

MISCELLANEOUS

(Report here all work, including war work, not properly included under any of the headings on preceding pages)

	Include all work with adults, 4-H Club members, and older youth		General-feder insects ¹		All other work ⁽²⁾
	(a)	(b)	(c)	(d)	
195. Days devoted to line of work by—					
(1) Home demonstration agents	6.7	4	4	2	553.8
(2) 4-H Club agents	8.5	1	24	2	106
(3) Agricultural agents	2.9	11	97	11	1384.75
(4) State extension workers	3	2	1	1	24
196. Number of communities in which work was conducted this year	31	12	45	8	458
197. Number of voluntary local leaders or committeemen assisting this year	70	6	28	2	3240

SUMMARY OF CONTRIBUTION TO WAR EFFORT

It is desirable to bring together in one place the sum total of extension contribution to the several broad areas of war effort. It is assumed that all such work has been reported previously under appropriate headings.

War programs	Home demonstration agents		4-H Club agents		Agricultural agents	
	(a)	(b)	(c)	(d)	(e)	(f)
198. Estimated number of days devoted to—						
(1) Food supplies and critical war materials (production, marketing, processing, storage, distribution, and related problems)	30	31	55	69	8	2435
(2) Problems arising from new military camps, munitions plants, and war industries	12	3	14	3	5	326
(3) Civilian defense (such as fire prevention, Red Cross training, air-raid warnings)	7	36	57	37	8	522.3
(4) Other war work (including collection of salvage material)	6	67	67	59	13	1194.75

COOPERATION WITH OTHER FEDERAL AGENCIES

The purpose of this report is to bring together in one place the cooperation given other Federal agencies working with the rural people of the county. It is assumed that all such work has been reported previously under appropriate problems of the farm or home.

	War loans	Civilian de-	Employment	Agricultural	Surplus	Soil Conserva-	Farm Security	Rural Electrifi-	Tennessee	Social Security,
	(a)	ense agency	service	Adjustment	Marketing	tion Service	Administration	cation	Valley	Public Health,
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)
199. Days devoted to line of work by—										
(1) Home demonstration agents	236.41	947.53	7.8	126.514	38.6	15.58	153.7.83	16.83	70.7	113.13
(2) 4-H Club agents	85.512	14	6	2.9		6.53	1.1	2.53	54.7	6.1
(3) Agricultural agents	1851.875	553.546	185.30	4271.774	124.7830	547.97	311.2565	45.7508	2107.591	48.512
(4) State extension workers	72.31	17.7	1.1	156.523	6.2	51.500	7.2	4.2	131.035	1.1
200. Number of communities in which work was conducted this year	662.46	56369	132.33	70767	120.26	371.47	324.59	90.27	398.41	165.24
201. Number of voluntary local leaders or committeemen assisting this year	2289.51	4367.57	495.10	1521.32	66.8	340.37	233.23	114.10	390.25	108.9
202. Number of meetings participated in this year by extension workers	998.47	668.68	43.11	1646.63	33.11	169.36	180.50	83.18	120.27	127.31

¹ Include grasshoppers, armyworms, chinch bugs, and other insects not reported under specific crop or livestock headings.

4-H CLUB MEMBERSHIP¹

173. Number of 4-H Clubs. (Same as question 39).....	857	76
174. Number of different 4-H Club members enrolled.....	(a) Boys 7672.79	(b) Girls 18120.75
175. Number of different 4-H Club members completing.....	(a) Boys 18487.25	(b) Girls 19287.23
176. Number of different 4-H Club members in school.....	(a) Boys 7040.73	(b) Girls 15031.74
177. Number of different 4-H Club members out of school.....	(a) Boys 361.87	(b) Girls 435.39
178. Number of different 4-H Club members from farm homes.....	(a) Boys 6392.73	(b) Girls 10,004.75
179. Number of different 4-H Club members from nonfarm homes.....	(a) Boys 1033.25	(b) Girls 2765.70

Number of Different 4-H Club Members Enrolled:

180. By years	Boys		Girls	
	(a)	(b)	(a)	(b)
1st year.....	2289	4625	74	76
2d.....	178978	320578		
3d.....	104370	239978		
4th.....	60766	151271		
5th.....	32325	101347		
6th.....	21645	58761		
7th.....	9783	28361		
8th.....	3825	14524		
9th.....	107	5418		
10th and over.....	104	307		

181. By ages	Boys	Girls
	(a)	(b)
10 and under.....	95748	194772
11.....	124171	237272
12.....	146172	254172
13.....	117372	216172
14.....	102772	183072
15.....	65272	127172
16.....	45746	80368
17.....	26487	40861
18.....	11249	18645
19.....	5730	8624
20 and over.....	8719	5531

182. Number of different 4-H Club members, including those in corresponding projects, who received definite training in—

(a) Judging.....	2673.42	(f) Fire and accident prevention.....	4681.25
(b) Giving demonstrations.....	2867.44	(g) Wildlife conservation.....	618.27
(c) Recreational leadership.....	1034.84	(h) Keeping personal accounts.....	7768.51
(d) Music appreciation.....	1787.78	(i) Use of economic information.....	4197.28
(e) Health.....	2867.45		

183. Number of 4-H Club members having health examination because of participation in the extension program..... 1583.12

184. Number of 4-H Clubs engaging in community activities such as improving school grounds and conducting local fairs..... 2014.51

WORK WITH OLDER RURAL YOUTH

185. Number of groups (other than 4-H Club) organized for conduct of extension work with older rural youth (same as question 40).....	4519
186. Membership in such groups.....	(a) Young men..... 32719 (b) Young women..... 53719

187. Number of members by school status and age	In school (a)	Out of school		Under 21 years (d)	21-24 years (e)	25 years and older (f)
		Unmarried (b)	Married (c)			
		(1) Young men.....	16812			
(2) Young women.....	17910	26919	9316	22716	17017	7612

