

ANNUAL NARRATIVE REPORT

OF

CHARLES CITY AND NEW KENT COUNTIES
VIRGINIA

DECEMBER 1, 1949 - NOVEMBER 30, 1950

C. E. CALENDER
LOCAL FARM AGENT

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COUNTY ORGANIZATION

The organized County Extension groups assisting the Agent in carrying out the program of work are as follows: Two County Advisory Boards with a total of 51 members; 21 women and 30 men, two community farm clubs, with a membership of 32 men, and one garden club with 46 members, and an organization of 4-H club leaders. Excepting one, each organization is less than a year old.

COUNTY ADVISORY BOARDS

These groups are composed of officers of the community farm clubs, community leaders, other key farm men and women, and some of our 4-H club leaders. The function of the Advisory Boards is to spread the Extension teachings, and practices throughout the county, and to assist in guiding the county program of work. New Kent and Charles City each has an Advisory Board.

COMMUNITY FARM CLUBS

Only two of the community farm clubs attempted were successful this year; one in each county. Their progress and achievements are not to be lauded, but prospects for their usefulness and significance to our total program of work seem good.

Garden Clubs

Beautifying the home surroundings is one thing in which local should be greatly stimulated. Several calls have come to the Extension office for help in this type of thing. Much can be done to spread the home beautification idea through the Garden Club. At present only one has been initiated.

TYPE OF AGRICULTURE

Crops- Soy beans wheat and corn are the main crops produced in the counties. Soybeans are produced almost entirely for market, and wheat as a market crop is very important in many instances. Much of the corn produced is used for feed purposes, but still a great amount is marketed. The big majority of the farms are small. Consequently, large acreages of field crops are not characteristic of the average farm situation. Those farmers who sell soybeans, corn and wheat (in the most part), produce only small acreages. To increase yields on these acres can mean greater profits and greater ability for the small farms and farmers. Various small grains are planted for forage and hay purposes. The use of cover crops and green manure needs to be encouraged in many areas. Fall and winter gardens is another thing which we have stressed in the counties this year. Small home orchards and small fruit production can play an important role in the live-at-home program.

Livestock - Hogs, milk cows, and poultry (chickens) are the livestock raised by the people of the county. Hogs and chickens are produced mostly for home use, however, both are marketed in small numbers.

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More milk cows would do much to improve the diets and health of many of the people. In our long time program we shall work on increasing and improving the farm milk supply. Mr. Saunders Moss, of Mt. Castles in New Kent County has done good work in improving and established Ladino Clover and orchard grass pastures. He is working toward changing from dairy cattle to beef cattle production, and he has made remarkable progress in this direction. Otherwise, there is very little, if any evidence of beef cattle on our farms here.

Soils- The soils in the counties are generally low, flat sandy loams. Most of it ranges from fair to poor in fertility. Better land use consciousness, and more participation in the Soil conservation program and with the F M A can greatly improve our soil condition, and we hope to get more farmers aligned with these agencies.

ADULT PROJECT ACTIVITIES

Corn-

Seven men started out with the 100 bushel per acre corn objective. Increased production was acquired by five of them; with two really excelling, but none of them reached the 100 bushel mark. Mr. Howard Brown of Ruthville, Va. made 97 1/2 bushels per acre, and Mr. Basil Harris of Providence Forge made 74 bushels per acre. Both of these men planted U. S. 357, 14 to 16 inches apart in 36 inch rows, which is much closer than is customary here. Their greatly increased yields have already inspired others to do better in 1951. Others were sceptical about, (and just would not try) close planting, and none used over 400 pounds of fertilizer per acre. However Mr. Harris and Mr. Brown both used over 700 lbs. Two of the men still insisted on furrowing their corn, but it is doubtful that they will do this again.

Pastures-

In New Kent County at Talleyville, Mr. T. R. Williams started a Ladino Clover-Orchard grass pasture demonstration. Seeded in early September, it is doing well and should provide a good medium to encourage pasture establishment and improvement. In Charles City County, Mr. E. T. Banks attempted to establish a similar Ladino Clover orchard grass pasture, but at present it does not look so good. We hope it will yet come through to serve its purpose.

Both of the demonstrations were financially conducted by the Virginia and North Carolina Plant Food Institute.

Mr. Harold Seldon of Holdercroft, Virginia was so greatly impressed with the half acre Ladino clover pasture which he sowed in the spring until he decided to sow another half acre this fall. He says "16 pigs have done more growing and grazing on that pasture than I ever thought possible. They really love the stuff."

Fruit-

In an effort to determine what small fruit will suit the area here ten demonstrators became part of an experiment. In April one hundred raspberry, grape, and black berry bushes and vines were purchased in bulk. Ten demonstrators took ten each to set in nine different communities. With proper care by the individuals and follow-up by the agent, it should eventually be seen whether or not small fruit will thrive and be profitable here.

One very interesting, Mrs. Mammie Franklin, of Parish Hill, purchased three hundred strawberries, and ten grape vines also ten raspberry and ten blue berry vines. Each consisted of two different varieties of five.

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At a demonstration on April 3, 1950, these plants were set.

It is hoped that these demonstrations and experiments will be successful in instigating or encouraging more such production on the farms here in the county. However, during the summer, not more than 70% of these bushes and vines looked encouraging.

Landscaping-

At the G. W. Watkins Training School in Quinton, Virginia (New Kent), the adults of a prospective garden club-group which grew out of the community farm club- has taken on the project of landscaping the grounds of the new school. The Nursery, the farm Agent and the group plan to use ornamentals to enhance the building in all ways possible to make it more beautiful from the landscape point of view.

Mrs. Annie Franklin of Ruthville, Va. is our active home grounds beautification demonstrator. Her landscape and yard has been an incentive to many to really plan to improve their own home grounds. Doctor W. L. Watson, Division of Agriculture, Virginia State College, conducted a demonstration on landscaping the home grounds at the home of Mrs. Franklin on March 4, 1950. Thirty two persons were present, and several improvements have been noted therefrom.

Livestock

Hogs-

Emphasis still needs to be placed on production of some market hogs. A hog or two for home use is the overall picture here, but we are hoping to experience a change in that situation. Increased production of corn per acre and summer and winter grazing are the things which must come in order to bring about this change. Treatment of hogs to prevent cholera was quite wide spread this year, and more and more people seem to be seeing the necessity of taking this precaution with their animals.

Poultry-

Assistance with poultry this year included three demonstrations in culling hens, dispersing information on control of internal and external parasites, assistance in grading and marketing eggs, and advice and information on proper construction of brooder houses.

Nutrition and Health-

For better nutrition and health, sufficient amounts of the proper food and balanced diets are essential. These aspects were influenced in a large measure by getting more families to have year round gardens. Such a garden provides sufficient vegetables for table use at home and a surplus for canning and storing. The late garden was emphasized greatly. A good number of them were observed, but we can not say whether or not there were more late gardens this year than there were last year.

