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COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Washington, D. C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Stafford

REPORT OF

Chapman Miller From Dec. 1, 1947 to Dec. 31, 1950
(Name) Home Demonstration Agent.

Assistant Home Demonstration Agent. From 19 to 19

4-H Club Agent. From 19 to 19

Assistant County Agent in charge of Club Work. From 19 to 19

Agricultural Agent. From 19 to 19

Assistant Agricultural Agent. From 19 to 19



READ SUGGESTIONS, PAGES 2 AND 16

Approved: _____
Date _____

State Extension Director.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

Six good reasons may be listed as to why an extension worker should prepare a comprehensive annual report.

1. The annual report is an accounting to the taxpaying public of what the extension worker has accomplished during the year.
2. It is a record of the year's work put into shape for ready reference in later years by the extension worker himself, or by his successors.
3. The annual report affords the extension worker opportunity to place his activities and accomplishments before superior officers, who form judgment as to which workers are deserving of promotion or best qualified to fill responsible positions when vacancies occur.
4. The inventory of the past year's efforts and accomplishments enables the extension worker to plan more effectively for the coming year.
5. An accurate report of his work is a duty every scientific worker owes to the other members of his profession.
6. Annual reports are required by Federal law.

From four to six copies of the annual report should be made, depending upon the number required by the State office; One copy for the county officials, one copy for the agent's files, one or more copies for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret under appropriate subheadings the outstanding results accomplished in helping rural people to solve their current problems and to make adjustments to changing economic and social conditions.

A good narrative report should enable the reader to obtain a comprehensive picture of—

1. What was attempted—the program as outlined at the beginning of the year.
2. How the work was carried on—the teaching methods employed.
3. The cooperation obtained from other extension workers, rural people, commercial interests, and other public agencies.
4. Definite accomplishments, supported by objective evidence.
5. Significance of the year's progress and accomplishments in terms of better agriculture, better homemaking, improved boys and girls, better rural living, etc.
6. How next year's work can be strengthened and improved in light of the current year's experience.

The following suggestions are for those agents who wish to prepare a better annual report than the one submitted last year:

1. Read the definitions of extension terms on the last page of this schedule.
2. Read last year's annual report again, applying the criteria for a good annual report discussed above.
3. Prepare an outline with main headings and subheadings.
4. Go over the information and data assembled from various office sources.
5. Decide upon a few outstanding pieces of work to receive major emphasis.
6. Employ a newspaper style of writing, placing the more important information first.
7. Observe accepted principles of English composition.
8. Include only a few photographs, news articles, circular letters, or other exhibits to illustrate successful teaching methods. Do not make the annual report a scrapbook.

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

Provision is made in the report form for each agent to report separately the teaching activities he or she conducts or participates in during the report year. County totals are the sum of the activities of all agents minus duplications where two or more agents engage in the same activity. For purposes of reporting, extension results or accomplishments are expressed in numbers of farmers or families assisted in making some improvement or definitely influenced to make a change. Such an improvement or change may be the outcome of any phase of the program for men, women, older rural youth, or 4-H Club boys and girls. Only the improvement or change taking place during the current year as the result of extension effort should be reported. Census type of information on the status of farm and home practices should not be included. For use on the national level the statistical data on the year's extension activities and accomplishments must be expressed in somewhat broad and general terms. Each State extension service may desire to include in a statistical supplement additional information on problems and activities peculiar to the State or sections of the State.

GENERAL ACTIVITIES

Report only this year's activities that can be verified		Home demonstration agents (a)	4-H Club agents ¹ (b)	Agricultural agents (c)	County total ² (d)
1. Months of service this year (agents and assistants)		12			XXXXXXXXXX
2. Days devoted to work with adults ³		118			XXXXXXXXXX
3. Days devoted to work with 4-H Clubs, and young men and women (older youth) ⁴		123			XXXXXXXXXX
4. Days in office ⁵		133			XXXXXXXXXX
5. Days in field ⁵		158			XXXXXXXXXX
6. Number of farm or home visits made in conducting extension work ⁶		360			360
7. Number of different farms or homes visited		110			110
8. Number of calls relating to extension work	(1) Office (2) Telephone	192 743			192 743
9. Number of news articles or stories published ⁷		86			86
10. Number of bulletins distributed		422			422
11. Number of radio talks broadcast or prepared for broadcasting		1			1
12. Training meetings held for local leaders or committeemen	(1) Adult work	(a) Number Total attendance	35 41		35 41
	(2) 4-H Club and young men and women (older youth)	(a) Number (b) Total attendance of leaders	366 56		366 56
	(1) Adult work	(a) Number (b) Total attendance	65 328		65 328
	(2) 4-H Club and young men and women (older youth)	(a) Number (b) Total attendance	38 288		38 288
13. Method demonstration meetings held. (Do not include the method demonstrations given at leader-training meetings reported under Question 12)	(1) Adult work (2) 4-H Club and young men and women (older youth)	(a) Number (b) Total attendance	65 328		65 328
14. Number of adult result demonstrations conducted		6			6
15. Meetings held at such result demonstrations	(1) Number	11			11
	(2) Total attendance	122			122
16. Tours conducted	(1) Adult work	(a) Number (b) Total attendance	1 25		1 25
	(2) 4-H Club and young men and women (older youth)	(a) Number (b) Total attendance			
17. Achievement days held	(1) Adult work	(a) Number (b) Total attendance	1 350		1 350
	(2) 4-H Club and young men and women (older youth)	(a) Number (b) Total attendance	1 506		1 506

¹ Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.

² County total should equal sum of preceding three columns minus duplications due to two or more agents participating in same activity or accomplishment.

³ The sum of questions 2 and 3 should equal the sum of questions 4 and 5.

⁴ Do not count a single visit to both the farm and home as two visits.

⁵ Do not count items relating to notices of meetings only.

GENERAL ACTIVITIES—Continued

Report only this year's activities that can be verified			Home demonstration agents (a)	4-H Club agents ¹ (b)	Agricultural agents (c)	County total ² (d)
18. Encampments held (report attendance for your county only) ³	(1) Farm women	(a) Number				
		(b) Total members attending				
		(c) Total others attending				
	(2) 4-H Club and young men and women (older youth)	(a) Number				
		(b) Total boys attending				
		(c) Total girls attending				
		(d) Total others attending				
19. Other meetings of an extension nature participated in by county or State extension workers and not previously reported	(1) Adult work	(a) Number	26			26
		(b) Total attendance	843			843
	(2) 4-H Club and young men and women (older youth)	(a) Number	10			10
		(b) Total attendance	358			358
20. Meetings held by local leaders or committeemen not participated in by county or State extension workers and not reported elsewhere	(1) Adult work	(a) Number	50			50
		(b) Total attendance	248			248
	(2) 4-H Club and young men and women (older youth)	(a) Number	56			56
		(b) Total attendance	1662			1662

¹ Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.

