

VIRGINIA

SOUTHAMPTON

NEGRO - COUNTY AGENT ANNUAL REPORT

1937

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**REPORT FILES**  
OFFICE COOPERATIVE  
EXTENSION WORK

-1937-

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**1937**  
**COUNTY AGENT ANNUAL REPORT**

Dec 17 1937

*Frank Peterson*  
District Agent

## ANNUAL PROGRESS REPORT FOR SOUTHAMPTON COUNTY

S.G. Mansfield--County Agent

November 30th. 1937

## Adult Work

## County Wide Activities

<u>Work As Programed</u>	<u>Work Accomplished</u>
One County Advisory Board to be maintained	One County Advisory Board Maintained
Eight Farm Community Clubs to be programed	Eight Farm Community Clubs programed
One County Extension School to be held	One County Extension School held
Two delegates to be secured for State Advisory Board	Two delegates secured for State Advisory Board

Demonstrations

Eighteen soil demonstrations to be conducted	Eighteen soil demonstrations conducted
Nine corn demonstrations to be conducted	Nine corn demonstrations conducted
Fourteen soybeans demonstrations to be conducted	Fourteen soybeans demonstrations conducted
Eight orchard pruning demonstrations to be conducted	Eight orchard pruning demonstrations conducted
Thirty five home gardens to be conducted	Thirty five home gardens conducted
Seven cotton demonstrations to be conducted	Seven cotton demonstrations conducted
Thirteen peanut demonstrations to be conducted	Thirteen peanut demonstrations conducted
Twenty four poultry demonstrations to be conducted	Twenty four poultry demonstrations conducted
Thirty eight hog demonstrations to be conducted	Thirty eight hog demonstrations conducted

**Forward:**

Extension Work is still doing it's bit in eight organized communities in Southampton County toward developing rural leadership, more profitable farming and aiding the farmer to adjust himself. Hence better living conditions. Farmers are kept mindful of the fact of increasing their income. This is being done through educational meetings, programs, news articles, letters, farm visits and local leadership. Work is being done with any number of farmers out side of these organized communities with the hope of future organization. Extension work is aiding the farmer in growing his home supplies, producing increasing amounts of food and feed for the family and livestock respectively. Hence a solving of farm, home and community problems.

Farmers are still improving their breeds and increasing the number of their livestock, particular hogs. This gives the farmer a better distribution of income as well as a more economical cash crop. Better grazing areas have been influenced through the soil conservation program. Year-round gardens with better seeds and a larger variety of vegetables is going a long ways in making the farmer self supporting. Farmers are kept mindful of their farm income, soil conservation program, improving their living conditions and farm problems in their entirety.

**STATUS OF COUNTY EXTENSION ORGANIZATIONS:**

The extension organizations of the county are: The County Advisory Board, with a membership of forty one. Eight Farm Community Clubs with a membership of one hundred and fifty seven, and thirteen 4-H Clubs with a membership of five hundred and sixty six.

**COUNTY ADVISORY BOARD:**

The County Advisory Board with a membership of forty one families, and affiliation with the State Advisory Board is the governing head of all county extension activities. This organization has to do with planning, putting into effect and getting over the extension program of work. The board meets at the request of the agent, at which time matters of extension interest are taken up, and threshed out. The board approves of the county program of work, county meetings, club rallies, and other county-wide activities: as plans for extension school, fairs, tours, picnics and selecting delegates to the State Advisory Board meetings.

FARM COMMUNITY CLUBS:

The eight farm community clubs organized on family basis with a membership of one hundred and fifty seven are still doing their bit to the best advantage of all concerned. It is through these clubs that leaders carry out certain crop demonstrations following extension practices. Campaigns are put on through these clubs to assist the farmers in meeting their needs. Every effort is bent toward helping the farmers toward the end of sufficient food and feed for the family and livestock respectively, which finally leads to the live-at-home idea.

YEAR ROUND GARDENS:

Gardens have proved themselves to be essential items in planning to live at home and growing ones home supplies. Thirty garden demonstrations are creditably maintained.

Farmer Diggs of Ebenezer Community is conducting a very successful one half acre garden. This garden furnished vegetables for a family of eight all summer. One hundred and forty two quarts of vegetables and fruits have been earned. The garden now has a variety of seven vegetables growing. Samples of carrots and turnips from this garden won first places on exhibition at Tidewater Fair.

Five hundred planting calendars for home gardens put out by Hampton Institute were distributed among the gardeners of the county.

BEAUTIFICATION:

Our work in home, church, school and community improvement is moving steadily on. The state-wide school improvement contest is lending much influence in getting this work over. The agent has assisted in improving twelve school grounds.

The garden club of Franklin Community held it's sixth annual flower show in the vocational building of the Training School October 16th. The agent assisted Mr. A.C. Sims of Hampton Institute in arranging and judging flowers on said show.

MILLERS FALLS  
UNION SKIN

-4-

SOUTHAMPTON COUNTY EXTENSION SCHOOL

Diamond Grove Church

Thursday & Friday February 18-19

Mr. Thomas B. Patterson, District Agent:

"Soil Conservation":

Mr. Patterson explained very clearly, illustrating with charts the Soil Conservation Program. He referred to the act as the government's attempt at healing wounds agitated by the farmers for years, that is, taking out of the soil and putting nothing back. He insisted upon his listeners to grow their fertilizer rather than buy it. He also emphasized the value and importance of cover crops and leaf mold, both of which are important items in adding humus, animal and vegetable matter to the soil. He warned them that the absence of these things in the soil cause the light soil to be blown away.

Mr. Patterson spoke of the years of careless destruction of timber, which was done only for the purpose of carelessly handling virgin soil. He explained how timber eliminated floods because of its leaves absorbing the heavy rainfall.

Mr. Patterson suggested to the farmers that in the Soil Conservation Program, the government was allowing them a wonderful opportunity to improve their soil with pay for the same. This governmental agreement encourages them to increase their livestock because of growing pasture crops, planted in accordance with said agreement. He pointed out the financial advantages of not being allowed to harvest said crops for the animals. In closing he commended the farmers on having complied with the agreement to increase their livestock because of the year-round distribution of their financial income.

Mr. J.S. Higginbotham, Hampton Institute.

"Year Round Garden":

Mr. Higginbotham opened with the fact it is the man's job to take care of the garden, and insisted that the garden plot be kept busy, but part of it be kept busy growing cover crops, hence the maintenance of humus. He also suggested woods mold and barnyard manure for the maintenance of humus, and fertility.

Mr. Higginbotham emphasized the importance of knowing varieties of seeds so that late yielding seeds will not be planted with the expectation of an early production. In accord with the above thought he distributed planting calendars and catalogues. He advised that vegetables be planted in rows rather than broadcast, so that they may be conveniently cultivated; hence the elimination of weeds. He discussed the vegetable diseases and insect pests and gave remedies for combating the same. He also suggested treating vegetable seeds for better results. He insisted that the farmer should grow his home supplies. In closing he emphasized the fact that plenty of good vegetables are recommended for growing straight legged, firm teeth, upright, healthy children.

Miss L.A. Jenkins, District Agent.

"The Family Food Budget":

Miss Jenkins expressed her joy for the presence of the young people in the meeting. She referred to the older people as having been where they are going, while the young people are just beginning their journey.

She emphasized the fact that each member of the family should take pride in the kitchen as it is partly the source of the family's life. The wives were advised to prepare foods that are good for the bodies, and to create a desire for disliked vegetables by cooking them in with desired ones. She gave the group an estimate of the amount of fruit and vegetables required for each individual. She advised that children should have tomato juice daily, and that farmers should eat better food than any other people.

Miss Jenkins insisted that the wives should balance the food budget and form a habit of canning something each month in the year. She also advised that fruits and vegetables be dried as well as canned. She offered her service for conducting canning demonstrations. She showed examples of inexpensive, yet convenient places for keeping kitchen articles, such as pot covers, knives etc. She closed with the idea that well fed families are happy as well as healthy

ANNUAL STATE FARMER'S CONFERENCE

Mr. Carter, Assistant Director Of Agriculture.

Mr. Carter referred to his hearers as leaders because they had come to the source of material for leadership. He warned the farmers that good business methods must be applied on the farm nowadays for the best results. Mr. Carter advised the group to observe some of the agricultural phases of the college before leaving and also insisted that the farmers contact the college for information needed in their homes and communities.

Story Of 1936 Prizes:

Stories were given by the five 1936 prize winning counties. These stories related the care and records of animals won.

Dr. Gandy:

Dr. Gandy complimented the group for attending the conference. He congratulated them on growing out of the individualistic idea into the group action idea. Dr. Gandy insisted that the farmer cooperate with governmental agencies in their respective counties, to the end of better living on the farm. He closed enforcing the idea of cooperation, and extending an invitation to the group to come again.

Miss Maud E. Wallace of Blacksburg.

Miss Wallace assured the group that their presence at the college was an indication of progressiveness. She complimented the group on their cheerful appearance. Miss Wallace instilled the idea that homemaking is a family's interest rather than of the wife's alone. She advised that all progress made in the home and on the farm is to the end of better living.

