

ANNUAL REPORT

of

HALIFAX COUNTY

December 1, 1929 to November 30, 1930

Martha C. Cook

HOME DEMONSTRATION AGENT

HOME DEMONSTRATION WORK

Nothing to index

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I. Personal Report.

This year the Home Demonstration Agent has spent 212 days in the field, 89 days in the office, received 61 office and telephone calls, made 132 home visits in 110 different homes and traveled 12,264 miles. Thirteen different circular letters were written, 509 individual letters, 764 bulletins distributed and 43 new articles published. 280 demonstrations were given with 3691 people in attendance. Five steam pressure cookers were ordered for different club women. This fall the agent's own pressure cooker has been loaned out 4 times for meat canning.

II. Status of County Extension Organization.

1. The Board of Supervisors, composed of one man from each of the 8 districts of the county and the County School Board composed of the same, make appropriations to carry on the Home Demonstration Work. Three years ago the Board of Supervisors made the appropriation to last four years.

2. The Home Demonstration Advisory Board composed of three ladies from each district is the county organization which supports Home Demonstration work. This board was originally appointed by the Board of Supervisors and met four times a year.

A new county community organization which has been set up in the county this fall will change the Advisory Board somewhat. Each new community group has an executive committee of from 6 to 8 ladies who will now be on the Board.

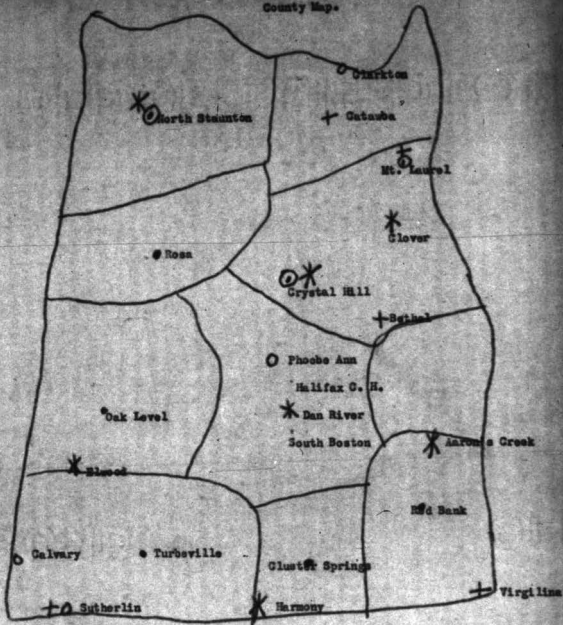
3. The Home Demonstration Agent has always cooperated with the County Health Unit. A new nurse in the county this year has gone to several Home Demonstration Club meetings with the agent in order to meet the ladies and offer them her home nursing course.

The County Chamber of Commerce when planning to put on a "Live at Home" campaign, asked the help of the Farm and Home Agents. This was promised them and they were told that the new community groups which were being set up would be in readiness for their plans when they were formed.

III. Program of Work.

1. <u>Home Demonstration Clubs</u>	<u>Members</u>	<u>Meetings</u>
Crystal Hill	29	11
Clarkton	20	10
Phoebe Ann	20	11
Mt. Laurel	20	11
Sutherland	18	7
North Staunton	22	8
Calvary	15	5

County Map



- Home Demonstration Clubs
- Home Community Groups
- ⊙ Home Demonstration Clubs now Community Groups
- + 4-H Food Clubs
- * 4-H Clothing Clubs

The Advisory Board sponsored the Home Waterworks campaign and secured most of the names of those who entered. The board also sponsored the new community organization for the county and each one helped in putting on the work in her own community.

<u>4-H Clubs</u>	<u>Members</u>	<u>Meetings</u>	<u>4-H Clubs</u>	<u>Members</u>	<u>Meetings</u>
Maple Grove	11	15	Mt. Laurel	12	15
Aaron's Creek	7	10	Virgilina	26	14
Harmony	7	9	Sutherland	15	12
North Staunton	31	10	Catawba	24	14
Elwood	11	9	Bethel	15	14
Den River	8	9	Crystal Hill	8	9
Clover	30	11			

2. Women's Work.

The women chose Foods for their work this past year, the major topic being the "Family Meals" and the Minor two new vegetables for their gardens and to serve them at least 5 times.

(1) Project Activities and Results

(a) Foods - Preparation

Six of the Home Demonstration Clubs had as their major project the "Family Meals". This began with meal planning and then had the preparation of dishes for each different meal, including the meal that children have at school - the packed lunch. Since giving the packed lunch demonstration, two clubs have reported that the teachers are having supervised lunch periods. The children remain at their desks 10 minutes to eat the lunch. Another club reported a set of shelves to hold lunch boxes made by the husband of a club member and presented to the primary room of the school. Before that each child kept his lunch box on his desk. With the supervised lunch period the mothers say the children will take more lunch and it is easier to get them to take milk and the teachers say they find the few who usually bring no lunch are beginning to bring some.

