

VIRGINIA

WISE COUNTY HOME DEMONSTRATION AGENT 1931

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ANNUAL NARRATIVE REPORT
HOME DEMONSTRATION WORK
WISE COUNTY
VIRGINIA

1931

NORA MILLER
Home Demonstration Work

December 1, 1930----- November 30, 1931

HOME DEMONSTRATION AGENT ANNUAL REPORT

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FOREWARD

The county appropriation for home demonstration work was available in Wise county, July 1, 1931.

From December 1, 1930 to June 30, 1931, Mrs. C. S. Ferguson did promotion work in Wise and Lee Counties, the work being supported exclusively by Federal funds.

Miss Miller commenced work in Wise County June 16, working with Mrs. Ferguson until July 1, when she (Miss Miller) took charge of the work.

Mrs. Ferguson's activities are summarized as follows and are supplementary to the body of the report:

| | |
|------------------------------|-----|
| Days in office | 15½ |
| Days in field | 73 |
| Home Visits | 117 |
| Miles Traveled | |
| Office Calls | 60 |
| Newspaper Articles Published | 22 |
| Individual Letters Written | 233 |
| Circular Letters Prepared | 5 |
| Bulletins Distributed | 284 |
| Meetings Held | 74 |

As a result of Mrs. Ferguson's promotion work, a county appropriation for home demonstration work was made available July 1, 1931.

PERSONAL REPORT SUMMARY

| | <u>Number</u> |
|-----------------------------------|---------------|
| Days in Office | 48 |
| Days in Field | 91 |
| Home Visits | 207 |
| Miles Traveled? | 3,946 |
| Office Calls | 102 |
| Newspaper Articles Published..... | 21 |
| Individual Letters Written | 389 |
| Circular Letters Prepared | 16 |
| Copies Circulated | 1,825 |
| Bulletins Distributed | 160 |
| Meetings Held..... | 62 |

IV

STATUS OF COUNTY EXTENSION ORGANIZATION

1. County Organization Giving Financial Support To Home Demonstration Work

The Wise County Board of Supervisors, the governing board of the County, makes the appropriation for home demonstration work in the county. This board is composed of four men, representing the four magisterial districts. They are elected by the vote of the people in their magisterial districts for a period of four years. A Commissioner in Chancery designated by the superior court of the County casts the dividing vote when the vote of the members of the board is equally divided. The board made the first appropriation for home demonstration work to begin July 1, 1931 for a period of one year.

2. County Organizations supporting the work.

The County advisory Board plans the home demonstration program for the County. This board is composed of twenty-eight women representing the nine communities. Twenty-three of these members agreed to serve on this board when asked by the agent who did promotion work prior to July 1. ~~Thirteen~~ were community league Officers and the other ten were leaders in communities where no women's organizations existed. The five additions to the original board one presidents of home demonstration clubs who were not already included. The twenty-eight members represented nine presidents of home demonstration clubs, four of which are departments of community leagues, and nineteen members at large.

The board held two meetings during the year both jointly with the agricultural advisory board.

3. Wise County is highly organized and the agencies are doing definite work. The county Federation of Womens Clubs is composed of five local clubs or community leagues. This organization sponsors the Public Health and Public Welfare departments which have been functioning for twelve years, and took an active part in getting the appropriation for home demonstration work. Church organizations are active in most parts of the County. Seven missions are maintained by organizations out of the county. There are social and religious education centers. All the towns and most of the mining plants have one or more churches. At least eighty per cent of the 51,167 people live in these places. Seven of the eight high schools have efficient home economics departments.

The extension program is being worked out in cooperation with the existing organizations. Four community leagues, or local units of the County and State Federation of Women's Clubs have home demonstration departments. They are trying to offer the home demonstration program to the women of their communities. The agents gave instructions in canning and planting fall gardens to the people in one mining plant where the welfare department furnishes jars. The agent and superintendent of welfare prepared food guides and suggested economical growing lists (Appendix Page 1). These were distributed to stores carrying welfare accounts and to people getting County Checks. The agent and County Nurse made a list of school ~~work~~ suggestions (Appendix Page 2). This was used in the County bulletin on physical Education. Mimeographic copies of the suggestions were given to mothers and teachers for their students in a few schools. The agent has had recreational programs for community meetings at several churches and missions. Home economics laboratories in four communities were used for meetings during the summer.

The four County Weekly Newspapers cooperated with the home demonstration agent. A weekly article composed of News stories, subject matter used in the clubs, and several suggestions for home makers is prepared by the agent and a copy furnished each paper. One uses it on the "Society"

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page with the outstanding activity as the title(Appendix Page 3) while the other three use it in a special column with the heading " Home Helps" or Home Demonstration Notes "(Appendix Page 4).

6

PROGRAM OF WORK

1. Extension Organization map of Wise County
on the following Page.

7.

EXTENSION ORGANIZATION MAP

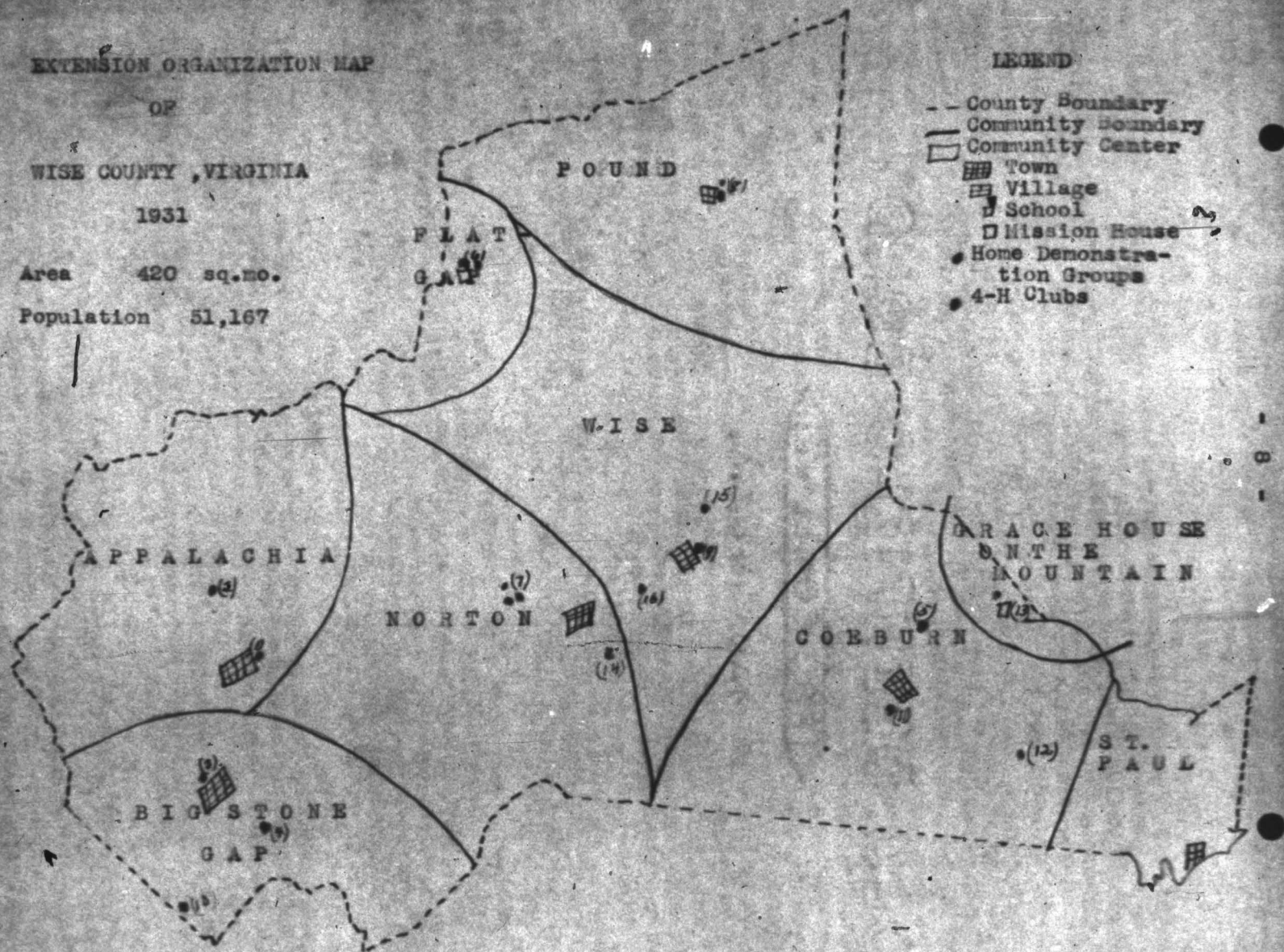
OF

WISE COUNTY, VIRGINIA

1931

Area 420 sq. no.

