

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture  
and State Agricultural Colleges  
Cooperating

War Food Administration  
Extension Service  
Washington, D. C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County 100 Counties (White & Negro)

REPORT OF

From Dec. 1, 1943 to Nov. 30, 1944

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READ SUGGESTIONS, PAGES 2 AND 16

Approved: \_\_\_\_\_

Date \_\_\_\_\_

State Extension Director.

## SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

Six good reasons may be listed as to why an extension worker should prepare a comprehensive annual report.

1. The annual report is an accounting to the taxpaying public of what the extension worker has accomplished during the year.
2. It is a record of the year's work put into shape for ready reference in later years by the extension worker himself, or by his successors.
3. The annual report affords the extension worker opportunity to place his activities and accomplishments before superior officers, who form judgment as to which workers are deserving of promotion or best qualified to fill responsible positions when vacancies occur.
4. The inventory of the past year's efforts and accomplishments enables the extension worker to plan more effectively for the coming year.
5. An accurate report of his work is a duty every scientific worker owes to the other members of his profession.
6. Annual reports are required by Federal law.

From four to six copies of the annual report should be made, depending upon the number required by the State office; One copy for the county officials, one copy for the agent's files, one or more copies for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

### NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret under appropriate subheadings the outstanding results accomplished in helping rural people to solve their current problems and to make adjustments to changing economic and social conditions.

A good narrative report should enable the reader to obtain a comprehensive picture of—

1. What was attempted—the program as outlined at the beginning of the year.
2. How the work was carried on—the teaching methods employed.
3. The cooperation obtained from other extension workers, rural people, commercial interests, and other public agencies.
4. Definite accomplishments, supported by objective evidence.
5. Significance of the year's progress and accomplishments in terms of better agriculture, better homemaking, improved boys and girls, better rural living, etc.
6. How next year's work can be strengthened and improved in light of the current year's experience.

The following suggestions are for those agents who wish to prepare a better annual report than the one submitted last year:

1. Read the definitions of extension terms on the last page of this schedule.
2. Read last year's annual report again, applying the criteria for a good annual report discussed above.
3. Prepare an outline with main headings and subheadings.
4. Go over the information and data assembled from various office sources.
5. Decide upon a few outstanding pieces of work to receive major emphasis.
6. Employ a newspaper style of writing, placing the more important information first.
7. Observe accepted principles of English composition.
8. Include only a few photographs, news articles, circular letters, or other exhibits to illustrate successful teaching methods. Do not make the annual report a scrapbook.

### STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

Provision is made in the report form for each agent to report separately the teaching activities he or she conducts or participates in during the report year. County totals are the sum of the activities of all agents minus duplications where two or more agents engage in the same activity. For purposes of reporting, extension results or accomplishments are expressed in numbers of farmers or families assisted in making some improvement or definitely influenced to make a change. Such an improvement or change may be the outcome of any phase of the program for men, women, older rural youth, or 4-H Club boys and girls. Only the improvement or change taking place during the current year as the result of extension effort should be reported. Census type of information on the status of farm and home practices should not be included. For use on the national level the statistical data on the year's extension activities and accomplishments must be expressed in somewhat broad and general terms. Each State extension service is to include in a statistical supplement additional information on problems and activities peculiar to the State or section of the State.

GENERAL ACTIVITIES

Report only this year's activities that can be verified		Home demonstration agents (a)	4-H Club agents <sup>1</sup> (b)	Agricultural agents (c)	County total <sup>2</sup> (d)
1. Months of service this year (Agents and assistants)		1166.1	436.1	1635.9	XXXXXX
2. Days devoted to work with adults <sup>3</sup>		18,651.7	14,005.5	34,723.1	XXXXXXXX
3. Days devoted to work with 4-H Clubs and older youth <sup>4</sup>		8878	4267.5	5727.9	XXXXXXXX
4. Days in office <sup>5</sup>		8878.5	14,833.5	15,814.5	XXXXXXXX
5. Days in field <sup>6</sup>		18,529.5	42,10.5	24,436.5	XXXXXXXX
6. Number of farm or home visits made in conducting extension work <sup>7</sup>		41,556	11,565	71,484	124,202
7. Number of different farms or homes visited		21,132	4,984	22,962	33,676
8. Number of calls relating to extension work	(1) Office	23,451	5,071	26,077	288,727
	(2) Telephone	40,976	5,250	192,283	233,494
9. Number of news articles or stories published <sup>8</sup>		6,693	1,066	8,314	13,003
10. Number of bulletins distributed		210,594	10,260	126,592	310,638
11. Number of radio talks broadcast or prepared for broadcasting	(a) Number	194	30	224	578
	(b) Total attendance of:	1,199	17	976	2,187
12. Training meetings held for local leaders or committeemen	(1) Adult work				
	(b) Men leaders	1,967	170	12,322	14,990
	(c) Women leaders	12,045	264	3,544	13,789
(2) 4-H Club and older youth	(a) Number	590	23	422	1,095
	(b) Total attendance of:				
13. Method demonstration meetings held. (Do not include the method demonstrations given at leader training meetings reported under Question 12)	(1) Adult work				
	(a) Number	3837	234	2,611	6,578
	(b) Total attendance	11,622	1,74	8,506	17,323
	(2) 4-H Club and older youth				
(a) Number	10,297	722	35,768	12,327	
(b) Total attendance	93,842	13,533	1,303	18,322	
14. Number of adult result demonstrations conducted		2,534	360	3,141	7,032
15. Meetings held at such result demonstrations	(1) Number	827	5	227	1,371
	(2) Total attendance	4,958	276	6,023	16,523
	(a) Number	24	9	22	86
16. Tours conducted	(b) Total attendance	267	208	1,513	1,990
	(2) 4-H Club and older youth				
	(a) Number	11	33	67	113
(3) Total attendance	(a) Number	114	479	778	1,371
	(b) Total attendance	74	4	11	84
17. Achievement days held	(1) Adult work				
	(a) Number	4,232	640	950	4,952
	(b) Total attendance	36	11	20	77
(2) 4-H Club and older youth					
(a) Number	3,488	1,467	2,654	6,724	
(b) Total attendance					

