | | |
| (1) Home demonstration agents | | | | |
| (2) 4-H Club agents | | | | |
| (3) Agricultural agents | 40 | 5 | 2 | |
| (4) State extension workers | | | | |
| 113. Number of communities in which work was conducted this year | | | | |
| 114. Number of voluntary local leaders or committeemen assisting this year | | | | |
| 115. Number of families assisted this year— | | | | |
| (a) In improving diets | | | | 20 |
| (b) With food preparation | | | | 200 |
| (c) In improving food supply by making changes in home food production ¹ | | | | 200 |
| (1) Of vegetables | | | | 40 |
| (2) Of fruits | | | | 60 |
| (3) Of meats | | | | 20 |
| (4) Of milk | | | | 100 |
| (5) Of poultry and eggs | | | | 100 |
| (d) With home butchering, meat cutting or curing | | | | |
| (e) With butter or cheese making | | | | |
| (f) With food-preservation problems ¹ | | | | 250 |
| (1) Canning | | | | 250 |
| (2) Freezing | | | | |
| (3) Drying | | | | 50 |
| (4) Storing | | | | 40 |
| (g) In producing and preserving home food supply according to annual food-supply budget | | | | 100 |
| (h) In canning according to a budget | | | | 150 |
| (i) With child-feeding problems | | | | |
| (j) In the prevention of colds and other common diseases | | | | |
| (k) With positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.) | | | | |
| (l) With first aid or home nursing | | | | |
| (m) In removing fire and accident hazards | | | | |
| 116. Number of schools assisted this year in establishing or maintaining hot school lunches | | | | |
| 117. Number of nutrition or health clinics organized this year through the efforts of extension workers | | | | |

¹ Sum of the columns minus duplications due to families' participating in more than one activity.

CLOTHING, FAMILY ECONOMICS, PARENT EDUCATION, AND COMMUNITY LIFE

| Include all work with adults, 4-H Club members, and older youth | Home management ¹ — family economics (a) | Clothing and textiles (b) | Family relationships—child development (c) | Recreation and community life (d) |
|---|---|------------------------------|--|---|
| 118. Days devoted to line of work by— | (1) Home demonstration agents..... | | | |
| | (2) 4-H Club agents..... | | | |
| | (3) Agricultural agents..... | | | |
| | (4) State extension workers..... | | | |
| 119. Number of communities in which work was conducted this year..... | | | | |
| 120. Number of voluntary local leaders or committeemen assisting this year..... | | | | |

Home Management—Family Economics—Continued

121. Number of families assisted this year—
- (a) With time-management problems.....
 - (b) With home accounts.....
 - (c) With financial planning.....
 - (d) In improving use of credit for family living expenses.....
 - (e) In developing home industries as a means of supplementing income.....
122. Number of home demonstration clubs, other consumer associations or groups assisted this year with cooperative buying of—
- (a) Food.....
 - (b) Clothing.....
 - (c) Housefurnishings and equipment.....
 - (d) General household supplies.....
123. Number of families assisted this year through cooperative associations² or individually, with the buying of—
- (a) Food.....
 - (b) Clothing.....
 - (c) Housefurnishings and equipment.....
 - (d) General household supplies.....
124. Total number of different families assisted this year with consumer-buying problems (includes question 123 (a), (b), (c), and (d) minus duplications).....
125. Number of families assisted this year with "making versus buying" decisions.....
126. Number of families assisted this year in using timely economic information to make buying decisions or other adjustments in family living.....

NOTE.—Individual families and groups assisted with selling problems should be reported in column (j), page 9.

Clothing and Textiles—Continued

127. Number of families assisted this year with—
- (a) Clothing-construction problems.....
 - (b) The selection of clothing and textiles.....
 - (c) Care, renovation, remodeling of clothing.....
 - (d) Clothing accounts or budgets.....

Family Relationships—Child Development—Continued

128. Number of families assisted this year—
- (a) With child-development and guidance problems.....
 - (b) In improving family relationships.....
129. Number of families providing recommended clothing, furnishings, and play equipment for children this year.....
130. Number of different individuals participating this year in child-development and parent-education programs: (a) Men.....
- (b) Women.....

