

Staff as "Continuous" Sessions "Concept"

VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY

COMMISSION ON GRADUATE STUDIES AND RESEARCH

Minutes

April 27, 1976 3:00 p.m.

President's Board Room, Burruss Hall

Present: Drs. Arnold, Flowers, Gilmer, Hoepner (for Bull), Keller, Lee, McDaniels, Pienkowski, Robertson, Small, Ms. Amore, Mr. Knausenberger.

Absent: Drs. Arndt, Bull, Hewitt, Randall, Wang.

Visitor: Mr. Raymond Keller

In the absence of Dean Bull, Dean Robertson called the meeting to order at 3:05 p.m.

1. Adoption of Agenda

It was suggested that because Mr. Raymond Keller was present, that Items #4 and #6 be considered first. Mr. Knausenberger requested that a discussion about the Future of the Graduate Assembly be added. With the agenda so modified, a motion was made and seconded to approve. Motion passed.

2. Minutes

A motion was made by Dr. Hoepner to approve the Minutes of March 9, 1976 noting that Item #3 should be reviewed simultaneously with Item #5 on the April 13, 1976 minutes. The motion to approve the Minutes of March 9, 1976 was seconded and passed.

A motion was made and seconded to approve the Minutes of April 13, 1976. With some editorial corrections duly noted, the Minutes of April 13, 1976 were approved.

3. Graduate Student Affairs Committee Report - Dr. Flowers

Dr. Flowers introduced Mr. Raymond Keller, Registrar, to speak to two specific items: 1) Time lag in filling requests for transcripts; and 2) delay in distributing grade reports.

Mr. Keller reported that 2171 requests for transcripts were processed in the month of March. A sample of 259 requests showed that 9 percent were sent out on the same day, 33 percent were sent within 24 hours, 24 percent in 2 days, 10 percent in 3 days and 8 percent in 4 days. The remainder were delayed to post grades for the previous quarter or for appropriate clearances and fee payments.

Speaking to the question of distributing grade reports, Mr. Keller pointed out that much of the lag was due to the Registrar's office not receiving grade sheets within 48 hours after the final deadline. This was especially true off-campus where the lags were even greater. However, all grade reports were mailed within 8 days of the end of final exams.

4. Establishment of Continuous Session Concept

Mr. Keller commented that the current registration system did not provide for continuous sessions and that we were beginning to experience the need for such an option. (Please see Appendix 1 for further information.)

A motion was made to endorse the principle of continuous session concept and to urge its development and implementation with all deliberate speed. Motion was seconded and passed.

5. Course Criteria Report

In the absence of Dr. Randall, Ms. Amore presented the Course Criteria Committee Report dated April 26, 1976. A motion was made and seconded to approve the report as presented (please see Appendix II). Motion passed.

6. Courses Submitted to the Course Criteria Committee

Please see Appendix III.

7. Graduate Student Affairs Committee Report

Dr. Flowers reported that a survey of 500 graduate students in the College of Engineering, Education, Business and Division of Urban Affairs had been made with 344 returns. Some of the concerns identified included: graduate student housing and better health service. The major complaint from off-campus students was lack of access to faculty advisors and faculty assistance.

A motion was made and seconded to table further consideration of this report until the next meeting. Motion passed.

8. The Future of the Graduate Assembly

Mr. Knausenberger and Ms. Amore spoke to the group about the lack of support for the Graduate Assembly. Their plea was for more communication with students regarding the participation in the Graduate Assembly. One of the questions raised by the members was the possibility of getting some financial resources to support the Assembly. Mr. Knausenberger and Ms. Amore asked the group to encourage faculty to solicit graduate student representation and support for the Graduate Assembly.

Meeting adjourned at 5:15 p.m.

Respectfully submitted,

Paul H. Hoepner
Associate Dean