Miss Wallace insisted that the use of money is far more important than money itself. She advised that the entire family should realize, where the family's money comes from and in turn where it goes. She advised that if every member of the family is made to feel that he or she is apart of the home plans; home problems would be more seriously considered. Miss Wallace final plea was that hard wholesome work brings out good character.

Dr. Smith, Assistant Director of Extension:

Dr. Smith assured the farmers that his contact with them is for the most part indirect, through Land Grant Colleges, Field Agents and other agricultural agencies. He encouraged the farmers to own a piece of land. Dr. Smith told the group that the 4-H Club is one of the greatest educational junior organizations in existence. He insisted that the farmers would not work so intensely that they will form a dislike for the farm. He suggested that the farmers should so live that their neighbors will have faith in them. Again he stated that his hearers should strive to own a piece of land and exert strenuous efforts to pay their debts

**Home Economic Department:**

The Home Economic Department of the college put on demonstrations showing proper methods of preparing foods and also types of attires that ladies should wear in accord with their individual conformations.

**Mr. J.B. Pierce, Field Agent:**

Mr. Pierce refered to the conferense as a one day school, in an attempt to acquaint the farmers with the college and it's duties to them, in order that the college may better serve them. He reminded the farmers that they owed improvement to themselves, their children and their communities. Mr. Pierce further encouraged that the farmers affiliate themselves with Community Clubs, Advisory Boards, and other agricultural agencies in their respective counties

STATE ADVISORY BOARD

Mrs. Wales:

Mrs. Wales of Sweet Brier College so masterfully illustrated how ripples of water caused by a dropped pebble go far out to the waters edges, and insisted that community leaders let their services and influences ripple far out to their people. She informed the group that the Agricultural Extension Service helps one to help himself, and stated that one gets more out of it than is put in, and also advised that the service aids one in getting more out of the things around him. Mrs. Wales paid high tribute to Mr. Carver of Tuskegee. She advocates that good behavior is taught and not caught, and advised that demoralizing influences must be counteracted by providing wholesome recreation.

Miss Wallace:

Miss Wallace, State Home Agent commended the Advisory Board's delegation on it's personal improvements. She stated as evidences that the delegates stand erect, sit up tall, that their faces are brighter and their appearance in general is better. She advised that the extension workers develop within themselves a spirit of the work, then live the spirit.

Miss Wallace referred to Mr. Pierce as having a vision and an organizational spirit that naturalizes his vision. She commended Miss Jenkins for introducing and carrying Extension Work through her personal service into unorganized counties. She encouraged Miss Jenkins as well as other extension workers to make their services "ripple out to the people".

Miss Wallace hinged the body of her talk around the thought "rural group heritage". For example what kind of bodies and courage did we inherit and what kind are we passing on to our children? What kind of intangible things did we inherit: as the ability to think and act and how are we passing them on? Miss Wallace encouraged that of all inheritance that we pass on a generous portion of neighborliness. She insisted that we live to the end of putting old age off, and learn how to grow old slowly and gracefully.

Mr. John R. Hutcheson, Director Of Extension Work:

Mr. Hutcheson informed the group of how well he remembered when he came into the work for the first time that Mr. Pierce said how glad he was to have a southern man director of Virginia's Extension Work; as a southern man would be more familiar with Virginia's farm problems. Mr. Hutcheson commended the State Advisory Board for having lined straight to the line and said that the value of the Board is felt in what it is doing toward improving the standard of living in rural communities. "Individuals or organizations must do needed things in order to improve standards of living", said Mr. Hutcheson. He also advised that to use money made on the farm to the end of increasing amounts and number of farm products and livestock for

market does not necessarily mean that the standard of living is being improved. "Standards of living is improved only when money made is used to the end of better living", said Mr. Hutcheson.

Finally Mr. Hutcheson classed American soil as a national heritage, and accused American farmers as being very unkind to it's heritage and also warned that unless our system of farming is changed we will loose our land.

Mr. Pierce, State Field Agent:

Mr. Pierce in his fatherly way encouraged rural improvements. "Situations are never so bad that they can't be worse and never so good that they can't be bettered", said Mr. Pierce. He commended the delegation on being present, and said that he judge by their presenece that they were busy people, and emphasized that if they were not a busy people that they would not make good leaders. In clarifying the idea, "lift yourself by your own strength", he insisted that the agents help the farmers that the farmers might in turn help themselves.

Mr. Pierce states that farming as well as money is only a means to an end, and advocates that it's the use of money and not money itself that counts. Mr. Pierce insists that many of the good things of life as: the love for the people, and the love for God may be obtained through a spirit of desire. Finally Mr. Pierce insisted that farmers be ever mindful of modern home conveniences as running water, washing machines and the like, as they mean so much to the health, happiness, and long life of farm wives.

ANNUAL AGENT'S MEETING

Dr. John M. Gandy:

President Gandy extended the agent group a congenial and hearty welcome. He commended the group on the very fine type of work that it is connected with, and gave a brief of the school's history, telling of it's hoped for progress.

Dr. J.L. Lockett:

Dr. Lockett spoke of the Land Grant Colleges, Experiment Stations, The Extension Service and other similar governmental agencies. He discussed the fact that they are confronted with the problems of producing food and feed respectively for people and livestock to the end of better living. He also said that these agencies are to a very large extent responsible for social adjustments.

Director J.R. Hutcheson:

Dr. Hutcheson spoke of the multiple of governmental agencies that are working toward the end of changing the rural ideas from the selfish, individualistic point of view to that of the group action idea. "Farmers greatest handicap, said Dr. Hutcheson, is that of farming poor land". "If the land is not improved, said Dr. Hutcheson, it will be lost". Dr. Hutcheson closed with the idea that the success in agriculture depends upon agricultural income.

Miss Maud E. Wallace:

Miss Wallace advised that plans for work be based upon family needs. She also advised that our people should not be denied the privilege in thinking their way out. She closed with the idea of working to the end of making the farm and the home a complete unit.

Mr. G.A. Elean:

Mr. Elean gave a cross section of the State Fair exhibits. He encouraged the idea of careful selection as a part of Extension's teaching. He referred to 4-H Club work as being America's soundest piece of junior work.

Mr. John Bradford:

Mr. Bradford and his accompanist very satisfactorily conducted periods each afternoon, giving timely demonstrations that will be helpful in entertaining rural groups.

Field Agent Pierce:

Mr. Pierce supervised the discussion of County Plan Of Work, insisting that the agents would keep in mind the needs and problems in their respective counties.

Agents

District Agents Charity & Patterson:

District Agents Charity and Patterson discussed and outlined the junior and adult narratives respectively.

### SOIL CLASSIFICATION TOUR

Wednesday March 3rd. the agent accompanied a party of agents, Hampton Workers, and vocational teachers with groups of vocational boys on a soil classification tour of Rescue and joining communities in Isle of Wight County supervised by one of the Washington's Office soil specialist. The Tour was made very practical as well as theoretical. A very telling demonstration was given showing how a soil profile is taken.

Toward the close of the tour the group was directed to James River and there shown the marshy type of soil which does not produce any essential plants. This soil is classified as land type soil. The speaker referred to it as just for the purpose of holding the world together.

The group was given high points concerning the texture, grades and types of soil. It was clearly brought out that fertile soils are not necessarily productive soils, and that poorly drained soils are better for some types of farming than well drained soils, as certain types of permanent pastures.

### SOIL CONSERVATION

The agent attended five Soil Conservation meetings. The requirements for participation in said program and the government's obligation to participants were discussed and explained. Requirements were worked out on the blackboard with hypothetical farms, after which farms belonging to farmers of the audience were dealt with in like manner. Farmers individual questions were answered.

The Soil Conservation Program is going a long way toward improving the soil as well as retaining the fertility of the same. In that the program is influencing cover as well as soil improvement crops not to be harvested the out come is increased pasture crops. Hence more and better feed for livestock.

Not only has Southampton County farmers increased their hog crop, but there is a marked change in the trend of marketing their hogs. Because of Richmond's market demand for live weight, and because of increased pasture crops already mentioned any number of farmers have changed from the traditional custom of selling pork from the scaffold and are now selling their hogs on Richmond's live weight market. This change has not only increased farm income but many of the hogs are sold during summer months, which means an improvement in the distribution of farm income.

### REHABILITATION COMMITTEE MEETING

The agent attended six meetings with the Rehabilitation Committee. At said meetings clients were discussed and either rejected or accepted for governmental aid.

Farmers that were accepted are required to carry out a supervised farming program, carrying duplicated records and farm accounts. One of which to be turned in and a

copy for the farmer's file.

REGIONAL MEETINGS

During February, May and November the agent attended regional meetings in Suffolk supervised by District Agent Patterson, discussing and explaining respectively Annual Program Of Work, Revised Program Of Work and method to be used in making annual reports.

June 16th. the agent attended a similar meeting in Suffolk, at which time District Agent L.A. Jenkins supervised the discussion of plans for the junior regional meeting which was held there June 9th.

The agent associated with the chairman of the County Advisory Board, leaders and 4-H Club members attended both Lawrenceville and Suffolk 4-H Club regional meetings. At the latter meeting Southampton County 4-H Club members took an active part in all activities.

