

VIRGINIA

CHESTERFIELD AND
HENRICO COUNTIES

County Agent
(negro)

Annual Report 1940

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REPORT FILES
EXTENSION WORK

COOPERATIVE EXTENSION WORK
IN
AGRICULTURE AND HOME ECONOMICS
STATE OF VIRGINIA
1940

U. S. DEPARTMENT OF AGRICULTURE
AND STATE AGRICULTURAL COLLEGE
COOPERATING

STATE RELATION SERVICE
OFFICE OF EXTENSION WORK
WASHINGTON, D. C.

NARRATIVE REPORT OF CHESTERFIELD AND HENRICO
--COUNTIES --
R. F. JONES, LOCAL AGENT
FROM DEC. 1, 1939 TO NOV. 30, 1940

Dec. 18, 1940

John L. Shanty
Dist. Agent

NEGRO
COUNTY AGENT ANNUAL REPORT

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Foreward

The purpose of this narrative report is to give a brief summary of the outstanding accomplishments attained during the year (1940) through the Extension Service cooperating with the farm men, women 4-H club boys and girls, and the various other Federal and State agencies working in Chesterfield and Henrico counties to improve the farm and home practices and thus raise the standard of living of the people.

The Advisory board The Advisory board is an executive committee composed of two men and one woman from each community club and ministers, business men and other persons interested in rural development to work with the County agent to improve general conditions among the people.

The Chesterfield advisory board consist of 16 members, and of these members 11 are men and 5 are women. This board has held two meetings during the year, and has planned the details of the county program of work. Among the activities planned were two community improvement contests, five community garden contests, a county wide painting contest, a guernsey bull and a poland china boar breeding contest, and also the board made plans for sending delegates to attend the State Farmers' conference held at the Virginia State College, Ettrick on April 23, selected and sent one delegate with the County agent to attend the State Advisory board held in Dinwiddie county Sept. 2-6, and sponsored the State improvement contest in the County, which is planned to improve conditions in organized communities that cooperate with its objectives. Henrico county board has 16 members, with 11 men and 5 women that has met twice during the year and worked out its county wide program or work, selected and sent one delegate with the county agent to attend the State Advisory board in Dinwiddie county on Sept. 2-6, made plans for sending delegates to attend the State Farmers' conference held at the Virginia State College Ettrick on April 23, and directed the fourth annual County fair held at St. James Hall R.5 Richmond on Oct. 10th with approximately 500 products on exhibition and 500 persons in attendance.

Community Clubs Community clubs are organized to promote general improvement among the rural families of the county. There are five community clubs organized in Chesterfield county and three organized in Henrico with a membership of 397 families. These clubs have taken as their major program - to increase the food and feed supply of the

community. There are 110 families completing demonstrations in raising gardens, 135 poultry and 124 in producing hogs for home meat supply to increase the home food supply in the four demonstration communities. Eight communities have conducted garden contests and five of these have conducted community tours to see 75 family gardens, farms and homes with an attendance 111 persons. Sixty dollars were awarded in prizes to 42 families to stimulate growing more and better vegetable gardens. Thos. Watkins, R.10 Richmond produced a year round garden and feeds a family of four. Mr. Watkins planted nine varieties and has five varieties standing in garden as yet. This garden has furnished enough vegetables for table use, vegetables to can more than 300 quarts and has some to dispose of.

The State Farmers' conference Ninety-four farm families represented Chesterfield and Henrico counties at the State Farmers' conference held at the State College on April 23, with 2,500 persons in attendance to hear federal and state authorities discuss the ways and means of improving and adjusting rural problems. Dr. J. M. Ganley, president of the Virginia State College Ettrick, Field agent J. B. Pierce, Hampton Institute, Director J. R. Hutcheson, V. P. I., Extension Service, Dr. O. E. Baker of the Agricultural Bureau of Economics, and Dr. George S. Mitchell, Assistant Administrator of Farm Security, Washington, D. C., were the principle speakers of the occasion. Farm machine demonstrations, with labor saving devices, poultry battery brooders and piggery displays were some of the phases seen at the conference. Five livestock prizes were given by the College to the winners of five groups of counties bringing the largest number of delegates to the conference.

