

Connecting to Web Hosting with Windows

KB0010350

Permalink: https://vt4help.service-now.com/sp?id=kb_article&sys_id=bff451880fd900d3254b9ce1050e6f

Question:

How do I download and configure Cyberduck to connect to Web Hosting with Windows? How do I configure WebDrive for Windows to connect to Virginia Tech Web Hosting? How do I upload files to my hosting site with Windows without using a desktop program or client?

Connecting to Web Hosting with a MAC

Answer:

Contents:

Cyberduck

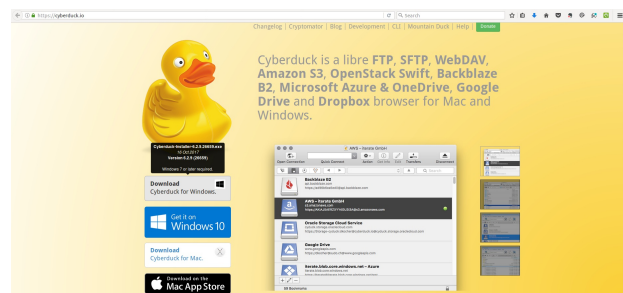
WebDrive

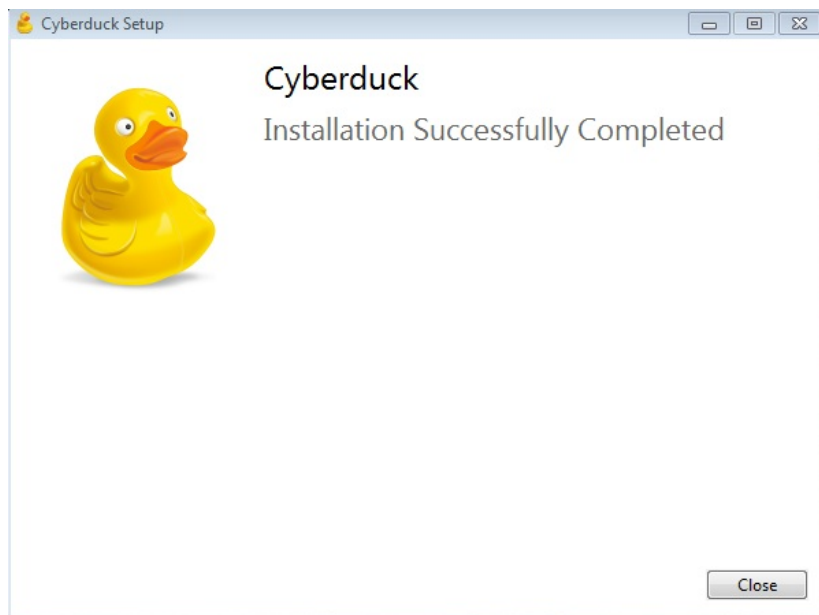
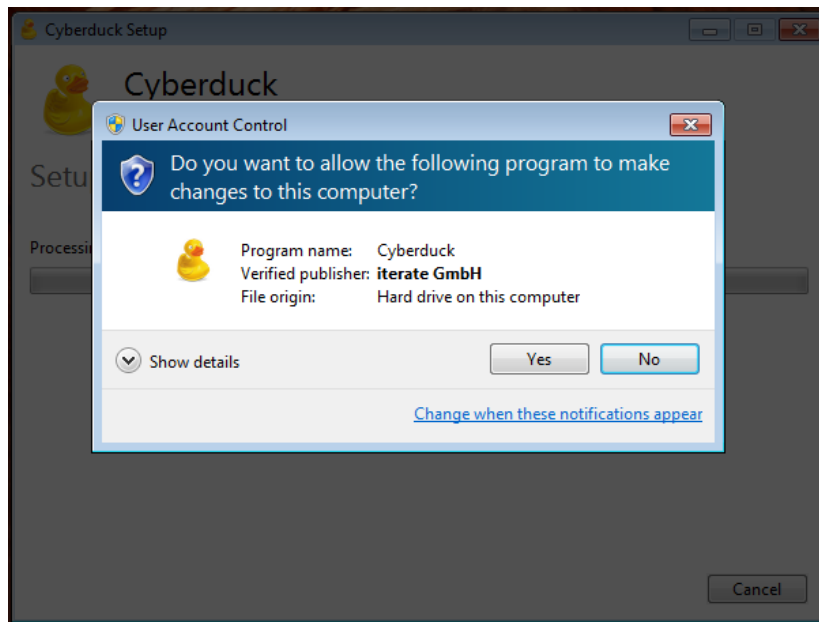
Map to Network Drive

NOTE: Printing options vary from browser to browser. Here are some options for addons.

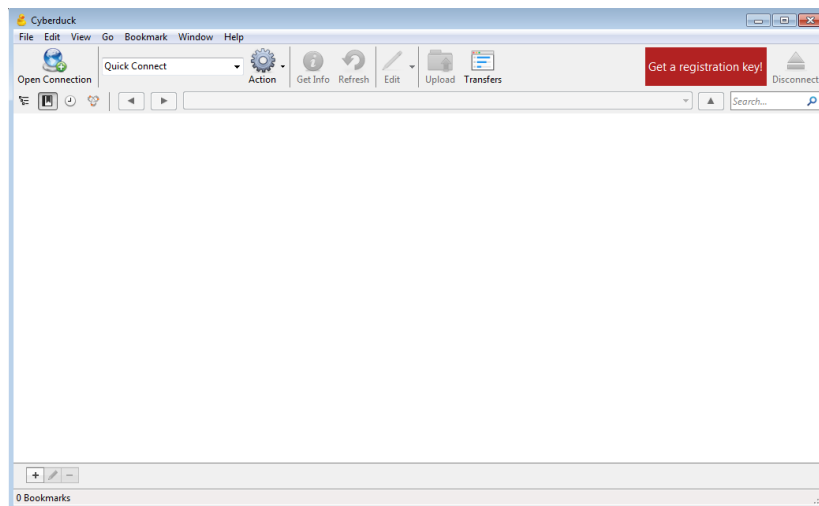
Cyberduck

1. Go to the Cyberduck Web page.
2. On the left side of the page, click the **Download Cyberduck for Windows** button.
3. Save the file to your computer.
4. When the download is complete, double-click the icon of the file that you just downloaded.
5. To launch the program, select **Cyberduck** in the start menu.
6. Click **Yes** when prompted with "Do you want to allow the following program to make changes to this computer?"