One group of women in a far corner of the county with very bad roads in winter asked to have some summer meetings with canning demonstrations. We were only able to find things to can for three meetings, two other meetings we had demonstrations from the "Family Meals".

(b) Home Gardens

For the minor work the ladies of the clubs chose 2 new vegetables in each garden and those served at least 5 times. On account of the drought all of this

was a failure. We were stressing mostly fall vegetables that would stay in the ground all winter, such as carrots, salsify, spinach, parsnips, etc. In most sections the ground was so hard and dry it could not be prepared. Where it could be prepared and seed sown there was not enough moisture to sprout the seed.

(c) Home Poultry.

A poultry improvement contest begun last year was finished up in February of this year. 32 women enrolled with 17 finishing with good records. A few dropped out after enrolling and some only kept records a few months stopping when the hens did not lay.

Each flock was scored at the beginning and again at the close of the contest. The object was to make the most points improvement at the least cost. The most points improvements were, 42, 39, 35, 30 and 29. Prizes were given as follows: 5 gallon water fountain, oat sprouter, crockery butter milk feeder, dry wash feeder and 1 gallon water fountain. These were all donated by the manufacturers. Profit per hen ranged from \$2.50 to \$4.50. Each of the 17 contestants were given a State and out-of-state poultry journal for 1 year, by one of the local banks. One man said, "Until we kept records, I had no idea our poultry would pay so well."

(d) Home Water Works Campaign.

In April 40 surveys were made by the Agricultural Engineer for home water supplies. At a check up made this fall nothing has been done on account of crop failures, especially the money crop, tobacco.

(2) Leader Training Work.

Three training meetings were held for Food club leaders with 16 present from 4 different clubs. Leaders from one club gave the demonstration without the agent being present. One gave a demonstration at a meeting with the agent present. All of the others helped the agent with her demonstrations. Attending the meetings has given them more confidence in themselves and they are more ready to help even if they will not do it by themselves.

(3) State Homemakers Meeting.

One member of the Advisory Board and one club member attended the Homemakers meeting and four other ladies from the county who were not club members. These enjoyed it very much and were much benefited. The one club member manages her own small farm so spent her time mostly at the Farmers Institute Meetings.

(4) County Fair.

For the first time the Home Demonstration Clubs had a booth at the County Fair. Three women came in and helped decorate the booths. Two women came each day from different clubs and gave demonstrations. The first day raw vegetables were made into salads. The second day whole wheat bread and whole grain cereals were cooked and the third day milk and egg dishes were prepared - using custards and puddings. These were all demonstrations from the work the clubs had been doing in the "Family Meals".

All who came by were urged to taste and while they ate the sample the workers told of the benefit of the product and called attention to the posters on the walls. Many copied the recipes for future use.

3. Girls' Work.

- (1) Foods, Clothing and Poultry were the subjects taken by the girls. These seemed to meet the needs of the girls the best. In some cases a clothing club is the only one that could be handled in that particular school. Number of girls of club age in the county 2260. Number in clubs 220.

(a) Foods.

Five project groups with 94 girls doing food work took the demonstrations in the "Breakfast, Dinner, Supper", club. These girls kept a food score for a month to help them to learn the importance of the protective foods, and to better balance their days food. Most of them were surprised to find what a small amount of water they were drinking and tried to improve on that. For those who disliked milk to drink, ways were taught to fix milk so that they could get their full amount and also enjoy taking it. All checked their weight and if they were underweight special foods were advised for them to help bring their weight up to normal.

Each girl kept a record and marked down the number of times she practiced at home the demonstrations given at the club.

(b) Clothing.

In this there were 8 groups with 113 members, taking the School Girls Outfit. Each girl made a dress and a piece of underwear and kept a record book which included a clothing inventory and clothing account. Those who kept up with the club during the summer made one or two articles for the clothes closet. Demonstra-

tions were given in making the shoe bag, laundry bag, handkerchief bag, garment bag and hat stand. One or two were selected to be made.

(c) Poultry.

Nineteen were enrolled in poultry. 7 of these have been in for several years and have small but good flocks. On account of the scarcity of feed their flocks for winter have been cut rather small.

Two girls were trained and entered the poultry judging at the State Fair. While they did not win a place near the top it was a good experience for them.

(2) Leaders.

There are 5 food club leaders and 4 clothing club leaders. 3 meetings were held by leaders without agent.

Two meetings were held for the clothing club leaders with 4 present. Three meetings were held by these leaders without the agent. The leaders could not always attend the demonstrations but when they did attend always assisted the agent.

(3) Club Rally.

Only 100 attended the Club Rally this year due to a light rain which started early in the day. The two best made dresses from each clothing club were to be on exhibit and the best selected from this group. All but two were on exhibit. No pictures could be taken as it was too cloudy.

A short program was rendered by the club members. Two demonstrations were to be given but one team did not come owing to an illness in the family. Two food club girls gave a table service demonstration. A story was told by another club member, songs were sung and reports from the clubs were given.

After lunch, between showers, games were played, led by the club leaders and two club members who attended the recreational conference the month before.

(4) Short Course.