Conservation of Natural Resources-

Mr. J. A. Broadus of the District Soil Conservation Service spoke to the Community farm club at one of their regular meetings. He gave valuable information on land use and soil and water conservation. We are working toward getting every farmer to obtain a soil map and a farm plan made by the soil conservation service.

Mr. Saunders Moss, of Mt. Castles, New Kent is the outstanding farmer making progress as a result of following such a plan.

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Forestry- as a result of the Forestry school held for the Extension Agents in Chesterfield County this summer, more emphasis was placed on proper management of the farm wood-land. We have an excellent resource and potential for improvement in this field.

state Community live-at-home work-

Wayside community has been selected to demonstrate the live-at-home program. At first the community was improperly scored, but adjustments have been made, the idea made more clear, so it should be meaningful this year. The aim of this project is to have one community in the county demonstrate definite live-at-home practices, for which the State Advisory Board gives awards for excellence in performance. The scores at the beginning and at the end of the year show what gains and losses are made.

STATE-WIDE MEETINGS

The State Farmers conference was attended by farmers and farm fold from Charles City and New Kent counties at Virginia State College on April 13, 1950. There they observed many demonstrations and practices which should be valuable and inspirational to them. The main speaker at the state farmers conference was Mr. Parke C. Brinkley, Commissioner of Agriculture.

The State Advisory board meeting was held in King and Queen county on the 6th and 7th of September. Mrs. Nora Jones of Roxbury, and Mr. and Mrs. George Christian of Ruthville were the delegates from our counties. Delegates from all of the counties made their reports, which were interesting, inspiring and challenging. These reports showed that the farmers of the State are improving their homes, conserving and improving their soils, and increasing their crop and livestock yields and production. A Mr. King, whose farm we visited on the tour impressed all of the group with his account of how he and his wife started with almost nothing and worked up into producing and marketing top quality sweet potatoes from about eight acres. Several speeches were made by representatives from various agencies, but the ones which impressed our folk most were from the local Farm and Home agents of King and Queen Counties, Mr. T. W. Allen and Mrs. W. H. Baugan.

The annual Agents Meeting took place at Virginia State College October 30 to November 4. There we studied means and possibilities of getting a better extension job done. Many subjects were covered by able and competent speakers, outstanding among which were Mr. W. H. Daughtrey, Blacksburg; Associate Director, Dr. John H. Hutcheson, Chancellor, Virginia Polytechnic Institute, and Mr. A. H. Furr, Administrative Officer, USDA, Farm Credit Administration. The theme of the meeting was "We Study Our Job."

4-H Club work

Organization

The 4-H club organization of the Counties thus far, consist of 12 4-H clubs, two 4-H Councils, and an organization of 4-H club leaders. The work got a good start this year, with the children

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Children interested greatly, and adult leaders cooperating to a surprising extent.

COUNTY COUNCIL

The County Councils in the December meetings are to review accomplishments, make plans, and set goals for club activities for 1951. Last year plans were made for, Rural Life Sunday, Representing at the State 4-H Club Wild-life Conference and Short Course, an Achievement Day Observence, A summer picnic and obtaining 4-H club caps for all members. Each of these objectives was reached with the exception of the Achievement Day Observence.

4-H Club ENROLLMENT

At this writing 12 clubs have an entollment of 265 members; 116 boys and 149 girls. 1950, which was the first club year for all members, project completion was 44 percent. At this writing twenty-eight meetings have been held, and in 1951 our club work is to experience an improvement.

4-H Club SHORT COURSE

Delegates from our counties to the 4-H Club short course held at Virginia State College June 12-15, 1950 were as follows: Charles City; Mrs. Nora Jones, and Mrs. V. L. Calender, Leaders, Miss Doris Green, and Miss Shirley Barbour. New Kent, Charles Abrahams, and Alton Taylor. There we witnessed demonstrations, had classes and listened to talks and observed motion pictures all designed to teach us more about 4-H club work as it should be. All of us benefited g greatly from this course.

4-H CLUB WILDLIFE CONFERENCE

The wildlife Conference was attended by delegates from both counties also. Those attending were; Mrs. Robert Taylor, Leader, and Louise Wade form Charles City County, and Mrs Helen Burrel, Leader, and Evelyn Jean Jones from New Kent County. There we learned the importance of conserving our wildlife; considering such subjects as; Soil and water conservation, Farm ponds, Fish and Wildlife, Game laws, rules and regulations. August 2-4th.

RURAL LIFE SUNDAY

Rural Life Sunday was observed at St. John Church on Sunday May 7, 1950. 93 Club members were present along with 15 Club Leaders. A very inspiring message was delivered by Reverend O. D. Cafson of Richmond Virginia. Eight Clubs were represented; five from Charles City and three from New Kent. At that time it was decided that the Rural Life Sunday observence would be held in New Kent County in 1950.

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LEADERS

4-H Club Leaders are indispensible to the 4-H Club Program. The twelve clubs have 19 regular leaders. Several other persons are at times assisting these leaders, while 11 teachers act as sponsors of these clubs. Three training and planning meetings for leaders were held during the year. This year more effective training meetings will be held, more leaders added, and some type of program designed to give the leaders more recognition. This year several of the leaders went on with their meetings and projects when the Agent had to be away or engaged in some other activity.

COOPERATION WITH OTHER AGENCIES

FMA - USDA goals and FMA conservation practices and payments were discussed at a meeting of the Advisory Board and the Community Farm club. Plans were made, and committees formed to distribute this information through the county. Farmers are encouraged to take part in this program.

FHA - Several farmers were advised on how to go about getting assistance through this agency. The Rural Housing Program was stressed as important in the needs of our Area. No such Loans were made the plan was introduced to the people, and reasons are strong to believe that some such loans will be applied for this year.

DISTRICT SOIL CONSERVATION - The District Soil conservation technician Spoke to a joint meeting of the Advisory Board and the Community on one occasion this year. Men were encouraged to apply for services of this agency, and several have since then applied for Soil and Water conservation plans.

VETERANS ADMINISTRATION - Several Veterans were given information regarding their educational benefits under the G. I. Bill. Others were contacted in regard to a class which was to be started for them here. The Veterans Administration Agriculture Teacher was also assisted in initiating his program.

OTHER MEANS OF REACHING PEOPLE

Other means of reaching people in the Counties are through the County Advisory boards, the farm clubs, the 4-H clubs the Churches and the School. Parent Teachers Associations and other county clubs Neighborhood leaders, community and special leaders are used to a great advantage in disbursing information, practices and plans.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Washington, D. C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Charles City & New Kent

REPORT OF

From _____, 19____ to _____, 19____
 (Name) Home Demonstration Agent.