² County total should equal sum of preceding three columns minus duplications due to two or more agents participating in same activity or accomplishment.

³ Does not include picnics, rallies, and short courses, which should be reported under question 19.

SUMMARY OF EXTENSION INFLUENCE THIS YEAR

It is highly desirable for extension workers to consider the proportion of farms and homes in the county that have been definitely influenced to make some substantial change in farm or home operations during the report year as a result of the extension work done with men, women, and youth. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory.

21. Total number of farms in county (1945 census)	128
22. Number of farms on which changes in practices have definitely resulted from the agricultural program	XXXXXX
23. Number of farms involved in preceding question which were reached this year for the first time	XXXXXX
24. Number of nonfarm families making changes in practices as a result of the agricultural program	XXXXXX
25. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program	151
26. Number of farm homes involved in preceding question that were reached this year for the first time	30
27. Number of other homes in which changes in practices have definitely resulted from the home demonstration program	412
28. Number of other homes involved in preceding question that were reached this year for the first time	25
29. Number of farm homes with 4-H Club members enrolled. (Related to question 178)	135
30. Number of other homes with 4-H Club members enrolled. (Related to question 179)	211
31. Total number of different farm families influenced by some phase of the extension program. (Include questions 22, 25, and 29 minus duplications)	161
32. Total number of different other families influenced by some phase of the extension program. (Include questions 24, 27, and 30 minus duplications)	581

EXTENSION ORGANIZATION AND PLANNING

33. County organization, association, or committee sponsoring extension work. This may include agricultural councils, home demonstration councils, and 4-H councils, or similar advisory committees. It may also include farm and home bureaus and extension associations in those States where such associations are the official or quasi-official agency in the county cooperating with the college in the management or conduct of extension work: XXXXX XXXXX

(a) Over-all or general: (1) Name _____ (2) No. of members _____

(b) Agricultural: (1) Name County Advisory Board (2) No. of members 27

(c) Home demonstration: (1) Name Home Demonstration Committee (2) No. of members 11

(d) 4-H Club: (1) Name 4-H Council (2) No. of members 40

(e) Young men and women (older youth): (1) Name _____ (2) No. of members _____

34. Number of members of county extension program planning committees and subcommittees (include commodity and special-interest committees):

(a) Agricultural _____ (b) Home demonstration 25 (c) 4-H Club 10 (d) Young men and women (older youth) 10

35. Total number of communities in county. (See definition of a community, item 1, on back cover.) (Do not include number of neighborhoods) 5

36. Number of communities in which the extension program has been planned cooperatively by extension agents and local committees 5

37. Number of clubs or other groups organized to carry on adult home demonstration work 11

38. Number of members in such clubs or groups 247

39. (a) Covered under question 173. (b) Covered under question 185.

40. Combined with question 41.

41. Number of different voluntary local leaders, committeemen, or neighborhood leaders actively engaged in forwarding the extension program.

(a) Adult work: (1) Men 5 (b) 4-H Club and work with young: (1) Men 3 (3) Older club boys 5

(2) Women 2 (2) Women and women (older youth): (2) Women 15 (4) Older club girls 10

COOPERATIVE AGRICULTURAL PLANNING

42. Name of the county agricultural planning (over-all planning) group, if any, sponsored by the Extension Service _____

43. Number of members of such county agricultural planning group:

(a) Unpaid lay members: (1) Men _____ (2) Women _____ (3) Youth _____

(b) Paid representatives of public agencies or other agencies or of organizations: (1) Men _____ (2) Women _____

44. Number of communities with agricultural planning committee (over-all planning) _____

45. Number of members of such community planning committees: (a) Men _____ (b) Women _____ (c) Youth _____

46. Was a county committee report prepared and released during the year? (a) Yes _____ (b) No _____

	Extension organization and planning ¹	County agricultural planning ¹	Total ¹
(1)	(a)	(b)	(c)
47. Days devoted to line of work by:			
(1) Home demonstration agents	<u>51</u>		<u>51</u>
(2) 4-H Club agents			
(3) Agricultural agents			
(4) State extension workers			
48. Number of planning meetings held:			
(1) County	<u>15</u>		<u>15</u>
(2) Community	<u>21</u>		<u>21</u>
49. Number of unpaid voluntary leaders or committeemen assisting this year:	<u>14</u>		<u>14</u>
50. Days of assistance rendered by voluntary leaders or committeemen:	<u>87</u>		<u>87</u>

¹ Where extension program planning and county agricultural planning (over-all planning) have been completely merged into a single program-planning activity, only column (c) should be filled out. Where extension program planning is the only planning activity, the entries in columns (a) and (c) will be identical. In all other cases column (c) is the sum of columns (a) and (b).

CROP PRODUCTION (other than for family food supply.—See page 11, column (a) and items 115 (c), (1) through (6))

Include all work with adults, 4-H Club members, and young men and women (older youth)	Corn (a)	Wheat (b)	Other cereals (c)	Legumes (d)	Pastures (e)	Cotton (f)	Tobacco (g)	Potatoes and other vegetables (h)	Fruits (i)	Other crops (j)
51. Days devoted to line of work by—										
(1) Home demonstration agents										
(2) 4-H Club agents										
(3) Agricultural agents										
(4) State extension workers										
52. Number of communities in which work was conducted this year										
53. Number of voluntary local leaders or committeemen assisting this year										
54. Number of farmers assisted this year in—										
(1) Obtaining improved varieties or strains of seed										
(2) The use of lime										
(3) The use of fertilizers										
(4) Controlling plant diseases										
(5) Controlling injurious insects										
(6) Controlling noxious weeds										
(7) Controlling rodents and other animals										

LIVESTOCK PRODUCTION (other than for family food supply.—See page 11, column (c) and items 115 (c), (1) through (6))

Include all work with adults, 4-H Club members, and young men and women (older youth)	Dairy cattle (a)	Beef cattle (b)	Sheep (c)	Pigs (d)	Horses and mules (e)	Poultry (including turkeys) (f)	Other livestock (g)
55. Days devoted to line of work by—							
(1) Home demonstration agents							
(2) 4-H Club agents							
(3) Agricultural agents							
(4) State extension workers							
56. Number of communities in which work was conducted this year							
57. Number of voluntary local leaders or committeemen assisting this year							
58. Number of breeding circles or clubs or improvement associations organized or assisted this year							
59. Number of members in such circles, clubs, or associations							
60. Number of farmers not in breeding circles or improvement associations assisted this year in keeping performance records of animals							
61. Number of farmers assisted this year in—							
(1) Obtaining purebred males							
(2) Obtaining purebred or high-grade females							
(3) Obtaining better strains of baby chicks (including hatching eggs)	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X
(4) Improving methods of feeding							
(5) Controlling external parasites							
(6) Controlling diseases and internal parasites							
(7) Controlling predatory animals							

¹ Do not include rabbits, game, and fur animals, which should be reported under wildlife.

