

VIRGINIA

CHESTERFIELD & HENRICO COS. HENRO COUNTY AGENT 1933 ANNUAL REPORT

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COOPERATIVE EXTENSION WORK
IN
AGRICULTURE AND HOME ECONOMICS
STATE OF VIRGINIA
1928

U.S. DEPARTMENT OF AGRICULTURE
AND STATE AGRICULTURAL COLLEGE
COOPERATING

STATE RELATION SERVICE
OFFICE OF EXTENSION WORK
WASHINGTON, D.C.

NEGRO
COUNTY AGENT WORK

NARRATIVE REPORT OF CHESTERFIELD & HENRICO COUNTIES

R.F. JONES, COUNTY LOCAL AGENT

FROM DEC. 1, 1927 to NOV. 30th 1928.



Dec. 15, 1928

John L. Charity
Dist. Agent

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County Fair Association

The Chesterfield County Fair Association is made up from the farmers of the various communities of the County, whose object is to promote county agricultural fairs and the county extension program. Meetings are held annually. The last meeting was held Dec. 20, 1927 at the First Baptist church Centralia, with an attendance of seventy-five members to discuss the program of work for 1928. The Association loaned the County advisory board \$40.00 to purchase a stereopticon picture machine, which is being used among the county farmers, and \$210.00 on the County agents salary and \$200.00 in premiums to encourage better methods and production of farm and home products.

Board of agricultural advisors

The Board of advisors is a agricultural committee that promotes the County extension program exclusively. During the year this board held four meetings to discuss and make plans to carry out the county extension program. The following activities are the results of the work of this board: The County Farmers' conference, with an attendance of 125, which met and discuss modern methods of farm and home building, the County Farmers' tour, which took 50 farmers to see good methods in use on the farms and the County exhibit of 2000 farm and home products on exhibition at the fair. The board purchased a stereopticon picture machine during the month of March, which has been in use by the County Local Agent to promote better farm practices through the County.

Farmers' community club

Community clubs are organized in the county to work out community needs of its people. Each of the following clubs studied and planned its program of work for the year as follows:

(a) Lion Hill club		Winston Lewis, Pres.	Centralia, 28
No. fam. started in corn	6	No. fam. completed in corn	5
" " " " wheat	2	" " " " wheat	2
" " " " soybeans	3	" " " " soybeans	7
" " " " peanuts	1	" " " " peanuts	1
" " " " garden	2	" " " " garden	2
(b) Progressive Farmers Club		O. Friend, Pres.	Richmond, 27
No. fam. started in corn	7	No. fam. completed in corn	6
" " " " soybeans	3	" " " " soybeans	3
" " " " wheat	4	" " " " wheat	2
" " " " garden	2	" " " " garden	2
(c) Union Branch club		G. I. Brown, Pres.	Beach, 21
No. fam. started in corn	5	No. fam. completed in corn	4
" " " " soybeans	3	" " " " soybeans	7
" " " " peanuts	1	" " " " peanuts	1
" " " " garden	2	" " " " garden	2

Farmers' Conference

The County Farmers' conference was held July 21st, at Bethesda Baptist church, Nethall, Va. with a delegation of 125 farmers and their wives to discuss better farm and home practices. The meeting was opened at 12:00 o'clock with the County agent presiding. Mrs. Austin Kiniss, Nethall community delivered the welcome and Mrs. Ella Friend, Kingsland community, gave the recessed remarks. "Why So Many Farmers Conference" was given by the County Agent, after which the following topics were discussed: "Vegetable Gardening in My Community" by Clarence Friend, pres. of Progressive Farmers club, Centerville, who gave a brief account of his community garden contest and tour to see 24 gardens. "Results of poultry for 1928 and outlook for 1929" by W. Harris, Beach (E. Mr. Harris' report gave the receipts and the expenditures for the first six months ending June 30th. He reported a net gain of \$399.45 on his flock of birds (150 Barred Plymouth Rocks) and that he had 200 birds to carry over for 1929. "Raising the Family Cow" was discussed by L. S. Randall, Hampton Institute. Mr. Randall stressed breeding and feeding of eggs, and the importance of sanitary milk and milking utensils. The round-table discussion was led by District Agent J. L. Charley, Richmond, Va. Everybody joined in asking questions on the topics discussed during the day. All of the time allowed, which was thirty minutes for round-table discussion was used very profitably. One of Chesterfield County's most helpful conferences closed at 3:00 p.m., leaving each person that attended feeling that he had been greatly benefited in preparing himself to grow better gardens and with more knowledge to care for his poultry and cattle to obtain better results.

Farmers' Tour

The annual farmers' tour is conducted in two of the six agricultural districts of the County each year to show farmers what is being done in their midst to improve their farm and home conditions there by to improve their standard of living. Sixty farmers met at the home of Mason Hunt on August 24, 9:00 a.m. to begin the inspection of the farms and homes in Hatesee and Clover Hill registration districts. Twelve farms and homes in these districts were visited. Judging on the basis of a score card was done the same time or on the same trip the tour was being made. Farms and homes visited were as follows: Mason Hunt, Sam. D. Goode, J. H. Branch, Ettricks, Jas. Cheatham, J. T. Gilliam, Lee Haskins, Tom Table, Geo. Brown, B. J. Barley, J. C. Gons, Beach, W. Grover Crawley and T. O. Hendrick, Wintercock. Farmers won prizes on best kept farms and homes as follows: J. H. Vaughn, Ettricks, 1st Gold medal, Mason Hunt, Ettricks, 2d Silver medal, Sam. D. Goode, Ettricks, 3d Bronze medal, which were given by the County fair association, Grover Crawley, Wintercock 4th prize (the clover seed, Lee Haskins, Beach, 5th prize rug, J. T. Gilliam, Beach, 6th prize poultry wash, Jas. Cheatham, Beach, 7th prize (the clover seed, and Geo. Brown, Beach, 8th prize washing box, which were given by merchants in Richmond. Every farmer of the tour had a creditable crop of corn, and peanuts or tobacco and an abundant crop of hay. All homes showed a degree of improvement over the past year. Twelve homes were in the best and nine were painted and sanitized. The tour has become an established event. Farmers are looking forward for it with more interest each year.

Community garden contests

The community garden contests were conducted in Centralia, Lion Hill, Little Union, Mt. Seba and Mifflithia communities during the summer and fall to get more people to grow more and better varieties of vegetables. The progressive Farmers club of Centralia conducted the first garden contest held in Chesterfield in 1927. This contest proved to have been a important factor in getting the people to realize the real need of more good fresh vegetables. In addition to Centralia community there were four other communities that began conducting such contests in 1928. viz: Lion Hill Community with 15 families, Little Union with 18, Mt. Seba with 14 Mifflithia with 16, and Centralia with 25 families. The judging of these contests were made twice during the year. The summer judging was done in July with a requirement of 15 varieties of vegetables growing in the garden and the fall judging was done in Oct. with a requirement of at least 5 varieties of winter vegetables growing in the garden. The communities held tours in July, viz: Centralia and Lion Hill that the people might see their garden work. The grounds were made up of the Farmers and their families. The gardens were in excellent condition and the number of varieties showed a mark improvement over past years. (The highest number of vegetables grown in gardens during past years were 27 and this year there were 39 varieties. The Southside Feed and Seed Company, Richmond were anxious to encourage better gardens, so much so they set aside thirteen prizes to encourage garden improvement. The prizes were given to each of the above communities for the best year-round gardens, and three prizes to exhibitors of best gardens at the County fair. Prizes were awarded as follows: Allan Jefferson 1st and Ed. Friend 2d of Centralia community, Huston Lewis 1st and Robt. Hatchell 2d of Lion Hill community, Mrs. Ross Mitchell 1st, and W. Robinson 2d of Little Union community, J. H. Branch 1st and Willie Carter 2d of Mt. Seba community, and S. W. Choise 1st and Robt. Owens 2d. of Mifflithia community. Awards for the best collection of vegetable exhibits displayed at the County fair were awarded to Allan Jefferson 1st, Ed. Friend 2d, and J. H. Branch 3d. The community people are taking great interest in these contests. It was said by some contestants in 1927 that the additional garden vegetables meant more than \$5,000 in value to one single community. Two of the five contests conducted this year equalled the one valued at \$5,000 of the past year. (The value of these contests may be expressed in no better words than to say that the 25 contestants go to their own gardens for vegetables instead of going to the market.

County Fair

The Chesterfield County tenth annual fair was held at Chesterfield C. H. on Oct. 23 and 24th with a display of 1,500 farm products on the general exhibit, three community club exhibits, three single farm exhibits, five single garden exhibits, the 4th club exhibit, 500 domestic science and art exhibits and 22 County school exhibits, to teach by example better methods of production and more skillful use of the hand and head. The 1,500 products of the general exhibit consisted of corn, wheat, peanuts, cowpeas, soybeans, potatoes, vegetable and hay crops, cattle, poultry and hogs. The 500 domestic science and art products consisted of canned fruit and vegetables.

strawberries, biscuits, cakes, jams, butter, sewing of every description. The community club exhibits were products of its own industry. The single farm and garden exhibits were individual farm products. The GI club exhibit was a collection from all members of the boys and girls club. The twenty-two schools of the County exhibited handicrafts, and literary work, which filled the educational building to its capacity. The Virginia State College girls exhibited products from the agricultural, home economics and departments. Four spacious booths were filled with products of each department outnumbered products of the same department a year ago. Over 1,500 products were in the general exhibit against 1,200 a year ago and 500 products in the women's department against 400 a year ago. The community clubs and the single garden exhibits were not featured altogether. Three hundred (\$500.00) dollars were distributed among the prize winners at the County fair. W. D. Goode, Beach Fl, was one of the heavy winners of prizes among the farmers. \$11.50 in premiums came to him as the result of his effort to exhibit good farm products. Mr. Goode was the first prize on his farm-hoast again. Allen Jefferson, Centralia, won the first prize on his garden at the County fair, which was a hoe, rake and 7 1/2 lbs of clover, given by community club and Southside Feed & Seed Company of Richmond. The Progressive farmers' club, Centralia, won the 1st prize among community clubs. W. Harris, Beach, won the first and grand champion prizes on poultry at fair. He has the Barred Plymouth Rocks. (The daily attendance at the fair was 2,000 persons. Business men and women seek Richmond and Petersburg to see the display. Among the many visitors, the following are being mentioned: Mr. J. E. Sandy, Pres. Va. State College, Petersburg, S. E. Oliver, County Local Agent, Hottelway County, Mrs. Alma K. Glover, Home Demonstration agent, Henric County, J. E. Ferral, Pres. bank Richmond, T. F. Truheart, Cashier, of bank Chester, P. V. Coghill, Clerk of Chesterfield County, J. C. McKeehan, Mgr. white fair and P. H. Jones, County agent.)

Stereopicon Picture slides

The purchase of a stereopicon picture machine by the County Advisory board during the month of March to show improved practices of better farms, homes and health to the farm men and women and GI club members have been an incentive to keep up interest as well as give constructive information in bettering condition. Pictures can tell the story that words fail to convey to many. The following lectures are some of the variety that have been given here with the use of the stereopicon machine through the County: Line the soil, building the soil with legumes, care of barn yard manure, value of humus as a soil builder, selecting seed corn, vegetable growing in the south, farm sanitation, importance of milk in the diet, and health pictures. Three care of line were brought in the County as the results of these lectures. One hundred and thirty acres have been taken care in the way of cover crops that would have been left bare had not lectures taken effect. Twenty five farmers are taking better care of barn yard manure.

Ground Limestone

One hundred and eighteen tons of ground limestone were secured free in Chesterfield County for farmers to use in correcting the acidity of their soil. 40 tons were distributed in Mt. Lebanon community, 40 tons were distributed in Centralia, Chesterfield U.M. and Beach communities, and 38 tons were distributed in Walthall community. The results is that J. H. Branch, Richmond #9 made a ton yield of soybean hay per acre more than ever. Wm. Harris, Beach, increased his wheat yield 5ba per acre with lime broadcast, and Austin Hinnis, Petersburg #3 lined 3 acres of ground and corn has been increased 3ba per acre.

Hay Demonstrations

Soybean hay demonstrations were conducted by seventeen farmers on sixty acres with an average yield of 2 1/2 tons per acre in eight different communities of the county. J. H. Branch, Richmond, harvest 3 tons of soybean hay on 3 acres of ground, Allen Reese, Chester, #2 harvested 3 tons on four acres, and Grover Crawley, Wintercock, #2, harvested 3 tons on two acres.

Corn

Corn demonstrations were conducted by fifteen farmers on 55 acres of ground with an average yield of 40 bu. per acre in eight different communities of the county. Jan. P. Sheehan, Beach, harvested 40 bu. of corn per acre from his demonstration plot. A crimson clover fallow was turned under and 500 lbs. of 8-5-5 fertilizer was used per acre. Wm. Harris, Beach #2, harvested 150 bu. of corn from 3 1/2 acres of ground. Crimson clover was followed, and 500 lbs. of 8-5-5 was used on the demonstration.

4H Boys and Girls club

Five 4H boys and girls agricultural clubs are located in the following communities:

(Name)	(President)	(Address)
Chester	Freddie Lewis	22 Chester
St. Luke	McField Winston	79 Richmond
Union Branch	Bernest Farley	61 Beach
Centerville	Thos. Butler	77 Richmond
Good Hope	Robt. Jones	28 Highland

The County's program for the 4H club was conducted by each individual club at its monthly meetings held. Eighty nine members enrolled in the 5 clubs and seventy-five completed their demonstrations. Eighteen club members and leaders attended the state 4H short course held at Hampton Institute during the month of Aug. The clubs raised money to finance these members and leaders to the short course. Eighty-one (\$81.00) dollars was raised to take care of these expenses.

While at the short course the County corn judging team was 2nd place in competition with others of state, and the seed corn testing team was the third place. Each member and leader that attend this short course was helped wonderfully by this trip.