188. Number of meetings of older rural youth extension groups.....	29718
189. Total attendance at such meetings.....	639618
190. Number of other older rural youth groups assisted.....	146
191. Membership in such groups.....	(a) Young men..... 1996 (b) Young women..... 2086
192. Number of older rural youth not in extension or other youth groups assisted.....	(a) Young men..... 325 (b) Young women..... 1248
193. Total number of different young people contacted through the extension program for older rural youth. (Questions 186, 191, and 192, minus duplications).....	(a) Young men..... 30111 (b) Young women..... 52828

194. Check column showing approximate portion of older youth program devoted to—	Under 10 percent (a)	10-19 percent (b)	20-29 percent (c)	30 percent or more (d)
	(1) Citizenship, democracy, and public problems.....			
(2) Vocational guidance.....				
(3) Family life and social customs.....				
(4) Social and recreational activities.....				
(5) Community service activities.....				
(6) Technical agriculture.....				
(7) Technical home economics, including nutrition and health.....				

¹ All data in this section are based on the number of different boys and girls participating in 4-H Club work, not on the number of 4-H projects started.

² Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on page 13, minus duplications due to the same boy or girl enrolling on two or more subject-master lines of work. Do not include boys and girls enrolled late in the year in connection with the succeeding year's program.

³ Same as footnote 1, except that reference is to completions instead of enrollments.

SUMMARY OF 4-H CLUB BOYS' AND GIRLS' PROJECTS

(One club member may engage in two or more projects. The sum of the projects is therefore greater than the number of different club members enrolled)

Project	Number of boys enrolled (a)	Number of girls enrolled (b)	Number of boys completing (c)	Number of girls completing (d)	Number of units (enrolled) in completed projects (e)
138. Corn	551.57	2.2	516.59	2.2	178.45 48 Acres
139. Other cereals	43.11	=	40.9	=	149.5 9 Acres
140. Peanuts	55.12	19.2	48.10	=	71.65 10 Acres
141. Soybeans, field peas, alfalfa, and other legumes	52.13	2.2	39.13	1.1	73.6 12 Acres
142. Soil conservation and pasture improvement	7.3	1.1	5.2	1.1	5 2 Acres
143. Potatoes, Irish and sweet	288.40	36.6	223.36	34.5	141.10 32 Acres
144. Cotton	19.5	=	12.4	=	16.50 4 Acres
145. Tobacco	14.419	=	90.15	=	176.5 12 Acres
146. Fruits	4.4	=	1.1	=	1.81 2 Acres
147. Home gardens	1957.66	377.35	909.53	32.87	4663.265 61 Acres
148. Market gardens, truck and enning crops	146.21	16.3	84.14	135.1	10,002.22 14 Acres
149. Other crops	153.15	58.2	76.12	7.3	75.75 13 Acres
150. Poultry (including turkeys)	1638.68	1606.58	780.60	1250.51	132,677.65 Birds
151. Dairy cattle	785.68	42.19	470.56	40.18	609.45 Animals
152. Beef cattle	216.41	12.5	177.38	12.5	289.38 Animals
153. Sheep	123.26	13.16	93.19	13.5	527.22 Animals
154. Swine	1933.73	91.27	1209.70	80.24	363.67 Animals
155. Horses and mules	3.7	=	5.5	=	5.5 Animals
156. Other livestock	26.1	2.3	21.2	1.1	156.10 Animals
157. Bees	14.4	=	9.3	=	31.3 Colonies
158. Beautification of home grounds	48.15	2541.21	25.10	1868.30	XXXXXXXXXXXXX
159. Forestry	31.1	6.1	14.2	6.1	7.2 Acres
160. Wildlife and nature study (rabbits, game, fur animals)	82.15	15.2	23.9	13.7	XXXXXXXXXXXXX
161. Agricultural engineering, farm shop, electricity	=	=	=	=	{ Articles made Articles repaired
162. Farm management	2.0	=	2.2	=	XXXXXXXXXXXXX
163. Food selection and preparation	290.2	694.341	80.1	484.23	65,923 49 Meals planned 72,585 54 Meals served
164. Food preservation	191.1	846.53	1.1	6093.49	225,486 52 Quarts canned
165. Health, home nursing, and first aid	260.2	3142.15	60.1	2190.14	XXXXXXXXXXXXX
166. Clothing	178.2	6759.48	=	4942.45	10,336.44 Garments made 413140 Garments remodeled
167. Home management	=	682.5	=	515.5	374 3 Units
168. Home furnishings and room improvement	=	3929.34	=	3132.35	522.3 25 Rooms 721.6 33 Articles
169. Home industry, arts and crafts	15.3	1158.13	6.1	1023.12	276.0 16 Articles
170. Junior leadership	16.2	145.11	4.1	144.11	XXXXXXXXXXXXX
171. All others	29.4	460.5	15.3	380.4	XXXXXXXXXXXXX
172. Totals (see footnotes 2 and 3, p. 14)	8773.73	33,301.72	3714.71	25,252.67	XXXXXXXXXXXXX

