

VIRGINIA
HENRICO COUNTY

ANNUAL NARRATIVE REPORT OF

HOME DEMONSTRATION WORK

DEC. 1929 - DEC. 1930

SUBMITTED BY

Miss Virginia Swink
Miss Edna S. Draper

COUNTY HOME DEMONSTRATION AGENTS

HOME DEMONSTRATION WORK

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PERSONAL REPORT SUMMARY

Personal Report: Miss Swink, Home Agent, Dec. 1922 - Sept. 15th, 1923

The first part of the year was spent working with Food for Health Clubs, with organizing Poultry and Garden Clubs with the Juniors, meeting Home Demonstration Clubs, and finding ways to finance the improvements made on the County Fair Grounds, and working up interest in raising money to finish our cottage at Jamestown. I also made plans for Better Homes Week and the Year Improvement Campaign.

In the spring I had a 4-H Club Rally Day and a meeting of the County Federation of Home Demonstration Clubs.

In the summer I met these clubs as regularly as I could. I sent a number of 4-H Club members to camp, and assisted with an adult camp at Jamestown. Also arranged for delegates to attend the Virginia Homemakers Association at V.P.I.

In the fall I had six Home Demonstration Club Booths at the County Fair, a number of Canning Exhibits, three Demonstration Teams, and assisted with local midway and local talent plays.

Personal Report: Miss Draper, Home Agent, Sept. 15th - Dec. 1st, 1923

When taking charge of Henrico County September 15th, I directed my efforts to continuing and completing the work already begun by Miss Swink. The women have finished their major project of Food and Nutrition, and were working on minor projects in Handicrafts. The regular meetings were held with each club, this work finished, new officers elected for the coming year, and reports collected and compiled for the annual report. An Achievement Day was held with the women on Oct. 16 at the Y.W.C.A. in Richmond. A number of club members attended the district meeting of the Virginia Federation of Women's Clubs at Chesterfield Court House. Work with the 4-H Clubs has been continued in the same manner of completing the years work, getting reports and collecting reports for the years work. One club, the Varina 4-H Club took part in the State Broadcasting Program over WVA on November 8th.

STATISTICAL REPORT SWINK...DRAPER...TOTAL

Number Home Visits.....	366	41	397
Number Different Homes Visited.....	183	25	179
Number Office Visits.....	102	11	112
Number Telephone Calls.....	227	15	242
Number Days In Office.....	66	33	100
Number Days In Field.....	155	17	172
Number News Articles.....	80	14	94
Individual Letters Written.....	310	72	382
Number Bulletins Distributed.....	1666	8	1674
County Fairs.....	2	0	2
Number 4-H Leaders Schools.....	3	0	3
Attendance.....	32	0	32
Adult Leaders Schools.....	3	0	3
Attendance.....	33	0	33
Number of Mother and Result Demonstrations.....	202	28	230
Attendance at Above meetings.....	6750	514	7264
4-H Camps.....	1	0	1
Attendance.....	49	0	49
Adult Camps.....	1	0	1
Attendance.....	90	0	90
Other meetings not reported.....	30	3	33
Attendance.....	1398	150	1558

- 1- Home Demonstration Work in Henrico County is supported by two organizations not organized by the agent, the Board of Supervisors, consisting of four men elected by the people, the County School Board, which is composed of four men appointed to the that office.
- 2- County Organizations supporting Home Demonstration Work are:
 - 1- Federation of Home Demonstration Clubs, composed of all club members in the county. Its function is to assist in planning and carrying on countywide activities, to keep the club members in each section of the county in close touch with each other, and to create the best possible Club Spirit.
 - 2- The County Advisory Council, consists of 21 leading women in the county. The main duties of this council are to advise the Home Agent as to conditions and needs of the county, to adopt plan of work for the adults, and to keep in touch with other county organizations interested in the work. These members are usually appointed by the Home Agent, but sometimes they are appointed by the clubs. This year the Advisory Board planned and carried out a Better Homes Program, assisted in raising money to paint the bull-dogged the Fair Grounds, and in raising money for the 4-H Camp at Jamestown. The council also helped in sending delegates to the Homemakers Association, and Farmers Institute, put on a Flower Show at the County Fair, and assisted with the local midway and local plays at the fair. The Council holds 4 meetings during the year.
 - 3- The 4-H Club Council, is composed of the secretaries and presidents of each club in the county. Where the club was large enough for two divisions they were entitled to 4 representatives. This year there were 36 members. Its duties are to help secure the enrollment, secure completions and reports, plan for the 4-H Club Camp and to help advertise it, and to put on County Wide Activities such as the Rally Day. This council holds 3 meetings a year.
- 3- All organizations such as the County Health Department, County Welfare Association, and County School Supervisors, seem to be interested in Home Demonstration Work and give it good cooperation. One special meeting including all of the county workers mentioned above, is held once a month for the purpose of discussing conditions in the county, and to help each other in any way possible. This meeting is conducted under the direction of the County Superintendent of Schools, Mr. J. Milton Sims.
- 4- The general policies for carrying on Home Demonstration Work in Henrico County this year has been the same used for a number of years. A definite plan of work for the entire county has been made, both for adults and 4-H Club members. Regular demonstration meetings have been held once a month with each club. Community and County Wide Activities have been carried on at different times during the year. Every effort has been made to cooperate with all other County workers and organizations.

PROGRAM OF WORK

A map of Henrico County on the following page shows the distribution of Home Demonstration Clubs and 4-H Clubs during the year 1929-1930.

These Clubs are:

Home Demonstration Clubs

Berlach
Curios Hook
Glen Dale
Glen Echo
Highland Springs
Varina
Creighton

Membership: Total 132

Twelve meetings

4-H Clubs

Hentrose	Dunbarton
Glen Echo	Short Pump
Glen Lee	RI/Ge
Glen Allen	Lennox
Glen Dale	Varina
Highland Springs	Sancton

Membership: Total 457

9 meetings (work is done in schools, and almost impossible to get meetings during vacation).

1- The Advisory Council for Home Demonstration Work did some very outstanding work in putting on a Better Homes Program, which consisted in a pilgrimage made by a number of H. D. Club members to see some of the wonderful old gardens around the city of Richmond. Each club made a survey of its community listing all the homeowners. The Advisory Council also put on a good flower show at the county fair, assisted in painting the fair buildings, and helped to finance the 4-H Camp at Jamestown.

2- The 4-H Club Council helped to secure the enrollment for the year, planned and helped with the 4-H Club Camp at Jamestown, and put on a good program at the Spring Rally as follows:

The spring Rally was held at Byrd Park in June, right after school closed. That morning it poured rain until nearly twelve o'clock. I had made arrangements to have a picture of the group made, for each club to put on short plays which they had worked up with their leader at school, and for a recreational leader to be there to lead in the games and play. The rain put a cloud on the boys' activities, but about 50 attended and they seemed to enjoy it anyway.

WOMEN'S WORK

For the past year the women selected the subject of Food as their Major Project. This was perhaps due to the fact that food has been especially emphasized all over the south this year, and also perhaps because the women in Henrico had not carried out a definite study of this subject for a number of years. Each Home Demonstration Club had Food as a major project, and then each club selected their own minor projects. One regular demonstration meeting was held in each club in the county during the year 1929-1930.

1- PROJECT ACTIVITIES and RESULTS:

Food:

The women majored in the food unit called "Family Meals". The first demonstration was a discussion of a Perfect Diet. The women were asked to make out balance menus for a day and submit them at the next meeting. A great deal of interest was shown in this and some very good menus were handed in. The next demonstration was on Breakfast Cereals. Then we took up demonstrations as follows: Main Supper Dishes, Dinner Salads, and Luncheons. The supper dishes proved to be the most popular, and was used more perhaps than any other, 132 enrolled, 86 complete.

Leaders Schools were held three times during the club year. Two members from each club attended these meetings and then assisted

WORKERS' WORK (continue)

to the Home Agent in giving demonstrations at the regular meetings. The leaders took charge of getting all the demonstration supplies, giving out recipe sheets, and collecting such reports as were required. They also gave the demonstrations themselves if the Home Agent were absent. One woman said, "Since I have started planning my meals, having fruit for breakfast, etc., my husband has certainly had less indigestion." Another woman has acquired the habit of sitting down at night and making out a menu for the next day. Others have said, "When I think of meals now I just can't help but think of the food we ought to eat, and I try to get it in for the day."

2- Beautification Of Home Grounds

This fall closes a two year campaign in Yard Improvement. Approximately 150 homes were enrolled in this campaign. Most of the members were club members but there were a number from outside. One subject they took a special interest in was Bird Baths. The two pictures below show two types that were constructed. Number one shows a bath made from the post of an old brass bed with a plank fastened on top, with an enamel pie pan on top of that. When the agent went out to take a picture a bird was taking his morning dip. Number two is a typical concrete bath, around which the owner has made a lovely base arrangement of potter plants.

6 Number 1Number 2

Glen Allen

Laurch

Short Pump

Creighton X

Ridge

Glen Lee

Glen Echo X

Highland Springs X

Dunbarton

Montrose

Sandston X

Richmond O

Glendale X

Yarona X

HENRICO
COUNTY

Distribution of Club Work
Home Demonstration Clubs X
Girls And Boys 4-H Clubs O

Curles Neck X

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The next two pictures show some of the lily pools which are arising some of the heretofore unsightly parts of the yards. More than a dozen of these have been built. The owners have filled them with water hyacinths, lillies, anemones, grasses and fish, frogs, etc. The birds and bees have thoroughly enjoyed these this year as the water has been so scarce.

Number one



Number two



In our work we have laid great stress on base plantings. Below is a picture of a colonial home which has been beautifully planted since the campaign began. Here is also a planting made around a rental house with potter plants. The other pictures on the following page are of homes much improved during the campaign. I am sorry we did not secure "before pictures" to show the improvement made.







Beautification Of Home Groups (continues)

Statistical Results of Year Campaign:

Number project groups or clubs.....	7
Number women enrolled in Beautification.....	175
Number doing some Year Improvement Work.....	75
Total number doing beautification.....	250
Number methods demonstrations given.....	3
Number results demonstrations.....	175
Number bulbs planted.....	1300
Number shrubs planted.....	206
Total reporting as completing work.....	175

Of course the unusual drought this year has'ere' the results accomplished by the workers, but we feel that the campaign has been of great benefit to everyone concerned.

The following two pictures show some such see'ed, and well arranged base plantings:



WOMEN'S WORK (continue)

3- Mail Box Improvement Campaign:

Along with the year's work went our Mail Box Improvement. This was an outstanding piece of work taken up by the Advisory Council, and presented to the clubs. They endeavored to meet Federal requirements. I made talks at all meetings possible, talked with newspaper reporters and got them to write up articles, talked to the County Chief of Police and got him to give the papers an endorsement of the campaign. I then went to the postoffice department from which the mail carriers leave and got the postmaster to send out circulars telling the people that mail would not be put in their boxes unless they met standard requirements. I then went to the iron works and got them to make up a mail box stand which would be suitable and cheap. As a result of this work one Home Demonstration Club made rack posts for all the members of that club. Several other members made attractive boxes. There was a general cleaning and straightening up of the boxes. Some of the highways were remarkably improved. Below are two pictures of boxes in the county:



4- Individual Club Activities:

Henrico County has 7 Home Demonstration Clubs, all of which are doing good work. One of these was organized this year. Beulah Club has 17 members, has held twelve meetings. Curles Neck Club has 17 members, has held twelve meetings. Highlan Springs Club has 34 members, has held twelve meetings. Creighton Club has 10 members, has held twelve meetings. Glenale Club has 10 members, has held twelve meetings. Geln Echo Club has 15 members, has held 9 meetings. Varina Club has 28 members, has held twelve meetings. Activities as individual clubs have been very outstanding this year. The clubs put on a flower show at the County Fair which was declared the best ever held. The clubs took part in the Better Homes Week, and cooperate in the State Sanitation Campaign. One club was hostess to a county meeting when a commercial demonstrator was a guest in the county. Each club adopted the state goals for the year. Each club made a survey of its community, listing the homemakers, and urging them to join the club. Each club took the POC project, and representatives at the Leavers Schools. Each club sponsors a 4-H Club and assists in securing Leavers for them. A picture on "Good Posture For Health" was shown at several club meetings. One club held an all day basket-making meeting, and gave the baskets to the Kings Daughters to sell. A picture of this meeting is shown below:



One club has its regular meeting at the Messing where a commercial demonstrator put on a program of demonstrations. One club has a club room, and has recently obtained a 5 burner oil stove for it. Five clubs have had members give demonstrations in other communities, and in other counties, telling the people what extension work does for the Farm Woman. This has been a great help, not only in promoting the work here in Henrico but in other counties. One club has a delegate to attend the State Legislature to hear discussions on the state highways. Each club has sent showers of post cards, fruit, potted plants, books, etc. to sick club members and others in the communities. The clubs have made contributions to the Red Cross, Alms Houses, Community Fun, and Hospitals. The clubs contribute to the improvements made in the County Fair grounds.

