

Appendix F  
Letters to Superintendents

Date: Fri, 25 Mar 2005

To:

From: Kusum Singh <[ksingh@vt.edu](mailto:ksingh@vt.edu)>

Subject: High School Survey

Cc: [mdavid@vt.edu](mailto:mdavid@vt.edu)

Dear Dr. Kizner,

I am writing to follow up on Dr. David Alexander's phone conversation with you. I would like to request permission to work with Martinsville High School principal and teachers to collect survey data from students. I am a faculty in Educational Research and Evaluation program. Our proposed research is about the work experiences of high to school outcomes. We are interested in understanding the nature and scope of work experiences of students and its effect on school and social spheres.

If you would like to meet with us to talk further about the research project, please let me know. Once we have your permission we would contact the school principal to set up dates for data collection. We would work with them according to their convenience and with least amount of interference with the daily school routine. We have the Institutional Review Board (IRB) permission to carry out this research. With your permission we would like to collect the data before the end of this semester. We believe the findings of the research would have practical and theoretical significance. We would be happy to share the findings with school personnel in an executive summary.

I am very thankful for your willingness to work with us. Thank you for your earlier positive response.

With best regards,

Kusum Singh, Ph.D.

Professor

Educational Research and Evaluation