

ANNUAL NARRATIVE REPORT
of
COUNTY AGRICULTURAL AGENT
FLOYD COUNTY
VIRGINIA

1940
C. C. MAST
COUNTY AGRICULTURAL AGENT
DECEMBER 1, 1939 - NOVEMBER 30, 1940

COUNTY AGENT ANNUAL REPORT

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I. SUMMARY OF ACTIVITIES AND ACCOMPLISHMENTS

Days in field	171
Days in office	125
Days annual leave	12
Legal holidays taken	7
Days sick leave	0
Number homes visited	329
Number 4-H Club visits	50
Office calls	3923
Telephone calls	281
Number news articles published	27
Radio addresses	6
Number individual letters written	1245
Number circular letters written	46
Bulletins distributed	60
Miles traveled in privately owned automobile	9860
Poultry culled	485
Calves treated	45
Sheep treated	18

I. Continued.

Number pooling wool	183
Pounds of wool pooled	10,957
Total value of wool pooled	\$4123.34
Number participating in rat campaign	380
Pounds of rat bait distributed	1140
Number farms using lime	1209
Number tons of lime bought	13,984
Number of acres limed	7991
Number of farms phosphating pasture and meadow	300
Number of tons of triple phosphate used by farmers	108
Number tons of 16% phosphate used by farmers	81
Revenue obtained from A. A. A. in 1939	\$30,988.00
Number farms on A. A. A. files	1777
Number farms checked in 1940	1480
Applications submitted for payment	1297
Administrative cost of A. A. A. program in 1940	\$3,360.00
Number purchasing purebred sires	8
Number 4-H Clubs	3
Number members of Clubs	56
Profits made by club members	\$423.77

I. Continued.

Apple pruning demonstrations by specialist	2
Mouse control demonstrations by specialist	1
Snap bean production meetings by specialist	4
Tomato production meetings by specialist	4
Cabbage production meetings by specialist	1
Sheep shearing demonstration by specialist	1
Feed grinding demonstration by specialist	1
Miles electric line constructed by commercial company	9
Number farm customers added	45
Number communities	5
Number neighborhoods	34

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II. COUNTY PROGRAM OF WORK.

The Floyd County program of work during 1940 covered a wide scope bringing benefits to practically all classes of people within the county boundaries. More emphasis was placed on specialists help and a number of meetings for six different types of producers were conducted by specialists, namely, tomato, cabbage, snap bean, apple, tobacco, and sheep producers. These meetings conducted by specialists have received much favorable comment and will be expanded on.

As before, the county officials expect the county agent to administer the AAA program which obviously would consume all of one person's time should he feel inclined to spend it so, since our Agricultural Conservation Association is large enough to rank within the upper fourth of the state. This year the AAA program consumed about one-third of the county agent's time but it is his opinion that the AAA program has been a most important asset in accomplishing his recommendations in the field of agronomy and soil conservation.

Extension recommendations are reaching more farmers as they sign their AAA forms than would be reached in any other way. Each farmer will usually ask the county agent for recommendations as to how he can best use the benefits derived from the AAA program, resulting in the county agent making recommendations personally to about two-thirds of the farmers within the county.

Thirty percent more farmers used lime this year than last, and 35% more lime was consumed.

Three hundred farmers top dressed pasture or meadow grass with some form of superphosphate. The majority applied material to permanent grasses, while a few top dressed rotated sods. One hundred and eleven farmers used sixteen and twenty percent commercial phosphate while one hundred and eighty-seven used grant of aid material.

One of the most successful and valuable projects undertaken was a rat campaign. Cooperation was excellent. Eleven hundred pounds of bait was mixed and distributed in one day with the help of a group of cooperators. The campaign was the county's first and surpassed all expectations. Approximately one week was required to prepare for the campaign.

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II. Continued.

Producers of commercial vegetables, which is Floyd's main cash crop, were greatly benefited by meetings conducted by specialists. Four meetings were held for both snaps and tomatoes. Two pruning demonstrations were also conducted under the direction of specialists.

One sheep shearing demonstration was conducted and attended by one hundred and twenty-five farmers and agriculture students.

One feed grinding demonstration was also conducted and attended by fifty farmers and vocational students.

Four demonstration farms were started in cooperation with the Soil Conservation Service and the T. V. A. Soil Conservation furnished technicians and labor to start the demonstrations. Contour fencing and cultivation were the prime objectives in these demonstrations. The cooperating farmers were taken on a tour to neighboring counties to inspect similar projects. The Blue Ridge Park Service also cooperated with the demonstrations and assisted in establishing them.

Blue Ridge Park Service has worked close with the county agent's office with problems affecting farms adjoining these boundaries. They also consult the county agent's office a great deal concerning problems arising from the relations with property owners.

Sixteen Extension T. V. A. demonstrations were carried on during the year. Of this group twelve turned in farm accounts.

Very little personal service was required during the year. Previous extension work has started people to docking and castrating lambs, and vaccinating cattle to such an extent that calls for such services are infrequent. Phenothiazine was introduced to eight farmers and the use of this drug will unquestionably spread rapidly throughout Floyd County.

Fifteen farmers have started the practice of treating calves for internal parasites. This practice, while new to the county, is giving good results and will doubtless quickly become a general practice.

The wool pool handled 10,957 pounds of wool this year for 183 farmers. The price obtained was thirty-seven cents and the local price before the pooling day was thirty, netting the farmers seven cents per pound more than they would have otherwise obtained. This meant seven hundred and seventy dollars additional to those farmers pooling and those farmers who disposed of their wool locally after and at pooling time also profited by about the same margin.

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II. Continued.

Three 4-H Clubs were active during the year with a total of fifty-six members. Of this number only twenty completed their projects. The best projects were fat pig and dairy projects. These projects seem to appeal more to our boys. Girls have been somewhat of a problem since there is no home demonstration agent to supervise projects suitable for them. Some success was obtained in several cases where girls carried dairy projects and several girls did very well with poultry, but for the most part we have little to offer them that seems to be interesting.

All members entering the Neuhoff fat pig project made a profit in spite of the adverse feeding conditions. One member made an exceptional record in growing his pigs to an average of 275 pounds at six months two weeks of age.

The dairy projects did well. They are serving as a test to prove or disprove the advantage of dairy cattle over beef cattle in a processed milk market region.

All members turning in records report profits amounting to four hundred twenty-three dollars and seventy-seven cents.

Possibly the most important achievement of the year was the establishing of intensified program planning work. The county is divided into five communities with a total of thirty-four neighborhoods. The board was set up and within five days made a complete survey of all families in the county. Also a housing survey was conducted.

Each neighborhood committeeman called in assistants and the board functioned with agreeable efficiency. The success can be attributed to the chairman of the community committees. The chairman in many cases selected neighborhood committeemen where vacancies occurred. The largest community consists of eleven neighborhoods and the smallest, three neighborhoods. Several neighborhoods were large enough that subdivisions had to be made. Making exact divisions was a little difficult because of the lack of dividing ridges. Our geographical divisions are rather rough and indefinite, however, a very suitable map was made.