5- Community Activities:

During the month of May we secured a Recreational Director to hold a Recreational School. Since then I have helped with games, etc., at

Community Activities(continued)

social gatherings, parties, picnics, and rallies. A number of clubs have conducted the clean-up of school and church yards. Book week has been observed in a number of clubs, in the form of Book parties for Children, a circulating library for that week, etc. Luncheons have been held in certain communities, with good attendance from different clubs in the county and outside women. A luncheon was held at Murphy's Hotel at which the Federation members attended. Speakers were secured, several Home Agents, and presidents of the County Advisory Council were invited. During the lunch the various clubs gave their reports of work done, and the Goodland Home Agent led in singing many club songs. Several entertaining features, such as a solo singer, vocal solos, etc were on the program.

Other community activities have already been described: The Year Improvement Campaign, Mail Box Improvement Work, beautifying the County Fair grounds, and raising money for the 4-H Club Camp at Jamestown.

6- Adult Camp:

Henrico County joined in with a number of other counties in conducting an adult camp at Jamestown. 90 adults attended this camp. There was a total enrollment of 275. Most of these stayed one or two days. We have noted with interest that in most cases where a person comes for only one day the first year, that they will usually come for the entire time the next year. Each morning was devoted to lectures on Landscaping, Use of electrical equipment, Nature Culture and Correction, and Recreation, having authorities to lead the discussions. We had the pleasure of having our State Agent with us part of the time. My particular duty was to have charge of the kitchen and dining room, seeing that wholesome and well prepared meals were prepared and served on time. A woman from Henrico was employed to supervise the kitchen help. She did this very successfully, and good meals were always on hand regularly. Each afternoon one of the Home Agents conducted a historical tour, taking in Williamsburg, Yorktown, and Jamestown, going to one each day. Those who did not care to take the trips were taught basketry, chair seating, the making of oilcloth pillows, etc., or they could read, go bathing, or just sit around and talk. At night vesper services were held, after which everyone went inside and enjoyed games, forgetting how old they were. One old man had the time of his life attending the Virginia Hall. His wife laughingly remarked, "If he were home, he would be so lame he would have them all waiting on him, handing him his walking stick so he could get about." One young man who owns a large dairy came out for one night, and he had such a good time that he stayed until the next night at 10 o'clock. One evening the librarian of William and Mary College told of all the interesting points around Jamestown Camp.

7- Other trips:

Five women attended the Virginia Homemakers Association. We drove thru by auto making the trip in one day. Everyone enjoyed the trip, and came back hoping to go again next year.

A large number of club members attended the district meeting of the Virginia Federation of Women's Clubs held at Chesterfield Court House. Four Henrico Home Clubs were already federated with this organization, and another joined that day. Good reports of the work done this year by these clubs were given.

8- Fair Exhibits and Demonstrations:

The women put on 6 booths on the subject of Food. They were called "The American Girls' Beauty Parlor", "The Health Garage", Milk the Perfect Food, etc. They sponsored the flower show, which has been remarked upon before in the report, and furnished a midway of plays etc. for entertainment.

Two demonstrations were given at the State Fair. One by two club women on the subject of Sales, the other by one club woman, on the subject of Kitchen Equipment.

9- Achievement Day Program:

The Women's Achievement Day Program was held October 16th, at the Y. W. C. A. building in Richmond. 85 club members attended, and there were a number of guests invited, the Chairman of the Board of Supervisors and his wife, the Superintendent of County Schools, the County Farm Agent, County Nurse, Miss Wallace, State Agent, Miss Slocum, District Agent, Miss Habel Massey, Home Agent, James City County, and several others. The meeting was in the form of a banquet, the program starting at the close of the meal. The president of the County Federation presided and conducted the program in general. Talks were made by, Miss Wallace, Miss Slocum, and Miss Massey. The silver cup was presented by the former Home Agent, Miss Swink. Each club secretary made a report of the work done by her club, and some of them were excellent. An entertainment program of songs, solos, etc. followed the business session. A picture of the entire group was made by the Richmond Times Dispatch, which is shown below:



—Staff Photo.
HOME DEMONSTRATION CLUB FEDERATION MEETS—Mrs. Maude K. Wallace of Blacksburg yesterday told members of the Henrico County Federation of Home Demonstration Clubs that the membership in such organizations in Virginia, during the past year, had leaped from 4,200 members to 8,500. The Henrico County cup for work in demonstration fields was awarded the Varian Club. The photograph was taken on the steps of the Y. W. C. A., where the federation met.

10- County Wide Work Done By Club Women:

Perhaps the two most outstanding county wide pieces of work done by the Henrico County Home Demonstration Club Women were the painting and building of a rest room at the County Fair grounds and planting shrubbery on the grounds, and the raising of nearly \$ 400 for the Jamestown Camp. The county now owns one cottage there and has started a fund for another. Women attended the camp this year.

The clubs obtained 154 women to enroll in the Year Improvement Campaign. Other work done by the clubs has already been reported under Community Activities.

GIRLS' WORK

1- Program Of Work:

The 4-H Club Council, which has already been described, helped to secure the club enrollment, with the assistance of the Home Agent and the Adult Club Leaders. The schools were visited, the program of work presented, and regular monthly demonstrations given in the schools.

12 clubs, consisting of both boys and girls, were organized in October of last year, with an enrollment of 467.

The Project taken up was Food For Health. Only 5 children took up Poultry work, and a very few took the garden work, which is not lost because of the rough.

These clubs were located in the following manner:

District	Members	Five Pointers
Brookland District		
Glen Allen	20	
Dunbarton	54	29
Laurel	45	25
Toekahoe District		
Short Pump	55	32
Ridge	38	16
Fairfield District		
Montrose	101	45
Glen Echo	54	14
Glen Lea	56	14
Highland Springs	28	12
Hampton	64	32
Varina District		
Glen Dale	21	6
Central	9	2
Varina	13	3

All clubs except the Varina held their meetings in the schools during school hours. An illustrated talk was made by the Home Agent on the essentials of food for the month, how it affects the body and the results of an improper diet.

- 1- In the Food For Health Project certain subjects on Nutrition were given each month; demonstrate in the school room. Sheets were given out at the beginning of the year and checked three times during the year's work. 242 children reported as having completed the project.
- 2- Poultry was a minor project, 5 members enrolled. Only one member reported as having completed the work.
- 3- Garden work was also a minor project, but because of the rough the work was discontinued.

2- Junior Leaders Training Schools:

The adult leaders and club women helped the Home Agent in securing adult leaders for the 4-H club work. 5 Leaders Training Schools for the 4-H Clubs were held during the year, with an attendance of 32 total.

Demonstration Teams from the Varina and Montrose clubs put on a demonstration at the county fair.

3- 4-H Club Activities:

1- Varina 4-H Club is the only club held jointly by the Farm and Home Agents. This club has put on entertainment programs for the Varina Community League, and has broadcasted twice over WHTA.

2- The Spring 4-H Rally Day was spoiled by a hard rain. However, about 50 attended, and seemed to enjoy the activities. The meeting was held at Byrd Park, and a Recreational Director was secured for that part of the program. Each club put on a short play or stunt they had worked up with the help of their adult leaders.

3- Thirty-nine girls and ten boys from Henrico County attended the Jamestown Camp.

4- The 4-H club exhibits at the County Fair were confined to Canning, and a demonstration team to be discussed later.

4- Jamestown Camp:

The cottage bought by the Home Demonstration Club Women of Henrico County was well filled with club children this year from our county, 39 girls and 10 boys attended. I was in charge of the dining room at this camp also. I selected different groups from each county to serve at certain meals. They would set the table, and serve during the meal, after which they would clear the tables and clean up. When officers were elected, a Henrico girl was elected president. This group proved to be so popular, they were about to get all the honors, so I suggested that the officers be divided. The division captains came from this county. Henrico County had the largest delegation at camp. This was due to the fact, perhaps, that we had a bus to take the club children from here by way of the historical tours without additional cost. A man thoroughly familiar with the country went along and told the club members all about the country. The club members attended the regular lectures in the mornings, enjoyed the tours and bathing in the afternoon, and the recreation in the evenings.

5- State Short Course:

1- All Star club members and 8 more girls attended the State Short Course. They reported this to be the best they had ever attended, and gave excellent reports to the other club members on their return.

6- Fairs and Exhibits:

The 4-H Club exhibits were confined to Canning this year. Two Teams gave demonstrations each afternoon during the fair week. The club girls also helped the Home Demonstration Club Women in putting on the local midway and entertainments at the County Fair.

7- County 4-H Club Goals:

- 1- Strive to have every club member a five pointer.
- 2- Have every club member have a bank account.
- 3- Strive to build better bodies by better eating.
- 4- Take part in all school and club activities.
- 5- Strive to keep records up to date.
- 6- To complete work outlines by the Home Agent.
- 7- To provide one game at the close of each meeting.
- 8- To carry home what they have learned at club meetings.
- 9- To observe good rules of citizenship.
- 10- To have one or more club members to attend camp.

PLAN OF WORK HENRICO COUNTY 1929-1930.

GOALS		Accomplishments	
PROJECT WORK: WOMEN:			
1- Communities	Major	Minor	Members
Beulah	Foo's	Gar's	20
Craigton	Foo's	Var's	10
Charles Neck	Foo's	Yar's	20
Glenale	Foo's	Canning	10
Highland	Ham	Ham	
Springs	Foo's	Crafts	25
Varina	Foo's	Yar	25
		Imp.	25
Glen Echo	Foo's	Yar	14
		Imp.	14

PROJECT WORK: JUNIORS:

1- Communities	Major	Minor	
Brook Hill	Foo		Club did not materialize
			For Health Poultry,
			Gar's
Central			Foo For Health
Dunbarton			
Glenale			
Glen Lea			
Glen Echo			
Glen Allen			
Highland			
Springs			
Montrose			
Laurel			
Ridge			
Sanston			
Varina			

COMMUNITY ACTIVITIES: GENERAL:

- 1- Have 200 homes enrolled in Yar Imp Campaigns Had 154;
- 2- 3 Lowers Schools for H.D.C. 3 schools held.
- 3- Hol' Achievement Day for H.D.C. Held as planned.
- 4- Federation put on Better Homes Program Did as planned.
- 5- Have all H.D.C. federated with Gen. Fe' Five federated.
- 6- Each club sent delegate to Blacksburg. 3 clubs sent delegates.
- 7- All clubs to pay dues to Homemakers Asso. 3 clubs paid.
- 8- Have active Advisory Board Board was very active.
- 9- " " " " MEETINGS 4 3 held, 4th. planned for.
- 10- Have 6 H.D. C. exhibits at County Fair Had 6 good booths.
- 11- Have adults adopt and meet state goals Goals adopted and met.
- 12- Have 75 women attend Jamestown Camp Had 90 attend.
- 13- Secure all publicity possible 94 articles clipped but many more printed.
- 14- Organize 2 new H.D.C. One organized.

PLAN OF WORK HENRICO COUNTY 1929-1930(continue^d)

<u>GOALS</u>	<u>Accomplishments</u>
16- Hold 4-H Rally in Spring	* Rally was held as planned
17- Hold Achievement Day in October	* No Achievement Day held
18- Secure 100% completions	* Less than 50% complete
19- Hold 3 Leaders Schools for 4-Clubs	* 3 schools held
20- Have 20 4-H Club men attend camp	* 29 attend
21- Organize 4-h Council	* Council organized

GENERAL GOALS:

- 1- Have clubs represented at DistrictCamp's club represented.
- 2- Have 15 4-H exhibits at County fair ' 8 exhibits shown.

SUGGESTED PLAN OF WORK FOR HERRICK COUNTY
TO BE PRESENTED TO COUNTY ADVISORY COUNCIL DEC. 1930-31.

WOMEN'S WORK

1- County Organizations:

1- Federation of County Home Demonstration Clubs.

Officers elected by present Federation.

Hold 3 meetings a year: One spring meeting to plan for the Canning school to be held in July; One meeting at Canning School; One meeting in the form of Achievement Day Program in October or November. Fed. be responsible for one big County-wide piece of work.
 2- County Advisory Council: To be composed of two representatives from each Home Demonstration Club in the county.

Officers elected by Council.