CLOTHING, FAMILY ECONOMICS, PARENT EDUCATION, AND COMMUNITY LIFE

Includes all work with adults, 4-H Club members, and other youth		Home management— family economics (a)	Clothing and textiles (b)	Family relationship—child development (c)	Recreation and community life (d)
118. Days devoted to line of work by—	(1) Home demonstration agents	750.5 34	1867 78	1167 17	558.5 54
	(2) 4-H Club agents	=	9 1	7 2	63.5 11
	(3) Agricultural agents	3 1	1 1	1.5 2	63 9
	(4) State extension workers	19 13	59 25	=	30 4
119. Number of communities in which work was conducted this year	530 53	1363 65	94 14	471 50	
120. Number of voluntary local leaders or committeemen assisting this year	1150 38	1278 55	132 3	1007 40	
Home Management—Family Economics—Continued		Clothing and Textiles—Continued			
121. Number of families assisted this year—		127. Number of families assisted this year with—			
(a) With time-management problems	625 17	(a) Clothing-construction problems		8886 56	
(b) With home accounts	683 33	(b) The selection of clothing and textiles		10,494 52	
(c) With financial planning	1014 17	(c) Care, renovation, remodeling of clothing		13,681 70	
(d) In improving use of credit for family living expenses	60 5	(d) Clothing accounts or budgets		3611 28	
(e) In developing home industries as a means of supplementing income	332 21	Family Relations—Child Development—Continued			
122. Number of home demonstration clubs, other consumer associations or groups assisted this year with cooperative buying of—		128. Number of families assisted this year—			
(a) Food	278 11	(a) With child-development and guidance problems		451 14	
(b) Clothing	252 9	(b) In improving family relationships		1164 13	
(c) Housefurnishings and equipment	99 15	129. Number of families providing recommended clothing, furnishings, and play equipment for children this year		661 11	
(d) General household supplies	410 15	130. Number of different individuals participating this year in child-development and parent-education programs: (a) Men		=	
123. Number of families assisted this year through cooperative associations ¹ or individually, with the buying of—		(b) Women		382 5	
(a) Food	6838 26	131. Number of children in families represented by such individuals		746 4	
(b) Clothing	6614 30	Recreation and Community Life—Continued			
(c) Housefurnishings and equipment	3768 36	132. Number of families assisted this year in improving home recreation		637 37	
(d) General household supplies	3642 26	133. Number of communities assisted this year in improving community recreational facilities		207 35	
124. Total number of different families assisted this year with consumer-buying problems (includes question 123 (a), (b), (c), and (d) minus duplications)	10,431 41	134. Number of community groups assisted this year with organizational problems, programs of activities, or meeting programs		637 41	
125. Number of families assisted this year with "making versus buying" decisions	4276 54	135. Number of communities (a) On or seasonally basis		19 14	
126. Number of families assisted this year in using timely economic information to make buying decisions or other adjustments in family living	18,435 61	(b) Permanent camp		=	
Note.—Individual families and groups assisted with selling problems should be reported in column (j), page 9.		(c) Community rest rooms		1 1	
		136. Number of communities assisted this year in providing library facilities		122 24	
		137. Number of school or other community grounds improved this year according to recommendations		83 26	

¹ The home—its arrangement, equipment, and furnishings, including kitchen improvements and care of the home—is reported under "The home, furnishings and surroundings," p. 15.

NUTRITION AND HEALTH

120	Individuals* work with adults, 4-H Club members, and older youth	Home production of family food supply (a)	Food preservation and storage (b)	Food selection and preparation (c)	Other health and safety work (d)
112.	Days devoted to line of work by—				
	(1) Home demonstration agents.....	2,652.574	1,510.775	2,350.575	343.38
	(2) 4-H Club agents.....	75.14	47.10	5.1	11.254
124	(3) Agricultural agents.....	658.289	83.527	1.1	25.54
	(4) State extension workers.....	120.535	46.525	30.12	4.1
113.	Number of communities in which work was conducted this year.....	785.64	765.64	683.64	328.45
114.	Number of voluntary local leaders or committeemen assisting this year.....	5941.66	3541.62	2257.55	1539.23
115.	Number of families assisted this year—				
	(a) In improving diets.....				25,921.78
	(b) With food preparation.....				23,678.71
	(c) In improving food supply by making changes in home food production.....				23,730.38
	(1) Of vegetables.....				47,130.63
	(2) Of fruits.....				9,342.53
	(3) Of meats.....				13,101.56
	(4) Of milk.....				11,950.87
	(5) Of poultry and eggs.....				15,786.65
	(d) With home butchering, meat cutting or curing.....				8,607.82
	(e) With butter or cheese making.....				5,948.67
	(f) With food-preservation problems.....				10,298.17
	(1) Canning.....				33,521.79
	(2) Freezing.....				985.19
	(3) Drying.....				22,060.48
	(4) Storing.....				22,994.65
	(g) In producing and preserving home food supply according to annual food-supply budget.....				14,020.44
	(h) In canning according to a budget.....				13,192.87
	(i) With child-feeding problems.....				1,412.33
	(j) In the prevention of colds and other common diseases.....				7,062.40
	(k) With positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....				1,246.20
	(l) With first aid or home nursing.....				4,187.82
	(m) In removing fire and accident hazards.....				8,981.44
116.	Number of schools assisted this year in establishing or maintaining hot school lunches.....				326.54
117.	Number of nutrition or health clinics organized this year through the efforts of extension workers.....				145.26

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HOUSING, FARMSTEAD IMPROVEMENT, AND EQUIPMENT

101. Include all work with adults, 4-H Club members, and older youth	The house, furnishings, and surroundings (a)	Rural electrification (b)	Farm buildings (c)	Farm mechanical equipment (d)
102. Days devoted to line of work by--				
(1) Home demonstration agents	1350.5 66	32.5 14	6.5 3	33 17
(2) 4-H Club agents	6 2	10 4	5 2	25 6
(3) Agricultural agents	45 18	55 27	296.5 63	328 83
(4) State extension workers	69 27	12 6	16 9	23 12
103. Number of communities in which work was conducted this year	928 45	116 29	342 54	371 44
104. Number of voluntary local leaders or committeemen assisting this year	1126 24	93 10	149 17	1214 26

The House, Furnishings, and Surroundings—Continued

105. Number of families assisted this year in--	
(a) Constructing dwellings	201 32
(b) Remodeling dwellings	597 43
(c) Installing sewage systems	122 32
(d) Installing water systems	225 27
(e) Installing heating systems	50 14
(f) Providing needed storage space	1727 49
(g) Rearranging or improving kitchens	2230 47
(h) Improving arrangement of rooms (other than kitchens)	3679 46
(i) Improving methods of repairing, remodeling, or refinishing furniture or furnishings	6454 57
(j) Selecting housefurnishings or equipment (other than electric)	3314 44
(k) Improving housekeeping methods	4637 36
(l) Laundry arrangement	870 24
(m) Installing sanitary closets or outhouses	267 22
(n) Screening or using other recommended methods of controlling flies or other insects	2475 21
(o) Improving home grounds	3780 47
(p) Planting windbreaks or shelterbelts	94 4