The State Advisory board Chesterfield-Henrico counties sent one man and one woman and the County agent to attend the State Advisory board, which was held in Dinwiddie county on Sept. 2-6, with 34 counties and 103 delegates in attendance to train the farm families how to provide a more

wholesome living on the farm. This meeting covered a period of three days. The business of the board was transacted on the first day. Progress reports were submitted covering accomplishments of the various counties during the pass year. Re-election of officers was performed. Annual county fees were taken up by soliciting funds from the various counties represented by the farm and home agents. Two hundred and six \$206 dollars were taken up in the collection and one half of this was given to the Local Advisory board to promote better farm and home activities in the county. The second day of the tour was given, covering about 50 miles to see the County High school, and four farms and homes. These farms carried out soil building practices with lespedesa and other legumes. The third and final day a mass meeting was held at Rockey Branch Church with an attendance of 150 persons and with W. G. Young, Vice pres. of the Board, presiding. Speakers of the occasion included Field agent J. B. Pierce, District agent T. B. Patterson, Dr. M. S. MacLean, President of Hampton Institute, County agent A. W. Pegram and Rev. Klazer, Pastor of the Local Church. The closing of this session brought to an end a very instructive meeting and all that attended went home feeling richer in experience, and with more information as to how to live a better life.

The County Fair County fairs make a very definite contribution towards the development of the social, education and agricultural aspects of its people. Superior exhibits shown stimulates a desire to produce more superior products.

The Chesterfield county fair is sponsored by a group of 80 members that pay an annual fee of 50¢. The Association met Feb. 16 to complete business of the pass year's activities, elect officers for 1940 and to make plan of work for the year. The big item planned was the fair, which was held at Chesterfield Courthouse Oct. 18 and 19 with

2,000 persons in attendance and approximately 1,800 farm, home, 4-H club and school products on display to teach improved farm and home practices. County exhibits were displayed in 7 different departments. In the field crop department 5 community adult clubs, 1 individual farm, 5 individual garden, 17 samples of white and yellow corn, 20 of hay crops, 42 of Irish and sweet potatoes, 55 of turnips, beets, carrots, cabbages, and greens etc. were exhibited. In the 4-H club department 13 of the fourteen clubs of the county exhibited corn, potatoes, garden collections, poultry, canned products and club record books. In the women's department products were displayed consisting of 8 pantry collections of about 75 different kinds of products per exhibit, 7 emergency meal exhibits, 450 exhibits of canned fruits, vegetables, pickles, jellies, jams, meats and etc. In the livestock and poultry departments were thirty-eight coops of Barred Plymouth Rocks, Rhode Island Reds and White Leghorns, 7 head of cattle and one hog.

The seventeen county schools under the leadership of Mrs Alma Parker, County supervisor, made approximately 500 exhibits of literary, social science, home economics and mechanical art products. The Virginia State College Ettrick, ^{Put} on a exhibit from its agricultural department and the mechanical Art department under the leadership of Dr. J. L. Lockett, Director of School of agriculture. Four hundred and twenty-five dollars \$425.00 was awarded in prizes to 210 different persons, who exhibited products at the County fair. Visitors attending the fair included Dr. J. M. Gandy, President of the Virginia State College, J. G. Hennings, Chesterfield county supervisor and president of the white fair association, H. T. Goynes, Chesterfield county supervisor, W. A. Horner, Chesterfield county supervisor, District agent J. L. Charity, Richmond and Miss L. A. Jenkins, District agent, Ettrick.

The Henrico county fair was held on Oct. 10, at the St. James Hall, R-5 Richmond with 500 farm, home 4-H club and Vocational agricultural pro-

ducts on display to stimulate better farm and home practices.