Population 51,167



-8-

INDEX TO MAP

HOME DEMONSTRATION CLUBS
(red)

| Number 9 | | Membership 185 | |
|---------------|-------------------|-------------------|----------|
| Community | Club | Membership | Meetings |
| Appalachia | Appalachia (1) | 25 | 2 |
| | Stonega (2) | 49 | 3 |
| Big Stone Gap | Big Stone Gap (3) | 25 | 5 |
| | E. Stone Gap (4) | 12 | 4 |
| Coeburn | Toms Creek (5) | 11 | 2 |
| Flat Gap | Flat Gap (6) | 13 | 2 |
| Grace House | | | |
| Norton | Dorchester (7) | 12 | 4 |
| Pound | Pound (8) | 20 | 3 |
| St. Paul | | | |
| Wise | Wise (9) | 18 | 1 |

4-H CLUBS
(blue)

| Number 11 | | Membership 128 | |
|---------------|------------------|-------------------|----------|
| Community | Club | Membership | Meetings |
| Appalachia | | | |
| Big Stone Gap | Oreton (10) | 15 | 5 |
| | Coeburn (11) | 16 | 4 |
| | Dwina (12) | 6 | 3 |
| Flat Gap | Flat Gap (6) | 10 | 2 |
| Grace House | Grace House (13) | 10 | 1 |
| Norton | Dorchester (7) | 12 | 1 |
| | Dorchester (7) | 16 | 4 |
| | Ramsey (14) | 10 | 3 |
| Pound | Pound (8) | 10 | 1 |
| St. Paul | | | |
| Wise | Glamorgan (15) | 12 | 2 |
| | Esserville (14) | 11 | 1 |

2. Womens Work

The Wise County Advisory Board for Home Demonstration work held its first meeting June 24, 1931 after the agent began work on June 17. This meeting was held jointly with the Agricultural Advisory Board. Under the direction of the extension sociologist the group of forty men and women analyzed the social organization of the county and grouped the hundred or more neighborhoods into eight communities (See Map) as a basis for organizing the county for extension work. The board accepted the recommendation of the agent which was Food Preservation as the major project for both women and girls for the rest of the year.

Individual members assisted the agent in arranging for canning demonstrations in the various communities and in organizing the women for a regular program. These women furnished valuable information to the agent in her visiting while she was studying the county in preparation for organizing girls clubs.

The board held its second meeting in November 6, jointly with the Agricultural Advisory Board. The group added another community to the original eight. This was Grace House on the mountain with the mission house as the center. The board members discussed the needs of the homemakers of the county with the district and county agents and selected the Major project for 1932.

b. The program of work for Wise County from July 1, until November 30, 1932 included food preservation as the major project, fall and winter gardens, seasonal topics and an intensive study of the county in order to build a program to best meet the needs of the county.

Production and preservation of food appeared to be one way to help with the unemployment situation in the county. Reduction of work in the coal mines left many families with no income and others to live on less than a third of the usual earning. Mining companies provided garden plants for many of these workers and others the companies or the Red Cross furnished seed for spring gardens. The season was especially favorable for gardens and fruit crops so there was a surplus of both.

So the program was outlined to encourage and instruct people in providing for food this winter. The large number of neighborhoods groups and the dense population of the county made it important for permanent organization for home demonstration work to be done with care in order to serve a massive number of people. An appreciation of the difference in the economical status of the industrial and farm homes, the role the woman plays in each and the different social demands of the two types of homes is essential in order to plan a future program for the county so a study of the county by the agent was to be made along with the project work.

6. Project Activities and Results.

- (a) Food was the major project for 1931 beginning in July. Emphasis was placed on preservation.

The agent gave two demonstrations in food preparation in each of six clubs. The demonstrations were "Lunches for School and Workers" and "Balanced Meals, from canned products". Practically all the women in the mining plants fix lunches for the working men. This presented a real problem when the income was reduced about two thirds. Lunch for a family of five or six had to be planned for the amount ordinarily spent for the bucket lunch for the man. The agent interviewed several stores managers, mines and miners wives in order to plan substitute lunches for the expensive ones which had been used. Miners lunches have to be adaptable to the container and the conditions under which they are eaten. A special bucket is prepared for the lunch with an apartment for water for drinking and refilling a carbide lamp. The lunch is eaten hurriedly from the bucket resting on a lump of coal with coal on the hands. Small containers of canned fruits, meats, and vegetables are on the market which can be opened and eaten right in the mines. The agent worked out some suggestive menus which could be taken from the family meal where the foods were bought in larger quantities at less cost. Group discussion after the demonstration brought out many valuable suggestions. The school lunch

demonstration was given along with the one for working men. Suggestions were mimeographed and distributed. (Appendix page 4)

The demonstration in " Balanced Meals from canned products" was centered around a Thanksgiving menu which a farm family could serve for twenty-five cents and that was economical for the industrial family. Jars of canned products required for the day were displayed at the meetings and copies of the suggestions distributed. (Appendix Page 5).

Food preservation work was done in eight clubs. Three demonstrations were given. Canning and fruits and vegetables in July, Jelly and Preserve making in August, and Soup Mixture and non-acid vegetables in September.

Some individual work was done in small neighborhoods. The agent stopped at the home of Mrs. T. O. King, Glamorgan, one morning for a visit. Mrs. King picked some beans and tomatoes and called in two neighbors to help prepare them. The agent assisted in canning a few Jars of each. She also noticed a collection of uncovered jam in crockery jars so she put Parrafin from her demonstration box on it. Late in the fall the agent went to Mrs. Kings again. She was taken to the pantry which contained almost three hundred jars of fruits and vegetables. Mrs. King said, " I have canned seven gallons of beans and ten gallons of tomatoes without loosing a jar and had never kept any before." She also said, " I have told several of the women in the plant how to can tomatoes."

Three community leagues did some canning for the hot lunch project for under nurished in the schools. The Big Stone Gap league under the leadership of its President Mrs. J. L. McCormick have a committee to meet one day each week during September and can the surplus Vegetables which were donated. The league canned forty eight one half gallon jars of soup and made six gallons kraut. The agent gave a demonstration at the first meeting. County suggestions, recipes and food budget hints were used in the weekly newspaper articles during the canning season.

- (g) Gardening for a fall and winter supply of greens was stressed in to communities. Seed for spinach and kale were distributed in one mining plant. Two garden meetings were held for giving instructions in planting winter greens

Thirty two people gave records of vegetables grown in spring and summer gardens grown from seed furnished by the Red Cross and distributed through the promotion agent. The growing season in Wise County is not more than four months so the gardens planted in the spring usually lasts till frost. Winter greens are the only practical thing for planting in the late fall. The mining town people are getting the garden "habit" as a relief measure during low wages and part time work. One man said, "I hadn't planted a seed in thirty years till this year". That man had supported a wife and ten children on his earnings.