A short course was held with two other counties. Just before the time the other Home Demonstration Agent was taken sick so her club members did not come. In all there were 57 present. The girls had instructions in Forestry, correct dress and hand work. The State Extension Forester instructed them in identifying trees by their leaves. On the last day the leaves were taken from the press and mounted in booklets.

For hand work each girl painted a pair of heavy tin book ends and decorated them with a transfer design which was painted in different colors. Three club leaders gave valuable assistance with this work.

An "All Star" club girl who is now in college took charge of the Vesper Service, and evening program of games and songs. In the afternoon after rest period all enjoyed a swim in the lake. On the last evening an outdoor supper around a bonfire was held after which different groups put on stunts.

IV. Fair

(a) County

No competitive booths were put on this year at the county fair, but demonstration booths took their place. The women stressed their major project, -Foods, and the girls their major project, -Clothing.

The food booth had one large poster in the back listing what was needed for a day's food. Smaller posters were put up each day calling attention to the essentials for that day's demonstration. Two ladies from a Home Demonstration Club gave the demonstrations, one each day, as follows: Vegetable salads; Whole Grain Bread; Cereals; and Milk and Egg Dishes.

The 4-H Club booth featured the Essentials of a Clothes Closet. In this booth was a small model of a clothes closet with a shelf holding the hat stand, rod underneath holding hangers with dressed, laundry bag and garment bag. On the door the shoe bag was hanging on a small curtain rod. Two girls with a leader were in the booth working on some of these articles. Each day a different club was represented.

(b) State.

Two girls entered canned goods in two different contests at the State Fair. One girl won third prize ribbon.

A poultry judging team of two girls entered the judging contest also. No prizes were won but some valuable experience was gained.

V. Goals - 1930

Accomplishments

I. County Wide Activities

- | | |
|--|--------------------------------------|
| 1. Finish Poultry Improvement Contest. | 32 entered. 17 finished with records |
| 2. Farm Home Waterworks Campaign. | 40 entered. |
| 3. Women's Camp | No Camp |
| 4. 4-H Club Short Course | 20 girls attended from County. |
| 5. 4-H Club Rally | 100 attended. |

II. Project Work Adults

<u>Community</u>	<u>Major</u>	<u>Minor</u>	<u>Enr.</u>	<u>Major</u>	<u>Minor</u>	<u>Enr.</u>
Crystal Hill	Food	Garden	23	8 dems.	None	27
Mt. Road	"	Two new	22	9 "	raised	22
Mt. Laurel	"	vegetables	20	6 "	seed on	20
Clarkton	"	tables	20	8 "	ac-	28
N. Staunton	"	raised &	25	6 "	count	23
Bethel	"	served	20	"	drought	
Sutherland	"	5 times		7 "		20
Calvary	"			4 "		25

III. Project Work Junior.

<u>Community</u>	<u>Major</u>	<u>Enr.</u>	<u>Complete</u>	<u>Enr.</u>
Maple Grove	Clothing	11	11	11
Aaron's Creek	"	7	6	7
N. Staunton	"	22	28	31
Clover	"	35	25	30
Crystal Hill	"	8	8	8
Dan River	"	10	6	8
Elwood	"	11	9	11
Harmony	"	8	3	7
Catawba	Food	23	24	24
Bethel	"	15	14	15
Mt. Laurel	"	13	12	12
Virgilina	"	28	28	28
Sutherland	"	19	11	15

IV. 4-H Community Clubs

<u>Community</u>	<u>Membership</u>	<u>Com.Proj.</u>	<u>Members</u>	<u>Accomplishments</u>
Furville	20	Send S.S.Course Del	20	2 to S.S.
Sutherland	22	Food equipment	22	Course and
Crystal Hill	14		14	to judge
N. Staunton	30	Delegates to S.C.	30	at St.Wair.
Clover	35		None	9 to Tri-Coun-
Bethel	15			ty S.Course.

V. General Goals

- | | |
|--|----------------------|
| 1. Leaders for all projects | - All but one |
| 2. All clubs hold community exhibits | - 6 held exhibits |
| 3. All clubs giving demonstrations | - Part Did |
| 4. All clubs represented at State S. Course | - Only one |
| 5. All clubs represented at Dist. S. Course | - Seven |
| 6. Each Home Dem. Club represented at Homemakers Meeting at Blacksburg | - Only the ad. Board |
| 7. More members and a better Advisory Board | - Yes |

VI. Summary.

At the beginning of the year there were 4 Home Demonstration Clubs. Three new ones were soon organized. Now at the close of the year the county has been divided into communities and the new community grouping has been undertaken. Some of the old clubs merged into the new groups and others will still have to be carried as separate clubs. At the present there are 12 groups and clubs planned. The Home Demonstration Clubs have had Foods for their major project, and will have Home Gardens for another year.

The County wide poultry improvement contest was closed with good reports and a Home Waterworks campaign was started with 40 entries. A tri-county short course was held, also a 4-H Club Rally. Demonstration booths were put on at the County Fair by the Home Demonstration Club women and by the clothing club girls.