Council to hold 3 meetings a year: One in December to adopt plan of work for the coming year; One in the spring to plan to serve the Organizations supporting H.D. Work a Live-At-Home Luncheon; One to arrange members to go to the Jamestown Camp, and suggest activities desired at camp. Council to assist whenever possible with all county wide activities.

3- Leaders Schools: To be composed of two representatives from each Home Dem. Club in the county. Officers elected by school at first meeting in Dec. 1930. Meetings to be held regularly once each month during the year. State Specialist to be present every other month. Leaders to assist Home Agent with regular club work and to give same when agent is absent. Leaders school to be responsible for putting on an Exhibit from each H.D.C. at the County Fair. That is, fair exhibits and plans will be discussed at Leaders Schools, taken back to the individual clubs, the booths erected upon early in the year, and the leaders of each club chairmen of their particular booth. A report to be made by one leader at his regular club meeting of the monthly Leaders School.

These county organizations will assist in establishing an office for the Home Agent, and spread a wider interest in Home Demonstration Work over the county.

2- Projects:

1- A major project to last six months (preferably food) to be adopted by the Advisory Council. Each Home Dem Club to take this project as outlined by the council. Work to be coordinated by Home Agent in the form of regular monthly demonstrations on the phases of work chosen, with the assistance of Club Leaders.

2- Winter project to be selected by the individual clubs. Work carried on in the same manner.

3- Each Home Club to have ONE main community project; others if desired.

4- Each Home Club to put on an exhibit at the County Fair on the subject of the major project.

3- County Wide Activities:

1- To enroll more people in real need of Home Demonstration work.

2- To hold Canning School in July, in the form of all day picnic meeting, where five or six demonstrations on Preservation of Foods will be given by a Specialist with the help of the Home Agent. This to be the Federation meeting for July, and will take the place of the individual Home Club meetings for that month. (This will give Home Agent time to visit club girls in their work.)

3- Advisory Council to serve Board of Supervisors and Board of Education a Live-At-Home Luncheon in the spring.

SUGGESTED PLAN OF WORK (continue)

County Wide Activities (continue)

- 4- Clubs to take part in Better Homes Week.
- 5- Clubs to send members to State meetings.
- 6- Clubs to have delegates to district meetings.
- 7- Clubs to send a larger membership to camp this year.
- 8- All Clubs to pay Homemakers Association dues.
- 9- All clubs to take active part in Achievement Day.
- 10- Club women to assist in any way possible with the new plan of work for the 4- H club girls.

Club Girls' Work

1- County Organizations:

- 1- 4-H Club Council, composed of the officers of each club in the county, Council officers to be elected at first meeting. Council to hold two meetings a year and more if desirable. Council to decide on plan of work with the help of Adult Leaders and Home Agent. The other meeting to decide on Rallies, county wide activities, camp, etc.

2- Leaders School:

To be composed of 2 adult leader from each club, and two club members from each club. Two Schools to be held during club year.

The new plan of carrying on club work outside of the schools, beginning in May and closing in Sept. is to be tried this year. The clubs will be organized, the plan of work decided upon, ready for work in May. There will be 2 regular club meetings held each month: one by the Home Agent, One by the Adult Leader. Intensive work will be given, and certain requirements met in order for the club members to attend the county camp. We desire in this way to raise the standard of club work.

2- Projects:

- 1- The kind of project taken up will be decided upon by the Council before the work begins in the spring. The work will be taken up thru regular demonstrations given by the Home Agent. Regular meetings will also be held by the Adult Leaders each month.

3- County Wide Activities:

- 1- Hold 2 Leaders Schools during club year.
- 2- Hold one big Rally Day during club year.
- 3- Every club member to go to camp.
- 4- Every club have at least 1 member attend the State Short Course.
- 5- Every club girl exhibit the articles she makes in the County Fair. Strive to have ONE big 4-H Club Booth for this work.
- 6- Hold a big Achievement Day program at close of club year.

GENERAL GOAL FOR 4-H CLUBS:

To raise standard of club work in the county. To have more members to complete work assigned. To interest girls and boys in project work more than they have been in the past. To keep the enrollment as large as possible, but keeping up standard work.

Brief Summary Of Years' Work

Home Demonstration Work this year as in the past 15 years has been supported by the Board of Supervisors and the Board of Education. The Home Agents have been assisted greatly by the County Federation Of Home Demonstration Clubs and the County Advisory Council. Cooperation with other county organizations such as the Welfare Department, the Health Department, etc has been very good.

The major project adopted by the women of the county clubs was Poultry. The total membership in these clubs was 132; the total completions, being 86. This work was carried on by regular demonstrations each month. The minor projects were, Yard Improvement, Gardens and Handicrafts. A statistical report of all these projects has already been given in the report.

The Home Demonstration Clubs, put on a Mail Box Improvement Campaign with good results, raised money and built a rest room at the County Fair grounds, also beautifying the grounds, raised nearly \$400 toward the Jamestown Camp, assisted with 4-H Club Work, and put on 6 good exhibits at the County Fair. Two teams put on demonstrations at the State Fair.

The Club Women held an Achievement Day program in October at which 85 attended. A number of club women also attended the District meeting of the Virginia Federation of Women's Clubs at Chesterfield Court House.

Three Leaders Schools were held during the club year with an attendance of 33. There were 7 H. D. Clubs with enrollment of 132.

The girls work, or 4-H Clubs were organized in the schools, there being 12 clubs with an enrollment of 487. Their major project was Poultry For Health which boys took as well as girls. The minor work was in Poultry and Gardens. The work was conducted in the school rooms, regular demonstration being given monthly. 242 of these children were considered complete, having hands in their health sheets checked.

39 boys and girls attended the camp at Jamestown. All star members and 6 more attended the State Short Course at V. P. I.

The 4-H Clubs held a Rally at Byrd Park in the spring with an attendance of 80.

Club girls put on demonstrations each afternoon at the County Fair. The exhibits were mainly on the subject of Canning.

Three Leaders Schools were held on the subject of the 8-H projects selected, with an attendance of 32.

One 4-H Club put on an interesting and entertaining program at a meeting of the Varina Community League in November. This club also assisted with 4-H Club Broadcast over WBYA on November 8th.

Outlook and Recommendations

Although there is an appropriation made by Henrico County for Home Demonstration Work, it is not sufficient for carrying on the proper kind of project work. There is no private office where the Home Agent can work efficiently, and no fund for equipment and supplies for the purpose of Leafers Schools and the best type of demonstrations. The Home Agent has had to buy these things out of her own salary which has not been adequate. Project work, therefore, in Henrico County is not what it should be, and without funds to improve it, the outlook is not so favorable. Then too, the women who really need the work in the county, have not been reached, and the clubs are made up of women more interested in social affairs than in practical uses of the work.

As to 4-H Club Work in Henrico, standards are very low. Work as it has been carried on in the schools has not been satisfactory. A special type of club work is carried on by the Farm Agent, which does not include cooperation with the Home Agent, which makes it doubly hard for the Home Agent to increase standards alone.

The outlook, therefore, for Home Demonstration Work in Henrico County is not encouraging unless some new methods are adopted whereby more interest may be created in supplying funds for equipment and supplies, more people reached, different types of work are reached, and standards of the work are raised and enforced.

RECOMMENDATIONS

Because of the above conditions in the county, I as the new agent coming in, wish to make the following recommendations:

- 1- That special effort be made to increase the interest in the work among the officials so that funds may be secured for the purpose of establishing an office in which efficient work may be done, and where the Advisory Council Meetings and conferences with club members may be held.
- 2- To create a small fund of \$10 per month for equipment and necessary demonstration supplies.
- 3- To make every effort to reach a more needy class of people in the county, even at the expense of decreasing the present enrollment.
- 4- That the Poultry work in Henrico County be done by the Farm Agent as he has no regular project meetings in the county at all, whereas the Home Agent has 21 regular project meetings.
- 5- That the services of the major project specialist be secured every other month for the Leafers Schools this year.

NOTE: I have made the above recommendations with the desire that Home Demonstration Work in Henrico County may be put on a higher basis giving the people who really need it better service and more worthwhile project work.

Eva S. Sawyer,
Henrico Home Agent

Is Club Speaker



Miss Maude E. Wallace, of Blacksburg, state agent for the county Home Demonstration and 4-H clubs, will be the principal speaker at the Achievement Day exercises of the Henrico County Federation of Home Demonstration Clubs, to be held tomorrow, beginning at 12:30 P. M. at the Y. W. C. A.

HENRICO CLUB TO MEET ON THURSDAY

Achievement Day Will Be Observed by Henrico Federation at Y. W. C. A.

Miss Maude E. Wallace, of Blacksburg, state agent for the county Home Demonstration and 4-H Clubs, will be the principal speaker at Achievement Day exercises, which will be held by the Henrico County Federation of Home Demonstration Clubs tomorrow, beginning at 12:30 P. M. at the Y. W. C. A.

The program is being arranged by Miss Agnes E. Draper, Henrico county Home Demonstration agent. A luncheon will close the meeting, and this will be followed by a program of addresses and music. Miss W. D. Boucher, president of the federation, will also assist with the exercises. Each club of the federation will pre-

Henrico County Federation Will Meet Thursday

H. D. C. Clubs Plan Luncheon for Annual Achievement Day Program at 'Y'

Henrico County Federation of Home Demonstration Clubs, will hold its annual achievement day and fall meeting at the Y. W. C. A. tomorrow, beginning with a luncheon at 12:30 o'clock.

The luncheon will be served with a program of addresses and music under the direction of Miss Edna Draper, county agent, and Mrs. W. D. Boucher, president of the federation.

Each club in the federation will present its annual report and the cup offered for the best attendance and achievements for the past year, will be presented to the winning club by Miss Virginia Swick, former Henrico County agent, who is now in charge of the Home Demonstration and 4-H club work for Fluvanna and Louisa counties.

Miss Maude E. Wallace of Blacksburg, state agent, will follow as addresser at the meeting and Miss Mahel Mowery of Williamsburg will also be among the speakers.

The schedule of Henrico County 4-H and H. D. C. meetings for the week was announced yesterday by Miss Draper. Neelish Home Demonstration Club will meet at 2:30 o'clock tomorrow afternoon and the Fluvanna 4-H Club will meet in the evening at 10 o'clock. Laurel 4-H Club will meet Friday morning at 10 o'clock and the Glen Allen 4-H Club will meet Friday afternoon at 2 o'clock.

sent its annual report and the cup offered for the best attendance and achievements for the past year, will be presented to the winning club by Miss Virginia Swick, former Henrico county Home Demonstration agent, who is now in charge of similar work in the counties of Fluvanna and Louisa.

This is the first Achievement Day program ever arranged for the Henrico clubs, and Miss Draper is conducting an attendance of some 500 women at the meeting.

Miss Draper Located in Office at Henrico

Miss Ruth Draper, new county home demonstration agent of Henrico, is now located in her office in the Henrico Health Department. Miss Draper, who is a graduate of Maryland Teachers' College, has also studied at V. P. L. She was at one time county agent of Washington County and held the same position in Gaston County, North Carolina. She succeeds Miss Virginia Swink who has left to assume the position of county home demonstration agent in Pittsylvania and Louisa Counties.

Prior to Miss Swink's departure she and Miss Draper were guests of honor at a reception given by the county home demonstration clubs in the Virginia High School.

Miss Draper Will Assume 4-H Club Office Tomorrow

The first meeting of 4-H and home demonstration clubs in Henrico County, under the supervision of Miss Edna E. Draper, new county home demonstration agent, who will assume tomorrow the office left vacant by Miss Virginia Swink, who has gone to Goodland and Phoenix counties, will be the Varina 4-H Club tomorrow at 8 o'clock at the home of Miss Anne Sims.

Other meetings designated for the week are the South Henrico Demonstration Club at Sandston, Wednesday at 2:30 o'clock and the Glendale Home Demonstration Club Thursday at 2 o'clock at the home of Mrs. G. E. Hanes.

Announce Meetings Of Henrico Clubs

Announcements were made last week of 4-H and Home Demonstration Clubs in Henrico county, was made today by Miss Edna E. Draper, new county Home Demonstration agent, who takes up her work on Monday.

Monday, 8 o'clock, Varina 4-H Club at the home of Miss Anne Sims, Wednesday, 2:30 o'clock, South Henrico Demonstration Club at Sandston, Thursday, 2 o'clock, Glendale Home Demonstration Club at the home of Mrs. G. E. Hanes.

Several other meetings are to be held, but the dates and time have not yet been completed. During next week, Miss Draper will be busy taking up her work for the fall and winter months.

Home Demonstration Agents Are Honored

Miss Edna Draper, new Henrico county home demonstration agent, and Miss Virginia Swink, former agent, were guests of honor at a reception given them by the home demonstration clubs of the county.