- (h) Beautification of home grounds has been started in one womans club as a project for the year. The Big Stone Gap Club has a "Garden Department" which the agent is to work with. The specialist gave a lesson in organization of the home grounds. Each member is to draw a plan of her home grounds and bring it to the club at a later date. A new house has been secured for a planting demonstration for the clubs observation. The specialist prepared a plan for this planting. Information on bulb culture was secured from a seed house and given the club in the fall.
- (k) Most of the community activities and Miscellaneous work which the agent took part were in cooperation with churches and missions for improved recreation. The agent had recreational programs at four county-wide church meetings, two community church socials and one at a mission where a group of between sixty and seventy-five young people meet weekly for a play hour. Through this work the agent made contacts with leading women in the communities. These acquaintances were valuable when the agent began organizing the women. The district supervisor of one church organization has been most cooperative and has urged his workers to lend their assistance in home improvement work.
- (D)
- (g) Leader training work was not undertaken for the half-year project but the club officers or committee members in the various communities arranged the physical equipment for most of the demonstrations. One leader met with the group three times for canning soup mixture without the help of the agent.

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(e) One woman attended the State Home Makers meeting. The farm and home agents from Wise and Lee Counties chartered a school bus for the institute of Rural Officers.

(f) A county canning contest was held as a unit of the Virginian canning contest. The county fair association gave ten dollars as first, second, and third prizes for exhibits of eight jars of fruits and vegetables. Mrs. George Winee, St Paul. R. F. D. won first prize. Her exhibit was entered in the district canning contest.

3. Girls Work.

- a. A- H-H council has not been organized in Wise County.
- b. Food was the major project. This was adapted by the advisory board upon the recommendation of the agent as a means of helping increase the winter food supply of the county during the time of low wages and unemployment. The program included a study of the needs and interests of the girls in the county as a basis for working out plans for the work. There are 5,651 girls between ten and twenty years of age in Wise County. The present enrollment is 128.

C. Project activities.

(a) Foods.

Food preservation was the major project for 1931. The enrollment was 97. Each girl was asked to fill ten jars without assistance from adults. Six Clubs had demonstrations in "Canning acid fruits" and canning acid Vegetables" Sixty two girls completed the requirements canning a total of 620 jars of acid fruit and vegetables. The fifteen girls in the Oreton Club completed the requirements. These girls also canned the Vegetables from the garden at where the canning meetings were held. The same girls had one demonstration in school lunches.

- (b) Clothing was selected as the major project for 1932. The demonstration on equipment and clothing accounts" was given to nine clubs with an enrollment of 106 during November.
- (d) Two training meetings were held for 4-H leaders. Seven leaders attended. The first was held by the girls club agent for organization. Four leaders were in attendance. The other was for the clothing project held by the clothing specialist. Three leaders attended. Two leaders helped the agent give one demonstration each.

4-H Activities.

The Oreton 4-H Club under the leadership of Miss Blanche Gerett had the best 4-H club in Wise County in 1931. The program included monthly projects meetings for girls on the same day of the 4-H meeting, drill and practice in parliamentary law, monthly programs including talks on farm and home subjects by members, reviews of magazine articles, 4-H songs and group games. The completion of the girls projects was 100 per cent. The club assisted the County agent in culling a flock of chickens in the community and practically all the members took a part on the program. A game committee had the games following the meetings and one girl acted as song leader.

- (g) One girl, Ruby Hutchinson, Coeburn attended the State 4-H short course in blacksburg. She made the trip with the delegates from Lee County. The Big Stone Gap Kiwanis Club paid the expense of this girl. Ruby and the agents report of the trip and work at this meeting.

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VI

GOALS 1931

Goals 1931

Goals

1. Increased food preservation with improved products and elimination of spoilage
2. Each club girl canning ten jars of fruit and vegetables by scientific methods
3. Establishment of a home demonstration group in each of the nine communities.
4. Making a study of the county and organizing 4-H clubs where most out of school girls or those without Home economics opportunities would be reached.

Accomplishments

1. Eight communities had instruction in scientific food preservation
2. 66 per cent of girls enrolled completed the requirements.
3. Nine home demonstration groups have been organized in seven communities for the 1932 program. Nine 4-H clubs have been organized.
4. Communities studied from school census and interviews. Nine clubs organized for 1932 programs.

15.

VII

FAIRS AND EXHIBITS.

- a. A county fair and one community fair were participated in, in 1931.
- (a) A community fair was held at Grace House on the mountain mission. The women and girls of the community exhibited canned products and the agent judged them.
- (b). The home and district agent revised the premium list for the Home Industrial Department of the County fair Catalogue. The women in Home Demonstration clubs won most of the prizes in canned products. The fair association included a 4-H department in the catalogue for a first time. Several club members won prizes on canned products. The agent with the assistance of three women decorated the exhibit hall.

VIII

SUMMARY

The Board of Supervisors made the appropriation for home-demonstration work to begin July 1, 1931. The agent worked with the promotion agent from June 17 till July 1 to learn the county. The Advisory Board met during that time and with the help of the extension sociologist jointly with the Agricultural Advisory Board divided the county into nine communities as a basis for organizing it for an extension program. The Board selected "Foods" as the major project for the rest of 1931 with special emphasis on preservation to meet a special need of more home supplied foods in the county.

The enrollment of women in nine groups in seven communities was 185. The enrollment of girls in eleven clubs in eight communities was 128. Sixty-two girls completed the foods project. Three groups of women canned vegetables for school lunches for undernourished children this winter. Instruction in fall garden culture was given in two communities. One woman's club began a landscape project to continue next year. Nine girls' clubs have started the sewing project. One leaders school was held for leaders in clothing.

The agent has taken every opportunity to learn the county and the individual communities which she finds quite different. She is satisfied with the organization which is ready for the new projects but feels that she had not used the local people for developing the program as much as is desirable.

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IX

PLANS AND GOALS FOR 1932

The Advisory Board selected Household Management for the major project for women. This has been accepted by the communities. Committees of men and women will work together in carrying out the extension program in the farming communities. Poultry will be a joint project.

Clothing will be the major project for girls. This work has been started in nine clubs.

The agent expects to reach all nine of the communities with both women's and girls' work in 1932 and to double the enrollment of each.

Goals For Women

1. Kitchens arranged for maximum efficiency in homes of all club women.
2. Improved food buying and meal planning practices.
(Industrial communities)
3. Production of foods and balancing family meals.
(Farming Communities)
4. Increased food preservation and budgeting food supply.
5. A program for out-of-school girls which will help them with economic, social, vocational and recreational problems.
6. Improved home industries exhibits at the county fair.
7. Representation of all womens groups at the State Home-maker s Meeting.
8. Representation of all girls' clubs at the State 4-H Short Course.
9. Tours or achievement programs for women and girls.
10. Training and using leaders in all extension activities.

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APPENDIX



UNCLASSIFIED

19.

7.

FAMILY FOOD GUIDE

- Every meal--- Milk for children, bread for all.
 Every day---- Cereal
 Potatoes
 Tomatoes (or oranges) for children.
 A green or yellow vegetable.
 A fruit or additional vegetable.
 Milk for all.
 Two to four times a week----
 Tomatoes for all.
 Dried beans, peas, or peanuts.
 Eggs (especially for children)
 Lean meat, poultry or cheese.

Bureau of Home Economics
U.S.D.A. Washington, D.C.

WEEKLY GROCERY SUGGESTIONS

| | | | |
|--|---|---|---|
| Bread (especially for lunches)----- | : | : | : |
| Flour----- | : | : | : |
| Meal ----- | : | : | : |
| Oatmeal or other cereal (raw)----- | : | : | : |
| Whole milk or canned evaporated milk----- | : | : | : |
| Butter----- | : | : | : |
| Sugar or molasses----- | : | : | : |
| Lard or bacon----- | : | : | : |
| Lean meat or cheese----- | : | : | : |
| Dried beans, peas ,or peanuts----- | : | : | : |
| Tomatoes----- | : | : | : |
| String beans, turnip greens, spinach,kale, cabbage, carrots, cabbage, or beets----- | : | : | : |
| Apples, peaches, plums, pears or grapes----- | : | : | : |

The above foods make a pellagra prevention diet. The meal for corn bread should not be sifted. The bran contains valuable elements.