From _____, 19____ to _____, 19____
 Assistant Home Demonstration Agent.

From _____, 19____ to _____, 19____
 4-H Club Agent.

From _____, 19____ to _____, 19____
 Assistant County Agent in charge of Club Work.

Charles E. Calender From Dec. 1, 1949, to Nov. 30, 1950
 Agricultural Agent.

From _____, 19____ to _____, 19____
 Assistant Agricultural Agent.



READ SUGGESTIONS, PAGES 2 AND 16

Approved: _____

Date _____

State Extension Director.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

Six good reasons may be listed as to why an extension worker should prepare a comprehensive annual report.

1. The annual report is an accounting to the taxpaying public of what the extension worker has accomplished during the year.
2. It is a record of the year's work put into shape for ready reference in later years by the extension worker himself, or by his successors.
3. The annual report affords the extension worker opportunity to place his activities and accomplishments before superior officers, who form judgment as to which workers are deserving of promotion or best qualified to fill responsible positions when vacancies occur.
4. The inventory of the past year's efforts and accomplishments enables the extension worker to plan more effectively for the coming year.
5. An accurate report of his work is a duty every scientific worker owes to the other members of his profession.
6. Annual reports are required by Federal law.

From four to six copies of the annual report should be made, depending upon the number required by the State office: One copy for the county officials, one copy for the agent's files, one or more copies for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret under appropriate subheadings the outstanding results accomplished in helping rural people to solve their current problems and to make adjustments to changing economic and social conditions.

A good narrative report should enable the reader to obtain a comprehensive picture of—

1. What was attempted—the program as outlined at the beginning of the year.
2. How the work was carried on—the teaching methods employed.
3. The cooperation obtained from other extension workers, rural people, commercial interests, and other public agencies.
4. Definite accomplishments, supported by objective evidence.
5. Significance of the year's progress and accomplishments in terms of better agriculture, better homemaking, improved boys and girls, better rural living, etc.
6. How next year's work can be strengthened and improved in light of the current year's experience.

The following suggestions are for those agents who wish to prepare a better annual report than the one submitted last year:

1. Read the definitions of extension terms on the last page of this schedule.
2. Read last year's annual report again, applying the criteria for a good annual report discussed above.
3. Prepare an outline with main headings and subheadings.
4. Go over the information and data assembled from various office sources.
5. Decide upon a few outstanding pieces of work to receive special emphasis.
6. Employ a newspaper style of writing, placing the more important information first.
7. Observe accepted principles of English composition.
8. Include only a few photographs, news articles, circular letters, or other exhibits to illustrate successful teaching methods. Do not make the annual report a scrapbook.

STATISTICAL SUMMARY READ SUGGESTIONS PAGES 2 AND 18

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

Provision is made in the report form for each agent to report separately the teaching activities he or she conducts or participates in during the report year. County totals are the sum of the activities of all agents minus duplications where two or more agents engage in the same activity. For purposes of reporting, extension results or accomplishments are expressed in numbers of farmers or families assisted in making some improvement or definitely influenced to make a change. Such an improvement or change may be the outcome of any phase of the program for men, women, older rural youth, or 4-H Club boys and girls. Only the improvement or change taking place during the current year as the result of extension effort should be reported. Census type of information on the status of farm and home practices should not be included. For use on the national level the statistical data on the year's extension activities and accomplishments must be expressed in somewhat broad and general terms. Each State extension service may desire to include in a statistical supplement additional information on problems and activities peculiar to the State or sections of the State.

GENERAL ACTIVITIES

Report only this year's activities that can be verified		Home demonstration agents	4-H Club agents	Agricultural agents	County total*
		(a)	(b)	(c)	(d)
1. Months of service this year (agents and assistants)				12	XXXXXXXXXX
2. Days devoted to work with adults				212	XXXXXXXXXX
3. Days devoted to work with 4-H Clubs, and young men and women (older youth)				62	XXXXXXXXXX
4. Days in office				71	XXXXXXXXXX
5. Days in field				203	XXXXXXXXXX
6. Number of farm or home visits made in conducting extension work				492	492
7. Number of different farms or homes visited				216	216
8. Number of calls relating to extension work:	(1) Office			130	130
	(2) Telephone			58	58
9. Number of news articles or stories published				4	4
10. Number of bulletins distributed				405	405
11. Number of radio talks broadcast or prepared for broadcasting				5	5
12. Training meetings held for local leaders or committeemen	(1) Adult work	(a) Number		5	5
		Total attendance	(b) Men	26	26
	(2) 4-H Club and young men and women (older youth)	(a) Number		42	42
		Total attendance	(c) Women	5	5
13. Method demonstration meetings held. (Do not include the method demonstrations given at leader-training meetings reported under Question 12)	(1) Adult work	(a) Number		5	5
		Total attendance		66	66
	(2) 4-H Club and young men and women (older youth)	(a) Number		12	12
		Total attendance		248	248
14. Number of adult result demonstrations conducted	(1) Number			4	4
	(2) Total attendance				
15. Meetings held at such result demonstrations	(1) Adult work	(a) Number		1	1
		Total attendance		6	6
	(2) 4-H Club and young men and women (older youth)	(a) Number		1	1
		Total attendance		12	12
17. Achievement days held	(1) Adult work	(a) Number			
		Total attendance			
	(2) 4-H Club and young men and women (older youth)	(a) Number			
		Total attendance			

* Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.
 * County total should equal sum of preceding three columns minus duplications due to two or more agents participating in same activity or accomplishment.
 * The sum of questions 2 and 3 should equal the sum of questions 4 and 5.
 * Do not count a single visit to both the farm and home as two visits.
 * Do not count items relating to notices of meetings only.

GENERAL ACTIVITIES—Continued

Report only this year's activities that can be verified			Home demonstration agents ¹ (a)	4-H Club agents ¹ (b)	Agricultural agents (c)	County total ² (d)
18. Encampments held (report attendance for your county only) ³	(1) Farm women	(a) Number			✓	✓
		(b) Total members attending			✓	✓
		(c) Total others attending			✓	✓
	(2) 4-H Club and young men and women (older youth)	(a) Number	✓	✓	✓	✓
		(b) Total boys attending			✓	✓
		(c) Total girls attending			✓	✓
		(d) Total others attending			✓	✓
19. Other meetings of an extension nature participated in by county or State extension workers and not previously reported.	(1) Adult work	(a) Number			3	3
		(b) Total attendance			53	53
	(2) 4-H Club and young men and women (older youth)	(a) Number			✓	✓
		(b) Total attendance			✓	✓
20. Meetings held by local leaders or committeemen not participated in by county or State extension workers and not reported elsewhere.	(1) Adult work	(a) Number			1	1
		(b) Total attendance			12	12
	(2) 4-H Club and young men and women (older youth)	(a) Number			5	5
		(b) Total attendance			109	109

¹ Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.

