

ORGANIZATIONAL OBJECTIVES	SOURCE OF ASSISTANCE	METHODS	WHEN	BY WHOM
4. Present results of survey. Plan together every thing to be done and who will be responsible. Follow up.				
5. Continue to work until project is complete.				

1 - ORGANIZATIONAL PLAN

COMMUNITY AND PUBLIC AFFAIRS

Improvement, Fiscal Year 1962-63

The Situation:

The Guildfield C
need of beautify

is beautiful, but the grounds are unsightly and badly in

The Specific Problem:

Lack of knowled

ers, and getting the project beyond the discussion stage.

The Program Objectives:

To improve the

the standards of the community.

ORGANIZATIONAL OBJECTIVES

1. To stimulate in
on part of communit
organize a steering

2. To provide ste
committee with info
about purpose and
of the committee

3. Make a survey
and provide inform
which to plan the
cation project.

OBJECTIVE	METHODS	WHEN	BY WHOM
1. To stimulate in on part of communit organize a steering	Survey to determine interest	July	Agent
	Discuss organization with key people through personal contact.		
	Hold community organi- zational meeting.	August	Agent District Agent
3. Make a survey and provide inform which to plan the cation project.		September	Agent

SOURCE OF ASSISTANCE	METHODS	WHEN	BY WHOM
Local professional workers.	Planning Conference Club meeting	September	Agent Leaders Club Members
Present material on plans. Extension Bulletins	Demonstrate	October and November	Agent or Leader
Extension Bulletins	Demonstrations	Throughout year	Agent or Leader
Printed material related to project.	Demonstrations Home visits	Throughout year	Agent
Extension Bulletins	Personal Contact Newspaper Radio Letters	Special meetings other community means	Agent and Leaders
Printed Materials	Individual Contact Discussions Mail Meetings	Completion	Agent and Leaders

A MAJOR EMPHASIS - EDUCATIONAL PLAN

PROJECT AREA: 4-H and OTHER EXTENSION YOUTH PROGRAMS

PHASE: 4-H Record Completion, Fiscal Year 1962 - 63The Situation:

There are 12 organized 4-H clubs in Pittsylvania County. In these clubs are 552 members (315 girls, 237 boys). During the past year about one half of the agent's time was spent on 4-H club work. Clubs meet monthly in schools.

Each member is actively engaged in some type of project work. In order to evaluate progress made by each member in a given project and to record completions, it is necessary for them to keep records. Of the 552 members enrolled, approximately 50% keep and turn in records.

The Specific Problem:

Lack of realizing value, importance and benefits of keeping and turning in complete project records.

The Program Objective:

To improve quality and quantity of 4-H record completion.

ORGANIZATIONAL OBJECTIVES	SOURCE OF ASSISTANCE	METHOD	WHEN	BY WHOM
Adult leaders learn more about values, uses and the purpose of records.	Extension Bulletins	Leader Training	July	Agent
Council with members in selecting projects, and needs of home situation.	Extension Bulletins Trained local leaders	Discussions Home visits	August	Agent Leaders

TRAINING OBJECTIVES	SOURCE OF SUBJECT MATTER (Personnel and Publications)	METHOD	WHEN	BY WHOM
To prevail in basting to get results for fitting.	Extension Bulletin Charts Professional Magazines	Method Demonstration Charts Posters	November	Leader
To prove knowledge and skill using the garment correctly.	Extension Bulletins Charts Magazines	Demonstration and actual practice by the L-H'er	December and January	Agent
To teach of machine stitches give a professional appearance to the garment.	Extension Bulletins Illustrative Charts Singer Sewing Machine Co.	Demonstration and actual practice by the L-H'er	February and March	Agent
To teach of hemming garments with material and treatment.	Extension Bulletins Illustrative Charts	Demonstrations and actual practice by the L-H'er.	April and May	Leader
To teach in Trim Finish that give a professional look.	Extension Bulletins Illustrative Charts Magazines	Demonstrations and actual practice.	June	Agent

Other Part Work

1. Sewing

Food Preparation

Food

Food Preservation

A MAJOR EMPHASIS -

PROJECT AREA:

PHASE: Clothing, FisThe Situation:

The increasing interest in home sewing has created a demand for yet satisfactory methods of making clothing that will be well made as well as

The Specific Problem:

4-H members lack knowledge of simplifying sewing techniques and standards of appearance, workmanship and serviceability.

The Program Objective:

To improve sewing skills in ways to help decrease the cost of satisfactory garment.

TEACHING OBJECTIVES	SOURCE OF SUBJECT MATTER (Personnel and Publications)	WHEN	BY WHOM
To provide the 4-H members with skills in selecting materials easy to handle.	Extension Bulletins Illustrative Charts	July and August	Leaders
To provide knowledge and skills in selecting a pattern wisely for the individual, costume and occasion.	Extension Bulletins Illustrative Charts Magazines Department Stores	September	Agent
To provide knowledge and skill in marking and cutting the garment.	Extension Bulletins Illustrative Charts	October and November	Agent and Leader

ORGANIZATIONAL OBJECTIVES	SOURCE OF ASSISTANCE	METHODS	WHEN
	(Personnel and Publications)		
2. To provide farm men and women prior to organization with information about the purpose and function of the Advisory Board.			July and August
3. To solicit the support and encouragement of former members who are still in the county to work with us.	District Agents	Home Visits Circular Letters	September and October
4. To develop members so they may, through their own initiative, identify and solve the various problems that would affect the organization.	State Agent District Agents	Training Meetings	Through year
5. To preplan for first meeting to assure attendance, well organized agenda, follow-up.		Community Organization	Through year
6. Continue work through year.			