STATE AND COUNTY FAIRS:

Southampton County junior clubs exhibited eighteen samples of farm products at the State Fair: three of cotton, six of corn, three of sweetpotatoes and three of peanuts. Four of the six samples of corn won prizes, and both the three samples of sweet potatoes and peanuts won prizes. A cash total of \$13.60 was won in prizes at the State Fair.

At Tidewater Fair a total of twenty three samples of farm products were exhibited. Eleven of the twenty three won prizes. A total of \$5.85 won in prizes at Tidewater Fair. A grand total of \$19.45 won at both Fairs.

CORN:

Corn in this county is still an all important factor in farm economy. Corn is used to a large extent in producing pork. Pork production is an important feature in our farm program. Corn demonstrators began early in September with field selection of seed. To a very large extent corn demonstrators follow crop pastured acres of the previous year and peanut crops of the previous year followed by cover crops of rye. The average yield with demonstrators is thirty eight bushels per acre. Notwithstanding the fact that the county yield has been increased from twenty two bushels per acre in 1931 to twenty seven bushels per acre in 1937, the county is still buying corn. In stating the fact that the county is still buying corn, there are other factors that enter in. The fact that corn can be bought in the county for 60¢ a bushel farmers are ordering western hogs in order to fatten them on 60¢ corn. This is being done with the hope of selling said hogs on Richmond live weight market at at least 9¢ live weight.

Edward Brown of Ivor Community produced forty three bushels of corn on his acre demonstration. This corn followed an acre of hogged down corn and soybeans followed by cover crops of rye. The rye was turned under early in April. The land was harrowed twice with a spike tooth harrow. The corn was seeded with soybeans the latter part of April in four foot rows, eight inches apart. Six hundred pounds of 3-8-3 fertilizer was used at seeding time and two hundred pounds of nitrate of soda was used as a top dressing at final cultivation.

ORCHARD:

Nineteen pruning demonstrations were conducted in the months of December, January and February. The agent was present at five of said demonstrations. Robert Harris of Newsoms Community sold from his orchard six bushels of apples, eight bushels of peaches and seven bushels of grapes. Sufficient fruit for said family's supply was canned and dried.

LESPEDEZA:

Lespedeza is rapidly winning it's place on the farms of Southampton County. Additional acres are being seeded on different farms each year. It has proved itself as a wonderful pasture crop for hogs and cattle as well

as for hay and a soil builder.

Walter Brown of Diamond Grove Community seeded six acres of lespedeza last spring. From June through early September he pastured his entire herd of fifty seven hogs, eight cows and at times four mules. The cows were kept in good condition with no additional feed. The hogs were also kept in good condition with small amounts of additional feed.

### LIVESTOCKS

#### HOGS:

Inoculating hogs is the most out standing piece of work done in Southampton County this year. To date the agent has inoculated seventy eight herds of two thousand one hundred and forty six hogs against cholera in thirteen different communities. In previous years farmers have suffered an emense lost of hogs from cholera. A comparatively small number of the hogs mentioned were infested with said disease at the time of treating. In case of infested herds the single treatment only was administered. For the most part the above mentioned hogs were pastured on cultivated crop acres.

Robert McClenny stands out as a hog demonstrator. On May 26th. the agent inoculated sixty six pigs averaging around eighty pounds against cholera for McClenny.

March 17th.	McClenny sold 17 hogs averaging	164 lbs.
May 20th.	" " 11 " "	195 "
July 22nd.	" " 20 " "	190 "
Aug. 19th.	" " 24 " "	185 "
Oct. 12th.	" " 11 " "	175 "

McClenny sold said hogs on Richmond live weight market. He sold a total of eighty three hogs weighing a total of fifteen thousand one hundred and twenty nine pounds. McClenny received an average of 12¢ per pound for his hogs. He has sold \$1,815.48 worth of hogs to date. McClenny has a breeding stock of 10 brood sows and 1 boar. He has on hand 52 hogs for killing for home use.

McClenny's case is an out standing one of a better distribution of farm income. Not only is the large amount coming through livestock, an improvement, but the season over which the hogs are sold goes a long way in solving financial condition on the farm. This year McClenny bought a Grits Mill with which he is grinding corn for the entire community. He states that the financial total paid the miller last year for cracking corn used in feeding his hogs amounted to more than the mill actually cost him.

#### POULTRY:

Interest in poultry is still running high in the county. Raising day-old chicks for market has not paid so well this year. Broilers and friers did not sell well then too feed prices ran high.

Claud Parker of Branchville Community stands out as a poultry demonstrator. Parker carried a flock of two hundred layers. His success came mostly because of marketing

his eggs on the New York market through a New York friend. The New York market prices gave parker a profit of 10¢ a dozen over local prices after handling expenses were considered.

UNION STEEL

FRAG. CONTN.

JUNIOR WORK

County Wide Activities

<u>Work As Programed</u>	<u>Work Accomplished</u>
Thirteen 4-H Clubs to be programed	Thirteen 4-H Clubs programed
Three hundred and nine club members to be enrolled	Three hundred and nine club members enrolled
Five clubs to exhibit at Fair	Five clubs exhibited at Fair
Twenty six club leaders to be maintained	Twenty six club leaders maintained

Demonstrations

Fifty corn club boys to be carried	Fifty corn club boys carried
Forty peanut club boys to be carried	Forty peanut club boys carried
Fifteen cotton club boys to be carried	Fifteen cotton club boys carried
One hundred and fifty gardens to be carried	One hundred and fifty gardens carried
One hundred and forty poultry demonstrations to be carried	One hundred and forty poultry demonstrations carried
Sixty pig club boys to be carried	Sixty pig club boys carried

## JUNIOR WORK

### FORWARD:

The leaders in junior work are still busy bringing about a more enjoyable, a fuller and happier life for the farm family. True stories of extension work are written up in playlets as: the workings of the State Advisory Board, system used in awarding prizes at the Annual Farmer's Conference and the State-wide Community Contest. The playlets are given by 4-H Club members at club meetings, programs, rallies and regional meetings. The idea goes a long way in teaching farmers and friends more about extension work. The idea also gives wholesome recreation to the clubs and farm families and in the mean time makes the clubs stronger educationally as well as financially.

### ORGANIZATION:

It is still the efforts of the 4-H Club members to live up to their pledge to "make the best better". Four hundred and eighty two have satisfactorily completed demonstrations. The thirteen clubs have held a total of seventy eight meetings with an attendance of two thousand eight hundred and twenty two. Club members are taught personal pride, and community and county interest is encouraged through county-wide activities.

### PROJECT ACTIVITIES AND RESULTS:

Four hundred and eighty two club members satisfactorily completed demonstrations. The demonstrations are: fifty corn, forty three peanuts, sixteen cotton, nine potatoes, one hundred and seventy four gardens, one hundred and forty eight poultry and sixty one pigs.

### CORN:

Fifty juniors completed corn demonstrations. These boys produced a total of one thousand seven hundred and thirty five bushels, an average of thirty three bushels per acre.

Walter Diggs of Ebenezer Community carried the highest producing acre. Walter planted one acre of Casey's Purebred corn and made a yield of forty four bushels. This acre was used the previous year for peanuts followed by a cover crop of rye seeded at the time the peanuts were harvested. This cover crop of rye was turned under early in April just previous to planting the corn. The ground was broken seven inches deep and harrowed twice with a spike tooth harrow before planting. The corn was seeded early in April in four foot rows, eighteen inches apart. It was fertilized at planting time with four hundred pounds of 3-8-3 fertilizer. It was top dressed with two hundred pounds of nitrate of soda last cultivation. Diggs' ten-ear sample of corn won first place at the Tidewater Fair.

COTTON:

The highest yielding acre of cotton is that of Leon Byrns of Newsoms Community. Leon's acre produced eleven hundred and eighty seven pounds. This acre was given four doubled team loads of barn yard manure, and plowed eight inches deep early in April. The cotton followed corn planted with soybeans. The cotton was fertilized at planting time with six hundred pounds of 5-8-5 and was top dressed with two hundred pounds of nitrate of soda. Leon's record shows that it cost him \$27.60 to produce his cotton and he received \$35.61 for the same, leaving him a small profit of \$8.01. Leon's sample of cotton won first place at Tidewater Fair.

PEANUTS:

Of the forty three peanut demonstrations Charlie Harris of Ebenezer Community produced the highest of Jumbos. The acre produced twenty two bags. The peanuts followed a cover crop of rye and clover seeded in cotton late in October. The land was plowed in March and harrowed twice at planting time. Six hundred pounds of 3-8-3 was applied at the time of planting. Two hundred pounds of land plaster was used after last cultivation. Harris' sample of peanuts won second place at the State Fair and first place at Tidewater Fair.

GARDENS:

One hundred and fifty nine demonstrations were completed in home gardens, fifteen boys and one hundred and forty four girls. Said gardens averaged ten different vegetables. The V.F.I. Horticulture Chart was used as a guide in planting. Planting calendars for home gardens put out by Hampton Institute was used as well. Barn yard manure was used for the most part as a fertilizer. Surplus vegetables acted as a stimulus for canning.