This year the new plan of work will be worked out with the newly organized community committees and a twelve month extension program will be set up for each community. The program for each community will cater to the community's needs which the committee thinks most urgent. The extension program for the five communities will then be grouped to compose the entire county program.

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COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Washington, D. C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Floyd

REPORT OF

_____ (Name) Home Demonstration Agent.	From _____ to _____, 1940
_____ Assistant Home Demonstration Agent.	From _____ to _____, 1940
_____ 4-H Club Agent.	From _____ to _____, 1940
_____ Assistant County Agent in charge of Club Work.	From _____ to _____, 1940
<u>C. C. Mast</u> Agricultural Agent.	From <u>Dec. 1, (39)</u> to <u>Nov. 31</u> , 1940
_____ Assistant Agricultural Agent.	From _____ to _____, 1940



READ SUGGESTIONS, PAGES 2 AND 3

Approved: _____

Date _____

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SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION
AGENTS' ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

STATISTICAL SUMMARY

When two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents minus duplications due to two or more agents participating in the same activity or accomplishment. The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization made during the year to improve regular procedures or to meet emergencies.
- V. County extension program.
 - (1) Problems determining extension program.
 - (2) Influence of State and National agricultural agencies operating in county upon extension program.
 - (3) Activities and results.Under appropriate headings present in some detail for each major problem or line of work the goals set up, the methods used, the cooperation received, the coordination effected, the results achieved, and the significance of these results in terms of problem solution.
- VI. Outlook and recommendations.

TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

DEFINITIONS OF EXTENSION TERMS

1. An extension program is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-master leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to care fruits and vegetables, mix spray materials, and cull poultry. A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Example: Demonstrating that the application of fertilizer to cotton will result in more profitable yields than undergrowth of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor. The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.
7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The worker is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating, improved practices in agriculture or home economics, and of providing desirable training for the members.
9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than "days in office."
17. Letters written should include all original letters on official business. (Duplicate letters should not be included.)
18. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
20. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.

GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT		Total months of service this year (a)	Days devoted to work with adults (b)	Days devoted to work with 4-H Club and other youth (c)	Total days in office (d)	Total days in field (e)
(Name)	Home demonstration agent					
	Asst. home demonstration agent					
	4-H Club agent					
	Assistant county agent in charge of club work					
<i>C. G. Mast</i>	Agricultural agent	12	275	21	125	171
	Assistant agricultural agent					

2. County extension association or committee:

(a) Agricultural extension:	(1) Name <i>Agricultural Board</i>	(2) Number of members	} 2
(b) Home demonstration:	(1) Name	(2) Number of members	
(c) 4-H Club:	(1) Name	(2) Number of members	
3. Number of communities in county where extension work should be conducted	<i>5</i>		3
4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees	<i>0</i>		4
5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program:			
(a) Adult work	(1) Men <i>36</i>	(b) 4-H Club work	} 5
	(2) Women <i>4</i>	(1) Men <i>1</i>	
		(2) Women <i>2</i>	(4) Older club girls
6. Number of different paid local leaders engaged in agricultural-conservation and adjustment programs		(a) Men <i>15</i>	} 6
		(b) Women	
7. Number of clubs or other groups organized to carry on adult home demonstration work	<i>0</i>		7
8. Number of members in such clubs or groups	<i>0</i>		8

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)
9. Number of 4-H Clubs			<i>3</i>	<i>3</i>
10. Number of different 4-H Club members enrolled	(1) Boys ¹		<i>29</i>	<i>29</i>
	(2) Girls ²		<i>27</i>	<i>27</i>
11. Number of different 4-H Club members completing	(1) Boys ²		<i>14</i>	<i>14</i>
	(2) Girls ²		<i>7</i>	<i>7</i>

12. Number of different members enrolled in 4-H Club work for:
- ⁴

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys	<i>22</i>	<i>4</i>	<i>0</i>	<i>3</i>		
(b) Girls	<i>15</i>	<i>3</i>	<i>6</i>	<i>3</i>		

¹ County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.² Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the perfect enrollments reported on pages 7 to 24, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work. Do not include boys and girls enrolled late in the year in connection with the succeeding year's program.³ Same as footnote 2 but refers to completions instead of enrollments.⁴ The total for this question should agree with county total, question 10.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20 and over
13. Number of different 4-H Club members enrolled according to age ¹	(a) Boys	1	3	6	10	4	3	1				1
	(b) Girls	0	2	7	2	4	6	3	1			

14. Number of 4-H Club members: (a) In school 55 (b) Out of school 1 14

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total ² (d)
15. Number of 4-H Club teams trained	(1) Judging		0	
	(2) Demonstration		0	
16. Number of groups ³ other than 4-H Clubs organized for extension work with rural young people 16 years of age and older			0	
17. Members in groups reported in question 16	(1) Young men		0	
	(2) Young women			
18. Total number of farm or home visits ⁴ made in conducting extension work			329	329
19. Number of different farms or homes visited			160	160
20. Number of calls relating to extension work	(1) Office		3923	3923
	(2) Telephone		281	281
21. Number of news articles or stories published ⁵			27	27
22. Number of individual letters written			1245	1245
23. Number of different circular letters issued (not total copies mailed)			46	46
24. Number of bulletins distributed			60	60
25. Number of radio talks broadcast or prepared for broadcasting			6	6
26. Number of events at which extension exhibits were shown			0	0
27. Training meetings held for local leaders or committeemen	(1) Adult work	(a) Number		
		Total attendance of:		
		(b) Men leaders		
(2) 4-H Club	(a) Number			
	Total attendance of:			
(b) Leaders	(a) Number		70	70
	Total attendance		30	30
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27)	(1) Number		290	290
	(2) Total attendance			
29. Meetings held at result demonstrations	(1) Number			
	(2) Total attendance			

¹ The total for this question should agree with county total, question 10.

² County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

³ Do not include groups previously reported under question 9.

⁴ Do not count a single visit to both the farm and home as two visits.

⁵ Do not count items relating to notices of meetings only.

Note.—Questions 18-24 refer to the total number of different activities conducted this year. The totals should equal the sum of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home demonstration agents	4-H Club agents	Agricultural agents	County total ¹	
		(c)	(d)	(e)	(f)	
30. Tours conducted	(1) Adult work	(a) Number		0	30	
		(b) Total attendance				
	(2) 4-H Club	(a) Number				
		(b) Total attendance				
31. Achievement days held	(1) Adult work	(a) Number		0	31	
		(b) Total attendance				
	(2) 4-H Club	(a) Number				
		(b) Total attendance				
32. Encampments held (Do not include picnic, rallies, or short courses, as these should be reported under other meetings.)	(1) Farm women	(a) Number		0	32	
		(b) Total members attending				
		(c) Total others attending				
	(2) 4-H Club	(a) Number		0		
		(b) Total boys attending				
		(c) Total girls attending				
		(d) Total others attending				
		(e) Total attendance				
33. Other meetings of an extension nature participated in by agents or specialists and not previously reported	(1) Number		23	23	33	
	(2) Total attendance		431	431		
34. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere	(1) Adult work	(a) Number		2	34	
		(b) Total attendance				
	(2) 4-H Club	(a) Number		2		2
		(b) Total attendance		36		36
34½. Number of above meetings (questions 27-34) at which discussion group method of presentation was followed					34½	

SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

35. Number of farms in county	2,000 Est.	35
36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program	1700 Est.	36
37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program	0	37
38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program	0	38
39. Number of farm homes with 4-H Club members enrolled	50	39
40. Number of other homes with 4-H Club members enrolled	4	40
41. Total number of different farm families influenced by some phase of the extension program (Include questions 36, 37, and 38, minus duplications.)	1700 Est.	41
42. Total number of different other families influenced by some phase of extension program (Include questions 38 and 40, minus duplications.)	40 Est.	42

¹ County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or encampment.