CONSERVATION OF NATURAL RESOURCES

*Include all work with adults, 4-H Club members, and young men and women (older youth)

	Soil and water (a)	Forestry (b)	Wildlife (c)
62. Days devoted to line of work by—			
(1) Home demonstration agents.....			
(2) 4-H Club agents.....			
(3) Agricultural agents.....			
(4) State extension workers.....			
63. Number of communities in which work was conducted this year			
64. Number of voluntary local leaders or committeemen assisting this year			
Soil and Water—Continued		Forestry—Continued	
65. Number of farmers assisted this year—		67. Number of farmers assisted this year—	
(a) With problems of land use.....		(a) In reforesting new areas by planting with small trees. (Include erosion-control plantings).....	
(b) In the use of crop rotations.....		(b) In making improved thinnings, weedings or pruning of forest trees.....	
(c) With strip cropping.....		(c) With selection cutting.....	
(d) In constructing terraces.....		(d) With production of naval stores.....	
(e) In grassing waterways or otherwise preventing or controlling gullies.....		(e) With production of maple-sirup products.....	
(f) With contour farming of cropland.....		(f) In timber estimating and appraisal.....	
(g) In contouring pasture or range.....		68. Number of farmers cooperating this year in prevention of forest fires.....	
(h) In the use of cover or green-manure crops.....		Wildlife—Continued	
(i) In otherwise controlling wind or water erosion.....		69. Number of farmers assisted this year—	
(j) In summer-fallowing.....		(a) In construction or management of ponds for fish.....	
(k) In making depth-of-moisture tests.....		(b) In protection of wildlife areas, such as stream banks, odd areas, field borders, marshes, and ponds, from fire or livestock.....	
(l) With drainage.....		(c) In planting of edible wild fruits and nuts in hedges, stream banks, odd areas, and field borders.....	
(m) With irrigation.....		(d) With other plantings for food and protection in wild-life areas.....	
(n) With land clearing.....			
66. Number of farmers—			
(a) In soil-conservation districts which were assisted with education for organization or operations this year.....			
(b) Assisted in arranging for farm-conservation plans this year.....			
(c) Assisted in doing work based on definite farm-conservation plans this year.....			

*Include nature study.

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FARM MANAGEMENT

Includes all work with adults, 4-H Club members, and young men and women (older youth)	Farm accounts, cost records, inventories, etc.	Individual farm planner, adjustments, tenancy, and other management problems	Farm credit (short and long term)	Outlook information
	(a)		(c)	(d)
70. Days devoted to line of work by—	(1) Home demonstration agents (2) 4-H Club agents (3) Agricultural agents (4) State extension workers			
71. Number of communities in which work was conducted this year				
72. Number of voluntary local leaders or committeemen assisting this year				
73. Number of farm-survey records taken during the year:	(a) Farm business (b) Enterprise (c) Other	75. Number of farmers assisted this year—Continued.		
74. Number of farmers assisted this year in keeping—	(a) Farm inventory (b) General farm records (c) Enterprise records	(e) In getting started in farming, or in relocating (f) With credit problems (debt adjustment and financial plans) (g) In using "outlook" to make farm adjustments		
75. Number of farmers assisted this year—	(a) In developing a farm plan only (b) In developing a farm and home plan (c) In analyzing the farm business (d) In improving landlord-tenant relations and leasing arrangements	(h) With a farm-income statement for tax purposes (i) With farm-labor problems (j) In developing supplemental sources of income		

GENERAL ECONOMIC PROBLEMS RELATED TO AGRICULTURE

Includes all work with adults, 4-H Club members, and young men and women (older youth)	Price and trade policies (prices, international trade, interarea trade barriers, transportation, interregional competition, etc.)	Land policy and programs (classification of land use, tenure, land development, settlement, public land management, etc.)	Public finance and services (taxation, local government, facilities such as roads and schools for rural areas, etc.)	Rural welfare (rural-urban relationships, part-time farming, problems of people in low-income areas, migration, population adjustments, rural works programs, etc.)
	(a)	(b)	(c)	(d)
76. Days devoted to line of work by—	(1) Home demonstration agents (2) 4-H Club agents (3) Agricultural agents (4) State extension workers			
77. Number of communities in which work was conducted this year				
78. Number of voluntary local leaders or committeemen assisting this year				
79. Number of tours conducted this year to observe economic and social conditions in various land use areas				
80. Number of local groups (town and county officials, school boards, tax collectors, assessors, etc.) assisted this year in discussing problems of local government, public finance, and farming conditions related to these problems				
81. Number of displaced families assisted this year in finding employment (agricultural and nonagricultural)				
82. Number of nonagricultural groups to which any of the above economic and social problems have been presented and discussed this year				

* Includes all work on farm adjustments conducted in cooperation with FMA and other agencies, and not definitely related to individual crop or livestock production or marketing (pp. 6 and 9) or to soil management (p. 7).

NUTRITION AND HEALTH

Include all work with adults, 4-H Club members, and young men and women (older youth)	Home production of family food supply (a)	Food preservation and storage (b)	Food selection and preparation (c)	Other health and safety work (d)
112. Days devoted to line of work by—				
(1) Home demonstration agents	45	20	35	17
(2) 4-H Club agents				
(3) Agricultural agents				
(4) State extension workers	17			
113. Number of communities in which work was conducted this year.	5	5	5	5
114. Number of voluntary local leaders or committeemen assisting this year.	10	15	8	20
115. Number of families assisted this year—				
(a) In improving diets				176
(b) With food preparation				104
(c) In improving food supply by making changes in home food production—				
(1) Of vegetables				118
(2) Of fruits				29
(3) Of meats				10
(4) Of milk				5
(5) Of poultry and eggs				121
(6) Total of subitems (1) through (5) minus duplications due to families making changes in production of more than one kind of food				150
(d) With home butchering, meat cutting or curing				3
(e) With butter or cheese making				5
(f) With food-preservation problems in—				
(1) Canning				185
(2) Freezing				6
(3) Drying				20
(4) Storing				78
(g) Total of subitems (1) through (4) minus duplications due to families using more than one method of preserving				203
(h) In producing and preserving home food supply according to annual food-supply budget				58
(i) In canning according to a budget				58
(j) With child-feeding problems				23
(k) In the prevention of colds and other common diseases				212
(l) With positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.)				39
(m) With first aid or home nursing				15
(n) In removing fire and accident hazards				150
116. Number of schools assisted this year in establishing or maintaining hot school lunches				5
117. Number of nutrition or health clinics organized this year through the efforts of extension workers				1