The products were displayed in five different departments. In the field crop department 14 samples of white and yellow corn, 40 displays of Irish and sweet potatoes, 38 displays of turnips, beets, carrots, cabbages green etc., 24 of clover, lespedeza and other hay crops, 8 pumpkins and squashes and many other specimens grown on the farm.

In the women's department were displayed 7 individual pantry collections, 7 emergency exhibits, 280 exhibits of canned fruits, vegetables, pickles, jellies, jams and etc., 28 exhibits of breads, cakes and pies, and 140 exhibits of fancy sewings, embroidered centerpieces and etc. In the 4-H club and the Vocational agricultural department 75 samples of corn, garden collections, poultry, pigs, woodwork and record books were put on exhibition. In the livestock and poultry department 14 coops of poultry, 5 exhibits of hogs and 3 of cattle were put on display.

One hundred and seventy-five \$175.00 dollars were awarded in prizes to 110 farm men, women, boys and girls, who exhibited products at the fair. Among the visitors in attendance at the fair were District agent J. L. Charity, Richmond, Dr. B. H. Martin, Chairman of Henrico county board of supervisors and the County agricultural and Home agents for Henrico county.

The Community Tours Five community tours were conducted in Chesterfield and Henrico counties to see 75 family gardens farms and homes with 111 families represented in attendance to see improved practices carried out in the communities. These tours were conducted as follows: July 25, in Springfield community R.1, Glen Allen, August 6, Winterpock community, R.2, Winterpock, August 7, in Union Branch community Beach, R. 1, August 8, in Union Grove community, R.1 Ettrick, and on Sept. 9, in St. James community, R. 5, Richmond. These family gardens are planned for year-round needs and they play a very large part in feeding the rural families. Seventy-five gardeners or farmers in these five communities have fall and winter garden vegetables growing

in sufficient quantities to feed their families during the winter. K. A. Houston and K. O. Burton have outstanding gardens in Springfield community. Berchet Broeck, P. J. Singleton, and W. D. Webster have outstanding gardens in Union Branch community. Mrs Alberta Hamrick, J. A. Crawley and Allie Temple have outstanding gardens in Wintertpock community. W. S. Goode, Richard Hanson, and Ellis Jones have outstanding gardens in Union Grove community, and Benjamin Lewis, Thos. Lewis, and Thos. Holmes have outstanding gardens in St. James community. The above mentioned families are a few that have grown summer and fall varieties of vegetables in sufficient quantities to feed their families with an additional amount to can and have on hand a full supply for winter needs. Sixty \$60.00 dollars in prizes were awarded to 42 families to stimulate growing more and better vegetable gardens in the above mentioned communities.

5 Sight Seeing Trip Twenty-five farm men and women representing ten different communities of Chesterfield and Henrico counties went on a sight seeing trip to the Virginia Experiment Station at Williamsburg, the colonial city of Williamsburg, and Yorktown to see and learn more about the colonial and historical points of Williamsburg and Yorktown, and also to learn more about the experiments carried out at the experiment station. R. P. Cox in charge of Williams station took the group to see first, his many plots showing lime experiments used in growing legumes in soil building, second to see a number of experiment plots carried in growing alfalfa with varying amounts of lime, phosphate and borax, third to see more than fifty plots of growing corn including many high yielding hybrids, and fourth to see experiments on various fertilizer mixtures used. The sights that were seen around Colonial Williamsburg, on the trail to Yorktown, the tunnels and statue at Yorktown all added much towards making the trip a pleasant one as well as educational for each of the twenty-five persons who went on the trip.

Garden Work The vegetable garden means more to the family than any other piece of land cultivated on the farm. One hundred and ten families in eight different communities worked gardens as their demonstrations during the year. M. A. Houston, R. 1 Glen Allen, produced one acre in garden and grew thirteen varieties of vegetables. He produced ample vegetables to feed his family, enough to can, some to sell and have a good supply in garden as yet. Mr. Houston received the first prize in his community garden contest. Mrs Alberta Hembrick R. 1, Winterpock grew enough vegetables for her family of eight from $1\frac{1}{2}$ acres of ground. Mrs Hembrick has canned sufficient vegetables to carry the family during the winter month and has extra vegetables in the garden. This garden received the first prize in the community garden contest. T. D. Harris R. 7, Richmond has seven growing varieties of vegetables in his garden for winter after feeding 7 members of his family during the year, and canning the necessary quantity for winter needs.