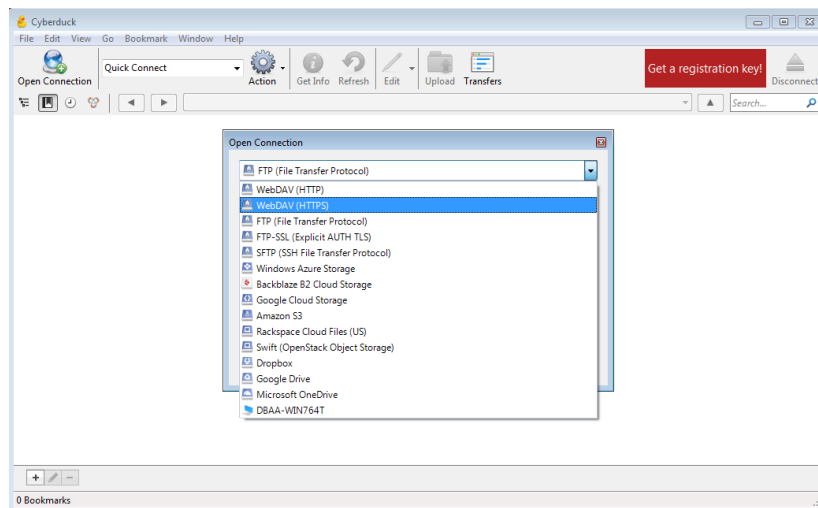




7. In the top-left corner of the window, click the **Open Connection** icon.



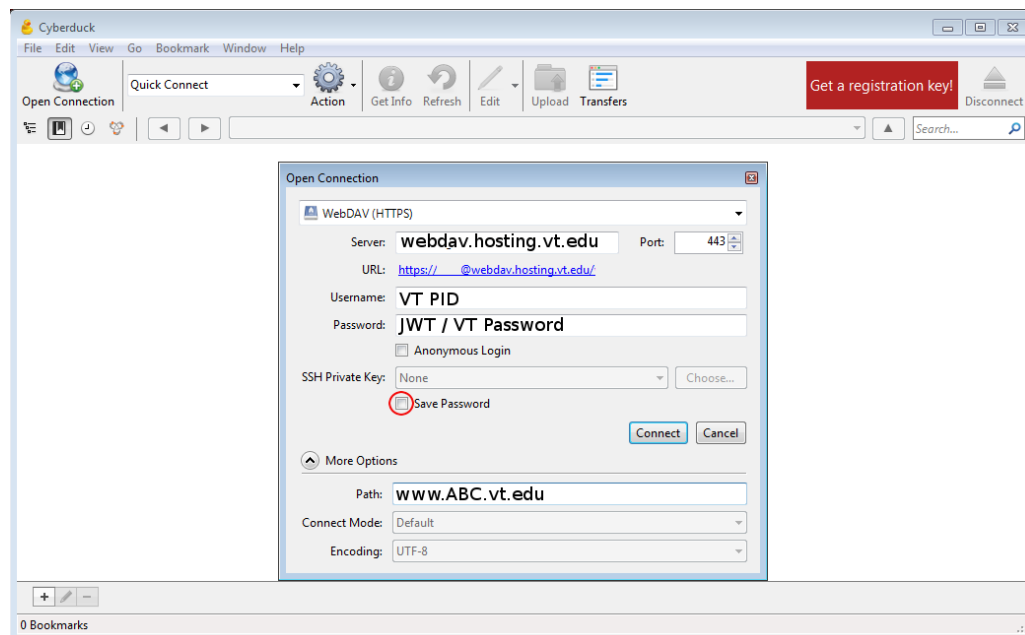
8. From the Open Connection drop-down list, select **WebDAV (HTTPS)**.



9. In the **Server:** text box, type the appropriate path.

- For departmental Web sites, type: `webdav.hosting.vt.edu`
- For student organization Web sites, type: `webdav.org.vt.edu`

10.



11. In the **Port:** text box, there should be: `443`

12. In the **Username:** text box, type your PID, which is the first part of your @vt.edu email address.

13. In the **Password:** text box, type your JWT or PID password. (If you have forgotten your password, follow the instructions at [Forgot PID Password](#).) For security purposes, do **NOT** check the **Save Password** box. (You will, though, need the password there once you click **Connect** button.)

14. Expand the menu, to the left of **More Options**, click the **arrow**.

15. In the **Path:** text box, type the appropriate path.

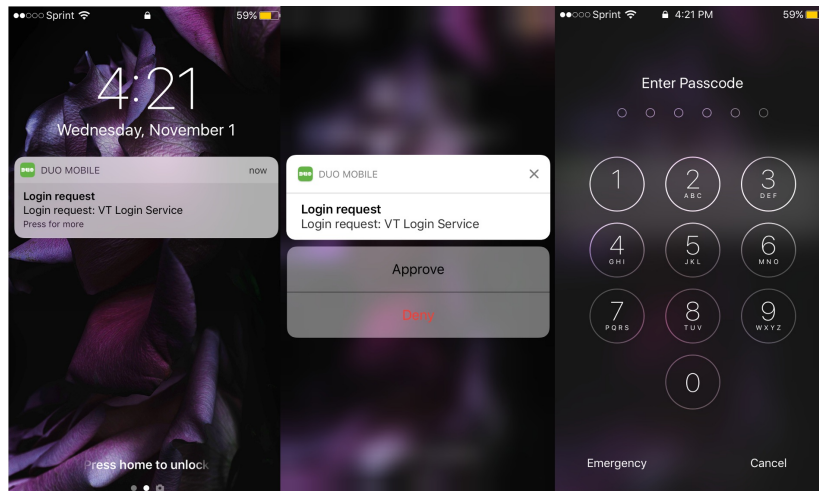
- For departmental Web sites, type: `/www.ABC.vt.edu` but replace ABC with the name of your site.
- For student organization Web sites, type: `/www.ABC.org.vt.edu` but replace ABC

with the name of your site.

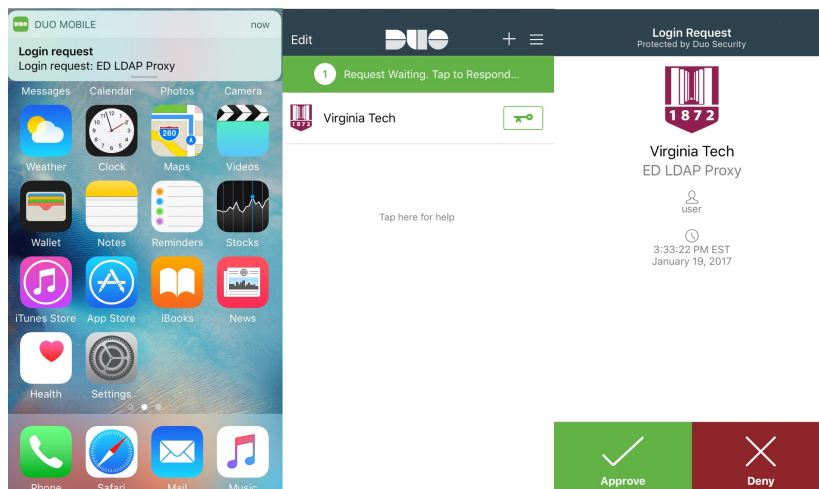
16. Click the **Connect** button.
17. Two-Factor Authorization will occur via your default method of 2FA
18. If your default method is phone, you must answer your phone and follow the directions
19. If your default method is push, you will be prompted to authorize via the Duo App

There are three ways you will be asked to give your approval for 2fa:

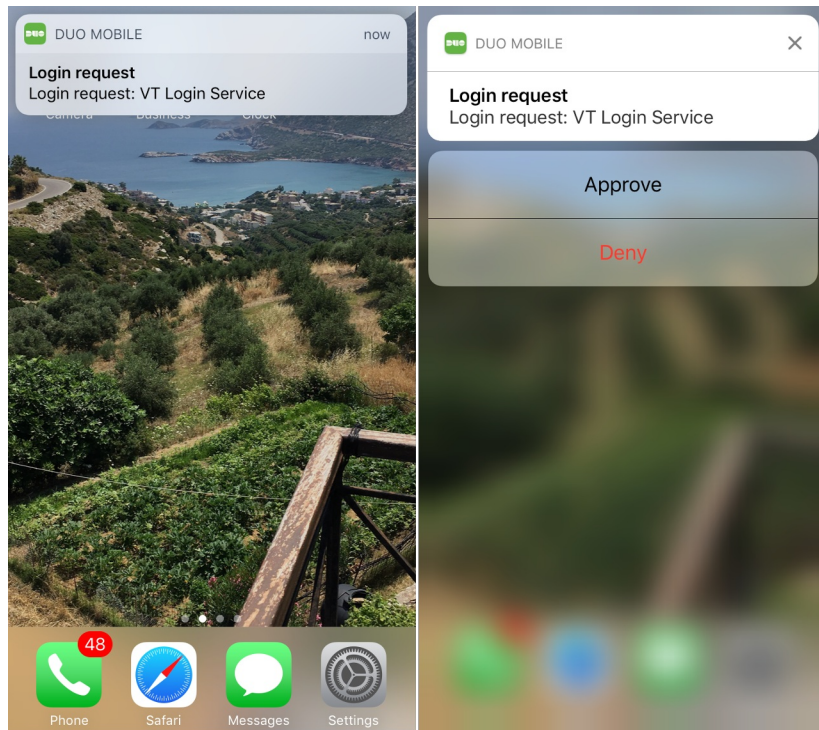
1. If your phone is locked, a popup will show (left in image below), press on "Login Request"
2. Press "Approve" (or Deny) (middle image below).
3. After pressing "Approval" you will be prompted for your passcode/fingerprint/login for your phone (last image below)



1. If your phone is un-locked, a popup will show (left in image below),
2. Open the duo app (middle image below).
3. After pressing "Request Waiting. Tap to Respond..." you will be prompted to "Approve" again. (last image below)



1. If your phone is un-locked, a popup will show (left in image below), press on that "Login Request",
2. Choose "Approve" (or Deny) (right image below).



20. Another window will popup showing all folders and files in the site.

Note: Please **Disconnect** when you finish, as the webdav session expires after eight hours.

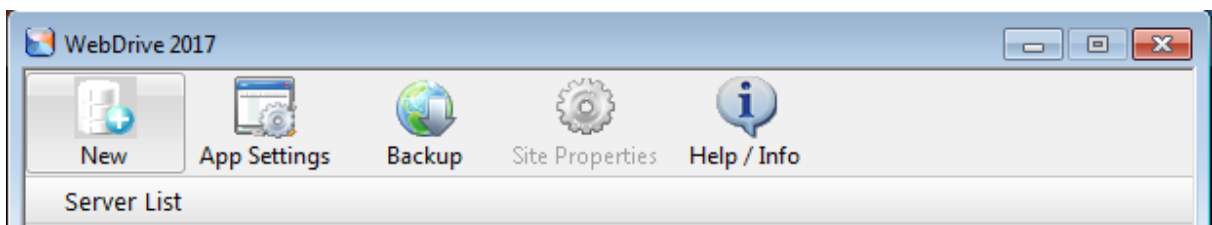
After that time is up, if you have **NOT** disconnected, you will be prompted to re-authorize via 2FA, repeatedly, until you respond.

If you do not respond, your duo account will get locked.

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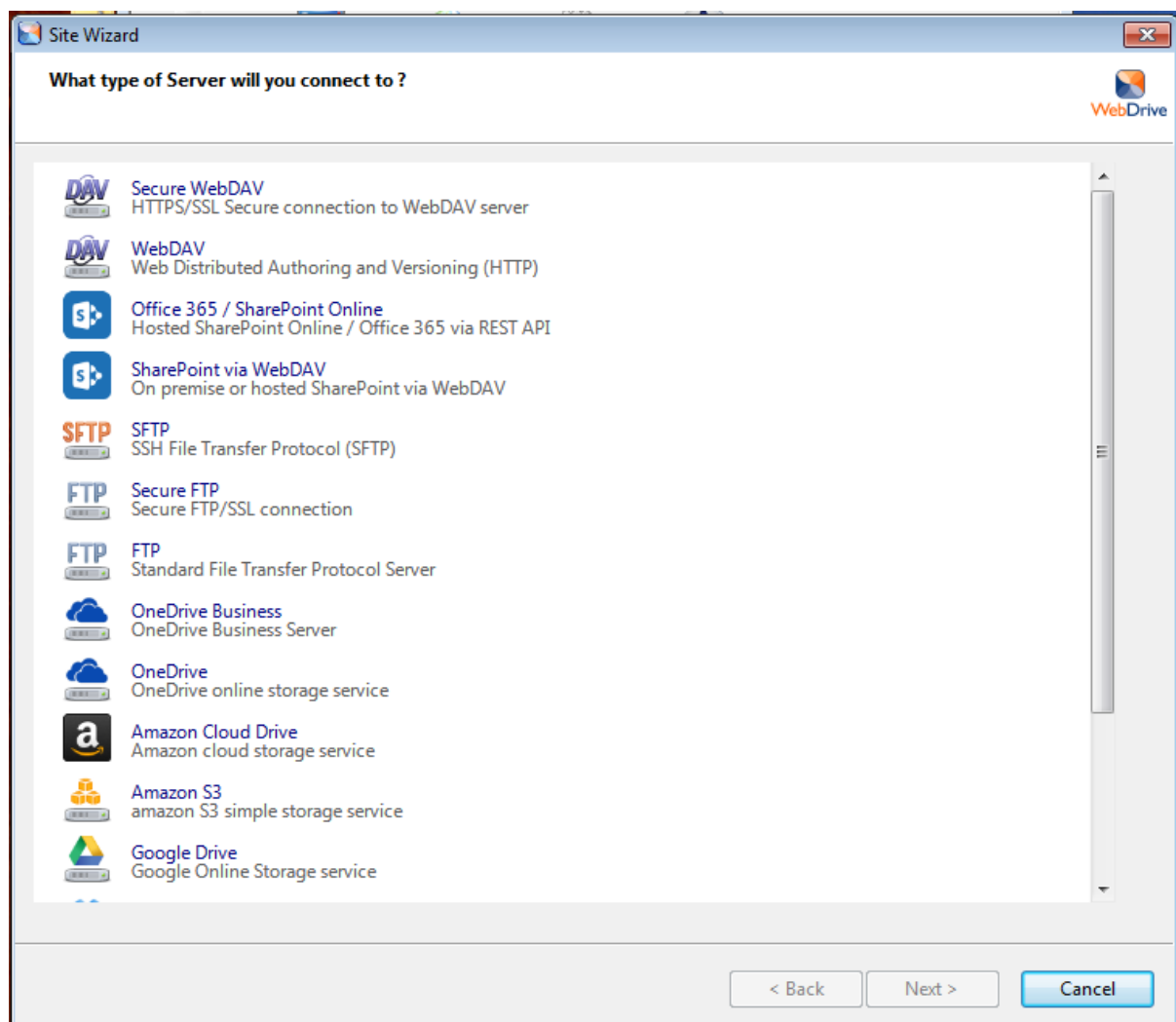
WebDrive

1. If you have not yet installed WebDrive, follow the instructions at [Downloading and Installing WebDrive for Windows 7 / 8](#).
2. If your computer has a firewall program, configure the firewall program to allow you to use WebDrive.
3. Start WebDrive.
4. Click the **New** button.