(j) Sewing machine repair
(n) Other equipment repair

Rural Electrification—Continued

106. Number of associations organized or assisted this year to obtain electricity	156
107. Number of families assisted this year in--	
(a) Obtaining electricity	242 24
(b) Selection or use of electric lights or home electrical equipment	841 22
(c) Using electricity for income-producing purposes	306 28

Farm Buildings—Continued

108. Number of farmers assisted this year in--	
(a) The construction of farm buildings	988 21
(b) Remodeling or repairing farm buildings	758 22
(c) Selection or construction of farm-building equipment	480 22

Farm Mechanical Equipment—Continued

109. Number of farmers assisted this year in--	
(a) The selection of mechanical equipment	737 21
(b) Making more efficient use of mechanical equipment	3090 20
110. Number of farmers following instructions in the maintenance and repair of mechanical equipment this year	11,228 25
111. Number of gin stands assisted this year in the better ginning of cotton	

MARKETING AND DISTRIBUTION

Include all work with adults, 4-H Club members, and older youth.	General	Grain and hay	Livestock and wool	Dairy products	Poultry and eggs	Fruits and vegetables	Cotton	Forest products	Tobacco, sugar, flax, and other commodities	Home products and crafts	Purchasing of farm and home supplies and equipment
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
83. Days devoted to line of work by—											
(1) Home demonstration agents	23-5-5		31	41-5-9	110-19	262-18	—		75-1	176-28	123-28
(2) 4-H Club agents	13-3		33-5-16	14-5-6	29-5-10	4-5-2	—		10-8		4-5-2
(3) Agricultural agents	270-89	198-5-99	536-68	240-5-58	231-5-55	345-2-51	72-4	50-5-28	198-5-28	36-5-1	290-5-2
(4) State extension workers	6-2	1-1	36-14	9-5-6	39-2-15	22-10	—	2-2	16-3	1-5-1	7-3
84. Number of communities in which work was conducted this year.	298-40	292-4	477-61	357-32	348-51	279-46	10-3	56-21	199-22	95-16	397-65
85. Number of voluntary local leaders or committeemen assisting this year.	186-18	180-14	318-38	440-25	501-23	295-11	—	47-5	398-7	182-7	287-33
86. Number of new cooperatives ¹ assisted in organizing during the year.	2-0	—	8-7	11	—	22	—	—	11	11	22
87. Number of established cooperatives ¹ assisted during the year.	18-8	6-5	41-37	18-15	14-9	11-7	—	—	7-7	5-4	15-11
88. Number of members ¹ in the cooperatives assisted during the year (questions 86 and 87).	4834-11	578-6	6965-42	1883-5	1496-9	1002-12	—	—	3780-9	115-4	6016-14
89. Value of products sold or purchased by cooperatives assisted during the year (questions 86 and 87). ²	\$274,332-9	\$190,809-14	\$603,303-40	\$1,270,140-74	\$1,900,982-2	\$779,128-11	—	—	\$700,817-70	\$28,933-6	\$2,493,742-15
90. Number of farmers or families (not members of cooperatives) assisted during the year.	1579	1381	2612	1381	3195	3258	57	188	2303	746	2433
91. Value of products sold or purchased by farmers or families involved in the preceding question.	\$570,246-22	\$400,317-85	\$1,097,712-41	\$884,447-87	\$1,313,413-97	\$779,377-32	\$2,000-2	\$1,017,110-10	\$744,000-24	\$208,828-7	\$2,560,111-47
92. Number of private marketing and distributing agencies and trade groups assisted this year.											5-8 31
93. Number of programs ¹ pertaining to marketing agreements, orders, surplus removal or Lend-Lease purchases assisted in or conducted this year.											4-1 25
94. Number of marketing facilities improvement programs ² participated in or conducted this year.											3-7 25
95. Number of marketing surveys assisted with or conducted this year.											3-0 16
96. Number of special merchandising programs ² participated in or conducted this year.											1-9 12
97. Number of consumer information programs ² pertaining to marketing and distribution participated in or conducted this year.											6-1 32
98. Number of programs ² relating to marketing services and costs of distribution conducted this year.											1-8 9
99. Number of programs ² relating to transportation problems conducted this year.											5-6 54
100. Number of programs ² relating to the specific use of market information conducted this year.											3-2 19
101. Number of other marketing programs ² conducted this year (specify).											7-5 6

¹ Include livestock, poultry, and hatching eggs purchased for breeding, replacement, or selling purposes.
² Where a cooperative association serves more than one county, include only the membership and proportionate volume of business originating in the county covered by this report.
³ Organized pieces of work.

FARM MANAGEMENT

Include all work with adults, 4-H Club members, and older youth		Farm accounts, cost records, inventories, etc.	Individual farm planning, adjustments, finance, and other management problems	Farm credit (short and long time)	Outlook information
		(a)	(b)	(c)	(d)
70. Days devoted to line of work by—	(1) Home demonstration agents	94 20	11	—	303 38
	(2) 4-H Club agents	88 14	34 8	6 1	10 2
	(3) Agricultural agents	685. 85 67	1799. 05 66	252 54	345. 4 69
	(4) State extension workers	51 23	72 18	1 1	21 11
71. Number of communities in which work was conducted this year	560 67	664 68	330 52	643 65	
72. Number of voluntary local leaders or committeemen assisting this year	550 34	872 36	171 22	1724 47	
73. Number of farm-survey records taken during the year:	(a) Farm business	766 19	75. Number of farmers assisted this year—Continued.		
	(b) Enterprise	2081 8	(e) In getting started in farming, or in re-		
	(c) Other	3182 11	locating		
74. Number of farmers assisted this year in keeping—	(a) Farm inventory	859 38	(f) With credit problems (debt adjustment and financial plans)		
	(b) General farm records	1298 54	1632 52		
	(c) Enterprise records	720 24	(g) In using "outlook" to make farm adjust-		
75. Number of farmers assisted this year—	(a) In developing a farm plan only	13,778 62	ments		
	(b) In developing a farm and home plan	251 37	(h) With a farm-income statement for tax purposes		
	(c) In analyzing the farm business	1113 30	342 34		
	(d) In improving landlord-tenant relations and leasing arrangements	490 34	(i) With farm-labor problems		
			6402 51 90		
			(j) In developing supplemental sources of income		