Poultry:

One hundred and forty eight members completed poultry demonstrations. Poultry demonstrations are educational in a small way. They furnish a year-round distribution of farm income. Members are learning the monetary advantages of better methods of housing, culling and saving for the farm flock.

HOGS:

Sixty one demonstrations have been satisfactorily completed with a total of sixty pigs. Responsibility of ownership encourages careful handling and good care of pigs carried by the members.

#### COUNTY-WIDE 4-H CLUB RALLY

The forenoon was spent in supervised recreation. An hour was observed for lunch. The literary program consisted of welcome, response, recitations of an agricultural nature, songs, yells and playlets exemplifying important farm features and clarifying some features of extension work.

#### MISS L.A. JENKINS? DISTRICT AGENT:

Miss Jenkins made very timely and convincing remarks on correct dress. She advised careful selection of attires so that colors will harmonize rather than conflict. She also advised careful selection in accord with one's conformation. Miss Jenkins concluding advice to the girls was the correct or non use of make-ups.

#### MR. JOHN L. CHARITY? DISTRICT AGENT:

Mr. Charity refered to the 4-H Club members as having matriculated in college for the purpose of learning business methods in farming. He very clearly and cleverly explained the meaning of the 4-H's, stressing the significant of the heart "H". He discussed the many advantages in having the correct attitude of heart.

#### 4-H CLUB REGIONAL MEETINGS

The agent associated with the chairman of the County Advisory Board, leaders, and 4-H Club members attended both Lawrenceville and Suffolk 4-H Club regional meetings. At the latter meeting Southampton County 4-H Club members took an active part in all activities.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture  
and State Agricultural Colleges  
Cooperating

Extension Service  
Division of Cooperative Extension  
Washington, D.C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Southampton

REPORT OF

(Name) Home Demonstration Agent. From \_\_\_\_\_ to \_\_\_\_\_, 193  
S. Mansfield <sup>4-H Club Agent.</sup> From \_\_\_\_\_ to \_\_\_\_\_, 193  
NEGRO <sub>Agricultural Agent.</sub> From Dec. 1/36 to Nov. 30, 1937

READ SUGGESTIONS, PAGES 2 AND 3



Dec. 17/37

Mrs. J. H. Stollenor  
District Agent

Approved:

Date \_\_\_\_\_ State Extension Director.

## SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

### STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents *minus duplications due to two or more agents participating in the same activity or accomplishment.* The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

### NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

### SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization.
  - (1) Form.
  - (2) General policies.
  - (3) Procedure.
- V. County program of work.
  - (1) Factors considered and methods used in determining program of work.
  - (2) Project activities and results.
 

Under appropriate headings and subheadings present in some detail for each major project or line of work the goals set up, the methods used, the results achieved, and the significance of these results in terms of improved farms and homes and of better community life.
- VI. Outlook and recommendations, including suggestive program of work for next year.

## TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

## DEFINITIONS OF EXTENSION TERMS

1. A program of work is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-master leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry. A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor. The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.
7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than "days in office."
17. Letters written should include all original letters on official business. (Duplicate letters should not be included.)
18. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
20. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.

## GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT	Total months of service this year	Days devoted to agr./conservation and adjustment programs	Days devoted to relief work	Total days in office	Total days in field
(Name)	(a)	(b)	(c)	(d)	(e)
Home demonstration agent					
Asst. home demonstration agent	(1)				
4-H Club agent					
Assistant county agent in charge of club work	(2)				
<i>S.S. Mansfield</i> Agricultural agent	13	12	16	51	226
Assistant agricultural agent	(3)				

2. County extension association or committee:
- (a) Agricultural extension: *Advisory Board* (2) Number of members *41*
- (b) Home demonstration: (1) Name \_\_\_\_\_ (2) Number of members \_\_\_\_\_
- (c) 4-H Club: *County Council* (2) Number of members *38*
3. Number of communities in county where extension work should be conducted. *14* 3
4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees. *8* 4
5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program: *63*
- (a) Adult work: (1) Men *16* (2) Women *42* (b) 4-H Club work: (1) Men *16* (2) Women *21* (3) Older club boys *26* (4) Older club girls *34* 5
6. Number of different paid local leaders engaged in agricultural-conservation and adjustment programs: (a) Men \_\_\_\_\_ (b) Women \_\_\_\_\_ 6
7. Number of clubs or other groups organized to carry on adult home demonstration work. 7
8. Number of members in such clubs or groups. 8

ITEM	Home demonstration agents	4-H Club agents	Agricultural agents	County total
	(a)	(b)	(c)	(d)
9. Number of 4-H Clubs			<i>13</i>	
10. Number of different 4-H Club members enrolled	(1) Boys		<i>241</i>	10
	(2) Girls		<i>325</i>	
11. Number of different 4-H Club members completing	(1) Boys		<i>220</i>	11
	(2) Girls		<i>268</i>	

12. Number of different members enrolled in 4-H Club work for:

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys	<i>18</i>	<i>39</i>	<i>21</i>	<i>61</i>	<i>59</i>	<i>43</i>
(b) Girls	<i>30</i>	<i>48</i>	<i>36</i>	<i>70</i>	<i>75</i>	<i>66</i>

\* County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

\*\* Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on page 7 to 26, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work.

† Same as footnote 2 but refers to completions instead of enrollments.

‡ The total for this question should agree with county total, question 10.

## GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20 and over	
13. Number of different 4-H Club members enrolled according to age <sup>1</sup>	(a) Boys	4	11	4	17	29	42	44	24	24	27	15	
	(b) Girls	10	15	12	34	42	49	34	52	31	34	13	
14. Number of 4-H Club members: <sup>1</sup>	(a) In school	512										(b) Out of school	54

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total <sup>2</sup> (d)
15. Number of 4-H Club teams trained	(1) Judging		9	9
	(2) Demonstration		18	18
16. Number of groups other than 4-H Clubs organized for extension work with rural young people 16 years of age and older				
17. Members in groups reported in question 16	(1) Young men			
	(2) Young women			
18. Total number of farm or home visits <sup>3</sup> made in conducting extension work			1055	1102
19. Number of different farms or homes visited			922	922
20. Number of calls relating to extension work	(1) Office		649	649
	(2) Telephone		129	129
21. Number of news articles or stories published <sup>4</sup>			42	42
22. Number of individual letters written			428	428
23. Number of different circular letters issued (not total copies mailed)			60	60
24. Number of bulletins distributed			281	281
25. Number of radio talks made			2	2
26. Number of events at which extension exhibits were shown			23	23
27. Training meetings held for local leaders or committeemen	(1) Adult work	(a) Number		
		Total attendance of:		
		(b) Men leaders	762	762
	(c) Women leaders	542	542	
	(2) 4-H Club	(a) Number	78	78
Total attendance of:		823	823	
(b) Leaders	(a) Number			
	Total attendance	147	147	
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27)	(1) Number		918	918
	(2) Total attendance		89	89
29. Meetings held at result demonstrations	(1) Number		367	367
	(2) Total attendance			

<sup>1</sup> The total for this question should agree with county total, question 14.<sup>2</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.<sup>3</sup> Do not count a single visit to both the farm and home as two visits.<sup>4</sup> Do not count items relating to notices of meetings only.

Notes.—Questions 15-24 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

## GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total <sup>1</sup> (d)	
30. Tours conducted	(1) Adult work	(a) Number			30	
		(b) Total attendance				
	(2) 4-H Club	(a) Number				
		(b) Total attendance				
31. Achievement days held	(1) Adult work	(a) Number			31	
		(b) Total attendance				
	(2) 4-H Club	(a) Number				
		(b) Total attendance				
32. Encampments held (Do not include picnics, rallies, or short courses, as these should be reported under other meetings.)	(1) Farm women	(a) Number			32	
		(b) Total members attending				
		(c) Total others attending				
	(2) 4-H club	(a) Number				
		(b) Total boys attending				
		(c) Total girls attending				
		(d) Total others attending				
33. Other meetings of an extension nature participated in by agents or specialists and not previously reported	(1) Number		100	100	33	
	(2) Total attendance		726	726		
34. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere	(1) Adult work	(a) Number			34	
		(b) Total attendance				
	(2) 4-H club	(a) Number		9		9
		(b) Total attendance		217		217
34j. Number of above meetings held by agents or local leaders at which discussion group method of presentation was followed					34j	

## SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

35. Number of farms in county	1331	35
36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program	752	36
37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program		37
38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program		38
39. Number of farm homes with 4-H Club members enrolled	283	39
40. Number of other homes with 4-H Club members enrolled		40
41. Total number of different farm families influenced by some phase of the extension program (Include questions 35, 37, and 39, minus duplications.)	972	41
42. Total number of different other families influenced by some phase of extension program (Include questions 38 and 40, minus duplications.)		42

<sup>1</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

NOTE.—Questions 35-42 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages unless duplications where the same activity relates to two or more lines of work.

