

ANNUAL NARRATIVE REPORT
of
D. M. Cloyd, County Agent
WARREN COUNTY
VIRGINIA
1938

REPORT FILES
EXTENSION WORK

COUNTY AGENT ANNUAL REPORT

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INTRODUCTION

Submitted in this report is a complete narrative summary of the Agricultural Cooperative Extension Work in Warren County for the year 1936. This report sets forth the aims and goals established and the degree of accomplishment, with supporting explanations of various items not covered by the statistical report.

The "Warren County Board of Agriculture" is the leader of Extension work in the county, directed by the County Agent. This Board is composed of twenty-four members, representing practically every type of farm and business industry in the county, and has been active for a number of years.

The primary aim of this organization is to plan for the development of the county agriculturally and educationally, and to assist the agent in putting the plans across. This Board, this year, worked as a whole, covering all phases of Extension Work, and Agricultural Relief Work, such as: Animal Husbandry, Agronomy, Club-Work, Poultry, Horticulture, Organization, Farm Security, Emergency Feed and Seed Loans, Wheat Loans by Commodity Credit Corporation, the buying of apples by the Surplus Commodity Corporation, wheat insurance, etc.

Paramount in the policies of this organization is the advocacy and encouragement of such practices which will tend to improve the soil and the quality of its products, giving greater return for less labor. It cooperates closely with the farmers, leading in Program Planning and Discussion Meetings, and making the farmers and people in general more "Agricultural Conservation Conscious". It encourages economical production and orderly marketing of the products of farm men and women. It leads boys and girls, through 4-H Club Work, to take an active part in furthering improved farm practices, cooperative spirit and community building.

The Agent has splendid cooperation of most of the business men in the county. Special mention is to be made of the Rotary Club, The Two Banks, the local Newspapers, and to the Vocational Agricultural Teacher in the High School, for their splendid support which has greatly furthered the cause of the Extension Division Program in Warren County.

Extension Work was started in this county January 1, 1922; the present agent began work February 1, 1925. This work is supported by an appropriation made by the Board of Supervisors, supplemented by State and Federal Funds. For the past four years an Assistant Agent has been furnished this county, who spends part of each month here organizing and directing the club-work.

CLUB WORK

Plan of Work Submitted for 1938

- a. To have the usual number of organized clubs in the county. To meet regularly, and to have a good attendance record.
- b. To have a larger percent of completed projects for the year.
- c. To have a larger delegation to the State Short Course.
- d. To have more social gatherings, to stimulate interest.
- e. To have County Project Fair and encourage competition.
- f. To have members enter contests for honors, and awards.

Achievements:

Six 4-H Clubs were organized in six different communities. One new club was organized this year. The executive Committee of each community came together and organized a County 4-H Club Council. The object of this Council is to unify the work in this county as well as to set up certain goals and standards for the Community Clubs to work for.

The regular monthly meetings of the Community Clubs had three distinct periods, namely; business and program, project and recreation. These meetings were not less than an hour in length and by dividing the time into these periods a well rounded club program could be carried out with good results. After the Clubs were organized at the beginning of the year, the Executive Committees met and made out a program and plan of work for their club for the year.

The six clubs held an achievement day program in the Riverton Schoolhouse in November, at which time a summary of all the 4-H Club work in the county was given to the public.

Project work was done in livestock, poultry, farm crops and gardens. A very large portion of the project work was done with livestock and poultry. There were seventy-one members enrolled carrying seventy-two projects. There were six (6) corn, two (2) Irish Potatoes, two (2) Vegetable Gardens, twenty-one (21) swine, twenty-nine (29) poultry, eight (8) home grounds beautification, one (1) farm account, one (1) Dairy Calf, and two (2) Sheep Projects. The Poultry Projects included chickens and turkeys, the swine included fat pigs, sow and litter, and breeding pigs.

The total number of projects completed was forty-seven (47), eighteen (18) swine, fifteen (15) poultry, three (3) corn, two (2) Irish Potatoes, six (6) Home Grounds Beautification, and two (2) garden projects. The total receipts from all completed projects amounted to one thousand two hundred thirty two dollars and seventy-five cents (\$1,232.75); total expenses seven hundred five dollars and sixty-five cents (\$705.65); leaving a labor income or profit of five hundred twenty seven dollars and ten cents (\$527.10).

County Contests were as follows, with the number of members entering each:

Thomas E. Wilson, Meat Animal...eighteen (18)

Chilean Nitrate or Soda Scholarship...eight (8)

County winners in each were selected and awards given. The reports of the winners were sent to the State office to compete for State awards.

There was a boy to attend the State Short Course, and four (4) attended the District Camp at Jamestown.

LIVESTOCK

Plan of Work Submitted for 1936

- a. Better sires project:
1. To continue the encouragement in the use of better sires, and to help breeders who desire it, select placements.
- b. To have a higher percentage of docking, castrating, grading, and treatment for stomach worms in sheep flocks.
- c. To clean out infected cow herds, and start new ones.
- d. To attend Livestock Sales, and keep in touch with markets.
- e. To treat all sick and crippled animals, and save the farmers as much as possible in this way.

Achievements

The Better Sire Project has gained fifty-five new members this year. This has of course, benefitted the farmers who have added pure bred sires to their herds or flocks, but it has a farther reaching effect than this--it has made it possible for the farmers, not able to purchase pure-bred sires, to introduce a new and pure strain of blood into their stock at a cost which is not prohibitive.

Nearly all of the lambs in this county were docked, castrated, and treated for stomach worms. The farmers themselves do most of this work, and apparently take a great deal of pride in caring for their flocks themselves. Owners have benefitted a great deal by this work due to the increased value of the flocks and the lower percentage of deaths resulting.

The farmers have the privilege of breeding their mares to Remount Stallions, which has done a great deal towards raising the standard of colts bred in Warren County. In quite a few cases this has helped the sale of the colts. The improved breeding has brought the

horses up to the requirements demanded by the U. S. Remount Depot and horsemen in surrounding counties.

As a result of the belief of the County Agent, that improper feeding encourages certain deficiency diseases, such as Periodic Ophthalmia, the importance of proper nutrition has been stressed.

The breeding of draft horses has continued in this county to the benefit of the breeders. The agent feels that he is justified in encouraging this type of breeding.

The Front Royal Livestock Market is still doing a great deal to help the farmers of Warren County in a financial and social way. It has been an important factor in developing a spirit of cooperation which is essential to the success of the farm program.

HORTICULTURE

Plan of Work Submitted for 1938

- a. To have pruning demonstrations for both orchards and small fruits.
- b. To recommend more extensive cultivation of orchards by fertilization, and growing of mulch crops and legumes.
- c. To render spray service to all orchardists in county.
- d. To hold bridge grafting demonstrations in county if desired.