County 4H club Rally

The annual 4H club rally was held at Bermuda Hundred on August 17th at 10:00 o'clock to give members instruction in 4H club activities and to allow each member an opportunity to meet the big family of County 4H boys and girls. Despite of the unfavorable weather 185 members and friends representing 5 club communities of the County joined at the historic site. The program began 1:00 p.m. After the devotional each club member gave expressions relative to his demonstration. Contest was held in singing of club songs and corn testing demonstrations. Prizes were awarded as follows: Best songs and yells by St. Luke club, Corn testing demonstrations, by Oakley Jefferson and Paul Browsey, of Kingsland club and Freddie Lewis and Paul Copland of Lion Hill club. The Kingsland club won the first prize and Lion Hill the second in the corn testing demonstration.

Some helpful remarks were made by Mrs. Wm. Branley and Mrs. Mary Perkins, Club Leaders, who attended the State Short Course at Hampton Institute during the month of August. Dinner and refreshments were served free. A short time was given for play on the banks of the James after which each one returned to his home with glowing tidings of the day.

4H Corn

Two corn demonstrations were conducted on thirteen acres of ground with a total yield of 500 bu. of corn and an average yield of 40 bu. per acre.

Elwood Lewis, Chester #2, produced 48 bu. of corn on his corn plot, Paul Brockly, Nicholas #9, produced 48 bu. and Calvin Cheatham, Beach, #1, produced 48 bu. All members used 300 each of 3-3-3 and 100 lbs of Nitrate of soda to produce their crop.

4H Peanuts

Five peanut demonstrations were completed producing 200 bu. of peanuts. Clarence Lewis, Chester #2, produced 80 bu. at a cost of \$67.00 and a profit of \$22.00 and Freddie Lewis, Chester #2, produced 90 bu. at a cost of \$20.90 and a profit \$29.00. Both members grew two acres of peanuts each. The land was fertilized on the crop preceding the peanut crop.

4H Poultry

The 4H boys and girls conducted 47 demonstrations in poultry, raising 694 birds by sitting hens and incubators. The Barred Plymouth Rocks are used mostly by the club members. Gladys Choate, Midlothian, set 78 Rock eggs in an incubator and is carrying over 25 pullits to be used in her demonstration next year.

4H Pigs

The 4H fattening and breeding demonstrations were conducted during the year, fattening and breeding 20 sows. Daniel Patman, Beach, and Robt. Jones, Midlothian #2, are conducting breeding demonstrations. These members raised ~~16~~ and sold sixteen pigs during the year.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service,
Office of Cooperative Extension Work,
Washington, D. C.

ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is to be used by county extension agents, such as county agricultural agent, home demonstration agent, club agent, and negro agent, reporting on their respective lines of work.

State Virginia County Henrico & Chesterfield
Report of P. Henry Jones County _____ Agent _____
From Dec 31, 1927 (Year) to Nov 30 (Time) 1928.

If agent has not been employed entire year, indicate exact period. Agents resigning during the year should make out this report before quitting the service.

READ DEFINITIONS, PAGES 3 AND 4



COUNTY AGENT WORK

FIRST CHECK	TRANSFERS
	MADE
	VERIFIED

Approved:

Date _____

State or District Supervisor.

Date _____

State Extension Director.

3

**SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION
AGENT'S ANNUAL REPORT.**

The annual report should be a review, analysis, interpretation, and presentation to the people of the county, the State, and the Nation of the sum total of the extension activities in each county for the year and the results obtained by the county extension agent assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agent and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support.

Separate statistical and narrative reports are desired from each county extension agent in charge of a line of work, such as county agent, home demonstration agent, boys' and girls' club agent, and negro agent. Where an assistant agent has been employed a part or all of the year, a report on his or her work should be included with the report of the leader in charge of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked. Where two or more extension agents are employed in a county, each in charge of a line of work, care should be exercised to avoid including the same data in the statistical report of more than one agent.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

NARRATIVE SUMMARY.

The narrative report should be a statement in orderly fashion and arranged under appropriate subheadings, of the work done, methods used, and results obtained under each project, as well as of the general work accomplished. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with ample data from the statistical summary. In the preparation of the part of the report relative to each project, the results reported in the statistical summary for the project should be analyzed, conclusions drawn, and recommendations made. The report may well be illustrated with photographs, maps, diagrams, blue prints, or copies of charts and other forms used in demonstration work. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs, and reasonably good margins left. The pages should be numbered in consecutive order.

The following outline is suggestive of how the narrative report may be clearly and systematically presented:

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT.

- I. Cover and title page.
- II. Table of contents.
- III. Status of county extension organization.
 - (1) Form of organization—changes and development.
 - (2) Function of local people, committees, or project leaders in developing the program of work.
 - (3) General policies, including relationships to other organizations.
- IV. Program of work, goals established, methods employed, and results achieved.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.
 - (a) Soils
 - (b) Farm crops
 - (c) Horticulture
 - (d) Home gardens
 - (e) Beautification of home grounds
 - (f) Forestry
 - (g) Rodents, predatory animals, and birds.
 - (h) Animal husbandry
 - (i) Dairy husbandry
 - (j) Home dairy
 - (k) Poultry husbandry
 - (l) Home poultry

(Including diseases and insects).

(Including diseases and insects).

3

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT—Continued.

IV. Program of work, etc.—Continued.

(2) Project activities and results—Continued.

- (k) Agricultural engineering.
- (l) Agricultural engineering—home.
- (j) Agricultural economies, including farm management and marketing.
- (m) Home marketing.
- (k) Foods.
- (i) Nutrition.
- (m) Clothing.
- (n) Home management.
- (o) House furnishings.
- (p) Home health and sanitation.
- (q) Community activities.
- (r) Miscellaneous.

V. Outlook and recommendations, including suggestive program of work for next year.

VI. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning or end of the narrative report.

STATISTICAL SUMMARY.

To supplement the narrative part of the report, and in order that comparable State and National summaries may be made, it is necessary to include a statistical summary of the work in each county. The following form has been prepared to insure uniformity of reporting. In addition to the questions asked under each subdivision of the report, space is provided to add further data if desired. The statistical summary will grow naturally out of the field and office records.

DEFINITIONS OF TERMS USED IN THIS REPORT.

1. A PROGRAM OF WORK is a definitely outlined plan for extension work.
2. A PROJECT is a definite, systematic, organized plan for carrying out some phase of the extension program of work, providing for what is to be done, how much, when, where, how, and by whom.
3. MISCELLANEOUS WORK includes work which has not yet become a regular part of the program of work—work other than project work.
4. A COMMUNITY, for the purposes of this report, may be any one of the several units into which the county is divided for purposes of conducting organized extension work.
5. A PROJECT LEADER OR LOCAL LEADER is a person, selected because of his or her special interest and fitness, who functions as a leader in advancing some phase of the local program of extension work.
6. A DEMONSTRATION is an example designed to show the practical application of an established fact. Demonstrations as contemplated in this report are of two kinds, method demonstrations and result demonstrations.
 - A method demonstration is a demonstration given by an extension worker or other trained leader to a group for the purpose of showing them how to carry out a practice. Synonym: Lecture demonstration. Examples: Demonstrations of canning, mixing of spray materials, and culling of poultry.
 - A result demonstration is a demonstration carried on by a farmer, farm woman, boy, or girl under the direction of the extension service, involving a substantial period of time, records of results, and comparisons. Examples: Child-fencing, corn-culture, and orchard-management demonstrations.
7. A DEMONSTRATOR is a farmer, farm woman, boy, or girl who, under the direction of the extension service, conducts a result demonstration.
8. MEMBERS COMPLETING should include those who have satisfactorily finished the work outlined for the current year.
9. A DEMONSTRATION MEETING is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
10. A TRAINING MEETING is a meeting at which project leaders or local leaders are trained to carry on extension activities in their respective communities.
11. AN OFFICE CALL OR TELEPHONE CALL is a visit or call by a farmer or other person seeking agricultural or home economics information, as a result of which some definite assistance or information is given.
12. A FARM VISIT is a call at a farm by the agent at which some definite information is given or concrete plan of work outlined, or some valuable information obtained from the farmer regarding his work, or the better practice prevailing in his neighborhood.
13. A HOME VISIT is a call at a home by the agent at which some definite information is given or concrete plan of work outlined, or some valuable information obtained from the farm woman regarding her work, or the better practice prevailing in her neighborhood.
14. DAYS IN OFFICE should include time spent by the county agent in his office, at county agent conferences, and any other work directly related to office administration.
15. DAYS IN FIELD should include all days spent on official duty other than those spent in office.
16. LETTERS WRITTEN should include all single letters on official business.

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DEFINITIONS OF TERMS USED IN THIS REPORT—Continued.

17. A **FARMERS' INSTITUTE** is one of a series of meetings of one to two days' duration, arranged by a central State farmers' institute agency, at which agricultural and home-economics problems are discussed, usually by outside speakers employed for the purpose.
18. An **EXTENSION or MOVING school** is an itinerant school usually of two to six days' duration where practical but systematic instruction is given to persons not resident at the college. An **EXTENSION school** differs from an extension school in that it is usually held at the college or other educational institution and usually for a longer period of time, but not exceeding two weeks.
19. **RECORDS** consist of definite information filed in the county office that will enable the agent to verify the data on extension work included in this report.
20. **FARM OR HOME PRACTICE ADOPTED** is a new or improved practice adopted on a farm or in a home during the year as a result of extension teaching. Examples: Spraying of potatoes for disease, canning of fruits and vegetables, use of balanced rations, and hat making.

GENERAL ACTIVITIES.

Report only this year's extension activities and results that are supported by records.

If an assistant agent has been employed during the year, include his or her work with that of the agent.

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. 1

<i>P. R. Jones</i>	<i>Co. Agt.</i>	<i>12 mos.</i>
(Name)	(Title)	(Months of service this year)

2. County association, if any, fostering extension work. 1)

(a) Name _____	
(b) Number of members _____	

3. Number of communities in county where extension work should be conducted. 2

_____	18
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3. Number of above communities in which the extension program has been cooperatively worked out by extension agents and people concerned. 3

_____	17
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4. Number of voluntary county, community, or local leaders actively engaged in forwarding the extension program with— 4

(a) Juniors _____	15
(b) Adults _____	35

5. Number of clubs carrying on extension work: 5

(a) Junior _____	4
(b) Adult _____	3

6. Membership in above clubs: 6

(a) Boys' _____	41	(c) Men _____	160
(b) Girls' _____	9	(d) Women _____	

7. Number of club members completing: 7

(c) Boys' _____	44	(e) Men _____	140
(d) Girls' _____	7	(f) Women _____	

8. Number of members in Junior club work for four or more years: 8

(a) Boys _____	
(b) Girls _____	

¹ Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on pages 8 to 21, less any duplications due to the same boy or girl carrying on two or more separate-master lines of work.

² Exclude those boys and girls enrolled in club work as reported under 6(a) and 6(b) who have finished the work undertaken at such parties of 25 as it was planned to finish during the report year.

General Activities—Continued.

9. Number of junior teams trained	(a) Judging _____	1	9
	(b) Demonstration _____	9	
10. Number entering college this year who may have been club members _____			10
11. Total number of farm visits ¹ made in conducting extension work _____		1274	11
12. Number of different farms visited _____		410	12
13. Total number of home ² visits made in conducting extension work _____		496	13
14. Number of different homes visited _____		270	14
15. Number of calls ³ relating to extension work _____	(a) Office _____	98	15
	(b) Telephone _____	576	
16. Number of days agent spent in office _____		31	16
17. Number of days agent spent in field _____		288	17
17½. Number of news articles prepared for press ⁴ _____		24	17½
18. Number of individual letters written _____		782	18
18½. Number of bulletins distributed _____		463	18½
19. Number of fairs at which extension exhibits were made _____	(a) Community _____		19
	(b) County _____	4	
20. Training meetings held for local leaders _____	(1) Number _____	4	20
	(2) Leaders in attendance _____	63	
	(1) Number _____	1	
	(2) Leaders in attendance _____	8	
21. Method and result demonstration meetings ⁵ held (do not include meetings reported in number 20) _____	(a) Number _____		21
	(b) Attendance _____		
22. Farmers' institutes held _____	(a) Number _____	1	22
	(b) Number of students _____	2	
	(c) Attendance _____	210	
23. Extension schools ⁶ and short courses held _____	(a) Number _____	1	23
	(b) Attendance _____	66	
24. Encampments held _____	(1) Number _____		24
	(2) Attendance by club ^(a) members _____		
	(3) Total attendance _____		
(b) Farm women _____	(1) Number _____		
	(2) Attendance by club members _____		
	(3) Total attendance _____		
25. Other extension meetings attended and not previously reported _____	(a) Number _____	57	25
	(b) Attendance _____	1579	
26. Number of meetings at which were shown _____	(a) Lantern slides _____		26
	(b) Motion pictures _____	5	
	(c) Charts _____		

¹ Do not count the same visit as both a farm visit and a home visit.² See definition on page 5.³ Include county and State press, agricultural journals, and home magazines. Do not count letters relating to nature of meetings only.

PROGRAM SUMMARY

List below information on each project of the program of work for the year. If an assistant agent has been employed during the year, include his or her time with that of the agent. This page should not be filled out until the questions on the following pages have been answered.

Title of project	Number of non-assistant persons participating ¹	Number of head factors contacted ²	Days specialists helped	Days agent devoted to projects	
	(a)	(b)	(c)	(d)	
(Illustrative entry) Poultry.....	6	7	2	14	
27. Soils (page 7)	17	6		23	27
28. Farm crops (pages 8, 9, 10, 11)	17	11	4	37	28
29. [Horticulture (page 12)—home gardens (page 27) [Beautification of home grounds (page 26).....]	12	4	5	15	29
30. Forestry (page 13)					30
31. Rodents, predatory animals, and birds (page 13)					31
32. Animal husbandry (pages 14, 15, columns b, c, d, f)	16	9	3	53	32
33. Dairy husbandry (pages 14, 15, column e)—home dairy (page 29)	14	7	2	11	33
34. Poultry husbandry (pages 14, 15, column e)—home poultry (page 28)	18	9	6	12	34
35. [Rural engineering (page 16).....] [Rural engineering—home (page 26)]	11	4	3	7	35
36. Agricultural economics (pages 17, 18)—home marketing (page 30)					36
37. Foods (pages 19, 20)					37
38. Nutrition (page 21)					38
39. Clothing (page 22)					39
40. Home management (page 23)					40
41. Home furnishings (page 24)					41
42. Home health and sanitation (page 25)					42
43. Community activities (pages 18, 31)					43
44. Miscellaneous (pages 18, 31) ³				130	44
TOTAL	X X X	X X X	23	298	

¹ The individual entries in this column should not exceed entry for question 2, page 4.