5. If it is not already selected, select **Secure WebDAV HTTPS/SSL Secure connection to**

WebDav server.



6. Click the **Next** button.

Site Wizard

Please enter Account Information

WebDrive

Url / Address:

Username:

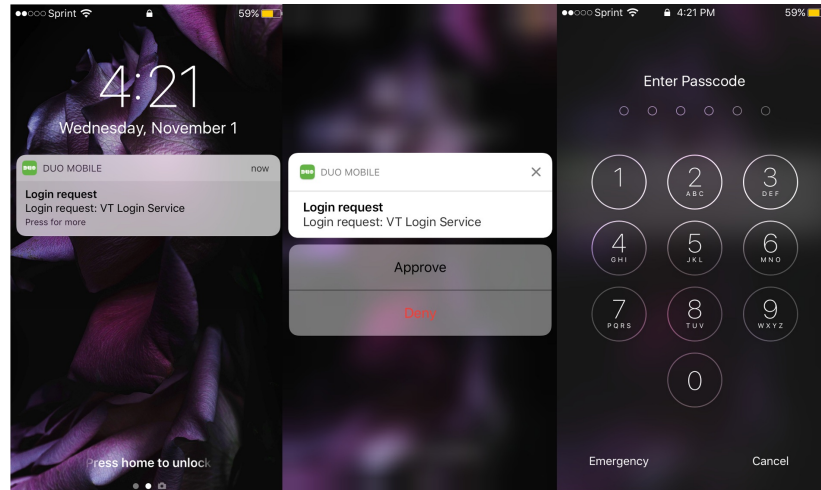
Password:

Advanced Settings Test Connection

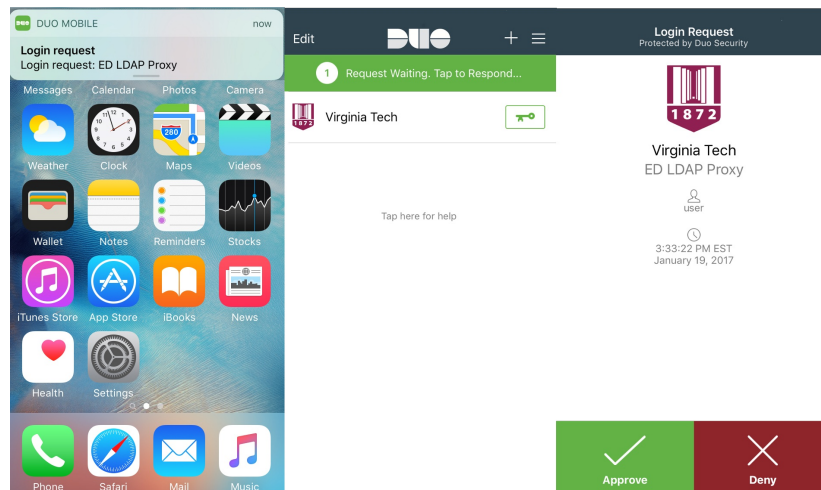
< Back Next > Cancel

7. In the **Enter the URL for the Server** text box, type the appropriate path.
8. For departmental Web sites, type: `https://webdav.hosting.vt.edu/www.ABC.vt.edu` but replace ABC with the name of your site.
9. For student organization Web sites, type: `https://webdav.org.vt.edu/www.ABC.org.vt.edu` but replace ABC with the name of your site.
10. In the **Username:** text box, type your PID, which is the first part of your @vt.edu email address.
11. In the **Password:** text box, type your PID password. If you have forgotten your password, follow the instructions at [Forgot PID Password](#).
12. Click **Test Connection**, to test connectivity.
13. Two-Factor Authorization will occur via your default method of 2FA
14. If your default method is phone, you must answer your phone and follow the directions
15. If your default method is push, you will be prompted to authorize via the Duo App
There are three ways you will be asked to give your approval for 2fa:
 1. If your phone is locked, a popup will show (left in image below), press on "Login Request"
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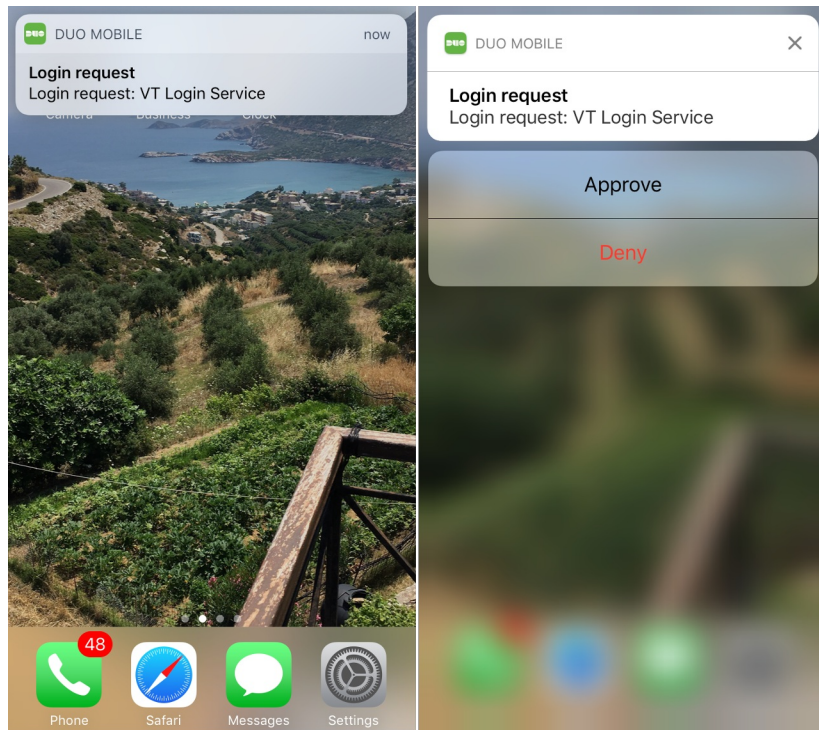
3. After pressing "Approval" you will be prompted for your passcode/fingerprint/login for your phone (last image below)