CEREALS<sup>1</sup>

Report Only This Year's Extension Activities and Results That Can Be Valued

ITEM	Corn	Wheat	Oats	Rye	Barley	Cereals not shown, etc., and other cereals	
	(4)	(5)	(6)	(7)	(8)	(9)	
43. Days devoted to line of work by:							43
(1) Home demonstration agents							
(2) 4-H Club agents							
(3) Agricultural agents	18						
(4) Specialists	9						44
44. Number of communities in which work was conducted							44
45. Number of voluntary local leaders or committeemen assisting							45
46. Days of assistance rendered by voluntary leaders or committeemen							46
47. Number of adult result demonstrations conducted	10						47
48. Number of meetings at result demonstrations	2						48
49. Number of method-demonstration meetings held	3						49
50. Number of other meetings held	6						50
51. Number of news stories published	1						51
52. Number of different circular letters issued	2						52
53. Number of farm or home visits made	78						53
54. Number of office calls received	44						54
55. Number of 4-H Club members enrolled	56						55
(1) Boys							
(2) Girls							
56. Number of 4-H Club members completing	52						56
(1) Boys							
(2) Girls							
57. Number of acres in projects conducted by 4-H Club members completing	52						57
58. Total yields of crops grown by 4-H Club members completing	1735						58
	bu.	bu.	bu.	bu.	bu.	bu.	
59. Number of farmers following fertilizer recommendations	22						59
60. Number of farmers following insect-control recommendations	22						60
61. Number of farmers following disease-control recommendations	22						61
62. Number of farmers following marketing recommendations							62
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	23						63
66. Number of farmers following other specific practice recommendations: <sup>2</sup>							66
(1)							
(2)							
(3)							
(4)							
(5)							

<sup>1</sup> Report fall-corn crops the year they are harvested.<sup>2</sup> Include crop by name.<sup>3</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Alfalfa	Sweet-clover	Red, bur, and other clovers	Vetch	Legumes	Feathers	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							} 67
(2) 4-H Club agents							
(3) Agricultural agents			16			12	
(4) Specialists			8			8	
68. Number of communities in which work was conducted							68
69. Number of voluntary local leaders or committeemen assisting							69
70. Days of assistance rendered by voluntary leaders or committeemen							70
71. Number of adult result demonstrations conducted			5			24	71
72. Number of meetings at result demonstrations			3			5	72
73. Number of method-demonstration meetings held			3			3	73
74. Number of other meetings held			10			3	74
75. Number of news stories published			2			2	75
76. Number of different circular letters issued						1	76
77. Number of farm or home visits made			142			66	77
78. Number of office calls received			65			46	78
79. Number of 4-H Club members enrolled							} 79
(1) Boys							
(2) Girls							
80. Number of 4-H Club members completing							} 80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing							81
82. Total yields of crops grown by 4-H Club members completing	(1) Seed	(2) Forage					} 82
	bu.	bu.	bu.	bu.	bu.	xxxx	
	tons	tons	tons	tons	tons	xxxx	
83. Number of farmers following fertilizer recommendations			4			24	83
84. Number of farmers following insect-control recommendations			4			24	84
85. Number of farmers following disease-control recommendations			4			24	85
86. Number of farmers following marketing recommendations						24	86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprises			5			24	87
88. Number of farmers following other specific practice recommendations: <sup>1</sup>							} 88
(1)							
(2)							
(3)							
(4)							
(5)							

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extensive Activities and Results That Can Be Verified

ITEM	Soybeans	Common and field peas	Velvetbeans	Field beans	Peas	All other legumes and forage crops <sup>1</sup>	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							67
(2) 4-H Club agents							
(3) Agricultural agents	14				10		
(4) Specialists							
68. Number of communities in which work was conducted	8				8		68
69. Number of voluntary local leaders or committeemen assisting							69
70. Days of assistance rendered by voluntary leaders or committeemen							70
71. Number of adult result demonstrations conducted	12				8		71
72. Number of meetings at result demonstrations	1				1		72
73. Number of method-demonstration meetings held	2				3		73
74. Number of other meetings held	3				10		74
75. Number of news stories published	1				2		75
76. Number of different circular letters issued	3				4		76
77. Number of farm or home visits made	82				76		77
78. Number of office calls received	54				43		78
79. Number of 4-H Club members enrolled					45		79
(1) Boys							
(2) Girls							
80. Number of 4-H Club members completing					43		80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing					43		81
82. Total yields of crops grown by 4-H Club members completing					1871		82
(1) Seed	bu.	bu.	bu.	bu.	bu.	bu.	
(2) Forage	tons	tons	tons	tons	tons	tons	
83. Number of farmers following fertilizer recommendations	12				8		83
84. Number of farmers following insect-control recommendations	12				8		84
85. Number of farmers following disease-control recommendations	12				8		85
86. Number of farmers following marketing recommendations	5				8		86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	12				8		87
89. Number of farmers following other specific practice recommendations: <sup>2</sup>							89
(1) _____							
(2) _____							
(3) _____							
(4) _____							
(5) _____							

<sup>1</sup> Indicate crop by name.

<sup>2</sup> For the sake of uniformity it is suggested that each State prepare a list of the most important practices to be reported upon by all agents in that State.

## POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Irish pota- toes	Sweetpota- toes	Cotton	Tobacco	All other special crops <sup>1</sup>	
	(a)	(b)	(c)	(d)	(e)	
91. Days devoted to line of work by:						
(1) Home demonstration agents.....						} 91
(2) 4-H Club agents.....						
(3) Agricultural agents.....	6	4	18			
(4) Specialists.....						
92. Number of communities in which work was conducted.....			8			92
93. Number of voluntary local leaders or committeemen assisting.....						93
94. Days of assistance rendered by voluntary leaders or commit- teemen.....						94
95. Number of adult result demonstrations conducted.....			12			95
96. Number of meetings at result demonstrations.....			2			96
97. Number of method-demonstration meetings held.....	1		2			97
98. Number of other meetings held.....	7		5			98
99. Number of news stories published.....			3			99
100. Number of different circular letters issued.....			1			100
101. Number of farm or home visits made.....			80			101
102. Number of office calls received.....	10		26			102
103. Number of 4-H Club members enrolled.....	4	4	18			} 103
(1) Boys.....	1					
(2) Girls.....	4	4	16			} 104
104. Number of 4-H Club members completing.....	1					
(1) Boys.....						
(2) Girls.....						
105. Number of acres in projects conducted by 4-H Club members completing.....	2	1	16			105
106. Total yields of crops grown by 4-H Club members completing.....	54 bu.	52 bu.	1350 lb.	lb.		106
107. Number of farmers following fertilizer recommendations.....			12			107
108. Number of farmers following insect-control recommendations.....			12			108
109. Number of farmers following disease-control recommendations.....			12			109
110. Number of farmers following marketing recommendations.....			12			110
111. Number of farmers assisted in using timely economic informa- tion as a basis for readjusting enterprises.....			12			111
114. Number of farmers following other specific practice recom- mendations: <sup>2</sup>						} 114
(1).....						
(2).....						
(3).....						
(4).....						
(5).....						

<sup>1</sup> Indicate crop by name.

<sup>2</sup> Report yield of cotton in pounds of seed cotton.

<sup>3</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home	Market	Beauti-	Tree	Bush and	Grapes	
	gardens	garden- ing, truck, and canning crops	fication of home grounds	fruit	small fruits		
	(a)	(b)	(c)	(d)	(e)	(f)	
115. Days devoted to line of work by:							
(1) Home demonstration agents							115
(2) 4-H Club agents							
(3) Agricultural agents	17		5	12		5	
(4) Specialists							
116. Number of communities in which work was conducted	8		8	8		8	116
117. Number of voluntary local leaders or committeemen assisting							117
118. Days of assistance rendered by voluntary leaders or committeemen	39		13	9		1	118
119. Number of adult result demonstrations conducted	1		1	1		1	119
120. Number of meetings at result demonstrations	1		1	1		1	120
121. Number of method-demonstration meetings held	8		8	4		2	121
122. Number of other meetings held	5						122
123. Number of news stories published	11		2	2			123
124. Number of different circular letters issued	2		2				124
125. Number of farm or home visits made	176		63	30		16	125
126. Number of office calls received	37		25	28		10	126
127. Number of 4-H Club members enrolled							127
(1) Boys	20						
(2) Girls	174						
128. Number of 4-H Club members completing							128
(1) Boys	16						
(2) Girls	144						
129. Number of acres in projects conducted by 4-H Club members completing	48						129
130. Total yields of crops grown by 4-H club members completing	bu.	bu.	xxxx	bu.	bu.	bu.	130
131. Number of farms or homes where fertilizer recommendations were followed							131
132. Number of farms or homes where insect-control recommendations were followed	18		10				132
133. Number of farms or homes where disease-control recommendations were followed	18						133
134. Number of farms or homes where marketing recommendations were followed	18		xxxx				134
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprise	18		xxxx	8		2	135
136. Number of homes where recommendations were followed as to establishment or care of lawn	xxxx	xxxx		xxxx	xxxx	xxxx	136
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees	xxxx	xxxx		xxxx	xxxx	xxxx	137
138. Number of homes where recommendations were followed as to treatment of walks, drives, or fences	xxxx	xxxx		xxxx	xxxx	xxxx	138
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings	xxxx	xxxx		xxxx	xxxx	xxxx	139
140. Number of homes where other specific practice recommendations were followed: <sup>1</sup>							140
(1) _____							
(2) _____							
(3) _____							
(4) _____							