NOTE.—Questions 28-34 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

CEREALS¹

Report Only This Year's Extended Activities and Results That Can Be Verified

ITEM	Corn (a)	Wheat (b)	Oats (c)	Rye (d)	Burley (e)	Grain sorghum, rice, and other cereals ² (f)	
43. Days devoted to line of work by:							
(1) Home demonstration agents							} 43
(2) 4-H Club agents							
(3) Agricultural agents	8	7	1	1			
(4) Specialists							
44. Number of communities in which work was conducted	5	5	5	5			44
45. Number of voluntary local leaders or committeemen assisting	0	0	0	0			45
46. Days of assistance rendered by voluntary leaders or committeemen	0	0	0	0			46
47. Number of adult result demonstrations conducted	0	0	0	0			47
48. Number of meetings at result demonstrations	0	0	0	0			48
49. Number of method-demonstration meetings held	0	0	0	0			49
50. Number of other meetings held	0	0	0	0			50
51. Number of news stories published	0	0	0	0			51
52. Number of different circular letters issued	0	0	0	0			52
53. Number of farm or home visits made	10	5	2	0			53
54. Number of office calls received	34	23	12	4			54
55. Number of 4-H Club members enrolled							} 55
(1) Boys	0	0	0	0			
(2) Girls	0	0	0	0			
56. Number of 4-H Club members completing							} 56
(1) Boys	0	0	0	0			
(2) Girls	0	0	0	0			
57. Number of acres in projects conducted by 4-H Club members completing	0	0	0	0			57
58. Total yields of crops grown by 4-H Club members completing	0 bu.	0 bu.	0 bu.	0 bu.	bu.	bu.	58
59. Number of farmers following fertilizer recommendations	35	30	15	4			59
60. Number of farmers following insect-control recommendations	0	0	0	0			60
61. Number of farmers following disease-control recommendations	20	25	0	0			61
62. Number of farmers following marketing recommendations	0	0	0	0			62
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	0	0	0	0			63
66. Number of farmers following other specific practice recommendations: ³							} 66
(1) <i>Seed improvement</i>	20	15	0	0			
(2)							
(3)							
(4)							
(5)							

¹ Report fall-corn crops the year they are harvested.² Indicate crop by name.³ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Alfalfa (a)	Sweet- clover (b)	Red, bur, and other clovers (c)	Vetch (d)	Lespedeza (e)	Favares (f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							67
(2) 4-H Club agents							
(3) Agricultural agents	1		8			19	
(4) Specialists							
68. Number of communities in which work was conducted	2		5			5	68
69. Number of voluntary local leaders or committeemen assisting	0		0			0	69
70. Days of assistance rendered by voluntary leaders or committeemen	0		0			0	70
71. Number of adult result demonstrations conducted	0		0			0	71
72. Number of meetings at result demonstrations	0		0			0	72
73. Number of method-demonstration meetings held	0		0			0	73
74. Number of other meetings held	0		0			0	74
75. Number of news stories published	0		1			1	75
76. Number of different circular letters issued	0		0			0	76
77. Number of farm or home visits made	2		15			18	77
78. Number of office calls received	6		78			95	78
79. Number of 4-H Club members enrolled							79
(1) Boys	0		0			0	
(2) Girls	0		0			0	
80. Number of 4-H Club members completing							80
(1) Boys	0		0			0	
(2) Girls	0		0			0	
81. Number of acres in projects conducted by 4-H Club members completing	0		0			0	81
82. Total yields of crops grown by 4-H Club members completing							82
(1) Seed	bu.	bu.	bu.	bu.	bu.	xxxx	
(2) Forage	tons	tons	tons	tons	tons	xxxx	
83. Number of farmers following fertilizer recommendations	6		90			95	83
84. Number of farmers following insect-control recommendations	0		0			0	84
85. Number of farmers following disease-control recommendations	0		90			0	85
86. Number of farmers following marketing recommendations	0		0			0	86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	0		0			0	87
88. Number of farmers following other specific practice recommendations: ¹							89
(1) <i>Planting</i>	6		0				
(2)							
(3)							
(4)							
(5)							

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Soybeans	Cowpeas and field peas	Velvet beans	Field beans	Fava beans	All other legumes and forage crops ¹	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents.....							} 67
(2) 4-H Club agents.....							
(3) Agricultural agents.....	1						
(4) Specialists.....							
68. Number of communities in which work was conducted.....	3						68
69. Number of voluntary local leaders or committeemen assisting.....	0						69
70. Days of assistance rendered by voluntary leaders or committeemen.....	0						70
71. Number of adult result demonstrations conducted.....	0						71
72. Number of meetings at result demonstrations.....	0						72
73. Number of method-demonstration meetings held.....	0						73
74. Number of other meetings held.....	0						74
75. Number of news stories published.....	0						75
76. Number of different circular letters issued.....	0						76
77. Number of farm or home visits made.....	2						77
78. Number of office calls received.....	16						78
79. Number of 4-H Club members enrolled.....							} 79
(1) Boys.....	0						
(2) Girls.....	0						
80. Number of 4-H Club members completing.....							} 80
(1) Boys.....	0						
(2) Girls.....	0						
81. Number of acres in projects conducted by 4-H Club members completing.....	0						81
82. Total yields of crops grown by 4-H Club members completing.....							} 82
(1) Seed.....	bu.	bu.	bu.	bu.	lb.	bu.	
(2) Forage.....	tons	tons	tons	tons	tons	tons	
83. Number of farmers following fertilizer recommendations.....	12						83
84. Number of farmers following insect-control recommendations.....	0						84
85. Number of farmers following disease-control recommendations.....	0						85
86. Number of farmers following marketing recommendations.....	0						86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....	0						87
88. Number of farmers following other specific practice recommendations: ²							} 88
(1) <i>Curing</i>	6						
(2).....							
(3).....							
(4).....							
(5).....							