131. Number of children in families represented by such individuals.....

Recreation and Community Life—Continued

132. Number of families assisted this year in improving home recreation.....
133. Number of communities assisted this year in improving community recreational facilities.....
134. Number of community groups assisted this year with organizational problems, programs of activities, or meeting programs.....
135. Number of communities assisted this year in establishing—
- (a) Club or community house.....
 - (b) Permanent camp.....
 - (c) Community rest rooms.....
136. Number of communities assisted this year in providing library facilities.....
137. Number of school or other community grounds improved this year according to recommendations.....

¹ The home—its arrangement, equipment, and furnishings, including kitchen improvements and care of the home—is reported under "The home, furnishings and surroundings," p. 18.
² Includes question 124; also families buying through marketing cooperatives, organized or assisted, column (k), p. 9.

SUMMARY OF 4-H CLUB BOYS' AND GIRLS' PROJECTS

(One club member may engage in two or more projects. The sum of the projects is therefore greater than the number of different club members enrolled)

| Project | Number of boys enrolled (a) | Number of girls enrolled (b) | Number of boys completing (c) | Number of girls completing (d) | Number of units involved in completed projects (e) | |
|---|-----------------------------|------------------------------|-------------------------------|--------------------------------|--|----------|
| 138. Corn | 116 | | 93 | | 93 | Acres |
| 139. Other cereals | | | | | | Acres |
| 140. Peanuts | 30 | | 23 | | 23 | Acres |
| 141. Soybeans, field peas, alfalfa, and other legumes | | | | | | Acres |
| 142. Soil conservation and pasture improvement | | | | | | Acres |
| 143. Potatoes, Irish and sweet | 22 | | 18 | | 5 | Acres |
| 144. Cotton | 1 | | 1 | | 1 | Acres |
| 145. Tobacco | 22 | | 18 | | 18 | Acres |
| 146. Fruits | | | | | | Acres |
| 147. Home gardens | | 55 | | 41 | 18 | Acres |
| 148. Market gardens, truck and canning crops | | | | | | Acres |
| 149. Other crops | | | | | | Acres |
| 150. Poultry (including turkeys) | | 128 | | 105 | 7310 | Birds |
| 151. Dairy cattle | | | | | | Animals |
| 152. Beef cattle | | | | | | Animals |
| 153. Sheep | | | | | | Animals |
| 154. Swine | 12 | | 12 | | 12 | Animals |
| 155. Horses and mules | | | | | | Animals |
| 156. Other livestock | | | | | | Animals |
| 157. Bees | | | | | | Colonies |
| 158. Beautification of home grounds | | 81 | | 59 | XXXXXXXXXXXX | Acres |
| 159. Forestry | | | | | XXXXXXXXXXXX | |
| 160. Wildlife and nature study (rabbits, game, fur animals) | | | | | XXXXXXXXXXXX | |
| 161. Agricultural engineering, farm shop, electricity | | | | | { Articles made | |
| | | | | | { Articles repaired | |
| 162. Farm management | | | | | XXXXXXXXXXXX | |
| | | | | | { Meals planned | |
| | | | | | { Meals served | |
| 163. Food selection and preparation | | | | | { Quarts canned | |
| 164. Food preservation | | | | | XXXXXXXXXXXX | |
| 165. Health, home nursing, and first aid | | | | | XXXXXXXXXXXX | |
| 166. Clothing | | | | | { Garments made | |
| | | | | | { Garments remodeled | |
| 167. Home management | | | | | Units | |
| | | | | | { Rooms | |
| | | | | | { Articles | |
| 168. Home furnishings and room improvement | | | | | { Articles | |
| 169. Home industry, arts and crafts | | | | | XXXXXXXXXXXX | |
| 170. Junior leadership | | | | | XXXXXXXXXXXX | |
| 171. All others | | | | | XXXXXXXXXXXX | |
| 172. Total (project enrollment and completion) | 2031 | 2641 | 1661 | 2051 | XXXXXXXXXXXX | |