² The individual entries in this column should not exceed entry for question 4, page 4.

³ Boys' and girls' club work should be distributed among the proper subject-matter headings and not entered as a separate project.

FARM-DEMONSTRATION WORK.

SOILS.¹

Report only this year's extension activities and results that are supported by records.

- | | | |
|---|-----|-----|
| 45. Number of method demonstrations given. (See definition 6, page 2.) | 80 | 45 |
| 46. Number of result demonstrations started or under way. (See definition 6, page 2.) | 161 | 46 |
| 47. Number of result demonstrations completed or carried through the year | 94 | 47 |
| 48. Number of acres involved in these completed demonstrations | 760 | 48 |
| 49. Number of farms adopting improved practices in the use of commercial fertilizer this year | 27 | 49 |
| 50. Tons involved in preceding question | 64 | 50 |
| 51. Number of farms taking better care of farm manures this year | 4 | 51 |
| 52. Number of farms using lime or limestone for the first time | 93 | 52 |
| 53. Tons of lime or limestone so used | 630 | 53 |
| 54. Number of farms plowing under cover or other green manure crops for the first time | 70 | 54 |
| 55. Acres of cover and green manure crops so plowed under | 270 | 55 |
| 55a. Number of farms adopting other improved soils practices this year. (Specify below.) | | 55a |
| 56. Total number of different farms adopting improved practices, relative to the soils work reported on this page. (Include questions 47, 49, 51, 52, 54, and 55a less duplications.) | 94 | 56 |

253
185

more alfalfa hay was grown,
also more pastures plowed
and grazing crops for hogs

¹ For drainage, irrigation, land clearing, and terracing see "Agricultural Engineering," page 16.

CEREALS¹

Report only this year's extension activities and results that are supported by records.

Item	19					(D) Other ²
	Corn	Wheat	Oats	Rye	Buckw.	
57. Number of method demonstrations given	16	4	6	4	2	57
58. Number of adult result demonstrations started or under way	5	5	6	4	2	58
59. Number of adult result demonstrations completed or carried through the year	5	5	6	4	2	59
60. Acres involved in these completed demonstrations	24	85	35	40	9	60
61. Increased yield per acre on demonstrations	5 bu.	22 bu.	15 bu.	17 bu.	15 bu.	bu.
62. Number of junior clubs ³						62
63. Number of members enrolled	(1) Boys	21				63
	(2) Girls					
64. Number of members completing ⁴	(1) Boys	20				64
	(2) Girls					
65. Number of acres grown by junior club members completing	14					65
66. Total yield of cereals grown by junior club members	968 bu.	bu.	bu.	bu.	bu.	bu.
67. Number of farms planting improved seed for the first time	21	12	16	16	17	67
68. Number of farms practicing seed selection for the first time	20	5	5	5		68
69. Number of farms treating seed grain for smut for the first time	2	2	3	3		69
69½. Number of farms adopting other improved practices for the first time. (Specify below.)	7					69½
70. Total number of different farms adopting improved practices relative to the cereal work reported on this page. (Include questions 59, 64, 67, 68, 69, and 69½ less duplications.)	55	12	16	16	2	70
69½ <i>cultivation</i>						

¹ Report fall-sown crops the year they are harvested.² Include crop by name.³ Clubs which do not organize clubs on a proper basis should not report on this question, but should report an enrollment and completion.⁴ Include those who have finished the work underlines, or each portion of it as it was planned to finish during the report year.

LEGUMES AND FORAGE CROPS—Continued.

Report only this year's extension activities and results that are supported by records.

Item.	(6)	(7)	(8)	(9)	(10)	(11)
	Vetch beans.	Field beans.	Fava beans.	Lupulines.	Peas.	Other. ¹
71. Number of method demonstrations given.						11 4
72. Number of adult result demonstrations started or under way.						11 4
73. Number of adult result demonstrations completed or carried through the year.						11 4
74. Acres involved in these completed demonstrations.						67 120
75. Increased yield ² per acre on demonstrations.	bu. tons	bu.	bu.	tons	X X X	bu. tons
76. Number of junior clubs ³ .						
77. Number of members enrolled.						
						(1) Boys (2) Girls
78. Number of members completing.						
						(1) Boys (2) Girls
79. Number of acres grown by junior club members completing.						
80. Total yield ² of crops grown by junior club members.	bu. tons	bu.	bu.	tons	X X X	bu. tons
81. Number of farms planting improved seed for the first time.						
82. Number of farms practicing seed selection for the first time.						
83. Number of farms inoculating for these crops for the first time.						
83½. Number of farms adopting other improved practices for the first time. (Specify below.)						
84. Total number of different farms adopting improved practices relative to the legumes and forage crops reported on this page. (Include questions 73, 75, 81, 82, 83, and 83½ less duplications.)						11 4

¹ Indicate crop by name.² Indicate whether yield is bushels of seed or tons of cured forage.³ States which do not organize clubs on a project basis should not report on this question but should report on enrollment and completion.

HORTICULTURE

Report only this year's extension activities and results that are supported by records.

Item	(1)	(2)	(3)	(4)	(5)	(7)	
	Tree fruits	Bush and small fruits	Crops	Market gardening, truck and dining crops	Home gardens	Recreation of home grounds	
100. Number of method demonstrations given	48	11	22		9	5	100
101. Number of adult result demonstrations started or under way	15	3	2		9		101
102. Number of adult result demonstrations completed or carried through the year	15	3	2		9		102
103. Acres involved in those completed demonstrations	25	3	3		X X X	X X X	103
104. Increased yield per acre on demonstrations	bu.	qts.	lbs.	bu.	X X X	X X X	104
105. Number of Junior clubs ¹							105
106. Number of members enrolled	(1) Boys						106
	(2) Girls						
107. Number of members completing	(1) Boys						107
	(2) Girls						
108. Number of acres grown by Junior club members completing						X X X	108
109. Total yield of crops grown by Junior club members	bu.	qts.	lbs.	bu.	bu.	X X X	109
110. Number of farms planting improved stock or seed for the first time		3	3				110
111. Number of farms pruning for the first time	21	4	16				111
112. Number of units involved in preceding question	410 trees	4 acres	2 acres	X X X	X X X	X X X	112
113. Number of farms spraying or otherwise treating for diseases and insect pests for the first time	16	3	2		200	200	113
114. Number of units involved in preceding question	acres	acres	acres	acres	X X X	X X X	114
114a. Number of farms adopting other improved practices for the first time. (Specify below.)							114a
115. Number of farms adopting improved practices relative to the horticultural work reported on this page. (Include questions 102, 107, 110, 111, 113, and 114a less duplications.)	17	4	16		200		115

¹ Units which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and enrollment.

FORESTRY.

Report only this year's extension activities and results that are supported by records.

116. Number of method demonstrations given	_____	116
117. Number of adult result demonstrations started or under way	_____	117
118. Number of adult result demonstrations completed or carried through the year	_____	118
119. Number of acres included in those completed demonstrations	_____	119
120. Number of junior clubs ¹	_____	120
121. Number of members enrolled	(a) Boys _____	121
	(b) Girls _____	
122. Number of members completing	(a) Boys _____	122
	(b) Girls _____	
123. Number of acres handled by junior club members	_____	123
124. Number of forest or woodland plantations established this year	_____	124
125. Acres involved in preceding question	_____	125
126. Number of farms assisted in forest management this year	_____	126
127. Acres involved in preceding question	_____	127
128. Number of farms planting windbreaks this year	_____	128
129. Number of farms attempting to control white-pine blister rust for first time	_____	129
130. Number of acres involved in preceding question	_____	130
130½. Number of farms adopting other improved practices for the first time. (Specify below.)	_____	130½
131. Total number of farms adopting improved practices relative to the forestry work reported on this page. (Include questions 118, 122, 124, 126, 128, 129, and 130½ less duplications.)	_____	131

RODENTS AND MISCELLANEOUS² INSECT AND ANIMAL PESTS.

Report only this year's extension activities and results that are supported by records.

Item	00	01	02	03
	Rodents	Other animal pests ³	Grasshoppers	Other insects ⁴
132. Number of method demonstrations given				132
133. Number of result demonstrations started or under way				133
134. Number of such demonstrations completed or carried through the year				134
135. Number of acres in those completed demonstrations				135
136. Total number of farms cooperating in control measures this year				136
137. Number of acres involved in preceding question				137

¹ Clubs which do not organize clubs as a project basis should not report on this question but should report on enrollment and completion. 8-408

² Do not include work reported under "Crop" and "Livestock" headings.

³ Indicate by name.

LIVESTOCK.

Report only this year's extension activities and results that are supported by records.

Item	(4)	(5)	(6)	(6)	(6)	(7)
	Dairy cattle	Beef cattle	Pigs	Sheep	Poultry	Other ¹
138. Number of method demonstrations given	14		22	4	37	138
139. Number of adult result demonstrations started or under way	14		19	2	29	139
140. Number of adult result demonstrations completed or carried through the year	14		19		19	140
141. Number of animals involved in these completed demonstrations	160		700	40	4900	141
142. Total profit or saving on demonstrations						142
143. Number of junior clubs ²						143
144. Number of members enrolled	(1) Boys	6	10			144
	(2) Girls	6	2			
145. Number of members completing	(1) Boys	3	10			145
	(2) Girls	4	2			
146. Number of animals involved in junior club work completed	7		13			146
147. Number of farms assisted in obtaining purebred sires this year	2		2	3		147
148. Number of farms assisted in obtaining high-grade or purebred females this year						148
149. Number of farms culling herds or flocks for the first time					27	149
150. Number of animals in such herds or flocks					6600	150
151. Number of animals discarded					2973	151
152. Number of bull, bear, ram, or stallion circles, clubs, or associations organized during the year					X X X	152
153. Number of members in preceding circles, clubs, etc.					X X X	153
154. Number of breed associations or clubs organized during the year						154
155. Number of members in these associations or clubs						155

¹ Includes by name.² Shows which do not organize clubs on a project basis should not report on this question but should report on enrollment and completion.

9-5226

AGRICULTURAL ENGINEERING.

Report only this year's extension activities and results that are supported by records.

167. Number of method demonstrations given.....	12	167
168. Number of result demonstrations started or under way.....	7	168
169. Number of result demonstrations completed or carried through the year.....	7	169
170. Number of farms installing drainage systems this year.....	11	170
171. Acres drained.....	40	171
172. Number of farms installing irrigation systems this year.....		172
173. Acres irrigated.....		173
174. Number of farms constructing terraces or soil dams this year.....	11	174
175. Acres on which soil erosion was so prevented.....	40	175
176. Number of dwellings constructed this year according to plans furnished.....	30	176
177. Number of dwellings remodeled this year according to plans furnished.....	16	177
178. Number of sewage-disposal systems installed this year according to plans furnished.....		178
179. Number of water systems installed this year according to plans furnished.....		179
180. Number of heating systems installed this year according to plans furnished.....		180
181. Number of lighting systems installed this year according to plans furnished.....		181
181½. Number of farms following suggestions on maintenance and repair of machinery.....	9	181½
181¾. Number of farms employing better types of machinery recommended by extension agent.....	1	181¾
	(a) Cultivators.....	
	(b) Plows.....	
181½. Number of machines involved in question 181¾.....	(c) Tractors and gas engines.....	2
	(d) Sprayers.....	7
	(e) Harvesters and threshers.....	
	(f) Other.....	
182. Number of farms on which buildings other than dwellings were constructed or remodeled this year according to plans furnished.....	28	182
	(a) Barns.....	1
	(b) Hog houses.....	5
183. Number of buildings involved in preceding question.....	(c) Poultry houses.....	21
	(d) Silos.....	2
	(e) Other.....	
184. Number of farms clearing land of stumps or boulders this year.....	9	184
185. Acres of land so cleared.....	29	185
185½. Number of farms adopting other improved practices for the first time. (Specify below.).....		185½
186. Total number of different farms adopting improved practices relative to the agricultural engineering work reported on this page. (Include questions 169, 170, 172, 174, 176, 177, 178, 179, 180, 181, 181½, 181¾, 182, 184, and 185½ less duplications.).....	28	186

AGRICULTURAL ECONOMICS

Report only this year's extension activities and results that are supported by records.

FARM MANAGEMENT.

187. Number of method demonstrations given.....		187
188. Number of farm-account books distributed this year.....	5	188
189. Number of farmers keeping records in such account books throughout the year.....	5	189
190. Number of farmers assisted in summarizing and interpreting their accounts.....	2	190
191. Number of farmers making changes in their business as result of keeping accounts.....	2	191
192. Number of other farmers adopting cropping, livestock, or complete farming systems this year according to recommendations.....	3	192
193. Number of junior farm-management clubs ¹		193
194. Number of members enrolled.....		194
(a) Boys.....		
(b) Girls.....		
195. Number of members completing.....		195
(a) Boys.....		
(b) Girls.....		
196. Number of farmers advised relative to leases this year.....		196
197. Number of farm-management and farm-account schools held this year.....		197
198. Number of farmers assisted in keeping cost-of-production records this year.....		198
198a. Number of farms adopting other improved farm-management practices this year.....		198a
199. Total number of different farms adopting improved practices relative to the farm-management work reported on this page. (Include questions 189, 190, 191, 192, 195, 196, 198, and 198a less duplications.).....	5	199

CREDIT.

200. Number of farm-loan or other credit associations organized this year with assistance of extension service.....		200
201. Membership in above associations.....		201
202. Number of other farmers assisted in obtaining credit.....		202

MARKETING.

203. Number of method demonstrations given.....		203
204. List below the cooperative-marketing associations organized during this year upon suggestion or with counsel of the extension service.		204

(6) Name of association or group.	(7) Number of members.	Supplies and products handled.	Supplies purchased.		Products sold.	
			(8) Value.	(9) Savings.	(10) Value.	(11) Profit.
			\$	\$	\$	\$
TOTAL						

¹ Clubs which do not organize clubs on a project basis should not report on this question but should report on enrollment and completion.

AGRICULTURAL ECONOMICS—Continued.