CLOTHING, FAMILY ECONOMICS, PARENT EDUCATION, AND COMMUNITY LIFE

Participate all work with adults, 4-H Club members, and young men and women (older youth)	Home management— family economics (a)	Clothing and textiles (b)	Family relationships—child development (c)	Recreation and community life (d)
118. Days devoted to line of work by—	(1) Home demonstration agents..... 20	11	18	14
	(2) 4-H Club agents.....			
	(3) Agricultural agents.....			
	(4) State extension workers.....			
119. Number of communities in which work was conducted this year.....	4	5	5	5
120. Number of voluntary local leaders or committees assisting this year.....	5	12	7	15
Home Management—Family Economics—Continued		Clothing and Textiles—Continued		
121. Number of families assisted this year—	(a) With time-management problems..... 152	(a) Clothing-construction problems..... 22		
	(b) With home accounts..... 55	(b) The selection of clothing and textiles..... 113		
	(c) With financial planning..... 28	(c) Care, renovation, remodeling of clothing..... 36		
	(d) In improving use of credit for family living expenses..... 25	(d) Clothing accounts or budgets..... 125		
	(e) In developing home industries as a means of supplementing income..... 60	Family Relationships—Child Development—Continued		
122. Number of home demonstration CLUBS, other consumer ASSOCIATIONS or GROUPS assisted this year with cooperative buying. (Do not report individual)		123. Number of families assisted this year—	(a) With child-development and guidance problems..... 125	
(a) Food..... 1		(b) In improving family relationships..... 366		
(b) Clothing..... 1		124. Number of families providing recommended clothing, furnishings, and play equipment for children this year..... 56		
(c) Housefurnishings and equipment..... 1		125. Number of different individuals participating this year in child-development and parent-education programs: (a) Men..... 22		
(d) General household supplies.....		(b) Women..... 156		
123. Number of families assisted this year through cooperative associations* or individually, with the buying of—		131. Number of children in families represented by such individuals..... 210		
(a) Food..... 36		Recreation and Community Life—Continued		
(b) Clothing..... 2		132. Number of families assisted this year in improving home recreation..... 325		
(c) Housefurnishings and equipment..... 2		133. Number of communities assisted this year in improving community recreational facilities..... 3		
(d) General household supplies..... 45		134. Number of community groups assisted this year with organizational problems, programs of activities, or meeting programs..... 4		
124. Total number of different families assisted this year with consumer-buying problems (includes question 123 (a), (b), (c), and (d) minus duplications)..... 2436		135. Number of communities assisted this year in establishing—	(a) Club or community house.....	
125. Number of families assisted this year with "making versus buying" decisions..... 28		(b) Permanent camp.....		
126. Number of families assisted this year in using timely economic information to make buying decisions or other adjustments in family living..... 112		(c) Community rest rooms.....		
NOTE.—Individual families and groups assisted with selling problems should be reported in column (f), page 9.		136. Number of communities assisted this year in providing library facilities.....		
		137. Number of school or other community grounds improved this year according to recommendations..... 5		

* The house—its arrangement, equipment, and furnishings, including kitchen improvements and care of the house—is reported under "The house, furnishings and surroundings," p. 10.
 * Includes question 122; also families buying through marketing cooperatives, organized or assisted, column (a), p. 9.

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34
72

SUMMARY OF 4-H CLUB BOYS' AND GIRLS' PROJECTS

(One club member may engage in two or more projects. The sum of the projects is therefore greater than the number of different club members enrolled)

Project	Number of boys enrolled (a)	Number of girls enrolled (b)	Number of boys completing (c)	Number of girls completing (d)	Number of units involved in completed projects (e)
138. Corn					Acres
139. Other cereals					Acres
140. Peanuts					Acres
141. Soybeans, field peas, alfalfa, and other legumes					Acres
142. Soil and water conservation					Acres
143. Potatoes, Irish and sweet					Acres
144. Cotton					Acres
145. Tobacco					Acres
146. Fruits					Acres
147. Home gardens	3	2	2	4	1 1/2
148. Market gardens, truck and canning crops					Acres
149. Other crops (including pasture improvement)					Acres
150. Poultry (including turkeys)					Birds
151. Dairy cattle					Animals
152. Beef cattle					Animals
153. Sheep					Animals
154. Swine					Animals
155. Horses and mules					Animals
155a. Rabbits					Animals
156. Other livestock					Animals
157. Bees					Colonies
158. Beautification of home grounds					Acres
159. Forestry					Articles made
160. Wildlife and nature study (game and fur animals)					Articles repaired
161. Agricultural engineering, farm shop, electricity, tractor					Meals planned
162. Farm management					Meals served
163. Food selection, preparation, and/or baking					Quarts canned
164. Food preservation. (Include frozen foods)		27		22	626
165. Health, home nursing, and first aid					Quarts frozen ¹
165a. Child care					Pounds frozen ¹
166. Clothing					Garments made
167. Home management (housekeeping)					Garments remodeled
168. Home furnishings and room improvement	56	295	297	297	125
169. Home industry, arts and crafts					Rooms
170. Junior leadership					Articles
171. All others					Articles
172. Total (project enrollment and completion)	57	237	233	228	

¹ Enter frozen foods as quarts or pounds. Do not duplicate entries by converting quarts to pounds or pounds to quarts.

112. (Upper) (Handing over) **4-H CLUB MEMBERSHIP**

173. Number of 4-H Clubs (do not count the same club more than once) 12
174. Number of different 4-H Club members enrolled: (a) Boys 56 (b) Girls 225
175. Number of different 4-H Club members completing: (a) Boys 31 (b) Girls 259
176. Number of different 4-H Club members in school: (a) Boys 56 (b) Girls 225
177. Number of different 4-H Club members out of school: (a) Boys _____ (b) Girls _____
178. Number of different 4-H Club members from farm homes: (a) Boys 20 (b) Girls 115
179. Number of different 4-H Club members from nonfarm homes: (a) Boys 36 (b) Girls 180

Number of Different 4-H Club Members Enrolled:

180. By years	Boys (a)	Girls (b)	181. By ages	Boys (a)	Girls (b)
1st year	9	13	10 and under	3	10
2d	6	107	11	6	25
3d	3	123	12	16	68
4th	18	25	13	15	50
5th	2	25	14	3	25
6th			15	2	31
7th			16		36
8th			17		
9th			18		
10th and over			19		
			20 and over		

182. Number of different 4-H Club members, including those in corresponding projects, who received definite training in—
- (a) Judging 25 (f) Fire and accident prevention 36
- (b) Giving demonstrations 18 (g) Wildlife conservation 8
- (c) Recreational leadership 26 (h) Keeping personal accounts 15
- (d) Music appreciation 12 (i) Use of economic information 25
- (e) Health 125 (j) Soil and water conservation 2
- (k) Forestry _____
183. Number of 4-H Club members having health examination because of participation in the extension program 25
184. Number of 4-H CLUBS engaging in community activities such as improving school grounds and conducting local fairs 6

WORK WITH YOUNG MEN AND WOMEN (OLDER RURAL YOUTH)
(Do not include work with 4-H Clubs)

The purpose of this section of the report is to bring together in one place all work done with young men and women (older rural youth), as defined in item 22 on back cover. It is recognized that some of the assistance given these young men and women may already have been reported under the respective subject-matter sections of the report.