<sup>1</sup> Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.

<sup>2</sup> County total should equal sum of preceding three columns unless duplication due to two or more agents participating in same activity or accomplishment.

<sup>3</sup> The sum of questions 2 and 3 should equal the sum of questions 4 and 5.

<sup>4</sup> Do not count a single visit to both the farm and home as two visits.

<sup>5</sup> Do not count time relating to sessions of meetings only.

GENERAL ACTIVITIES—Continued

Report only this year's activities that can be verified				Home demonstration agents	4-H Club agents <sup>1</sup>	Agricultural agents	County total <sup>1</sup>
	(1) 4-H Club work	(2) 4-H Club work	(3) 4-H Club work	(a) Number	(b) Total attendance	(c) Number	(d) Total attendance
17. Encampments held (report attendance for your county only) <sup>3</sup>	(1) Farm women	(a) Number attending	4	4			4
	(2) 4-H Club and older youth	(b) Total boys attending	7	7			7
		(c) Total girls attending					
18. Other meetings of an extension nature participated in by county or State extension workers and not previously reported.	(1) Adult work	(a) Number	54	25	15	54	50
	(2) 4-H Club and older youth	(b) Total attendance	142	177	326	523	50
		(c) Number	54	85	446	802	52
		(d) Total others attending	137	18	92	187	57
19. Meetings held by local leaders or committeemen not participated in by county or State extension workers and not reported elsewhere.	(1) Adult work	(a) Number	3,434	543	6,910	10,241	156
	(2) 4-H Club and older youth	(b) Total attendance	136,171	13,808	175,291	316,720	119
		(c) Number	1,037	2,009	1,504	4,432	115
		(d) Total attendance	2,832	4,493	4,398	11,076	115
		(e) Number	2,672	14	876	3,557	115
		(f) Total attendance	38,048	302	12,957	62,414	104
		(g) Number	1,278	131	848	2,253	104
		(h) Total attendance	17,412	2,250	10,335	30,143	104

<sup>1</sup> Include assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.

<sup>2</sup> County total should equal sum of preceding three columns unless duplications due to two or more agents participating in same activity or accomplishment.

<sup>3</sup> Does not include picnics, rallies, and short courses, which should be reported under question 17.

SUMMARY OF EXTENSION INFLUENCE THIS YEAR

It is highly desirable for extension workers to consider the proportion of farms and homes in the county that have been definitely influenced to make some substantial change in farm or home operations during the report year as a result of the extension work done with men, women, and youth. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory.

21. Total number of farms in county (1940 Census)	209,774
22. Number of farms on which changes in practices have definitely resulted from the agricultural program	124,964
23. Number of farms involved in preceding question which were reached this year for the first time	17,118
24. Number of nonfarm families making changes in practices as a result of the agricultural program	26,158
25. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program	64,837
26. Number of farm homes involved in preceding question that were reached this year for the first time	17,049
27. Number of other homes in which changes in practices have definitely resulted from the home demonstration program	25,814
28. Number of other homes involved in preceding question that were reached this year for the first time	11,289
29. Number of farm homes with 4-H Club members enrolled	11,029
30. Number of other homes with 4-H Club members enrolled	4,329
31. Total number of different farm families influenced by some phase of the extension program. (Include questions 22, 25, and 29 minus duplications)	160,836
32. Total number of different other families influenced by some phase of the extension program. (Include questions 24, 27, and 30 minus duplications)	58,536

EXTENSION ORGANIZATION AND PLANNING

33. County extension association or committee (includes agricultural councils, home demonstration councils, and 4-H councils or similar advisory committees; also farm and home bureaus and extension associations in those States where such associations are the official or quasi-official agency in the county cooperating with the college in the management or conduct of extension work):

(a) Over-all or general	(1) Name	79	(2) No. of members	8,228
(b) Agricultural	(1) Name	36	(2) No. of members	4,111
(c) Home demonstration	(1) Name	39	(2) No. of members	2,350
(d) 4-H Club	(1) Name	13	(2) No. of members	2,389
(e) Older youth	(1) Name	16	(2) No. of members	312

34. Number of members of county extension program planning committees and subcommittees (include commodity and special-interest committees):

(a) Agricultural	5,693	(b) Home demonstration	3,444	(c) 4-H Club	2,156	(d) Older youth	109
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35. Total number of communities in county. (Do not include number of neighborhoods.) 1,398

36. Number of communities in which the extension program has been planned cooperatively by extension agents and local committees 1,236

37. Number of clubs or other groups organized to carry on adult home demonstration work 1,237

38. Number of members in such clubs or groups 2,722

39. (a) Number of 4-H Clubs. (See question 17c.) (b) Number of groups (other than 4-H Club) organized for conduct of extension work with older rural youth. (See question 18c.)