Report only this year's extension activities and results that are supported by records.

205. List below this year's results in connection with the cooperative-marketing associations in the county previously organized and with which the extension service counseled or advised. 205

Name of association or group.	No. of members.	Supplies and products handled.	Supplies purchased.		Products sold.	
			(a) Value.	(b) Quantity.	(c) Value.	(d) Quantity.
			\$		\$	
Total.						

206. Total number of different farms adopting improved marketing practices (include entries for questions 204 (b) and 205 (b) less duplications plus other farms not in cooperative associations) 206

COMMUNITY ACTIVITIES AND MISCELLANEOUS.

Report only this year's extension activities and results that are supported by records.

Use this space to include work on any other agricultural project not included in the preceding pages, such as bee-keeping, and similar work, i. e., any other information that can be reported statistically and that will help to give a complete account of the year's work.

Item.	60		60*
	Bookkeeping.	Handwork.	
206. Number of method demonstrations given.			206
207. Number of adult result demonstrations started or under way.			207
208. Number of result demonstrations completed or carried through the year.			208
209. Number of units in these completed demonstrations.			209
210. Number of junior clubs ¹ .			210
211. Number of members enrolled.	(1) Boys		211
	(2) Girls		
212. Number of members completing.	(1) Boys		212
	(2) Girls		
213. Number of units involved in junior club work completed.			213
214. Total number of different farms adopting improved practices relative to the miscellaneous work reported on this page.			214
[Use space below to include other important data relating to miscellaneous work.]			

¹ Include names over columns.² States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME-DEMONSTRATION WORK.

FOODS.

Report only this year's extension activities and results that are supported by receipts.

FOOD PREPARATION.

215. Number of project clubs or groups ¹	(a) Women.....	215
	(b) Juniors.....	
216. Number of members enrolled in food preparation.....	(a) Women.....	216
	(b) Girls.....	
	(c) Boys.....	
217. Number of members completing ²	(a) Women.....	217
	(b) Girls.....	
	(c) Boys.....	
218. Number of method demonstrations given. (See definition 6, page 1.).....		218
219. Number of result demonstrations started or under way. (See definition 6, page 1.).....	(a) Women.....	219
	(b) Girls.....	
	(c) Boys.....	
220. Number of result demonstrations completed or carried through the year.....	(a) Women.....	220
	(b) Girls.....	
	(c) Boys.....	
221. Number of individuals adopting improved practices in bread making this year.....	(a) Women.....	221
	(b) Girls.....	
	(c) Boys.....	
222. Number of individuals adopting improved practices in meat cookery this year.....	(a) Women.....	222
	(b) Girls.....	
	(c) Boys.....	
223. Number of individuals adopting improved practices in vegetable cookery this year.....	(a) Women.....	223
	(b) Girls.....	
	(c) Boys.....	
224. Number of individuals adopting improved practices in preparation of dairy-product dishes this year.....	(a) Women.....	224
	(b) Girls.....	
	(c) Boys.....	
225. Number of individuals adopting improved practices in meal preparation and service this year.....	(a) Women.....	225
	(b) Girls.....	
	(c) Boys.....	
226. Number of homes budgeting the family food supply for the first time.....		226
227. Total number of different homes adopting improved practices relative to the food-preparation work reported on this page. (Include entries for questions 220, 221, 222, 223, 224, 225, and 226 less duplications.).....		227

[Use space below to include other important data relating to food preparation.]

¹ Homes which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.² Exclude those who have failed the work undertaken, or each portion of it as it was planned to fail during the report year.

FOODS—Continued.

Report only this year's extension activities and results that are supported by records.

FOOD PRESERVATION.

228. Number of project clubs or groups ¹	(a) Women.....	_____	} 228
	(b) Juniors.....	_____	
229. Number of members enrolled in food preservation.....	(a) Women.....	_____	} 229
	(b) Girls.....	_____	
	(c) Boys.....	_____	
230. Number of members completing.....	(a) Women.....	_____	} 230
	(b) Girls.....	_____	
	(c) Boys.....	_____	
231. Number of method demonstrations given.....		_____	231
232. Number of result demonstrations started or under way.....	(a) Women.....	_____	} 232
	(b) Girls.....	_____	
	(c) Boys.....	_____	
233. Number of result demonstrations completed or carried through the year.....	(a) Women.....	_____	} 233
	(b) Girls.....	_____	
	(c) Boys.....	_____	
234. Number of individuals adopting improved practices in preserving fruits and vegetables this year.....	(a) Women.....	_____	} 234
	(b) Girls.....	_____	
	(c) Boys.....	_____	
235. Number of individuals adopting improved practices in preserving meats and fish this year.....	(a) Women.....	_____	} 235
	(b) Girls.....	_____	
	(c) Boys.....	_____	
236. Number of homes providing better food storage for the first time.....		_____	236
237. Total number of different homes adopting improved practices relative to the food-preservation work reported on this page.....		_____	237
238. List below amount of food preserved by club members completing:.....		_____	238

Kind of food.	(1) Women.	(2) Clubs.	(3) Boys.
(a) Fruits and vegetables canned.....	quarts.....	_____	_____
(b) Meats and fish canned.....	quarts.....	_____	_____
(c) Jelly and preserves made.....	quarts.....	_____	_____
(d) Fruit juices made.....	quarts.....	_____	_____
(e) Pickles made.....	quarts.....	_____	_____
(f) Fruits and vegetables dried.....	pounds ²	_____	_____
(g) Meats cured.....	pounds ²	_____	_____

[Use space below to include other important data relating to food preservation.]

¹ Clusters which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

² Packed product.

NUTRITION.

Report only this year's extension activities and results that are supported by records.

239. Number of project clubs or groups ¹	(a) Women.....	239
	(b) Juniors.....	
240. Number of members enrolled in nutrition.....	(a) Women.....	240
	(b) Girls.....	
	(c) Boys.....	
241. Number of members completing.....	(a) Women.....	241
	(b) Girls.....	
	(c) Boys.....	
242. Number of method demonstrations given.....		242
243. Number of result demonstrations started or under way.....	(a) Women.....	243
	(b) Girls.....	
	(c) Boys.....	
244. Number of result demonstrations completed or carried through the year.....	(a) Women.....	244
	(b) Girls.....	
	(c) Boys.....	
245. Number of individuals balancing family meals according to approved methods for the first time.....	(a) Women.....	245
	(b) Girls.....	
	(c) Boys.....	
246. Number of individuals preparing better school lunches for the first time.....	(a) Women.....	246
	(b) Girls.....	
	(c) Boys.....	
247. Number of schools induced to serve a hot dish or school lunch for the first time.....		247
248. Number of children involved in preceding question.....		248
249. Number of homes carrying out improved practices in child feeding for the first time.....		249
250. Number of children involved in preceding question.....		250
251. Total number of different homes adopting improved practices relative to the nutrition work reported on this page.....		251

[Use space below to include other important data relating to nutrition.]

¹ States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

CLOTHING.

Report only this year's extension activities and results that are supported by records.

252. Number of project clubs or groups ¹	(a) Women	252
	(b) Juniors	
253. Number of members enrolled in clothing work.....	(a) Women	253
	(b) Girls	
	(c) Boys	
254. Number of members completing.....	(a) Women	254
	(b) Girls	
	(c) Boys	
255. Number of method demonstrations given.....		255
256. Number of result demonstrations started or under way.....	(a) Women	256
	(b) Girls	
	(c) Boys	
257. Number of result demonstrations completed or carried through the year.....	(a) Women	257
	(b) Girls	
	(c) Boys	
258. Number of individuals adopting improved practices in selection and construction.....	(a) Women	258
	(b) Girls	
	(c) Boys	
259. Number of individuals adopting improved practices in renovation and remodeling.....	(a) Women	259
	(b) Girls	
	(c) Boys	
260. Number of individuals adopting improved practices in millinery.....	(a) Women	260
	(b) Girls	
261. Number of individuals adopting improved practices in costume designing.....	(a) Women	261
	(b) Girls	
262. Number of individuals adopting improved practices in infant wardrobe planning.....	(a) Women	262
	(b) Girls	
263. Number of individuals adopting improved practices in children's wardrobe planning.....	(a) Women	263
	(b) Girls	
264. Number of individuals adopting improved practices in adult wardrobe planning.....	(a) Women	264
	(b) Girls	
265. Total number of different homes adopting improved practices relative to the clothing work reported on this page.....		265
266. Number of dress forms made this year by.....	(a) Women	266
	(b) Girls	
267. Number of dresses and coats made this year by.....	(a) Women	267
	(b) Girls	
268. Number of undergarments made this year by.....	(a) Women	268
	(b) Girls	
269. Number of hats made this year by.....	(a) Women	269
	(b) Girls	

[Use space below to include other important data relating to clothing.]

¹ States which do not require clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME MANAGEMENT.

Report only this year's extension activities and results that are supported by records.

270. Number of project clubs or groups	(a) Women	270
	(b) Juniors	
271. Number of members enrolled in home management	(a) Women	271
	(b) Girls	
	(c) Boys	
272. Number of members completing	(a) Women	272
	(b) Girls	
	(c) Boys	
273. Number of method demonstrations given		273
274. Number of result demonstrations started or under way	(a) Women	274
	(b) Girls	
275. Number of result demonstrations completed or carried through the year	(a) Women	275
	(b) Girls	
276. Number of individuals following a systematized plan of household work for the first time	(a) Women	276
	(b) Girls	
277. Number of homes obtaining additional labor-saving equipment this year		277
278. Number of kitchens planned and rearranged for convenience this year		278
279. Number of individuals following improved laundry practices for the first time	(a) Women	279
	(b) Girls	
280. Number of individuals making budgets and keeping accounts for the first time	(a) Women	280
	(b) Girls	
281. Total number of different homes adopting improved practices relative to the home-management work reported on this page		281
282. List below the number of labor-saving appliances involved in question 277:		282
(a) Hand washing machines	(f) Kitchen cabinets	
(b) Power washing machines	(g) Electric or gasoline irons	
(c) Fireless cookers	(h) Pressure cookers	
(d) Kitchen sinks	(i) Lossless refrigerators	
(e) Power vacuum cleaners	(j) Other	

[Use space below to include other important data relating to home management.]

* States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOUSE FURNISHINGS

Report only this year's extension activities and results that are supported by records.

283. Number of project clubs or groups ¹	(a) Women	} 283
	(b) Juniors	
284. Number of members enrolled in house furnishings	(a) Women	} 284
	(b) Girls	
	(c) Boys	
285. Number of members completing	(a) Women	} 285
	(b) Girls	
	(c) Boys	
286. Number of method demonstrations given		286
287. Number of result demonstrations started or under way	(a) Women	} 287
	(b) Girls	
	(c) Boys	
288. Number of result demonstrations completed or carried through the year	(a) Women	} 288
	(b) Girls	
	(c) Boys	
289. Number of individuals adopting improved practices in selection and arrangement of furnishings this year	(a) Women	} 289
	(b) Girls	
	(c) Boys	
290. Number of individuals adopting improved practices in the repairing and remodeling of furnishings this year	(a) Women	} 290
	(b) Girls	
	(c) Boys	
291. Number of individuals adopting improved practices in wall, woodwork, and floor treatment this year	(a) Women	} 291
	(b) Girls	
	(c) Boys	
292. Number of rooms involved in questions 289, 290, and 291	(a) Bedrooms	} 292
	(b) Living rooms	
	(c) Dining rooms	
	(d) Other rooms	
293. Total number of different homes adopting improved practices relative to the house-furnishing work reported on this page		293

[Use space below to include other important data relating to house furnishings.]

¹ Clubs which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME HEALTH-SANITATION

Report only this year's extension activities and results that are supported by records.

294. Number of project clubs or groups	(a) Women	294
	(b) Juniors	
295. Number of members enrolled in home health and sanitation	(a) Women	295
	(b) Girls	
	(c) Boys	
296. Number of members completing	(a) Women	296
	(b) Girls	
	(c) Boys	
297. Number of method demonstrations given		297
298. Number of result demonstrations started or under way	(a) Women	298
	(b) Girls	
	(c) Boys	
299. Number of result demonstrations completed or carried through the year	(a) Women	299
	(b) Girls	
	(c) Boys	

HEALTH^a

300. Number of homes adopting recommended health practices this year		300
301. Number of individuals adopting recommended practices in—		301
(a) Use of health score card	(f) Care of skin and hair	
(b) Good posture	(g) Home nursing	
(c) Prevention of colds	(h) First aid	
(d) Good elimination	(i) _____	
(e) Care of teeth	(j) _____	

302. Is your health program coordinated with the work of State and county health authorities?	(a) Yes	302
	(b) No	

SANITATION.

303. Number of homes installing sanitary closets or outhouses this year according to plans furnished		303
304. Number of homes screened for the first time		304
305. Number of homes following other methods of controlling flies, mosquitoes, and other insects for the first time		305
306. Total number of different homes adopting improved practices relative to the sanitation work reported on this page		306

[Use space below to include other important data relating to home health and sanitation.]

^a States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

^b It is assumed that this work is conducted in cooperation with State and county health authorities.

AGRICULTURAL ENGINEERING—HOME.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on page 16.

307. Number of method demonstrations given.....	307
308. Number of result demonstrations started or under way.....	308
309. Number of result demonstrations completed or carried through the year.....	309
310. Number of dwellings constructed this year according to plans furnished.....	310
311. Number of dwellings remodeled this year according to plans furnished.....	311
312. Number of sewage-disposal systems installed this year according to plans furnished.....	312
313. Number of water systems installed this year according to plans furnished.....	313
314. Number of heating systems installed this year according to plans furnished.....	314
315. Number of lighting systems installed this year according to plans furnished.....	315
316. Number of poultry houses constructed this year according to plans furnished.....	316
317. Total number of different homes adopting improved practices relative to the agricultural engineering work reported on this page.....	317

[Use space below to include other important data relating to agricultural engineering.]

BEAUTIFICATION OF HOME GROUNDS.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on page 12.