4-H CLUB MEMBERSHIP

WORK WITH OLDER RURAL YOUTH

173. Number of 4-H Clubs. (Same as question 39) 12

174. Number of different 4-H Club members enrolled. (a) Boys 203 (b) Girls 264

175. Number of different 4-H Club members completing..... (a) Boys 165 (b) Girls 205

176. Number of different 4-H Club members in school. (a) Boys 170 (b) Girls 226

177. Number of different 4-H Club members out of school. (a) Boys 33 (b) Girls 38

178. Number of different 4-H Club members from farm homes. (a) Boys 189 (b) Girls 248

179. Number of different 4-H Club members from nonfarm homes. (a) Boys 14 (b) Girls 16

Number of Different 4-H Club Members Enrolled:

| 180. By years | Boys (a) | Girls (b) | 181. By sex | Boys (a) | Girls (b) |
|---------------|----------|-----------|--------------|----------|-----------|
| 1st year | 30 | 66 | 10 and under | 20 | 26 |
| 2d | 50 | 54 | 11 | 44 | 30 |
| 3d | 43 | 48 | 12 | 34 | 24 |
| 4th | 46 | 56 | 13 | 35 | 24 |
| 5th | 59 | 66 | 14 | 29 | 24 |
| 6th | 59 | 66 | 15 | 35 | 42 |
| 7th | 18 | 26 | 16 | 20 | 28 |
| 8th | 18 | 18 | 17 | 17 | 28 |
| 9th | 1 | 1 | 18 | 1 | 4 |
| 10th and over | | | 20 and over | | 2 |

182. Number of different 4-H Club members, including those in corresponding projects, who received definite training in—

| | |
|----------------------------------|---------------------------------------|
| (a) Judging..... | (f) Fire and accident prevention..... |
| (b) Giving demonstrations..... | (g) Wildlife conservation..... |
| (c) Recreational leadership..... | (h) Keeping personal accounts..... |
| (d) Music appreciation..... | (i) Use of economic information..... |
| (e) Health..... | |

183. Number of 4-H Club members having health examination because of participation in the extension program.....

184. Number of 4-H Clubs engaging in community activities such as improving school grounds and conducting local fairs.....

185. Number of groups (other than 4-H Club) organized for conduct of extension work with older rural youth (same as question 40).....

186. Membership in such groups.....

| 187. Number of members by school status and sex | In school | | Out of school | | Under 21 years | 21-24 years | 25 years and older |
|---|-----------|-----|---------------|-----|----------------|-------------|--------------------|
| | (a) | (b) | (c) | (d) | | | |
| (1) Young men | | | | | | | |
| (2) Young women | | | | | | | |

188. Number of meetings of older rural youth extension groups.....

189. Total attendance at such meetings.....

190. Number of other older rural youth groups assisted.....

191. Membership in such groups.....

192. Number of older rural youth not in extension or other youth groups assisted.....

193. Total number of different young people contacted through the extension program for older rural youth. (Questions 188, 191, and 192, minus duplicates).....

| 194. Check extension showing approximate percent of older youth program in— | Under 20 percent (a) | 20-25 percent (b) | 25-30 percent (c) | 30 percent or more (d) |
|---|----------------------|-------------------|-------------------|------------------------|
| (1) Citizenship, democracy, and public problems..... | | | | |
| (2) Vocational guidance..... | | | | |
| (3) Family life and social customs..... | | | | |
| (4) Social and recreational activities..... | | | | |
| (5) Community service activities..... | | | | |
| (6) Technical agriculture..... | | | | |
| (7) Technical home economics, including nutrition and health..... | | | | |

* All data in this section are based on the number of different boys and girls participating in 4-H Club work, not on the number of 4-H projects carried out. Report the total number of different boys or girls engaged in club work. This total should equal the sum of the project participations reported on page 15, unless duplications due to the same boy or girl serving on two or more project-committee lines of work. Do not include boys and girls completed late in the year in connection with the preceding year's program.

† Items on Schedule 2, except that reference is to assignments instead of assignments.

MISCELLANEOUS

(Report here all work, including war work, not properly included under any of the headings on preceding pages)

| Include all work with adults, 4-H Club members, and older youth | Bees (a) | General-Insect Insects ¹ (b) | All other work (c) |
|--|-------------|--|-----------------------|
| 195. Days devoted to line of work by— | | | |
| (1) Home demonstration agents | | | |
| (2) 4-H Club agents | | | |
| (3) Agricultural agents | | | |
| (4) State extension workers | | | |
| 196. Number of communities in which work was conducted this year | | | |
| 197. Number of voluntary local leaders or committeemen assisting this year | | | |

SUMMARY OF CONTRIBUTION TO WAR EFFORT

It is desirable to bring together in one place the sum total of extension contribution to the several broad areas of war effort. It is assumed that all such work has been reported previously under appropriate headings.