Achievements

The goals set in Horticulture for 1938 included pruning demonstrations for both orchards and small fruits, recommendations for more extensive cultivation of orchards by fertilization and the growing of mulch crops, and legumes. Mr. D. A. Tucker of Blacksburg gave three pruning demonstrations and a demonstration of the paradichlorobenzene

treatment for peach tree borers, to save the tree and bring the insect under control. Mr. Tucker also gave quite a bit of his individual attention and advice to those growers most interested, and wishing it.

The Adjustment Program continued to enable the Orchardist to give his orchard more extensive cultivation. Again this year many of them fertilized, grew mulch crops and legumes as a result of the continuation of the program.

Spray service was rendered to all the growers in the County, and special information on all lines furnished them upon request. The Agent took an active part in helping the growers dispose of some of their apples by selling them to the Surplus Commodity Corporation (this was 1937 crop). This helped the orchardists a great deal due to the extremely low prices.

AGRONOMY

Plan of Work Submitted for 1938

- a. To encourage the use of better seed.
- b. To recommend the use of lime and high analysis fertilizer.
- c. To promote better crop rotation.
- d. To recommend pasture improvement.

Achievements

The Revised Handbook on Agronomy has been distributed to all of our farmers. The Agent feels that this is one of the most valuable bulletins issued by the Division.

Nearly all of the farmers in this county use three or four year rotations and keep green roots in the soil the year around as nearly as possible. More of the farmers are reseeding and fertilizing depleted pastures.

Some of the more interested farmers carefully selected soil samples which the County Agent sent in to be analyzed. A number are using certified seed, but are not having it certified. Most of the operators in the county have received individual attention and the needs of each has been discussed. Due to the Agricultural Conservation Program, the practices of farming in Warren County have been greatly improved.

ORGANIZATION

Plan of Work Submitted for 1938

- a. To have organized Discussion Groups.
- b. To have regular meetings with good attendance.
- c. To stimulate desire for Agricultural Planning.
 1. Discussion of land resources and their best use.
 2. Cropping systems best adapted to our county and community.
 3. Balanced Livestock and Feed adjustment in our county.
 4. Adequate food production for farm families.
 5. Public Agricultural Agencies.
 6. Policies and Program necessary to meet our needs.

Achievements

Because of the size of the county, and the number of work-sheets in comparison with those of other counties, Warren County has been organized as one community. The County Advisory Board has been reorganized into the Warren County Board of Agriculture. This new Board composed of twenty-four men representing every type of farm and business interests in the county, is headed by the County Agent. The Agent feels that this Board has been very helpful in bringing the farmers closer together and in bringing them in closer touch with the Extension Work in both the State and County.

Organized Discussion Meetings were held regularly. At these meetings individual opinions on current issues were asked for and discussed. These discussions have kept the farmers on their toes and have caused them

to read a great deal more than ever before.

MISCELLANEOUS

Plan of work submitted for 1938

- a. To make a success of the Agricultural Conservation Program in Warren County, by putting it before all farmers in the County and giving them individual attention, to work it out with them to their best advantage.
- b. To assist the farmers in any way possible, and to perform my duties as Agricultural Agent of Warren County to the best of my ability.

Achievements

Since nearly every phase of Extension Work discussed in the foregoing report has touched somewhat on the Agricultural Conservation Program, the agent feels that much more said would merely be repetition. This Association has been of great benefit to the farmers in bringing them closer together, in making them think and plan not only for the present, but for the future, and in enabling them to make improvements on their farms at minimum costs.

Working hand in hand with the Agricultural Conservation Association were the Federal Crop Insurance Corporation, through which 35 wheat farmers insured their 1939 crop, and the Commodity Credit Corporation which enabled the farmers to obtain wheat loans at the rate of 75¢ a bushel hereby increasing their income from this crop. Also in close co-operation with the program were the Farm Security Supervisors, which made 12 loans amounting to \$2020.00, the Shenandoah Production Credit Corporation which made 34 loans amounting to \$36,956.35, the Farm Credit Association which made 11 loans amounting to \$1700, and the Federal Land Bank which made two loans amounting to \$5700.00. Through these four agencies the

CORRECTION

**The preceding document has been re-
photographed to assure legibility and its
image appears immediately hereafter.**

VIII

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Achievements

Since nearly every phase of Extension Work discussed in the foregoing report has touched somewhat on the Agricultural Conservation Program, the agent feels that much more said would merely be repetition. This Association has been of great benefit to the farmers in bringing them closer together, in making them think and plan not only for the present, but for the future, and in enabling them to make improvements on their farms at minimum costs.

Working hand in hand with the Agricultural Conservation Association were the Federal Crop Insurance Corporation, through which 36 wheat farmers insured their 1938 crop, and the Commodity Credit Corporation which enabled the farmers to obtain wheat loans at the rate of 75¢ a bushel hereby increasing their income from this crop. Also in close cooperation with the program were the Farm Security Supervisors, which made 12 loans amounting to \$2020.00, the Shenandoah Production Credit Corporation which made 34 loans amounting to \$36,956.35, the Farm Credit Association which made 11 loans amounting to \$1700, and the Federal Land Bank which made two loans amounting to \$5700.00. Through these four agencies the

Warren County Farmers have been able to obtain 59 loans amounting to \$46,376.35.

Special mention in the Poultry Work in the County goes to Mr. J. J. Foster, Agriculture Teacher in the Warren County High School. Through Mr. Foster's excellent knowledge of poultry and his extensive work along this line in the county, the agent has been greatly aided and appreciates this splendid cooperation.

Because of the lack of a veterinarian in the county, the agent is often called on to treat sick and crippled animals, both in this county and in adjoining counties. The agent has treated hundreds of cases of Hemorrhagic Septicemia in cattle, hogs, and sheep; pneumonia in cattle; cows and cattle sick with digestive troubles; cows with milk fever; horses with digestive troubles and sun strokes; has operated on animals; obstetrical cases; castrated and docked lambs; castrated colts, pigs, etc.; vaccinated hogs, calves, cattle; and treated sheep, pigs and colts for worms.

For this work the agent has been called night and day and on many Sundays and Holidays. This veterinary work done by the agent is estimated to have saved the farmers in this county from fifteen to twenty thousand dollars per year. This service takes a lot of time, but it is appreciated more than any work the agent does.

The agent has traveled more than seven thousand miles in performance of official duties in the county during the year.

I have performed my duties as County Agricultural Agent of Warren County to the very best of my ability.

Respectfully submitted,

D. M. Cloyd
County Agent

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Division of Cooperative Extension
Washington, D.C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Warren

REPORT OF

_____ (Name) Home Demonstration Agent.	From _____ to _____, 193
_____ Assistant Home Demonstration Agent.	From _____ to _____, 193
_____ 4-H Club Agent.	From _____ to _____, 193
<u>M. J. Landis</u> Assistant County Agent in charge of Club Work.	From <u>12/1/37</u> to <u>11/30</u> , 193 <u>8</u>
<u>Bill Lloyd</u> Agricultural Agent.	From <u>12/1/37</u> to <u>11/30</u> , 193 <u>8</u>
_____ Assistant Agricultural Agent.	From _____ to _____, 193



READ SUGGESTIONS, PAGES 2 AND 3

Approved:

Date _____

State Extension Director.