40. Number of neighborhood and community leaders in the neighborhood-leader system 15,836 Men 7,724 Women 8,032

41. Number of different voluntary local leaders or committeemen actively engaged in forwarding the extension program. (Should include question 40.)

(a) Adult work	(1) Men	8,798	(2) Women	13,133	(3) Older club boys	241	(4) Older club girls	894
	(1) Men	462	(2) Women	1,547				

COOPERATIVE AGRICULTURAL PLANNING

42. Name of the county agricultural planning (over-all planning) group, if any, sponsored by the Extension Service

43. Number of members of such county agricultural planning group:

(a) Unpaid lay members:	(1) Men	2,340	(2) Women	2,768	(3) Youth	293
(b) Paid representatives of public agencies or other agencies, or of organizations:	(1) Men	707	(2) Women	279		

44. Number of communities with agricultural planning committees (over-all planning) 711

45. Number of members of such community planning committees: (a) Men 3,433 (b) Women 2,167 (c) Youth 191

46. Was a county committee report prepared and released during the year? (a) Yes 39 (b) No 40

	Extension organizations and planning (a)	County agricultural planning (b)	Total (c)
47. Days devoted to line of work by:			
(1) Home demonstration agents	33	112	6,186
(2) 4-H Club agents	172	102	5,492
(3) Agricultural agents	122	122	4,327
(4) State extension workers	1	1	1,301
48. Number of planning meetings held:	(1) County		626
	(2) Community		2,025
49. Number of unpaid voluntary leaders or committeemen assisting this year			15,414
50. Days of assistance rendered by voluntary leaders or committeemen			59,797

<sup>1</sup> Where extension program planning and county agricultural planning (over-all planning) have been cooperatively carried into a single planning-planning activity, only column (c) should be filled out. Where extension program planning is the only planning activity, the entries in columns (a) and (b) will be identical. In all other cases column (c) is the sum of columns (a) and (b).

**CROP PRODUCTION (other than for family food supply)**

Include all work with adults, 4-H Club members, and older youth	Corn	Wheat	Other cereals	Legumes	Pastures	Cotton	Tobacco	Potatoes and other vegetables	Fruits	Other crops
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)
51. Days devoted to line of work by—										
(1) Home demonstration agents					2	1		55	17	6.25
(2) 4-H Club agents	278	43	24	122	198.25	4	89.25	27.25	83.25	42
(3) Agricultural agents	1,437.25	648.5	2,87.5	1636.5	1683.5	80	442.75	1668.5	749.3	521.5
(4) State extension workers	81	27.5	6	32	27	21	20.5	112	17.4	33
52. Number of communities in which work was conducted this year	986	655	359	969	915	258	307	804	450	411
53. Number of voluntary local leaders or committees assisting this year	1525	553	367	1163	1659	154	447	1877	502	457
54. Work of lines noted in year by—										
(1) Obtaining improved varieties or strains of seed	11,600	2,007	1,641	7,012	3,117	281	2,112	9,271	676	789
(2) The use of lime	13,233	5,822	2,827	20,233	20,410	11	1,121	2,925	792	2,976
(3) The use of fertilizers	13,542	12,227	6,641	18,524	24,317	594	7,134	16,987	1,665	3,767
(4) Controlling plant diseases	2,626	2,771	1,632	1,658	86	921	2,270	15,443	3,481	1,613
(5) Controlling injurious insects										
(6) Controlling noxious weeds	53	18	6	34	42	1	6	5	14	12
(7) Controlling rodents and other animals	37	24	7	4	4	1	1	17	52	5

**LIVESTOCK PRODUCTION (other than for family food supply)**

Include all work with adults, 4-H Club members, and older youth	Dairy cattle	Beef cattle	Sheep	Swine	Horses and mules	Poultry (including turkeys)	Other livestock
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
(1) Home demonstration agents	29	15	4	50	7	214	1.75
(2) 4-H Club agents	250	336	665	670	27	227	41.75
(3) Agricultural agents	2,098.25	1,681	2,267	3,727.25	320.5	1,713.5	184.5
(4) State extension workers	309	177	48	193	5	230	2
56. Number of communities in which work was conducted this year	859	626	449	1,047	244	1,000	186
57. Number of voluntary local leaders or committees assisting this year	1454	940	421	762	728	2,011	233
58. Number of breeding circles or clubs or improvement associations organized or assisted this year	59	39	13	61	3	73	4
59. Number of members in such circles, clubs, or associations	976	618	217	425	6	365	29
60. Number of farmers not in breeding circles or improvement associations assisted this year in keeping performance records of animals	393	156	53	336	136	268	12
61. Number of farmers assisted this year in—							
(1) Obtaining purebred males	612	852	888	793	3	232	22
(2) Obtaining purebred or high-grade females	453	808	297	1271	13	4344	24
(3) Obtaining better strains of baby chicks (including hatching eggs)	xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	7223	xxxxx
(4) Improving methods of feeding	4230	2261	1798	6291	1928	14,447	50
(5) Controlling external parasites	1319	1225	1646	6334	202	10,618	39
(6) Controlling diseases and internal parasites	1425	2779	5246	12,362	3322	9,885	32
(7) Controlling predatory animals	19		107	41		227	4