¹ Indicate crop by name.
² For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.
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POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Irish pota- toes (a)	Sweetpota- toes (b)	Cotton (c)	Tobacco (d)	Sugar beets and all other spe- cial crops ¹ (e)	
91. Days devoted to line of work by:						
(1) Home demonstration agents.....						} 91
(2) 4-H Club agents.....						
(3) Agricultural agents.....				7		
(4) Specialists.....				1		
92. Number of communities in which work was conducted.....				1		92
93. Number of voluntary local leaders or committeemen assisting.....				0		93
94. Days of assistance rendered by voluntary leaders or commit- teemen.....				0		94
95. Number of adult result demonstrations conducted.....				0		95
96. Number of meetings at result demonstrations.....				0		96
97. Number of method-demonstration meetings held.....				1		97
98. Number of other meetings held.....				1		98
99. Number of news stories published.....				1		99
100. Number of different circular letters issued.....				2		100
101. Number of farm or home visits made.....				8		101
102. Number of office calls received.....				35		102
103. Number of 4-H Club members enrolled.....				0		} 103
(1) Boys.....				0		
(2) Girls.....				0		
104. Number of 4-H Club members completing.....				0		} 104
(1) Boys.....				0		
(2) Girls.....				0		
105. Number of acres in projects conducted by 4-H Club members completing.....				0		105
106. Total yields of crops grown by 4-H Club members completing.....	bu.	bu.	lb. ²	lb.		106
107. Number of farmers following fertilizer recommendations.....				25		107
108. Number of farmers following insect-control recommendations.....				0		108
109. Number of farmers following disease-control recommendations.....				10		109
110. Number of farmers following marketing recommendations.....				0		110
111. Number of farmers assisted in using timely economic informa- tion as a basis for readjusting enterprise.....				45		111
114. Number of farmers following other specific practice recom- mendations: ³						} 114
(1)						
(2)						
(3)						
(4)						
(5)						

¹ Indicate crop by name.

² Report yield of cotton in pounds of seed cotton.

³ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home	Market	Beauti-	Tree	Bush and	Grapes	
	gardens	garden- ing, truck, and canning crops	fication of home grounds	fruit	small fruits		
	(a)	(b)	(c)	(d)	(e)	(f)	
115. Days devoted to line of work by:							
(1) Home demonstration agents							115
(2) 4-H Club agents							
(3) Agricultural agents	2	14	2	4			
(4) Specialists		5		2			
116. Number of communities in which work was conducted	5	5	1	2			116
117. Number of voluntary local leaders or committeemen assisting	0	0	0	0			117
118. Days of assistance rendered by voluntary leaders or committeemen	0	0	0	0			118
119. Number of adult result demonstrations conducted	0	0	0	0			119
120. Number of meetings at result demonstrations	0	0	0	0			120
121. Number of method-demonstration meetings held	0	9	0	3			121
122. Number of other meetings held	0	0	0	0			122
123. Number of news stories published	0	3	0	2			123
124. Number of different circular letters issued	7	4	0	2			124
125. Number of farm or home visits made	4	12	2	6			125
126. Number of office calls received	25	65	5	15			126
127. Number of 4-H Club members enrolled							127
(1) Boys	1	2	1	0	3		
(2) Girls	1	0	6	0	3		
128. Number of 4-H Club members completing							128
(1) Boys	0	0	0	0	0		
(2) Girls	0	0	0	0	0		
129. Number of acres in projects conducted by 4-H Club members completing	0	0	xxxx	0	0		129
130. Total yields of crops grown by 4-H club members completing	bu.	bu.	xxxx	bu.	bu.	bu.	130
131. Number of farms or homes where fertilizer recommendations were followed	50	350		10			131
132. Number of farms or homes where insect-control recommendations were followed	75	20		10			132
133. Number of farms or homes where disease-control recommendations were followed	75	350		10			133
134. Number of farms or homes where marketing recommendations were followed	0	0	xxxx	0			134
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprise	0	60	xxxx	0			135
136. Number of homes where recommendations were followed as to establishment or care of lawn	xxxx	xxxx		xxxx	xxxx	xxxx	136
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees	xxxx	xxxx		xxxx	xxxx	xxxx	137
138. Number of homes where recommendations were followed as to treatment of walks, drives, or fences	xxxx	xxxx		xxxx	xxxx	xxxx	138
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings	xxxx	xxxx		xxxx	xxxx	xxxx	139
140. Number of homes where other specific practice recommendations were followed: ¹							140
(1) _____							
(2) _____							
(3) _____							
(4) _____							

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FORESTRY, WILDLIFE CONSERVATION, AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Forestry (a)	Wildlife conservation, fur and game farming (b)	Agricultural engineering* (farm and home) (c)	
141. Days devoted to line of work by:				
(1) Home demonstration agents.....				141
(2) 4-H Club agents.....				
(3) Agricultural agents.....	1	4	2	
(4) Specialists.....	0	0	2	
142. Number of communities in which work was conducted.....	0	0	0	142
143. Number of voluntary local leaders or com- mitteemen assisting.....	0	0	0	143
144. Days of assistance rendered by voluntary leaders or committeemen.....	0	0	0	144
145. Number of adult result demonstrations con- ducted.....	0	0	0	145
146. Number of meetings at result demonstrations.....	0	0	0	146
147. Number of method-demonstration meetings held.....	0	0	2	147
148. Number of other meetings held.....	0	0	0	148
149. Number of news stories published.....	0	0	1	149
150. Number of different circular letters issued.....	0	0	1	150
151. Number of farm or home visits made.....	0	6	6	151
152. Number of office calls received.....	6	10	28	152
153. Number of 4-H Club mem- bers enrolled.....				153
(1) Boys.....	0	2	0	
(2) Girls.....	0	0	0	
154. Number of 4-H Club mem- bers completing.....				154
(1) Boys.....	0	2	0	
(2) Girls.....	0	0	0	
154½. Number of 4-H Club mem- bers not in special project clubs who participated in forestry or wildlife conser- vation activities.....				154½
(1) Boys.....	0	0	XXXXXXXXXX	
(2) Girls.....	0	0	XXXXXXXXXX	
155. Number of units handled by 4-H Club mem- bers completing. (This refers to questions 154 and 154½).....	(1) Transplant beds 0	Coverth ² improved or built 0	Acres terraced 0	155
	(2) Acres planted to forest trees 0	Nest boxes, feed trays for song birds 0	Machines or equip- ment repaired 0	
	(3) Acres improved 0	Feeding stations operated 0	Articles made 0	
	(4) Acres of wood- land protect- ed from fire 0	Animals or birds produced 10	Equipment installed 0	

Forestry—Continued

156. Number of farms on which new areas were reforested by planting with small trees.....	1	156
157. Acres involved in preceding question.....	3½	157
158. Number of farmers planting windbreaks or shelterbelts.....	0	158
159. Number of farmers planting trees for erosion control.....	0	159
160. Number of farmers making improved thinnings and weedings.....	0	160
161. Number of farmers practicing selection cutting.....	0	161
162. Number of farmers pruning forest trees.....	0	162
163. Number of farmers cooperating in prevention of forest fire.....	0	163
164. Number of farmers adopting improved practices in production of naval stores.....	0	164
165. Number of farmers adopting improved practices in production of maple sugar and sirup.....	0	165

* 4-H farm shop clubs should be reported under this heading.

² Include food patches planted or left standing for wildlife.