² County total should equal sum of preceding three columns minus duplications due to two or more agents participating in same activity or accomplishment.

³ Does not include picnics, rallies, and short courses, which should be reported under question 19.

SUMMARY OF EXTENSION INFLUENCE THIS YEAR

It is highly desirable for extension workers to consider the proportion of farms and homes in the county that have been definitely influenced to make some substantial change in farm or home operations during the report year as a result of the extension work done with men, women, and youth. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory.

21. Total number of farms in county (1945 census)	Negro-Charles City 301, New Kent 241	542
22. Number of farms on which changes in practices have definitely resulted from the agricultural program		16
23. Number of farms involved in preceding question which were reached this year for the first time		16
24. Number of nonfarm families making changes in practices as a result of the agricultural program		✓
25. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program		✓
26. Number of farm homes involved in preceding question that were reached this year for the first time		✓
27. Number of other homes in which changes in practices have definitely resulted from the home demonstration program		✓
28. Number of other homes involved in preceding question that were reached this year for the first time		✓
29. Number of farm homes with 4-H Club members enrolled. (Related to question 178)		160
30. Number of other homes with 4-H Club members enrolled. (Related to question 179)		✓
31. Total number of different farm families influenced by some phase of the extension program. (Include questions 22, 25, and 29 minus duplications)		165
32. Total number of different other families influenced by some phase of the extension program. (Include questions 24, 27, and 30 minus duplications)		✓

(A) COMMUNITY PLANNING

EXTENSION ORGANIZATION AND PLANNING

33. County organization, association, or committee sponsoring extension work. This may include agricultural councils, home demonstration councils, and 4-H councils, or similar advisory committees. It may also include farm and home bureaus and extension associations in those States where such associations are the official or quasi-official agency in the county cooperating with the college in the management or conduct of extension work:
- | | | |
|---------------------------------------|---------------------------------------|------------------------------|
| (a) Over-all or general | (1) Name | (2) No. of members |
| (b) Agricultural | (1) Name <u>County Advisory Board</u> | (2) No. of members <u>55</u> |
| (c) Home demonstration | (1) Name | (2) No. of members |
| (d) 4-H Club | (1) Name <u>4-H Council</u> | (2) No. of members <u>46</u> |
| (e) Young men and women (older youth) | (1) Name | (2) No. of members |
34. Number of members of county extension program planning committees and subcommittees (include commodity and special-interest committees):
- | | | | |
|----------------------------|------------------------|------------------------|---------------------------------------|
| (a) Agricultural <u>12</u> | (b) Home demonstration | (c) 4-H Club <u>24</u> | (d) Young men and women (older youth) |
|----------------------------|------------------------|------------------------|---------------------------------------|
35. Total number of communities in county. (See definition of a community, item 1, on back cover.) (Do not include number of neighborhoods) Both Counties 24
36. Number of communities in which the extension program has been planned cooperatively by extension agents and local committees 14
37. Number of clubs or other groups organized to carry on adult home demonstration work 18
38. Number of members in such clubs or groups
39. (a) Covered under question 173. (b) Covered under question 185.
40. Combined with question 41.
41. Number of different voluntary local leaders, committeemen, or neighborhood leaders actively engaged in forwarding the extension program.
- | | | | | |
|----------------|---------------------|--|-------------------------------|------------------------------|
| (a) Adult work | (1) Men <u>46</u> | (b) 4-H Club and work with young men and women (older youth) | (1) Men <u>✓</u> | (3) Older club boys <u>✓</u> |
| | (2) Women <u>12</u> | (2) Women <u>24</u> | (4) Older club girls <u>✓</u> | |

(B) COMMUNITY PLANNING

COOPERATIVE AGRICULTURAL PLANNING

42. Name of the county agricultural planning (over-all planning) group, if any, sponsored by the Extension Service
43. Number of members of such county agricultural planning group:
- | | | | |
|---|---------|-----------|-----------|
| (a) Unpaid lay members: | (1) Men | (2) Women | (3) Youth |
| (b) Paid representatives of public agencies or other agencies, or of organizations: | (1) Men | (2) Women | |
44. Number of communities with agricultural planning committee (over-all planning)
45. Number of members of such community planning committees: (a) Men (b) Women (c) Youth
46. Was a county committee report prepared and released during the year? (a) Yes (b) No
- | 47. Days devoted to line of work by— | Extension organization and planning (a) | County agricultural planning (b) | Total (c) |
|--|---|----------------------------------|-----------|
| | | | |
| (1) Home demonstration agents | | | |
| (2) 4-H Club agents | | | |
| (3) Agricultural agents | | | <u>12</u> |
| (4) State extension workers | | | |
| 48. Number of planning meetings held | (1) County <u>4</u> | (2) Community <u>14</u> | |
| 49. Number of unpaid voluntary leaders or committeemen assisting this year | | | <u>46</u> |
| 50. Days of assistance rendered by voluntary leaders or committeemen | | | <u>23</u> |

1 Where extension program planning and county agricultural planning (over-all planning) have been completely merged into a single program-planning activity, only column (c) should be filled out. Where extension program planning is the only planning activity, the entries in columns (a) and (c) will be identical. In all other cases column (c) is the sum of columns (a) and (b).

CROP PRODUCTION (other than for family food supply.—See page 11, column (a) and items 115 (c), (1) through (6))

111. Include all work with adults, 4-H Club members, and young men and women (older youth)	Corn	Wheat	Other cereals	Legumes	Pasture	Cot. a	Tobacco	Potatoes and other vegetable	Fruits	Other crops
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)
51. Days devoted to line of work by—										
(1) Home demonstration agents	✓			✓	✓			✓	✓	✓
(2) 4-H Club agents	✓			✓	✓			✓	✓	✓
(3) Agricultural agents	27	✓	✓	2	15	✓	✓	25	10	2
(4) State extension workers				✓	✓			✓	✓	✓
52. Number of communities in which work was conducted this year	24			3	4			14	10	2
53. Number of voluntary local leaders or committeemen assisting this year	6			✓	3			4	3	6
54. Number of farmers assisted this year in—										
(1) Obtaining improved varieties or strains of seed	6			✓	3			26	10	✓
(2) The use of lime	6			7	3			✓	✓	✓
(3) The use of fertilizers	22			✓	✓			24	✓	6
(4) Controlling plant diseases	✓			✓	✓			✓	✓	✓
(5) Controlling injurious insects	✓			✓	✓			✓	✓	✓
(6) Controlling noxious weeds	✓			✓	✓			✓	✓	✓
(7) Controlling rodents and other animals	40			✓	✓			2	3	✓

LIVESTOCK PRODUCTION (other than for family food supply.—See page 11, column (a) and items 115 (c), (1) through (6))