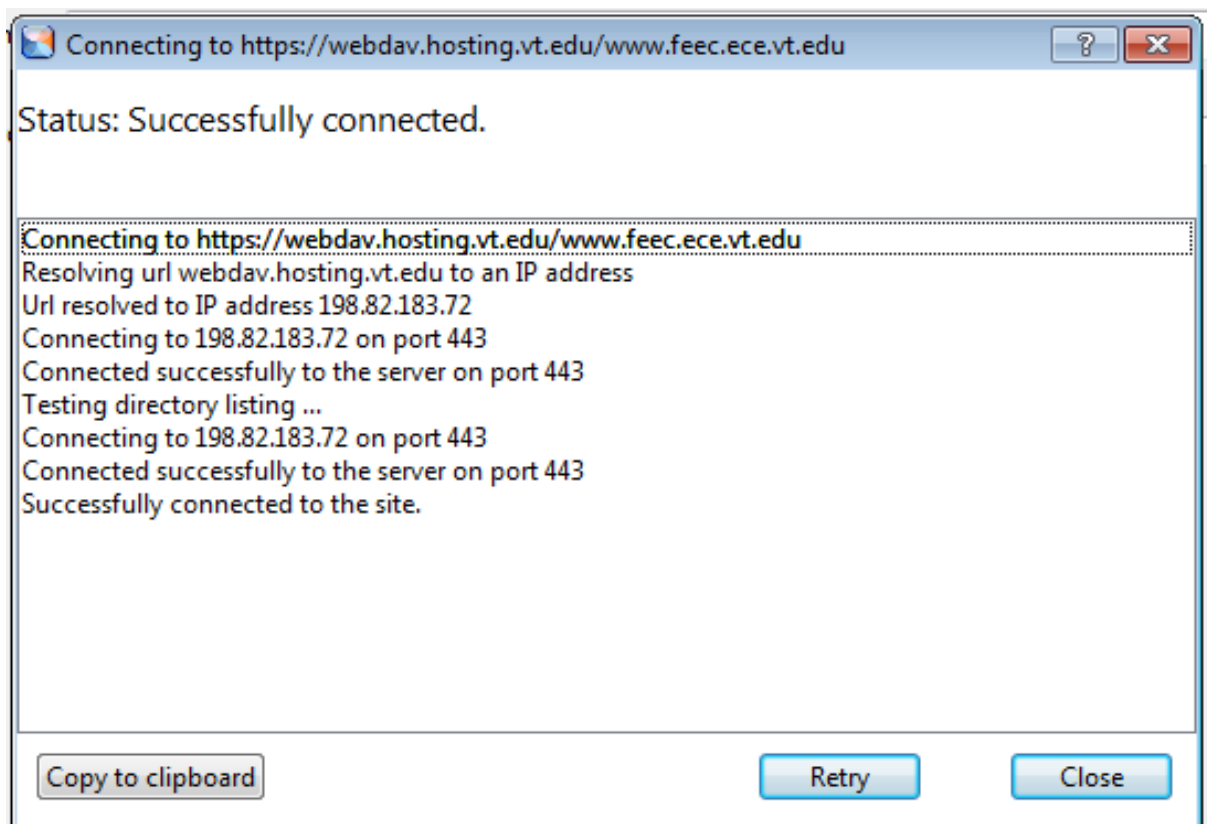
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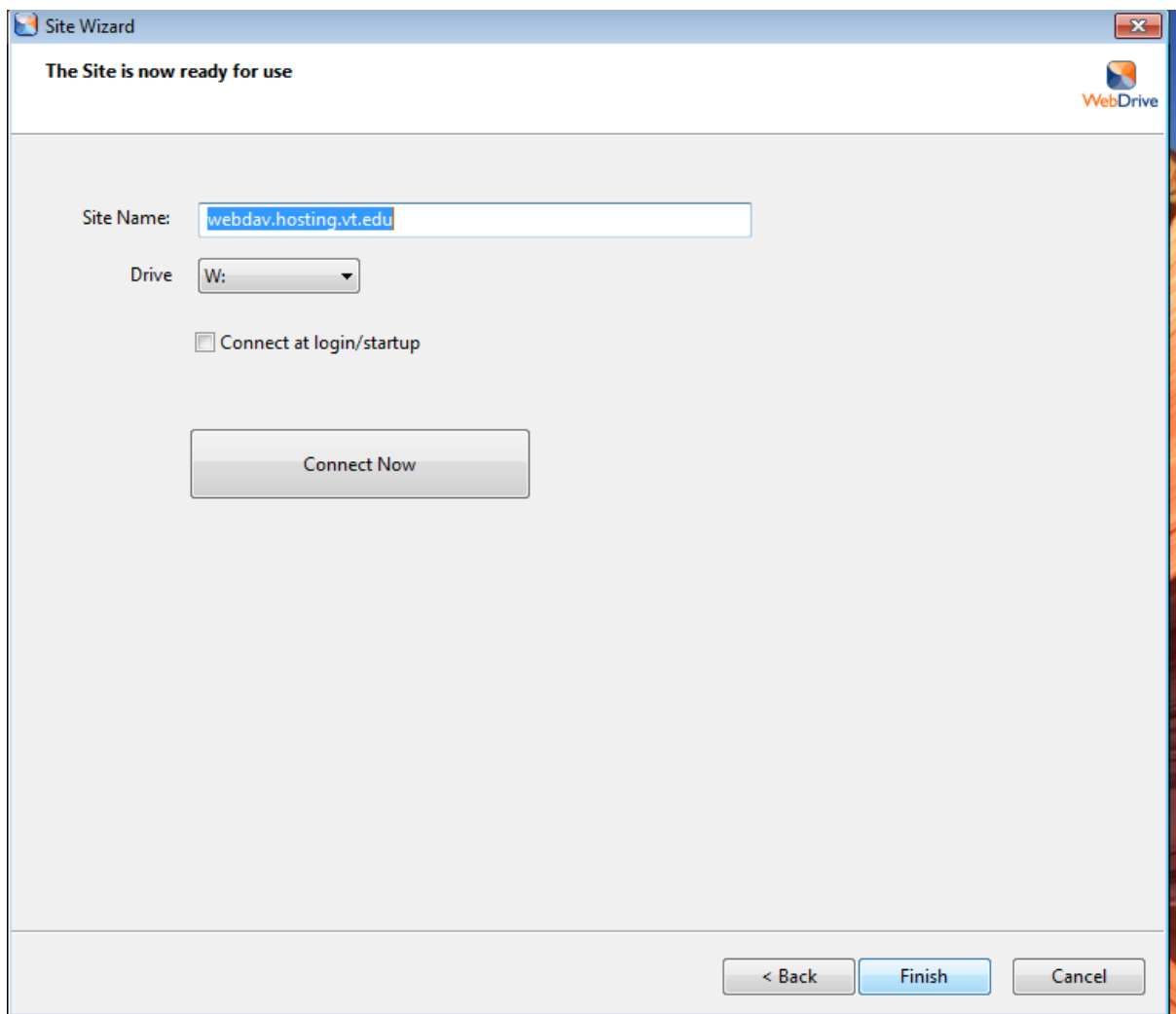
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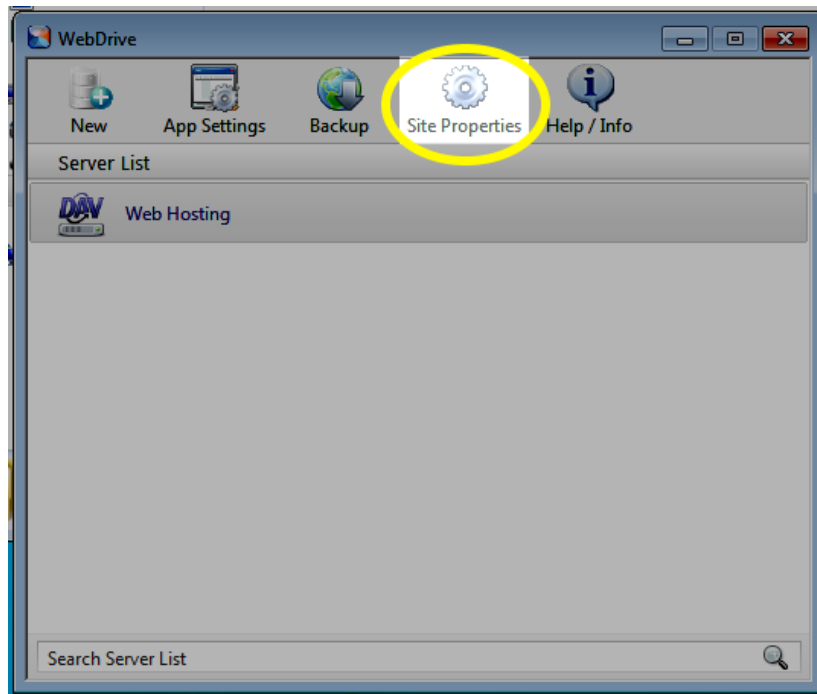
16. If the folder that opens does not contain any files, refer to Connecting to Your Web Hosting Site and Finding WebDrive Folder is Blank.
17. To upload or download files and folders to or from your site, drag them from one folder to another.
18. If your test connection was a success, click close.