GENERAL ECONOMIC PROBLEMS RELATED TO AGRICULTURE

Include all work with adults, 4-H Club members, and older youth		Price and trade policies (prices, international trade, interstate trade barriers, transportation, international competition, etc.)	Land policy and programs (classification of land use, tenure, land development, settlement, public land management, etc.)	Public finance and services (taxation, local government, facilities work as roads and schools for rural areas, etc.)	Rural welfare (rural-urban relationships, part-time farming, problems of people in low-income areas, migration, production adjustments, rural works programs, etc.)
		(a)	(b)	(c)	(d)
76. Days devoted to line of work by—	(1) Home demonstration agents	152. 5 31	—	32	167. 2 18
	(2) 4-H Club agents	17. 5 5	2 1	—	11 5
	(3) Agricultural agents	238. 9 42	11028	7122	164. 3 24
	(4) State extension workers	21 15	2 1	3 1	7 3
77. Number of communities in which work was conducted this year	397 22	124 23	87 18	168 33	
78. Number of voluntary local leaders or committeemen assisting this year	3280. 4 41	52 6	539 10	477 13	
79. Number of tours conducted this year to observe economic and social conditions in various land use areas				117	
80. Number of local groups (town and county officials, school boards, tax collectors, assessors, etc.) assisted this year in discussing problems of local government, public finance, and farming conditions related to these problems				186 37	
81. Number of displaced families assisted this year in finding employment (agricultural and nonagricultural)				688 22	
82. Number of nonagricultural groups to which any of the above economic and social problems have been presented and discussed this year				128 22	

1. Include all work on farm adjustments conducted in cooperation with AAA and other agencies, and not definitely related to individual crop or livestock production or marketing (pp. 6 and 8) or to soil management (p. 5).

CONSERVATION OF NATURAL RESOURCES

62. Days devoted to line of work by—	Include all work with adults, 4-H Club members, and older youth		
	Soil management (a)	Forestry (b)	Wildlife conservation (c)
(1) Home demonstration agents.....	—	73	83
(2) 4-H Club agents.....	67.5 13	141	61.519
(3) Agricultural agents.....	1461.25 74	228.3532	78.1031
(4) State extension workers.....	102.5 29	41.8 31	7 4
63. Number of communities in which work was conducted this year.....	623 71	238 84	124 32
64. Number of voluntary local leaders or committeemen assisting this year.....	1206 46	193 20	98 10

Soil Management—Continued

65. Number of farmers assisted this year—	
(a) With problems of land use based on soil types.....	5816 68
(b) In the use of recommended crop rotations.....	11,415 70
(c) With strip cropping.....	1,255 31
(d) In constructing terraces.....	192 23
(e) In grazing waterways or otherwise preventing or controlling gullies.....	2895 85
(f) With contour farming of eroplанд.....	2815 80
(g) In otherwise controlling wind or water erosion.....	3438 28
(h) In contouring pasture or range.....	425 14
(i) In the use of cover or green-manure crops.....	12,813 63
(j) In summer-fallowing.....	2,058 20
(k) In making depth-of-moisture tests.....	59 5
(l) With drainage.....	300 22
(m) With irrigation.....	33 7
(n) With land clearing.....	214 12

66. Number of soil-management associations organized or assisted during the year:	
(a) Legal soil-conservation districts.....	36 36
(b) Voluntary soil-conservation associations.....	12 7
(c) Grazing associations.....	

Forestry—Continued

67. Number of farmers assisted this year—	
(a) In reforesting new areas by planting with small trees. (Include erosion-control plantings).....	30844
(b) In making improved thinnings, weedings, or pruning of forest trees.....	25242
(c) With selection cutting.....	38043
(d) With production of naval stores.....	2 1
(e) With production of maple-sirup products.....	6 2
(f) In timber estimating and appraisal.....	12331
68. Number of farmers cooperating this year in prevention of forest fire.....	20,298 54

Wildlife Conservation—Continued

69. Number of farmers assisted this year in making specific improvements for wildlife.....	2114 37
--	---------

* Include nature study.

16-5087-1

CROP PRODUCTION (other than for family food supply)