More than sixty club members were present and the reception was held in the Hanes hall at Highland Springs. Mrs. H. D. Bowler, of the Varina Club, and chairman of the county federation of home demonstration clubs, presided, and Miss Sylvia Hanes, district agent, spoke to the club members.

Henrico Agent To Attend Fair

Two Henrico county home demonstration agents will attend the Pittsylvania county fair on Thursday for the purpose of giving demonstrations in all craft to the women. Miss Edna E. Draper, Henrico county home demonstration agent, announced today.

Mrs. James A. Loving will demonstrate the making of several kinds of baskets and Mrs. W. D. Bowler will show how to read cards and charts. Both of these women are members of the Varina home demonstration club and have done outstanding work in the club for several years, Miss Draper said.

Several other club women are expected to accompany these women to the fair. Arrangements for these demonstrations were started by Miss Virginia Swink, former Henrico county agent who is now the agent in the Pittsylvania and Louisa counties.

Clubs of Henrico Meet for Luncheon

A large delegation of representatives from the Henrico county home demonstration clubs assembled today at 12:30 P. M. at the Y. W. C. A. to a luncheon and to participate in Achievement Day exercises, which are being sponsored by the Henrico County Federation of Home Demonstration Clubs.

Miss Maude E. Waller, state agent, will be the principal speaker. The program will be in charge of Miss Edna E. Draper, Henrico county home demonstration agent, and Mrs. W. D. Bowler, president of the federation. Reports will be made on the activities of the various clubs during the year and cups will be awarded to the clubs doing the most work. A musical program will also be rendered.

Adult Camp Will Be Held at Jamestown

Preparations are now under way for the adult camp to be attended by approximately 300 men and women from Virginia farms at Jamestown from August 22 to 28. It was stated yesterday by Miss Virginia Swain, Home County Home Demonstration Agent. The representatives from this county is expected to be one of the largest in attendance.

Mrs. Mary McWhorter, V. P. I. landscape architect, E. B. Fouts, V. P. I. agricultural engineer, and Miss Ella Gardner of the Bureau of Child Labor in Washington will be among the instructors at the camp, which will be in charge of Miss Sylvia Brown, district home demonstration agent.

PLANS COMPLETE FOR ADULT CAMP TO OPEN TUESDAY

James City, Twelve Other Counties, Send Delegates to 4-Day Session at Jamestown.

(Williamsburg Bureau)

James City and 12 other counties will send representatives from their home demonstration clubs to the adult camp which convenes at the Jamestown 4-H camp Tuesday. It was announced last night by Miss Mabel Massey, home demonstration agent.

The camp will continue through Friday.

Among the features of the adult camp will be historical pilgrimages for each afternoon. Courses in hand work will be offered and talks will be given on the history of the section surrounding the camp. Within easy walking distance of the popular 4-H camp is Jamestown Island, where the colony that later grew to be the United States was founded and Williamsburg and Yorktown, the first and nation's most historic city, and Yorktown, famed as the location of the final scene in the Revolutionary War drama.

Programs of the home demonstration meetings have been mailed out to home demonstration clubs in the 12 counties which will be represented.

Not only club members, but their families as well are eligible to attend the camp. Lectures on landscape gardening will be given by Mrs. McWhorter, who will also advise members regarding their gardening problems. Recreation will be in charge of Miss Ella Gardner. Among the speakers will be Miss Ella Appew, P. E. Potter and Miss Martha Wallace, State home demonstration agent.

Counties which will be represented at the adult camp include James City, Amelia, Brunswick, Chesterfield, Dinwiddie, Gloucester, Henric, Middleburg, Norfolk, Powhatan, Louisa, Charles City and New Kent.

State Gardener Visits Old Church

Reid Inspects Grounds of Ancient Laurel Hill

A visit to old Laurel Hill Memorial Church was made yesterday by Allen H. Reid, Virginia Polytechnic Institute landscape gardener, and plans were made for the restoration of the grounds of the old church, the cemetery and the location of the new parsonage. Miss Virginia Swink, Henrico County home demonstration agent, accompanied. The church was built in 1781 and remodelled in 1824 with original materials and stands today very little altered from its first appearance.

The old burial ground is to be plotted and planted and a foundation planting around the church will be made, Miss Swink said. The services of the State architect are available to any church, school or other public institution on application to the county agent for assistance in planning the landscaping of its grounds.

Mr. Reid is in Richmond this week making a study of historic Virginia gardens. He and Miss Swink yesterday visited the Henrico County Fair Grounds to inspect the plan that was made there last fall under Mr. Reid's plan.

MISS H. L. HUGHES TO VISIT HENRICO

V. P. I. Representative to Ad- dress 4-H and Demon- stration Club.

Miss Hattie L. Hughes, of the V. P. I. extension division in Staunton, will come to Henrico county on an inspection tour Wednesday. It was announced today by Miss Virginia Swink, county home demonstration agent. Miss Hughes is chief of the girls' club department of the extension work and will speak before the Henrico 4-H Club and the United Neck Home Demonstration Club as the kind of work now being done in other like clubs in the state.

Home demonstration and 4-H club programs for the coming week are as follows: Tuesday, Central 4-H Club at 10 A. M.; Monday, Miss Hughes at 1 P. M.; Wednesday, Miss Hughes at 9 A. M. and before Carter Neck H. D. C. at 3 P. M.; Thursday, Dwight H. D. C. at 10:30 A. M.; Friday, Dunbar 4-H Club at 12:30 A. M.

In making the above announcements Miss Swink stated that the enrollment in Henrico 4-H clubs had doubled since December, 1925. The membership in 1927 was 228 in the whole county and now is more than five in the thirteen reorganized clubs.

Dr. W. P. Jackson Is To Open Institute

Dr. W. P. Jackson, lecturer and practical agent for the Playground and Recreation Association of America, will hold a recreational institute here next week. It was announced today by Miss Virginia Swink, home demonstration agent for Henrico county. The institute, covering three days, will be chiefly intended to help home demonstration agents, juvenile local leaders and older members of the 4-H Clubs throughout the state.

Dr. Jackson will arrive in Richmond Feb. 21 and will hold his first lecture that night at 7:30 o'clock in the ballroom of Murphy's hotel. On both other nights, Dr. Jackson will speak in the same place and at the same time, telling them of new games for their playgrounds, puzzles and new ways and variations on the old ones.

Henrico Club Plans Outlined by Agent

Miss Swink Will Address Highland Springs H. D. C.

Activities of the meetings of the 4-H and home demonstration clubs of Henrico County for this week were announced yesterday by Miss Virginia Swink, Henrico County home demonstration agent.

The Henrico Springs Demonstration Club will meet this afternoon at 2 o'clock on the Tennis Club. Miss Swink will give a lecture at this meeting on "The Essentials of Good Planning." The Olive Allen 4-H club will meet at the school this morning at 10 o'clock.

Tomorrow the Highland Springs 4-H Club will meet at the school at 11 o'clock. The Varina Home Demonstration Club will meet at 2:30 o'clock, the meeting place to be determined later.

Thursday morning at 10 o'clock the Short Pump 4-H Club will meet at the school and at 1 o'clock the Ridge 4-H Club will meet at the Ridge school. Friday the Glen Lea 4-H

Club will meet at the school at 10 o'clock and the Glendale 4-H Club will meet at the Glendale school at 2 o'clock.

V. P. I. Food Specialist Will Conduct School

Miss Mary B. McGowan, state food specialist of the Virginia Polytechnic Institute Extension service, will conduct a home demonstration club leaders' training school Monday at Henrico Courthouse. It was announced yesterday by Miss Elizabeth Smith, county home demonstration agent. The fee was also given that no training school for 4-H Club leaders will be held during June.

Miss McGowan will give instruction to leaders Monday morning from 10 o'clock until noon and Monday afternoon from 1 until 3 o'clock. Her subject in the morning will be dinner meals and at the later session she will talk on supper meals.

Two members from each of the Henrico home demonstration clubs are requested to attend.

HENRICO TO HEAR FOOD SPECIALIST

Miss Mary B. McGowan to Address Home Demonstration and 4-H Club.

Leaders of home demonstration and 4-H clubs in Henrico county will have an opportunity to hear Miss Mary B. McGowan, state food specialist of the V. P. I. extension at Henrichburg, on Monday and Tuesday, it was announced today by Miss Virginia Smith, Henrico home demonstration agent.

Miss McGowan will address a meeting of home demonstration leaders on Monday from 10 A. M. until lunch time, and after lunch will continue her talk until 2 o'clock. Two leaders from each club are expected to present themselves at the Henrico courthouse, and will be given information about food and dining to take back to their respective clubs with them.

Tuesday morning at the same place and hour Miss McGowan will talk to the leaders of the county 4-H clubs, one leader from each. If possible, these leaders are to leave before the meeting, as food and diet will be the subject of all 4-H clubs during the remainder of February and the whole of March.

Home and Farm Agents Here For Conference

Recreation Topics Discussed at 4-H Club Meeting

More than eighty county and home demonstration agents, other 4-H Club members, and rural community leaders attended the second day's meeting of the 4-H Club conference which was held last night in the auditorium of Henrico's High School.

Last night's meeting opened with a lecture on "The Value of Recreation," by Dr. W. P. Jackson, of the Physical and Recreational Association of America, who is leading the present conference in its study of rural recreation. Following the lecture Miss Helen Drinker, of Henrico County, and Miss Joan, of Clearyville, presented a one-act play which had been prepared without rehearsal. After the play the entire audience took part in fun and raffle games.

The three-day conference of rural leaders is sponsored by the 4-H Club Department of the Virginia Polytechnic Institute, under the direction of Charles A. Stone, assistant State Club agent.

The conference will end with tonight's meeting.

Henrico Club Leaders to Gather Monday

Henrico 4-H and home demonstration club leaders will gather at the Henrico Courthouse Monday and Tuesday from 10 to 3 o'clock to meet Miss Mary B. McGowan, state food specialist, it was announced yesterday by Miss Virginia Smith, home demonstration club agent for the county.

On Monday Miss McGowan will talk to the 4-H Club leaders, and one leader from each club in the county is expected to attend.

On Tuesday the delegates from each home demonstration club in the county will meet at the courthouse.

Miss Swink to Speak

The spring meeting of the Henrico Federation of Home Demonstration Clubs will be held at noon Wednesday at Henrico's Hotel. Miss Virginia Swink, Henrico County home demonstration agent, is in charge of arrangements and has announced that Miss Lucille Wood, chairman of the fifth district of the Federation of Women's Clubs, will be the principal speaker.

The extension work in Eastern Virginia will be discussed by Miss Virginia Swink, district home demonstration agent. A prize will be awarded the club reporting the greatest improvement in small houses. These clubs include Sandston, Curtis Neck, Bethish, Clifton, Glen Echo, Varina, Highland Springs and Glendale.

Reservations for the 1 o'clock may be made by calling Miss Swink at Headquarters 2222.

To Visit Historic Gardens Tuesday

Members of all of the Henrico county home demonstration clubs have arranged a pilgrimage to several of the historical gardens in and around Henric on Tuesday, with the party leaving their cars by noon at 2:30 P. M. at Tower-roads, and Main street. It was announced today by Miss Virginia Swick, Henrico county home demonstration agent.

The party will go first to Hickory Hill, near Ashland, where they will view the historical garden there and about 11:30 o'clock, they expect to leave for the home of Mrs. R. C. Williams, on the Dominion road, where they will inspect the garden at this place.

From there the party will go to Maymont, where the Henrico club members will join with the Chesterfield county club members in a joint picnic, after which, those desiring may accompany Miss Elizabeth Chesterfield home demonstration agent, on a tour of the gardens of Gunter Park.

Curles Neck Club Will Make Sanitation Plans

Other Henrico Meetings Are Announced

The Curles Neck Home Demonstration Club will meet tomorrow afternoon at 2 o'clock in the club room. It was announced yesterday by Miss Virginia Swick, home demonstration club agent for Henrico County. Miss Belle J. Hughes, State Club Club leader, will speak on "Club Work" for the party to be taken by the club to the State southern campaign for four-post houses will be discussed.

Miss Swick also announced other meetings in Henrico County for this week as follows:

Today at 10 o'clock there will be a meeting of the Central 4-H Club in the Central School. This afternoon at 7 o'clock Miss Swick will attend the Montrose 4-H Club gathering. Tomorrow morning at 9:15 o'clock there will be the meeting of the Sandston 4-H Club. Thursday morning at 10 o'clock, the Creighton Home Demonstration Club, and Friday at the same hour, the Dominion 4-H Club.

HENRICO CLUBS TO STAGE CONFERENCE

Highland Springs, Curles Neck and Creighton Units Will Meet.