318. Number of project clubs or groups.....	(a) Women.....	} 318
	(b) Juniors.....	
319. Number of members enrolled in beautification of home grounds.....	(a) Women.....	} 319
	(b) Girls.....	
	(c) Boys.....	
320. Number of members completing.....	(a) Women.....	} 320
	(b) Girls.....	
	(c) Boys.....	
321. Number of method demonstrations given.....	(a) Women.....	} 321
	(b) Girls.....	
	(c) Boys.....	
322. Number of result demonstrations started or under way.....	(a) Women.....	} 322
	(b) Girls.....	
	(c) Boys.....	
323. Number of result demonstrations completed or carried through the year.....	(a) Women.....	} 323
	(b) Girls.....	
	(c) Boys.....	
324. Number of home grounds planted this year according to a landscape plan.....		324
325. Number of school and community grounds planted this year according to a landscape plan.....		325
326. Number of homes painted or whitewashed this year as a result of instruction in beautification.....		326
327. Total number of different homes beautifying home grounds this year.....		327

[Use space below to include other important data relating to beautification of home grounds.]

* States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME GARDENS.

Report only this year's extension activities and results that are supported by receipts.
Do not list information which has been previously reported on page 12.

228. Number of project clubs or groups ¹	(a) Women.....	328
	(b) Juniors.....	
229. Number of members enrolled in home gardens.....	(a) Women.....	329
	(b) Girls.....	
	(c) Boys.....	
230. Number of members completing.....	(a) Women.....	330
	(b) Girls.....	
	(c) Boys.....	
231. Number of method demonstrations given.....		331
232. Number of result demonstrations started or under way.....	(a) Women.....	332
	(b) Girls.....	
	(c) Boys.....	
233. Number of result demonstrations completed or carried through the year.....	(a) Women.....	333
	(b) Girls.....	
	(c) Boys.....	
234. Number of gardens involved in result demonstrations.....	(a) Women.....	334
	(b) Girls.....	
	(c) Boys.....	
235. Number of individuals adopting improved practices in growing fruit trees this year.....	(a) Women.....	335
	(b) Girls.....	
	(c) Boys.....	
236. Number of individuals adopting improved practices in growing bush and small fruits this year.....	(a) Women.....	336
	(b) Girls.....	
	(c) Boys.....	
237. Number of individuals adopting improved practices in growing grapes this year.....	(a) Women.....	337
	(b) Girls.....	
	(c) Boys.....	
238. Number of individuals adopting improved practices in growing vegetables this year.....	(a) Women.....	338
	(b) Girls.....	
	(c) Boys.....	
239. Number of individuals saving improved stock or seed for the first time.....	(a) Women.....	339
	(b) Girls.....	
	(c) Boys.....	
240. Number of homes spraying or otherwise treating garden crops for diseases and insect pests for the first time.....		340
241. Number of individuals growing winter gardens for the first time.....	(a) Women.....	341
	(b) Girls.....	
	(c) Boys.....	
242. Total number of different homes adopting improved practices relative to the home-garden work reported on this page.....		342

[Use space below to include other important data relating to home gardens.]

¹ Homes which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME POULTRY.

Report only this year's extension activities and results that are supported by records.
Do not list information which has been previously reported on pages 14 and 15.

343. Number of project clubs or groups [*]	(a) Women.....	343
	(b) Juniors.....	
344. Number of members enrolled in home poultry.....	(a) Women.....	344
	(b) Girls.....	
	(c) Boys.....	
345. Number of members completing.....	(a) Women.....	345
	(b) Girls.....	
	(c) Boys.....	
346. Number of method demonstrations given.....		346
347. Number of result demonstrations started or under way.....	(a) Women.....	347
	(b) Girls.....	
	(c) Boys.....	
348. Number of result demonstrations completed or carried through the year.....	(a) Women.....	348
	(b) Girls.....	
	(c) Boys.....	
349. Number of birds in result demonstrations raised or managed by.....	(a) Women.....	349
	(b) Girls.....	
	(c) Boys.....	
350. Total profit on result demonstrations conducted by.....	(a) Women.....	350
	(b) Girls.....	
	(c) Boys.....	
351. Number of individuals culling flocks for the first time.....	(a) Women.....	351
	(b) Girls.....	
	(c) Boys.....	
352. Number of homes culling flocks for the first time.....		352
353. Number of birds in these flocks.....		353
354. Number of birds discarded.....		354
355. Number of homes feeding better-balanced poultry rations for the first time.....		355
356. Number of individuals assisted in obtaining standard-bred eggs for hatching this year.....	(a) Women.....	356
	(b) Girls.....	
	(c) Boys.....	
357. Number of homes assisted in obtaining standard-bred cockerels this year.....		357
358. Number of individuals adopting improved practices in early hatching and chick rearing this year.....	(a) Women.....	358
	(b) Girls.....	
	(c) Boys.....	
359. Number of homes directly assisted in increasing the family income this year through poultry.....		359
360. Number of homes controlling poultry insects for the first time.....		360
361. Total number of different homes adopting improved practices relative to the home-poultry work reported on this page.....		361

[Use space below to include other important data relating to home poultry.]

^{*} Homes which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOMES DAIRY.

Report only this year's extension activities and results that are supported by records.
Do not list information which has been previously reported on pages 14 and 15.

262. Number of project clubs or groups ¹	(a) Women	262
	(b) Juniors	
263. Number of members enrolled in home-dairy work	(a) Women	263
	(b) Girls	
	(c) Boys	
264. Number of members completing	(a) Women	264
	(b) Girls	
	(c) Boys	
265. Number of method demonstrations given		265
266. Number of result demonstrations started or under way	(a) Women	266
	(b) Girls	
	(c) Boys	
267. Number of result demonstrations completed or carried through the year	(a) Women	267
	(b) Girls	
	(c) Boys	
268. Number of cows or calves in result demonstrations raised or managed by	(a) Women	268
	(b) Girls	
	(c) Boys	
269. Number of homes feeding better dairy rations for the first time		269
270. Number of homes adopting better practices in the sanitary production and care of milk this year		270
271. Number of homes adopting better practices in butter or cheese making this year		271
272. Number of pounds of butter made		272
273. Number of pounds of cheese made		273
274. Total number of different homes adopting improved practices relative to the home-dairy work reported on this page		274

[Use space below to list other important data relative to home dairying.]

¹ Homes which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME MARKETING.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on pages 17 and 18.

375. Number of method demonstrations given _____ 375

376. List below the cooperative-marketing associations organized during this year upon suggestion and counsel of the Extension Service. _____ 376

(a) Name of association or group.	(b) Number of members.	Products sold.		Supplies purchased.	
		(c) Value.	(d) Profit.	(e) Value.	(f) Savings.
Curb or bazaar markets.		\$ _____	\$ _____	\$ _____	\$ _____
Egg circles.					
TOTAL.					

377. List below this year's results in connection with the cooperative-marketing associations in the county previously organized and with which the Extension Service counseled or advised. _____ 377

(a) Name of association or group.	(b) Number of members.	Products sold.		Supplies purchased.	
		(c) Value.	(d) Profit.	(e) Value.	(f) Savings.
Curb or bazaar markets.		\$ _____	\$ _____	\$ _____	\$ _____
Egg circles.					
TOTAL.					

378. Number of homes standardizing and grading products for markets: _____ 378

- (a) Poultry and poultry products. _____ (d) Fruits and vegetables. _____
 (b) Canned goods. _____ (e) _____
 (c) Dairy products. _____ (f) _____

379. Total number of different homes adopting improved marketing practices (include entries for questions 376 (b) and 377 (b) less duplications plus other homes not in cooperative associations) _____ 379

[Use space below to list the principal products handled in cooperative marketing associations reported above.]

COMMUNITY ACTIVITIES AND MISCELLANEOUS—HOME.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on page 1B.

Use this page to include work on any other home-economics project not included in the preceding pages, such as rug making, basket making, other handicraft, and similar work, i. e., any other information that can be reported statistically and that will help to give a complete account of the year's work.

Item.		(1) ¹	(2) ²	(3) ²
379. Number of project clubs or groups*	(a) Women			379
	(b) Juniors			
380. Number of members enrolled.	(a) Women			380
	(b) Girls			
	(c) Boys			
381. Number of members completing	(a) Women			381
	(b) Girls			
	(c) Boys			
382. Number of method demonstrations given.				382
383. Number of result demonstrations started or under way.	(a) Women			383
	(b) Girls			
	(c) Boys			
384. Number of result demonstrations completed or carried through the year.	(a) Women			384
	(b) Girls			
	(c) Boys			
385. Number of units involved in such result demonstrations	(a) Women			385
	(b) Girls			
	(c) Boys			
386. Total number of different homes adopting improved practices relative to the miscellaneous work reported on this page.				386
[Use space below to include other important data relating to miscellaneous work.]				

¹ Indicate name over column.² Items which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service,
Office of Cooperative Extension Work,
Washington, D. C.

ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is to be used by county extension agents, such as county agricultural agent, home demonstration agent, club agent, and negro agent, reporting on their respective lines of work.

State Virginia County Chesterfield + Henrico
 Report of R. F. James County Local Agent.
(Name) (Title)
 From December 11, 1928 to November 30, 1928.

If agent has not been employed entire year, indicate exact period. Agents resigning during the year should make out this report before quitting the service.

READ DEFINITIONS, PAGES 3 AND 4



NEGRO
COUNTY AGENT WORK

FIRST CHECK	TRANSFER	
	MADE	VERIFIED

Approved:

Date Dec. 6, 1928 John L. Charity
State or District Supervisor.

Date _____
State Extension Director.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT.

The annual report should be a review, analysis, interpretation, and presentation to the people of the county, the State, and the Nation of the sum total of the extension activities in each county for the year and the results obtained by the county extension agent assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agent and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support.

Separate statistical and narrative reports are desired from each county extension agent in charge of a line of work, such as county agent, home demonstration agent, boys' and girls' club agent, and negro agent. Where an assistant agent has been employed a part or all of the year, a report on his or her work should be included with the report of the leader in charge of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked. Where two or more extension agents are employed in a county, each in charge of a line of work, care should be exercised to avoid including the same data in the statistical report of more than one agent.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

NARRATIVE SUMMARY.

The narrative report should be a statement in orderly fashion and arranged under appropriate subheadings, of the work done, methods used, and results obtained under each project, as well as of the general work accomplished. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with ample data from the statistical summary. In the preparation of the part of the report relative to each project, the results reported in the statistical summary for the project should be analyzed, conclusions drawn, and recommendations made. The report may well be illustrated with photographs, maps, diagrams, blue prints, or copies of charts and other forms used in demonstration work. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs, and reasonably good margins left. The pages should be numbered in consecutive order.

The following outline is suggestive of how the narrative report may be clearly and systematically presented:

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT.

- I. Cover and title page.
- II. Table of contents.
- III. Status of county extension organization.
 - (1) Form of organization—changes and development.
 - (2) Function of local people, committees, or project leaders in developing the program of work.
 - (3) General policies, including relationships to other organizations.
- IV. Program of work, goals established, methods employed, and results achieved.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.

(a) Soils	}	(including diseases and insects).
(b) Farm crops		
(c) Home gardens		
Beautification of home grounds		
(d) Forestry		
(e) Rodents, predatory animals, and birds.		
(f) Animal husbandry	}	(including diseases and insects).
(g) Dairy husbandry		
Home dairy		
(h) Poultry husbandry		
(i) Home poultry		

3
SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT—Continued.

IV. Program of work, etc.—Continued.

(2) **Project activities and results—Continued.**

- (a) Agricultural engineering.
- (b) Agricultural engineering—home.
- (c) Agricultural economics, including farm management and marketing.
- (d) Home marketing.
- (e) Foods.
- (f) Nutrition.
- (g) Clothing.
- (h) Home management.
- (i) House furnishings.
- (j) Home health and sanitation.
- (k) Community activities.
- (l) Miscellaneous.

V. Outlook and recommendations, including suggestive program of work for next year.

VI. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning or end of the narrative report.

STATISTICAL SUMMARY.

To supplement the narrative part of the report, and in order that comparable State and National summaries may be made, it is necessary to include a statistical summary of the work in each county. The following form has been prepared to insure uniformity of reporting. In addition to the questions asked under each subdivision of the report, space is provided to add further data if desired. The statistical summary will grow naturally out of the field and office records.

DEFINITIONS OF TERMS USED IN THIS REPORT.

1. A **PROGRAM OF WORK** is a definitely outlined plan for extension work.
2. A **PROJECT** is a definite, systematic, organized plan for carrying out some phase of the extension program of work, providing for what is to be done, how much, when, where, how, and by whom.
3. **MISCELLANEOUS WORK** includes work which has not yet become a regular part of the program of work—work other than project work.
4. A **COMMUNITY**, for the purposes of this report, may be any one of the several units into which the county is divided for purposes of conducting organized extension work.
5. A **PROJECT LEADER** OR **LOCAL LEADER** is a person, selected because of his or her special interest and fitness, who functions as a leader in advancing some phase of the local program of extension work.
6. A **DEMONSTRATION** is an example designed to show the practical application of an established fact. Demonstrations as contemplated in this report are of two kinds, method demonstrations and result demonstrations.
 - A **method demonstration** is a demonstration given by an extension worker or other trained leader to a group for the purpose of showing them how to carry out a practice. Synonym: Lecture demonstration. Examples: Demonstrations of tanning, mixing of spray materials, and culling of poultry.
 - A **result demonstration** is a demonstration carried on by a farmer, farm woman, boy, or girl under the direction of the extension service, involving a substantial period of time, records of results, and comparisons. Examples: Child-feeding, corn-culture, and orchard-management demonstrations.
7. A **DEMONSTRATOR** is a farmer, farm woman, boy, or girl who, under the direction of the extension service, conducts a result demonstration.
8. **MEMBERS COMPLETING** should include those who have satisfactorily finished the work outlined for the current year.
9. A **DEMONSTRATION MEETING** is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
10. A **TRAINING MEETING** is a meeting at which project leaders or local leaders are trained to carry on extension activities in their respective communities.
11. AN **OFFICE CALL** OR **TELEPHONE CALL** is a visit or call by a farmer or other person seeking agricultural or home economics information, as a result of which some definite assistance or information is given.
12. A **FARM VISIT** is a call at a farm by the agent at which some definite information is given or concrete plan of work outlined, or some valuable information obtained from the farmer regarding his work, or the better practice prevailing in his neighborhood.
13. A **HOME VISIT** is a call at a home by the agent at which some definite information is given or concrete plan of work outlined, or some valuable information obtained from the farm woman regarding her work, or the better practice prevailing in her neighborhood.
14. **DAYS IN OFFICE** should include time spent by the county agent in his office, at county agent conferences, and any other work directly related to office administration.
15. **DAYS IN FIELD** should include all days spent on official duty other than those spent in office.
16. **LETTERS WRITTEN** should include all single letters on official business.