Two poultry cars for marketing of live poultry were helped with at which 29,000 pounds of poultry was sold for \$7,139.

The Advisory Board was entertained at lunch by the agent with the State and District Home Demonstration Agents present.

Leader training meetings have been held which have greatly helped both agent and leaders. The organization for women is better, but the 4-H Club work is not satisfactory. It seems to me the members look on it too much as play.

VII. Plans and Goals for 1931.

1. All new adult community groups functioning as planned.
2. Better Adult leaders.
3. More and better 4-H club leaders.
4. 4-H Club Rally
5. Tri-County Short Course
6. Reports from Waterworks Campaign
7. Demonstration Booths at County Fair
8. More women at State Homemakers meeting.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service,
Office of Cooperative Extension Work
Washington, D. C.

ANNUAL REPORT OF COUNTY EXTENSION WORKERS

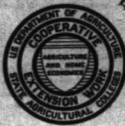
Revised July 7, 1930

This report form is to be used by county extension agents, such as county agricultural agent, home demonstration agent, club agent, and negro agent, reporting on their respective lines of work.

State Virginia County Halifax
Report of Maurice C. Cook County Home Demonstration Agent
From December 1 - 1929 to November 30 1930

If agent has not been employed entire year, indicate exact period. Agents resigning during the year should make out this report before quitting the service.

READ DEFINITIONS, PAGE 3



HOME DEMONSTRATION WORK

Approved:

Date Jan 12 - 1931

Maudie E. Wallace
State or District Supervisor

Date _____

State Extension Director

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year and the results obtained by the county extension agent, assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agent and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

Separate statistical and narrative reports are desired from each leader of a line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and negro agent, regardless of title. Where an assistant agent has been employed a part or all of the year, a report on his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked. Where two or more agents are employed in a county, each a leader of a line of work, statistics should not be duplicated.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

NARRATIVE SUMMARY

The narrative report should summarize and interpret the outstanding results accomplished and the extension methods used, under appropriate subheadings, for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use an interesting style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blue prints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs, and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is suggestive of how the narrative report may be clearly and systematically presented. Each agent should adapt the outline to the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Status of county extension organization.
 - (1) Form of organization—changes and development.
 - (2) Function of local people, committees, or project leaders in developing the program of work.
 - (3) General policies, including relationships to other organizations.
- IV. Program of work; listing goals set up, methods employed, and results achieved.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.

<ol style="list-style-type: none"> (a) Cereals. (b) Legumes and forage crops. (c) Potatoes, Irish. (d) Cotton. (e) Tobacco and other special crops. (f) Home gardens and home beautification. (g) Market garden and truck crops. (h) Fruits. (i) Forestry. (j) Rodents and miscellaneous insects. (k) Agricultural engineering and home engineering. (l) Poultry. 	<ol style="list-style-type: none"> (m) Dairy. (n) Other livestock. (o) Farm management. (p) Marketing, farm and home. (q) Foods and nutrition. (r) Child training and care. (s) Clothing. (t) Home management. (u) Home furnishings. (v) Home health and sanitation. (w) Community activities. (x) Miscellaneous.
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- V. Outlook and recommendations, including suggestive program of work for next year.
- VI. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning or end of the narrative report.

3

STATISTICAL SUMMARY

To supplement the narrative part of the report, and in order that comparable State and National summaries may be made, it is necessary to include a statistical summary of the work in each county. The following form has been prepared to insure uniformity of reporting:

DEFINITIONS OF TERMS USED IN THIS REPORT

1. A program of work is a statement of the specific lines of extension work to be undertaken by the extension agent during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations.
A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.
A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, or that the use of certified seed in growing potatoes is a good investment.
The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A result demonstrator is an adult, boy, or girl who conducts a result demonstration as defined above.
7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person or by telephone by an individual or group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include time spent by the county extension agent in his office, extension conferences, and any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than those spent in office.
17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
18. An extension school is a school usually of two to six days' duration, arranged by the extension service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or other educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.

GENERAL ACTIVITIES

Report Only This Year's Activities and Events that can be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report.

Martha C. Cook (Name) *Home Demon. Agent* (Title) *12* (Months of service this year)

2. County extension organization or association

(a) Name *Advisory Board*

(b) Number of members (1) Men _____ (2) Women *54*

3. Number of communities in county where extension work should be conducted. *10*

4. Number of above communities in which the extension program has been cooperatively worked out by extension agents and local committees. *8*

5. Number of different voluntary county or community local leaders or committeemen actively engaged in forwarding the extension program.