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FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal	0	166
167. Number of farmers following wood-preservation recommendations	0	167
168. Number of farmers following recommendations in the marketing of forest products	0	168

WILDLIFE CONSERVATION—Continued

169. Number of farms on which specific improvements for wildlife have been made	0	169
---	---	-----

ITEM	RABBITS		FOURS AND OTHER FUR ANIMALS		GAME BIRDS		CONSERVATION CAMPS		
	4-H members (e)	Adults (f)	4-H members (g)	Adults (h)	4-H members (i)	Adults (j)	4-H members (k)	Adults (l)	
169½. Number of individuals engaged or assisted in activity									169½
169¾. Number of animals or birds produced by such individuals							XXXX	XXXX	169¾

AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms (a)	Number of units (b)	Total value of service or savings (c)	
170. Terracing complete with outlets and contour cultivation	0	0 acres	\$	170
170½. Growing crops on contour	0	0 acres		170½
170¾. Gully control	0	0 acres		170¾
171. Drainage practices	0	0 acres		171
172. Irrigation practices	0	0 acres		172
173. Land-clearing practices	0	0 acres		173
174. Better types of machines	10	10 machines	100	174
175. Maintenance and repair of machines	0	0 machines		175
176. Efficient use of machinery	0	XXXXXXXXXX		176
176½. Better ginning of cotton	0	0 gin stands		176½
177. All buildings constructed (include silos)	6	6 buildings	100	177
178. Buildings remodeled, repaired, painted	0	0 buildings		178
179. Farm electrification	56	56 farms ¹	2000	179
180. Home equipment (include sewing machines)	0	0		180
181. Total of columns (a) and (c)	74 farms	XXXXXXXXXX	\$ 2500	181

182. Number of machines repaired as reported in questions 175 and 180, by type: (a) Tractors					182
(b) Tillage implements		(c) Harvesters and threshers		(d) Plows	
(e) Mowers		(f) Planters		(g) Sewing machines	
				(h) Other	

183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by type:						183
(a) Dwellings constructed according to plans furnished	0	(h) Dairy buildings	1			
(b) Dwellings remodeled according to plans furnished	0	(i) Silos	(1) Regular			
(c) Sewage systems installed			(2) Trench or pit			
(d) Water systems installed	1	(j) Hog houses	0			
(e) Heating systems installed	0	(k) Poultry houses	3			
(f) Lighting systems installed	56	(l) Storage structures	0			
(g) Home appliances and machines	0	(m) Other	2			

¹ Report the number of farms using electricity in farm enterprises for income-producing purposes such as electric milking, milk cooling, incubating, brooding, artificial heating, etc.

POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Poultry (including turkeys) (a)	Bees (b)	
184. Days devoted to line of work by:			
(1) Home demonstration agents			} 184
(2) 4-H Club agents			
(3) Agricultural agents	8		
(4) Specialists	1		
185. Number of communities in which work was conducted	5		185
186. Number of voluntary local leaders or committeemen assisting	0		186
187. Days of assistance rendered by voluntary leaders or committeemen	0		187
188. Number of adult result demonstrations conducted	0		188
189. Number of meetings at result demonstrations	0		189
190. Number of method-demonstration meetings held	4		190
191. Number of other meetings held	1		191
192. Number of news stories published	0		192
193. Number of different circular letters issued	0		193
194. Number of farm or home visits made	15		194
195. Number of office calls received	35		195
196. Number of 4-H Club members enrolled			} 196
(1) Boys	3		
(2) Girls	7		
197. Number of 4-H Club members completing			} 197
(1) Boys	0		
(2) Girls	5		
198. Number of units in projects conducted by 4-H Club members completing	235 chickens	colonies	198
POULTRY—Continued			
199. Number of families following an organized improved breeding plan as recommended		0	199
200. Number of families following recommendations in purchasing baby chicks		0	200
201. Number of families following recommendations in chick rearing		45	201
202. Number of families following production-feeding recommendations		45	202
203. Number of families following sanitation recommendations in disease and parasite control		45	203
204. Number of families improving poultry-house equipment according to recommendations		10	204
205. Number of families following marketing recommendations		0	205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise		0	206
207. Number of families following other specific practice recommendations: ¹			} 207
(a) _____			
(b) _____			
BEES—CONTINUED			
208. Number of farmers following recommendations in transferring colonies to modern hives			208
209. Number of colonies involved in question 208			209
210. Number of farmers following disease-control recommendations			210
211. Number of farmers following requeening recommendations			211
212. Number of farmers following marketing recommendations			212
213. Number of farmers following other specific practice recommendations: ¹			} 213
(a) _____			
(b) _____			

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Dairy cattle (a)	Beef cattle (b)	Sheep (c)	Swine (d)	Horses and mules (e)	Other livestock (f)	
214. Days devoted to line of work by:							
(1) Home demonstration agents							214
(2) 4-H Club agents							
(3) Agricultural agents	17	16	20	12	1		
(4) Specialists	2		1	1			
215. Number of communities in which work was conducted	5	5	5	5	2		215
216. Number of voluntary local leaders or committeemen assisting	0	0	0	0	0		216
217. Days of assistance rendered by voluntary leaders or committeemen	0	0	0	0	0		217
218. Number of adult result demonstrations conducted	0	0	0	0	0		218
219. Number of meetings at result demonstrations	0	0	0	0	0		219
220. Number of method-demonstration meetings held	0	7	3	0	0		220
221. Number of other meetings held	0	0	0	0	0		221
222. Number of news stories published	1	1	2	0	0		222
223. Number of different circular letters issued	0	0	6	0	0		223
224. Number of farm or home visits made	18	14	20	15	3		224
225. Number of office calls received	65	58	95	65	10		225
226. Number of 4-H Club members enrolled:							226
(1) Boys	10	1	2	5			
(2) Girls	5	0	2	3			
227. Number of 4-H Club members completing:							227
(1) Boys	6	0	2	4			
(2) Girls	2	0	0	0	0		
228. Number of animals in projects conducted by 4-H Club members completing	8	0	7	12	0		228
229. Number of farmers assisted in obtaining purebred sires	0	2	4	2	0		229
230. Number of farmers assisted in obtaining high-grade or purebred females	8	0	0	0	0		230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted	0	0	0	0	0		231
232. Number of members in preceding circles or clubs	0	0	0	0	0		232
233. Number of herd or flock-improvement associations organized or assisted	0	0	0	0	0		233
234. Number of members in these associations	0	0	0	0	0		234
235. Number of farmers not in associations keeping performance records of animals	0	0	0	0	0		235
236. Number of families assisted in home butchering, meat cutting, and curing	XXXX	0	0	0	XXXX		236
237. Number of families assisted in butter and cheese making	0	XXXX	XXXX	XXXX	XXXX	XXXX	237
238. Number of farmers following parasite-control recommendations	0	15	115	0	0		238
239. Number of farmers following disease-control recommendations	0	130	0	0	0		239
240. Number of farmers following marketing recommendations	0	0	0	0	0		240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	20	0	0	10	0		241

* Do not include rabbits, game, and fur animals, which should be reported under Wildlife Conservation.