September 1931

Nora Miller
County Home Dem. Agent
Tinie Dickenson
Supt. Public Welfare

SCHOOL LUNCH SUGGESTIONS

Paper bag lunches can be varied, attractive, and appetizing. They are satisfactory for older students. Each item of food should be wrapped separately in wax paper or glazed wrapping paper before it is put in the bag. Bread should be cut in thin slices for sandwiches. If biscuits are used for lunches they should be baked thin and brown.

One item from each of the food groups listed below will make an appetizing and balanced lunch. Butter or mayonnaise may be used in the sandwiches.

People who eat a cold lunch should have a hot vegetable dinner at night.

GROUP I- Meats and Meat Substitutes

1. Sliced or diced cold meat with lettuce sandwich.
2. Sliced boiled egg sandwich.
3. Mashed boiled egg and pickle sandwich.
4. Boiled egg and cheese sandwich.
5. Sliced or grated cheese with lettuce sandwich.
6. Pimiento and cheese sandwich.
7. Cottage cheese and green pepper sandwich.
8. White cream cheese and nut sandwich.
9. Peanut butter sandwich.
10. Baked bean and lettuce sandwich.

GROUP II * FRUITS AND VEGETABLES

1. Sliced tomato between two lettuce leaves for sandwich.
2. Sliced cucumber sandwich.
3. Sabbage and green pepper sandwich.
4. Grated carrot sandwich.
5. Apple, pear, peach, banana, grapes, or orange.
6. Raw carrot, cucumber, or celery cut in finger length pieces to be eaten with salt.

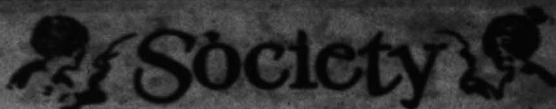
GROUP III - SWEETS

1. Jam, preserves, jelly, or raisins on buttered bread.
(nuts or peanut butter combine nicely with these)
2. Raisin bread and butter sandwich.
3. Dried fruit sandwich or tart.
4. Soaked prunes stuffed with nuts or marshmallows, lump sugar, cookies, sliced cake, or candy.

Nora Miller
Home Dem. Agent

Grace Hale
Public Health Nurse.

THE COALFIELD PROGRESS, NORTON, VIRGINIA



Home Agency Activities

The annual meeting of the Wise county Advisory Boards for Extension Work was held in the Courthouse on Friday November 6. W. A. Haak, Wise, presided. The home demonstration agent welcomed and introduced the community representatives and visitors. C. M. Freeman, Wise, gave a report of the work of the year and Alfred Raut, county agent, stated the purpose of the meeting. Mr. E. L. Hummel, extension sociologist, V. P. I. Blackburg, discussed, "Objectives and Progress in Rural Organization." He showed the community map of Wise county which was made at the meeting of the boards last June, pointing out the importance of organizing the county extension program in large areas in order for the two county workers to reach the majority of the people. The proposed plan requires nine units of work for adults.

Following the joint meeting Miss Helen Ricks, district agent, discussed the objectives of homemaking and presented the outlines of the seven homemaking projects offered to home demonstration groups. The projects are: foods, clothing, house furnishing, household management, poultry, landscape gardening, and vegetable gardening. The group voted unanimously for the household management project.

This subject will be centered around the kitchen as the home workshop. Economical expenditure of time, energy, and money will be the aim for the home makers. Buying inexpensive foods with high nutritional value will be stressed in the industrial groups while using home grown products

for balanced meals will be demonstrated in the groups of farm women. Six monthly meetings will be used for household management, the major project while each club will select subjects from the outlines for the other meetings. Seasonal food preservation will be a part of the program.

The Agricultural Board met with B. A. Warriner, district agent, Mr. Hummel, and the farm agent to consider the agricultural objectives and to plan a program.

The group had lunch at the hotel. The men continued their work after lunch and the agent gave the plan of work for women when the men summarized their program.

The young women of Dorchester met in the Church on Wednesday, November 6, at 10:00 A. M. and

organized a YH Club. The meeting will be held on the first Wednesday in each month the same time and place. The charter members are: Hazel Phillipps, Annie Lee Woods, Marie Stallard, Juanita Begie, Marie Fergus, Pauline Whited, Agnes Johnston, Mirella Begley, Lucille Woods, Mable Phillipps and Gladya Stewart.

Bulbs for Christmas blooming should be started now. Paper white narcissus is a good variety. A satisfactory method for forcing in water is to fill the bowl only partly with pebbles, set the bulbs on these and prop in place with a few of the larger pebbles. Put in enough water to come just to the bottom of the bulbs and keep in a dark cool place for four or five days. Place in a light place in order to keep stems from growing too tall. Add enough water daily to come to the level of the rocks or bottoms of the bulbs.

NORRA MILLER

POST

BIG STONE GAP, WISE COUNTY, VA., NOVEMBER 11, 1931

HOME HELPS

By Miss Nora Miller
Home Demonstration Agent
of Wise County

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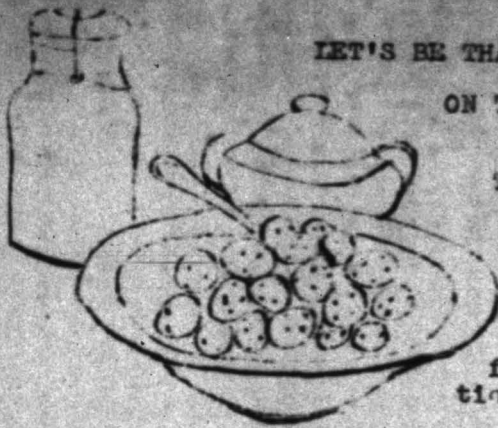
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The young ladies of Dorchester met in the church on Wednesday, November 6, at 10:00 A. M. and organized a 4-H Club. The meetings will be held on the first Wednesday in each month at the same time and place. The charter members are: Hazel Phillips, Annie Lee Woods, Marie Stallard, Juanita Begle, Marie Feague, Pauline Whited, Agnes Johnston, Mozella Begley, Lucile Woods, Mobley Phillips and Gladys Stewart.

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LET'S BE THANKFUL FOR CANNED FOODS
ON THANKSGIVING DAY IN 1931



The thrifty homemaker can make a game of using the canned products for the health and happiness of the family. "Homemaking is the greatest game in the world and it offers opportunity for the greatest skill, inspiration and joy".

MENUS FOR THANKSGIVING DAY

BREAKFAST

Halves of peaches (canned)
Waffles Butter Jelly
Coffee Milk

DINNER

Tomato Juice Cocktail (canned)
Baked Chicken Chestnut Stuffing Gravy
String beans (canned) Glazed Sweet Potatoes
Rolls (reheated) Butter Peach Pickle
Pumpkin Pie
Coffee Salted Peanuts Milk

SUPPER

Vegetable Soup (from canned soup mixture)
Fruit Salad (canned)
Bread and Butter Cocoa

For the stuffing for the chicken use 2 cups cornbread crumbs, 2 cups white bread or biscuit crumbs, $\frac{1}{2}$ pound chestnuts, 4 tablespoons butter, 2 tablespoons chicken fat, $\frac{1}{2}$ cup minced onion, $1\frac{1}{2}$ cups chopped celery, salt and pepper. Boil chestnuts for 20 minutes, remove skins and chop. Cook onion and celery in butter till done. Mix with other ingredients and stuff chicken.

Boil medium sized sweet potatoes in salt water till done. Remove skins, cut in halves lengthwise and put in buttered pan. Boil $\frac{1}{2}$ cup sugar and $\frac{1}{2}$ cup water for three minutes, then add 1 tablespoon butter. Brush potatoes with this syrup and bake until brown, tasting twice with remaining syrup.

