

**MINUTES**  
**COMMISSION ON UNDERGRADUATE STUDIES**  
President's Board Room  
September 23, 1991

**PRESENT:** Dr. E.F. Carlisle, Chair; Deans J. White, M. Ogliaruso, N. Spencer, J. Marchman, R. Purdy, M. Lewis; Drs. C. Shoulders, J. Taper, D. Morris, B. Reed, P. Feret, M. Murray, K. Eschenmann, Alan McDaniel for L. Geyer; C. Burch-Brown; W. Dean, University Registrar; D. Bousquet, Admissions;

**ABSENT:** Drs. D. E. Egger, M. Deisenroth, R. Daniel, R. Sgro; B. Haddican, D. Lubin, M. McGuire, SGA.

**VISITORS:** Elizabeth Guertin

1. Call to Order and Announcements:  
Dr. Carlisle called the meeting to order at 3:10 p.m.
2. The Agenda was approved as distributed.
3. The Minutes of the April 22, 1991 meeting were approved as corrected.
4. Welcome to New and Returning members - E. F. Carlisle

After welcoming new and returning members of the commission, Dr. Carlisle suggested two major items for consideration by the commission for this academic year:

- Recommendations of the Task Force on Liberal Education
- General Review of Undergraduate Admissions Policies

Dr. Carlisle indicated that the first item, recommendations of the Task Force ("one of the most important undertakings in undergraduate education on this campus") will require several discussions sessions with the commission prior to any formal action on its recommendations. In explaining item two, the review of undergraduate admissions policies, he offered three reasons. First, it is quite reasonable for faculty to periodically review our policies, especially since the last review was in April, 1986. Second, some faculty questions have been raised, specifically in the area of special admissions. And, third, some changes in admissions policies have been suggested. Dr. Carlisle noted that the review should promote some interesting questions -- questions being asked by universities in general. That is, what constitutes quality or how do we define the populations in our student body? Also, what role does consideration of special talents and interests have in the admissions process?

Dr. Carlisle also suggested such additional topics as review of the drop deadline policy, discussion of attendance policy (or the lack thereof), and issues related to telephone registration.

5. Course Criteria Committee Report - J. White

Dr. White introduced members of the committee and briefly explained its charge.

A motion was made and seconded to approve for first reading the September 23, 1991 report. The motion carried. Dr. Marchman moved that the commission waive the first reading of the reaffiliation of BME undergraduate courses to the Department of Engineering Science and Mechanics. (ESM) Motion carried. A motion was made and seconded to approve for second reading the reaffiliation of BME undergraduate courses to the Department of Engineering Science and Mechanics. Motion carried.

BME courses approved for reaffiliation with ESM, effective Spring 1992:

- BME 3274 Biomedical Instrumentation (no change in course)
- BME 4105-4106 Engineering Analysis of Physiological Systems (no change in course)

Courses Dropped:

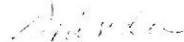
- BME 3104 Fundamentals in Biomedical Engineering (no change in course)

6. Update, Liberal Education Forum - C. Burch-Brown

Carol Burch-Brown, Associate Provost for Undergraduate Programs, detailed for the commission the many different forums being used for dissemination of the draft report. The purpose of the widespread discussion is to allow a majority of the university community an opportunity to comment. Dr. Marchman questioned the lack of specific courses in the recommendations. Professor Burch-Brown responded that the charge of the task force was to review structure of the university core, not to suggest specific courses. She suggested that the commission determine if the recommendations fit our academic criteria. If they do, then the second stage will be to determine the courses. Dr. Spencer voiced concern regarding implementation of changes prior to orientation for the entering class of 1992. Dr. Ogliaruso commented that the faculty of the College of Arts and Sciences feel that the recommendations of the forum regarding the elimination of clusters/sequences is the undoing of indepth study. Dr. Carlisle suggested that the commission invite members of the forum to the next scheduled meeting for additional discussion of the draft report.

7. Meeting adjourned at 4:10 p.m.

Respectfully submitted,



Wanda Hankins Dean  
University Registrar