Three Henrico county home demonstration clubs will hold meetings this week. Miss Virginia Swick, Henrico county home demonstration agent, announced today.

The Highland Springs Club will gather today at 2 P. M. at the community cemetery, where the members will inspect the grounds and draw up plans for beautifying it. The cemetery has recently been discussed in some detail by the civic leaders of Highland Springs who are desirous of improving the appearance of it.

Wednesday the Curles Neck Club will meet at 2:30 P. M. at the home of Mrs. W. H. Ferguson. A demonstration of work benches will be given.

Thursday the Creighton Club will meet at 10 A. M. at the home of Mrs. A. W. Subraman. Postgraduate's class, "Main Street District," will be the subject of a demonstration.

Attractive Gardens Are Found in Henrico

Better yards and more attractive gardens may be found throughout Henrico County as a result of the Yard Improvement Campaign which just closed its first session. Organized by Miss Virginia Swick as a project for the county home demonstration clubs, the members have worked to improve their yards for a year. The reports just received in Miss Swick's office show that the fifty-four representatives reporting from six clubs have planted 184 trees, 1,487 shrubs, 3,515 bulbs and forty-seven flower gardens. Three of the club members are selling flowers, sixteen have planted their gardens according to plan, and two have constructed six ponds. Sixteen have improved their lawns and four ledger screens have been planted.

Clubs represented in the report were Sandwell, Curles Neck, Creighton, Virginia, Glendale, and Highland Springs.

"Canning of Fruits" Subject Before Clubs

Miss Virginia Swink to Give
Demonstration Lessons

Henrico 4-H and Home Demonstration Clubs will have a busy week's program and Miss Virginia Swink, county agent, will give demonstration lessons in "Canning of Fruits" at each meeting. Both the 4-H and Home Demonstration Clubs will continue their meetings throughout the summer, but instead of meeting every two weeks the 4-H Clubs will hold only one monthly meeting.

Meetings scheduled for today are the Glen Ridge 4-H Club which will meet at 10 A. M. at the home of Miss Amanda Ridgway on the New-Miss Road and the Highland Springs Home Demonstration Club, which will meet at 1:30 o'clock at the home of Mrs. Henry Allison, Highland Springs. Tomorrow, the Varina Home Demonstration Club will meet at 2 o'clock with Mrs. J. C. Blanton, New Market Road; Thursday's meetings include the Short Pump 4-H Club at 10 o'clock at the school and the Ridge 4-H Club at 1 o'clock at the home of Mrs. D. H. Marshall; on Friday the Oak Dale 4-H Club will meet at 2 o'clock at the school and the Glen Ridge 4-H Club will meet at 10 A. M.

4-H Club Officials Meet at Y. W. C. A.

President, vice-presidents and secretaries of 12 4-H clubs of Henrico county are requested to attend a meeting to be held at the Y. W. C. A. tomorrow at 2 P. M. for the purpose of organizing an advisory council to help direct the work throughout the county. Miss Virginia Swink, Henrico county home demonstration agent, announced today.

Other matters to be discussed will be the small box improvement campaign and formation of goals for each club for the year. The 4-H club head, we will also be told to give their encouragement to the county fair this year.

Miss Nellie L. Hughes, state girls club leader, will be the speaker at this meeting.

HENRICO CLUBS TO PLAN ACTIVITIES

Two Camps and Two Courses of Instruction Planned for Summer.

Consideration of two camps and two educational courses and plans for a flower show and entertainment at the Henrico county fair in September will be made at a meeting of the advisory board of the Henrico county home demonstration clubs on Thursday at 7:30 P. M. at the home of Mrs. W. W. Hyman, on the Osborne turnpike.

The two camps and two educational institutes sponsored for the farming residents of the state are as follows:

The 4-H Club members will hold a camp at Jamestown from June 22 through June 28. This camp is open to all 4-H club members over 12 years of age who have satisfactorily completed their work to date.

The main short course, which will be held at the Virginia Polytechnic Institute from July 21 to July 28, is open to one or more members of each 4-H club who have distinguished themselves along the line of leadership and excellent project work.

The farmers' institute, for farmers and their wives, to be held at the Virginia Polytechnic Institute from July 22 to Aug. 2, is open to all rural residents, with no qualifications on attendance.

The adult camp at Jamestown, which will be held from Aug. 13 through Aug. 19, is open to any rural residents, with no qualifications on attendance.

Virginians to Attend 4-H School Selected

CHASE CITY, Va., Aug. 25.—(Special to The News Leader)—Lester John Turner, of Chase City, in Rockingham county, and Miss Gertrude Drinker, of Henrico county, have been chosen to represent Virginia at the eighth annual International 4-H Training School at Springfield, Mass., September 24-26.

Miss Hazel Prokop, of Boynton, in Rockingham county, is one of the six representatives from Virginia to go to the 4-H camp at Camp Vail.

Heads 4-H Camp



Miss Susella Hedrick, age 24, daughter of O. C. Hedrick, chief of the Henrico county police, who was recently elected president of the Jamestown 4-H Club camp. Miss Hedrick is a member of the Varian 4-H Club of Henrico county, and has won eight years of service with this group, of which she is now treasurer.

HONORS WON AT JAMESTOWN CAMP

180 Virginia Boys and Girls
in Attendance at Week's
Encampment.

A number of the honors won by the attendants at the Jamestown 4-H club camp, which recently closed after a week of encampment by some 180 Virginia boys and girls, were won by representatives from the Henrico county 4-H club, it was learned today from Miss Virginia Swink, Henrico county home demonstration agent, who was among the leaders at the camp.

Miss Susella Hedrick, daughter of O. C. Hedrick, chief of the Henrico county police, was named as president of the camp for the coming year. Miss Hedrick has been a 4-H club member for eight years and is now treasurer of the Varian club.

During her club life, she has taken part in the following activities of the club: bread, poultry, calves, canning, and health, as well as representing her club at Blacksburg at joint meetings and participating in two demonstrating teams.

Catherine Peers, also of the Varian club, was named one of the group captains at the camp and her team scored the highest in the group events. Dovie West, of the Mammoth club, was elected a team captain in one of the events.

Henrico girls also won the prize awarded to the group which kept the cleanest cottage during the week of encampment.

32 4-H MEMBERS GO TO JAMESTOWN

Henrico County Contingent Is
Announced by Miss Swink;
Leave Monday.

Thirty-two members of the Henrico county 4-H club will leave for a week of encampment at Jamestown on Monday, it was announced today by Miss Virginia Swink, Henrico county home demonstration agent.

The first detail of the party will leave this evening at Williamsburg avenue and Louisiana street, Fulton, Monday, at 1 P. M. in a truck.

Additional campers will be picked up at Sandston and at Seven Pines. The campers will leave Jamestown for home at 8 A. M. Saturday.

During their encampment, the 4-H club members will be under careful supervision of leaders who have been trained in their work. They will follow an arranged program, which is educational as well as recreational.

Those who are going from Henrico county are as follows, listed according to their respective clubs:

Sandston—Marie Walker, Jean Poye, Hubert Powell, Jr., Ralph Watson, Irene Yellock, Mary Hatfield and Mildred Anderson.

Richmond Springs—Carter Ackman, Dunbarston—Hilda Duglison and Beryl Wain.

Martins—Virginia Vanchan, Virginia Lovell and Dovie West.

Glen Allen—Ralph Axzell.

Short Pump—Mary Colyer.

Glen Lee—Mary Ann Smith, Virginia Dunaway.

Varian—William Ferguson, Dorothy Ferguson, Charles Dunsbar, Virginia Nuttall, Susella Hedrick, Catherine Peers, Gerald Hansen, Elizabeth Homan, Ann Homan, Mildred Osborne and Thelma Day.

Elkton—Louise Tyler.

Unattached—Nancy Martin and Mary Taylor.

Miss Wanda Davis, of Sandston, and Miss Fawn Dinkler, two 4-H Club leaders of the county, will also attend, as will also Miss Swink.

4-H CLUB MEMBERS GO TO BLACKSBURG

Will Attend Short Course at
Virginia Polytechnic In-
stitute Monday.

Eleven members of Henrico county 4-H clubs will leave Richmond Monday at 3 A. M. for Blacksburg, where they will attend the state short course, which will be held at the Virginia Polytechnic Institute and which will attract some 1,000 4-H club boys and girls throughout Virginia, Miss Virginia Swick, Henrico county home demonstration agent, announced today.

Those who will go are as follows, listed according to their respective clubs:

Ocean Station, Dumbarton; Lillian Cottrill, Short Pump; Audrey Bendis and Doris West, Midtown; Catherine Pears, Rosalia Hendrick, Anne Swanson, Vera Hanson, Floyd Nuttall, John Stinson and Aubrey Brown, from Varina.

All of the Henrico delegates are being instructed to report on Friday at 1:30 P. M. at the Henrico county health department to receive a physical examination from Dr. A. L. McLean, county health director, before taking the trip. The Blacksburg course will last six weeks, and the members will return to their homes on Saturday.

The boys attending the course will study various phases of live stock, while the girls will take courses in one or more of the following subjects: Clothing, food and nutrition, home improvement, gardening, sewing and spending, goals for junior home makers, quality in food preservation, growth work, game and song leaders and poetry.

Henrico 4-H Clubs Send 11 Delegates to V. P. I.

Eleven delegates from the 4-H Clubs of Henrico County will attend the short course to be given at the Virginia Polytechnic Institute next week for the instruction of the 4-H Club boys and girls of the State, Miss Virginia Swick, Henrico County home demonstration agent, announced yesterday.

Courses in the various phases of live stock raising will be offered the boys. The girls may take course in one or more of the classes offered in purchasing, home improvement, poultry raising, food and nutrition, clothing, goal for junior home makers and student reports. All the Henrico delegates have been instructed to report at the Henrico County health department for physical examinations before leaving for the trip, which will last six weeks. The delegates returning to their homes on Saturday, July 28.

The delegates, listed according to the clubs they are to represent, are as follows:

Ocean Station, Dumbarton; Lillian Cottrill, Short Pump; Audrey Bendis and Doris West, Midtown; Catherine Pears, Rosalia Hendrick, Anne Swanson, Vera Hanson, Floyd Nuttall, John Stinson and Aubrey Brown, from Varina.

4-H MEMBERS TO LEAVE FOR V. P. I.

Ten From Henrico to Start
Monday to Attend State
Short Course.

Ten members of the Henrico county 4-H Clubs will leave Richmond on Monday at 3 A. M. at Grand-Street Station for Blacksburg, where they will attend the state short course at the Virginia Polytechnic Institute. They will return to Richmond on Saturday. Miss Faye Dickster will accompany the members.

In the meanwhile, the Henrico 4-H Home Demonstration Clubs of the county will hold their meetings as usual under the direction of Miss Virginia Swick, county home demonstration agent.

Thursday at 10 A. M. the Glen Ridge 4-H Club will meet at the school, and Tuesday afternoon at 1:30 at which the Glen Ridge Home Demonstration Club will meet at the home of Mrs. Selma Smith.

Wednesday at 10 A. M. the Highland Heights 4-H Club will meet at the school and on Thursday at 10 A. M. the Short Pump 4-H Club will meet at the school. The Rosalia 4-H Club will hold a meeting at the home of Louise Tyler at 2 P. M. on Thursday.

Glen Lee Club to Meet.

Friday at 10 A. M. the Glen Lee 4-H Club will meet at the home of Mrs. Clyde Elliott, club at 2 P. M. on Friday, the Southland Central and Glendale 4-H Clubs will meet at the school. At the same time and place the Glendale home demonstration club will meet to work out an exhibit for the fair.

Saturday night the Southland home demonstration club will have a lawn party to raise funds to make provisions, arrangements in the Southland center.

DEMONSTRATION, 4-H CLUBS BUSY

Henrich Organization Plan
Number of Meetings
During Current Week.

Henrico county home demonstration and 4-H clubs will have a busy week, according to Miss Virginia Smith, county home demonstration agent.

The Henrich home demonstration club will meet tomorrow at 2:30 P. M. at the home of Mrs. Hill, at Pine Lea, and the subject for demonstration will be "Turkey Raisins."

The Glendale home demonstration club will meet on Thursday at 2:30 P. M. at the home of Mrs. James Robinson and "Cucumber Pickles" will also be the subject of a demonstration.

The Henrich 4-H Club will meet today at 2 P. M. at the home of George Woodman and "Cucumbers" will be subject for discussion.

Thursday at 10 A. M. the Sandston 4-H Club will meet at the home of Mrs. O. B. Johnson and on Friday at 10 A. M. the Laurel 4-H Club will meet at Mrs. Carter's as announced later. At 4 P. M. on Friday, the Glen Albemarle 4-H Club will meet at the school.