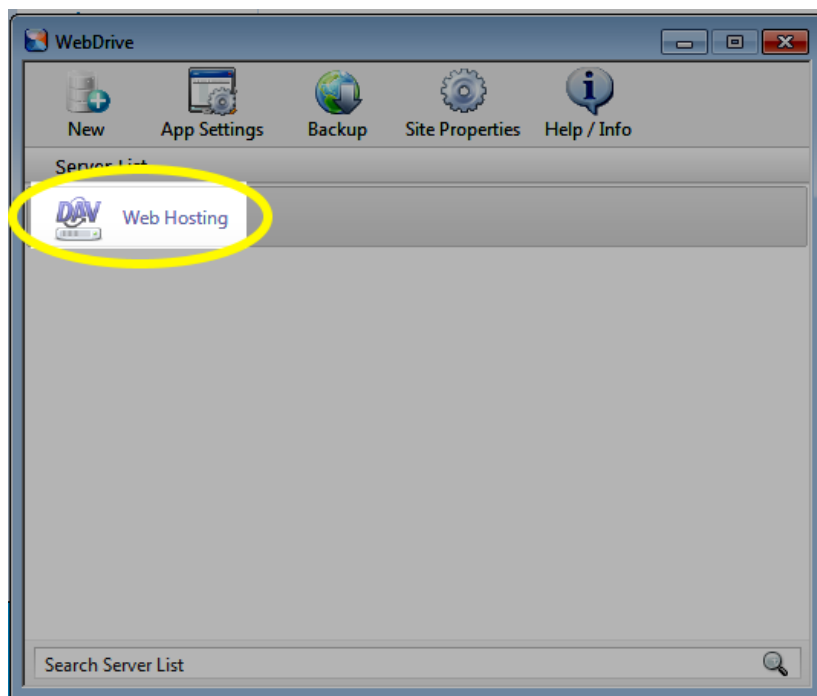
19. Click the **Next** button.



20. In the **Enter the name for the site you will be connecting to** text box, for example:
Web Hosting
21. From the **Drive** drop-down list, select a drive letter that is not in use on your computer.
22. Click the **Finish** button.
23. In order to change your cache settings, select Web Hosting, and click the **Site Properties** button.



24. In the left pane, click the **Basic Cache Settings** link.
25. Under **Cache Options**, change the **Cache Limit** to **0**.
26. Click **OK**.
27. To start the connection, double-click the your site link.

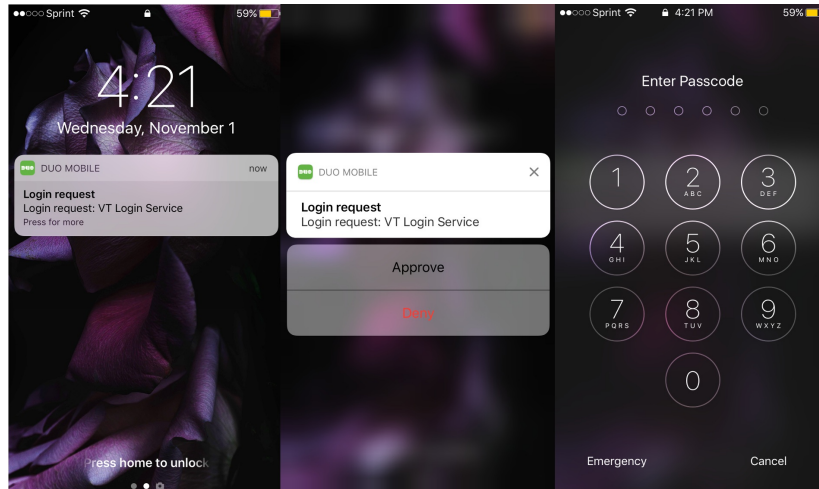


28. Two-Factor Authorization will occur via your default method of 2FA
 29. If your default method is phone, you must answer your phone and follow the directions
 30. If your default method is push, you will be prompted to authorize via the Duo App
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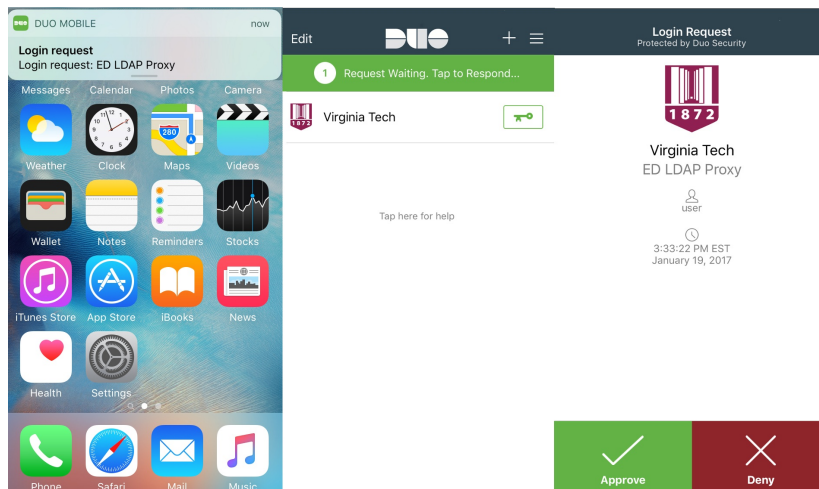
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Request"