(a) Adult work (1) Men _____ (2) Women *14*

(b) 4-H Club work (1) Men _____ (2) Women *7*
(3) Older club boys _____ (4) Older club girls *4*

6. Number of clubs or other groups organized to carry on adult home demonstration work. *7*

7. Members in above clubs or groups. *133*

8. Number of 4-H Clubs. *14*

9. Number of different 4-H Club members enrolled (a) Boys *3* (b) Girls *217*

10. Number of different 4-H Club members completing (a) Boys *2* (b) Girls *191*

11. Number of members now enrolled in 4-H Club work for:

	1st Year	2d Year	3d Year	4th Year	5th Year	6th Year and Over
(a) Boys	<i>3</i>					
(b) Girls	<i>191</i>	<i>72</i>	<i>26</i>	<i>13</i>	<i>5</i>	

12. Number of 4-H Club members according to age.

	Age	10	11	12	13	14	15	16	17	18	19	20
Boys		<i>1</i>	<i>1</i>			<i>1</i>						
Girls		<i>24</i>	<i>27</i>	<i>39</i>	<i>47</i>	<i>31</i>	<i>23</i>	<i>18</i>	<i>7</i>	<i>1</i>		

* Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the present enrollments reported on page 1 to 14, less any dropouts due to the same boy or girl carrying on two or more related mother lines of work.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results that are to be Verified

13. Number of 4-H Club members in school	220	Out of school		13
14. Number of 4-H Club teams trained		(a) Judging	1	14
		(b) Demonstration	2	
15. Number of groups organized for extension work with rural young people above the 4-H Club age			0	15
16. Members in above groups		(a) Young men	0	16
		(b) Young women	0	
17. Total number of farm visits ¹ made in conducting extension work				17
18. Number of different farms visited				18
19. Total number of home visits ² made in conducting extension work			132	19
20. Number of different homes visited			110	20
21. Number of calls relating to extension work		(a) Office	37	21
		(b) Telephone	24	
22. Number of days agent spent in office			89	22
23. Number of days agent spent in field			212	23
24. Number of news articles or stories published ³			43	24
25. Number of individual letters written			509	25
26. Number of different circular letters prepared (not total copies mailed)			13	26
27. Number of bulletins distributed			784	27
28. Number of radio talks made				28
29. Number of events at which extension exhibits were shown			8	29
30. Training meetings held for local leaders or committees	(a) Adult work	(1) Number	3	30
		(2) Total men leaders attending		
	(3) Total women leaders attending	16		
	(b) 4-H Club	(1) Number	5	
	(2) Total leaders attending	8		
31. Method demonstration meetings held (do not include meetings reported under No. 30)		(a) Number	280	31
		(b) Total attendance	3691	
32. Meetings held at result demonstrations		(a) Number	1	32
		(b) Total attendance		
33. Tours conducted		(a) Number		33
		(b) Total attendance		
34. Achievement days held	(a) Adult work	(1) Number		34
		(2) Total attendance		
	(b) 4-H Club	(1) Number		
		(2) Total attendance		

¹ List as farm or home visit according to principal purpose of visit.

² Include county and State press, agricultural journals, and home magazines. Do not count those relating to notices of meetings only.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Events that can be Filled

25. Encampments held	(a) Farm women	(1) Number		26
		(2) Total members attending		
		(3) Total others attending		
(b) 4-H Club	(1) Number	1	27	
	(2) Total boys attending			
	(3) Total girls attending	29		
	(4) Total others attending	2		
26. Other meetings of an extension nature participated in and not previously reported	(a) Number	21	28	
	(b) Total attendance	305		
27. Meetings held by local leaders or committeemen not participated in by agent and not reported elsewhere	(a) Adult work	(1) Number	1	29
		(2) Total attendance	26	
	(b) 4-H Club	(1) Number	6	
		(2) Total attendance	83	

7

PROGRAM SUMMARY

List below information on each subdivision of the program of work. Include under each heading all of the work done with men, women, boys, and girls. If an seasonal agent has been employed include his or her time with that of the agent. This page should not be filled out until the questions on the following pages have been answered. Estimate where records are not available.

Line of work	Number of representatives or non-participants	Number of leaders or non-participants assisting	Days operation helped	Days agent directed	Number of meetings held in relation to line of work	Number of news stories published	Number of circular letters issued	Number of home or home-visit made	Number of office calls received
	00	00	00	00	00	00	00	00	00
36. Cereals (page 8)									28
38. Legumes and forage crops (pages 9, 10)									29
40. Potatoes, Irish (page 11)									40
41. Cotton (page 11)									41
42. Tobacco and other special crops (page 11)									42
43. Home gardens and home beautification (page 12)									43
44. Market garden and truck crops (page 12)									44
45. Fruits (page 12)									45
46. Forestry (page 13)									46
47. Rodents and miscellaneous insects (page 13)									47
48. Agricultural engineering and home engineering (page 14)	40		3	8		5	2	24	10
49. Poultry (page 15)	14		3	36	12	6	4	43	15
50. Dairy (page 15)									49
51. Other livestock (page 15)									51
52. Farm management (page 16)									52
53. Marketing—farm and home (page 17)									53
54. Foods and nutrition (page 18)	10	11	5	118	152	10	3	16	5
55. Child training and care (page 19)									55
56. Clothing (page 20)	8	6		110	130	8	1	14	6
57. Home management (page 21)									57
58. Home furnishings (page 22)									58
59. Home health and sanitation (page 23)									59
60. Community activities (page 24)									60
61. Miscellaneous (page 24)						7		14	17
62. Building extension program of work ¹									62
63. Organization—extension association and committee ²	8	78	2	30	21	10	4	21	8
				391	215	43	13	132	61

¹ Under "building the extension program" include all work incident to the collection of accounts and vital data as a basis for determining program, the conducting of program surveys, and the outlining of county, district, and community programs. Do not include work related to the execution of programs, as this should be reported under the projects there.