4-H Club Meeting Schedule Announced

A resume of the county yard improvement projects, club goals, and the selection of club colors and emblems will feature this week's meetings of the home demonstration and 4-H clubs of Henrico. It was announced yesterday by Miss Virginia Smith, home demonstration agent.

The schedule of the meetings is as follows:

Today—Central School 4-H Club, 10 A. M. at the school; Mantrous School 4-H Club, at the school at 1 P. M.

Wednesday—Sandston School 4-H Club, at the school at 9 A. M.; Curlew Neck Home Demonstration Club at the home of Mrs. Delain, at 2 P. M.

Thursday—Oriskany Home Demonstration Club at Mrs. Thomas C. Woodman's, 719 Gladstone Avenue, at 10:30 A. M.; Henrico home demonstration advisory council meeting at home of Mrs. E. L. Hart, at Glendale.

Friday—Dumbar School 4-H Club, 11 A. M. at the school; Brook Hill School 4-H Club, 1 P. M. at the school.

HENRICO 4-H CLUB MEETS SCHEDULED

Variety of Subjects Will Be
Discussed at Sessions
During Week.

Schedule of meetings for 4-H clubs and home demonstration clubs of Henrico county during the week and a statement of some of the topics for discussion at the home demonstration meetings were announced today by Miss Virginia Smith, home demonstration agent for Henrico county.

Topics for discussion at the home demonstration clubs will include:

First, a resume of the yard improvement campaign which has been running for the past year. Second, a set of goals for each club that were worked out by the agents at Mechanicsburg. Third, selection of an emblem and colors for each club. Fourth, a plan to make all homes 4-point homes. Fifth, plans for entering the Southern rural bathroom improvement contest. Sixth, a lecture on the generalities in meal planning by Miss Virginia Smith.

The schedule follows:
Tuesday—Central School 4-H Club, 10 A. M. at the school; Mantrous School 4-H Club, at the school at 1 P. M.

Wednesday—Sandston School 4-H Club, at the school at 9 A. M.; Curlew Neck Home Demonstration Club, at the home of Mrs. Delain, at 2 P. M.

Thursday—Oriskany Home Demonstration Club, at Mrs. Thomas C. Woodman's, 719 Gladstone Avenue, at 10:30 A. M.; Henrico home demonstration advisory council meeting at home of Mrs. E. L. Hart, at Glendale.

Friday—Dumbar School 4-H Club, 11 A. M. at the school; Brook Hill School 4-H Club, 1 P. M. at the school.

4-H Members to Do Special Work

Two or more members from each of the 4-H Clubs of Henrico county will be selected for special training so that they may demonstrate the activities of the 4-H Clubs during the club rally, county fair and other events. Miss Virginia Smith, Henrico county home demonstration agent, announced today. For this reason, there will be no need that club members bring their dues during the coming week, she said.

The program of meetings for Henrico 4-H and Home Demonstration Clubs for the week is as follows:

Tuesday—Central 4-H Club, 10 A. M.; Mantrous 4-H Club, 1 P. M.

Wednesday—Curlew Neck Home Demonstration Club, 1 P. M. at the clubhouse; Sandston 4-H Club, 9 A. M.

Thursday—Oriskany Home Demonstration Club, 10:30 A. M.; Brook Hill 4-H Club, 1 P. M.

Friday—Glen Lee 4-H Club, 10 A. M.; Glendale, 2 P. M.

Adult Camp Will Be Held at Jamestown

Preparations are now under way for the adult camp to be attended by approximately 200 men and women from Virginia farms at Jamestown from August 12 to 15. It was started yesterday by Miss Virginia Swick, Henrico County Home Demonstration Agent. The representation from this county is expected to be one of the largest in attendance.

Mrs. Mary McElroy, V. P. L. landscape specialist; F. B. Potts, V. P. L. agricultural engineer, and Miss Ella Gardner of the Bureau of Child Hygiene in Washington will be among the instructors at the camp, which will be in charge of Miss Sylvia Shomon, district home demonstration agent.

Program for Adult Camp Is Announced by Agent

Some demonstration clubs of thirteen counties will be represented at the adult camp to be held at Jamestown 4-N Camp next week from Tuesday through Friday, according to Miss Virginia Swick, Henrico County home demonstration agent. The camp is situated across the channel from Jamestown Island and is built on the site of the first glass factory in America.

Lectures were mailed out yesterday by Miss Swick to the members of the Henrico County clubs outlining the program and asking the members to send in the request for reservations. The families of the club members may also attend the camp. Lectures on landscape gardening will be given by Mrs. McElroy, who will also advise members regarding their gardening problems. Recreation will be in charge of Miss Ella Gardner. Among the speakers will be also Miss Agnew, Miss Maple Wallace and F. B. Potts.

Historical pilgrimages will be arranged for each afternoon. Courses in hand work will be offered and talks will be given on the history of the section surrounding the camp. The counties that will be represented at the camp are:

Anneke, Brunswick, Chesterfield, Dinwiddie, Gloucester, Henrico, James City, Middleburg, Norfolk, Powhatan, Louisa, Charles City and New Kent.

TO ACCOMMODATE FARMERS AT CAMP

Over 200 Expected to Attend Demonstration Planned at Jamestown in August.

Preparations are being made to accommodate 200 farm men and women at the adult camp, which will be held at Jamestown on Aug. 12-15-16-18. Miss Virginia Swick, Henrico county home demonstration agent, announced today.

Farmers and their wives who live anywhere in Virginia are eligible to attend the camp, although the adjacent counties around Richmond and Williamsburg are expected to attend in large numbers.

A special program for the men is now being arranged. The afternoon will be devoted to hand work instruction and to industrial afternoons. The evening will be entirely recreational, with Miss Ella Gardner, of the Child Bureau of Labor, Washington, leading the recreation.

Other instructors of the camp will be Mrs. Mary McElroy, landscape specialist, V. P. L.; and F. B. Potts, agricultural engineer, V. P. L. Miss Sylvia Shomon, district home demonstration agent, will be in general charge of the camp and Miss Swick will act in the capacity of chairman for the Henrico delegation.

Home-Making Clubs to Elect Delegates

Delegates to attend the Gas Virginia Home-Makers Association meeting at Blacksburg will be elected by two Henrico County home demonstration clubs today and tomorrow, Miss Virginia Swick, county agent, announced yesterday.

The Beach Home Demonstration Club will meet this afternoon at 2 o'clock in the home of Mrs. O. T. Crosby at Fort Lee. In addition to selecting a representative to the State meet members will make definite plans for a lawn party, the proceeds from which will go to the improvement of the Beach Cemetery, a community project which has engaged the interest of civic leaders for the past two years.

The Glendale Home Demonstration Club will meet at 2 o'clock Thursday afternoon at the home of Mrs. W. T. Hare to perform a similar business. A demonstration entitled "Main Supper Dinner" will be given.

Four Henrico Clubs Send Delegates to Blackburg

Four Henrico County Home Demonstration clubs will send delegates to the meeting of the Virginia Home-Demonstration Association at the Virginia Polytechnic Institute, Blacksburg, July 29 through August 1. Miss Virginia Smith, county agent, announced yesterday. The delegates to be sent are:

Mrs. Claude Wilson, Henrich Home Demonstration; Mrs. W. E. Charlton, Curly's Neck Home Demonstration Club; Mrs. Charles M. Childress, Highland Park Home Demonstration Club;

Mrs. Elmer Kahl, Varina Home Demonstration Club; Miss Virginia Smith, county agent; Mrs. William Perry, president of the Home-Demonstration Association; and Mrs. W. W. Perkins, club chairman of the county advisory board.

Parties in Blackburg

Parties in Blackburg this Saturday in United States District Court have included the following: Luke Hancock, yard foreman of 1411 Elm Street, who pleaded guilty to a charge of larceny, \$200 and bond; and Harvey A. Perry, 725 North Twenty-ninth Street, who pleaded guilty to a charge of larceny, \$200 and bond, whose assets totaled \$170.

Announce Chairmen For Varina Circus

Names of the chairmen of the various events for the Varina community circus, to be held tomorrow evening at the Henrico county fair grounds, were announced today by Miss Virginia Smith, Henrico county home demonstration agent.

Mrs. Elmer Kahl is general chairman of the circus and she is assisted by the following: Mrs. Elmer Williams, set and booth; Mrs. Frank Stomaker, bathing beauty booth; Mrs. John Simmons, fortune-telling booth; Mrs. O. C. Haddock, refreshments; Mrs. George Hesse, famous tin-can booth; Mrs. Elmer Kahl, baby contest booth; Miss Hannah Mize, business Varina booth; Mrs. Frank Taylor, amateur family booth; Mrs. George Dinkler, baseball game; Mrs. Charles Atherton, specialty contest; and Mrs. Floyd Haddock, novelties.

Varina Community Plans For Circus Next Week

Over 75 People to Take Part in Benefit Event

Preparations now going forward for the Varina Community Circus to be held next Thursday evening at the Henrico County fair grounds and Varina High School on the Newmarket Road will be completed today, it was stated yesterday. A special meeting of the Varina Home Demonstration Club has been called for that afternoon to make final arrangements.

The meeting will be held at 2:30 o'clock at the fair grounds. Tickets will be assigned at this time and discussed by those in charge. Mrs. O. C. Haddock is president of the Varina Home Demonstration Club and Mrs. Elmer Kahl is chairman of the circus.

Approximately seventy-five persons will take part in the circus, it was said. There will be all kinds of novelties, food stalls, bathing beauties, and such typical circus refreshments as punch, lemonade and popcorn.

The circus will be the only event given this year to raise club funds. The proceeds will be divided between the Home Demonstration Club and the 4-H Club of Varina, and these to change help that sufficient money will be raised to finance the activities of the clubs for the year.

Admission will be 25 cents for adults and 15 cents for children.

Varina Home Club Is Presented Cup

Varina Home Demonstration Club has presented the cup for the best attendance and the best report of activities at the meeting of the Henrico Polytechnic of Home Demonstration clubs, which held their spring gathering at the Murphy's hotel, Curly's Neck Home Demonstration Club was presented with a check, donated by T. W. Wood and John, to the club which had placed a tree on the Henrico county fair grounds.

Thirty-five county club members attended the National meeting, which was held at order by Mrs. H. D. Beaufort. J. Milton Sims, superintendent of schools for Henrico county, held of the 4-H club work in the county, while Miss Sylvia Slueman gave a review of the work in Eastern Virginia.

Miss Lucille Haged was the principal speaker. She told of the national award that are being sponsored by the various organizations all over the nation.

Miss Helen Virginia Myers gave a song during the meeting. Other Home Demonstration clubs were represented at the meeting were: Henrich, Craighan, Curly's Neck, Glendale, Varina, and Highland Park.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service,
Office of Cooperative Extension Work
Washington, D. C.

ANNUAL REPORT OF COUNTY EXTENSION WORKERS

Revised July 7, 1930

This report form is to be used by county extension agents, such as county agricultural agent, home demonstration agent, club agent, and negro agent, reporting on their respective lines of work.

State Virginia County Henrico
Report of Miss Virginia Swank County Home Demonstration Agent
Miss Della S. Dwyer
From December 1929 to December 1930

If agent has not been employed entire year, indicate exact period. Agents resigning during the year should make out this report before quitting the service.

READ DEFINITIONS, PAGE 3



HOME DEMONSTRATION WORK

Approved:

Date Jan 12 - 1931

Maudie E. Wallace
State or District Supervisor

Date _____

State Extension Director

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year and the results obtained by the county extension agent, assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agent and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

Separate statistical and narrative reports are desired from each leader of a line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and negro agent, regardless of title. Where an assistant agent has been employed a part or all of the year, a report on his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked. Where two or more agents are employed in a county, each a leader of a line of work, statistics should not be duplicated.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

NARRATIVE SUMMARY

The narrative report should summarize and interpret the outstanding results accomplished and the extension methods used, under appropriate subheadings, for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use an interesting style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blue prints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs, and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is suggestive of how the narrative report may be clearly and systematically presented. Each agent should adapt the outline to the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Status of county extension organization.
 - (1) Form of organization—changes and development.
 - (2) Function of local people, committees, or project leaders in developing the program of work.
 - (3) General policies, including relationships to other organizations.
- IV. Program of work; listing goals set up, methods employed, and results achieved.
 - (1) Factors considered and methods used in determining program of work.
 - (a) Project activities and results.