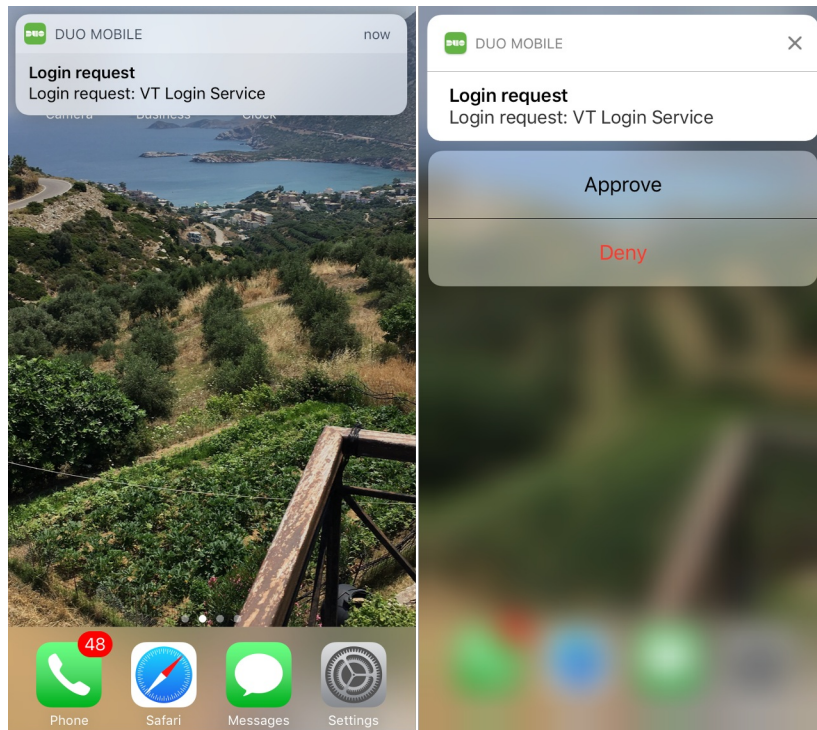
2. Press "Approve" (or Deny) (middle image below).
3. After pressing "Approval" you will be prompted for your passcode/fingerprint/login for your phone (last image below)



1. If your phone is un-locked, a popup will show (left in image below),
2. Open the duo app (middle image below).
3. After pressing "Request Waiting. Tap to Respond..." you will be prompted to "Approve" again. (last image below)



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2. Choose "Approve" (or Deny) (right image below).



31. Another window will popup showing all folders and files in the site.
32. If the folder that opens does not contain any files, refer to [Connecting to Your Web Hosting Site and Finding WebDrive Folder is Blank](#).
33. To upload or download files and folders to or from your site, drag them from one folder to another.

Note: Please **Disconnect** when you finish, as the webdav session expires after eight hours.

After that time is up, if you have **NOT** disconnected, you will be prompted to re-authorize via 2FA, repeatedly, until you respond.

If you do not respond, your duo account will get locked.

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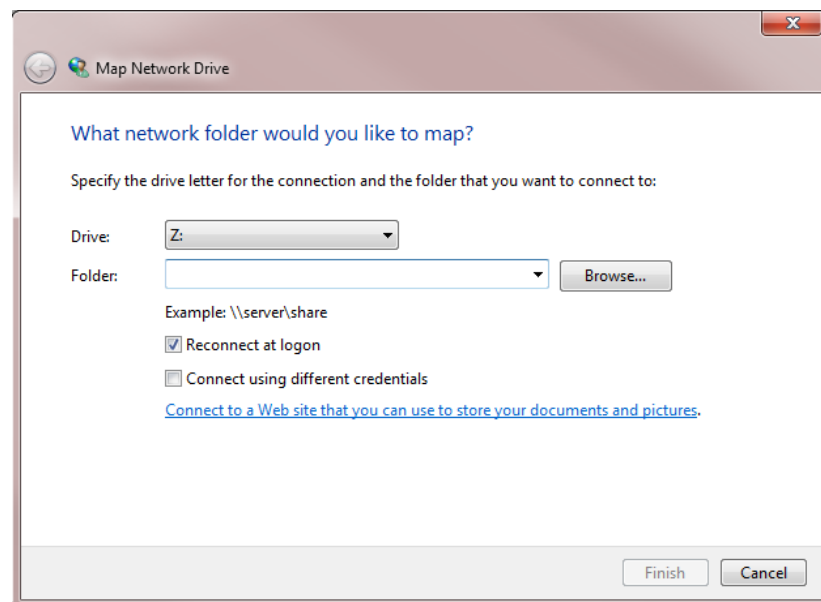
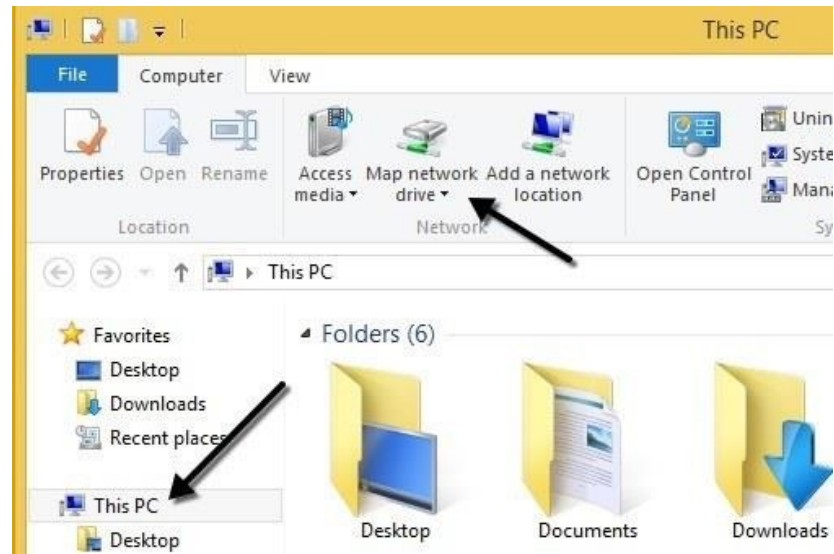
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Map to Network Drive

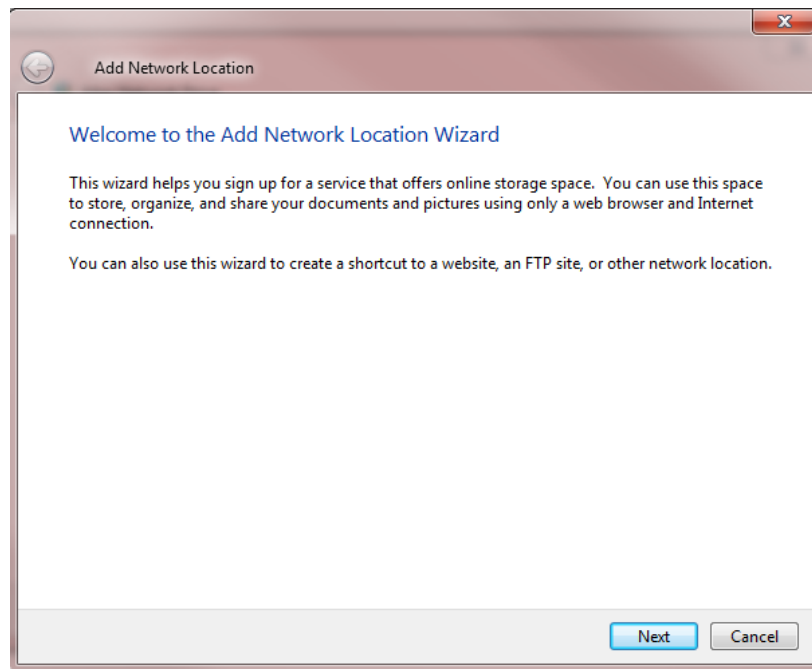
1. Click on Computer from Start Menu/Desktop
2. Along the top menu will be Map network drive