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DEFINITIONS OF TERMS USED IN THIS REPORT—Continued.

17. A **FARMERS' INSTITUTE** is one of a series of meetings of one to two days' duration, arranged by a central State farmers' institute agency, at which agricultural and home-economics problems are discussed, usually by outside speakers employed for the purpose.
18. An **EXTENSION OR MOVABLE SCHOOL** is an itinerant school usually of two to six days' duration where practical but systematic instruction is given to persons not resident at the college. An **EXTENSION SENSORY COURSE** differs from an extension school in that it is usually held at the college or other educational institution and usually for a longer period of time, but not exceeding two weeks.
19. **RECORDS** consist of definite information filed in the county office that will enable the agent to verify the data on extension work included in this report.
20. **FARM OR HOME PRACTICE ADOPTED** is a new or improved practice adopted on a farm or in a home during the year as a result of extension teaching. Examples: Spraying of potatoes for disease, canning of fruits and vegetables, use of balanced rations, and hat making.

GENERAL ACTIVITIES.

Report only this year's extension activities and results that are supported by records.

If an assistant agent has been employed during the year, include his or her work with that of the agent.

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report.

<i>R. J. Jones</i>	<i>County Local Agent</i>	<i>12</i>
(Name)	(Title)	(Months of service this year)

11. County association, if any, fostering extension work.

(a) Name <i>County Advisory Board</i>	<i>1</i>	11
(b) Number of members <i>Twelve</i>	<i>12</i>	

2. Number of communities in county where extension work should be conducted. 2

3. Number of above communities in which the extension program has been cooperatively worked out by extension agents and people concerned. 3

4. Number of voluntary county, community, or local leaders actively engaged in forwarding the extension program with— 4

(a) Juniors	<i>5</i>	
(b) Adults	<i>17</i>	

5. Number of clubs carrying on extension work: 5

(a) Junior	<i>5</i>	
(b) Adult	<i>3</i>	

6. Membership in above clubs: 6

(a) Boys ¹	<i>52</i>	(c) Men families	<i>62</i>	
(b) Girls ¹	<i>37</i>	(d) Women		

7. Number of club members completing: 7

(a) Boys ²	<i>39</i>	(c) Men	<i>62</i>	
(b) Girls ²	<i>36</i>	(d) Women		

8. Number of members in junior club work for four or more years: 8

(a) Boys	<i>7</i>	
(b) Girls	<i>5</i>	

¹ Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on pages 8 to 21, less any duplications due to the same boy or girl carrying on two or more subject-matter lines of work.

² Exclude those boys and girls enrolled in club work as reported under 4(a) and 4(b) who have finished the work undertaken or each portion of it as it was planned to finish during the report year.

Campus Activities—Continued.

8. Number of junior teams trained	(a) Judging	1	9	
	(b) Demonstration	3		
10. Number entering college this year who may have been club members		6	10	
11. Total number of farm visits ¹ made in conducting extension work		580	11	
12. Number of different farms visited		275	12	
13. Total number of home ¹ visits made in conducting extension work			13	
14. Number of different homes visited			14	
15. Number of calls ² relating to extension work	(a) Office	135	15	
	(b) Telephone	13		
16. Number of days agent spent in office		62	16	
17. Number of days agent spent in field		244	17	
17½. Number of news articles prepared for press ³		5	17½	
18. Number of individual letters written		740	18	
18½. Number of bulletins distributed		420	18½	
19. Number of fairs at which extension exhibits were made	(a) Community		19	
	(b) County	1		
20. Training meetings held for local leaders	(a) Junior work	(1) Number	20	
		(2) Leaders in attendance		
	(b) Adult work	(1) Number		
		(2) Leaders in attendance		
21. Method and result demonstration meetings ⁴ held (do not include meetings reported in number 20)	(a) Number	82	21	
	(b) Attendance	665		
22. Farmers' institutes held	(a) Number		22	
	(b) Number of sessions			
	(c) Attendance			
23. Extension schools ⁵ and short courses held	(a) Number		23	
	(b) Attendance			
24. Encampments held	(a) Junior	(1) Number	24	
		(2) Attendance by club (a) Boys members (b) Girls		155
		(3) Total attendance		
(b) Farm women	(1) Number		24	
	(2) Attendance by club members			
	(3) Total attendance			
25. Other extension meetings attended and not previously reported	(a) Number	30	25	
	(b) Attendance	842		
26. Number of meetings at which were shown	(a) Lantern slides	42	26	
	(b) Motion pictures			
	(c) Charts			

¹ Do not count the same visit as both a farm visit and a home visit.

² See definition on page 5.

³ Include county and State press, agricultural journals, and home magazines. Do not count those relating to notices of meetings only.

PROGRAM SUMMARY.

Set below information on each project of the program of work for the year. If an assistant agent has been employed during the year, include his or her time with that of the agent. This page should not be filled out until the questions on the following pages have been answered.

Title of project.	Number of non-member participants.	Number of land holders assisted.	Days specialists helped.	Days spent devoted to projects.	
	(a)	(b)	(c)	(d)	
(Illustrative entry) Poultry.....	6	7	8	14	
27. Soils (page 7).....					27
28. Farm crops (pages 8, 9, 10, 11).....	12	12		150	28
29. [Horticulture (page 12)—home gardens (page 27) [Beautification of home grounds (page 26).....]	9	9		24	29
30. Forestry (page 13).....					30
31. Rodents, predatory animals, and birds (page 13).....					31
32. Animal husbandry (pages 14, 15, columns b, c, d, f).....	5	5		5	32
33. Dairy husbandry (pages 14, 15, column a)—home dairy (page 29).....					33
34. Poultry husbandry (pages 14, 15, column e)—home poultry (page 28).....	11	5		49	34
35. [Rural engineering (page 16).....] [Rural engineering—home (page 26).....]	4	4		4	35
36. Agricultural economics (pages 17, 18)—home marketing (page 30).....	8	3		12	36
37. Foods (pages 19, 20).....					37
38. Nutrition (page 21).....					38
39. Clothing (page 22).....					39
40. Home management (page 23).....					40
41. House furnishings (page 24).....					41
42. Home health and sanitation (page 25).....					42
43. Community activities (pages 18, 31).....					43
44. Miscellaneous (pages 18, 31) *.....					44
TOTAL.....	X X X	X X X		244	

* The individual entries in this column should not exceed entry for question 3, page 4.

* The individual entries in this column should not exceed entry for question 4, page 4.

* Boys' and girls' club work should be distributed among the proper subject-matter headings and not entered as a separate project.

FARM-DEMONSTRATION WORK.

SOILS.¹

Report only this year's extension activities and results that are supported by records.

45. Number of method demonstrations given. (See definition 4, page 3.)	45
46. Number of result demonstrations started or under way. (See definition 4, page 3.)	46
47. Number of result demonstrations completed or carried through the year	47
48. Number of acres involved in these completed demonstrations	48
49. Number of farms adopting improved practices in the use of commercial fertilizer this year	49
50. Tons involved in preceding question	50
51. Number of farms taking better care of farm manures this year	51
52. Number of farms using lime or limestone for the first time	52
53. Tons of lime or limestone so used	53
54. Number of farms plowing under cover or other green manure crops for the first time	54
55. Acres of cover and green manure crops so plowed under	55
55½. Number of farms adopting other improved soils practices this year. (Specify below.)	55½
56. Total number of different farms adopting improved practices, relative to the soils work reported on this page. (Include questions 47, 49, 51, 52, 54, and 55½ less duplications.)	56

¹ For drainage, irrigation, land clearing, and terracing see "Agricultural Engineering," page 18.

CEREALS¹

Report only this year's extension activities and results that are supported by records.

Item	60 Corn	61 Wheat	62 Oats	63 Rye	64 Barley	65 Other ²	
57. Number of method demonstrations given							57
58. Number of adult result demonstrations started or under way	17	6					58
59. Number of adult result demonstrations completed or carried through the year	15	6					59
60. Acres involved in these completed demonstrations	55	11					60
61. Increased yield per acre on demonstrations	12 bu.	4 bu.	bu.	bu.	bu.	bu.	61
62. Number of junior clubs ³							62
63. Number of members enrolled	(1) Boys	14					63
	(2) Girls						
64. Number of members completing ⁴	(1) Boys	10					64
	(2) Girls						
65. Number of acres grown by junior club members completing	13						65
66. Total yield of cereals grown by junior club members	520 bu.	bu.	bu.	bu.	bu.	bu.	66
67. Number of farms practicing improved seed for the first time	16	3					67
68. Number of farms practicing seed selection for the first time	8	2					68
69. Number of farms treating seed grain for smut for the first time	10	2					69
69½. Number of farms adopting other improved practices for the first time. (Specify below.)							69½
70. Total number of different farms adopting improved practices relative to the cereal work reported on this page. (Include questions 59, 64, 67, 68, 69, and 69½ less duplications.)	41	10					70

¹ Report fall-crop the year they are harvested.² Include crop by name.³ Clubs which do not require clubs on a project basis should not report on this question but should report on enrollment and completion.⁴ Exclude those who have finished the work undertaken, or each portion of it as it was planned to finish during the report year.

HORTICULTURE.

Report only this year's extension activities and results that are supported by records.

Item.	(6)	(6)	(6)	(6)	(6)	(7)	Description of home grounds.
	Tree fruits.	Bush and small fruits.	Crops.	Market gardening, truck and nesting crops.	Home gardens.		
100. Number of method demonstrations given.					85		100
101. Number of adult result demonstrations started or under way.					7		101
102. Number of adult result demonstrations completed or carried through the year.					7		102
103. Acres involved in those completed demonstrations.					X X X	X X X	103
104. Increased yield per acre on demonstrations.	bu.	qts.	lbs.	bu.	X X X	X X X	104
105. Number of junior clubs ^a							105
106. Number of members enrolled	(1) Boys						106
	(2) Girls						
107. Number of members completing	(1) Boys						107
	(2) Girls						
108. Number of acres grown by junior club members completing.						X X X	108
109. Total yield of crops grown by junior club members.	bu.	qts.	lbs.	bu.	bu.	X X X	109
110. Number of farms planting improved stock or seed for the first time.					78		110
111. Number of farms pruning for the first time.							111
112. Number of units involved in preceding question.	trees	acres	acres	X X X	X X X	X X X	112
113. Number of farms spraying or otherwise treating for diseases and insect pests for the first time.					450		113
114. Number of units involved in preceding question.	acres	acres	acres	acres	X X X	X X X	114
114½. Number of farms adopting other improved practices for the first time. (Specify below.)							114½
115. Number of farms adopting improved practices relative to the horticultural work reported on this page. (Include questions 102, 107, 110, 111, 113, and 114½ less duplications.)					425		115

^a Those which do not organize clubs or groups on a project basis should not report on this question but should report an enrollment and completion.

FORESTRY.

Report only this year's extension activities and results that are supported by records.

126.	Number of method demonstrations given	116	
127.	Number of adult result demonstrations started or under way	117	
128.	Number of adult result demonstrations completed or carried through the year	118	
129.	Number of acres included in these completed demonstrations	119	
130.	Number of junior clubs ¹	120	
131.	Number of members enrolled	(a) Boys	121
		(b) Girls	
132.	Number of members completing	(a) Boys	122
		(b) Girls	
133.	Number of acres handled by junior club members	123	
134.	Number of forest or woodland plantations established this year	124	
135.	Acres involved in preceding question	125	
136.	Number of farms assisted in forest management this year	126	
137.	Acres involved in preceding question	127	
138.	Number of farms planting windbreaks this year	128	
139.	Number of farms attempting to control white-pine blister rust for first time	129	
140.	Number of acres involved in preceding question	130	
140½.	Number of farms adopting other improved practices for the first time. (Specify below.)	130½	
141.	Total number of farms adopting improved practices relative to the forestry work reported on this page. (Include questions 118, 122, 124, 126, 128, 129, and 130½ less duplications.)	131	

RODENTS AND MISCELLANEOUS¹ INSECT AND ANIMAL PESTS.

Report only this year's extension activities and results that are supported by records.

Item.	(a)	(b)	(c)	(d)	
	Rodents.	Other animal pests. ²	Grass-hoppers.	Other insects. ³	
142.	Number of method demonstrations given				132
143.	Number of result demonstrations started or under way				133
144.	Number of such demonstrations completed or carried through the year				134
145.	Number of acres in these completed demonstrations				135
146.	Total number of farms cooperating in control measures this year				136
147.	Number of acres involved in preceding question				137

¹ States which do not organize clubs on a project basis should not report on this question but should report on enrollment and completion. 4-2-22² Do not include work reported under "Crop" and "Livestock" headings.³ Indicate by name.

LIVESTOCK.

Report only this year's extension activities and results that are supported by records.

Item.	66		67		68		69
	Dairy cattle	Beef cattle	Pigs	Sheep	Poultry	Other	
138. Number of method demonstrations given.....			16		30		138
139. Number of adult result demonstrations started or under way.....					1		139
140. Number of adult result demonstrations completed or carried through the year.....					1		140
141. Number of animals involved in these completed demonstrations.....					350		141
142. Total profit or saving on demonstrations.....					400		142
143. Number of junior clubs ¹							143
144. Number of members enrolled (1) Boys.....			15		16		144
(2) Girls.....					37		
145. Number of members completing (1) Boys.....			12		11		145
(2) Girls.....					36		
146. Number of animals involved in junior club work completed.....			25		692		146
147. Number of farms assisted in obtaining purebred sires this year.....					5		147
148. Number of farms assisted in obtaining high-grade or purebred females this year.....							148
149. Number of farms culling herds or flocks for the first time.....					10		149
150. Number of animals in such herds or flocks.....					300		150
151. Number of animals discarded.....							151
152. Number of bull, boar, ram, or stallion circles, clubs, or associations organized during the year.....					X X X		152
153. Number of members in preceding circles, clubs, etc.....					X X X		153
154. Number of breed associations or clubs organized during the year.....							154
155. Number of members in these associations or clubs.....							155

¹Indicate by name.²Clubs which do not organize clubs on a project basis should not report on this question but should report on enrollment and completion.