1 Do not include rabbits, game, and fur animals, which should be reported under wildlife conservation.



FARM MANAGEMENT

Include all work with adults, 4-H Club members, and older youth		Farm accounts, cost records, inventories, etc.	Individual farm planning, adjustments, tenancy, and other management problems	Farm credit (short and long time)	Outlook information
		(a)	(b)	(c)	(d)
70. Days devoted to line of work by:	(1) Home demonstration agents	59.5	19	6	349
	(2) 4-H Club agents	280.2	146	22.5	5
	(3) Agricultural agents	1002.5	1792.1	312	479.2
	(4) State extension workers	106	101	16	69.5
71. Number of communities in which work was conducted this year		724	767	431	655
72. Number of voluntary local leaders or committeemen assisting this year		775	1207	256	1610
73. Number of farm-survey records taken during the year:	(a) Farm business	1779			
	(b) Enterprise	1768			
	(c) Other	2871			
74. Number of farmers assisted this year in keeping:	(a) Farm inventory	2242			
	(b) General farm records	3535			
	(c) Enterprise records	1047			
75. Number of farmers assisted this year—	(a) In developing a farm plan only	1320			
	(b) In developing a farm and home plan	621			
	(c) In analyzing the farm business	1695			
	(d) In improving landlord-tenant relations and leasing arrangements	1617			
	75. Number of farmers assisted this year—Continued				
	(e) In getting started in farming, or in relocating				1064
	(f) With credit problems (debt adjustment and financial plans)				1891
	(g) In using "outlook" to make farm adjustments				12,817
	(h) With a farm-income statement for tax purposes				2838
	(i) With farm-labor problems				24,473
	(j) In developing supplemental sources of income				5027

GENERAL ECONOMIC PROBLEMS RELATED TO AGRICULTURE

Include all work with adults, 4-H Club members, and older youth		Price and trade policies (prices, international trade, interstate trade barriers, transportation, interregional migrations, etc.)	Land policy and tenancy (classification of land rental, features, land development, settlement, public land management, etc.)	Public finance and services (taxation, local government, facilities such as roads and schools for rural areas, etc.)	Rural welfare (rural-urban relationships, part-time farming, problems of people in low-income areas, migration, population adjustments, rural works program, etc.)
		(a)	(b)	(c)	(d)
76. Days devoted to line of work by:	(1) Home demonstration agents	13	13	202	35.5
	(2) 4-H Club agents	2		19	19
	(3) Agricultural agents	101.5	147	99	396.2
	(4) State extension workers	7	10	20	92
77. Number of communities in which work was conducted this year		170	152	718	274
78. Number of voluntary local leaders or committeemen assisting this year		404	55	210	320
79. Number of tours conducted this year to observe economic and social conditions in various land use areas					12
80. Number of local groups (town and county officials, school boards, tax collectors, assessors, etc.) assisted this year in discussing problems of local government, public finances, and farming conditions related to these problems					171
81. Number of displaced families assisted this year in finding employment (agricultural and nonagricultural)					692
82. Number of nonagricultural groups to which any of the above economic and social problems have been presented and discussed this year					126

\* Include all work on farm adjustments conducted in cooperation with AAA and other agencies, and not definitely related to individual crop or livestock production or marketing (pp. 6 and 11) or to soil management (p. 11).

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### MARKETING AND DISTRIBUTION