² Under "organization" include all work incident to maintaining extension associations, agricultural councils, home demonstration councils, advisory committees, project committees, community committees, and the like not reported under building the extension program.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities That are Reported by Schools

Item	(6) Home gardens	(7) Market gardening, orchards, and nursery crops	(8) Beautifi- cation of home grounds	(9) Tree fruits	(10) Fruit and small fruits	(11) Grapes
86. Number of method demonstration meetings held.....						86
87. Number of adult result demonstrations completed or carried into the next year.....						87
88. Total number of acres included in adult result demonstrations.....	XXXXX		XXXXX			88
89. Average increased yield per acre on adult result demonstrations due to recommended practices.....	XXXXX	bu.	XXXXX	bu.	qts.	lbs.
90. Number of 4-H Club members enrolled.....						90
91. Number of 4-H Club members completing.....						91
92. Number of acres grown by club members completing.....			XXXXX			92
(Use space below for State questions not listed above)						
<p>The women chose for their minor project the growing of two new vegetables and serving them at least 5 times. On account of the drought no one succeeded with a single new vegetable. More fall gardens were planted but none could grow.</p>						

FORESTRY

Report Only This Year's Extension Activities That are Supported by Funds

95. Number of method demonstration meetings held	95
96. Number of adult result demonstrations completed or carried into the next year	96
97. Number of 4-H Club members enrolled	(a) Boys _____ (b) Girls _____ 97
98. Number of 4-H Club members completing	(a) Boys _____ (b) Girls _____ 98
99. Number of transplant beds cared for by club members completing	99
100. Number of acres farm wood lot managed by club members completing	100
101. Number of new forest or farm woodland acres planted according to recommendations	101
102. Acres involved in preceding question	102
103. Number of farms assisted in forest or wood-lot management	103
104. Acres involved in preceding question	104
105. Number of farms planting windbreaks according to recommendations	105
106. Number of farms following recommendations as to control of white-pine blister rust	106
107. Number of farms assisted in other ways relative to forestry (specify below)	107

(Use space below for State questions not listed above)

RODENTS, OTHER ANIMAL PESTS, AND MISCELLANEOUS INSECTS

Report Only This Year's Extension Activities That are Supported by Funds

(Do not include work reported under "Crop" and "Livestock" headings)

Item	(a)	(b)	(c)
	Rodents	Other animal pests	Insects
108. Number of method demonstration meetings held			108
109. Number of result demonstrations completed or carried into the next year			109
110. Pounds of poison used			110

AGRICULTURAL AND HOME ENGINEERING

Report Only This Year's Extension Activities that are Suggested by Reports

111. Number of method demonstration meetings held	111
112. Number of adult result demonstrations completed or carried into the next year 40	112
113. Number of 4-H Club members enrolled <i>Home Water W. ridge campaign</i>	113
	(a) Boys	}
	(b) Girls	
114. Number of 4-H Club members completing	114
	(a) Boys	}
	(b) Girls	
115. Number of farms following recommendations in installing drainage systems	115
116. Acres drained by such systems	116
117. Number of farms following recommendations in installing irrigation systems	117
118. Acres irrigated by such systems	118
119. Number of farms building terraces and soil-saving dams to control erosion according to recommendations	119
120. Acres on which soil erosion was so prevented	120
121. Number of farms clearing land of stumps or boulders according to recommended methods	121
122. Number of families assisted with house-planning problems	122
123. Number of dwellings constructed according to plans furnished	123
124. Number of dwellings remodeled according to plans furnished	124
125. Number of sewage-disposal systems installed according to recommendations	125
126. Number of water systems installed according to recommendations	126
127. Number of heating systems installed according to recommendations	127
128. Number of lighting systems installed according to recommendations	128
129. Number of farms on which buildings other than dwellings were constructed or remodeled this year according to plans furnished	129
130. Number of buildings involved in preceding question	130
	(a) Dairy barns	}
	(b) Hog houses	
	(c) Poultry houses	
	(d) Silos	
	(e) Other	

(Use space below for State questions not listed above)

POULTRY, DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities That are Supported by Records