Include all work with adults, 4-H Club members, and older youth	Corn (a)	Wheat (b)	Other cereals (c)	Legumes (d)	Pasture (e)	Cotton (f)	Tobacco (g)	Potatoes and other vegetable tubers (h)	Fruits (i)	Other crops (j)
51. Days devoted to line of work by—										
(1) Home demonstration agents	51	11	11	2.81	38.51	2.52	28.75	62.6	9.3	4.2
(2) 4-H Club agents	156.26	17.511	7.56	55.14	38.51	2.52	28.75	258.928	36.57	51.54
(3) Agricultural agents	700.253	572.320	255.755	1210.74	106.870	19.11	272.536	811.59	468.006	550.658
(4) State extension workers	36.22	44.816	4.56	50.27	22.13	11.2	27.18	106.526	74.526	40.14
52. Number of committees in which work was conducted this year	586.71	487.65	332.50	661.71	660.63	44.10	208.32	554.67	317.57	293.48
53. Number of voluntary local leaders or committeemen assisting this year	655.38	498.29	326.16	1658.43	1326.37	144.7	244.18	6093.44	507.26	476.21
54. Number of losses assisted this year in—										
(1) Obtaining improved varieties or strains of seed	30.38.65	1721.85	1208.33	5295.27	1348.31	501.11	942.13	6168.37	170.17	618.23
(2) The use of lime	2769.58	7643.61	1748.35	15,941.63	12,797.63	102.2	1138.9	3360.74	264.10	1859.21
(3) The use of fertilizers	1269.66	7872.3	2840.38	20,570.67	16,171.67	249.6	2787.31	3,989.93	98.33	235.973
(4) Controlling plant diseases	7125.3	6541.53	1242.24	808.13	445.2	816.6	1604.31	10,668.7	251.435	56.618
(5) Controlling injurious insects	1554.28	1511.25	290.16	335.18	152.3	234.6	2839.21	16,357.87	382.638	214.14
(6) Controlling noxious weeds	715.9	127.8	27.3	1016.15	2049.25	—	92.1	3355.12	412.5	97.4
(7) Controlling rodents and other animals	204.15	83.2	29.3	89.4	16.3	—	—	607.8	840.78	133.6

LIVESTOCK PRODUCTION (other than for family food supply)

Include all work with adults, 4-H Club members, and older youth	Dairy cattle (a)	Beef cattle (b)	Sheep (c)	Pigs (d)	Horses and mules (e)	Poultry (excluding turkeys) (f)	Other livestock (g)
55. Days devoted to line of work by—							
(1) Home demonstration agents	17.8	—	—	—	—	183.530	—
(2) 4-H Club agents	278.528	81.18	31.514	511.30	2.1	447.30	11.2
(3) Agricultural agents	1427.274	816.670	709.547	2452.077	236.654	1082.457	130.714
(4) State extension workers	222.27	124.530	52.23	108.537	1.1	251.545	4.1
56. Number of communities in which work was conducted this year	570.78	518.63	420.63	697.74	234.34	709.76	93.16
57. Number of voluntary local leaders or committeemen assisting this year	1377.48	601.37	397.35	1801.93	218.17	2652.53	3.1
58. Number of breeding circles or clubs or improvement associations organized or assisted this year	33.524	13.9	10.10	16.14	2.2	2.2	—
59. Number of members in such circles, clubs, or associations	954.28	137.4	974.4	215.12	19.2	189.3	—
60. Number of farmers not in breeding circles or improvement associations assisted this year in keeping performance records of animals	227.19	53.7	38.4	106.10	—	136.12	—
61. Number of farmers assisted this year in—							
(1) Obtaining purebred males	389.31	511.60	532.32	577.61	45.8	187.17	6.2
(2) Obtaining purebred or high-grade females	687.56	748.31	243.23	749.37	34.4	774.17	1.1
(3) Obtaining better strains of baby chicks (including hatching eggs)	XXXX	XXXX	XXXX	XXXX	XXXX	4126.59	XXXX
(4) Improving methods of feeding	1857.63	1181.55	867.50	3135.69	683.77	7708.63	40.3
(5) Controlling external parasites	200.22	375.30	1185.37	1662.50	536.11	5457.60	5.2
(6) Controlling diseases and internal parasites	1015.20	1728.40	380.261	6014.70	2052.25	6602.64	33.5
(7) Controlling predatory animals	—	—	344.6	—	—	167.8	10.1

¹ Do not include rabbits, game, and fur animals, which should be reported under wildlife conservation.

EXTENSION ORGANIZATION AND PLANNING

33. County extension association or committee (includes agricultural councils, home demonstration councils, and 4-H councils or similar advisory committees; also farm and home bureaus and extension associations in those States where such associations are the official or quasi-official agency in the county cooperating with the college in the management or conduct of extension work):
- | | | | |
|-------------------------|----------|--------------------|---------|
| (a) Over-all or general | (1) Name | (2) No. of members | 4063 61 |
| (b) Agricultural | (1) Name | (2) No. of members | 3822 41 |
| (c) Home demonstration | (1) Name | (2) No. of members | 1247 64 |
| (d) 4-H Club | (1) Name | (2) No. of members | 2868 61 |
| (e) Older youth | (1) Name | (2) No. of members | 136 8 |
34. Number of members of county extension program planning committees and subcommittees (include commodity and special-interest committees):
- | | | | | | | | |
|------------------|---------|------------------------|---------|--------------|---------|-----------------|--------|
| (a) Agricultural | 3635 46 | (b) Home demonstration | 2123 57 | (c) 4-H Club | 1784 47 | (d) Older youth | 183 10 |
|------------------|---------|------------------------|---------|--------------|---------|-----------------|--------|
35. Total number of communities in county: 760 74
36. Number of communities in which the extension program has been planned cooperatively by extension agents and local committees: 743 73
37. Number of clubs or other groups organized to carry on adult home demonstration work: 827 69
38. Number of members in such clubs or groups: 20,099 56
39. Number of 4-H Clubs. (Same as question 173, page 14): 847 76
40. Number of groups (other than 4-H Club) organized for conduct of extension work with older rural youth. (Same as question 185, page 14): 32 18
41. Number of different voluntary local leaders or committeemen actively engaged in forwarding the extension program:
- | | | | | | | | |
|----------------|-----------|---------|-----------------------------------|-----------|--------|----------------------|--------|
| (a) Adult work | (1) Men | 5826 68 | (b) 4-H Club and older youth work | (1) Men | 487 35 | (3) Older club boys | 79 19 |
| | (2) Women | 8128 73 | | (2) Women | 779 65 | (4) Older club girls | 3054 8 |

COOPERATIVE AGRICULTURAL PLANNING

42. Name of the county agricultural planning (land use planning or over-all planning) group, if any, sponsored by the Extension Service
43. Number of members of such county agricultural planning group:
- | | | | | | | |
|---|---------|---------|-----------|---------|-----------|--------|
| (a) Unpaid lay members: | (1) Men | 2575 57 | (2) Women | 2860 58 | (3) Youth | 585 13 |
| (b) Paid representatives of public agencies or other agencies, or of organizations: | (1) Men | 893 53 | (2) Women | | | 253 65 |
44. Number of communities with agricultural planning committee (land use planning or over-all planning): 571 86
45. Number of members of such community planning committees: (a) Men, 3381 54 (b) Women, 3538 55 (c) Youth, 344 12
46. Was a county committee report prepared and released during the year? (a) Yes, (b) No.