A MAJOR EMPHASIS - ORGANIZATIONAL PLAN

PROJECT AREA: EXTENSION HOME ECONOMICS AND 4-H CLUBS

PHASE: Advisory Board

The Situation

The woman in Pittsylvania has been working in the county 18 months. When she came to the county she joined the Advisory Board, but had not met for several years. She was anxious to learn the county and to get other county organizations going well before undertaking the Advisory Board work. She has a large group of farm men as well as women.

The Situation

Due to the part of some of the former members, because of the organization's failure to...

The Program

...and home demonstration work, 4-H work, YWM program, and community clubs.

ORGANIZATION	SOURCE OF ASSISTANCE (Personnel and Publications)	METHODS	WHEN	BY WHOM
1. To...	District Agents	(1) Discuss organization	Began talk-	State Agent
the pe...	Organizational Leaflets	with key leaders through	ing it up	District Agent
Pittsy...	Home Agent	personal contact.	in July.	Home Agent
organ...	Specialist	(2) Pre-planning meeting		
Board...		with State and District		
		Agents.		
		(3) Hold county wide		
		organizational meeting.		

TEACHING OBJECTIVES	SOURCE OF SUBJECT MATTER	METHOD	WHEN	BY WHOM
To teach skills in Braiding Rugs the Easy Way.	Extension Bulletins Charts Magazines	Demonstration Circular Home Visits	June	Agent and Specialist

Special Interest Lessons

1. New Lamps From Old
2. Flower Arrangement
3. Restoring Furniture

Other Fields of Work

1. Food Preservation
2. Food and Nutrition
3. Millinery

TEACHING OBJECTIVES	SOURCE OF ASSISTANCE (Personnel and Publications)	METHODS	WHEN	BY WHOM
To teach skills in selection and arrangement of accessories	Extension Bulletins Illustrative Charts Magazines Furniture Stores Department Stores	Demonstrations News Release Slides Home Visits Circular Letters	November	Agent
To provide knowledge and skill in selecting the "Right Light for the Right Place."	Extension Bulletins Virginia Power and Electric Company and Local Electric Companies.	Method Demonstrations Circular Letters Radio Home Visits News Release	December	Leader
To teach skills in Selection and Care of Floor Coverings.	Extension Bulletins Johnson Floor and Supply Company Magazines	Demonstrations Actual practice by homemakers. Home visits News Release Radio	January	Agent
To teach skills in choosing Pillows and Bedding.	Extension Bulletins Illustrative Charts Magazines Local Department Stores	Demonstration Discussions Circular Letters Slides	February	Leader
To teach skills in Selection and Care of Springs and Mattresses.	Extension Bulletins Illustrative Charts Magazines Local Mattress Factory Furniture Stores	Demonstrations Discussions Circular Letters Slides	March	Agent
To teach skills in Planning Selecting and Making Window Curtains	Extension Bulletins Illustrative Charts Magazines Department Stores	Demonstrations Circular Letters Radio Home Visits Press	April and May	Agent and Leader

A MAJOR EMPHASIS - EDUCATIONAL PLAN

PROJECT AREA: EXTENSION HOME ECONOMICS

PHASE: House Furnishing, Fiscal Year, 1962-63

The Situation:

Furniture, furnishings and accessories for the home have changed more in the last ten years than for the same period of any given time in history. Families need to know recent trends, how to select furnishings and accessories that are durable, good design and will give long service.

The Specific Problem:

Homemakers lack knowledge of good design, how to select and properly care for furniture and accessories.

The Program Objective:

To improve skill in the selection and care of furniture and accessories in the county.

TEACHING OBJECTIVES	SOURCE OF ASSISTANCE (Personnel and Publications)	METHODS	WHEN	BY WHOM
To provide the homemaker knowledge and skills in selecting furniture to give good service, to save money and to improve the appearance of the home.	Extension Bulletins Furniture Stores Four Homes Magazines	Demonstrations and actual practice by homemaker. Circulars, letters, radio News release	July and August	Agent and Specialist
To teach skills in arrangement of furniture in scale with the rooms in the home.	Extension Bulletins Furniture Stores Magazines	Demonstrations Actual practice Home visits	September and October	Agent

PLAN OF WORK

EXTENSION HOME ECONOMICS

House Furnishing 1

EXTENSION HOME ECONOMICS AND 4-H CLUBS

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4-H PROGRAM

Clothing 6

4-H AND OTHER EXTENSION YOUTH PROGRAMS

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COMMUNITY AND PUBLIC AFFAIRS

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COOPERATIVE EXTENSION SERVICE WORK
IN
AGRICULTURE AND HOME ECONOMICS

U. S. DEPARTMENT OF AGRICULTURE &
VIRGINIA POLYTECHNIC INSTITUTE
COOPERATING

EXTENSION SERVICE
LOCAL FARM AND HOME
DEMONSTRATION WORK

PLAN OF WORK
1962-63

COUNTY

PITTSYLVANIA

NAME

Local Farm Agent

NAME

WILLETTE T. MERRITT

Local Home Agent

NAME

Asst. Local Farm or Home Agent

DATE MAILED February 28, 1962