8-5125

AGRICULTURAL ENGINEERING.

Report only this year's extension activities and results that are supported by records.

167. Number of method demonstrations given.....	5	167
168. Number of result demonstrations started or under way.....		168
169. Number of result demonstrations completed or carried through the year.....		169
170. Number of farms installing drainage systems this year.....		170
171. Acres drained.....		171
172. Number of farms installing irrigation systems this year.....		172
173. Acres irrigated.....		173
174. Number of farms constructing terraces or soil dams this year.....		174
175. Acres on which soil erosion was so prevented.....		175
176. Number of dwellings constructed this year according to plans furnished.....		176
177. Number of dwellings remodeled this year according to plans furnished.....		177
178. Number of sewage-disposal systems installed this year according to plans furnished.....		178
179. Number of water systems installed this year according to plans furnished.....	1	179
180. Number of heating systems installed this year according to plans furnished.....		180
181. Number of lighting systems installed this year according to plans furnished.....		181
181½. Number of farms following suggestions on maintenance and repair of machinery.....	10	181½
181¾. Number of farms employing better types of machinery recommended by extension agent.....	95	181¾
	50	
(a) Cultivators.....	20	
(b) Plows.....		
(c) Tractors and gas engines.....		
(d) Sprayers.....	25	181¾
(e) Harvesters and threshers.....		
(f) Other.....		
182. Number of farms on which buildings other than dwellings were constructed or remodeled this year according to plans furnished.....	13	182
(a) Barns.....		
(b) Hog houses.....		
(c) Poultry houses.....	5	182
(d) Silos.....		
(e) Other <i>chick</i>	8	
184. Number of farms clearing land of stumps or boulders this year.....	5	184
185. Acres of land so cleared.....	90	185
185½. Number of farms adopting other improved practices for the first time. (Specify below.).....		185½
186. Total number of different farms adopting improved practices relative to the agricultural engineering work reported on this page. (Include questions 169, 170, 172, 174, 176, 177, 178, 179, 180, 181, 181½, 181¾, 182, 184, and 185½ less duplications.).....	65	186

AGRICULTURAL ECONOMICS—Continued.

Report only this year's extension activities and results that are supported by records.

203. List below this year's results in connection with the cooperative-marketing associations in the county previously organized and with which the extension service counseled or advised.

Name of association or group.	Number of members.	Supplies and products handled.	Supplies purchased.		Products sold.	
			'22 Value.	'22 Quantity.	'22 Value.	'22 Quantity.
Waltham Co-op. Club	14	Grain, Phosphate	190.00	122.00		
Centralia " "	15	" "	200.00	125.00		
West Delta " "	18	" "	200.00	125.00		
TOTAL	37		590.00	372.00		

203. Total number of different farms adopting improved marketing practices (include entries for questions 204 (b) and 205 (b) less duplications plus other farms not in cooperative associations)
- 37
- 203

COMMUNITY ACTIVITIES AND MISCELLANEOUS.

Report only this year's extension activities and results that are supported by records.

Use this space to include work on any other agricultural project not included in the preceding pages, such as bee-keeping, and similar work, i. e., any other information that can be reported statistically and that will help to give a complete account of the year's work.

Item.	204		205
	Beekeeping.	Horticulture.	
206. Number of method demonstrations given			206
207. Number of adult result demonstrations started or under way			207
208. Number of result demonstrations completed or carried through the year			208
209. Number of units in these completed demonstrations			209
210. Number of junior clubs ¹			210
211. Number of members enrolled	(1) Boys		211
	(2) Girls		
212. Number of members completing	(1) Boys		212
	(2) Girls		
213. Number of units involved in junior club work completed			213
214. Total number of different farms adopting improved practices relative to the miscellaneous work reported on this page			214
[Use space below to include other important data relating to miscellaneous work.]			

¹ Indicate sexes over column.² States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME-DEMONSTRATION WORK.

FOODS.

Report only this year's extension activities and results that are supported by records.

FOOD PREPARATION.

215. Number of project clubs or groups ¹	(a) Women.....	215
	(b) Juniors.....	
216. Number of members enrolled in food preparation.....	(a) Women.....	216
	(b) Girls.....	
	(c) Boys.....	
217. Number of members completing ²	(a) Women.....	217
	(b) Girls.....	
	(c) Boys.....	
218. Number of method demonstrations given. (See definition 6, page 3.).....		218
219. Number of result demonstrations started or under way. (See definition 6, page 3.).....	(a) Women.....	219
	(b) Girls.....	
	(c) Boys.....	
220. Number of result demonstrations completed or carried through the year.....	(a) Women.....	220
	(b) Girls.....	
	(c) Boys.....	
221. Number of individuals adopting improved practices in bread making this year.....	(a) Women.....	221
	(b) Girls.....	
	(c) Boys.....	
222. Number of individuals adopting improved practices in meat cookery this year.....	(a) Women.....	222
	(b) Girls.....	
	(c) Boys.....	
223. Number of individuals adopting improved practices in vegetable cookery this year.....	(a) Women.....	223
	(b) Girls.....	
	(c) Boys.....	
224. Number of individuals adopting improved practices in preparation of dairy-product dishes this year.....	(a) Women.....	224
	(b) Girls.....	
	(c) Boys.....	
225. Number of individuals adopting improved practices in meal preparation and service this year.....	(a) Women.....	225
	(b) Girls.....	
	(c) Boys.....	
226. Number of homes budgeting the family food supply for the first time.....		226
227. Total number of different homes adopting improved practices relative to the food-preparation work reported on this page. (Include entries for questions 220, 221, 222, 223, 224, 225, and 226 less duplications.).....		227

[Use space below to include other important data relating to food preparation.]

¹ States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.
² Includes those who have finished the work undertaken, or such portion of it as it was planned to finish during the report year.

FOODS—Continued.

Report only this year's extension activities and results that are supported by records.

FOOD PRESERVATION.

228. Number of project clubs or groups ¹	(a) Women.....	_____	} 228
	(b) Juniors.....	_____	
229. Number of members enrolled in food preservation.....	(a) Women.....	_____	} 229
	(b) Girls.....	_____	
	(c) Boys.....	_____	
230. Number of members completing.....	(a) Women.....	_____	} 230
	(b) Girls.....	_____	
	(c) Boys.....	_____	
231. Number of method demonstrations given.....		_____	231
232. Number of result demonstrations started or under way.....	(a) Women.....	_____	} 232
	(b) Girls.....	_____	
	(c) Boys.....	_____	
233. Number of result demonstrations completed or carried through the year.....	(a) Women.....	_____	} 233
	(b) Girls.....	_____	
	(c) Boys.....	_____	
234. Number of individuals adopting improved practices in preserving fruits and vegetables this year.....	(a) Women.....	_____	} 234
	(b) Girls.....	_____	
	(c) Boys.....	_____	
235. Number of individuals adopting improved practices in preserving meats and fish this year.....	(a) Women.....	_____	} 235
	(b) Girls.....	_____	
	(c) Boys.....	_____	
236. Number of homes providing better food storage for the first time.....		_____	236
237. Total number of different homes adopting improved practices relative to the food-preservation work reported on this page.....		_____	237
238. List below amount of food preserved by club members completing:.....			238

Kind of food.	(1) Women.	(2) Girls.	(3) Boys.
(a) Fruits and vegetables canned..... quarts.			
(b) Meats and fish canned..... quarts.			
(c) Jelly and preserves made..... quarts.			
(d) Fruit juices made..... quarts.			
(e) Pickles made..... quarts.			
(f) Fruits and vegetables dried..... pounds ² .			
(g) Meats cured..... pounds ² .			

[Use space below to include other important data relating to food preservation.]

¹ Homes which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.² Finished product.

NUTRITION.

Report only this year's extension activities and results that are supported by records.

229. Number of project clubs or groups ¹	(a) Women.....	} 229
	(b) Juniors.....	
230. Number of members enrolled in nutrition.....	(a) Women.....	} 240
	(b) Girls.....	
	(c) Boys.....	
231. Number of members completing.....	(a) Women.....	} 241
	(b) Girls.....	
	(c) Boys.....	
232. Number of method demonstrations given.....		242
233. Number of result demonstrations started or under way.....	(a) Women.....	} 243
	(b) Girls.....	
	(c) Boys.....	
234. Number of result demonstrations completed or carried through the year.....	(a) Women.....	} 244
	(b) Girls.....	
	(c) Boys.....	
235. Number of individuals balancing family meals according to approved methods for the first time.....	(a) Women.....	} 245
	(b) Girls.....	
	(c) Boys.....	
236. Number of individuals preparing better school lunches for the first time.....	(a) Women.....	} 246
	(b) Girls.....	
	(c) Boys.....	
237. Number of schools induced to serve a hot dish or school lunch for the first time.....		247
238. Number of children involved in preceding question.....		248
239. Number of homes carrying out improved practices in child feeding for the first time.....		249
240. Number of children involved in preceding question.....		250
241. Total number of different homes adopting improved practices relative to the nutrition work reported on this page.....		251

[Use spaces below to include other important data relating to nutrition.]

¹States which do not require clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

CLOTHING.

Report only this year's extension activities and results that are supported by records.

202. Number of project clubs or groups [*]	(a) Women	202
	(b) Juniors	
203. Number of members enrolled in clothing work.....	(a) Women	203
	(b) Girls	
	(c) Boys	
204. Number of members completing.....	(a) Women	204
	(b) Girls	
	(c) Boys	
205. Number of method demonstrations given.....		205
206. Number of result demonstrations started or under way.....	(a) Women	206
	(b) Girls	
	(c) Boys	
207. Number of result demonstrations completed or carried through the year.....	(a) Women	207
	(b) Girls	
	(c) Boys	
208. Number of individuals adopting improved practices in selection and construction.....	(a) Women	208
	(b) Girls	
	(c) Boys	
209. Number of individuals adopting improved practices in renovation and remodeling.....	(a) Women	209
	(b) Girls	
	(c) Boys	
210. Number of individuals adopting improved practices in millinery.....	(a) Women	210
	(b) Girls	
211. Number of individuals adopting improved practices in costume designing.....	(a) Women	211
	(b) Girls	
212. Number of individuals adopting improved practices in infant wardrobe planning.....	(a) Women	212
	(b) Girls	
213. Number of individuals adopting improved practices in children's wardrobe planning.....	(a) Women	213
	(b) Girls	
214. Number of individuals adopting improved practices in adult wardrobe planning.....	(a) Women	214
	(b) Girls	
215. Total number of different homes adopting improved practices relative to the clothing work reported on this page.....		215
216. Number of dress forms made this year by.....	(a) Women	216
	(b) Girls	
217. Number of dresses and coats made this year by.....	(a) Women	217
	(b) Girls	
218. Number of undergarments made this year by.....	(a) Women	218
	(b) Girls	
219. Number of hats made this year by.....	(a) Women	219
	(b) Girls	

[Use space below to include other important data relating to clothing.]

^{*} States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME MANAGEMENT.

Report only this year's extension activities and results that are supported by records.

270. Number of project clubs or groups ¹	(a) Women.....	} 270
	(b) Juniors.....	
271. Number of members enrolled in home management.....	(a) Women.....	} 271
	(b) Girls.....	
	(c) Boys.....	
272. Number of members completing.....	(a) Women.....	} 272
	(b) Girls.....	
	(c) Boys.....	
273. Number of method demonstrations given.....		273
274. Number of result demonstrations started or under way.....	(a) Women.....	} 274
	(b) Girls.....	
275. Number of result demonstrations completed or carried through the year.....	(a) Women.....	} 275
	(b) Girls.....	
276. Number of individuals following a systematized plan of household work for the first time.....	(a) Women.....	} 276
	(b) Girls.....	
277. Number of homes obtaining additional labor-saving equipment this year.....		277
278. Number of kitchens planned and rearranged for convenience this year.....		278
279. Number of individuals following improved laundry practices for the first time.....	(a) Women.....	} 279
	(b) Girls.....	
280. Number of individuals making budgets and keeping accounts for the first time.....	(a) Women.....	} 280
	(b) Girls.....	
281. Total number of different homes adopting improved practices relative to the home-management work reported on this page.....		281
282. List below the number of labor-saving appliances involved in question 277:		282
(a) Hand washing machines.....	(f) Kitchen cabinets.....	
(b) Power washing machines.....	(g) Electric or gasoline irons.....	
(c) Fireless cookers.....	(h) Pressure cookers.....	
(d) Kitchen sinks.....	(i) Iceless refrigerators.....	
(e) Power vacuum cleaners.....	(j) Other.....	

[Use space below to include other important data relating to home management.]

¹ Clubs which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOUSE FURNISHINGS.

Report only this year's extension activities and results that are supported by records.

283. Number of project clubs or groups ¹	(a) Women	} 283
	(b) Juniors	
284. Number of members enrolled in house furnishings	(a) Women	} 284
	(b) Girls	
	(c) Boys	
285. Number of members completing	(a) Women	} 285
	(b) Girls	
	(c) Boys	
286. Number of method demonstrations given		286
287. Number of result demonstrations started or under way	(a) Women	} 287
	(b) Girls	
	(c) Boys	
288. Number of result demonstrations completed or carried through the year	(a) Women	} 288
	(b) Girls	
	(c) Boys	
289. Number of individuals adopting improved practices in selection and arrangement of furnishings this year	(a) Women	} 289
	(b) Girls	
	(c) Boys	
290. Number of individuals adopting improved practices in the repairing and remodeling of furnishings this year	(a) Women	} 290
	(b) Girls	
	(c) Boys	
291. Number of individuals adopting improved practices in wall, woodwork, and floor treatment this year	(a) Women	} 291
	(b) Girls	
	(c) Boys	
292. Number of rooms involved in questions 288, 290, and 291	(a) Bedrooms	} 292
	(b) Living rooms	
	(c) Dining rooms	
	(d) Other rooms	
293. Total number of different homes adopting improved practices relative to the house-furnishing work reported on this page		293

[Use space below to include other important data relating to house furnishings.]

