

Minutes  
Commission on Faculty Affairs  
Tuesday, October 25, 1977  
3:00 p.m.

Present: P. King, J. Wilson, P. Torgersen, M. Bliznakov,  
A. Mandelstamm, R. Dickman, D. Hummel, R. Plaut

Absent: L. Harper

1. Announcements

(a) Chairman King welcomed Jim Wiggert, chairman of the Reconciliation Committee, and John Perry, Associate Provost, who were attending the meeting in order to participate in the discussion on the Tenure Policy Document.

(b) The next meeting of the Commission will be held on Tuesday, November 8 at 3:00 p.m. in 333 Norris.

2. Minutes

The minutes for the CFA meeting of October 11 were approved.

3. Discussion of Tenure Policy Document

A draft of a memorandum on Faculty Appointments, Evaluation, and Promotions, prepared by the Provost's office, had been distributed to members of the Commission on October 21st. The CFA, together with its visitors, discussed the document in an advisory capacity and made recommendations regarding its content and wording. After the final version of the memorandum is completed, it will be distributed to the deans, department heads, and members of the faculty.

4. Adjournment

The meeting was adjourned at 5:13 p.m.

Respectfully submitted,



Raymond H. Plaut, Secretary

Minutes  
Commission on Faculty Affairs  
Tuesday, November 8, 1977  
3:00 p.m.

Present: P. King, J. Perry for J. Wilson, M. Bliznakov,  
A. Mandelstamm, R. Dickman, R. Plaut

Absent: L. Harper, P. Torgersen, D. Hummel

1. Announcements

The next meeting of the Commission will be held on Tuesday, November 29 at 3:00 p.m. in 333 Norris.

2. Minutes

The minutes for the CFA meeting of November 8 were approved.

3. Review of Self-Study

A sub-committee comprised of Prof. Dickman and Prof. Mandelstamm, after reviewing the Self-Study, reported on some topics which might be appropriate for discussion by the CFA this year. The following items were listed:

- (a) Evaluation of Department Heads and Deans
- (b) Communication between the Faculty and the Administration
- (c) Faculty input on the University's cultural environment
- (d) Search procedures for President, Provost, and Vice-Presidents
- (e) Academic Year vs. Calendar Year appointments (faculty status, fringe benefits, etc.)
- (f) Dislocation allowance
- (g) Professional ethics
- (h) Written annual evaluation of Faculty by Department Heads
- (i) Fringe benefits for faculty on leave; supplementing of leave stipend
- (j) Patents and copyrights

Chairman King added two more items:

- (k) Protection of Faculty with regard to suits by students
- (l) Flexibility in retirement age

Most of these items will be placed on the agenda of future CFA meetings.

4. Refined Grading System

In their November 1st meeting, the Faculty Senate voted in favor of refining the present grading system, but no consensus was reached as to which particular scale should be implemented. At the University Council meeting of November 7th, Provost Wilson indicated that more faculty input would be desirable. In light of these events, Chairman King asked Prof. Plaut to draft a letter to be sent to Department Heads for the purpose of obtaining faculty opinion on grade refinement and on two possible refined grading scales.

5. Annual Report of the Employees' Benefits Committee

The CFA received this report and, after some initial comments, agreed to continue discussion at the next meeting.

6. Adjournment

The meeting was adjourned at 4:31 p.m.

Respectfully submitted,

*R. H. Plaut*

Raymond H. Plaut, Secretary