Nora Miller, Home Dem. Agent

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service,
Office of Cooperative Extension Work
Washington, D. C.

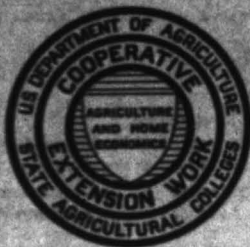
ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is to be used by county extension agents, such as county agricultural agent, home demonstration agent, club agent, and negro agent, reporting on their respective lines of work.

State Virginia County Wise
Report of Mora Miller County Home Dem. Agent
(Name) (Title)
From December 1, 1930 to Nov. 30, 1931

If agent has not been employed entire year, indicate exact period. Agents resigning during the year should make out this report before quitting the service.

READ DEFINITIONS, PAGE 3



HOME DEMONSTRATION AGENT ANNUAL REPORT

Approved:

Date _____

Maudie E. Wallace
State or District Supervisor.

Date _____

State Extension Director.

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SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENTS' ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year and the results obtained by the county extension agent, assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agent and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

Separate statistical and narrative reports are desired from each leader of a line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and negro agent, regardless of title. Where an assistant agent has been employed a part or all of the year, a report on his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked. Where two or more agents are employed in a county, each a leader of a line of work, statistics should not be duplicated.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

NARRATIVE SUMMARY

The narrative report should summarize and interpret the outstanding results accomplished and the extension methods used, under appropriate subheadings, for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use an interesting style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blue prints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs, and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is suggestive of how the narrative report may be clearly and systematically presented. Each agent should adapt the outline to the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Status of county extension organization.
 - (1) Form of organization—changes and development.
 - (2) Function of local people, committees, or project leaders in developing the program of work.
 - (3) General policies, including relationships to other organizations.
- IV. Program of work; listing goals set up, methods employed, and results achieved.
 - (1) Factors considered and methods used in determining program of work.
 - (a) Cereals.
 - (b) Legumes and forage crops.
 - (c) Potatoes, Idaho.
 - (d) Cotton.
 - (e) Tobacco and other special crops.
 - (f) Home gardens and home beautification.
 - (g) Market garden and truck crops.
 - (h) Fruits.
 - (i) Forestry.
 - (j) Beekeeping and miscellaneous insects.
 - (k) Agricultural engineering and home engineering.
 - (l) Poultry.
 - (m) Miscellaneous.
 - (2) Project activities and results.
 - (a) Dairy.
 - (b) Other livestock.
 - (c) Farm management.
 - (d) Marketing farm and home.
 - (e) Foods and nutrition.
 - (f) Child training and care.
 - (g) Clothing.
 - (h) Home management.
 - (i) Home furnishings.
 - (j) Home health and sanitation.
 - (k) Community activities.
 - (l) Miscellaneous.
- V. Outlook and recommendations, including suggestive program of work for next year.
- VI. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning or end of the narrative report.

STATISTICAL SUMMARY

To supplement the narrative part of the report, and in order that comparable State and National summaries may be made, it is necessary to include a statistical summary of the work in each county. The following form has been prepared to insure uniformity of reporting:

DEFINITIONS OF TERMS USED IN THIS REPORT

1. A program of work is a statement of the specific lines of extension work to be undertaken by the extension agent during a year or a period of years.
2. A phase of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry. A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, or that the use of certified seed in growing potatoes is a good investment. The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A result demonstrator is an adult, boy, or girl who conducts a result demonstration as defined above.
7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, report, or further a result demonstration.
12. A training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either knowledge or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include time spent by the county extension agent in his office, extension conferences, and any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than those spent in office.
17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
18. An extension school is a school usually of two to six days' duration, arranged by the extension service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or other educational institution and usually for a longer period of time.
19. Records consist of definite information to file in the county office that will enable the agent to verify the data on extension work included in this report.

GENERAL ACTIVITIES

Report Only This Year's Activities and Results that can be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report.

Mora Miller *Co. Home Dem. Agt.* *5 1/2*
(Name) (Title) (Months of service this year)
Mrs. C. J. Ferguson " " *3 1/2*
(Name) (Title) (Months of service this year)

Mrs. Ferguson did promotional work which accounts for lack of a fuller report in regular lines of work.

2. County extension organization or association.

(a) Name *Advisory Board*

(b) Number of members: (1) Men _____ (2) Women *28*

3. Number of communities in county where extension work should be conducted *9*

4. Number of above communities in which the extension program has been cooperatively worked out by extension agents and local committees *8*

5. Number of different voluntary county or community local leaders or committeemen actively engaged in forwarding the extension program:

(a) Adult work: (1) Men _____ (2) Women *42*

(b) 4-H Club work: (1) Men _____ (2) Women *5*
 (3) Older club boys _____ (4) Older club girls *5*

6. Number of clubs or other groups organized to carry on adult home demonstration work *9*

7. Members in above clubs or groups *185*

8. Number of 4-H Clubs *11*

9. Number of different 4-H Club members enrolled: (a) Boys *128* (b) Girls *128*

10. Number of different 4-H Club members completing: (a) Boys _____ (b) Girls *116*

11. Number of members enrolled in 4-H Club work for:

| | 1st Year | 2d Year | 3d Year | 4th Year | 5th Year | 6th Year and Over |
|-----------|------------|---------|---------|----------|----------|-------------------|
| (a) Boys | | | | | | |
| (b) Girls | <i>128</i> | | | | | |

12. Number of 4-H Club members according to age.

| Age | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
|-------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------|----------|
| Boys | | | | | | | | | | | |
| Girls | <i>2</i> | <i>13</i> | <i>16</i> | <i>12</i> | <i>10</i> | <i>18</i> | <i>16</i> | <i>14</i> | <i>11</i> | <i>8</i> | <i>8</i> |

Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the proper enrollments reported on pages 4 to 8, less any duplications due to the same boy or girl carrying on two or more subject-matter lines of work.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results that can be Verified

| | | | | |
|--|--|-----------------------------------|------|----|
| 13. Number of 4-H Club members in school | 76 | Out of school | 52 | 13 |
| 14. Number of 4-H Club teams trained | (a) Judging _____ (b) Demonstration _____ | | | 14 |
| 15. Number of groups organized for extension work with rural young people above the 4-H Club age | | | | 15 |
| 16. Members in above groups | (a) Young men _____ (b) Young women _____ | | | 16 |
| 17. Total number of farm visits ¹ made in conducting extension work | | | | 17 |
| 18. Number of different farms visited | | | | 18 |
| 19. Total number of home visits ² made in conducting extension work | 324 | | | 19 |
| 20. Number of different homes visited | 290 | | | 20 |
| 21. Number of calls relating to extension work | (a) Office 162 (b) Telephone 105 | | | 21 |
| 22. Number of days agent spent in office | 63½ | | | 22 |
| 23. Number of days agent spent in field | 164 | | | 23 |
| 24. Number of news articles or stories published ³ | 43 | | | 24 |
| 25. Number of individual letters written | 622 | | | 25 |
| 26. Number of different circular letters prepared (not total copies mailed) | 21 | | | 26 |
| 27. Number of bulletins distributed | 444 | | | 27 |
| 28. Number of radio talks made | | | | 28 |
| 29. Number of events at which extension exhibits were shown | 9 | | | 29 |
| 30. Training meetings held for local leaders or committeemen | (a) Adult work | (1) Number | 2 | 30 |
| | | (2) Total men leaders attending | | |
| | (b) 4-H Club | (3) Total women leaders attending | 30 | |
| | | (1) Number | 2 | |
| | | (2) Total leaders attending | 7 | |
| 31. Method demonstration meetings held (do not include meetings reported under No. 30) | (a) Number | 115 | | 31 |
| | | (b) Total attendance | 2185 | |
| 32. Meetings held at result demonstrations | (a) Number | 3 | | 32 |
| | | (b) Total attendance | 75 | |
| 33. Tours conducted | (a) Number | | | 33 |
| | | (b) Total attendance | | |
| 34. Achievement days held | (a) Adult work | (1) Number | | 34 |
| | | (2) Total attendance | | |
| | (b) 4-H Club | (1) Number | | |
| | | (2) Total attendance | | |