	Extension organization and planning ¹		County agricultural planning (land use) ¹		Total ¹
	(a)	(b)	(c)	(d)	
47. Days devoted to extension work by:					
(1) Home demonstration agents	2008 43		754 53		4370 476
(2) 4-H Club agents	117 11		39 54		329 24
(3) Agricultural agents	1061 4 33		723 27		3758 6576
(4) State extension workers	371 25		147 22		914 553
48. Number of planning meetings held:	(1) County	186 41	132 27		684 70
	(2) Community	730 32	490 23		2378 46
49. Number of unpaid voluntary leaders or committeemen assisting this year:		5142 49	2675 26		14,067 74
50. Days of assistance rendered by voluntary leaders or committeemen:		16956 50	14,220 30		55,721 74

¹ Where extension program, planning and county agricultural planning (land use or over-all planning) have been completely merged into a single program-planning activity, only column (c) should be filled out. Where extension program planning is the only planning activity, the entire in column (a) and (b) will be identical. In all other cases column (c) is the sum of columns (c) and (d).

GENERAL ACTIVITIES—Continued

Report only this year's activities that can be verified			Home demonstration agents (a)	4-H Club agents ¹ (b)	Agricultural agents (c)	County total ² (d)
11. Encampments held (report attendance for your county only)*	(1) Farm women	(a) Number	22	=	=	22
		(b) Total members attending	41	=	=	141
		(c) Total others attending	41	=	=	41
12. Other meetings of an extension nature participated in by county or State extension workers and not previously reported	(2) 4-H Club and older youth	(a) Number	6988	2820	2620	9788
		(b) Total boys attending	27819	21225	30017	65988
		(c) Total girls attending	102052	10418	1829	111088
		(d) Total others attending	85139	3817	4315	89554
19. Meetings held by local leaders or committees not participated in by county or State extension workers and not reported elsewhere	(1) Adult work	(a) Number	309876	11615	495775	796226
		(b) Total attendance	107,83776	365914	120,33076	224,46076
	(2) 4-H Club and older youth	(a) Number	297052	75424	202747	10,71073
		(b) Total attendance	22,98752	15,03125	22,05246	61,48673
20. Meetings held by local leaders or committees not participated in by county or State extension workers and not reported elsewhere	(1) Adult work	(a) Number	234061	31	129287	347573
		(b) Total attendance	3572462	5712	16,01787	50,54473
	(2) 4-H Club and older youth	(a) Number	196322	8112	16012	146287
		(b) Total attendance	1776632	152312	237112	20,77087

¹ Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.

² County total should equal sum of preceding three columns unless duplications due to two or more agents participating in same activity or accomplishment.

* Does not include picnics, rallies, and short courses, which should be reported under question 19.

SUMMARY OF EXTENSION INFLUENCE THIS YEAR

It is highly desirable for extension workers to consider the proportion of farms and homes in the county that have been definitely influenced to make some substantial change in farm or home operations during the report year as a result of the extension work done with men, women, and youth. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory.

21. Total number of farms in county (1940 Census)	141,480 75
22. Number of farms on which changes in practices have definitely resulted from the agricultural program	93,412 76
23. Number of farms involved in preceding question which were reached this year for the first time	18,062 23
24. Number of nonfarm families making changes in practices as a result of the agricultural program	13,735 67
25. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program	49,663 76
26. Number of farm homes involved in preceding question that were reached this year for the first time	17,277 75
27. Number of other homes in which changes in practices have definitely resulted from the home demonstration program	13,756 72
28. Number of other homes involved in preceding question that were reached this year for the first time	6,330 70
29. Number of farm homes with 4-H Club members enrolled	14,754 75
30. Number of other homes with 4-H Club members enrolled	3,456 71
31. Total number of different farm families influenced by some phase of the extension program. (Include questions 22, 25, and 29 minus duplications)	112,536 76
32. Total number of different other families influenced by some phase of the extension program. (Include questions 24, 27, and 30 minus duplications)	27,702 76