- A. Extension organized groups of young men and women:**
185. Number of such groups worked with during the year _____
186. Membership in such groups (a) Number of different young men _____ (b) Number of different young women _____
187. Distribution of these members by school and marital status and age groupings:
The sum of (1) $a+b+c$ = the sum of $d+e+f=186$ (a). Also the sum of (2) $a+b+c$ = the sum of $d+e+f=186$ (b).

	In school (a)	Out of school		Under 21 years (d)	21-24 years (e)	25 years and older (f)
		Unmarried (b)	Married (c)			
(1) Young men						
(2) Young women						

188. Number of meetings these extension organized groups held _____
189. Total attendance at such meetings _____

- B. Other groups of young men and women not organized by extension:**
190. Number of such groups assisted during the year 2
191. Number in such groups (a) Different young men 18 (b) Different young women 36

- C. Individual young men and women not members of groups "A" or "B":**
192. Number of different individuals assisted (a) Young men 18 (b) Young women 36

- D. Total number of young people worked with or assisted:**
193. Number of different young people worked with or assisted. (Total of questions 186, 191, and 192 minus duplications due to membership in both groups "A" and "B") (a) Young men 27 (b) Young women 32

194. Question discontinued.

1 All data in this section are based on the number of different boys and girls participating in 4-H Club work, not on the number of 4-H projects carried.
2 Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on page 13, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work. Do not include boys and girls enrolled late in the year in connection with the succeeding year's program.
3 Same as footnote 2, except that reference is to completions instead of enrollments.

MISCELLANEOUS

(Report here all work not properly included under any of the headings on preceding pages)

Include all work with adults, 4-H Club members, and young men and women (older youth)	Bone (a)	General-Order Insects (b)	All other work (c)
195. Days devoted to line of work by—			
(1) Home demonstration agents			
(2) 4-H Club agents			
(3) Agricultural agents			
(4) State extension workers			
196. Number of communities in which work was conducted this year			
197. Number of voluntary local leaders or committeemen assisting this year			

198. Question discontinued.

COOPERATION WITH OTHER FEDERAL AGENCIES

The purpose of this report is to bring together in one place the cooperation given other Federal agencies working with the rural people of the county. It is assumed that all such work has been reported previously under appropriate problems of the farm or home.

	Assistance to Veterans (a)	U. S. D. A. Councils (b)	Farm Credit Administration (c)	Employment Service (d)	Production and Marketing Administration (e)	Soil Conservation Service (f)	Farmer Home Administration (g)	Rural Electrification Administration (h)	Tennessee Valley Authority (i)	Social Security, Public Health, Children's Bureau (j)	Other Agencies (k)
199. Days devoted to line of work by—											
(1) Home demonstration agents											
(2) 4-H Club agents											
(3) Agricultural agents											
(4) State extension workers											
200. Number of communities in which work was conducted this year											
201. Number of voluntary local leaders or committeemen assisting this year											
202. Number of meetings participated in this year by extension workers											

1 Include grasshoppers, armyworms, chinch bugs, and other insects not reported under specific crop or livestock headings.

15

TERMINOLOGY

If extension reports are to convey the intended information, it is important that the terminology employed be that generally accepted by members of the extension teaching profession everywhere. Precise use of extension terms is an obligation each extension worker owes to the other members of his or her profession. The following definitions have been approved by the United States Department of Agriculture and by the Association of Land-Grant Colleges and Universities.

DEFINITIONS OF EXTENSION TERMS

1. A *community* is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report, a community is one of the several units into which a county is divided for conducting organized extension work.
2. A *cooperator* is a farmer or homemaker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent, and records are not required, but reports on the success of the practices may be obtained.
3. *Days in field* should include all days spent on official duty other than "days in office."
4. *Days in office* should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
5. *Demonstrations* as contemplated in this report are of two kinds—method demonstrations and result demonstrations.

A *method demonstration* is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.

A *result demonstration* is a demonstration conducted by a farmer, homemaker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.

The *adoption of a farm or home practice* resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.

6. A *demonstration meeting* is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
7. A *result demonstrator* is an adult, a boy, or a girl who conducts a result demonstration as defined above.
8. An *extension school* is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college.
9. An *extension short course* differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
10. A *farm or home visit* is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
11. *Farmers (or families) assisted this year* should include those directly or indirectly influenced by extension work to make some change during the report year as indicated by:
 - (1) Adoption of a recommended practice.
 - (2) Further improvement in a practice previously accepted.
 - (3) Participation in extension activities.
 - (4) Acceptance of leadership responsibility.
 - (5) Or by other evidence of desirable change in behavior.

12. A *4-H Club* is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.

13. *4-H Club members enrolled* are those boys and girls who actually start the work outlined for the year.

14. *4-H Club members completing* are those boys and girls who satisfactorily finish the work outlined for the year.

15. A *project leader, local leader, or committeeman* is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.

16. A *leader-training meeting* is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.

17. *Letters written* should include all original letters on official business. (Duplicated letters should not be included.)

18. An *office call* is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.

19. A *plan of work* is a definite outline of procedure for carrying out the different phases of the program. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.

20. An *extension program* is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.

21. *Records* consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.

22. Extension work with *young men and women* shall apply in general to those who are primarily rural and approximately 18 to 30 years of age. (Recommendation of Older Youth and Young Adult Planning Conference, Jackson's Mill, W. Va., February 21-25, 1949.)