10-5000

AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Public problems and economic planning on county or community basis ¹	FARM MANAGEMENT			Outlook	Marketing, buying, and financing	
		Farm records (inventory, accounts, etc.)	Individual farm planning	Farm and home budgeting (short and long time)			
	(a)	(b)	(c)	(d)	(e)	(f)	
244. Days devoted to line of work by:							
(1) Home demonstration agents							244
(2) 4-H Club agents							
(3) Agricultural agents		6	10		2	10	
(4) Specialists							
245. Number of communities in which work was conducted		5	5		5	5	245
246. Number of voluntary local leaders or committeemen assisting		0	0		0	0	246
247. Days of assistance rendered by voluntary leaders or committeemen		0	0		0	0	247
248. Number of adult result demonstrations conducted		0	0		0	0	248
249. Number of meetings at result demonstrations		0	0		0	0	249
250. Number of method-demonstration meetings held		0	0		0	0	250
251. Number of other meetings held		0	0		0	0	251
252. Number of news stories published		0	0		0	1	252
253. Number of different circular letters issued		1	0		0	3	253
254. Number of farm or home visits made		12	20		0	18	254
255. Number of office calls received		15	60		25	35	255
256. Number of 4-H Club members enrolled	(1) Boys	XXXX	0	0	XXXX	XXXX	256
	(2) Girls	XXXX	0	0	XXXX	XXXX	
257. Number of 4-H Club members completing	(1) Boys	XXXX	0	0	XXXX	XXXX	257
	(2) Girls	XXXX	0	0	XXXX	XXXX	
258. Number of farmers keeping farm accounts throughout the year under supervision of agent					15		258
259. Number of farmers keeping cost-of-production records under supervision of agent					0		259
260. Number of farmers assisted in summarizing and interpreting their accounts					15		260
261. Number of farmers assisted in making inventory or credit statements					0		261
262. Number of farmers assisted in obtaining credit					6		262
262½. Number of 4-H Club members receiving instruction in credit					0		262½
263. Number of farmers assisted in making mortgage or other debt adjustments					0		263
264. Number of farm credit associations assisted in organizing during the year					0		264
265. Number of farm business or enterprise-survey records taken during year					0		265
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records					2		266
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations					0		267
268. Number of farmers advised relative to leases					0		268
269. Number of farmers assisted in developing supplemental sources of income					0		269
270. Number of families assisted in reducing cash expenditure:							270
(a) By exchange of labor or machinery					0		
(b) By bartering farm or home products for other commodities or services					0		
(c) By producing larger part of food on farm					0		
(d) By making own repairs of buildings and machinery					0		

¹ Include county agricultural planning, taxation, land utilization, and economic basis of extension programs.

AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

271. Number of urban families moving to farms who have been assisted in getting established	0	271
272. Number of farm families on relief assisted to become self-supporting	0	272
273. Number of marketing associations or groups ¹ assisted in organizing during the year	0	273
274. Number of marketing associations or groups ¹ previously organized assisted by extension agents this year	4	274
275. Membership in associations and groups organized or assisted (273 and 274)	2800	275
276. Number of individuals (not in associations) assisted with marketing problems	0	276
2764. Number of 4-H Club members receiving instruction in marketing	0	2764
277. Number of families following other specific practice recommendations	0	277

ITEM	Standard- izing, packaging, or grading (a)	Processing or manu- facturing (b)	Leasing markets and transporta- tion (c)	Use of current market informa- tion (d)	Financing (e)	Organiza- tion (f)	Accounting (g)	Keeping Member- ship Informed (h)	
278. Number of organizations assisted with problems of		2		3				5	278
279. Number of individuals (not in organizations) assisted with problems of					XXXX	XXXX	XXXX	XXXX	279

ITEM	Hay and grain (a)	Cotton (b)	Tobacco (c)	Dairy products (d)	Livestock (e)	Wool (f)	
280. Value of products sold by all associations or groups organized or assisted					\$5000		280
281. Value of products sold by individuals (not in organizations) assisted							281

ITEM	Fruits and vegetables (a)	Poultry and eggs (b)	Home products		Livestock (e)	Wool (f)	
			Food (c)	Handicraft (d)			
280. Value of products sold by all associations or groups organized or assisted	\$0.00						280
281. Value of products sold by individuals (not in organizations) assisted							281

ITEM	Livestock (a)	Feed for livestock (b)	Farm equipment (c)	Oil and gas (d)	Fertilizer, seed, and other farm supplies (e)	Home equipment (f)	Home supplies (g)	
282. Value of supplies purchased by all associations or groups organized or assisted					\$5000			282
283. Value of supplies purchased by individuals (not in organizations) assisted								283

¹ Include independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which do buying or selling, and curb and home demonstration club markets.

FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food selection and preparation	Food preserva- tion	
	(a)	(b)	
284. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 284
(2) 4-H Club agents.....			
(3) Agricultural agents.....			
(4) Specialists.....			
285. Number of communities in which work was conducted.....			285
286. Number of voluntary local leaders or committeemen assisting.....			286
287. Days of assistance rendered by voluntary leaders or committeemen.....			287
288. Number of adult result demonstrations conducted.....			288
289. Number of meetings at result demonstrations.....			289
290. Number of method-demonstration meetings held.....	(1) By agents or specialists		} 290
	(2) By leaders.....		
291. Number of other meetings held.....	(1) By agents or specialists		} 291
	(2) By leaders.....		
292. Number of news stories published.....			292
293. Number of different circular letters issued.....			293
294. Number of farm or home visits made.....			294
295. Number of office calls received.....			295
296. Number of 4-H Club members enrolled.....	(1) Boys.....		} 296
	(2) Girls.....		
297. Number of 4-H Club members completing.....	(1) Boys.....		} 297
	(2) Girls.....		
298. Number of units in projects conducted by 4-H Club members completing:			
(a) Dishes of food products prepared.....		(b) Meals planned and served.....	} 298
(c) Quarts canned.....		(d) Other containers of jelly, jam, and other products.....	
(e) Pounds of vegetables and fruits stored or dried.....			
299. Number of families budgeting food expenditure for a year.....			299
300. Number of families following food-buying recommendations.....			300
301. Number of families serving better-balanced meals.....			301
302. Number of families improving home-packed lunches according to recommendations.....			302
303. Number of schools following recommendations for a hot dish or school lunch.....			303
304. Number of children involved in question 303.....			304
305. Number of families following recommended methods of child feeding.....			305
306. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation).....			306
307. Number of families producing and preserving home food supply according to annual food-supply budget.....			307
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats.....			308
309. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members).....			309
310. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members).....			310
311. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310) \$.....			311
312. Number of families following recommendations for the storage of home food supply.....			312
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply.....			313

CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

314. Days devoted to line of work by:		
(a) Home demonstration agents.....	}	314
(b) 4-H Club agents.....		
(c) Agricultural agents.....		
(d) Specialists.....		
315. Number of communities in which work was conducted.....		315
316. Number of voluntary local leaders or committeemen assisting.....		316
317. Days of assistance rendered by voluntary leaders or committeemen.....		317
318. Number of adult result demonstrations conducted.....		318
319. Number of meetings at result demonstrations.....		319
320. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	320
321. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	321
322. Number of news stories published.....		322
323. Number of different circular letters issued.....		323
324. Number of farm or home visits made.....		324
325. Number of office calls received.....		325
326. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....	326
327. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....	327
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.....		328
329. Number of families improving habits of children.....		329
330. Number of families substituting positive methods of discipline for negative ones.....		330
331. Number of families providing recommended play equipment.....		331
332. Number of families following recommendations regarding furnishings adapted to children's needs.....		332
333. Number of different individuals participating in child-development and parent-education program.....	{ (a) Men..... (b) Women.....	333
334. Number of children involved in question 333.....		334
335. Number of families following other specific practice recommendations: ¹		
(a).....	}	335
(b).....		
(c).....		
(d).....		
(e).....		