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## FORESTRY, WILDLIFE CONSERVATION, AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Forestry (a)	Wildlife conservation, fur and game farming (b)	Agricultural engineering <sup>1</sup> (farms and homes) (c)	
141. Days devoted to line of work by:				
(1) Home demonstration agents				} 141
(2) 4-H-Club agents				
(3) Agricultural agents				
(4) Specialists				
142. Number of communities in which work was conducted				} 142
143. Number of voluntary local leaders or committeemen assisting				} 143
144. Days of assistance rendered by voluntary leaders or committeemen				} 144
145. Number of adult result demonstrations conducted				} 145
146. Number of meetings at result demonstrations				} 146
147. Number of method-demonstration meetings held				} 147
148. Number of other meetings held				} 148
149. Number of news stories published				} 149
150. Number of different circular letters issued				} 150
151. Number of farm or home visits made				} 151
152. Number of office calls received				} 152
153. Number of 4-H Club members enrolled	(1) Boys			} 153
	(2) Girls			
154. Number of 4-H Club members completing	(1) Boys			} 154
	(2) Girls			
154½. Number of 4-H Club members not in special project clubs who participated in forestry or wildlife conservation activities	(1) Boys			} 154½
	(2) Girls			
155. Number of units handled by 4-H Club members completing	(1) Transplant beds	Coverts <sup>2</sup> improved or built	Acres terraced	} 155
	(2) Acres planted to forest trees	Nest boxes, feed trays for song birds	Machines or equipment repaired	
	(3) Acres improved	Feeding stations operated	Articles made	
	(4) Acres of woodland protected from fire	Animals or birds produced	Equipment installed	

### FORESTRY—Continued

156. Number of farms on which new areas were reforested by planting with small trees	156
157. Acres involved in preceding question	157
158. Number of farmers planting windbreaks or shelterbelts	158
159. Number of farmers planting trees for erosion control	159
160. Number of farmers making improved thinnings and weedings	160
161. Number of farmers practicing selection cutting	161
162. Number of farmers pruning forest trees	162
163. Number of farmers cooperating in prevention of forest fire	163
164. Number of farmers adopting improved practices in production of naval stores	164
165. Number of farmers adopting improved practices in production of maple sugar and sirup	165

<sup>1</sup> 4-H farm shop clubs should be reported under this heading.

<sup>2</sup> Includes food patches planted or left standing for wildlife.

## FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal.....	166
167. Number of farmers following wood-preservation recommendations.....	167
168. Number of farmers following recommendations in the marketing of forest products.....	168

## WILDLIFE CONSERVATION—Continued

169. Number of farms on which specific improvements for wildlife have been made.....	169
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ITEM	RABBITS		FOXES AND OTHER FUR ANIMALS		GAME BIRDS		CONSERVATION CARDS		
	4-H members (a)	Adults (b)	4-H members (c)	Adults (d)	4-H members (e)	Adults (f)	4-H members (g)	Adults (h)	
169 $\frac{1}{2}$ . Number of individuals engaged or assisted in activity.....									169 $\frac{1}{2}$
169 $\frac{1}{4}$ . Number of animals or birds produced by such individuals.....							XXXX	XXXX	169 $\frac{1}{4}$

## AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms (a)	Number of units (b)	Total value of service or savings (c)	
170. Terracing complete with outlets and contour cultivation.....		acres.	\$.....	170
170 $\frac{1}{2}$ . Contour tillage alone.....		acres.		170 $\frac{1}{2}$
170 $\frac{1}{4}$ . Gully control alone.....		acres.		170 $\frac{1}{4}$
171. Drainage practices.....		acres.		171
172. Irrigation practices.....		acres.		172
173. Land-clearing practices.....		acres.		173
174. Better types of machines.....		machines.		174
175. Maintenance and repair of machines.....		machines.		175
176. Efficient use of machinery.....		XXXXXXXXXX		176
177. All buildings constructed (include silos).....		buildings.		177
178. Buildings remodeled, repaired, painted.....		buildings.		178
179. Farm electrification.....		farms. <sup>1</sup>		179
180. Home equipment (include sewing machines).....				180
181. Total of columns (a) and (c).....	farms.	XXXXXXXXXX	\$.....	181

182. Number of machines repaired as reported in questions 175 and 180, by type:

(a) Tractors.....	(d) Plows.....	(g) Sewing machines.....	182
(b) Tillage implements.....	(e) Mowers.....	(h) Other.....	
(c) Harvesters and threshers.....	(f) Planters.....		

183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by type:

(a) Dwellings constructed according to plans furnished.....	(k) Dairy buildings.....	183
(b) Dwellings remodeled according to plans furnished.....	(l) Silos..... (1) Regular (2) Trench or pit	
(c) Sewage systems installed.....	(m) Hog houses.....	
(d) Water systems installed.....	(n) Poultry houses.....	
(e) Heating systems installed.....	(o) Storage structures.....	
(f) Lighting systems installed.....	(p) Other.....	
(g) Home appliances and machines.....		

<sup>1</sup> Report the number of farms using electricity in farm enterprises for income-producing purposes such as electric milks, milk cooling, incubating, brooding, artificial heating, etc.

## POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Poultry (including turkeys) (a)	Bees (b)
184. Days devoted to line of work by:		
(1) Home demonstration agents.....		184
(2) 4-H Club agents.....	18	
(3) Agricultural agents.....		
(4) Specialists.....	8	
185. Number of communities in which work was conducted.....		185
186. Number of voluntary local leaders or committeemen assisting.....		186
187. Days of assistance rendered by voluntary leaders or committeemen.....	17	187
188. Number of adult result demonstrations conducted.....	17	188
189. Number of meetings at result demonstrations.....	4	189
190. Number of method-demonstration meetings held.....	10	190
191. Number of other meetings held.....		191
192. Number of news stories published.....	3	192
193. Number of different circular letters issued.....	3	193
194. Number of farm or home visits made.....	146	194
195. Number of office calls received.....	41	195
196. Number of 4-H Club members enrolled.....		196
(1) Boys.....	28	
(2) Girls.....	152	
197. Number of 4-H Club members completing.....		197
(1) Boys.....	25	
(2) Girls.....	123	
198. Number of units in projects conducted by 4-H Club members completing.....	chickens	colonies 198
POULTRY—Continued		
199. Number of families following an organized improved breeding plan as recommended.....		199
200. Number of families following recommendations in purchasing baby chicks.....		200
201. Number of families following recommendations in chick rearing.....		201
202. Number of families following production-feeding recommendations.....		202
203. Number of families following sanitation recommendations in disease and parasite control.....		203
204. Number of families improving poultry-house equipment according to recommendations.....		204
205. Number of families following marketing recommendations.....		205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise.....		206
207. Number of families following other specific practice recommendations: <sup>1</sup>		207
(a).....		
(b).....		
BEES—CONTINUED		
208. Number of farmers following recommendations in transferring colonies to modern hives.....		208
209. Number of colonies involved in question 208.....		209
210. Number of farmers following disease-control recommendations.....		210
211. Number of farmers following requeening recommendations.....		211
212. Number of farmers following marketing recommendations.....		212
213. Number of farmers following other specific practice recommendations: <sup>1</sup>		213
(a).....		
(b).....		

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Dairy cattle	Beef cattle	Sheep	Swine	Horses and mules	Other livestock	
	(a)	(b)	(c)	(d)	(e)	(f)	
214. Days devoted to line of work by:							
(1) Home demonstration agents.....							214
(2) 4-H Club agents.....							
(3) Agricultural agents.....	7			32			
(4) Specialists.....							
215. Number of communities in which work was conducted.....	8			8			215
216. Number of voluntary local leaders or committeemen assisting.....							216
217. Days of assistance rendered by voluntary leaders or committeemen.....							217
218. Number of adult result demonstrations conducted.....	2			66			218
219. Number of meetings at result demonstrations.....	1			66			219
220. Number of method-demonstration meetings held.....	2			96			220
221. Number of other meetings held.....				3			221
222. Number of news stories published.....				13			222
223. Number of different circular letters issued.....				5			223
224. Number of farm or home visits made.....	18			120			224
225. Number of office calls received.....	28			192			225
226. Number of 4-H Club members enrolled.....				66			226
(1) Boys.....							
(2) Girls.....							
227. Number of 4-H Club members completing.....				61			227
(1) Boys.....							
(2) Girls.....							
228. Number of animals in projects conducted by 4-H Club members completing.....				63			228
229. Number of farmers assisted in obtaining purebred sires.....				4			229
230. Number of farmers assisted in obtaining high-grade or purebred females.....							230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted.....							231
232. Number of members in preceding circles or clubs.....							232
233. Number of herd or flock-improvement associations organized or assisted.....							233
234. Number of members in these associations.....							234
235. Number of farmers not in associations keeping performance records of animals.....							235
236. Number of families assisted in home butchering, meat cutting, and curing.....	XXXX			9	XXXX		236
237. Number of families assisted in butter and cheese making.....		XXXX	XXXX	XXXX	XXXX	XXXX	237
238. Number of farmers following parasite-control recommendations.....				9			238
239. Number of farmers following disease-control recommendations.....				69			239
240. Number of farmers following marketing recommendations.....				18			240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....				73			241

\*Do not include rabbits, guinea, and fur animals, which should be reported under Wildlife Conservation.