| War programs | Home demonstration agents (a) | 4-H Club agents (b) | Agricultural agents (c) |
|---|----------------------------------|------------------------|----------------------------|
| 198. Estimated number of days devoted to— | | | |
| (1) Food supplies and critical war materials (production, marketing, processing, storage, distribution, and related problems) | | | 30 |
| (2) Problems arising from new military camps, munitions plants, and war industries | | | 2 |
| (3) Civilian defense (such as fire prevention, Red Cross training, air-raid warnings) | | | 5 |
| (4) Other war work (including collection of salvage material) | | | 8 |

15

COOPERATION WITH OTHER FEDERAL AGENCIES

The purpose of this report is to bring together in one place the cooperation given other Federal agencies working with the rural people of the county. It is assumed that all such work has been reported previously under appropriate problems of the farm or home.

| | War boards (a) | Civilian defense agency (b) | Employment service (c) | Agricultural Adjustment Agency (d) | Food Distribution Administration (e) | Soil Conservation Service (f) | Farm Security Administration (g) | Rural Electrification Administration (h) | Tennessee Valley Authority (i) | Social Security, Public Health, Children's Bureau (j) |
|--|-------------------|--------------------------------|---------------------------|---------------------------------------|---|----------------------------------|-------------------------------------|---|-----------------------------------|--|
| 199. Days devoted to line of work by— | | | | | | | | | | |
| (1) Home demonstration agents | | | | | | | | | | |
| (2) 4-H Club agents | | | | | | | | | | |
| (3) Agricultural agents | | 2 | | 10 | | 4 | 2 | | | 10 |
| (4) State extension workers | | | | | | | | | | |
| 200. Number of communities in which work was conducted this year | | 2 | | 8 | | 7 | 2 | | | 12 |
| 201. Number of voluntary local leaders or committeemen assisting this year | | 5 | | 13 | | 7 | 2 | | | 20 |
| 202. Number of meetings participated in this year by extension workers | | 4 | | 6 | | 3 | 2 | | | 4 |

¹ Include grasshoppers, armyworms, chinch bugs, and other insects not reported under specific crop or livestock headings.

TERMINOLOGY

DEFINITIONS or EXTENSION TERMS

If extension reports are to convey the intended information, it is important that the terminology employed be that generally accepted by members of the extension teaching profession everywhere. Precise use of extension terms is an obligation each extension worker owes to the other members of his or her profession. The following definitions have been approved by the United States Department of Agriculture and by the Association of Land-Grant Colleges and Universities.

1. A **community** is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report, a community is one of the several units into which a county is divided for conducting organized extension work.
2. A **cooperator** is a farmer or homemaker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent, and records are not required, but reports on the success of the practices may be obtained.
3. **Days in field** should include all days spent on official duty other than "days in office."
4. **Days in office** should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
5. **Demonstrations** as contemplated in this report are of two kinds—method demonstrations and result demonstrations.

A **method demonstration** is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.

A **result demonstration** is a demonstration conducted by a farmer, homemaker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.

The **adoption of a farm or home practice** resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.

6. A **demonstration meeting** is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
7. A **result demonstrator** is an adult, a boy, or a girl who conducts a result demonstration as defined above.
8. An **extension school** is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not residents at the college.
9. An **extension short course** differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
10. A **farm or home visit** is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
11. **Formers (or families) censused this year** should include those directly or indirectly influenced by extension work to make some change during the report year as indicated by:
 - (1) Adoption of a recommended practice.
 - (2) Further improvement in a practice previously accepted.
 - (3) Participation in extension activities.
 - (4) Acceptance of leadership responsibility.
 - (5) Or by other evidence of desirable change in behavior.

12. A **F-H Club** is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.

13. **F-H Club members completed** are those boys and girls who actually start the work outlined for the year.

14. **F-H Club members completing** are those boys and girls who satisfactorily finish the work outlined for the year.

15. A **project leader, local leader, or committeeman** is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.

16. A **leader-training meeting** is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.

17. **Letters** written should include all original letters on official business. (Duplicated letters should not be included.)

18. An **office call** is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.

19. A **plan of work** is a definite outline of procedure for carrying out the different phases of the program. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.

20. An **extension program** is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.

21. **Records** consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.

22. The **older rural youth group** is primarily a situation group, out of school, at home on farms, not married or started farming on their own account, and mostly 16 to 25 years of age.