112. Include all work with adults, 4-H Club members, and young men and women (other youth)	Dairy cattle	Beef cattle	Sheep	Swine	Horses and mules	Poultry (including turkeys)	Other livestock
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
55. Days devoted to line of work by—							
(1) Home demonstration agents	✓			✓		✓	✓
(2) 4-H Club agents	✓			✓		✓	✓
(3) Agricultural agents	2	✓	✓	32	✓	19	✓
(4) State extension workers				✓		✓	✓
56. Number of communities in which work was conducted this year	2			24		7	✓
57. Number of voluntary local leaders or committeemen assisting this year	✓			✓		✓	✓
58. Number of breeding circles or clubs or improvement associations organized or assisted this year	✓			✓		✓	✓
59. Number of members in such circles, clubs, or associations	✓			✓		✓	✓
60. Number of farmers not in breeding circles or improvement associations assisted this year in keeping performance records of animals	✓			✓		✓	✓
61. Number of farmers assisted this year in—							
(1) Obtaining purebred males	✓			✓		✓	✓
(2) Obtaining purebred or high-grade females	✓			✓		✓	✓
(3) Obtaining better strains of baby chicks (including hatching eggs)	XXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	6	XXXXXX
(4) Improving methods of feeding	2					21	✓
(5) Controlling external parasites	✓			5		11	✓
(6) Controlling diseases and internal parasites	1			104		✓	✓
(7) Controlling predatory animals				✓		2	✓

* Do not include rabbits, game, and fur animals, which should be reported under wildlife.

CONSERVATION OF NATURAL RESOURCES

	Soil and water (a)	Forests (b)	Wildlife (c)
62. Days devoted to line of work by: (1) Home demonstration agents (2) 4-H Club agents (3) Agricultural agents (4) State extension workers	✓ 2 3	✓ ✓ ✓	✓
63. Number of communities in which work was conducted this year	3	1	1
64. Number of voluntary local leaders or committeemen assisting this year	3	1	1

Soil and Water—Continued

65. Number of farmers assisted this year—	
(a) With problems of land use	1
(b) In the use of crop rotations	✓
(c) With strip cropping	✓
(d) In constructing terraces	✓
(e) In grassing waterways or otherwise preventing or controlling gullies	✓
(f) With contour farming of cropland	✓
(g) In contouring pasture or range	✓
(h) In the use of cover or green-manure crops	✓
(i) In otherwise controlling wind or water erosion	30
(j) In summer-fallowing	✓
(k) In making depth-of-moisture tests	✓
(l) With drainage	✓
(m) With irrigation	✓
(n) With land clearing	✓
66. Number of farmers—	
(a) In soil-conservation districts which were assisted with education for organization or operations this year	18
(b) Assisted in arranging for farm-conservation plans this year	18
(c) Assisted in doing work based on definite farm-conservation plans this year	1

*Include nature study.

Forestry—Continued

67. Number of farmers assisted this year—	
(a) In reforesting new areas by planting with small trees. (Include erosion-control plantings)	1
(b) In making improved thinnings, weedings or pruning of forest trees	✓
(c) With selection cutting	✓
(d) With production of naval stores	✓
(e) With production of maple-sirup products	✓
(f) In timber estimating and appraisal	1
68. Number of farmers cooperating this year in prevention of forest fires	28
Wildlife—Continued	
69. Number of farmers assisted this year—	
(a) In construction or management of ponds for fish	✓
(b) In protection of wildlife areas, such as stream banks, odd areas, field borders, marshes, and ponds, from fire or livestock	✓
(c) In planting of edible wild fruits and nuts in hedges, stream banks, odd areas, and field borders	✓
(d) With other plantings for food and protection in wild-life areas	✓

FARM MANAGEMENT

Include all work with adults, 4-H Club members, and young men and women (older youth)	Farm accounts, cost records, inventories, etc.	Individual farm planning, adjustments, ¹ tenancy, and other management problems	Farm credit (short and long time)	Outlook information
	(a)	(b)	(c)	(d)
70. Days devoted to line of work by—	(1) Home demonstration agents..... (2) 4-H Club agents..... (3) Agricultural agents..... (4) State extension workers.....	✓ ✓ 22 ✓	✓ ✓ 2 ✓	✓
71. Number of communities in which work was conducted this year.....	12	✓	✓	✓
72. Number of voluntary local leaders or committeemen assisting this year.....	9	✓	✓	✓
73. Number of farm-survey records taken during the year:—	(a) Farm business..... (b) Enterprise..... (c) Other.....	✓ ✓ ✓	75. Number of farmers assisted this year—Continued. ¹	
74. Number of farmers assisted this year in keeping—	(a) Farm inventory..... (b) General farm records..... (c) Enterprise records.....	✓ 200 ✓	(e) In getting started in farming, or in re-locating..... (f) With credit problems (debt adjustment and financial plans)..... (g) In using "outlook" to make farm adjust-ments.....	✓ ✓ ✓
75. Number of farmers assisted this year—	(a) In developing a farm plan only..... (b) In developing a farm and home plan..... (c) In analyzing the farm business..... (d) In improving landlord-tenant relations and leasing arrangements.....	✓ ✓ 1 ✓	(h) With a farm-income statement for tax purposes..... (i) With farm-labor problems..... (j) In developing supplemental sources of in-come.....	✓ ✓ 26

GENERAL ECONOMIC PROBLEMS RELATED TO AGRICULTURE

Include all work with adults, 4-H Club members, and young men and women (older youth)	Price and trade policies (prices, international trade, interstate trade barriers, transportation, interregional competition, etc.)	Land policy and programs (identification of land zoning, tenure, land develop-ment, settlement, public land management, etc.)	Public finance and services (federal, local govern-ment, facilities such as roads and schools for rural areas, etc.)	Rural welfare (rural-urban relationships, part-time farming, problems of people in low-income areas, migration, population adjust-ments, rural works pro-grams, etc.)
	(a)	(b)	(c)	(d)
76. Days devoted to line of work by—	(1) Home demonstration agents..... (2) 4-H Club agents..... (3) Agricultural agents..... (4) State extension workers.....	✓ ✓ ✓ ✓	✓ ✓ ✓ ✓	✓
77. Number of communities in which work was conducted this year.....	✓	✓	✓	✓
78. Number of voluntary local leaders or committeemen assisting this year.....	✓	✓	✓	✓
79. Number of tours conducted this year to observe economic and social conditions in various land use areas.....	✓	✓	✓	✓
80. Number of local groups (town and county officials, school boards, tax collectors, assessors, etc.) assisted this year in discussing problems of local government, public finance, and farming conditions related to these problems.....	✓	✓	✓	3
81. Number of displaced families assisted this year in finding employment (agricultural and nonagricultural).....	✓	✓	✓	✓
82. Number of nonagricultural groups to which any of the above economic and social problems have been presented and discussed this year.....	✓	✓	✓	✓

¹ Include all work on farm adjustments conducted in cooperation with PMA and other agencies, and not definitely related to individual crop or livestock production or marketing (pp. 6 and 9) or to soil management (p. 7).