7/19/50

VIRGINIA

AGRICULTURAL EXTENSION SERVICE
HOME DEMONSTRATION WORK

ANNUAL NARRATIVE REPORT

NOFOLK COUNTY
1950

Agent CLEOPATRA WILLIAMSON

Assistant Agent _____

Agent _____

Assistant Agent _____

TABLE OF CONTENTS

- I Contribution of the 1950 Home Demonstration Program to Better Family Living
 - A. Adult Clubs
 - B. 4-H Clubs
- II Adult
 - A. Project Work
 - 1. Housing Furnishing
 - 2. Home and Ground Beautification
 - 3. Food Preservation and Storage
 - 4. Meal Planning and Food for Health
- III Other Activities
 - A. County Advisory Board
 - B. National H-D Week (Achievement Day)
 - C. Out of County Activities
 - 1. Annual Farmer's State Conference
 - 2. Atlantic Rural Exposition
 - 3. District Federation of H-D Clubs
 - 4. State Advisory Board Meeting
 - 5. Tidewater Fair
- IV 4-H Clubs
 - A. Project Work
 - 1. Home Improvement
 - 2. Food Preservation
 - 3. Gardening
 - B. Other Activities
 - 1. National 4-H Week (Achievement)

2. Rural Life Sunday
3. 4-H Council
4. 4-H Short Course
5. Club Socials
6. Picnics
7. United Nations Day
8. Tidewater Fair

V Older Youth

VI Scope of Work

VII How Various Organizations Functioned

1. County Advisory Board
2. County Home Demonstration Committee
3. 4-H Club Council
4. County Professional Worker's Council

VIII Activities of Leaders

IX Significance of the Year's Work

CONTRIBUTION OF THE 1950 HOME DEMONSTRATION PROGRAM
TO BETTER FAMILY LIVING

ADULT

House Furnishings: As a result of previous training in house furnishings forty families refinished and re-upholstered furniture in their homes. Two result demonstrations were attended by approximately fifty-eight other families. The Willow Grove Home Demonstration Club held a re-upholstering clinic, conducted by three leaders who had been previously trained. The furniture on which we worked was for the community church and eight pieces of furniture were re-upholstered in leatherette. This particular project was quite outstanding and many non-club members were reached through visits to the church. This created a great deal of interest.

Home and Ground Beautification Campaign: The County Advisory Board sponsored a Home and Ground Beautification Campaign during the Spring. The campaign, headed by a committee representing the county, was quite successful. Forty-five homes participated covering six neighborhoods. Each neighborhood picked a winner and prizes, consisting of flowering shrubs and plants amounting to five dollars each, were contributed to each of the six winners by a local nursery. This campaign, the first of its kind in the county, was successful in carrying out its objectives to encourage and create a desire for home improvement, to help the people become more conscious

of the home and its surroundings, to stimulate the desire for them to realize that some improvement can be made over a short period of time. These objectives not only reached the participants in the campaign but other families throughout the county as can be seen in the homes of the neighbors of the campaign participants.

Live-at-Home Community Improvements: The Willow Grove Community was chosen by the County Advisory Board to carry out the live-at-home demonstration. Thirteen families participated. The improvements were as follows: three homes were painted outside, five homes painted on the inside, one family started a garden for the first time, eight families grew larger vegetable gardens, two families had electricity installed in their homes, five families re-upholstered and re-finished furniture, three families improved and beautified their homes and surroundings, six families converted oil lamps into electric lamps and four families bought additional house furnishings such as a refrigerator, heaters, washing machines, etc.

Tidewater Fair: The H-D and 4-H Clubs exhibited their best articles in rural arts and re-upholstery during the Fall Fair in Suffolk. A prize was won by a H-D member from the Willow Grove Club in re-upholstering.

United Nations Week: Adult and 4-H Clubs participated in the activities of the U. N. Week and was successful in creating interest throughout the county and as a result more people understand the U. N. organization. Two of the first flags made in the county were presented to two schools, the Norfolk Division of Virginia State College, Norfolk, and

RM
34

The County Training School.

Recreation: Each club stressed home and community recreation. The purpose of stressing recreation was to teach the people the value of wholesome home and community recreation, to help people to have fun while working, to enjoy working and playing together and to find relaxation in wholesome recreation.

Time was set aside during some of the club meeting to engage in games and fun. Demonstrations on conducting simple recreational meetings were given leaders and they were also taught games. Literature on recreation and copies of simple games were given the leaders to use.

The results were more and better recreation, more enthusiasm in club meetings and at times increase in attendance.

Leadership: More leadership was encourage for the purpose of reaching more people, doing more effective work, getting more work done, while strengthening the extension program in the county.

Leaders were better trained and more time was devoted to the training of leaders. As a result there was an increase of twenty-five leaders engaged in various activities.

4-H Clubs: The home improvement project proved successful as well as helpful to a majority of 4-H members. The project included improvement of the eating and sleeping unit. A great deal was done in textile painting in the eating unit as luncheon sets, mats, napkins and cloth which were painted in various colors and designs. Three hundred and fifty-one members were enrolled in the project and more than three-fourths of the members completed the project making a

total of 993 articles and improving one hundred twenty-five rooms.

National 4-H Week: A window display exhibited articles made from feed bags and muslin and painted with textile paint and displayed in the Pilgrim's Department Store window. Other activities during the week consisted of 4-H programs during chapel hour and special bulletin boards were rearranged.

Rural Life Sunday: Seven clubs observed and participated in Rural Life Sunday in the following manner: four clubs conducted the devotional exercises in their neighborhood Sunday Schools. Two clubs gave afternoon programs in their neighborhood churches and one club gave a program following the morning church service.

Gardening: Of the ten club members enrolled in the gardening project, six completed them. One of the members enrolled in the project was among the state winners in the state-wide garden contest and won a ten dollar scholarship to the Annual State 4-H Short Course in June, 1950. The winner was from the Hickory community of the Butts Road Club.

Project work for Home Demonstration Clubs was planned co-operately with county leaders, H-D committee and the Agent, taking in consideration the national and local situation that might affect the work and the county's standard of living. The subject matter fields in which the program of work covered are as follows:

House Furnishings: This project was chosen to teach the people to make the home more attractive through saving and renewing old furniture, to become conscious of attractive windows and little things that add much to the beauty of a window and to teach the women to save money and furniture through re-upholstering and refinishing their own.

Methods used in carrying out the project were club meetings including discussions, literature distributed and illustrations, a leader training meeting and one furniture clinic was held. As a result, forty-five families have refinished and re-upholstered furniture in their homes. Fifteen families converted oil lamps into electric, eighteen families improved their windows through making curtains from various materials, five families made drapes, twelve families made curtains from cheese cloth which were tie dyed in lovely designs. Six families made kitchen curtains from muslin and feed bags and decorated them with textile paint.

One clinic was held jointly with a neighboring county agent. Written and illustrative materials were sent from specialists meetings. The clinic was held in two homes in order to conduct result demonstrations for more club members and non-club members to participate.