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

336. Days devoted to line of work by:		
(a) Home demonstration agents.....	} 336
(b) 4-H Club agents.....	
(c) Agricultural agents.....	
(d) Specialists.....	
337. Number of communities in which work was conducted.....		337
338. Number of voluntary local leaders or committeemen assisting.....		338
339. Days of assistance rendered by voluntary leaders or committeemen.....		339
340. Number of adult result demonstrations conducted.....		340
341. Number of meetings at result demonstrations.....		341
342. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 342
343. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 343
344. Number of news stories published.....		344
345. Number of different circular letters issued.....		345
346. Number of farm or home visits made.....		346
347. Number of office calls received.....		347
348. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....	} 348
349. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....	} 349
350. Number of articles made by 4-H Club members completing.....	{ (a) Dresses..... (b) Other.....	} 350

ITEM	Adults (a)	Juniors (b)	
351. Number of individuals following recommendations in construction of clothing.....			351
352. Number of individuals following recommendations in the selection of clothing.....			352
353. Number of individuals keeping clothing accounts.....			353
354. Number of individuals budgeting clothing expenditures.....			354
355. Number of families following clothing-buying recommendations.....		X X X X X	355
356. Number of individuals improving children's clothing according to recommendations.....			356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing.....			357
358. Number of families assisted in using timely economic information in determining low best to meet clothing requirements.....		X X X X X	358
359. Total estimated savings due to clothing program.....	\$.....	\$.....	359
360. Number of individuals following other specific practice recommendations: ¹			} 360
(a).....			
(b).....			

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management	House furnishings	Handicraft	
	(a)	(b)	(c)	
361. Days devoted to line of work by:				
(1) Home demonstration agents.....				} 361
(2) 4-H Club agents.....				
(3) Agricultural agents.....				
(4) Specialists.....				
362. Number of communities in which work was conducted.....				362
363. Number of voluntary local leaders or committeemen assisting.....				363
364. Days of assistance rendered by voluntary leaders or committeemen.....				364
365. Number of adult result demonstrations conducted.....				365
366. Number of meetings at result demonstrations.....				366
367. Number of method-demonstration meetings held.....	{ (1) By agents or specialists			} 367
	{ (2) By leaders.....			
368. Number of other meetings held.....	{ (1) By agents or specialists			} 368
	{ (2) By leaders.....			
369. Number of news stories published.....				369
370. Number of different circular letters issued.....				370
371. Number of farm or home visits made.....				371
372. Number of office calls received.....				372
373. Number of 4-H Club members enrolled.....	{ (1) Boys.....			} 373
	{ (2) Girls.....			
374. Number of 4-H Club members completing.....	{ (1) Boys.....			} 374
	{ (2) Girls.....			
375. Number of units in projects conducted by 4-H Club members completing.....		{ rooms articles	} 375
		{ articles		

HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations.....	376
377. Number of families following recommendations in obtaining labor-saving equipment.....	377
378. Number of families adopting recommended laundering methods.....	378
379. Number of families assisted in home soap making.....	379
380. Number of families adopting recommended methods in care of house.....	380
381. Number of families assisted in making home-made equipment or conveniences.....	381
382. Number of women following a recommended schedule for home activities.....	382
383. Number of 4-H Club members keeping personal accounts.....	383
384. Number of families keeping home accounts according to a recommended plan.....	384
385. Number of families budgeting expenditures in relation to income according to a recommended plan.....	385
386. Number of families assisted in developing home industries as a means of supplementing income.....	386
387. Number of families following recommended methods in buying for the home (other than foods and clothing).....	387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing).....	388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living.....	389

HOME MANAGEMENT—Continued

390. Number of families having increased time for rest and leisure activities as a result of the home-management program.....	390
391. Total estimated saving due to home-management program..... \$.....	391
392. Number of families following other specific practice recommendations: ¹	
(a)	} 392
(b)	

HOUSE FURNISHINGS—Continued

393. Number of families improving the selection of household furnishings.....	393
394. Number of families following recommendations in improving methods of repairing, remodeling, or refinishing furniture.....	394
395. Number of families following recommendations in improving treatment of windows (shades, curtains, draperies).....	395
396. Number of families following recommendations in improving arrangement of rooms (other than kitchens).....	396
397. Number of families improving treatment of walls, woodwork, and floors.....	397
398. Number of families applying principles of color and design in improving appearance of rooms.....	398
399. Total estimated savings due to house-furnishings program..... \$.....	399
400. Number of families following other specific practice recommendations: ¹	
(a)	} 400
(b)	

HANDICRAFT—Continued

401. Number of families following recommendations regarding handicraft.....	401
402. Number of families following other specific practice recommendations: ¹	
(a)	} 402
(b)	

HOME HEALTH AND SANITATION

Report Only This Year's Extension Activities and Results That Can Be Verified

403. Days devoted to line of work by:	
(a) Home demonstration agents.....	} 403
(b) 4-H Club agents.....	
(c) Agricultural agents.....	
(d) Specialists.....	
404. Number of communities in which work was conducted.....	404
405. Number of voluntary local leaders or committeemen assisting.....	405
406. Days of assistance rendered by voluntary leaders or committeemen.....	406
407. Number of adult result demonstrations conducted.....	407
408. Number of meetings at result demonstrations.....	408
409. Number of method-demonstration meetings held.....	} 409
(a) By agents or specialists.....	
(b) By leaders.....	
410. Number of other meetings held.....	} 410
(a) By agents or specialists.....	
(b) By leaders.....	
411. Number of news stories published.....	411
412. Number of different circular letters issued.....	412
413. Number of farm or home visits made.....	413
414. Number of office calls received.....	414

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State

HOME HEALTH AND SANITATION—Continued

415. Number of 4-H Club members enrolled.....	(a) Boys.....	} 415
	(b) Girls.....	
416. Number of 4-H Club members completing.....	(a) Boys.....	} 416
	(b) Girls.....	
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work.....	(a) Boys.....	} 417
	(b) Girls.....	
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests.....	(a) 4-H Club members.....	} 418
	(b) Others.....	
419. Number of individuals improving health habits according to recommendations.....		419
420. Number of individuals improving posture according to recommendations.....		420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....		421
422. Number of families adopting better home-nursing procedure according to recommendations.....		422
423. Number of families installing sanitary closets or outhouses according to recommended plans.....		423
424. Number of homes screened according to recommendations.....		424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects.....		425
426. Number of individuals enjoying improved health as a result of health and sanitation program.....		426
427. Number of families following other specific practice recommendations: ¹		} 427
(a)		
(b)		