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## AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Public problems and economic planning on county or community basis <sup>1</sup>	FARM MANAGEMENT			Outlook	Marketing, buying, selling, and financing	
		Farm records (inventories, accounts, etc.)	Individual farm planning	Farm and home budgeting (short and long time)			
	(a)	(b)	(c)	(d)	(e)	(f)	
244. Days devoted to line of work by:							
(1) Home demonstration agents.....							244
(2) 4-H Club agents.....							
(3) Agricultural agents.....	23						
(4) Specialists.....							
245. Number of communities in which work was conducted.....							245
246. Number of voluntary local leaders or committeemen assisting.....							246
247. Days of assistance rendered by voluntary leaders or committeemen.....							247
248. Number of adult result demonstrations conducted.....							248
249. Number of meetings at result demonstrations.....							249
250. Number of method-demonstration meetings held.....							250
251. Number of other meetings held.....							251
252. Number of news stories published.....							252
253. Number of different circular letters issued.....							253
254. Number of farm or home visits made.....							254
255. Number of office calls received.....							255
256. Number of 4-H Club members enrolled.....	(1) Boys	XXXX		XXXX	XXXX	XXXX	256
	(2) Girls	XXXX		XXXX	XXXX	XXXX	
257. Number of 4-H Club members completing.....	(1) Boys	XXXX		XXXX	XXXX	XXXX	257
	(2) Girls	XXXX		XXXX	XXXX	XXXX	
258. Number of farmers keeping farm accounts throughout the year under supervision of agent.....					(a) Regular	(b) A A A	258
259. Number of farmers keeping cost-of-production records under supervision of agent.....							259
260. Number of farmers assisted in summarizing and interpreting their accounts.....							260
261. Number of farmers assisted in making inventory or credit statements.....							261
262. Number of farmers assisted in obtaining credit.....							262
263. Number of farmers assisted in making mortgage or other debt adjustments.....							263
264. Number of farm credit associations assisted in organizing during the year.....							264
265. Number of farm business or enterprise-survey records taken during year.....							265
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records.....							266
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations.....							32 267
268. Number of farmers advised relative to leases.....							268
269. Number of farmers assisted in developing supplemental sources of income.....							46 269
270. Number of families assisted in reducing cash expenditures:							270
(a) By exchange of labor or machinery.....							
(b) By bartering farm or home products for other commodities or services.....							
(c) By producing larger part of food on farm.....						168	
(d) By making own repairs of buildings and machinery.....							

<sup>1</sup> Includes county agricultural planning, taxation, land utilization, and economic basis of extension programs.

## AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

271. Number of urban families moving to farms who have been assisted in getting established	7	271
272. Number of farm families on relief assisted to become self-supporting	46	272
273. Number of marketing associations or groups <sup>1</sup> assisted in organizing during the year		273
274. Number of marketing associations or groups <sup>1</sup> previously organized assisted by extension agents this year		274
275. Membership in associations and groups organized or assisted (273 and 274)		275
276. Number of individuals (not in associations) assisted with marketing problems		276
277. Number of families following other specific practice recommendations		277

ITEM	Standard- izing, packaging, or grading	Processing or manu- facturing	Loading markets and transportation	Use of current market informa- tion	Financing	Organiza- tion	Accounting	Keeping member- ship interest	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
278. Number of organizations assisted with problems of									278
279. Number of individuals (not in organizations) assisted with problems of					XXXX	XXXX	XXXX	XXXX	279

ITEM	Hay and grain	Cotton	Tobacco	Dairy products	Livestock	Wool	
	(a)	(b)	(c)	(d)	(e)	(f)	
280. Value of products sold by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$	280
281. Value of products sold by individuals (not in organizations) assisted	\$	\$	\$	\$	\$	\$	281

ITEM	Fruits and vegetables	Poultry and eggs	Home products		Livestock	Wool	
			Food	Handicraft			
			(a)	(b)			
280. Value of products sold by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$	280
281. Value of products sold by individuals (not in organizations) assisted	\$	\$	\$	\$	\$	\$	281

ITEM	Livestock	Feed for livestock	Farm equipment	Oil and gas	Fertilizer, seed, and other farm supplies	Home equipment	Home supplies	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	
282. Value of supplies purchased by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$	\$	282
283. Value of supplies purchased by individuals (not in organizations) assisted	\$	\$	\$	\$	\$	\$	\$	283

<sup>1</sup>Include independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which do buying or selling, and curb and home demonstration club markets.

## FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food selection and preparation	Food preserva- tion	
	(a)	(b)	
284. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 284
(2) 4-H Club agents.....			
(3) Agricultural agents.....			
(4) Specialists.....			
285. Number of communities in which work was conducted.....			285
286. Number of voluntary local leaders or committeemen assisting.....			286
287. Days of assistance rendered by voluntary leaders or committeemen.....			287
288. Number of adult result demonstrations conducted.....			288
289. Number of meetings at result demonstrations.....			289
290. Number of method-demonstration meetings held.....	(1) By agents or specialists (2) By leaders.....		} 290
291. Number of other meetings held.....	(1) By agents or specialists (2) By leaders.....		
292. Number of news stories published.....			292
293. Number of different circular letters issued.....			293
294. Number of farm or home visits made.....			294
295. Number of office calls received.....			295
296. Number of 4-H Club members enrolled.....	(1) Boys..... (2) Girls.....		} 296
297. Number of 4-H Club members completing.....	(1) Boys..... (2) Girls.....		
298. Number of units in projects conducted by 4-H Club members completing:			
(a) Dishes of food products prepared.....		(b) Meals planned and served.....	} 298
(c) Quarts canned.....		(d) Other containers of jelly, jam, and other products.....	
(e) Pounds of vegetables and fruits stored or dried.....			
299. Number of families budgeting food expenditure for a year.....			
300. Number of families following food-buying recommendations.....			300
301. Number of families serving better-balanced meals.....			301
302. Number of families improving home-packed lunches according to recommendations.....			302
303. Number of schools following recommendations for a hot dish or school lunch.....			303
304. Number of children involved in question 303.....			304
305. Number of families following recommended methods of child feeding.....			305
306. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation).....			306
307. Number of families producing and preserving home food supply according to annual food-supply budget.....			307
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats.....			308
309. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members).....			309
310. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members).....			310
311. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310) \$.....			311
312. Number of families following recommendations for the storage of home food supply.....			312
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply.....			313

## CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

314. Days devoted to line of work by:		
(a) Home demonstration agents.....	.....	} 314
(b) 4-H Club agents.....	.....	
(c) Agricultural agents.....	.....	
(d) Specialists.....	.....	
315. Number of communities in which work was conducted.....		315
316. Number of voluntary local leaders or committeemen assisting.....		316
317. Days of assistance rendered by voluntary leaders or committeemen.....		317
318. Number of adult result demonstrations conducted.....		318
319. Number of meetings at result demonstrations.....		319
320. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 320
321. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	
322. Number of news stories published.....		322
323. Number of different circular letters issued.....		323
324. Number of farm or home visits made.....		324
325. Number of office calls received.....		325
326. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....	} 326
327. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....	
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.....		328
329. Number of families improving habits of children.....		329
330. Number of families substituting positive methods of discipline for negative ones.....		330
331. Number of families providing recommended play equipment.....		331
332. Number of families following recommendations regarding furnishings adapted to children's needs.....		332
333. Number of different individuals participating in child-development and parent-education program.....	{ (a) Men..... (b) Women.....	} 333
334. Number of children involved in question 333.....		
335. Number of families following other specific practice recommendations: <sup>1</sup>		
(a).....	.....	} 335
(b).....	.....	
(c).....	.....	
(d).....	.....	
(e).....	.....	

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

336. Days devoted to line of work by:		
(a) Home demonstration agents.....	.....	} 336
(b) 4-H Club agents.....	.....	
(c) Agricultural agents.....	.....	
(d) Specialists.....	.....	
337. Number of communities in which work was conducted.....		337
338. Number of voluntary local leaders or committeemen assisting.....		338
339. Days of assistance rendered by voluntary leaders or committeemen.....		339
340. Number of adult result demonstrations conducted.....		340
341. Number of meetings at result demonstrations.....		341
342. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 342
343. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 343
344. Number of news stories published.....		344
345. Number of different circular letters issued.....		345
346. Number of farm or home visits made.....		346
347. Number of office calls received.....		347
348. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....	} 348
349. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....	} 349
350. Number of articles made by 4-H Club members completing.....	{ (a) Dresses..... (b) Other.....	} 350

ITEM	Adults (a)	Juniors (b)	
351. Number of individuals following recommendations in construction of clothing.....			351
352. Number of individuals following recommendations in the selection of clothing.....			352
353. Number of individuals keeping clothing accounts.....			353
354. Number of individuals budgeting clothing expenditures.....			354
355. Number of families following clothing-buying recommendations.....		X X X X X	355
356. Number of individuals improving children's clothing according to recommendations.....			356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing.....			357
358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements.....		X X X X X	358
359. Total estimated savings due to clothing program.....	\$.....	\$.....	359
360. Number of individuals following other specific practice recommendations: <sup>1</sup>			
(a).....			} 360
(b).....			