MARKETING AND DISTRIBUTION

Include all work with adults, 4-H Club members, and young men and women (older youth)	General	Grain and hay	Livestock and wool ¹	Dairy products	Poultry and eggs ¹	Fruits and vegetables	Cotton	Forest products	Tobacco, sugar, rice, and other commodities	Home products and crafts	Purchasing of farm and home supplies and equipment
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
83. Days devoted to line of work by—											
(1) Home demonstration agents		✓			✓	✓					
(2) 4-H Club agents					✓	✓					
(3) Agricultural agents	✓	14	✓	✓	12	25	✓	✓	✓	✓	✓
(4) State extension workers											
84. Number of communities in which work was conducted this year		2			1	14					
85. Number of voluntary local leaders or committeemen assisting this year		✓			✓	✓					
86. Number of new cooperatives ² assisted in organizing during the year		✓			✓	✓					
87. Number of established cooperatives ² assisted during the year		✓			✓	✓					
88. Number of members ² in the cooperatives assisted during the year (questions 86 and 87)		✓			✓	✓					
89. Question discontinued	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX
90. Number of farmers or families (not members of cooperatives) assisted during the year		36			12	26					
91. Question discontinued	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX
92. Number of private marketing and distributing agencies and trade groups assisted this year											
93. Number of programs ³ pertaining to marketing agreements, orders, or surplus removal purchases assisted in or conducted this year											
94. Number of marketing facilities improvement programs ² participated in or conducted this year											
95. Number of marketing surveys assisted with or conducted this year											
96. Number of special merchandising programs ² participated in or conducted this year											
97. Number of consumer information programs ² pertaining to marketing and distribution participated in or conducted this year											
98. Number of programs ² relating to marketing services and costs of distribution conducted this year											
99. Number of programs ² relating to transportation problems conducted this year											
100. Number of programs ² relating to the specific use of market information conducted this year											
101. Number of other marketing programs ² conducted this year (specify)											

¹ Include livestock, poultry, and hatching eggs purchased for breeding, replacement, or feeding purposes.
² Where a cooperative association serves more than one county, include only the members living in the county covered by this report.
³ Organized pieces of work.

HOUSING, FARMSTEAD IMPROVEMENT, AND EQUIPMENT

	The house, furnishings, and surroundings (8)	Rural electrification (9)	Farm buildings (2)	Farm mechanical equipment (4)
102. Days devoted to line of work by—				
(1) Home demonstration agents			✓	✓
(2) 4-H Club agents			✓	✓
(3) Agricultural agents	16	1	2	1
(4) State extension workers			✓	✓
103. Number of communities in which work was conducted this year	9		2	1
104. Number of voluntary local leaders or committeemen assisting this year	8		✓	✓

The House, Furnishings, and Surroundings—Continued

105. Number of families assisted this year in—	
(a) Constructing dwellings	3
(b) Remodeling dwellings	✓
(c) Installing sewage systems	✓
(d) Installing water systems	✓
(e) Installing heating systems	✓
(f) Providing needed storage space	✓
(g) Rearranging or improving kitchens	✓
(h) Improving arrangement of rooms (other than kitchens)	✓
(i) Improving methods of repairing, remodeling, or refinishing furniture or furnishings	✓
(j) Selecting house-furnishings or equipment (other than electric)	✓
(k) Improving housekeeping methods	✓
(l) Laundry arrangement	✓
(m) Installing sanitary closets or outhouses	✓
(n) Screening or using other recommended methods controlling flies or other insects	✓
(o) Improving home grounds	18
(p) Planting windbreaks or shelterbelts	✓

Rural Electrification—Continued

106. Number of ASSOCIATIONS organized or assisted this year to obtain electricity. (Report associations, not individual members)	✓
107. Number of families assisted this year in—	
(a) Obtaining electricity	✓
(b) Selection or use of electric lights or home electrical equipment	✓
(c) Using electricity for income-producing purposes	✓

Farm Buildings—Continued

108. Number of farmers assisted this year in—	
(a) The construction of farm buildings	✓
(b) Remodeling or repairing farm buildings	2
(c) Selection or construction of farm-building equipment	✓

Farm Mechanical Equipment—Continued

109. Number of farmers assisted this year in—	
(a) The selection of mechanical equipment	✓
(b) Making more efficient use of mechanical equipment	2
110. Number of farmers following instructions in the maintenance and repair of mechanical equipment this year	✓
111. Number of gin stands assisted this year in the better ginning of cotton	✓

NUTRITION AND HEALTH

Includes all work with adults, 4-H Club members, and young men and women (older youth)	Home production of family food supply (a)	Food preservation and storage (b)	Food selection and preparation (c)	Other health and safety work (d)
112. Days devoted to line of work by—				
(1) Home demonstration agents	✓		✓	
(2) 4-H Club agents			✓	
(3) Agricultural agents	27	✓	4	
(4) State extension workers				
113. Number of communities in which work was conducted this year.	14		6	
114. Number of voluntary local leaders or committeemen assisting this year.	✓		✓	
115. Number of families assisted this year—				
(a) In improving diets				124
(b) With food preparation				
(c) In improving food supply by making changes in home food production—				86
(1) Of vegetables				✓
(2) Of fruits				✓
(3) Of meats				✓
(4) Of milk				38
(5) Of poultry and eggs				124
(6) Total of subitems (1) through (5) minus duplications due to families making changes in production of more than one kind of food.				124
Note.—This total should not be less than the largest subitem.				
(d) With home butchering, meat cutting or curing				30
(e) With butter or cheese making				✓
(f) With food-preservation problems in—				12
(1) Canning				✓
(2) Freezing				✓
(3) Drying				4
(4) Storing				6
(5) Total of subitems (1) through (4) minus duplications due to families using more than one method of preserving				16
Note.—This total should not be less than the largest subitem.				
(g) In producing and preserving home food supply according to annual food-supply budget				✓
(h) In canning according to a budget				✓
(i) With child-feeding problems				✓
(j) In the prevention of colds and other common diseases				✓
(k) With positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.)				✓
(l) With first aid or home nursing				✓
(m) In removing fire and accident hazards				✓
116. Number of schools assisted this year in establishing or maintaining hot school lunches.				✓
117. Number of nutrition or health clinics organized this year through the efforts of extension workers				✓