Item	(a) Poultry	(b) Dairy cattle	(c) Beef cattle	(d) Sheep	(e) Swine	(f) Horses and mules	
131. Number of method demonstration meetings held	10						131
132. Number of adult result demonstrations completed or carried into the next year	17						132
133. Number of animals involved in these completed adult result demonstrations	776						133
134. Total profit or saving on adult result demonstrations completed	2770.34						134
	10 women	32					
135. Number of 4-H Club members enrolled	(1) Boys 3 (2) Girls 16						135
	10 women	17					
136. Number of 4-H Club members completing	(1) Boys 2 (2) Girls 6						136
137. Number of animals involved in 4-H Club work completed							137
138. Number of farms assisted in obtaining purebred sires							138
139. Number of farms assisted in obtaining high-grade or purebred females							139
140. Number of bull, boar, ram, or stallion circles or clubs organized							140
141. Number of members in preceding circles or clubs							141
142. Number of herd or flock improvement associations organized or reorganized							142
143. Number of members in these associations							143
144. Number of farms not in associations keeping performance records of animals							144
	Poultry	Partridge					
	women	girls					
(Use space below for State questions not listed above)							
Number leaders trained							
.. poultry houses built	4	1					
.. " " " " remodeled	6						
.. persons feeding balanced rations	17	2					
.. " " " " buying new stock		3					
cost of feeding tank equipment		77.96					
Income from poultry & eggs		311.87					
Value of stock on hand		218.50					
Profit for year -		2770.34					

FARM MANAGEMENT, CREDIT, INSURANCE, AND TAXATION

Report Only This Year's Extension Activities that are Supported by Records

145. Number of method demonstration meetings held.....		145
146. Number of adult result demonstrations completed or carried into the next year.....		146
147. Number of 4-H Club members enrolled in account work.....	(a) Boys..... (b) Girls.....	147
148. Number of 4-H Club members completing.....	(a) Boys..... (b) Girls.....	148
149. Number of farms keeping farm accounts throughout the year under supervision of agent.....		149
150. Number of farms keeping cost-of-production records under supervision of agent.....		150
151. Number of farms assisted in summarizing and interpreting their accounts.....		151
152. Number of farms assisted in making inventory or credit statements.....		152
153. Number of farm business or enterprise survey records taken during year.....		153
154. Number of farms making recommended changes in their business as result of keeping accounts or survey records.....		154
155. Number of other farms adopting cropping, livestock, or complete farming systems according to recommendations.....		155
156. Number of farms advised relative to leases.....		156
157. Number of farms assisted in obtaining credit.....		157
158. Number of different farms assisted in using outlook or other timely economic information as a basis for adjusting farm operations.....		158
159. Number of farms in preceding question making readjustments in—		159
(a) Wheat.....	(g) Dairy cattle.....	(m).....
(b) Corn.....	(h) Beef cattle.....	(n).....
(c) Cotton.....	(i) Hogs.....	(o).....
(d) Potatoes.....	(j) Sheep.....	(p).....
(e) Tobacco.....	(k) Poultry.....	(q).....
(f) Truck crops.....	(l).....	(r).....

(Use space below for State questions not listed above)

MARKETING (FARM AND HOME)

Report Only This Year's Extension Activities and Results

Item	(0)	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Grain and feed	Cotton	Dairy products	Livestock	Fruits and vegetables	Poultry and eggs	Honey products	Other
160. Number of cooperative-marketing associations or groups organized during the year.....								160
161. Number of cooperative-marketing associations or groups previously organized assisted by extension agent this year.....								161
162. Membership in associations organized and assisted (161 and 162).....								162
163. Value of products marketed by all associations worked with.....	\$	\$	\$	\$	\$	\$	\$	\$
164. Value of supplies purchased by all associations worked with.....	\$	\$	\$	\$	\$	\$	\$	\$
Number of cooperative-marketing associations or groups assisted with problems of—								
165. Preliminary analysis.....								165
166. Organization.....								166
167. Accounting and auditing.....								167
168. Financing.....								168
169. Business policies.....								169
170. Production to meet market demand.....								170
171. Reduction of market losses.....								171
172. Use of current market information.....								172
173. Standardizing.....								173
174. Processing or manufacturing.....								174
175. Packaging and grading.....								175
176. Loading.....								176
177. Transporting.....								177
178. Warehousing.....								178
179. Keeping membership informed.....								179
180. Merging into larger units.....								180
Number of farms or homes not in cooperative associations or groups assisted with problems of—								
181. Standardizing.....								181
182. Packaging and grading.....								182
183. Use of current market information.....								183

(Use space below for State questions not listed above)

FOODS AND NUTRITION

Report Only This Year's Extension Activities that are Suggested by Research

184. Number of method demonstration meetings held 139 184185. Number of adult result demonstrations completed or carried into the next year 123 185

	Food situation and preparation		Food preservation	
	(1) Girls	(2) Boys	(1) Girls	(2) Boys
186. Number of 1948 Club members enrolled	133	94		
187. Number of 1948 Club members completing	123	89		

188. Number of homes assisted in planning family food budget for a year 188

189. Number of homes budgeting food expenditures for a year 189

190. Number of homes balancing family meals for a year 123 190191. Number of homes improving home-packed lunches according to recommendations 88 191

192. Number of schools following recommendations for a hot dish or school lunch 192

193. Number of children involved in preeding question 170 193194. Number of homes using improved methods in child feeding 76 194

195. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation) 195

196. Number of jars of canned products preserved by ~~1948~~ Club members women 7,397 girls 20 196

(Use space below for State questions not listed above)