GENERAL ACTIVITIES

Report only this year's activities that can be verified		Home demonstration agents (a)	4-H Club agents ¹ (b)	Agricultural agents (c)	County total ² (d)	
1. Months of service this year (agents and assistants)		780 76	294 27	561 76	XXXXXXXXXX	
2. Days devoted to work with adults ³		12,876 76	527 25	28,603 76	XXXXXXXXXX	
3. Days devoted to work with 4-H Clubs and older youth ⁴		6,323 76	2,676 31	3,747 1/2 76	XXXXXXXXXX	
4. Days in office ⁵		3,931 76	848 29	12,556 76	XXXXXXXXXX	
5. Days in field ⁵		12,798 76	2,277 20	14,868 76	XXXXXXXXXX	
6. Number of farm or home visits made in conducting extension work ⁶		30,739 76	4,344 26	42,958 76	77,931 76	
7. Number of different farms or homes visited		15,167 75	2,918 27	23,684 75	39,557 76	
8. Number of calls relating to extension work	(1) Office	22,174 76	4,979 24	228,789 76	254,962 76	
	(2) Telephone	35,905 75	3,671 25	143,534 76	180,746 76	
9. Number of news articles or stories published ⁷		6,578 75	439 27	4,718 76	11,494 76	
10. Number of bulletins distributed		151,010 76	4,474 28	126,039 76	277,523 76	
11. Number of radio talks broadcast or prepared for broadcasting	(a) Number	458 25	16 7	447 26	91 26	
	(b) Total attendance	979 27	12 8	1486 26	2382 25	
12. Training meetings held for local leaders or committeemen	(1) Adult work	Total attendance of:				
		(b) Men leaders	2,699 20	128 5	15,010 2	16,834 25
	(2) 4-H Club and older youth	(c) Women leaders	11,255 24	75 4	4,026 21	14,778 24
		(a) Number	191 21	90 9	117 11	389 23
13. Method demonstration meetings held. (Do not include the method demonstrations given at leader training meetings reported under Question 12.)	(1) Adult work	Total attendance of:				
		(b) Leaders	1,653 21	2,109 13	10,999 11	4,697 13
	(2) 4-H Club and older youth	(a) Number	8890 25	139 6	2,075 21	11,038 24
		(b) Total attendance	131,497 23	20,300 6	17,214 22	151,672 25
(1) Adult work	(a) Number	5841 24	200 19	1,321 40	7,816 21	
	(b) Total attendance	104,203 24	17,561 20	16,659 27	135,329 26	
14. Number of adult result demonstrations conducted		1655 24	1091 3	1803 40	4530 27	
15. Meetings held at such result demonstrations	(1) Number	465 25	19 5	166 25	484 21	
	(2) Total attendance	7160 25	281 4	2720 25	10,171 24	
(1) Adult work	(a) Number	24 9	3 3	33 26	57 23	
	(b) Total attendance	288 9	15 2	697 24	954 23	
16. Tours conducted	(2) 4-H Club and older youth	(a) Number	8 7	12 10	32 19	
	(b) Total attendance	176 7	154 4	252 10	482 19	
(1) Adult work	(a) Number	66 27	=	6 6	71 31	
	(b) Total attendance	3823 26	=	578 6	4410 29	
17. Achievement days held	(2) 4-H Club and older youth	(a) Number	29 14	13 11	76 24	
	(b) Total attendance	3505 24	2134 14	1651 13	5333 24	

¹ Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.

² County total should equal sum of preceding three columns minus duplication due to two or more agents participating in same activity or accomplishment.

³ The sum of questions 2 and 3 should equal the sum of questions 4 and 5.

⁴ Do not count a single visit to both the farm and home as two visits.

⁵ Do not count items relating to a class of meetings only.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

Six good reasons may be listed as to why an extension worker should prepare a comprehensive annual report.

1. The annual report is an accounting to the taxpaying public of what the extension worker has accomplished during the year.
2. It is a record of the year's work put into shape for ready reference in later years by the extension worker himself, or by his successors.
3. The annual report affords the extension worker opportunity to place his activities and accomplishments before superior officers, who form judgment as to which workers are deserving of promotion or best qualified to fill responsible positions when vacancies occur.
4. The inventory of the past year's efforts and accomplishments enables the extension worker to plan more effectively for the coming year.
5. An accurate report of his work is a duty every scientific worker owes to the other members of his profession.
6. Annual reports are required by Federal law.

From four to six copies of the annual report should be made, depending upon the number required by the State office: One copy for the county officials, one copy for the agent's files, one or more copies for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret under appropriate subheading: the outstanding results accomplished in helping rural people to solve their current problems and to make adjustments to changing economic and social conditions.

A good narrative report should enable the reader to obtain a comprehensive picture of—

1. What was attempted—the program as outlined at the beginning of the year.
2. How the work was carried on—the teaching methods employed.
3. The cooperation obtained from other extension workers, rural people, commercial interests, and other public agencies.
4. Definite accomplishments, supported by objective evidence.
5. Significance of the year's progress and accomplishments in terms of better agriculture, better homemaking, improved boys and girls, better rural living, etc.
6. How next year's work can be strengthened and improved in light of the current year's experience.

The following suggestions are for those agents who wish to prepare a better annual report than the one submitted last year:

1. Read the definitions of extension terms on the last page of this schedule.
2. Read last year's annual report again, applying the criteria for a good annual report discussed above.
3. Prepare an outline with main headings and subheadings.
4. Go over the information and data assembled from various office sources.
5. Decide upon a few outstanding pieces of work to receive major emphasis.
6. Employ a newspaper style of writing, placing the more important information first.
7. Observe accepted principles of English composition.
8. Include only a few photographs, news articles, circular letters, or other exhibits to illustrate successful teaching methods. Do not make the annual report a scrapbook.

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

Provision is made in the report form for each agent to report separately the teaching activities he or she conducts or participates in during the report year. County totals are the sum of the activities of all agents minus duplications where two or more agents engage in the same activity. For purposes of reporting, extension results or accomplishments are expressed in numbers of farmers or families assisted in making some improvement or definitely influenced to make a change. Such an improvement or change may be the outcome of any phase of the program for men, women, older rural youth, or 4-H Club boys and girls. Only the improvement or change taking place during the current year as the result of extension effort should be reported. Census type of information on the status of farm and home practices should not be included. For use on the national level the statistical data on the year's extension activities and accomplishments must be expressed in somewhat broad and general terms. Each State extension service may desire to include in a statistical supplement additional information on problems and activities peculiar to the State or sections of the State.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Washington, D. C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County _____

REPORT OF

<u>Claude E. Wallace</u> (Name) Home Demonstration Agent.	From <u>Dec 1, 1941</u> to <u>Nov. 30, 1942</u>
Assistant Home Demonstration Agent.	From _____ to _____, 194__
4-H Club Agent.	From _____ to _____, 194__
Assistant County Agent in charge of Club Work.	From _____ to _____, 194__
Agricultural Agent.	From _____ to _____, 194__
Assistant Agricultural Agent.	From _____ to _____, 194__



READ SUGGESTIONS, PAGES 2 AND 16

Approved: _____
Date: _____
State Extension Director.