<ol style="list-style-type: none"> (a) Cereals. (b) Legumes and forage crops. (c) Potatoes, Irish. (d) Cotton. (e) Tobacco and other special crops. (f) Home gardens and home beautification. (g) Market garden and truck crops. (h) Fruits. (i) Forestry. (j) Rodents and miscellaneous insects. (k) Agricultural engineering and home engineering. (l) Poultry. 	<ol style="list-style-type: none"> (m) Dairy. (n) Other livestock. (o) Farm management. (p) Marketing, farm and home. (q) Foods and nutrition. (r) Child training and care. (s) Clothing. (t) Home management. (u) Home furnishings. (v) Home health and sanitation. (w) Community activities. (x) Miscellaneous.
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- V. Outlook and recommendations, including suggestive program of work for next year.
- VI. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning or end of the narrative report.

STATISTICAL SUMMARY

To supplement the narrative part of the report, and in order that comparable State and National summaries may be made, it is necessary to include a statistical summary of the work in each county. The following form has been prepared to insure uniformity of reporting:

DEFINITIONS OF TERMS USED IN THIS REPORT

1. A program of work is a statement of the specific lines of extension work to be undertaken by the extension agent during a year or a period of years.

2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.

3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.

4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.

5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations.

A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and sell poultry.

A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Example: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, or that the use of certified seed in growing potatoes is a good investment.

The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.

6. A result demonstrator is an adult, boy, or girl who conducts a result demonstration as defined above.

7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the extent of the practices may be obtained.

8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.

9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.

10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.

11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.

12. A training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.

13. An office call is a call in person or by telephone by an individual or group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given.

14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.

15. Days in office should include time spent by the county extension agent in his office, extension conferences, and any other work directly related to office administration.

16. Days in field should include all days spent on official duty other than those spent in office.

17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)

18. An extension school is a school usually of two to six days' duration, arranged by the extension service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or other educational institution and usually for a longer period of time.

19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.

GENERAL ACTIVITIES

Report Only This Year's Activities and Results that can be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report.

(Name) Miss Virginia Swink Home Dem. Agt. (Title) Dec 1922 Sept 15
 (Date of service this year) 9 1/2
Miss Edna L. Draper Home Dem. Agent 2 1/2

2. County extension organization or organization.

(a) Name County Advisory Council

(b) Number of members (1) Men _____ (2) Women 21

3. Number of communities in county where extension work should be conducted. 20

4. Number of above communities in which the extension program has been cooperatively worked out by extension agents and local committees. 19

5. Number of different voluntary county or community local leaders or committeemen actively engaged in forwarding the extension program.

(a) Adult work (1) Men _____ (2) Women 14

(b) 4-H Club work (1) Men _____ (2) Women _____ (3) Older club boys 5 (4) Older club girls 17

6. Number of clubs or other groups organized to carry on adult home demonstration work. 7

7. Members in above clubs or groups. 192

8. Number of 4-H Clubs. 12

9. Number of different 4-H Club members enrolled (a) Boys 256 (b) Girls 257

10. Number of different 4-H Club members completing (a) Boys 87 (b) Girls 153

11. Number of members now enrolled in 4-H Club work for:

	1st Year	2d Year	3d Year	4th Year	5th Year	6th Year	6th Year and Over
(a) Boys	<u>17</u> 176	<u>44</u>	<u>10</u>				
(b) Girls	192	<u>46</u>	<u>19</u>				

12. Number of 4-H Club members according to age.

Age	10	11	12	13	14	15	16	17	18	19	20
Boys	55	59	50	47	4	2	3				
Girls	50	110	28	8	14	11	6				

* Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the present enrollments reported on pages 10 to 12, but may differ due to the same boy or girl carrying on two or more different lines of work.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results that can be Verified

13. Number of 4-H Club members in school	450	Out of school	13
14. Number of 4-H Club teams trained	(a) Judging (b) Demonstration		14
15. Number of groups organized for extension work with rural young people above the 4-H Club age			15
16. Members in above groups	(a) Young men (b) Young women		16
17. Total number of farm visits ¹ made in conducting extension work			17
18. Number of different farms visited			18
19. Total number of home visits ² made in conducting extension work	S-357-D-41-Total-397		19
20. Number of different homes visited	S-153-D-26-Total-179		20
21. Number of calls relating to extension work	(a) Office S-121-D-11-7-112 (b) Telephone S-227-D-15-343		21
22. Number of days agent spent in office	8-66½ - D-93½		22
23. Number of days agent spent in field	S-155-D-36		23
24. Number of news articles or stories published*	S-80-D-14		24
25. Number of individual letters written	S-510-D-72		25
26. Number of different circular letters prepared (not total copies mailed)	S-62-D-8		26
27. Number of bulletins distributed	S-1666-D-8		27
28. Number of radio talks made	0		28
29. Number of events at which extension exhibits were shown	2		29
30. Training meetings held for local leaders or committeemen	(a) Adult work (1) Number attending (2) Total men leaders attending (3) Total women leaders attending (b) 4-H Club (1) Number (2) Total leaders attending		30
31. Method demonstration meetings held (do not include meetings reported under No. 30)	(a) Number (b) Total attendance		31
32. Meetings held at result demonstrations	(a) Number (b) Total attendance		32
33. Tours conducted	(a) Number (b) Total attendance		33
34. Achievement days held	(a) Adult work (1) Number (2) Total attendance (b) 4-H Club (1) Number (2) Total attendance		34

¹ Table on farms or home visit something to principal purpose of visit.² Include county and State press, agricultural journals, and home magazines. Do not count items relating to nature of meetings only.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results that can be Verified

25. Encampments held	(a) Farm women (b) 4-H Club	(1) Number <u>1</u>	25
		(2) Total members attending <u>70</u>	
		(3) Total others attending <u>274</u>	
		(1) Number <u>1</u>	
		(2) Total boys attending <u>10</u>	
		(3) Total girls attending <u>25</u>	
		(4) Total others attending <u>2</u>	
		(4) Total others attending <u>274</u>	
26. Other meetings of an extension nature participated in and not previously reported		(a) Number <u>30</u>	26
		(b) Total attendance <u>1398</u>	
27. Meetings held by local leaders or committeemen not participated in by agent and not reported elsewhere	(a) Adult work (b) 4-H Club	(1) Number	27
		(2) Total attendance	
		(1) Number	
		(2) Total attendance	

PROGRAM SUMMARY

List below information on each subdivision of the program of work. Include under each heading all of the work done with men, women, boys, and girls. If an assistant agent has been employed include his or her time with that of the agent. This page should not be filled out until the questions on the following pages have been answered. Estimate where records are not available.

Line of work	Number of com- munities or other units participating	Number of leaders or com- mittees assisting	Days ap- pointed helped with line of work	Days agent devoted to line of work	Number of meet- ings held in relation to line of work	Number of news stories published	Number of circular letters issued	Number of tours or home visits made	Number of other units referred	
	50	50	50	50	50	50	50	50	50	
38. Cereals (page 8)										38
39. Legumes and forage crops (pages 9, 10)										39
40. Potatoes, Irish (page 11)										40
41. Cotton (page 11)										41
42. Tobacco and other special crops (page 11)										42
43. Home gardens and home beautification (page 12)	7	0	8	10	6	6	14	32	18	43
44. Market garden and truck crops (page 12)										44
45. Fruits (page 12)										45
46. Forestry (page 13)										46
47. Rodents and miscellaneous insects (page 13)										47
48. Agricultural engineering and home engineering (page 14)										48
49. Poultry (page 15)										49
50. Dairy (page 15)										50
51. Other livestock (page 15)										51
52. Farm management (page 16)										52
53. Marketing—farm and home (page 17)										53
54. Foods and nutrition (page 18)	19	63	11	196	235	52	40	237	64	54
55. Child training and care (page 19)				4						55
56. Clothing (page 20)										56
57. Home management (page 21)										57
58. Home furnishings (page 22)	7			32	14		6	58	4	58
59. Home health and sanita- tion (page 23)						20	4		4	59
60. Community activities (page 24)	7			56		6	6	12	12	60
61. Miscellaneous (page 24)						4		15		61
62. Building extension pro- gram of work ¹	3		2					13	4	62
63. Organization—extension association and com- mittee ²	4		4	3		2			6	63

¹ Under "building the extension program" include all work incident to the collection of economic and social data as a basis for determining programs, the remodeling of program servers, and the outlining of county, district, and community programs. Do not include work related to the execution of programs, as this should be reported under the projects above.

² Under "organization" include all work incident to maintaining extension associations, agricultural councils, home demonstration councils, advisory committees, project committees, community committees, and the like not reported under building the extension program.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities that are Supported by Research

Item	60	61	62	63	64	65
	Home gardens	Market gardens, truck, and standing crops	Beautification of home grounds	Tree fruits	Small and small fruits	Crop
88. Number of method demonstration meetings held			9			88
89. Number of adult result demonstrations completed or carried into the next year						89
90. Total number of acres included in adult result demonstrations	XXXXX		XXXXX			90
91. Average increased yield per acre on adult result demonstrations due to recommended practices	XXXXX	bu.	XXXXX	bu.	qts.	lbs.
92. Number of 4-H Club members enrolled		Women (1) Boys	175			92
		(2) Girls				
93. Number of 4-H Club members completing		Women (1) Boys	152			93
		(2) Girls				
94. Number of acres grown by club members completing				XXXXX		94
(Use space below for State questions not listed above)						
Number leaders trained ^{CO} Women's Work ² Girls' Work						
There were no leaders trained in connection with this work - As many as 250 yards had some work done on them -						

FORESTRY

Report Only This Year's Extension Activities that are Supported by Funds

95. Number of method demonstration meetings held	95
96. Number of adult result demonstrations completed or carried into the next year	96
97. Number of 4-H Club members enrolled	(a) Boys 97 (b) Girls 97
98. Number of 4-H Club members completing	(a) Boys 98 (b) Girls 98
99. Number of transplant beds cared for by club members completing	99
100. Number of acres farm wood lot managed by club members completing	100
101. Number of new forest or farm woodland areas planted according to recommendations	101
102. Acres involved in preceding question	102
103. Number of farms assisted in forest or wood-lot management	103
104. Acres involved in preceding question	104
105. Number of farms planting windbreaks according to recommendations	105
106. Number of farms following recommendations as to control of white-pine blister rust	106
107. Number of farms assisted in other ways relative to forestry (specify below)	107

(Use space below for State questions not listed above)

RODENTS, OTHER ANIMAL PESTS, AND MISCELLANEOUS INSECTS

Report Only This Year's Extension Activities that are Supported by Funds

(Do not include work reported under "Crop" and "Livestock" headings)

Item	60	60	60
	Rodents	Other animal pests	Insects
108. Number of method demonstration meetings held			108
109. Number of result demonstrations completed or carried into the next year			109
110. Pounds of poison used			110

AGRICULTURAL AND HOME ENGINEERING

Report Only This Year's Extension Activities that are Suggested by Records

111. Number of method demonstration meetings held.....	111
112. Number of adult result demonstrations completed or carried into the next year.....	112
113. Number of 4-H Club members enrolled.....	113
(a) Boys.....	
(b) Girls.....	
114. Number of 4-H Club members completing.....	114
(a) Boys.....	
(b) Girls.....	
115. Number of farms following recommendations in installing drainage systems.....	115
116. Acres drained by such systems.....	116
117. Number of farms following recommendations in installing irrigation systems.....	117
118. Acres irrigated by such systems.....	118
119. Number of farms building terraces and soil-saving dams to control erosion according to recommendations.....	119
120. Acres on which soil erosion was so prevented.....	120
121. Number of farms clearing land of stumps or boulders according to recommended methods.....	121
122. Number of families assisted with home-planning problems.....	122
123. Number of dwellings constructed according to plans furnished.....	123
124. Number of dwellings remodeled according to plans furnished.....	124
125. Number of sewage-disposal systems installed according to recommendations.....	125
126. Number of water systems installed according to recommendations.....	126
127. Number of heating systems installed according to recommendations.....	127
128. Number of lighting systems installed according to recommendations.....	128
129. Number of farms on which buildings other than dwellings were constructed or remodeled this year according to plans furnished.....	129
130. Number of buildings involved in preceding question.....	130
(a) Dairy barns.....	
(b) Hog houses.....	
(c) Foultry houses.....	
(d) Silos.....	
(e) Other.....	