¹ List as farm or home visit according to principal purpose of visit.² Include county and State press, agricultural journals, and home magazines. Do not count items relating to notices of meetings only.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results that can be Verified

| | | | |
|--|----------------|-----------------------------|--------|
| | (1) Number | | |
| | (a) Farm women | (2) Total members attending | |
| | | (3) Total others attending | |
| 24. Encampments held | | (1) Number | 35 |
| | | (2) Total boys attending | |
| | (b) 4-H Club | (3) Total girls attending | |
| | | (4) Total others attending | |
| 25. Other meetings of an extension nature participated in and not previously reported | (a) Number | 39 | 36 |
| | | (b) Total attendance | 19,583 |
| 27. Meetings held by local leaders or committeemen not participated in by agent and not reported elsewhere | (a) Adult work | (1) Number | 3 |
| | | (2) Total attendance | 28 |
| | (b) 4-H Club | (1) Number | |
| | | (2) Total attendance | |

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PROGRAM SUMMARY

List below information on each subdivision of the program of work. Include under each heading all of the work done with men, women, boys, and girls. If an assistant agent has been employed include his or her time with that of the agent. This page should not be filled out until the questions on the following pages have been answered. Estimate where records are not available.

| Line of work | Number of committees or other units participating | Number of leaders or committeemen assisting | Days specialists helped with line of work | Days agent devoted to line of work | Number of meetings held in relation to line of work | Number of news stories published | Number of different circular letters issued | Number of films or home visits made | Number of office calls received | |
|---|---|---|---|------------------------------------|---|----------------------------------|---|-------------------------------------|---------------------------------|----|
| | (a) | (b) | (c) | (d) | (e) | (f) | (g) | (h) | (i) | |
| 28. Cereals (page 8) | | | | | | | | | | 38 |
| 29. Legumes and forage crops (pages 9, 10) | | | | | | | | | | 39 |
| 40. Potatoes, Irish (page 11) | | | | | | | | | | 40 |
| 41. Cotton (page 11) | | | | | | | | | | 41 |
| 42. Tobacco and other special crops (page 11) | | | | | | | | | | 42 |
| 43. Home gardens and home beautification (page 12) | | 1 | 4 | 16½ | 12 | 15 | 3 | 28 | 52 | 43 |
| 44. Market garden and truck crops (page 12) | | | | | | | | | | 44 |
| 45. Fruits (page 12) | | | | | | | | | | 45 |
| 46. Forestry (page 13) | | | | | | | | | | 46 |
| 47. Rodents and miscellaneous insects (page 13) | | | | | | | | | | 47 |
| 48. Agricultural engineering (page 14) | | | | | | | | | | 48 |
| 49. Poultry (page 14) | | | | | | | | 4 | | 49 |
| 50. Dairy (page 15) | | | | | | | | | | 50 |
| 51. Other livestock (page 15) | | | | | | | | | | 51 |
| 52. Farm management (page 16) | | | | | | | | | | 52 |
| 53. Marketing—farm and home (page 17) | | | | | | | | | | 53 |
| 54. Foods and nutrition (page 18) | 8 | 4 | 3 | 59 | 89 | 11 | 7 | 18 | 46 | 54 |
| 55. Child training and care (page 19) | | | | | | | | | | 55 |
| 56. Clothing (page 20) | 6 | 3 | 1 | 12 | 8 | 7 | 1 | | 3 | 56 |
| 57. Home management (page 21) | | | | | | | | | | 57 |
| 58. Home furnishings (page 22) | 1 | | | | | | | | | 58 |
| 59. Home health and sanitation (page 23) | | | | | | | | | | 59 |
| 60. Community activities (page 24) | 8 | 8 | | 20 | 21 | 1 | 1 | 30 | | 60 |
| 61. Miscellaneous (page 24) | 8 | 10 | | 12 | 11 | 2 | 1 | | 10 | 61 |
| 62. Building extension program of work ¹ | 8 | 42 | 10 | 64 | 14 | 7 | 7 | 181 | 36 | 62 |
| 63. Organization—extension association and committee ² | 9 | 42 | 2 | 44 | 8 | 6 | 1 | 63 | 15 | 63 |

(The totals for these columns do not necessarily check with the information given on pages 4, 5, and 6, since one meeting, farm visit, circular letter, etc., may relate to two or more lines of subject matter.)

¹ Under "building the extension program" include all work incident to the collection of economic and social data as a basis for determining programs, the conducting of program surveys, and the outlining of county, district, and community programs. Do not include work related to the execution of programs, as this should be reported under the projects above.

² Under "organization" include all work incident to maintaining extension associations, agricultural councils, home demonstration councils, advisory committees, project committees, community committees, and the like not reported under building the extension program.

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FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities that are Supported by Funds

| Item | (6) Home gardens | (7) Market gardening, truck, and nursery crops | (8) Beautifi- cation of home grounds | (9) Tree fruits | (10) Fruit and small fruits | (11) Crops |
|--|------------------------|---|--|--------------------|--------------------------------------|---------------|
| 88. Number of method demonstration meetings held | 9 | | 3 | | | 88 |
| 89. Number of adult result demonstrations completed or carried into the next year | 32 | | 16 | | | 89 |
| 90. Total number of acres included in adult result demonstrations | 14 XXXXX | | XXXXX | | | 90 |
| 91. Average increased yield per acre on adult result demonstrations due to recommended practices | XXXXX | bu. | XXXXX | bu. | qts. | lbs. 91 |
| 92. Number of 4-H Club members enrolled | | | | | | 92 |
| | | | | | | |
| 93. Number of 4-H Club members completing | | | | | | 93 |
| | | | | | | |
| 94. Number of acres grown by club members completing | | | XXXXX | | | 94 |

Notes.—Work relating to soils and fertilizers, insects, and plant diseases should be reported in connection with

Vegetable gardening

No. acres grown by club members completing 14

Estimated value of vegetables in 4-H club gardens adult gardens \$800.00

No. 4-H members with own garden _____

No. 4-H members using parents garden _____

Percentage of 4-H members having good fall garden 100

Percentage of adult members having good fall garden 100

No. adult garden club members 42 No. adult leaders trained _____

No. food club members minoring in gardens _____

No. members raising new vegetables 32

Landscape gardening

No. demonstrations in yards to homemakers 3

No. demonstrations in schools to women's groups 2

No. demonstrations in civic grounds to women's groups 3

No. result demonstrations (a) yards 16 (b) schools 2 (c) civic centers 2

No. persons using advice in improving home grounds 3 other grounds 2

FORESTRY

Report Only This Year's Extension Activities that are Supported by Records

| | |
|---|--------------------------------------|
| 95. Number of method demonstration meetings held | 95 |
| 96. Number of adult result demonstrations completed or carried into the next year | 96 |
| 97. Number of 4-H Club members enrolled | (a) Boys _____ (b) Girls _____ 97 |
| 98. Number of 4-H Club members completing | (a) Boys _____ (b) Girls _____ 98 |
| 99. Number of transplant beds cared for by club members completing | 99 |
| 100. Number of acres farm wood lot managed by club members completing | 100 |
| 101. Number of new forest or farm woodland areas planted according to recommendations | 101 |
| 102. Acres involved in preceding question | 102 |
| 103. Number of farms assisted in forest or wood-lot management | 103 |
| 104. Acres involved in preceding question | 104 |
| 105. Number of farms planting windbreaks according to recommendations | 105 |
| 106. Number of farms following recommendations as to control of white-pine blister rust | 106 |
| 107. Number of farms assisted in other ways relative to forestry (specify below) | 107 |