Include all work with adults, 4-H Club members, and older youth	Marketing and Distribution										
	General	Grain and hay	Livestock and swine	Dairy products	Poultry and eggs	Fruits and vegetables	Cotton	Forest products	Tobacco, sugar, rice, and other commodities	Home products and crafts	Purchasing of farm and home supplies and equipment
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
83. Days devoted to line of work by—											
(1) Home demonstration agents	14		25	48	115	515		40	152	116	
(2) 4-H Club agents	12	13	49	25	18	7			15	28	
(3) Agricultural agents	308	367	629	427	285	300	135	68	39	42	
(4) State extension workers	5	15	50	26	17	29		65	7	7	
84. Number of communities in which work was conducted this year	320	478	591	492	562	374	73	287	89	554	
85. Number of voluntary local leaders or committeemen assisting this year	463	432	490	568	678	678	66	617	91	851	
86. Number of new cooperatives <sup>1</sup> assisted in organizing during the year	6		2	1	3			2		3	
87. Number of established cooperatives <sup>2</sup> assisted during the year	33	13	99	401	16	14		115	6	19	
88. Number of members <sup>3</sup> in the cooperatives assisted during the year (questions 86 and 87)	17,699	4,558	9,227	2,493	4,310	1,587	32	3,474	1062	8,329	
89. Value of products sold or purchased by cooperatives assisted during the year (questions 86 and 87)	\$80,582	\$319,483	\$1,201,140	\$792,025	\$216,326	\$294,382		\$2,199,774	\$3,291	\$3,173,469	
90. Number of farmers or families (not members of cooperatives) assisted during the year	2222	1406	2287	2026	3492	4032	480	1293	1625	439	
91. Value of products sold or purchased by farmers or families involved in the preceding question	\$109,152	\$27,892	\$290,777	\$296,822	\$173,687	\$405,622	\$159,744	\$185,529	\$1,077,092	\$48,253	
92. Number of private marketing and distributing agencies and trade groups assisted this year										22	
93. Number of programs <sup>4</sup> pertaining to marketing agreements, orders, surplus removal or Lease-Losee purchases assisted in or conducted this year										363	
94. Number of marketing facilities improvement programs <sup>5</sup> participated in or conducted this year										26	
95. Number of marketing surveys assisted with or conducted this year										63	
96. Number of special merchandising programs <sup>6</sup> participated in or conducted this year										4	
97. Number of consumer information programs <sup>7</sup> pertaining to marketing and distribution participated in or conducted this year										4	
98. Number of programs <sup>8</sup> relating to marketing services and costs of distribution conducted this year										29	
99. Number of programs <sup>9</sup> relating to transportation problems conducted this year										93	
100. Number of programs <sup>9</sup> relating to the specific use of market information conducted this year										54	
101. Number of other marketing programs <sup>9</sup> conducted this year (specify)										7	

<sup>1</sup> Include livestock, poultry, and handling equipment purchased for breeding, replacement, or feeding purposes.

<sup>2</sup> Where a cooperative association serves more than one county, include only the membership and proportionate volume of business originating in the county covered by this report.

<sup>3</sup> Organized pieces of work.

HOUSING, FARMSTEAD IMPROVEMENT, AND EQUIPMENT

Include all work with adults, 4-H Club members, and older youth		The house, furnishings, and surroundings (a)	Rural electrification (b)	Farm buildings (c)	Farm mechanical equipment (d)
101. Days devoted to line of work by—					
(1) Home demonstration agents	2 862.5	5	76.5	32	99
(2) 4-H Club agents	97	5	10	35	25.25
(3) Agricultural agents	164	48	2 78.25	58.8	681.8
(4) State extension workers	991	48	18	32.5	67.5
102. Number of communities in which work was conducted this year	991	104	326	494	598
104. Number of voluntary local leaders or committeemen assisting this year	2 255	82	360	389	715
<b>The House, Furnishings, and Surroundings—Continued</b>		<b>Rural Electrification—Continued</b>			
105. Number of families assisted this year in—			106. Number of associations organized or assisted this year to obtain electricity		32
(a) Constructing dwellings	426		107. Number of families assisted this year in—		
(b) Remodeling dwellings	12 77		(a) Obtaining electricity		1 825
(c) Installing sewage systems	169		(b) Selection or use of electric lights or home electrical equipment		1 022
(d) Installing water systems	479		(c) Using electricity for income-producing purposes		598
(e) Installing heating systems	86		<b>Farm Buildings—Continued</b>		
(f) Providing needed storage space	5 457		108. Number of farmers assisted this year in—		
(g) Rearranging or improving kitchens	4 043		(a) The construction of farm buildings		1 558
(h) Improving arrangement of rooms (other than kitchens)	5 789		(b) Remodeling or repairing farm buildings		1 831
(i) Improving methods of repairing, remodeling, or refinishing furniture or furnishings	13 262		(c) Selection or construction of farm-building equipment		1 110
(j) Selecting housefurnishings or equipment (other than electric)	5 349		<b>Farm Mechanical Equipment—Continued</b>		
(k) Improving housekeeping methods	10 705		109. Number of farmers assisted this year in—		
(l) Laundry arrangement	3 583		(a) The selection of mechanical equipment		3 740
(m) Installing sanitary closets or outhouses	665		(b) Making more efficient use of mechanical equipment		2 004
(n) Screening or using other recommended methods of controlling flies or other insects	4 855		110. Number of farmers following instructions in the maintenance and repair of mechanical equipment this year		8 478
(o) Improving home grounds	3 104		111. Number of gin stands assisted this year in the better ginning of cotton		4
(p) Planting windbreaks or shelterbelts	171				