(Use space below for State questions not listed above)

POULTRY, DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities that are Supported by Records

Item	(A)	(B)	(C)	(D)	(E)	(F)
	Poultry	Dairy cattle	Beef cattle	Sheep	Swine	Horses and mules
131. Number of method demonstration meetings held.....						131
132. Number of adult result demonstrations completed or carried into the next year.....						132
133. Number of animals involved in those completed adult result demonstrations.....						133
134. Total profit or saving on adult result demonstrations completed.....						134
135. Number of 4-H Club members enrolled.....						135
136. Number of 4-H Club members completing.....						136
137. Number of animals involved in 4-H Club work completed.....						137
138. Number of farms assisted in obtaining purebred sires.....						138
139. Number of farms assisted in obtaining high-grade or purebred females.....						139
140. Number of bull, boar, ram, or stallion circles or clubs organized.....						140
141. Number of members in preceding circles or clubs.....						141
142. Number of herd or flock improvement associations organized or reorganized.....						142
143. Number of members in these associations.....						143
144. Number of farms not in associations keeping performance records of animals.....						144
(Use space below for ^{Poultry} State questions not listed above)						
Number leaders trained						
poultry houses built						
persons feeding balanced rations						
buying new stock						
Cost of feeding and equipment						
Income from poultry and eggs						
Value of stock on hand						
Profit for year						

FARM MANAGEMENT, CREDIT, INSURANCE, AND TAXATION

Report Only This Year's Extension Activities that are Supported by Records

145. Number of method demonstration meetings held.....	145	
146. Number of adult result demonstrations completed or carried into the next year.....	146	
147. Number of 4-H Club members enrolled in account work.....	{ (a) Boys..... } 147	
	{ (b) Girls..... } 147	
148. Number of 4-H Club members completing.....	{ (a) Boys..... } 148	
	{ (b) Girls..... } 148	
149. Number of farms keeping farm accounts throughout the year under supervision of agent.....	149	
150. Number of farms keeping cost-of-production records under supervision of agent.....	150	
151. Number of farms assisted in summarizing and interpreting their accounts.....	151	
152. Number of farms assisted in making inventory or credit statements.....	152	
153. Number of farm business or enterprise survey records taken during year.....	153	
154. Number of farms making recommended changes in their business as result of keeping accounts or survey records.....	154	
155. Number of other farms adopting cropping, livestock, or complete farming systems according to recommendations.....	155	
156. Number of farms advised relative to leases.....	156	
157. Number of farms assisted in obtaining credit.....	157	
158. Number of different farms assisted in using outlook or other timely economic information as a basis for readjusting farm operations.....	158	
159. Number of farms in preceding question making readjustments in—.....	159	
(a) Wheat.....	(g) Dairy cattle.....	(m).....
(b) Corn.....	(h) Beef cattle.....	(n).....
(c) Cotton.....	(i) Hogs.....	(o).....
(d) Potatoes.....	(j) Sheep.....	(p).....
(e) Tobacco.....	(k) Poultry.....	(q).....
(f) Truck crops.....	(l).....	(r).....

(Use space below for State questions not listed above)

MARKETING (FARM AND HOME)

Report Only This Year's Marketing Activities and Results

Item	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Crops and feed	Cotton	Dairy products	Livestock	Fruits and vegetables	Poultry and eggs	Other products	Other	
160. Number of cooperative-marketing associations or groups organized during the year.....									160
161. Number of cooperative-marketing associations or groups previously organized assisted by extension agent this year.....									161
162. Membership in associations organized and assisted (161 and 162).....									162
163. Value of products marketed by all associations worked with.....	\$	\$	\$	\$	\$	\$	\$	\$	163
164. Value of supplies purchased by all associations worked with.....	\$	\$	\$	\$	\$	\$	\$	\$	164
Number of cooperative-marketing associations or groups assisted with problems of—									
165. Preliminary analysis.....									165
166. Organization.....									166
167. Accounting and auditing.....									167
168. Financing.....									168
169. Business policies.....									169
170. Production to meet market demand.....									170
171. Reduction of market losses.....									171
172. Use of current market information.....									172
173. Standardizing.....									173
174. Processing or manufacturing.....									174
175. Packaging and grading.....									175
176. Loading.....									176
177. Transporting.....									177
178. Warehousing.....									178
179. Keeping membership informed.....									179
180. Merging into larger units.....									180
Number of farms or homes not in cooperative associations or groups assisted with problems of—									
181. Standardizing.....									181
182. Packaging and grading.....									182
183. Use of current market information.....									183

(Use space below for State questions not listed above)

FOODS AND NUTRITION

Report Only This Year's Extension Activities that are Supported by Grants

184. Number of method demonstration meetings held 230 184185. Number of adult result demonstrations completed or carried into the next year 86 185

	Food selection and preparation	Food preservation	
	00	00	
186. Number of <u>4-H</u> Club members enrolled	Women 192 (1) Girls 237 Nutrition	10	186
187. Number of <u>4-H</u> Club members completing	Women 89 (1) Girls 123 (2) Boys 89	9	187

188. Number of homes assisted in planning family food budget for a year 188

189. Number of homes budgeting food expenditures for a year 189

190. Number of homes balancing family meals for a year 190

191. Number of homes improving home-packed lunches according to recommendations 191

192. Number of schools following recommendations for a hot dish or school lunch 192

193. Number of children involved in preceding question 193

194. Number of homes using improved methods in child feeding 194

195. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation) 195196. Number of jars of canned products preserved by 4-H Club members Women 863
Girls 56 196

(Use space below for State questions not listed above)

Number leaders trained: (1) Women's Work 92 (2) Girls' Work 92
 The project given the 4-H clubs was "Foods for Health." The demonstrations given were on "Food Selection" or Nutrition rather than Food Preparation. Boys took this work as well as girls. Special emphasis was placed on correct sit. posture, lectu.

CHILD TRAINING AND CARE

Report Only This Year's Extensive Activities That are Supported by Records

197. Number of method demonstration meetings held	197
198. Number of result demonstrations completed or carried into the next year	198
199. Number of groups devoting major part of program to child training and care	199
200. Membership in these groups	200
201. Number of <i>4-H</i> Club members enrolled	201
	<i>Women</i> (a) Boys	} 201
	(b) Girls	
202. Number of <i>4-H</i> Club members completing	202
	<i>Women</i> (a) Boys	} 202
	(b) Girls	
203. Number of homes improving habits of school children (other than reported under "Foods and Nutrition" and "Home Health and Sanitation")	203
204. Number of homes substituting positive methods of discipline for negative ones	150 204
205. Number of homes providing recommended play equipment	205
206. Number of homes making recommended physical adjustments to better meet children's needs	206
207. Number of homes adopting better adult habits with respect to development of children	207

(Use space below for State questions not listed above)

The Home Demonstration Club Members signed the Sanitation Campaign Cards and worked with the Health Dept. and figures and results were sent in to the Sanitary Officer.

CLOTHING

Report Only This Year's Extension Activities that are Supported by Grants

208. Number of method demonstration meetings held		208
209. Number of adult result demonstrations completed or carried into the next year		209
210. Number of 4-H Club members enrolled	Women (a) Girls (b) Boys	210
211. Number of 4-H Club members completing	Women (a) Girls (b) Boys	211
212. Number of individuals following recommendations in improving construction of clothing	(a) Women (b) Girls	212
213. Number of individuals using a clothing budget	(a) Women (b) Girls (c) Boys	213
214. Number of individuals making garments for themselves	(a) Women (b) Girls	214
215. Number of individuals improving children's clothing according to recommendations	(a) Women (b) Girls	215
216. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing	(a) Women (b) Girls	216

(Use space below for State questions not listed above)

Number leaders trained: ⁽¹⁾ Women's Work ⁽²⁾ Girls' Work

	Women	Girls
"individually draping or remodeling a hat for themselves"		
Number individuals improving in the selection of clothing		
Number individuals using a clothing account		
"improving standards of health, posture and correct shoes"		

HOME MANAGEMENT

Report Only This Year's Extension Activities that are Supported by Grants

217. Number of method demonstration meetings held.....	217
218. Number of adult result demonstrations completed or carried into the next year.....	218
219. Number of <i>F-H</i> Club members enrolled.....	219
220. Number of <i>F-H</i> Club members completing.....	220
221. Number of homes keeping home accounts according to a recommended plan.....	221
222. Number of homes budgeting expenditures in relation to income according to a recommended plan.....	222
223. Number of homes following recommended methods in buying for the home.....	223
224. Number of women following a recommended schedule for home activities.....	224
225. Number of kitchens rearranged for convenience according to recommendations.....	225
226. Number of homes following recommendations in obtaining labor-saving equipment.....	226
227. Number of homes adopting recommended laundering methods.....	227
228. Number of homes adopting recommended methods in care of house.....	228
229. Number of homes assisted in an analysis of their home conditions with reference to a standard of living.....	229
230. Number of homes assisted in making adjustments in home making to gain a more satisfactory standard of living.....	230

(Use space below for State questions not listed above)

Member leader, trained: ⁽¹⁾ *Women's Work* ⁽²⁾ *Girls' Work*

"kitchens in which backgrounds (walls, ceiling, woodwork, floors) were improved Number kitchens in which working heights were adjusted to suit individual worker Number homes in which improvement has been made in storage facilities for food and equipment. Total number labor saving appliances involved in (226)	Women Girls
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HOME FURNISHINGS

Report Only The Year's Estimated Activities that are Reported by Records

231. Number of method demonstration meetings held	14	231
232. Number of adult result demonstrations completed or carried into the next year		232
233. Number of 4-H Club members enrolled	Women (a) Girls (b) Boys	233
234. Number of 4-H Club members completing	Women (a) Girls (b) Boys	234
235. Number of individuals improving the selection of household furnishings	(a) Women (b) Girls	235
236. Number of individuals following recommendations in improving methods of repairing, remodeling, or refinishing of furniture	(a) Women (b) Girls	236
237. Number of individuals following recommendations in improving treatment of windows (shades, curtains, draperies)	(a) Women (b) Girls	237
238. Number of individuals following recommendations in improving arrangement of rooms (other than kitchens)	(a) Women (b) Girls	238
239. Number of individuals improving treatment of walls, woodwork, and floors	(a) Women (b) Girls	239

(Use space below for State questions not listed above)

Number leaders trained: ⁽¹⁾ Women's Work	⁽²⁾ Girls' Work
" articles furniture involved in (236)	Women Girls
" rooms involved in (239)	
" of the following made: Rugs, Baskets, Totebags 50 Other small furnishings	75
Total income reported from sale of such articles	\$6.9
Number individuals who improved storage facilities	42

HOME HEALTH AND SANITATION

Report Only This Year's Extension Activities that are Supported by Funds

240. Number of method demonstration meetings held 150 240
241. Number of adult result demonstrations completed or carried into the next year 100 241
242. Number of ~~4-H~~ Club members enrolled *Women* 242
 (a) Girls
 (b) Boys
Women
 (a) Girls
 (b) Boys 243
243. Number of ~~4-H~~ Club members completing *Women* 243
 (a) Girls
 (b) Boys 244
244. Number of 4-H Club members not in special health clubs who participated in definite health-improvement work (a) Girls 244
 (b) Boys 245
245. Number of individuals following recommendations as to complete health examination 242 245
246. Number of individuals improving health habits according to recommendations 242 246
247. Number of individuals improving posture according to recommendations 242 247
248. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.) 248
249. Number of homes adopting better home-nursing procedure according to recommendations 249
250. Number of homes installing sanitary closets or outhouses according to recommended plans 250
251. Number of homes screened according to recommendations 251
252. Number of homes following other recommended methods of controlling flies, mosquitoes, and other insects 252

(Use space below for State questions not listed above.)

The Home Agts worked with the County Nurse in carrying on the above work.

COMMUNITY ACTIVITIES

Report Only This Year's Extension Activities

253. Number of communities surveyed or scored	12	253
254. Number of clubhouses, permanent camps, etc., built		254
255. Number of community read rooms established	at County Fair 1	255
256. Number of community or county-wide pageants or plays presented	6	256
257. Number of communities developing recreation according to recommendations	75	257
258. Number of communities assisted in improving hygienic practices	200	258
259. Number of school or other community grounds landscaped in accordance with plans furnished	150	259
260. Number of 4-H Clubs engaging in community activities such as landscaping school grounds, conducting a local fair, etc.	1	260
261. Total number of different communities assisted in connection with the community work reported on this page	12	261

(Use space below for State questions not listed above)

BEEF, WEAVERS, HANDICRAFT, AND MISCELLANEOUS

Under This Heading Report Other Lines of Work not Included in the Previous Pages, Such as Book, Wreath, Handicraft, and Shelter Work, Etc., and Other Information that can be Reported Statistically and that Will Help to Give a Complete Account of the Year's Work

Item	(1) Men	(2) Wenks	(3) Handicraft	(4) ¹	(5) ¹
262. Number of method demonstration meetings held			23		262
263. Number of adult result demonstrations completed or carried into next year			145		263
264. Number of 4-H Club members enrolled			145		264
	Women (1) Boys				
	(2) Girls				
265. Number of 4-H Club members completing			145		265
	Women (1) Boys				
	(2) Girls				

¹ Includes project by name.

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