¹ States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME HEALTH—SANITATION.

Report only this year's extension activities and results that are supported by records.

294. Number of project clubs or groups	(a) Women	_____	} 294
	(b) Juniors	_____	
295. Number of members enrolled in home health and sanitation	(a) Women	_____	} 295
	(b) Girls	_____	
	(c) Boys	_____	
296. Number of members completing	(a) Women	_____	} 296
	(b) Girls	_____	
	(c) Boys	_____	
297. Number of method demonstrations given		_____	297
298. Number of result demonstrations started or under way	(a) Women	_____	} 298
	(b) Girls	_____	
	(c) Boys	_____	
299. Number of result demonstrations completed or carried through the year	(a) Women	_____	} 299
	(b) Girls	_____	
	(c) Boys	_____	

HEALTH.²

300. Number of homes adopting recommended health practices this year		_____	300
301. Number of individuals adopting recommended practices in—			301
(a) Use of health score card	(f) Care of skin and hair	_____	
(b) Good posture	(g) Home nursing	_____	
(c) Prevention of colds	(h) First aid	_____	
(d) Good elimination	(i) _____	_____	
(e) Care of teeth	(j) _____	_____	

302. Is your health program coordinated with the work of State and county health authorities?	(a) Yes	_____	} 302
	(b) No	_____	

SANITATION.

303. Number of homes installing sanitary closets or outhouses this year according to plans furnished		_____	303
304. Number of homes screened for the first time		_____	304
305. Number of homes following other methods of controlling flies, mosquitoes, and other insects for the first time		_____	305
306. Total number of different homes adopting improved practices relative to the sanitation work reported on this page		_____	306

[Use space below to include other important data relating to home health and sanitation.]

² States which do not operate clubs or groups on a project basis should not report on this question but should report on enrollment and completion.
³ It is assumed that this work is conducted in cooperation with State and county health authorities.

AGRICULTURAL ENGINEERING—HOME.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on page 18.

307. Number of method demonstrations given.....	307
308. Number of result demonstrations started or under way.....	308
309. Number of result demonstrations completed or carried through the year.....	309
310. Number of dwellings constructed this year according to plans furnished.....	310
311. Number of dwellings remodeled this year according to plans furnished.....	311
312. Number of sewage-disposal systems installed this year according to plans furnished.....	312
313. Number of water systems installed this year according to plans furnished.....	313
314. Number of heating systems installed this year according to plans furnished.....	314
315. Number of lighting systems installed this year according to plans furnished.....	315
316. Number of poultry houses constructed this year according to plans furnished.....	316
317. Total number of different homes adopting improved practices relative to the agricultural engineering work reported on this page.....	317

[Use space below to include other important data relating to agricultural engineering.]

BEAUTIFICATION OF HOME GROUNDS.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on page 12.

318. Number of project clubs or groups.....	(a) Women.....	318
	(b) Juniors.....	
319. Number of members enrolled in beautification of home grounds.....	(a) Women.....	319
	(b) Girls.....	
	(c) Boys.....	
320. Number of members completing.....	(a) Women.....	320
	(b) Girls.....	
	(c) Boys.....	
321. Number of method demonstrations given.....		321
322. Number of result demonstrations started or under way.....	(a) Women.....	322
	(b) Girls.....	
	(c) Boys.....	
323. Number of result demonstrations completed or carried through the year.....	(a) Women.....	323
	(b) Girls.....	
	(c) Boys.....	
324. Number of home grounds planted this year according to a landscape plan.....		324
325. Number of school and community grounds planted this year according to a landscape plan.....		325
326. Number of homes painted or whitewashed this year as a result of instruction in beautification.....		326
327. Total number of different homes beautifying home grounds this year.....		327

[Use space below to include other important data relating to beautification of home grounds.]

* Homes which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME GARDENS

Report only this year's extension activities and results that are supported by records.
Do not list information which has been previously reported on page 13.

326. Number of project clubs or groups	(a) Women	326
	(b) Juniors	
327. Number of members enrolled in home gardens	(a) Women	327
	(b) Girls	
	(c) Boys	
328. Number of members completing	(a) Women	328
	(b) Girls	
	(c) Boys	
329. Number of method demonstrations given	(a) Women	329
330. Number of result demonstrations started or under way	(b) Girls	330
	(c) Boys	
331. Number of result demonstrations completed or carried through the year	(a) Women	331
	(b) Girls	
	(c) Boys	
332. Number of gardens involved in result demonstrations	(a) Women	332
	(b) Girls	
	(c) Boys	
333. Number of individuals adopting improved practices in growing fruit trees this year	(a) Women	333
	(b) Girls	
	(c) Boys	
334. Number of individuals adopting improved practices in growing bush and small fruits this year	(a) Women	334
	(b) Girls	
	(c) Boys	
335. Number of individuals adopting improved practices in growing grapes this year	(a) Women	335
	(b) Girls	
	(c) Boys	
336. Number of individuals adopting improved practices in growing vegetables this year	(a) Women	336
	(b) Girls	
	(c) Boys	
337. Number of individuals saving improved stock or seed for the first time	(a) Women	337
	(b) Girls	
	(c) Boys	
338. Number of homes spraying or otherwise treating garden crops for diseases and insect pests for the first time	(a) Women	338
	(b) Girls	
	(c) Boys	
339. Number of individuals growing winter gardens for the first time	(a) Women	339
	(b) Girls	
	(c) Boys	
340. Total number of different homes adopting improved practices relative to the home-garden work reported on this page	(a) Women	340
	(b) Girls	
	(c) Boys	

[Use space below to include other important data relating to home gardens.]

* States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME POULTRY.

Report only this year's extension activities and results that are supported by records.
Do not list information which has been previously reported on pages 14 and 15.

343. Number of project clubs or groups	(a) Women	343
	(b) Juniors	
344. Number of members enrolled in home poultry	(a) Women	344
	(b) Girls	
	(c) Boys	
345. Number of members completing	(a) Women	345
	(b) Girls	
	(c) Boys	
346. Number of method demonstrations given		346
347. Number of result demonstrations started or under way	(a) Women	347
	(b) Girls	
	(c) Boys	
348. Number of result demonstrations completed or carried through the year	(a) Women	348
	(b) Girls	
	(c) Boys	
349. Number of birds in result demonstrations raised or managed by	(a) Women	349
	(b) Girls	
	(c) Boys	
350. Total profit on result demonstrations conducted by	(a) Women	350
	(b) Girls	
	(c) Boys	
351. Number of individuals culling flocks for the first time	(a) Women	351
	(b) Girls	
	(c) Boys	
352. Number of homes culling flocks for the first time		352
353. Number of birds in these flocks		353
354. Number of birds discarded		354
355. Number of homes feeding better-balanced poultry rations for the first time		355
356. Number of individuals assisted in obtaining standard-bred eggs for hatching this year	(a) Women	356
	(b) Girls	
	(c) Boys	
357. Number of homes assisted in obtaining standard-bred cockerels this year		357
358. Number of individuals adopting improved practices in early hatching and chick rearing this year	(a) Women	358
	(b) Girls	
	(c) Boys	
359. Number of homes directly assisted in increasing the family income this year through poultry		359
360. Number of homes controlling poultry insects for the first time		360
361. Total number of different homes adopting improved practices relative to the home-poultry work reported on this page		361

[Use space below to include other important data relating to home poultry.]

* States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME DAIRY.

Report only this year's extension activities and results that are supported by records.
Do not list information which has been previously reported on pages 14 and 15.

362. Number of project clubs or groups ²	(a) Women	363
	(b) Juniors	
363. Number of members enrolled in home-dairy work	(a) Women	363
	(b) Girls	
	(c) Boys	
364. Number of members completing	(a) Women	364
	(b) Girls	
	(c) Boys	
365. Number of method demonstrations given		365
366. Number of result demonstrations started or under way	(a) Women	366
	(b) Girls	
	(c) Boys	
367. Number of result demonstrations completed or carried through the year	(a) Women	367
	(b) Girls	
	(c) Boys	
368. Number of cows or calves in result demonstrations raised or managed by	(a) Women	368
	(b) Girls	
	(c) Boys	
369. Number of homes feeding better dairy rations for the first time		369
370. Number of homes adopting better practices in the sanitary production and care of milk this year		370
371. Number of homes adopting better practices in butter or cheese making this year		371
372. Number of pounds of butter made		372
373. Number of pounds of cheese made		373
374. Total number of different homes adopting improved practices relative to the home-dairy work reported on this page		374

[Use space below to list other important data relative to home dairying.]

² States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME MARKETING.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on pages 17 and 18.

275. Number of method demonstrations given _____ 275

276. List below the cooperative-marketing associations organized during this year upon suggestion and counsel of the Extension Service. _____ 276

(a) Name of association or group.	(b) Number of members.	Products sold.		Supplies purchased.	
		(c) Value.	(d) Profit.	(e) Value.	(f) Selling.
Curb or bazaar markets		\$ _____	\$ _____	\$ _____	\$ _____
Egg circles					
TOTAL					

277. List below this year's results in connection with the cooperative-marketing associations in the county previously organized and with which the Extension Service counseled or advised. _____ 277

(a) Name of association or group.	(b) Number of members.	Products sold.		Supplies purchased.	
		(c) Value.	(d) Profit.	(e) Value.	(f) Selling.
Curb or bazaar markets		\$ _____	\$ _____	\$ _____	\$ _____
Egg circles					
TOTAL					

278. Number of homes standardizing and grading products for markets: _____ 278

(a) Poultry and poultry products. _____ (d) Fruits and vegetables. _____

(b) Canned goods. _____ (e) _____

(c) Dairy products. _____ (f) _____

279. Total number of different homes adopting improved marketing practices (include entries for questions 276 (b) and 277 (b) less duplications plus other homes not in cooperative associations) _____ 279

[Use space below to list the principal products handled in cooperative marketing associations reported above.]

COMMUNITY ACTIVITIES AND MISCELLANEOUS—HOMES.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on page 12.

Use this page to include work on any other home-economics project not included in the preceding pages, such as rug making, basket making, other handicraft, and similar work, i. e., any other information that can be reported statistically and that will help to give a complete account of the year's work.

Item.	(1) ¹	(2) ²	(3) ²
379. Number of project clubs or groups ² .	(a) Women.....		379
	(b) Juniors.....		
380. Number of members enrolled.	(a) Women.....		380
	(b) Girls.....		
	(c) Boys.....		
381. Number of members completing.	(a) Women.....		381
	(b) Girls.....		
	(c) Boys.....		
382. Number of method demonstrations given.			382
383. Number of result demonstrations started or under way.	(a) Women.....		383
	(b) Girls.....		
	(c) Boys.....		
384. Number of result demonstrations completed or carried through the year.	(a) Women.....		384
	(b) Girls.....		
	(c) Boys.....		
385. Number of units involved in such result demonstrations.	(a) Women.....		385
	(b) Girls.....		
	(c) Boys.....		
386. Total number of different homes adopting improved practices relative to the miscellaneous work reported on this page.			386
[Use space below to include other important data relating to miscellaneous work.]			

¹ Indicate name over column.² Items which do not organize clubs or groups on a project basis should not report on this column but should report on enrollment and completion.

4800 were culled and 600 discarded. Culling is now practiced on all good poultry farms, and culling demonstrations are given when requested. Poultry disease required 56 visits, poultry housing 39. Stock improvement feeding and eradication of parasites 54 visits. It is believed that at the present price of feeds, ^{there was} a saving of 300 dollars by culling. Owing to the large number of calls it required 60 days to do the poultry work.

Agricultural Engineering.

This project is but little understood by our people. It includes all building operations for which building plans are furnished free. Heating and lighting of farm homes, sanitary measures etc. In all 8-30 farms were assisted in the above lines. Building plans and assistance given in 35 places, poultry houses leading with 15 of them. There are many acres of wet lands that should be drained and sown to meadow or pasture crops. This service is free and should be more liberally used.

Agricultural Economics.

This is an extension service that should be more widely used. Farm records are not used as much as they should be, so that farmers would know more of their own business. The agent has assisted a number of farmers in taking invoices, and formulating plans of farm management. The outstanding demonstration of agricultural cooperation is the organization of the Fairfax County Farmers Service Co. which was organized Sept. 15 1927 with 35 stockholders. They sell open formula feeds, seeds and fertilizers. Since its organization it has sold 45,000 dollars worth of the above supplies. The volume of business has increased to such an extent that another store has been opened at Vienna. A ten per cent dividend was declared last July, and from indications another will be declared at the end of the year. We believe that this is one of the best illustrations ever seen of what cooperation and wise business management will do.

Summary of county agent activities

1928

1928

Total number of farm visits	-----	1036
Farms visited	-----	486
Homes visited	-----	325
Of the 1036 farms visited there were		
To dairymen	-----	263
To poultrymen	-----	244
4. H. Club meetings attended	-----	51
4.H. Club Demonstrations visited		
Boys	-----	53
Girls	-----	25
Business calls	-----	1476
Telephone calls	-----	602
Days in office	-----	61½
Days in field	-----	227½
News articles for press	-----	82
Letters written	-----	476
Bulletins distributed	-----	1125
Demonstration meetings	-----	29
Attendance	-----	800
Circular letters	-----	32
Copies sent out	-----	2506
Division of time on various projects.		
Soils and soil testing	15	Days
Farm Crops	-----	20"
Horticulture and Gardens	-----	16
Forestry	-----	5
Rodents, field mice, etc.	-----	4
Animal Husbandry	-----	7
Dairying	-----	40
Poultry	-----	60

Division of time cont.

Drainage, Farm Machinery, Buildings etc.	5	Days
Marketing, Farm accounts etc.	5	"
Community work, Fairs etc.	10	"
Bean Beetle Campaign	35	"
Miscellaneous	5	"
Travel by Auto	8232	miles
Travel by train	600	"
Poultry inspected	12000	birds
Culled	4500	
Thrown out as unprofitable	800	
Dairy Industry - Pure bred sires obtained	15	
Pure bred females	47	
Dairy Herd Improvement Associations	2	
Number of members	52	
Cows on test	1450	
Farmers assisted in getting T.B. test	16	
Farmers assisted in Blackleg vaccination	15	