NUTRITION AND HEALTH

1944	Include all work with adults, 4-H Club members and older youth	Home production of family food supply (a)	Food preservation and storage (b)	Food selection and preparation (c)	Other health and safety work (d)	
112.	Days devoted to line of work by:					
	(1) Home demonstration agents	4129	4,350.5	3319	523	
	(2) 4-H Club agents	303	125	92	16	
	(3) Agricultural agents	13,645	5,165	495	90	
	(4) State extension workers	1955	110	455	4	
113.	Number of communities in which work was conducted this year	1655	1267	895	485	
114.	Number of voluntary local leaders or committees assisting this year	2770	4204	2282	1134	
115.	Number of families assisted this year--	26,774	115(g) FOOD PRESERVATION BY ADULTS			
	(a) In improving diets	28,715	FOOD PRESERVATION BY ADULTS			
	(b) With food preparation	52,946	Fruits (a)	Vegetables (b)	Meats and fish (c)	
	(c) In improving food supply by making changes in home food production <sup>1</sup>	51,904	1. Quarts canned	3,607,273	4,325,792	881,260
	(1) Of vegetables	19,599	2. Gallons brined	2,436	30,483	22,014
	(2) Of fruits	14,806	3. Pounds: Dried <sup>2</sup>	100,519	58,636	283,385
	(3) Of meats	9,362	4. Cured <sup>3</sup>	15,580	5,155	3,343,617
	(4) Of milk	21,225	5. Stored	1,525,241	4,557,921	667,432
	(5) Of poultry and eggs	7,924	6. Frozen <sup>4</sup>	22,418	24,715	41,664
	(d) With home butchering, meat cutting or curing	12,716	115(h) FOOD PRESERVATION BY 4-H CLUB MEMBERS			
	(e) With butter or cheese making	35,124	Fruits (a)	Vegetables (b)	Meats and fish (c)	
	(f) With food preservation problems <sup>1</sup>	50,144	1. Quarts canned	231,546	270,487	11,622
	(1) Canning	3,671	2. Gallons brined	267	1,310	80
	(2) Freezing	11,900	3. Pounds: Dried <sup>2</sup>	10,521	5,198	44,468
	(3) Drying	22,077	4. Cured <sup>3</sup>	32,319	98,433	12,753
	(4) Storing	17,087	5. Stored	180	90	
	(g) In producing and preserving home food supply according to annual food-supply budget	13,468	6. Frozen <sup>4</sup>			
	(h) In canning according to a budget	2,650				
	(i) With child-feeding problems	9,227				
	(j) In the prevention of colds and other common diseases					
	(k) With positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.)					
	(l) With first-aid or home nursing					
	(m) In removing fire and accident hazards					
116.	Number of schools assisted this year in establishing or maintaining hot school lunches					
117.	Number of nutrition or health clinics organized this year through the efforts of extension workers					

<sup>1</sup> Sign of the method where duplication due to families participating in more than one activity.  
<sup>2</sup> Weight of finished product after drying.  
<sup>3</sup> Weight of product before curing.  
<sup>4</sup> Includes contents of butter plants and home freezer units.  
<sup>5</sup> Do not include wine-matured pork and hams.

**CLOTHING, FAMILY ECONOMICS, PARENT EDUCATION, AND COMMUNITY LIFE**

	Home management—family economics (a)	Clothing and textiles (b)	Family relationships—child development (c)	Recreation and community life (d)
118. Days devoted to line of work by—				
(1) Home demonstration agents	1005.5	2065.5	237.5	689
(2) 4-H Club agents	21	89.5	14	28.5
(3) Agricultural agents	3	1	3	71
(4) State extension workers	35.5	50	11	3
119. Number of communities in which work was conducted this year	608	703	217	580
120. Number of voluntary local leaders or committees assisting this year	1032	1450	444	1232
<b>Home Management—Family Economics—Continued</b>		<b>Clothing and Textiles—Continued</b>		
121. Number of families assisted this year—		127. Number of families assisted this year with—		
(a) With time-management problems	9,689	(a) Clothing-construction problems	13,629	
(b) With home accounts	1,843	(b) The selection of clothing and textiles	12,166	
(c) With financial planning	1,581	(c) Care, renovation, remodeling of clothing	17,573	
(d) In improving use of credit for family living expenses	131	(d) Clothing accounts or budgets	2,626	
(e) In developing home industries as a means of supplementing income	322			
122. Number of home demonstration clubs, other consumer associations or groups assisted this year with cooperative buying of—		128. Number of families assisted this year—		
(a) Food	405	(a) With child-development and guidance problems	1,394	
(b) Clothing	180	(b) In improving family relationships	2,477	
(c) Housefurnishings and equipment	217			
(d) General household supplies	69	129. Number of families providing recommended clothing, furnishings, and play equipment for children this year	1,565	
123. Number of families assisted this year through cooperative associations <sup>1</sup> or individually, with the buying of—		130. Number of different individuals participating this year in child-development and parent-education programs: (a) Men	53	
(a) Food	9,353	(b) Women	1,171	
(b) Clothing	2,285	131. Number of children in families represented by such individuals	2,512	
(c) Housefurnishings and equipment	2,753			
(d) General household supplies	4,638	<b>Recreation and Community Life—Continued</b>		
124. Total number of different families assisted this year with consumer-buying problems (includes question 123 (a), (b), (c), and (d) minus duplications)	16,101	132. Number of families assisted this year in improving home recreation	10,405	
125. Number of families assisted this year with "making versus buying" decisions	14,225	133. Number of communities assisted this year in improving community recreational facilities	354	
126. Number of families assisted this year in using timely economic information to make buying decisions or other adjustments in family living	22,163	134. Number of community groups assisted this year with organizational problems, programs of activities, or meeting programs	640	
		135. Number of communities (a) that usually meet assisted this year in (b) permanent camp establishing (c) Community rest rooms	16	
		136. Number of communities assisted this year in providing library facilities	73	
		137. Number of school or other community grounds improved this year according to recommendations	60	

<sup>1</sup> The home—its arrangement, equipment, and furnishings, including kitchen improvements and care of the home—is reported under "The home, furnishings and surroundings," p. 2.  
<sup>2</sup> Includes question 124 also families buying through marketing cooperatives, organized or assisted, outside (a), p. 6.

