



UNIVERSITY LIBRARY COMMITTEE

MINUTES

16 JANUARY, 1986

PRESENT: Tracey Beck, Undergraduate Representative; Ezra Brown, Arts and Sciences; Darrel Clowes, Education; Robert France, Graduate Representative; Paul Gherman, Director of Libraries; Shirley Glazener, Newman Library; Loke Kok, Agriculture; Guenter Lehman, Architecture; Alfred Loos, Engineering; Frances Painter, Newman Library.

ABSENT: Marion Ehrich, Veterinary Medicine; Lois Gurel, Human Resources; Janet Keith, Business; John Perry, Provost's Office.

Meeting called to order at 3:37 by the Chairman. Paul Gherman introduced Frances Painter, the new Assistant to the Director of Personnel.

1. The minutes of the 12 December 1985 meeting were approved. Darrel Clowes then proposed reordering the agenda items in the New Business section as items e, c, a, b, d, and f. Twas agreed.
2. DIRECTOR'S REPORT:
 - a. Status of search committees: all assistant director searches are now successfully completed and the following persons hired:
Assistant Director for Public Services: Bela Foltin, currently AD for Collection Development at the University of Miami; in addition to his degree in Library Science, he has a background in music and musicology.

Assistant Director of Technical Services: Phyllis Johnson, Director of Systems (and Technical Services) at Hunter College in NYC. Both of these folks will be at VA Tech as of 17 March.
 - b. We have invited two representatives of the Chinese Academy of Agricultural Science in Beijing for a six-month visit. They are coming in May and a number of other universities are green with envy.
 - c. Proposals now exist for Library Services for Extension and the Equine Center. More details are forthcoming.
 - d. The fabled New Disc Drives are in. WORDSEARCH has been started, but not yet done. Estimated time of completion: end of Winter Quarter, 1986. This currently has no effect on VTLS, as is.

- e. The State allocated \$20 Million to the University for equipment. We will try to get our share. Best bet is audio-visual equipment, equipment for the microform area (heartily endorsed by several committee members), and eventually maybe a new computer. It was pointed out that there are probably \$40 Million in purchase orders, so we shall have to be persuasive and brisk.
3. BUDGET REPORT (Shirley Glazener). Two principal occurrences are making an impact:
- (1) An increase in all kinds of communication cost, postage as well as telecommunications.
 - (2) A lack of easy availability of work-study student help. If the trend continues, student wage expense will be up 60%. The Financial Aid office is not the problem; it is the US Gov't. Other than that, we've expended about half the acquisitions budget as of now, which is on target. Foresee little change in current trends for 86-87, too. More particulars on the 86-87 budget are not yet available.

4.e. LONG-RANGE PLANNING TASK FORCE: STRUCTURE AND TIMING

Paul Gherman has obtained a page of recommendations from the Provost, including:

- (1) There should be a steering committee, not a study committee
- (2) Do we look at staffing?
- (3) What sort of ongoing evaluation of library leadership and services can be set up?

The Assistant Directors have all been notified, and they will be here for a one-day (Feb. 14) planning session, to develop schedules, formats, memberships, etc.

Darrel Clowes: There seems to be a sense of unease with the structure, and exactly what the role of ULC is here.

Loke Kok: The objectives are laudable, but does ULC really fit in at the initial stage? Shouldn't we be the ones to evaluate the result as a group, instead of prior participation?

Ezra Brown: Perhaps a periodic evaluation by the ULC would be better.

Darrel Clowes: On the other hand, the other way, there would be faculty/student input in each task force from the outset.

Shirley Glazener: The report is due in August, so there should be ongoing review.

The ULC was in favor of Loke Kok's plan: a periodic "oversight" review by all of us. Paul Gherman will get the computing center's report in preparation for all of the above. This is an AGENDA ITEM for the February meeting.

c. COPY MACHINE POLICY:

If we shift the pattern of financing, and this generates revenue, what should we do with this money? Two alternatives were discussed:

- (1) The Clowes Plan: Encourage the establishment of an endowed book fund; this would yield long-term benefits ("Information fund" as amended by Loke Kok).
- (2) The Gherman Plan: Preference now is for operational funds (hardware, AV equipment, etc.), which would be more a discretionary fund.

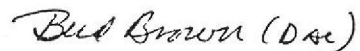
This generated considerable discussion; the committee did not reach any consensus, except to set next time for a final decision (AGENDA ITEM for February.)

- b. The Coffee-doughnuts During Finals issue was put off until next meeting. (AGENDA ITEM).
- a. Carrel Policy: Paul Gherman presented a proposal for assignment and use of the locked carrels. It was agreed that we all read this document and decide in February (AGENDA ITEM).
- d. Hollins College library support: Paul Gherman reported on what the library has done and will continue to do. So far it is working out well; this arrangement goes through the end of their AY 1985-86. We have received a letter of thanks from the President of Hollins; so far, there has been no publicity about this.
- f. There were no other items for discussion.

Meeting adjourned at 4:52 P.M.

NOTE: The next meeting has been changed to 20 February, 3:30 P.M., President's Board Room.


Darrel Clowes
Chair


Ezra Brown
Recorder

Corrected and approved at February 20, 1986 meeting.