Number Leaders Trained ⁽¹⁾ Homeus Book 16 ⁽²⁾ Girls W. N. 8

CLOTHING

Report Only This Year's Extension Activities that are Supported by Awards

208. Number of method demonstration meetings held	120	208
209. Number of adult result demonstrations completed or carried into the next year	Women	209
210. Number of 4-H Club members enrolled	(a) Girls 113	210
	(b) Boys	
211. Number of 4-H Club members completing	(a) Girls 94	211
	(b) Boys	
212. Number of individuals following recommendations in improving construction of clothing	(a) Women	212
	(b) Girls 113	
213. Number of individuals using a clothing budget	(a) Women	213
	(b) Girls	
	(c) Boys	
214. Number of individuals making garments for themselves	(a) Women	214
	(b) Girls 94	
215. Number of individuals improving children's clothing according to recommendations	(a) Women	215
	(b) Girls	
216. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing	(a) Women	216
	(b) Girls 94	

(Use space below for State questions not listed above.)

Number leaders trained ⁽¹⁾ Homeis No. ⁽²⁾ girls No. ⁽³⁾ girls		
" individuals draping or remodeling a hat for themselves		
Number individuals improving the selection of clothing	94	
" " using a clothing account	94	
" " improving standards of health posture and correct shoe	94	

HOME MANAGEMENT

Report Only This Year's Extension Activities That are Suggested by Records

217. Number of method demonstration meetings held	217
218. Number of adult result demonstrations completed or carried into the next year	218
219. Number of 4-H Club members enrolled	219
(a) Girls	
(b) Boys	
220. Number of 4-H Club members completing	220
(a) Girls	
(b) Boys	
221. Number of homes keeping home accounts according to a recommended plan	221
222. Number of homes budgeting expenditures in relation to income according to a recommended plan	222
223. Number of homes following recommended methods in buying for the home	223
224. Number of women following a recommended schedule for home activities	224
225. Number of kitchens rearranged for convenience according to recommendations	225
226. Number of homes following recommendations in obtaining labor-saving equipment	226
227. Number of homes adopting recommended laundering methods	227
228. Number of homes adopting recommended methods in care of house	228
229. Number of homes assisted in an analysis of their home conditions with reference to a standard of living	229
230. Number of homes assisted in making adjustments in home making to gain a more satisfactory standard of living	230

(Use space below for State questions not listed above)

HOME HEALTH AND SANITATION

Report Only This Year's Extension Activities that are Supported by Funds

240. Number of method demonstration meetings held.....	240	
241. Number of adult result demonstrations completed or carried into the next year.....	241	
242. Number of 4-H Club members enrolled.....	(a) Girls.....	} 242
	(b) Boys.....	
243. Number of 4-H Club members completing.....	(a) Girls.....	} 243
	(b) Boys.....	
244. Number of 4-H Club members not in special health clubs who participated in definite health-improvement work.....	(a) Girls.....	} 244
	(b) Boys.....	
245. Number of individuals following recommendations as to complete health examination.....	245	
246. Number of individuals improving health habits according to recommendations.....	246	
247. Number of individuals improving posture according to recommendations.....	247	
248. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....	248	
249. Number of homes adopting better home-nursing procedure according to recommendations.....	249	
250. Number of homes installing sanitary closets or outhouses according to recommended plans.....	250	
251. Number of homes screened according to recommendations.....	251	
252. Number of homes following other recommended methods of controlling flies, mosquitoes, and other insects.....	252	

(Use space below for State questions not listed above.)

COMMUNITY ACTIVITIES

Report Only This Year's Extension Activities

253. Number of communities surveyed or scored.....	253
254. Number of clubhouses, permanent camps, etc., built.....	254
255. Number of community rest rooms established.....	255
256. Number of community or county-wide pageants or plays presented.....	256
257. Number of communities developing recreation according to recommendations.....	257
258. Number of communities assisted in improving hygienic practices.....	258
259. Number of school or other community grounds landscaped in accordance with plans furnished.....	259
260. Number of 4-H Clubs engaging in community activities such as landscaping school grounds, conducting a local fair, etc.....	260
261. Total number of different communities assisted in connection with the community work reported on this page.....	261

(Use space below for State questions not listed above)

HERBS, WEEDS, HANDICRAFT, AND MISCELLANEOUS

Under This Heading Report Other Lines of Work not Included in the Preceding Pages, Such as Herbs, Weeds, Handicraft, and Similar Work, i. e., any Other Information that can be Reported Statistically and that Will Help to Give a Complete Account of the Year's Work.

Item	(a) Herbs	(b) Weeds	(c) Handicraft	(d) ¹	(e) ¹
262. Number of method demonstration meetings held.....					262
263. Number of adult result demonstrations completed or carried into next year.....					263
264. Number of 4-H Club members enrolled.....	(1) Boys				264
	(2) Girls				
265. Number of 4-H Club members completing.....	(1) Boys				265
	(2) Girls				

¹ Indicate project by name.