SUMMARY OF 4-H CLUB BOYS' AND GIRLS' PROJECTS

(One club member may engage in two or more projects. The sum of the projects is therefore greater than the number of different club members enrolled)

Project	Number of boys enrolled (50)	Number of girls enrolled (50)	Number of boys completing (50)	Number of girls completing (50)	Number of units involved in completed projects (50)
138. Corn	1502	11	1094	7	1661
139. Other cereals	32		30		148
140. Peanuts	513	28	456	18	527
141. Soybeans, field peas, alfalfa, and other legumes	20		16		43
142. Soil conservation and pasture improvement	16	1	14	1	1823
143. Potatoes, Irish and sweet	513	32	241	23	121
144. Cotton	64	4	61	1	72
145. Tobacco	279	2	207	4	155
146. Fruits	4	72	2	60	6.1
147. Home gardens	4168	4978	2759	3705	2004.5
148. Market gardens, truck and canning crops	162	42	93	21	125
149. Other crops	85	52	61	40	159
150. Poultry (including turkeys)	2154	2997	1364	2150	229,087
151. Dairy cattle	491	114	203	98	1,076
152. Beef cattle	333	31	270	30	340
153. Sheep	220	8	153	6	494
154. Swine	3761	212	2565	159	6258
155. Horses and mules	24	1	13		126
156. Other livestock	50	8	36	5	220
157. Bees	3	2	3	1	38
158. Beautification of home grounds	236	799	139	293	30
159. Forestry	80		1		
160. Wildlife and nature study (rabbits, game, fur animals)	31	11	14	9	
161. Agricultural engineering, farm shop, electricity					Articles made
162. Farm management	1	4	1	4	Articles repaired
163. Food selection and preparation	101	7416	36	5162	49,699
164. Food preservation	113	3794	67	2889	62,818
165. Health, home nursing, and first aid	12	67	12	62	333,422
166. Clothing		3583		2239	9324
167. Home management	2	1489	1	817	4036
168. Home furnishings and room improvement	20	2572	13	1719	1202
169. Home industry, arts and crafts	8	65	4	60	2500
170. Junior leadership	80	235	15	72	2335
171. All others	3	1440	1	493	160
172. Total (project enrollment and completion)	15,209	2,9973	10,446	20,947	

4-H CLUB MEMBERSHIP<sup>1</sup>

173. Number of 4-H Clubs.....	12	56	150
174. Number of different 4-H Club members enrolled.....	(a) Boys <sup>150</sup> 12,477	(b) Girls <sup>150</sup> 19,923	150
175. Number of different 4-H Club members completing.....	(a) Boys <sup>150</sup> 9,413	(b) Girls <sup>150</sup> 13,863	150
176. Number of different 4-H Club members in school.....	(a) Boys <sup>150</sup> 12,199	(b) Girls <sup>150</sup> 18,927	150
177. Number of different 4-H Club members out of school.....	(a) Boys <sup>150</sup> 1,279	(b) Girls <sup>150</sup> 974	150
178. Number of different 4-H Club members from farm homes.....	(a) Boys <sup>150</sup> 11,121	(b) Girls <sup>150</sup> 16,450	150
179. Number of different 4-H Club members from nonfarm homes.....	(a) Boys <sup>150</sup> 1,356	(b) Girls <sup>150</sup> 3,473	150

## Number of Different 4-H Club Members Enrolled:

180. By years	Boys (a)	Girls (b)	181. By ages	Boys (a)	Girls (b)
1st year.....	4,253	6,879	10 and under.....	19,023	28,895
2d.....	3,599	4,583	11.....	2,050	3,413
3d.....	2,093	3,363	12.....	2,419	3,270
4th.....	1,251	1,977	13.....	2,129	3,022
5th.....	734	1,190	14.....	1,813	2,301
6th.....	430	726	15.....	1,235	1,761
7th.....	2,815	3,794	16.....	831	1,207
8th.....	1,225	2,125	17.....	561	780
9th.....	91	152	18.....	242	455
10th and over.....	24	52	19.....	144	229
			20 and over.....	115	195

182. Number of different 4-H Club members, including those in corresponding projects, who received definite training in—			
(a) Judging.....	5,096	(f) Fire and accident prevention.....	5,763
(b) Giving demonstrations.....	4,024	(g) Wildlife conservation.....	1,563
(c) Recreational leadership.....	2,071	(h) Keeping personal accounts.....	5,945
(d) Music appreciation.....	2,695	(i) Use of economic information.....	2,412
(e) Health.....	2,910		
183. Number of 4-H Club members having health examination because of participation in the extension program.....	1,674		
184. Number of 4-H Clubs engaging in community activities such as improving school grounds and conducting local fairs.....	1580		