Home and Ground Beautification: This project was chosen to make the lawns attractive through landscaping, cleaning, etc., to create

in all the people a greater desire for beautiful homes and surroundings, to help the people to become more conscious of the home and its surroundings, to stimulate a desire for home improvement through competition, to encourage the people by helping them to realize that some improvement can be made over a short period of time. Methods used in carrying out these projects are as follows: A committee was formed from the County Advisory Board at which time it was decided to conduct this project as a campaign. A county-wide demonstration was given by a local landscape engineer. Six neighborhoods participated consisting of forty-five homes and a committee of three was elected in each neighborhood to assist the Agent and other leaders. A score sheet was made up for checking etc. which consisted of the following items to check on: painted homes, steps, doors, etc., and in good condition, cut-door toilets painted and sanitary, windows pleasing in appearance, walks, driveways, and service area safe, convenient and pleasing in appearance, lawn free from mud, holes and bumps and covered with grass or prepared for grass and other necessary points. The homes were checked before and after improvements began. Each section chose a winner in his section who received a prize of flowering shrubs and plants contributed by a local nursery. Prizes were presented at a county-wide meeting at which meeting county workers attended.

This project was an outgrowth of state, district and county meetings. Written material and pamphlets were received from the State Specialist. This was one of the major projects of the year and a great many people were reached through the campaign as neighbors of participants did some improving and most of the county

people became conscious as never before of their homes and their surroundings. Many non club members or other families were reached through this campaign and this same type of improvement is being continued.

Food Preservation and Storage: The main objectives for selecting this project were to teach the improved methods of preserving food for the family, to insure an adequate supply of food the year round, to be more economical by saving the home grown food and to improve the health standards of the family through preserving for nutritious and attractive meals.

In order to get these objectives over slides, movies, charts, pamphlets, discussions and demonstrations were used. More leaders were trained for the project than previously and therefore more people were reached. Most of the food stuff carried consisted of vegetables and fruits although some meat was carried, making a total of approximately fifty-three hundred quarts of food.

Meal Planning: This project seems to be a favorite among the women and the objectives for choosing this project are to improve the health standards of the people through larger and better gardens, to teach the correct methods or improved methods in food preparation and attractive meals the year round, to save time and energy for the homemaker and to teach the people the satisfaction and joy in preparing well planned nutritious and attractive meals.

Demonstrations, lectures and discussions were used in putting this project over. We also used printed material and suggestions from the State Food Specialists. There were also three result demonstra-

tions as two food leaders held meetings in their homes and during the meetings demonstrations were carried out the first day of planning the daily and week's menu while considering the time, money, family and the food already canned by a particular homemaker. The next meeting was held at the second leader's home where she demonstrated preparing and serving an attractive meal from the first leader's plans. These demonstrations were very effective and other interested leaders were invited to attend as well as some of the county workers as the health worker and nurse. As a result more club members and non-club members have enjoyed better meals. School children have enjoyed better prepared lunches as a result.

Some of the things that were particularly stressed were using more fruit in the daily menu and also more salads. It was found that there were less colds and spring fever among the people than previously. The point that a lot of money did not have to be spent in order to prepare an attractive and nutritious meal was well stressed.

OTHER ACTIVITIES

County Advisory Board: The Board met approximately six times during the year and one of the main points stressed was more effective leadership. Another point was more publicity of the work. Various committees were appointed to assist the Agent in carrying out the extension program. More leader training meetings and conferences were held during the year that totaled approximately thirty-five with an attendance of 300 men and women. There were twenty-six other meetings of an extension nature participated in by the Agent with an attendance of eight hundred and forty-three people. There were fifty meetings held by local leaders and committeemen not participated in by the

Agent or state extension workers with the total attendance of 748. Planning on the part of the County Advisory Board is largely responsible for a large number of meetings being held. The Advisory Board also helped sponsor a lot of the programs through the Home Demonstration Committee as:

National H-D Week (Achievement Day): The Advisory Board planned, along with the Home Demonstration Committee, to stress and publicize some of the most outstanding work accomplished during the year and to do so during National Home Demonstration Week. Therefore, each home (the winner) in the six neighborhoods participating in the Home and Ground Beautification Campaign opened their homes as an exhibit to the public during the week. Approximately 125 persons toured and observed these homes. News articles and stories were published and special meetings were held in these homes at which time non-club members were invited.

Some of the values resulting from National H-D Week were: the local people were made more conscious of what the clubs were doing and trying to accomplish, more club members and leaders seemed to have taken an inventory of themselves and their club work. The club members also seemed to have felt a more definite responsibility for the work of the club in his community and the county as a whole, new members were added in various clubs and a new club was organized. Club members, local leaders and the people in general were made to realize as never before that "The Home Is the Foundation of the Community, State and the Nation."

Out-of-County Activities: A bus was chartered to carry a delegation of thirty-seven women and men to Virginia State College, Peters-

burg, to attend the Annual State Farmer's Conference in April. Five leaders attended the Atlantic Rural Exposition in September. Four delegates attended the District Federation of Home Demonstration Clubs in Petersburg during the month of May. Three leaders attended a leader training meeting on House Furnishings in Suffolk during the month of April. Two delegates, one man and one woman, attended the State Advisory Board meeting in King and Queen County in September.

Returning from these various state and county meetings leaders were better informed and more interested and enthusiastic and more enthusiasm was aroused and spread throughout the county as a result of reports made of the meetings, conferences and exhibits, etc.

Tidewater Fair: The H-D Clubs and 4-H Clubs participated in the fair for the first time. The clubs exhibited rural arts and re-upholstered furniture. Mrs. Henry Godfrey of Hickory received fifth premium for work done on reholstered chair.

WORK WITH OTHER AGENCIES

H-D Clubs cooperated with and helped support the T. B. Association (health work in the county) through the sale of Christmas seals and special programs. There are still three-fourths of the H-D club members taking regular chest X-rays. Certificates were awarded to approximately fifteen families with all members 100% in getting regular chest X-rays. Five H-D club members acted as drive leaders for the Christmas Seal Drive.

Community Work: The Gilmerton H-D Club gave food and clothing to underprivileged families Thanksgiving Day.

4-H CLUB PROJECT WORK

Home Improvement: This project was chosen primarily to teach youth that each little thing done in the home for improvement can help make it comfortable and attractive and to create in 4-H members a desire for beautiful homes and surroundings.

The project consisted of improving the "Eating Unit," "Sleeping Unit" and other phases of home improvement. Methods used to carry out this project were demonstrations, literature, result demonstrations, exhibits and lectures. Articles such as table mats and napkins which were decorated with textile paint, kitchen curtains made of feed bags, muslin and cheese cloth, center pieces for holding fruit or flowers made from old victrola records and painted were made. In the study unit sheets were lengthened and 4-H members learned to make a bed correctly. Some of the club members gave demonstrations in setting the table correctly and converting oil lamps into electric lamps.