2

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION
AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents *minus duplications due to two or more agents participating in the same activity or accomplishment.* The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

SUGGESTIVE OUTLINE OF AN AGENT'S NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization.
 - (1) Form.
 - (2) General policies.
 - (3) Procedure.
- V. County program of work.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.

Under appropriate headings and subheadings present in some detail for each major project or line of work the goals set up, the methods used, the results achieved, and the significance of these results in terms of improved farms and homes and of better community life.
- VI. Outlook and recommendations, including suggestive program of work for next year.

TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

DEFINITIONS OF EXTENSION TERMS

1. A program of work is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.
6. A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Example: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.
7. The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
8. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.
9. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
10. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
11. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
12. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
13. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
14. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
15. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
16. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
17. Days in field should include all days spent on official duty other than "days in office."
18. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
19. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
20. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
21. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.

GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT	Total months of service this year (a)	Days devoted to agr. conservation and adjustment programs (b)	Days devoted to relief work (c)	Total days in office (d)	Total days in field (e)
(Name) Home demonstration agent					
Ast. home demonstration agent					
4-H Club agent					
Assistant county agent in charge of club work	3			17	66
Agricultural agent	12	70	6	137	160
Assistant agricultural agent					

2. County extension association or committee:

- (a) Agricultural extension:
 (1) Name Lawrence County Board of Agriculture (2) Number of members 24
- (b) Home demonstration:
 (1) Name _____ (2) Number of members _____
- (c) 4-H Club:
 (1) Name Lawrence County 4-H Council (2) Number of members 33
3. Number of communities in county where extension work should be conducted 10
4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees 10
5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program:
- (a) Adult work { (1) Men _____ (2) Women _____ }
 (b) 4-H Club work { (1) Men _____ (2) Women 3 }
 (3) Older club boys _____ (4) Older club girls 1
6. Number of different paid local leaders engaged in agricultural-conservation and adjustment programs { (a) Men 3 (b) Women 0 }
7. Number of clubs or other groups organized to carry on adult home demonstration work 0
8. Number of members in such clubs or groups 0

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total ¹ (d)
9. Number of 4-H Clubs		6		6
10. Number of different 4-H Club members enrolled	(1) Boys ²	43		43
	(2) Girls ²	28		28
11. Number of different 4-H Club members completing	(1) Boys ²	31		31
	(2) Girls ²	16		16

12. Number of different members enrolled in 4-H Club work for:

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys	2524	10	2	6		
(b) Girls	1077	10	4	4		

¹ County total should equal sum of preceding three columns unless duplications due to two or more agents participating in the same activity or accomplishment.

² Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on pages 7 to 24, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work. Do not include boys and girls enrolled late in the year in connection with the succeeding year's program.

³ Same as footnote 2 but refers to completions instead of enrollments.

⁴ The total for this question should agree with county total, question 12.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20 and over
13. Number of different 4-H Club members enrolled according to age ¹	(a) Boys	3	7	8	9	4	6	2	0	2	1	1
	(b) Girls	5	5	3	4	5	1	2	3	0	0	0

14. Number of 4-H Club members:¹ (a) In school 67 (b) Out of school 4 14

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total ² (d)
15. Number of 4-H Club teams trained		0		0
(1) Judging		0		0
(2) Demonstration		0		0
16. Number of groups other than 4-H Clubs organized for extension work with rural young people 16 years of age and older		0		0
17. Members in groups reported in question 16		0		0
(1) Young men		0		0
(2) Young women		0		0
18. Total number of farm or home visits ³ made in conducting extension work	76	347		423
19. Number of different farms or homes visited	64	300		364
20. Number of calls relating to extension work	12	1120		1132
(1) Office	6	1120		1126
(2) Telephone	6			
21. Number of news articles or stories published ⁴	8	30		38
22. Number of individual letters written	45	543		588
23. Number of different circular letters issued (not total copies mailed)	6	254		260
24. Number of bulletins distributed	125	181		256
25. Number of radio talks broadcast or prepared for broadcasting	0	0		0
26. Number of events at which extension exhibits were shown	1	1		2
27. Training meetings held for local leaders or committeemen	(1) Adult work	(a) Number	11	11
		Total attendance of:		
		(b) Men leaders	318	318
	(c) Women leaders	4		
(2) 4-H Club	(a) Number	4	4	
Total attendance of:				
(b) Leaders	55	55		
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27)	(1) Number	54	4	58
(2) Total attendance	625	55	670	
29. Meetings held at result demonstrations	(1) Number	0		
	(2) Total attendance	0		

¹The total for this question should agree with county total, question 14.

²County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or assignment.

³Do not count a single visit to both the farm and home as two visits.

⁴Do not count items relating to notices of meetings only.

⁵Note.—Questions 15-26 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total ¹ (d)
30. Tours conducted	(1) Adult work	(a) Number			
		(b) Total attendance			
	(2) 4-H Club	(a) Number	1		1
		(b) Total attendance	15		15
31. Achievement days held	(1) Adult work	(a) Number			
		(b) Total attendance			
	(2) 4-H Club	(a) Number	1		1
		(b) Total attendance	45		45
32. Encampments held (Do not include picnics, rallies, or short courses, as these should be reported under other meetings.)	(1) Farm women	(a) Number			
		(b) Total members attending			
		(c) Total others attending			
	(2) 4-H club	(a) Number	1		1
		(b) Total boys attending	4		4
		(c) Total girls attending			
		(d) Total others attending			
		(e) Total attendance			
33. Other meetings of an extension nature participated in by agents or specialists and not previously reported	(1) Number				
	(2) Total attendance				
34. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere	(1) Adult work	(a) Number			
		(b) Total attendance			
	(2) 4-H club	(a) Number	66		66
		(b) Total attendance	766		766
34j. Number of above meetings held by agents or local leaders at which discussion group method of presentation was followed		8		8	

SUMMARY OF EXTENSION INFLUENCE FOR YEAR.