## WORK WITH OLDER RURAL YOUTH

185. Number of groups (other than 4-H Club) organized for conduct of extension work with older rural youth.....	72
186. Membership in such groups.....	(a) Young men..... 325
	(b) Young women..... 402

187. Number of members by school status and age	In school (a)	Out of school		Under 21 years (c)	21-24 years (d)	25 years and over (e)
		Unmarried (b)	Married (f)			
(1) Young men.....	402	134	31	447	49	36
(2) Young women.....	207	150	76	275	113	51

188. Number of meetings of older rural youth extension groups.....	141
189. Total attendance at such meetings.....	3,169
190. Number of other older rural youth groups assisted.....	11
191. Membership in such groups.....	(a) Young men..... 129
	(b) Young women..... 165
192. Number of older rural youth not in extension or other youth groups assisted.....	(a) Young men..... 97
	(b) Young women..... 87
193. Total number of different young people contacted through the extension program for older rural youth. (Questions 188, 191, and 192, minus duplications.).....	(a) Young men..... 306
	(b) Young women..... 340

194. Check column showing approximate portion of older youth program devoted to—	15- or 10 percent (a)	10-15 percent (b)	5-10 percent (c)	5 percent or less (d)
(1) Citizenship, democracy, and public problems.....	6	6	3	
(2) Vocational guidance.....	0	2	1	
(3) Family life and social customs.....	8	1	2	1
(4) Social and recreational activities.....	3	1	6	2
(5) Community service activities.....	7	2	3	2
(6) Technical agriculture.....	3	4	1	3
(7) Technical home economics, including nutrition and health.....	4	3	2	3

<sup>1</sup> All data in this section are based on the number of different boys and girls participating in 4-H Club work, not on the number of 4-H projects carried.  
<sup>2</sup> Report the total number of different boys and girls enrolled in club work. Do not include boys and girls enrolled late in the year in comparison with the preceding year's program.  
<sup>3</sup> Do not include boys and girls enrolled late in the year in comparison with the preceding year's program.  
<sup>4</sup> Same as Institute 1, except that reference is to comparisons instead of enrollment.

MISCELLANEOUS

(Report here all work, including war work, not properly included under any of the headings on preceding pages)

	Include all work w. 4 adults, 4-H Club members, and older youth		General-bearer insects		All other work
	(a)	(b)	(c)	(d)	
195. Days devoted to line of work by—					
(1) Home demonstration agents					317.5
(2) 4-H Club agents	1				12.2
(3) Agricultural agents	57.5	14	35	9	1627.5
(4) State extension workers	7	3	1	1	61
196. Number of communities in which work was conducted this year	35	9	37	7	573
197. Number of voluntary local leaders or committeemen assisting this year	110	4	9	3	2065

SUMMARY OF CONTRIBUTION TO WAR EFFORT

It is desirable to bring together in one place the sum total of extension contribution to the several broad areas of war effort. It is assumed that all such work has been reported previously under appropriate headings.

War programs	Home demonstration agents		4-H Club agents		Agricultural agents	
	(a)	(b)	(c)	(d)	(e)	(f)
198. Estimated number of days devoted to—						
(1) Food supplies and critical war materials (production, marketing, processing, storage, distribution, and related problems)	6622.5	9	526.5	11	2954.1	86
(2) Problems arising from new military camps, munitions plants, and war industries	143	1	2	1	257.5	14
(3) Civilian defense (such as fire prevention, Red Cross training, air-raid warnings)	246	23	31	7	452	58
(4) Other war work (including collection of salvage material)	911.5	73	166	18	1397	82

COOPERATION WITH OTHER FEDERAL AGENCIES

The purpose of this report is to bring together in one place the cooperation given other Federal agencies working with the rural people of the county. It is assumed that all such work has been reported previously under appropriate headings of the farm or home.

	War boards	Civilian de-	Employment	Agricultural	Food	Soil Conserva-	Farm Security	Rural Electrifi-	Tennessee	Soil Security,
	(a)	vision agency	service	Adjustment Agency	Distribution Administration	tion Service	Administration	cation Administration	Valley Authority	Public Health, Children's Bureau
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)
199. Days devoted to line of work by—	29	46	13	21	21	19	44	12	7	38
(1) Home demonstration agents	130.5	404.5	31	70.5	58	66	126	25.5	21	163
(2) 4-H Club agents	25	12	7	21.2	23	29	4	13	94.5	9
(3) Agricultural agents	2852.6	2647.6	3419	2421.5	2305	947.8	415	2423	3075	1575
(4) State extension workers	53.2	5	16	116	14.5	64	17	11	426	1
200. Number of communities in which work was conducted this year	931	613	574	1048	292	701	589	305	580	252
201. Number of voluntary local leaders or committeemen assisting this year	1838	5014	500	2528	626	1060	319	529	479	495
202. Number of meetings participated in this year by extension workers	1757	725	258	1410	98	423	163	97	111	157

<sup>1</sup> Include grasshoppers, armyworms, chinch bugs, and other insects not reported under specific crop or livestock headings.