4-H members were very interested in this project and a total of 993 articles were made during the year. There were 351 members enrolled in the project with 290 completing. There were also 120 rooms improved.

Food Preservation: Chosen to teach 4-H members correct methods in food preservation, to plan for the family in food preservation and to improve the health standards through a larger supply of canned food the year round. The usual methods were used to teach club members such as lectures, demonstrations, etc. Twenty-nine girls enrolled in food preservation with twenty-two completing. Six hundred and forty-six pints of fruits and vegetables were canned.

Gardening: Gardening was chosen to encourage the people to grow more, better and larger gardens, to teach boys and girls better methods in gardening and to encourage members to grow year-round gardens. Ten members were enrolled in this project with seven completing.

Two movies were shown at the beginning of the project, lectures were given, pamphlets were distributed on gardening and demonstrations were given. Expenses amounted to \$42.00 and the profit was approximately \$244.00.

OTHER ACTIVITIES

National 4-H Week: A 4-H leader training meeting was held the previous month including six junior leaders to complete plans for observing National 4-H Week. This particular week was included in the Achievement for 4-H members. Each club exhibited articles they had made during the year in their clubs and invited parents and others to their special meeting held during the week. There was one county-wide exhibit in the form of a window display in the Pilzer's Department Store, Portsmouth. The exhibit featured the "Eating Unit" consisting of table mats and napkins made from feed bags and muslin and decorated with textile paint. The display showed step by step of the beginning and completion of the project. Newspapers, etc. carried the story of the 4-H work throughout the county.

Rural Life Sunday: The day was observed in the following manner: four clubs conducted the devotional exercises in their neighborhood Sunday Schools, two clubs gave afternoon programs in their neighborhood churches and one club gave a program following the regular church service and one club gave a program following the morning church ser-

vice.

4-H Council: There are forty members in the Council and two meetings were held during the year with one ending in a social.

During the Council meetings the members were trained to conduct meetings, to make plans, etc. for their clubs. The objectives of this organization are as follows: to plan the program of work for the year with the guidance of the local adult leaders, to train junior leaders in various jobs, and to see the project work and other activities done with thorough understanding.

4-H Short Course: The 4-H Council sent delegates to the 4-H Short Course in Petersburg at Virginia State College last June. Two adult leaders were also delegates. After the State Short Course delegates made reports in their club meetings and newspapers carried the story.

Club Socials: Nine clubs held some form of activity during the year and most of the clubs had more than one social. During these socials various activities were conducted as games, contests, dancing, etc. At times some of the parents participated.

The objectives of the socials were to teach members to enjoy playing together and to learn how to play together.

Picnics: Five clubs enjoyed an all day picnic at Seaview Beach during the summer.

United Nations Day: 4-H clubs presented one of the first U. N. flags made in Virginia by Norfolk County members to the Norfolk Division of Virginia State College. Some of the 4-H members also participated in a program given that day.

Tidewater Fair: Rural arts were exhibited by 4-H members at the Suffolk Fair. Articles consisted of luncheon sets, table mats and napkins made from bleached grass bags and decorated with textile paint. Other articles were made from feed bags.

OLDER YOUTH

Two groups of older youth consisting of approximately fifty members were worked with during the year. These persons were members of other organizations such as junior choirs and adult choirs, some were members of the adult clubs and junior leaders, etc. These members also served as leaders or sponsors for 4-H and other activities during the year. These youths were assisted in problems of health, diets, recreation and home improvement. These persons, as you know, were individuals between 4-H and adult age, that is from 18 to 30 years of age.

SCOPE OF WORK

	<u>1948</u>	<u>1949</u>	<u>1950</u>
Number of Home Demonstration Clubs or Groups	10	10	11
Membership	200	235	255
Number 4-H Clubs	11	11	12
Membership	245	300	351
Number Older Youth Groups	1	2	2
Membership	17	28	40
Number of Other Families Reached	125	350	412
Total Number of Families Reached	370	415	662

ORGANIZATION FUNCTIONS
in
THE FOLLOWING MANNER IN THE 1950 PROGRAM

County Advisory Board: The County Advisory Board functioned as a small governing body for all the extension work in the county, both youth and adult. Therefore, work was better planned and carried out by the backing of this organization.

County Home Demonstration Committee: This committee was composed of all E-D presidents and final plans in the home demonstration program were completed by them with the assistance from the Agent. This committee also planned other activities and assisted the 4-H leaders occasionally.

4-H Club Council: This Council functioned just as the County Advisory Board in that it acted as a governing body for all the 4-H work in the county under the guidance of adult 4-H leaders and the Agent. Various county-wide activities were planned by the Council as well as project work for the plans for the year's project work.

County Professional Worker's Council: This group is composed of all county workers and the main objective of these meetings is to discover, compare and try to work out possible solutions to problems in the county and to see what part each can contribute as to how this job can be cooperatively done.

ACTIVITIES OF LEADERS

<u>GROWTH OF HOME DEMONSTRATION CLUB LEADERSHIP</u>	<u>1948</u>	<u>1949</u>	<u>1950</u>
Number of Project Leaders and Goal Chairman	8	13	15
Number Training Meetings Held			
By Specialist	3	2	1
By Agent	8	10	35
Attendance at All Training Meetings	180	280	301
Number Club Meetings Held by Leaders with Agent	31	43	28
Number Club Meetings at which Leaders Assisted	6	14	48

GROWTH OF 4-H CLUB LEADERSHIP

Number Adult Project Leaders	9	12	12
Number Junior Project Leaders	8	13	8
Number Training Meetings Held by Agent	8	9	11
Attendance at Leader Training Meetings	75	92	56
Number 4-H Leaders Trained Individually	4	6	14
Number Club Meetings Held by Leaders without Agent	45	57	65
Number Club Meetings at which Leaders Assisted	12	14	18
Number Demonstrations Given by Leaders	34	59	
By Adult	20	34	30
By Junior	14	25	28

34
72

SIGNIFICANCE OF THE YEAR'S WORK

Better rural living has resulted through the contribution of the extension program throughout the county. The people on a whole are becoming conscious of improved methods and practices in homemaking and also conscious of the fact that they are just beginning to do something about the situation.

The people are improving their health through better sanitation, better food preparation and balanced diets, health check-ups, and planning some time for recreation.

Through better trained leaders and more leader assistance the program has reached more families and has influenced them in some way to live better and the greatest contribution to the extension program in the county was through better trained leadership in getting the work over with more planning and long time planning with definite goals in mind.

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32