EXTENSION ORGANIZATION AND COMMUNITY ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Extension organization and program making	Community or country-life activities	
	(a)	(b)	
428. Days devoted to line of work by:			} 428
(1) Home demonstration agents.....			
(2) 4-H Club agents.....			
(3) Agricultural agents.....	14	2	
(4) Specialists.....	17	0	
429. Number of communities in which work was conducted.....	5	5	429
430. Number of voluntary local leaders or committeemen assisting.....	76	0	430
431. Days of assistance rendered by voluntary leaders or committeemen.....	125	0	431
432. Number of meetings held.....	8	0	432
433. Number of news stories published.....	1	1	433
434. Number of different circular letters issued.....	1	2	434
435. Number of farm or home visits made.....	10	4	435
436. Number of office calls received.....	18	0	436

¹For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

COMMUNITY OR COUNTRY-LIFE ACTIVITIES—Continued

437. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....	437
438. Number of country-life conferences or training meetings conducted for community leaders.....	438
439. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....	439
440. Number of communities developing recreation according to recommendations.....	440
441. Number of families following recommendations as to home recreation.....	441
442. Number of community or county-wide pageants or plays presented.....	442
443. Number of community houses, clubhouses, permanent camps, or community rest rooms established for.....	443
(a) Adults.....	
(b) Juniors.....	
444. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.....	444
445. Number of communities assisted in improving hygienic or public-welfare practices.....	445
446. Number of school or other community grounds improved in accordance with plans furnished.....	446
447. Number of communities assisted in providing library facilities.....	447
448. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....	448
449. Number of families aided in obtaining assistance from Red Cross or other relief agency.....	449

MISCELLANEOUS ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Coyotes and other predatory animals	Rodents	General Insects ¹	Weeds	
	(a)	(b)	(c)	(d)	
450. Days devoted to line of work by:					450
(1) Home demonstration agents.....					
(2) 4-H Club agents.....					
(3) Agricultural agents.....		4			
(4) Specialists.....		1			
451. Number of communities in which work was conducted.....		5			451
452. Number of voluntary local leaders or committeemen assisting.....		6			452
453. Days of assistance rendered by voluntary leaders or committeemen.....		8			453
454. Number of adult result demonstrations conducted.....		0			454
455. Number of meetings at result demonstrations.....		0			455
456. Number of method-demonstration meetings held.....		1			456
457. Number of other meetings held.....		0			457
458. Number of news stories published.....		2			458
459. Number of different circular letters issued.....		0			459
460. Number of farm or home visits made.....		12			460
461. Number of office calls received.....		120			461
462. Number of farmers following recommendations.....		380			462
463. Pounds of poison used, or acres of weeds controlled.....		1180			463
464. Total estimated saving due to control program.....	\$	\$1770	\$	\$	464

MISCELLANEOUS 4-H CLUBS (Indicate by name)

ITEM	Leadership				
	(a)	(b)	(c)	(d)	
465. Number of 4-H Club members enrolled.....	(1) Boys.....				465
	(2) Girls.....				
466. Number of 4-H Club members completing.....	(1) Boys.....				466
	(2) Girls.....				

¹ Include grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.

SOIL CONSERVATION AND OTHER WORK

ITEM	Soil conservation	All other work	
	(a)	(b)	
467. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 467
(2) 4-H Club agents.....			
(3) Agricultural agents.....	1		
(4) Specialists.....			
468. Number of communities in which work was conducted.....	3		468
469. Number of voluntary local leaders or committeemen assisting.....	0		469
470. Days of assistance rendered by voluntary leaders or committeemen.....	0		470
471. Number of adult result demonstrations conducted.....	0		471
471½. Number of meetings at result demonstrations.....	0		471½
472. Number of method-demonstration meetings held.....	0		472
473. Number of other meetings held.....	0		473
474. Number of news stories published.....	0		474
475. Number of different circular letters issued.....	0		475
476. Number of farm or home visits made.....	8		476
477. Number of office calls received.....	6		477
478. Number of 4-H Club members enrolled. (Do not include work previously reported.)	(1) Boys (2) Girls	XXXX XXXX	} 478
479. Number of 4-H Club members completing. (Do not include work previously reported.)	(1) Boys (2) Girls	XXXX XXXX	} 479
479½. Number of units in projects conducted by 4-H Club members completing. (Do not include work previously reported.)		XXXX	479½
.....			
.....			
.....			
.....			
.....			

SOIL CONSERVATION—Continued

ITEM	Number of farms	Number of units	
	(a)	(b)	
480. Tests for soil acidity	0	0 acres.	480
481. Applying lime materials	1209	12,980 tons.	481
482. Tests for plant-food deficiencies	0	0 acres.	482
483. Applying recommended fertilizers	0	0 tons.	483
484. Proper land use—based on soil types (use of soil-survey maps)	0	0 acres.	484
485. Using recommended crop rotations	0	acres.	485
486. Plowing under green manure	0	acres.	486
487. Controlling soil blowing	0	acres.	487
488. Strip cropping	0	acres.	488
489. Using cover crops	0	acres.	489
490. Approved summer-fallow	0	acres.	490
491. Constructing terraces. (Reported under question 170, p. 13.)	x x x x	x x x x	491
492. Controlling gullies. (Reported under question 170, p. 13.)	x x x x	x x x x	492
493. Growing crops on contour. (Reported under question 170, p. 13.)	x x x x	x x x x	493
494. Pasture and range improvement by contouring	0	acres.	494
495. Grassing waterways	0	acres.	495
496. Depth of moisture tests	0	acres.	496
497. Floodwater control for crop production	0	acres.	497
498. Farms in:			
(1) Legal soil-conservation districts	0	acres.	498
(2) Voluntary soil-conservation associations	0	acres.	
(3) Grazing associations	0	acres.	

WORK IN COOPERATION WITH OTHER FEDERAL AGENCIES²

The purpose of this report on work in cooperation with other Federal agencies is to bring together in one place all the work done in relation to the programs of these agencies regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ITEM	AGRICULTURAL ADJUSTMENT ADMINISTRATION			Soil Con- servation Service	Farm Security Adminis- tration
	Agricul- tural conser- vation program	Market agreement and order program	Surplus purchase and diversion program		
	(a)	(b)	(c)		
499. Days devoted to line of work by:					
(1) Home demonstration agents.....					499
(2) 4-H Club agents.....					
(3) Agricultural agents.....	90			1	
(4) Specialists.....					
500. Number of communities in which work was conducted.....	5				500
501. Number of voluntary local leaders or committeemen assisting.....	0				501
502. Days of assistance rendered by such leaders or committeemen.....	0				502
503. Number of paid local leaders or committeemen assisting.....	15				503
504. Days of assistance rendered by paid local leaders.....	56				504
505. Number of meetings held.....	18				505
506. Number of news stories published.....	10				506
507. Number of different circular letters issued.....	18				507
508. Number of farm or home visits made.....	62			8	508
509. Number of office calls received.....	2859			6	509
510. Number of farms or homes directly assisted by extension agents to carry out the program of the agency.....	1481				510

²Farm Credit Administration not included, since provision is made for reporting work on farm and home financing in col. (4), p. 12.