(Use space below for State questions not listed above)

RODENTS, OTHER ANIMAL PESTS, AND MISCELLANEOUS INSECTS

Report Only This Year's Extension Activities that are Supported by Records

(Do not include work reported under "Crop" and "Livestock" headings)

| Item | (a) | (b) | (c) |
|--|---------|--------------------|---------|
| | Rodents | Other animal pests | Insects |
| 108. Number of method demonstration meetings held | | | 108 |
| 109. Number of result demonstrations completed or carried into the next year | | | 109 |
| 110. Pounds of poison used | | | 110 |

AGRICULTURAL ENGINEERING

(Farm and Home)

Report Only This Year's Extension Activities that are Supported by Records

| | | |
|---|---|------|
| 111. Number of method demonstration meetings held | _____ | 111 |
| 112. Number of adult result demonstrations completed or carried into the next year | _____ | 112 |
| 113. Number of 4-H Club members enrolled | (a) Boys _____ (b) Girls _____ | 113 |
| 114. Number of 4-H Club members completing | (a) Boys _____ (b) Girls _____ | 114 |
| 115. Number of farms following recommendations in installing drainage systems | _____ | 115 |
| 116. Acres drained by such systems | _____ | 116 |
| 117. Number of farms following recommendations in installing irrigation systems | _____ | 117 |
| 118. Acres irrigated by such systems | _____ | 118 |
| 119. Number of farms building terraces and soil-saving dams to control erosion according to recommendations | _____ | 119 |
| 120. Acres on which soil erosion was so prevented | _____ | 120 |
| 121. Number of farms clearing land of stumps or boulders according to recommended methods | _____ | 121 |
| 122. Number of families assisted with house-planning problems | _____ | 122 |
| 123. Number of dwellings constructed according to plans furnished | _____ | 123 |
| 124. Number of dwellings remodeled according to plans furnished | _____ | 124 |
| 125. Number of sewage-disposal systems installed according to recommendations | _____ | 125 |
| 126. Number of water systems installed according to recommendations | _____ | 126 |
| 127. Number of heating systems installed according to recommendations | _____ | 127 |
| 128. Number of lighting systems installed according to recommendations | _____ | 128 |
| 129. Number of farms on which buildings other than dwellings were constructed or remodeled this year according to plans furnished | _____ | 129 |
| | (a) Dairy barns _____ (b) Hog houses _____ (c) Poultry houses _____ (d) Silos _____ (e) Other _____ | 130 |
| 130. Number of buildings involved in preceding question | _____ | |
| 130%. Number of farms or homes following recommendations on maintenance and repair of machinery | _____ | 130% |
| | (a) Tractors _____ (b) Tillage implements _____ (c) Harvesters and threshers _____ (d) Other _____ | 130% |
| 130%. Number of machines involved in preceding question | _____ | |
| 130%. Number of farms employing better types of machinery or equipment recommended by extension agent | _____ | 130% |

POULTRY, DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities that are Supported by Records

| Item | (6) Poultry | (8) Dairy cattle | (9) Beef cattle | (10) Sheep | (11) Swine | (12) Horses and mules | |
|--|----------------|------------------------|-----------------------|---------------|---------------|-----------------------------|-----|
| 131. Number of method demonstration meetings held | | | | | | | 131 |
| 132. Number of adult result demonstrations completed or carried into the next year | | | | | | | 132 |
| 133. Number of animals involved in these completed adult result demonstrations | | | | | | | 133 |
| 134. Total profit or saving on adult result demonstrations completed | | | | | | | 134 |
| 135. Number of 4-H Club members enrolled | | | | | | | 135 |
| (1) Boys | | | | | | | |
| (2) Girls | | | | | | | |
| 136. Number of 4-H Club members completing | | | | | | | 136 |
| (1) Boys | | | | | | | |
| (2) Girls | | | | | | | |
| 137. Number of animals involved in 4-H Club work completed | | | | | | | 137 |
| 138. Number of farms assisted in obtaining purebred sires | | | | | | | 138 |
| 139. Number of farms assisted in obtaining high-grade or purebred females | | | | | | | 139 |
| 140. Number of bull, boar, ram, or stallion circles or clubs organized | | | | | | | 140 |
| 141. Number of members in preceding circles or clubs | | | | | | | 141 |
| 142. Number of herd or flock improvement associations organized or reorganized | | | | | | | 142 |
| 143. Number of members in these associations | | | | | | | 143 |
| 144. Number of farms not in associations keeping performance records of animals | | | | | | | 144 |
| (Use space below for State questions not listed above) | | | | | | | |

Poultry

No. leaders trained: - adult _____ 4-H club _____

Total profit on 4-H club _____ adult club _____

Result demonstrations completed _____

No. birds culled _____

FARM MANAGEMENT, CREDIT, INSURANCE, AND TAXATION

Report Only This Year's Extension Activities that are Supported by Records

| | | |
|---|---------------------------------|----------|
| 145. Number of method demonstration meetings held..... | | 145 |
| 146. Number of adult result demonstrations completed or carried into the next year..... | | 146 |
| 147. Number of 4-H Club members enrolled in account work..... | (a) Boys..... (b) Girls..... | 147 |
| 148. Number of 4-H Club members completing..... | (a) Boys..... (b) Girls..... | 148 |
| 149. Number of farms keeping farm accounts throughout the year under supervision of agent..... | | 149 |
| 150. Number of farms keeping cost-of-production records under supervision of agent..... | | 150 |
| 151. Number of farms assisted in summarizing and interpreting their accounts..... | | 151 |
| 152. Number of farms assisted in making inventory or credit statements..... | | 152 |
| 153. Number of farm business or enterprise survey records taken during year..... | | 153 |
| 154. Number of farms making recommended changes in their business as result of keeping accounts or survey records..... | | 154 |
| 155. Number of other farms adopting cropping, livestock, or complete farming systems according to recommendations..... | | 155 |
| 156. Number of farms advised relative to leases..... | | 156 |
| 157. Number of farms assisted in obtaining credit..... | | 157 |
| 158. Number of different farms assisted in using outlook or other timely economic information as a basis for readjusting farm operations..... | | 158 |
| 159. Number of farms in preceding question making readjustments in—..... | | 159 |
| (a) Wheat..... | (g) Dairy cattle..... | (m)..... |
| (b) Corn..... | (h) Beef cattle..... | (n)..... |
| (c) Cotton..... | (i) Hogs..... | (o)..... |
| (d) Potatoes..... | (j) Sheep..... | (p)..... |
| (e) Tobacco..... | (k) Poultry..... | (q)..... |
| (f) Truck crops..... | (l)..... | (r)..... |

(Use space below for State questions not listed above)

MARKETING (FARM AND HOME)