CLOTHING, FAMILY ECONOMICS, PARENT EDUCATION, AND COMMUNITY LIFE

117. Include all work with adults, 4-H Club members, and young men and women (older youth)	Home management— family economics (a)	Clothing and textiles (b)	Family relationships—child development (c)	Recreation, P, and community life (d)
(1) Home demonstration agents				
(2) 4-H Club agents	✓	✓	✓	✓
(3) Agricultural agents				
(4) State extension workers				
118. Days devoted to line of work by—				
119. Number of communities in which work was conducted this year				
120. Number of voluntary local leaders or committeemen assisting this year				

Home Management—Family Economics—Continued

121. Number of families assisted this year—
- (a) With time-management problems
 - (b) With home accounts
 - (c) With financial planning
 - (d) In improving use of credit for family living expenses
 - (e) In developing home industries as a means of supplementing income

122. Number of home demonstration CLUBS, other consumer ASSOCIATIONS or GROUPS assisted this year with cooperative buying. (Do not report individuals)
- (a) Food
 - (b) Clothing
 - (c) Housefurnishings and equipment
 - (d) General household supplies

123. Number of families assisted this year through cooperative associations or individually, with the buying of—

- (a) Food
- (b) Clothing
- (c) Housefurnishings and equipment
- (d) General household supplies

124. Total number of different families assisted this year with consumer-buying problems (includes question 123 (a), (b), (c), and (d) minus duplications)

125. Number of families assisted this year with "making versus buying" decisions

126. Number of families assisted this year in using timely economic information to make buying decisions or other adjustments in family living

NOTE.—Individual families and groups assisted with selling problems should be reported in column (f), page 9.

Clothing and Textiles—Continued

127. Number of families assisted this year with—
- (a) Clothing-construction problems
 - (b) The selection of clothing and textiles
 - (c) Care, renovation, remodeling of clothing
 - (d) Clothing accounts or budgets

Family Relationships—Child Development—Continued

128. Number of families assisted this year—
- (a) With child-development and guidance problems
 - (b) In improving family relationships

129. Number of families providing recommended clothing, furnishings, and play equipment for children this year

130. Number of different individuals participating this year in child-development and parent-education programs: (a) Men
(b) Women

131. Number of children in families represented by such individuals

Recreation and Community Life—Continued

132. Number of families assisted this year in improving home recreation

133. Number of communities assisted this year in improving community recreational facilities

134. Number of community groups assisted this year with organizational problems, programs of activities, or meeting programs

135. Number of communities assisted this year in establishing— (a) Club or community house
(b) Permanent camp
(c) Community rest rooms

136. Number of communities assisted this year in providing library facilities

137. Number of school or other community grounds improved this year according to recommendations

¹ The house—its arrangement, equipment, and furnishings, including kitchen improvements and care of the house—is reported under "The house, furnishings and surroundings," p. 11.
² Includes question 122; also families buying through marketing cooperatives, organized or assisted, column (b), p. 9.

SUMMARY OF 4-H CLUB BOYS' AND GIRLS' PROJECTS

(One club member may engage in two or more projects. The sum of the projects is therefore greater than the number of different club members enrolled)

Project	Number of boys enrolled (a)	Number of girls enrolled (b)	Number of boys completing (c)	Number of girls completing (d)	Number of units involved in completed projects (e)	
138. Corn	✓	✓	✓	✓	✓	Acres
139. Other cereals	✓	✓	✓	✓	✓	Acres
140. Peanuts	✓	✓	✓	✓	✓	Acres
141. Soybeans, field peas, alfalfa, and other legumes	✓	✓	✓	✓	✓	Acres
142. Soil and water conservation	✓	✓	✓	✓	✓	Acres
143. Potatoes, Irish and sweet	✓	✓	✓	✓	✓	Acres
144. Cotton	✓	✓	✓	✓	✓	Acres
145. Tobacco	✓	✓	✓	✓	✓	Acres
146. Fruits	✓	✓	✓	✓	✓	Acres
147. Home gardens	58	46	32	20	15.5	Acres
148. Market gardens, truck and canning crops	✓	✓	✓	✓	✓	Acres
149. Other crops (including pasture improvement)	✓	✓	✓	✓	✓	Acres
150. Poultry (including turkeys)	27	57	18	12	1550	Birds
151. Dairy cattle	✓	✓	✓	✓	✓	Animals
152. Beef cattle	✓	✓	✓	✓	✓	Animals
153. Sheep	✓	✓	✓	✓	✓	Animals
154. Swine	25	✓	11	✓	16	Animals
155. Horses and mules	✓	✓	✓	✓	✓	Animals
155a. Rabbits	✓	✓	✓	✓	✓	Animals
156. Other livestock	✓	✓	✓	✓	✓	Animals
157. Bees	✓	✓	✓	✓	✓	Colonies
158. Beautification of home grounds	6	52	1	21	XXXXXXXXXXXX	Acres
159. Forestry	✓	✓	✓	✓	✓	Acres
160. Wildlife and nature study (game and fur animals)	✓	✓	✓	✓	XXXXXXXXXXXX	Acres
161. Agricultural engineering, farm shop, electricity, tractor	✓	✓	✓	✓	✓	Articles made
162. Farm management	✓	✓	✓	✓	✓	Articles repaired
163. Food selection, preparation, and/or baking	✓	✓	✓	✓	✓	Meals planned
164. Food preservation. (Include frozen foods)	✓	✓	✓	✓	✓	Meals served
165. Health, home nursing, and first aid	✓	✓	✓	✓	✓	Quarts canned
165a. Child care	✓	✓	✓	✓	✓	Quarts frozen
166. Clothing	✓	✓	✓	✓	✓	Pounds frozen
167. Home management (housekeeping)	✓	✓	✓	✓	✓	Garments made
168. Home furnishings and room improvement	✓	✓	✓	✓	✓	Garments remodeled
169. Home industry, arts and crafts	✓	✓	✓	✓	✓	Units
170. Junior leadership	✓	✓	✓	✓	✓	Rooms
171. All others	✓	✓	✓	✓	✓	Articles
172. Total (project enrollment and completion)	116	149	62	53	XXXXXXXXXXXX	Articles

1 Enter frozen foods as quarts or pounds. Do not duplicate entries by converting quarts to pounds or pounds to quarts.

4-H CLUB MEMBERSHIP

173. Number of 4-H Clubs (do not count the same club more than once)	12	
174. Number of different 4-H Club members enrolled:		
(a) Boys	116	(b) Girls 149
175. Number of different 4-H Club members completing:		
(a) Boys	62	(b) Girls 53
176. Number of different 4-H Club members in school:		
(a) Boys	116	(b) Girls 149
177. Number of different 4-H Club members out of school:		
(a) Boys	-	(b) Girls -
178. Number of different 4-H Club members from farm homes:		
(a) Boys	116	(b) Girls 149
179. Number of different 4-H Club members from nonfarm homes:		
(a) Boys	-	(b) Girls -

Number of Different 4-H Club Members Enrolled:

By years	Boys		Girls	
	(a)	(b)	(c)	(d)
1st year	116	149		
2d	✓	✓		
3d	✓	✓		
4th year	✓	✓		
5th year	✓	✓		
6th year	✓	✓		
7th year	✓	✓		
8th year	✓	✓		
9th year	✓	✓		
10th and over	✓	✓		

182. Number of different 4-H Club members, including those in corresponding projects, who received definite training in:		
(a) Judging	22	(f) Fire and accident prevention
(b) Giving demonstrations	✓	(g) Wildlife conservation
(c) Recreational leadership	32	(h) Personal accounts
(d) Music appreciation	67	(i) Use of economic information
(e) Health	✓	(j) Soil and water conservation
(k) Forestry	✓	
183. Number of 4-H Club members having health examination because of participation in the extension program	✓	
184. Number of 4-H CLUBS engaging in community activities such as improving school grounds and conducting local fairs	3	

WORK WITH YOUNG MEN AND WOMEN (OLDER RURAL YOUTH)
(Do not include work with 4-H Clubs)

The purpose of this section of the report is to bring together in one place all work done with young men and women (older rural youth), as defined in item 22 on back cover. It is recognized that some of the assistance given these young men and women may already have been reported under the respective subject-matter sections of the report.

- A. Extension organized groups of young men and women:**
185. Number of such groups worked with during the year
186. Membership in such groups (a) Number of different young men (b) Number of different young women
187. Distribution of these members by school and marital status and age groupings. The sum of (1) $a+b+c$ = the sum of $d+e+f$ = 186 (a). Also the sum of (2) $a+b+c$ = the sum of $d+e+f$ = 186 (b).

	In school (c)	Out of school		Under 21 years (d)	21-24 years (e)	25 years and older (f)
		Unmarried (b)	Married (a)			
(1) Young men	✓	✓	✓	✓	✓	✓
(2) Young women	✓	✓	✓	✓	✓	✓

188. Number of meetings these extension organized groups held
189. Total attendance at such meetings

- B. Other groups of young men and women not organized by extension:**
190. Number of such groups assisted during the year
191. Number in such groups (a) Different young men (b) Different young women

- C. Individual young men and women not members of groups "A" or "B":**
192. Number of different individuals assisted (a) Young men (b) Young women

- D. Total number of young people worked with or assisted:**
193. Number of different young people worked with or assisted. (Total of questions 186, 191, and 192 minus duplications due to membership in both groups "A" and "B") (a) Young men (b) Young women

194. Question discontinued

All data in this section are based on the number of different boys and girls participating in 4-H Club work, not on the number of 4-H projects carried. Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on Page 13, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work. The 2nd through 4th and 6th and 7th items in this section are to be completed with the preceding year's figures.

MISCELLANEOUS

(Report here all work not properly included under any of the headings on preceding pages)

Include all work with adults, 4-H Club members, and young men and women (older youth)	Insects (6)	General Sector Insects 1 (6)	All other work (7)
195. Days devoted to line of work by—			
(1) Home demonstration agents			
(2) 4-H Club agents			
(3) Agricultural agents			
(4) State extension workers			
196. Number of communities in which work was conducted this year			
197. Number of voluntary local leaders or committeemen assisting this year			
198. Question discontinued.			

COOPERATION WITH OTHER FEDERAL AGENCIES

The purpose of this report is to bring together in one place the cooperation given other Federal agencies working with the rural people of the county. It is assumed that all such work has been reported previously under appropriate problems of the farm or home.

	Assistance to Veterinarian (6)	U. S. D. A. - Councils (6)	Farm Credit Administration (6)	Employment Service (6)	Promotion and Marketing Administration (6)	Soil Conservation Service (7)	Farmers Home Administration (6)	Rural Electric- tion Administration (6)	Tennessee Valley Authority (6)	Social Security, Public Health, Children's Bureau (7)	Other Agencies (8)
199. Days devoted to line of work by—											
(1) Home demonstration agents	✓				✓	✓	✓				
(2) 4-H Club agents	3	✓	✓	✓	4	3	3		✓	✓	✓
(3) Agricultural agents	✓				✓	✓	✓	✓			
(4) State extension workers	✓				✓	✓	✓				
200. Number of communities in which work was conducted this year	4				11	14	2				
201. Number of voluntary local leaders or committeemen assisting this year	✓				2	2	✓				
202. Number of meetings participated in this year by extension workers	1				✓	1	✓				

1. Include grasshoppers, armyworms, cutworms, and other insects not reported under specific crop or livestock headings.

TERMINOLOGY

If extension reports are to convey the intended information, it is important that the terminology employed be that generally accepted by members of the extension teaching profession everywhere. Precise use of extension terms is an obligation each extension worker owes to the other members of his or her profession. The following definitions have been approved by the United States Department of Agriculture and by the Association of Land-Grant Colleges and Universities.

DEFINITIONS OF EXTENSION TERMS

1. A *community* is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report, a community is one of the several units into which a county is divided for conducting organized extension work.
2. A *cooperator* is a farmer or homemaker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent, and records are not required, but reports on the success of the practices may be obtained.
3. *Days in field* should include all days spent on official duty other than "days in office."
4. *Days in office* should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
5. *Demonstrations* as contemplated in this report are of two kinds—method demonstrations and result demonstrations.
 - A *method demonstration* is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.
 - A *result demonstration* is a demonstration conducted by a farmer, homemaker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.
- The *adoption of a farm or home practice* resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A *demonstration meeting* is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
7. A *result demonstrator* is an adult, a boy, or a girl who conducts a result demonstration as defined above.
8. An *extension school* is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college.
9. An *extension short course* differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
10. A *farm or home visit* is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
11. *Farmers (or families) assisted this year* should include those directly or indirectly influenced by extension work to make some change during the report year as indicated by:
 - (1) Adoption of a recommended practice.
 - (2) Further improvement in a practice previously accepted.
 - (3) Participation in extension activities.
 - (4) Acceptance of leadership responsibility.
 - (5) Or by other evidence of desirable change in behavior.
12. A *4-H Club* is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
13. *4-H Club members enrolled* are those boys and girls who actually start the work outlined for the year.
14. *4-H Club members completing* are those boys and girls who satisfactorily finish the work outlined for the year.
15. A *project leader, local leader, or committeeman* is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
16. A *leader-training meeting* is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
17. *Letters* written should include all original letters on official business. (Duplicated letters should not be included.)
18. An *office call* is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
19. A *plan of work* is a definite outline of procedure for carrying out the different phases of the program. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
20. An *extension program* is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
21. *Records* consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
22. *Extension work with young men and women* shall apply in general to those who are primarily rural and approximately 18 to 30 years of age. (Recommendation of Older Youth and Young Adult Planning Conference, Jackson's Mill, W. Va., February 21-25, 1949.)