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

35. Number of farms in county	600	35
36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program	20	36
37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program	0	37
38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program	0	38
39. Number of farm homes with 4-H Club members enrolled	57	39
40. Number of other homes with 4-H Club members enrolled	7	40
41. Total number of different farm families influenced by some phase of the extension program (Include questions 36, 37, and 39, minus duplications.)	400	41
42. Total number of different other families influenced by some phase of extension program (Include questions 38 and 40, minus duplications.)	15	42

¹ County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

NOTE.—Questions 16-34 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

CEREALS¹

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Corn	Wheat	Oats	Rye	Barley	Grain sorghum, rice, and other cereals	
	(4)	(3)	(5)	(6)	(9)	(7)	
43. Days devoted to line of work by:							
(1) Home demonstration agents							} 43
(2) 4-H Club agents	6						
(3) Agricultural agents	6	14	1/2	1/2	2		
(4) Specialists							
44. Number of communities in which work was conducted	5	5			2		44
45. Number of voluntary local leaders or committeemen assisting	2	2					45
46. Days of assistance rendered by voluntary leaders or committeemen	1	2			1		46
47. Number of adult result demonstrations conducted							47
48. Number of meetings at result demonstrations							48
49. Number of method-demonstration meetings held	1						49
50. Number of other meetings held							50
51. Number of news stories published	1	2					51
52. Number of different circular letters issued		3					52
53. Number of farm or home visits made	6+3	5	1/2	1/2	1		53
54. Number of office calls received	1+10	10	1	1	3		54
55. Number of 4-H Club members enrolled							} 55
(1) Boys	6						
(2) Girls	0						
56. Number of 4-H Club members completing							} 56
(1) Boys	3						
(2) Girls	0						
57. Number of acres in projects conducted by 4-H Club members completing	3						57
58. Total yields of crops grown by 4-H Club members completing	327						58
	bu.	bu.	bu.	bu.	bu.	bu.	
59. Number of farmers following fertilizer recommendations	400	350	10	8	50		59
60. Number of farmers following insect-control recommendations		50					60
61. Number of farmers following disease-control recommendations		170					61
62. Number of farmers following marketing recommendations		18					62
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise							63
66. Number of farmers following other specific practice recommendations:							} 66
(1)							
(2)							
(3)							
(4)							
(5)							

¹ Report fall-crop the year they are harvested.² Indicate crop by name.³ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Alfalfa	Sweet-clover	Red, bur, and other clovers	Vetch	Lespedeza	Peas	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							67
(2) 4-H Club agents							
(3) Agricultural agents	5	5	10		8	11	
(4) Specialists							
68. Number of communities in which work was conducted	10		10		10	10	68
69. Number of voluntary local leaders or committeemen assisting							69
70. Days of assistance rendered by voluntary leaders or committeemen							70
71. Number of adult result demonstrations conducted							71
72. Number of meetings at result demonstrations							72
73. Number of method-demonstration meetings held							73
74. Number of other meetings held							74
75. Number of news stories published							75
76. Number of different circular letters issued							76
77. Number of farm or home visits made	2	1	2		1	2	77
78. Number of office calls received	15		3		7	4	78
79. Number of 4-H Club members enrolled							79
(1) Boys							
(2) Girls							
80. Number of 4-H Club members completing							80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing							81
82. Total yields of crops grown by 4-H Club members completing							82
(1) Seed	bu.	bu.	bu.	bu.	bu.	XXXX	
(2) Forage	tons	tons	tons	tons	tons	XXXX	
83. Number of farmers following fertilizer recommendations	85	11	23		15	17	83
84. Number of farmers following insect-control recommendations							84
85. Number of farmers following disease-control recommendations							85
86. Number of farmers following marketing recommendations							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise							87
88. Number of farmers following other specific practice recommendations: ^a							90
(1)							
(2)							
(3)							
(4)							
(5)							

^a For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Soybeans	Cowpeas and field peas	Velvet- beans	Field beans	Peanuts	All other legumes and forage crops ¹	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							67
(2) 4-H Club agents							
(3) Agricultural agents	2						
(4) Specialists							
68. Number of communities in which work was conducted	2						68
69. Number of voluntary local leaders or committeemen assisting							69
70. Days of assistance rendered by voluntary leaders or committeemen							70
71. Number of adult result demonstrations conducted							71
72. Number of meetings at result demonstrations							72
73. Number of method-demonstration meetings held							73
74. Number of other meetings held							74
75. Number of news stories published							75
76. Number of different circular letters issued							76
77. Number of farm or home visits made	2						77
78. Number of office calls received	5	1					78
79. Number of 4-H Club members enrolled							79
(1) Boys							
(2) Girls							
80. Number of 4-H Club members completing							80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing							81
82. Total yields of crops grown by 4-H Club members completing							82
(1) Seed	bu.	bu.	bu.	bu.	lb.	bu.	
(2) Forage	tons	tons	tons	tons	tons	tons	
83. Number of farmers following fertilizer recommendations	5	1					83
84. Number of farmers following insect-control recommendations							84
85. Number of farmers following disease-control recommendations							85
86. Number of farmers following marketing recommendations							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise							87
88. Number of farmers following other specific practice recommendations: ²							90
(1)							
(2)							
(3)							
(4)							
(5)							

¹ Indicate crop by name.² For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Irish pota- toes	Sweetpotato- es	Cotton	Tobacco	All other special crops ¹	
	(a)	(b)	(c)	(d)	(e)	
91. Days devoted to line of work by:						
(1) Home demonstration agents						} 91
(2) 4-H Club agents	2					
(3) Agricultural agents						
(4) Specialists						
92. Number of communities in which work was conducted	2					92
93. Number of voluntary local leaders or committeemen assisting						93
94. Days of assistance rendered by voluntary leaders or commit- teemen						94
95. Number of adult result demonstrations conducted						95
96. Number of meetings at result demonstrations						96
97. Number of method-demonstration meetings held						97
98. Number of other meetings held						98
99. Number of news stories published						99
100. Number of different circular letters issued						100
101. Number of farm or home visits made	3					101
102. Number of office calls received						102
103. Number of 4-H Club members enrolled						} 103
(1) Boys	2					
(2) Girls	0					
104. Number of 4-H Club members completing						} 104
(1) Boys	2					
(2) Girls	0					
105. Number of acres in projects conducted by 4-H Club members completing	2					105
106. Total yields of crops grown by 4-H Club members completing	45 bu.	bu.	lb. ²	lb.		106
107. Number of farmers following fertilizer recommendations						107
108. Number of farmers following insect-control recommendations						108
109. Number of farmers following disease-control recommendations						109
110. Number of farmers following marketing recommendations						110
111. Number of farmers assisted in using timely economic informa- tion as a basis for readjusting enterprise						111
114. Number of farmers following other specific practice recom- mendations: ³						} 114
(1) _____						
(2) _____						
(3) _____						
(4) _____						
(5) _____						

¹ Indicate crop by name.

² Report yield of cotton in pounds of seed cotton.

³ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home gardens	Market gardening, truck, and raising crops	Beautification of home grounds	Tree fruits	Bush and small fruits	Grapes	
	(6)	(7)	(8)	(9)	(10)	(11)	
115. Days devoted to line of work by:							
(1) Home demonstration agents			4				115
(2) 4-H Club agents	1			6	4		
(3) Agricultural agents	1	1					
(4) Specialists							
116. Number of communities in which work was conducted	2		3	3	3		116
117. Number of voluntary local leaders or committeemen assisting							117
118. Days of assistance rendered by voluntary leaders or committeemen							118
119. Number of adult result demonstrations conducted							119
120. Number of meetings at result demonstrations							120
121. Number of method-demonstration meetings held			2	3	1		121
122. Number of other meetings held				2	2		122
123. Number of news stories published							123
124. Number of different circular letters issued				10			124
125. Number of farm or home visits made	4		9	2	3		125
126. Number of office calls received				8	2		126
127. Number of 4-H Club members enrolled							127
(1) Boys	2		0				
(2) Girls	0		8				
128. Number of 4-H Club members completing							128
(1) Boys	2		0				
(2) Girls	0		6				
129. Number of acres in projects conducted by 4-H Club members completing	.10		XXXX				129
130. Total yields of crops grown by 4-H club members completing	bu.	bu.	XXXX	bu.	bu.	bu.	130
131. Number of farms or homes where fertilizer recommendations were followed				25	5		131
132. Number of farms or homes where insect-control recommendations were followed				25			132
133. Number of farms or homes where disease-control recommendations were followed				25			133
134. Number of farms or homes where marketing recommendations were followed			XXXX				134
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprise			XXXX				135
136. Number of homes where recommendations were followed as to establishment or care of lawn	XXXX	XXXX		XXXX	XXXX	XXXX	136
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees	XXXX	XXXX	3	XXXX	XXXX	XXXX	137
138. Number of homes where recommendations were followed as to treatment of walks, drives, or fences	XXXX	XXXX		XXXX	XXXX	XXXX	138
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings	XXXX	XXXX		XXXX	XXXX	XXXX	139
140. Number of homes where other specific practice recommendations were followed:							140
(1) _____							
(2) _____							
(3) _____							
(4) _____							

*For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FORESTRY, WILDLIFE CONSERVATION, AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Forestry (a)	Wildlife conservation, fur and game farming (b)	Agricultural engineering* (farm and home) (c)	
141. Days devoted to line of work by:				
(1) Home demonstration agents				} 141
(2) 4-H Club agents				
(3) Agricultural agents	6			
(4) Specialists				
142. Number of communities in which work was conducted	5			142
143. Number of voluntary local leaders or committeemen assisting				143
144. Days of assistance rendered by voluntary leaders or committeemen				144
145. Number of adult result demonstrations conducted				145
146. Number of meetings at result demonstrations				146
147. Number of method-demonstration meetings held				147
148. Number of other meetings held				148
149. Number of news stories published				149
150. Number of different circular letters issued				150
151. Number of farm or home visits made	20			151
152. Number of office calls received	8			152
153. Number of 4-H Club members enrolled				} 153
(1) Boys				
(2) Girls				
154. Number of 4-H Club members completing				} 154
(1) Boys				
(2) Girls				
154. Number of 4-H Club members not in special project clubs who participated in forestry or wildlife conservation activities				} 154
(1) Boys			XXXXXXXXXX	
(2) Girls			XXXXXXXXXX	
155. Number of units handled by 4-H Club members completing. (This refers to questions 154 and 154.)	(1) Transplant beds	Coverts ² improved or built	Acres terraced	} 155
	(2) Acres planted to forest trees	Nest boxes, feed trays for song birds	Machines or equipment repaired	
	(3) Acres improved	Feeding stations operated	Articles made	
	(4) Acres of woodland protected from fire	Animals or birds produced	Equipment installed	

FORESTRY—Continued

156. Number of farms on which new areas were reforested by planting with small trees	156
157. Acres involved in preceding question	157
158. Number of farmers planting windbreaks or shelterbelts	158
159. Number of farmers planting trees for erosion control	159
160. Number of farmers making improved thinnings and weedings	8 160
161. Number of farmers practicing selection cutting	161
162. Number of farmers pruning forest trees	162
163. Number of farmers cooperating in prevention of forest fire	163
164. Number of farmers adopting improved practices in production of naval stores	164
165. Number of farmers adopting improved practices in production of maple sugar and sirup	165

* 4-H farm shop clubs should be reported under this heading.

² Includes food patches planted or left standing for wildlife.

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FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal	166
167. Number of farmers following wood-preservation recommendations	167
168. Number of farmers following recommendations in the marketing of forest products	168

WILDLIFE CONSERVATION—Continued

169. Number of farms on which specific improvements for wildlife have been made	169
---	-----

ITEM	RABBIT		FOXES AND OTHER FUR ANIMALS		GAME BIRDS		CONSERVATION CAMPS	
	I-H members (a)	Adults (b)	I-H members (c)	Adults (d)	I-H members (e)	Adults (f)	I-H members (g)	Adults (h)
169½. Number of individuals engaged or assisted in activity						10		
169¾. Number of animals or birds produced by such individuals							XXXXX	XXXXX

AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms (a)	Number of units (b)	Total value of service or savings (c)
170. Terracing complete with outlets and contour cultivation		acres	\$
170½. Contour tillage alone		acres	
170¾. Gully control alone		acres	
171. Drainage practices		acres	
172. Irrigation practices		acres	
173. Land-clearing practices		acres	
174. Better types of machines		machines	
175. Maintenance and repair of machines		machines	
176. Efficient use of machinery		XXXXXXXXXX	
176½. Better ginning of cotton		gin stands	
177. All buildings constructed (include silos)		buildings	
178. Buildings remodeled, repaired, painted		buildings	
179. Farm electrification		farms ¹	
180. Home equipment (include using radios)			
181. Total of columns (a) and (c)	farms	XXXXXXXXXX	\$

182. Number of machines repaired as reported in questions 175 and 180, by types:				
(a) Tractors		(b) Tillage implements	(c) Harvesters and threshers	(d) Plows
(e) Mowers	(f) Planters	(g) Sewing machines	(h) Other	
183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by types:				
(a) Dwellings constructed according to plans furnished	(A) Dairy buildings			
(b) Dwellings remodeled according to plans furnished	(i) Silos	(1) Regular		
(c) Sewage systems installed		(2) Trench or pit		
(d) Water systems installed	(j) Hog houses			
(e) Heating systems installed	(k) Poultry houses			
(f) Lighting systems installed	(l) Storage structures			
(g) Home appliances and machines	(m) Other			

¹ Report the number of farms using electricity in farm enterprises for income-producing purposes such as electric milking, milk cooling, incubating, breeding, heated housing, etc.

POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Poultry (including turkey) (a)	Bees (b)
184. Days devoted to line of work by:		
(1) Home demonstration agents		
(2) 4-H Club agents	28	184
(3) Agricultural agents	2	
(4) Specialists		
185. Number of communities in which work was conducted	6	
186. Number of voluntary local leaders or committeemen assisting	1	186
187. Days of assistance rendered by voluntary leaders or committeemen	30	187
188. Number of adult result demonstrations conducted		188
189. Number of meetings at result demonstrations		189
190. Number of method-demonstration meetings held	6	190
191. Number of other meetings held		191
192. Number of news stories published	1	192
193. Number of different circular letters issued	3	193
194. Number of farm or home visits made	33 + 5	194
195. Number of office calls received	7	195
196. Number of 4-H Club members enrolled	(1) Boys 12 (2) Girls 17	196
197. Number of 4-H Club members completing	(1) Boys 7 (2) Girls 8	
198. Number of units in projects conducted by 4-H Club members completing	801 chickens	colonies 198

POULTRY—Continued

199. Number of families following an organized improved breeding plan as recommended	199
200. Number of families following recommendations in purchasing baby chicks	200
201. Number of families following recommendations in chick rearing	201
202. Number of families following production-feeding recommendations	202
203. Number of families following sanitation recommendations in disease and parasite control	203
204. Number of families improving poultry-house equipment according to recommendations	204
205. Number of families following marketing recommendations	205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise	206
207. Number of families following other specific practice recommendations: ¹	
(a)	207
(b)	

BEES—CONTINUED

208. Number of farmers following recommendations in transferring colonies to modern hives	208
209. Number of colonies involved in question 208	209
210. Number of farmers following disease-control recommendations	210
211. Number of farmers following requeening recommendations	211
212. Number of farmers following marketing recommendations	212
213. Number of farmers following other specific practice recommendations: ¹	
(a)	213
(b)	

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Dairy cattle	Beef cattle	Sheep	Pigs	Horses and mules	Other livestock	
	(a)	(b)	(c)	(d)	(e)	(f)	
214. Days devoted to line of work by:							
(1) Home demonstration agents							214
(2) 4-H Club agents	42		1	22			
(3) Agricultural agents	17	20	10	20	30		
(4) Specialists							
215. Number of communities in which work was conducted	1		2	6			215
216. Number of voluntary local leaders or committeemen assisting							216
217. Days of assistance rendered by voluntary leaders or committeemen							217
218. Number of adult result demonstrations conducted							218
219. Number of meetings at result demonstrations							219
220. Number of method-demonstration meetings held					6		220
221. Number of other meetings held					1		221
222. Number of news stories published					2		222
223. Number of different circular letters issued							223
224. Number of farm or home visits made	2+20	25	2+15	25+10	150		224
225. Number of office calls received	5	15	10	15	55		225
226. Number of 4-H Club members enrolled:							226
(1) Boys	1		2	20			
(2) Girls	0		0	3			227
227. Number of 4-H Club members completing:							
(1) Boys	0		0	127			228
(2) Girls	0		0	2			
228. Number of animals in projects conducted by 4-H Club members completing				60			228
229. Number of farmers assisted in obtaining purebred sires	5	8	32	8	2		229
230. Number of farmers assisted in obtaining high-grade or purebred females							230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted							231
232. Number of members in preceding circles or clubs							232
233. Number of herd or flock-improvement associations organized or assisted							233
234. Number of members in these associations							234
235. Number of farmers not in associations keeping performance records of animals	2		2		2		235
236. Number of families assisted in home butchering, meat cutting, and curing	XXXX				XXXX		236
237. Number of families assisted in butter and cheese making	10	XXXX	XXXX	XXXX	XXXX	XXXX	237
238. Number of farmers following parasite-control recommendations		12	150	25	10		238
239. Number of farmers following disease-control recommendations	10	25		40	12		239
240. Number of farmers following marketing recommendations							240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise		12	6	8			241

*Do not include rabbits, guinea, and fer animals, which should be reported under Wildlife Conservation.

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AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Public problems and economic planning on county or community basis ¹	FARM MANAGEMENT			Outlook	Marketing, buying, selling, and financing	
		Farm records (production, economic, etc.)	Individual farm planning	Farm and home planning (short and long time)			
	(a)	(b)	(c)	(d)	(e)	(f)	
244. Days devoted to line of work by:							
(1) Home demonstration agents							
(2) 4-H Club agents		4					
(3) Agricultural agents	6	1	3		2	9	244
(4) Specialists							
245. Number of communities in which work was conducted		1					245
246. Number of voluntary local leaders or committeemen assisting							246
247. Days of assistance rendered by voluntary leaders or committeemen							247
248. Number of adult result demonstrations conducted							248
249. Number of meetings at result demonstrations							249
250. Number of method-demonstration meetings held							250
251. Number of other meetings held	6						251
252. Number of news stories published	15						252
253. Number of different circular letters issued	6						253
254. Number of farm or home visits made	5	1	4			15	254
255. Number of office calls received			10			20	255
256. Number of 4-H Club members enrolled							
(1) Boys	XXXX	1		XXXX	XXXX	XXXX	256
(2) Girls	XXXX	0		XXXX	XXXX	XXXX	
257. Number of 4-H Club members completing							
(1) Boys	XXXX	1		XXXX	XXXX	XXXX	257
(2) Girls	XXXX	0		XXXX	XXXX	XXXX	
258. Number of farmers keeping farm accounts throughout the year under supervision of agent					(a) Regular (b) A A A		258
259. Number of farmers keeping cost-of-production records under supervision of agent							259
260. Number of farmers assisted in summarizing and interpreting their accounts							260
261. Number of farmers assisted in making inventory or credit statements							261
262. Number of farmers assisted in obtaining credit						15	262
263. Number of farmers assisted in making mortgage or other debt adjustments						25	263
264. Number of farm credit associations assisted in organizing during the year						3	264
265. Number of farm business or enterprise-survey records taken during year							265
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records							266
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations							267
268. Number of farmers advised relative to leases							268
269. Number of farmers assisted in developing supplemental sources of income							269
270. Number of families assisted in reducing cash expenditure:							
(a) By exchange of labor or machinery							270
(b) By bartering farm or home products for other commodities or services							
(c) By producing larger part of food on farm							
(d) By making own repairs of buildings and machinery							

¹ Exclude county agricultural planning, taxation, land utilization, and economic basis of extension programs.

AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

271. Number of urban families moving to farms who have been assisted in getting established.....	271
272. Number of farm families on relief assisted to become self-supporting.....	272
273. Number of marketing associations or groups ¹ assisted in organizing during the year.....	273
274. Number of marketing associations or groups ¹ previously organized assisted by extension agents this year.....	274
275. Membership in associations and groups organized or assisted (273 and 274).....	275
276. Number of individuals (not in associations) assisted with marketing problems.....	276
277. Number of families following other specific practice recommendations.....	277

ITEM	Standardizing, packaging, or grading	Processing or manu- facturing	Leasing markets and transportation	Use of current market information	Financing	Organiza- tion	Accounting	Keeping member- ship informed	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
278. Number of organizations assisted with problems of.....									278
279. Number of individuals (not in organizations) assisted with problems of.....					XXXX	XXXX	XXXX	XXXX	279

ITEM	Hay and grain	Cotton	Tobacco	Dairy products	Livestock	Wool	
	(a)	(b)	(c)	(d)	(e)	(f)	
280. Value of products sold by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	280
281. Value of products sold by individuals (not in organizations) assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	281

ITEM	Fruits and vegetables	Poultry and eggs	Home products		Livestock	Wool	
			Food	Handicraft			
			(c)	(d)			
280. Value of products sold by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	280
281. Value of products sold by individuals (not in organizations) assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	281

ITEM	Livestock	Feed for livestock	Farm equipment	Oil and gas	Fertilizer, seed, and other farm supplies	Home equipment	Home supplies	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	
282. Value of supplies purchased by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	282
283. Value of supplies purchased by individuals (not in organizations) assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	283

¹Include independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which de-buying or selling, and curb and home demonstration club markets.

FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food selection and preparation		Food preservation	
	(a)	(b)		
284. Days devoted to line of work by:				
(1) Home demonstration agents				} 284
(2) 4-H Club agents				
(3) Agricultural agents				
(4) Specialists				
285. Number of communities in which work was conducted				285
286. Number of voluntary local leaders or committeemen assisting				286
287. Days of assistance rendered by voluntary leaders or committeemen				287
288. Number of adult result demonstrations conducted				288
289. Number of meetings at result demonstrations				289
290. Number of method-demonstration meetings held	(1) By agents or specialists			} 290
	(2) By leaders			
291. Number of other meetings held	(1) By agents or specialists			} 291
	(2) By leaders			
292. Number of news stories published				292
293. Number of different circular letters issued				293
294. Number of farm or home visits made				294
295. Number of office calls received				295
296. Number of 4-H Club members enrolled	(1) Boys			} 296
	(2) Girls			
297. Number of 4-H Club members completing	(1) Boys			} 297
	(2) Girls			
298. Number of units in projects conducted by 4-H Club members completing:				
(a) Dishes of food products prepared		(b) Meals planned and served		} 298
(c) Quarts canned	(d) Other containers of jelly, jam, and other products			
(e) Pounds of vegetables and fruits stored or dried				
299. Number of families budgeting food expenditure for a year				
300. Number of families following food-buying recommendations				300
301. Number of families serving better-balanced meals				301
302. Number of families improving home-packed lunches according to recommendations				302
303. Number of schools following recommendations for a hot dish or school lunch				303
304. Number of children involved in question 303				304
305. Number of families following recommended methods of child feeding				305
306. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation)				306
307. Number of families producing and preserving home food supply according to annual food-supply budget				307
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats				308
309. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members)				309
310. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members)				310
311. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310)	\$			311
312. Number of families following recommendations for the storage of home food supply				312
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply				313

CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

314. Days devoted to line of work by:		
(a) Home demonstration agents.....	} 314
(b) 4-H Club agents.....	
(c) Agricultural agents.....	
(d) Specialists.....	
315. Number of communities in which work was conducted.....		315
316. Number of voluntary local leaders or committeemen assisting.....		316
317. Days of assistance rendered by voluntary leaders or committeemen.....		317
318. Number of adult result demonstrations conducted.....		318
319. Number of meetings at result demonstrations.....		319
320. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 320
321. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 321
322. Number of news stories published.....		322
323. Number of different circular letters issued.....		323
324. Number of farm or home visits made.....		324
325. Number of office calls received.....		325
326. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....	} 326
327. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....	} 327
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.....		328
329. Number of families improving habits of children.....		329
330. Number of families substituting positive methods of discipline for negative ones.....		330
331. Number of families providing recommended play equipment.....		331
332. Number of families following recommendations regarding furnishings adapted to children's needs.....		332
333. Number of different individuals participating in child-development and parent-education program.....	{ (a) Men..... (b) Women.....	} 333
334. Number of children involved in question 333.....		334
335. Number of families following other specific practice recommendations: ¹		
(a).....	} 335
(b).....	
(c).....	
(d).....	
(e).....	

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

336. Days devoted to line of work by:			
(a) Home demonstration agents.....		} 336
(b) 4-H Club agents.....		
(c) Agricultural agents.....		
(d) Specialists.....		
337. Number of communities in which work was conducted.....			337
338. Number of voluntary local leaders or committeemen assisting.....			338
339. Days of assistance rendered by voluntary leaders or committeemen.....			339
340. Number of adult result demonstrations conducted.....			340
341. Number of meetings at result demonstrations.....			341
342. Number of method-demonstration meetings held.....		{ (a) By agents or specialists..... (b) By leaders.....	} 342
343. Number of other meetings held.....		{ (a) By agents or specialists..... (b) By leaders.....	
344. Number of news stories published.....			344
345. Number of different circular letters issued.....			345
346. Number of farm or home visits made.....			346
347. Number of office calls received.....			347
348. Number of 4-H Club members enrolled.....		{ (a) Boys..... (b) Girls.....	} 348
349. Number of 4-H Club members completing.....		{ (a) Boys..... (b) Girls.....	
350. Number of articles made by 4-H Club members completing.....		{ (a) Dresses..... (b) Other.....	} 350

ITEM			
	Adults (a)	Juniors (b)	
351. Number of individuals following recommendations in construction of clothing.....			351
352. Number of individuals following recommendations in the selection of clothing.....			352
353. Number of individuals keeping clothing accounts.....			353
354. Number of individuals budgeting clothing expenditures.....			354
355. Number of families following clothing-buying recommendations.....		X X X X X	355
356. Number of individuals improving children's clothing according to recommendations.....			356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing.....			357
358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements.....		X X X X X	358
359. Total estimated savings due to clothing program.....	\$.....	\$.....	359
360. Number of individuals following other specific practice recommendations: ¹			} 360
(a).....			
(b).....			

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management (a)	House furnishings (b)	Handicraft (c)	
361. Days devoted to line of work by:				} 361
(1) Home demonstration agents.....				
(2) 4-H Club agents.....				
(3) Agricultural agents.....				
(4) Specialists.....				
362. Number of communities in which work was conducted.....				362
363. Number of voluntary local leaders or committeemen assisting.....				363
364. Days of assistance rendered by voluntary leaders or committeemen.....				364
365. Number of adult result demonstrations conducted.....				365
366. Number of meetings at result demonstrations.....				366
367. Number of method-demonstration meetings held.....	(1) By agents or specialists.....			} 367
	(2) By leaders.....			
368. Number of other meetings held.....	(1) By agents or specialists.....			} 368
	(2) By leaders.....			
369. Number of news stories published.....				369
370. Number of different circular letters issued.....				370
371. Number of farm or home visits made.....				371
372. Number of office calls received.....				372
373. Number of 4-H Club members enrolled.....	(1) Boys.....			} 373
	(2) Girls.....			
374. Number of 4-H Club members completing.....	(1) Boys.....			} 374
	(2) Girls.....			
375. Number of units in projects conducted by 4-H Club members completing.....		{ rooms articles }	articles	375

HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations.....	376
377. Number of families following recommendations in obtaining labor-saving equipment.....	377
378. Number of families adopting recommended laundering methods.....	378
379. Number of families assisted in home soap making.....	379
380. Number of families adopting recommended methods in care of house.....	380
381. Number of families assisted in making home-made equipment or conveniences.....	381
382. Number of women following a recommended schedule for home activities.....	382
383. Number of 4-H Club members keeping personal accounts.....	383
384. Number of families keeping home accounts according to a recommended plan.....	384
385. Number of families budgeting expenditures in relation to income according to a recommended plan.....	385
386. Number of families assisted in developing home industries as a means of supplementing income.....	386
387. Number of families following recommended methods in buying for the home (other than foods and clothing).....	387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing).....	388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living.....	389

HOME HEALTH AND SANITATION—Continued

415. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls..... }	415
416. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls..... }	416
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work.....	{ (a) Boys..... (b) Girls..... }	417
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests.....	{ (a) 4-H Club members..... (b) Others..... }	418
419. Number of individuals improving health habits according to recommendations.....		419
420. Number of individuals improving posture according to recommendations.....		420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....		421
422. Number of families adopting better home-nursing procedure according to recommendations.....		422
423. Number of families installing sanitary closets or outhouses according to recommended plans.....		423
424. Number of homes screened according to recommendations.....		424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects.....		425
426. Number of individuals enjoying improved health as a result of health and sanitation program.....		426
427. Number of families following other specific practice recommendations: ¹		
(a)	} 427	
(b)		

EXTENSION ORGANIZATION AND COMMUNITY ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Extension organization and program making	Community or country-life activities	
	(a)	(b)	
428. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 428
(2) 4-H Club agents.....	15		
(3) Agricultural agents.....	15		
(4) Specialists.....			
429. Number of communities in which work was conducted.....	6		429
430. Number of voluntary local leaders or committeemen assisting.....	3		430
431. Days of assistance rendered by voluntary leaders or committeemen.....	18		431
432. Number of meetings held.....	5		432
433. Number of news stories published.....	2		433
434. Number of different circular letters issued.....	6		434
435. Number of farm or home visits made.....	15+10		435
436. Number of office calls received.....	20		436

¹For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

COMMUNITY OR COUNTRY-LIFE ACTIVITIES—Continued

437. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations	437
438. Number of country-life conferences or training meetings conducted for community leaders	438
439. Number of community groups assisted with organizational problems, programs of activities, or meeting programs	439
440. Number of communities developing recreation according to recommendations	440
441. Number of families following recommendations as to home recreation	441
442. Number of community or county-wide pageants or plays presented	442
443. Number of community houses, clubhouses, permanent camps, or community rest rooms established for	443
	(a) Adults
	(b) Juniors
444. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.	444
445. Number of communities assisted in improving hygienic or public-welfare practices	445
446. Number of school or other community grounds improved in accordance with plans furnished	446
447. Number of communities assisted in providing library facilities	447
448. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.	448
449. Number of families aided in obtaining assistance from Red Cross or other relief agency	449

OTHER ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Predatory animals	Rodents	General- leader insects *	Woods	All other work	
	(a)	(b)	(c)	(d)	(e)	
450. Days devoted to line of work by:						450
(1) Home demonstration agents						
(2) 4-H Club agents						
(3) Agricultural agents	1	1		1		
(4) Specialists						
451. Number of communities in which work was conducted	2	2		5		451
452. Number of voluntary local leaders or committeemen assisting						452
453. Days of assistance rendered by voluntary leaders or committeemen						453
454. Number of adult result demonstrations conducted						454
455. Number of meetings at result demonstrations						455
456. Number of method-demonstration meetings held						456
457. Number of other meetings held						457
458. Number of news stories published						458
459. Number of different circular letters issued						459
460. Number of farm or home visits made		1		1		460
461. Number of office calls received	2	5	2	6		461
462. Number of farmers following recommendations						462
463. Pounds of poison used					XXXX	463
464. Total estimated saving due to control program	\$	\$	\$	\$	XXXX	464

MISCELLANEOUS 4-H CLUBS (Indicate by name)

ITEM	Leadership					
	(a)	(b)	(c)	(d)	(e)	
465. Number of 4-H Club members enrolled	(1) Boys					465
	(2) Girls					
466. Number of 4-H Club members completing	(1) Boys					466
	(2) Girls					

* Include grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.

Supplemental Report

WORK IN COOPERATION WITH OTHER FEDERAL AGENCIES—Continued

The purpose of this supplemental report is to bring together in one place all the work done in relation to the programs of these agencies, regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ITEM	Works	National	Social	Other	
	Progress Adminis- tration	Youth Adminis- tration	Security, Public Health, Children's Bureau	(Including relief)	
	(f)	(g)	(h)	(i)	(j)
467. Days devoted to line of work by:					
(1) Home demonstration agents.....					467
(2) 4-H Club agents.....					
(3) Agricultural agents.....					
(4) Specialists.....					
468. Number of communities in which work was conducted.....					468
469. Number of voluntary local leaders or committeemen assisting.....					469
470. Days of assistance rendered by such leaders or committeemen.....					470
471. Number of paid local leaders or committeemen assisting.....					471
472. Days of assistance rendered by paid local leaders.....					472
473. Number of meetings held.....					473
474. Number of news stories published.....					474
475. Number of different circular letters issued.....					475
476. Number of farm or home visits made.....					476
477. Number of office calls received.....					477
478. Number of farms or homes directly assisted by extension agents to carry out the program of the agency.....					478
.....					
.....					
.....					
.....					

Supplemental Report

AGRICULTURAL CONSERVATION AND SOIL CONSERVATION—Continued

The purpose of this supplemental report is to bring together in one place all the work done in relation to the programs of these agencies, regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ACTIVITIES	Number of farms	Number of units	Total value of service or savings	
	(a)	(b)	(c)	
479. Farms in legal soil-conservation districts or in county soil-conservation associations.....		acres.	X X X X	479
480. Tests for soil acidity.....		acres.	\$.....	480
481. Applying lime materials.....		tons.		481
482. Tests for plant-food deficiencies.....		acres.		482
483. Applying recommended fertilizers.....		tons.		483
484. Proper land use—based on soil types (use of soil-survey maps).....		acres.		484
485. Using recommended crop rotations.....		acres.		485
486. Plowing under green manure.....		acres.		486
487. Controlling soil blowing.....		acres.		487
488. Strip cropping.....		acres.		488
489. Using cover crops.....		acres.		489
490. Approved summer-fallow.....		acres.		490
491. Constructing terraces.....		acres.		491
492. Controlling gullies.....		acres.		492
493. Growing crops on contour.....		acres.		493
494. Pasture and range improvement by contouring.....		acres.		494
495. Grassing waterways.....		acres.		495
496. Depth of moisture tests.....		acres.		496
497. Floodwater control for crop production.....		acres.		497
498. Weed control:				498
(1) By cultural practices.....		acres.		
(2) By chemicals.....		acres.		