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management	House furnishings	Handicraft	
	(a)	(b)		
361. Days devoted to line of work by:				
(1) Home demonstration agents.....				} 361
(2) 4-H Club agents.....				
(3) Agricultural agents.....				
(4) Specialists.....				
362. Number of communities in which work was conducted.....				362
363. Number of voluntary local leaders or committeemen assisting.....				363
364. Days of assistance rendered by voluntary leaders or committeemen.....				364
365. Number of adult result demonstrations conducted.....				365
366. Number of meetings at result demonstrations.....				366
367. Number of method-demonstration meetings held.....	(1) By agents or specialists.....			} 367
	(2) By leaders.....			
368. Number of other meetings held.....	(1) By agents or specialists.....			} 368
	(2) By leaders.....			
369. Number of news stories published.....				369
370. Number of different circular letters issued.....				370
371. Number of farm or home visits made.....				371
372. Number of office calls received.....				372
373. Number of 4-H Club members enrolled.....	(1) Boys.....			} 373
	(2) Girls.....			
374. Number of 4-H Club members completing.....	(1) Boys.....			} 374
	(2) Girls.....			
375. Number of units in projects conducted by 4-H Club members completing.....		{.....rooms .....articles}	articles	} 375

## HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations.....	376
377. Number of families following recommendations in obtaining labor-saving equipment.....	377
378. Number of families adopting recommended laundering methods.....	378
379. Number of families assisted in home soap making.....	379
380. Number of families adopting recommended methods in care of house.....	380
381. Number of families assisted in making home-made equipment or conveniences.....	381
382. Number of women following a recommended schedule for home activities.....	382
383. Number of 4-H Club members keeping personal accounts.....	383
384. Number of families keeping home accounts according to a recommended plan.....	384
385. Number of families budgeting expenditures in relation to income according to a recommended plan.....	385
386. Number of families assisted in developing home industries as a means of supplementing income.....	386
387. Number of families following recommended methods in buying for the home (other than foods and clothing).....	387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing).....	388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living.....	389



## HOME HEALTH AND SANITATION—Continued

415. Number of 4-H Club members enrolled.....	{(a) Boys.....	} 415
	{(b) Girls.....	
416. Number of 4-H Club members completing.....	{(a) Boys.....	} 416
	{(b) Girls.....	
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work.....	{(a) Boys.....	} 417
	{(b) Girls.....	
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests.....	{(a) 4-H Club members.....	} 418
	{(b) Others.....	
419. Number of individuals improving health habits according to recommendations.....		419
420. Number of individuals improving posture according to recommendations.....		420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....		421
422. Number of families adopting better home-nursing procedure according to recommendations.....		422
423. Number of families installing sanitary closets or outhouses according to recommended plans.....		423
424. Number of homes screened according to recommendations.....		424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects.....		425
426. Number of individuals enjoying improved health as a result of health and sanitation program.....		426
427. Number of families following other specific practice recommendations: <sup>1</sup>		} 427
(a) .....		
(b) .....		

## EXTENSION ORGANIZATION AND COMMUNITY ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Extension organization and program making	Community or country-life activities	
	(a)	(b)	
428. Days devoted to line of work by:			} 428
(1) Home demonstration agents.....			
(2) 4-H Club agents.....			
(3) Agricultural agents.....	4	5	
(4) Specialists.....			
429. Number of communities in which work was conducted.....	13	13	429
430. Number of voluntary local leaders or committeemen assisting.....	26	26	430
431. Days of assistance rendered by voluntary leaders or committeemen.....			431
432. Number of meetings held.....	24	24	432
433. Number of news stories published.....	2	2	433
434. Number of different circular letters issued.....	17	17	434
435. Number of farm or home visits made.....	3	7	435
436. Number of office calls received.....			436

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the most important practices to be reported upon by all agents in that State.

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## COMMUNITY OR COUNTRY-LIFE ACTIVITIES—Continued

437. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....	437
438. Number of country-life conferences or training meetings conducted for community leaders.....	438
439. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....	439
440. Number of communities developing recreation according to recommendations.....	440
441. Number of families following recommendations as to home recreation.....	441
442. Number of community or county-wide pageants or plays presented.....	442
443. Number of community houses, clubhouses, permanent camps, or community rest rooms established for.....	443
(a) Adults.....	
(b) Juniors.....	
444. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.....	444
445. Number of communities assisted in improving hygienic or public-welfare practices.....	445
446. Number of school or other community grounds improved in accordance with plans furnished.....	446
447. Number of communities assisted in providing library facilities.....	447
448. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....	448
449. Number of families aided in obtaining assistance from Red Cross or other relief agency.....	449

## OTHER ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Predatory animals	Rodents	General-leader insects <sup>1</sup>	Weeds	All other work	
	(a)	(b)	(c)	(d)	(e)	
450. Days devoted to line of work by:						450
(1) Home demonstration agents.....						
(2) 4-H Club agents.....						
(3) Agricultural agents.....						
(4) Specialists.....						
451. Number of communities in which work was conducted.....						451
452. Number of voluntary local leaders or committeemen assisting.....						452
453. Days of assistance rendered by voluntary leaders or committeemen.....						453
454. Number of adult result demonstrations conducted.....						454
455. Number of meetings at result demonstrations.....						455
456. Number of method-demonstration meetings held.....						456
457. Number of other meetings held.....						457
458. Number of news stories published.....						458
459. Number of different circular letters issued.....						459
460. Number of farm or home visits made.....						460
461. Number of office calls received.....						461
462. Number of farmers following recommendations.....						462
463. Pounds of poison used.....					XXXX	463
464. Total estimated saving due to control program.....	\$	\$	\$	\$	XXXX	464

## MISCELLANEOUS 4-H CLUBS (Indicate by name)

ITEM	Leadership					
	(a)	(b)	(c)	(d)	(e)	
465. Number of 4-H Club members enrolled.....						465
(1) Boys.....						
(2) Girls.....						
466. Number of 4-H Club members completing.....						466
(1) Boys.....						
(2) Girls.....						

<sup>1</sup> Includes grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.



## Supplemental Report

## WORK IN COOPERATION WITH OTHER FEDERAL AGENCIES—Continued

The purpose of this supplemental report is to bring together in one place all the work done in relation to the programs of these agencies, regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ITEM	Works	National	Social	Other	
	Program Adminis- tration	Youth Adminis- tration	Security, Public Health, Children's Bureau	(including total)	
	(f)	(g)	(h)	(i)	(j)
467. Days devoted to line of work by:					
(1) Home demonstration agents.....					467
(2) 4-H Club agents.....					
(3) Agricultural agents.....					
(4) Specialists.....					
468. Number of communities in which work was conducted.....					468
469. Number of voluntary local leaders or committeemen assisting.....					469
470. Days of assistance rendered by such leaders or committeemen.....					470
471. Number of paid local leaders or committeemen assisting.....					471
472. Days of assistance rendered by paid local leaders.....					472
473. Number of meetings held.....					473
474. Number of news stories published.....					474
475. Number of different circular letters issued.....					475
476. Number of farm or home visits made.....					476
477. Number of office calls received.....					477
478. Number of farms or homes directly assisted by extension agents to carry out the program of the agency.....					478

## Supplemental Report

## AGRICULTURAL CONSERVATION AND SOIL CONSERVATION—Continued

The purpose of this supplemental report is to bring together in one place all the work done in relation to the programs of these agencies, regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ACTIVITIES	Number of farms (a)	Number of units (b)	Total value of services or savings (c)	
479. Farms in legal soil-conservation districts or in county soil-conservation associations.....		acres.	X X X X	479
480. Tests for soil acidity.....		acres.	\$.....	480
481. Applying lime materials.....		tons.		481
482. Tests for plant-food deficiencies.....		acres.		482
483. Applying recommended fertilizers.....		tons.		483
484. Proper land use—based on soil types (use of soil-survey maps).....		acres.		484
485. Using recommended crop rotations.....		acres.		485
486. Flowing under green manure.....		acres.		486
487. Controlling soil blowing.....		acres.		487
488. Strip cropping.....		acres.		488
489. Using cover crops.....		acres.		489
490. Approved summer-fallow.....		acres.		490
491. Constructing terraces.....		acres.		491
492. Controlling gullies.....		acres.		492
493. Growing crops on contour.....		acres.		493
494. Pasture and range improvement by contouring.....		acres.		494
495. Grassing waterways.....		acres.		495
496. Depth of moisture tests.....		acres.		496
497. Floodwater control for crop production.....		acres.		497
498. Weed control:				
(1) By cultural practices.....		acres.		498
(2) By chemicals.....		acres.		
.....				
.....				
.....				