3. Click on "This PC" located on the right panel



4. Click on "Connect to a Web site that you can use to store your documents and pictures"



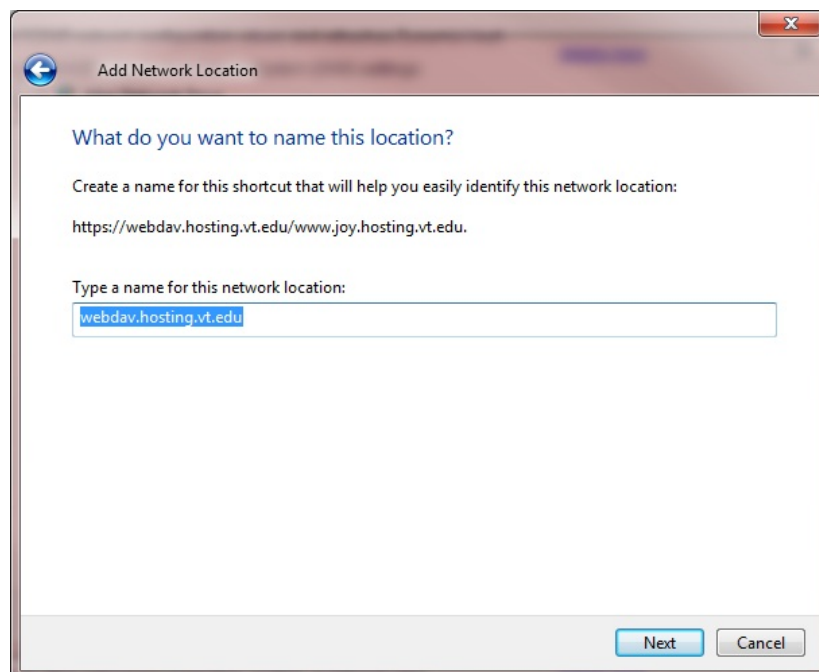
5. Click Next

6. Another window pops up to "Specify the location of your website".

Type in `https://webdav.hosting.vt.edu/www.YOURSITE.DEPT.vt.edu`, replacing "wwwYOURSITE.DEPT.vt.edu" with your site name, and click Next.

You will then be prompted for your username and password, which is your VT PID, and VT PASS.

7. Click OK.



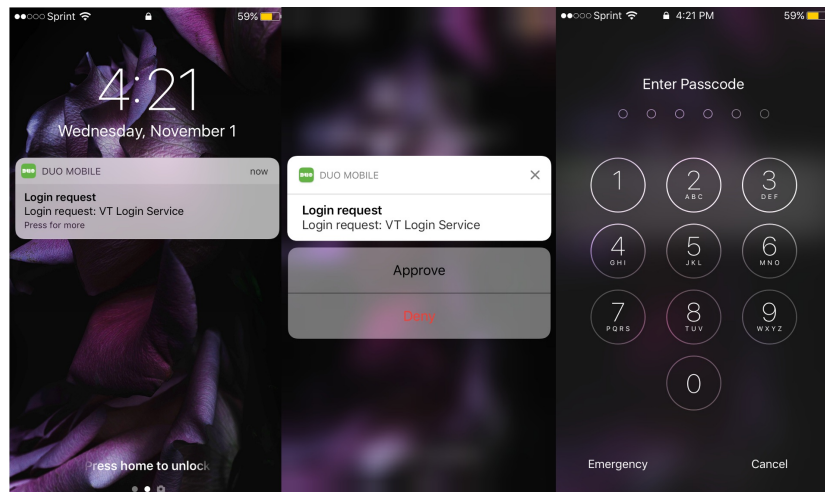
8. Change "webdav.hosting.vt.edu" to your site name, or whatever your prefer

to use.

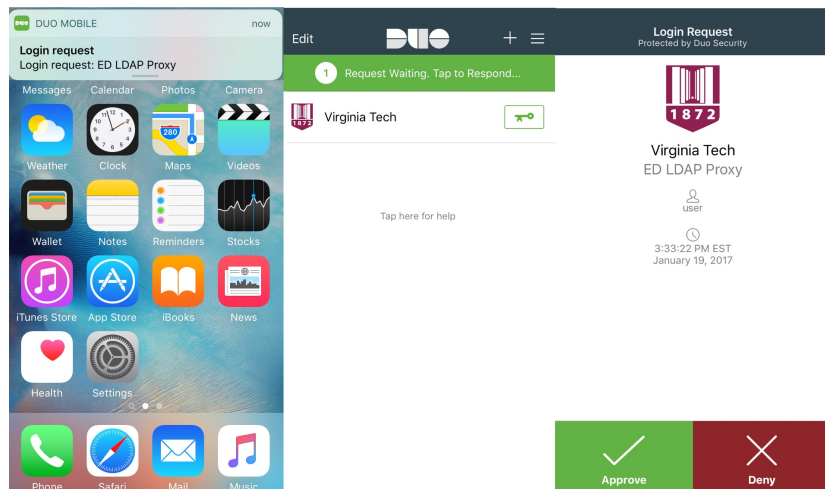
9. Click Finish in the following window.
10. Two-Factor Authorization will occur via your default method of 2FA
11. If your default method is phone, you must answer your phone and follow the directions
12. If your default method is push, you will be prompted to authorize via the Duo App

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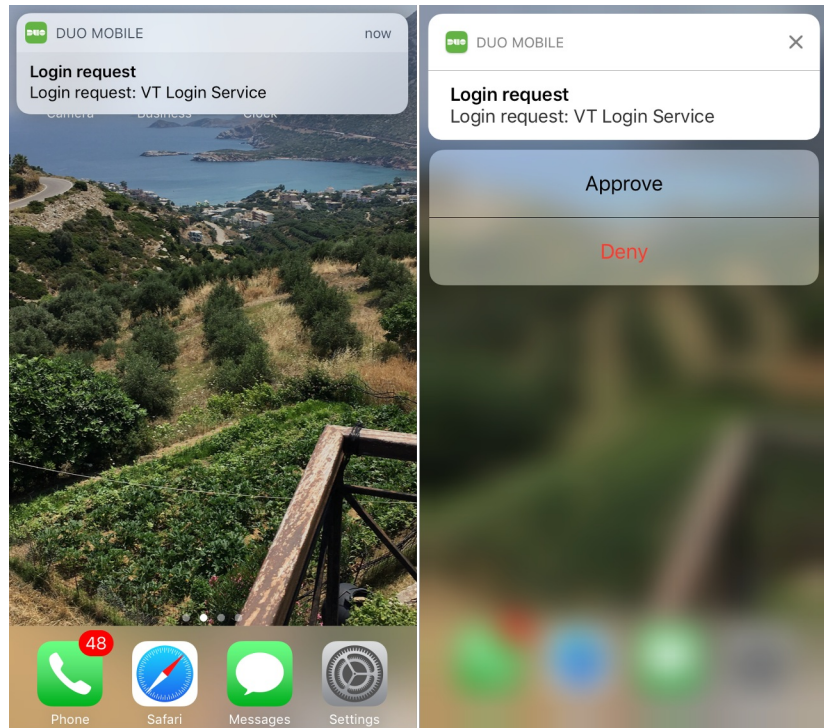


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***If there are any discrepancies with the above information,
or if you have issues while attempting to execute the above,
please submit a ticket here [Web Hosting Support](#).***

Thanks - The Hosting Team