Report Only This Year's Extension Activities that are Supported by Funds

| Item | (1) Grain and feed | (2) Cotton | (3) Dairy products | (4) Livestock | (5) Fruits and vegetables | (6) Poultry and eggs | (7) Home products | (8) Other |
|---|--------------------------|---------------|--------------------------|------------------|---------------------------------|----------------------------|-------------------------|--------------|
| 160. Number of cooperative-marketing associations or groups organized during the year..... | | | | | | | | 160 |
| 161. Number of cooperative-marketing associations or groups previously organized assisted by extension agent this year..... | | | | | | | | 161 |
| 162. Membership in associations organized and assisted (161 and 162) | | | | | | | | 162 |
| 163. Value of products marketed by all associations worked with..... | \$..... | \$..... | \$..... | \$..... | \$..... | \$..... | \$..... | \$..... 163 |
| 164. Value of supplies purchased by all associations worked with..... | \$..... | \$..... | \$..... | \$..... | \$..... | \$..... | \$..... | \$..... 164 |
| Number of cooperative-marketing associations or groups assisted with problems of— | | | | | | | | |
| 165. Preliminary analysis..... | | | | | | | | 165 |
| 166. Organization..... | | | | | | | | 166 |
| 167. Accounting and auditing..... | | | | | | | | 167 |
| 168. Financing..... | | | | | | | | 168 |
| 169. Business policies..... | | | | | | | | 169 |
| 170. Production to meet market demand..... | | | | | | | | 170 |
| 171. Reduction of market losses..... | | | | | | | | 171 |
| 172. Use of current market information..... | | | | | | | | 172 |
| 173. Standardizing..... | | | | | | | | 173 |
| 174. Processing or manufacturing..... | | | | | | | | 174 |
| 175. Packaging and grading..... | | | | | | | | 175 |
| 176. Loading..... | | | | | | | | 176 |
| 177. Transporting..... | | | | | | | | 177 |
| 178. Warehousing..... | | | | | | | | 178 |
| 179. Keeping membership informed..... | | | | | | | | 179 |
| 180. Merging into larger units..... | | | | | | | | 180 |
| Number of farms or homes not in cooperative associations or groups assisted with problems of— | | | | | | | | |
| 181. Standardizing..... | | | | | | | | 181 |
| 182. Packaging and grading..... | | | | | | | | 182 |
| 183. Use of current market information..... | | | | | | | | 183 |

(Use space below for State questions not listed above)

HOME MANAGEMENT

Report Only This Year's Extension Activities that are Suggested by Records

| | | |
|---|-----------------------------------|-----|
| 217. Number of method demonstration meetings held | <u>work just started</u> | 217 |
| 218. Number of adult result demonstrations completed or carried into the next year | <u>170</u> | 218 |
| 219. Number of 4-H Club members enrolled | (a) Girls _____ (b) Boys _____ | 219 |
| 220. Number of 4-H Club members completing | (a) Girls _____ (b) Boys _____ | 220 |
| 221. Number of homes keeping home accounts according to a recommended plan | | 221 |
| 222. Number of homes budgeting expenditures in relation to income according to a recommended plan | | 222 |
| 223. Number of homes following recommended methods in buying for the home | | 223 |
| 224. Number of women following a recommended schedule for home activities | | 224 |
| 225. Number of kitchens rearranged for convenience according to recommendations | <u>5</u> | 225 |
| 226. Number of homes following recommendations in obtaining labor-saving equipment | | 226 |
| 227. Number of homes adopting recommended laundering methods | | 227 |
| 228. Number of homes adopting recommended methods in care of house | | 228 |
| 229. Number of homes assisted in an analysis of their home conditions with reference to a standard of living | <u>20</u> | 229 |
| 230. Number of homes assisted in making adjustments in home making to gain a more satisfactory standard of living | | 230 |

| | Women | Girls |
|---|----------|-------|
| a - Number homes adjusting heights of working surfaces to individuals | _____ | _____ |
| b - Number homes improving kitchen storage spaces | _____ | _____ |
| c - Number articles of labor-saving equipment involved in (226) | | |
| Homemade | _____ | _____ |
| Readymade | _____ | _____ |
| d - Number home management groups in county | <u>9</u> | _____ |
| e - Number leaders trained | _____ | _____ |
| f - Number county leaders training meetings held | _____ | _____ |
| g - Total attendance of leaders | _____ | _____ |
| h - Number demonstrations given by leaders, with agent present | _____ | _____ |
| i - Number demonstrations given by leaders, without agent present | _____ | _____ |
| j - Number demonstrations given by agent, leaders assisting | _____ | _____ |
| k - Number demonstrations given by agent alone | _____ | _____ |

HOME FURNISHINGS

Report Only This Year's Extension Activities that are Supported by Grants

| | | |
|---|---|-----|
| 231. Number of method demonstration meetings held | _____ | 231 |
| 232. Number of adult result demonstrations completed or carried into the next year | _____ | 232 |
| 233. Number of 4-H Club members enrolled | (a) Girls _____ (b) Boys _____ | 233 |
| 234. Number of 4-H Club members completing | (a) Girls _____ (b) Boys _____ | 234 |
| 235. Number of individuals improving the selection of household furnishings | (a) Women <u>2</u> _____ (b) Girls _____ | 235 |
| 236. Number of individuals following recommendations in improving methods of repairing, remodeling, or refinishing of furniture | (a) Women <u>4</u> _____ (b) Girls _____ | 236 |
| 237. Number of individuals following recommendations in improving treatment of windows (shades, curtains, draperies) | (a) Women <u>5</u> _____ (b) Girls _____ | 237 |
| 238. Number of individuals following recommendations in improving arrangement of rooms (other than kitchens) | (a) Women <u>5</u> _____ (b) Girls _____ | 238 |
| 239. Number of individuals improving treatment of walls, woodwork, and floors | (a) Women <u>7</u> _____ | 239 |

| | Women | Girls |
|--|-------|-------|
| a - No. individuals improving selection or arrangement of pictures or accessories | _____ | _____ |
| b - No. individuals improving storage facilities, for clothing, linen, books, etc. | _____ | _____ |
| c - No. articles of furnishings made new this year - Rugs | _____ | _____ |
| Linen | _____ | _____ |
| Other articles | _____ | _____ |
| d - No. chairs seated or reupholstered | _____ | _____ |
| e - No. other pieces of furniture refinished, repaired, or remodelled | _____ | _____ |
| f - No. articles of furnishings purchased new | _____ | _____ |
| g - No. different rooms in which improvements were made | _____ | _____ |
| h - No. house furnishings groups in the county | _____ | _____ |
| i - No. project leaders trained | _____ | _____ |
| j - No. county leaders-training meetings held | _____ | _____ |
| Total attendance of leaders | _____ | _____ |
| k - No. demonstrations given by leaders, with agent present | _____ | _____ |
| l - No. demonstrations given by leaders, without agent present | _____ | _____ |
| m - No. demonstrations given by agent with leaders assisting | _____ | _____ |
| n - No. demonstrations given by agent alone | _____ | _____ |

COMMUNITY OR COUNTRY-LIFE ACTIVITIES

Report Only This Year's Extension Activities that are Supported by Donations

| | |
|---|------|
| 253. Number of communities assisted in making social or country-life surveys, or in scoring themselves as to community organizations..... | 253 |
| 254. Number of country-life conferences or training meetings conducted for community leaders..... | 254 |
| 255. Number of community groups assisted with organizational problems, programs of activities, or meeting programs..... | 255 |
| 256. Number of communities developing recreation according to recommendations..... | 256 |
| 257. Number of community or county-wide pageants or plays presented..... | 257 |
| 258. Number of community houses, clubhouses, or community rest rooms established..... | 258 |
| 259. Number of communities assisted in improving hygienic or public-welfare practices..... | 259 |
| 260. Number of school or other community grounds improved in accordance with plans furnished..... | 260 |
| 261. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc..... | 261 |
| 261½. Total number of different communities assisted in connection with the community or country-life work reported on this page..... | 261½ |

(Use space below for State questions not listed above)

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BEES, WEEDS, HANDICRAFT, RABBITS, AND MISCELLANEOUS

Under This Heading Report Other Lines of Work not Included in the Preceding Pages, Such as Bees, Weeds, Handicraft, and Rabbit Work, Etc., and Other Information that can be Reported Statistically and that Will Help to Give a Complete Account of the Year's Work

| Item | (1) Bees | (2) Weeds | (3) Handicraft | (4) Rabbits | (5) <i>Recreation</i> |
|---|-----------|-----------|----------------|-------------|-----------------------|
| 262. Number of method demonstration meetings held..... | | | | | 11 |
| 263. Number of adult result demonstrations completed or carried into next year..... | | | | | |
| 264. Number of 4-H Club members enrolled..... | (1) Boys | | | | |
| | (2) Girls | | | | |
| 265. Number of 4-H Club members completing..... | (1) Boys | | | | |
| | (2) Girls | | | | |

* Indicate project by name.