Poultry Work Poultry farming for food play an important part in the family diet. One hundred and thirty families conducted poultry demonstrations in 8 communities of Chesterfield and Henrico counties. Mrs Mary Crawley, R. 2 Winterpock raised 325 Barred Plymouth Rocks during the year and now has more than 100 laying pullets. This flock help to feed her family of seven with meat, eggs as well as in exchange for other food. Mrs Austin Minnis, R. 3 Petersburg raised 350 Barred Rocks and has now 75 laying, which help to furnish meat and egg supply. Mrs Elizabeth Baugh, R. 5 Richmond has 75 laying pullets after culling out more than 200 birds for family needs.

Hogs The results of four breeding centers started four years ago means now more pork in the smoke houses for many farmers. Edward Friend R. 7 Richmond, is caretaker for a poland china boar. Seven services have been given in Kingsland community during the year.

Forty-five families of four communities with breeding centers are raising and selling high grade pigs to the community farmers, who raise meat for home supply. W. H. Harris, R.2 Beach, has killed meat to feed his family of twelve during the year, and has pigs to dispose of. Willie Patrom, R.2 Beach, has killed sufficient meat to furnish his family of 9 for the year and has pigs for sale.

Milk Cows The guernsey breeding center has been in operation by W. H. Harris, R. 2 Beach for four years for Good Hope community. Fourteen services have been given during the year. This bull has three daughters that will be giving milk soon. Seventy-one families have milk cows that contribute toward the family diet.

Anti Hog Cholera Work Keeping hogs healthy is a essential fact in profitable hog production. Many farmers are practicing swine sanitation and other measures to insure healthy hogs. Two hundred and forty-five hogs have been inoculated against the hog cholera, and 90 to check outbreaks of cholera.

Lespedeza hay Lespedeza hay has become very prominent in Chesterfield and Henrico counties. Twenty-four ^{farmers} of 8 communities grew 135 acres of lespedeza for hay, and produced 285 tons. W. H. Harris, R. 2 Beach, produced 12 tons from four acres. G. C. Crawley, R.2 Winterpock, produced 15 tons from 8 acres of ground. A. M. Senior, R. 1 Sandston harvested 5 tons of lespedeza from 2 acres of land, and has sufficient hay to feed his livestock.

Soybean Hay Sixteen soybean demonstrations were carried out in 8 communities with a total yield of 42 tons. J. H. Branch R.9 Richmond, produced 12 tons of soybean hay on five acres of ground. Mercer Cosby, R. 1 Glen Allen, produced 8 tons of soybean hay on five acres of ground, and has sufficient feed to feed his livestock during the year.

Corn Twenty farmers produced corn as their demonstrations in 8 communities of the county with a total yield of 3950 bu. on 75 acres of land. B. H. Houston R. 3, Richmond harvested 360 bu. of Reide yellow dent corn on 6 acres of ground. His corn crop followed a crimson clover fallow, and he used 300 lbs. 4-12-4 fertilizer per acre. J. H. Branch, R. Richmond produced 650 bu. of corn on 12 acres of ground. Cowpeas were grown on land previous year and rye was fallowed for seeding corn. 300 lbs of 4-12-4 fertilizer per acre was used. Hybrid seed corn was planted on most of Branch's farm. This farm has plenty of corn to feed the stock upon it.

Pastures Growing pastures have received much encouragement that better grazing would find it proper place on the farm. Fifteen farmers have made improvements in their pastures during the year. Five pastures were improved by seeding, five by mowing off weeds and two new pastures of 14 acres were seeded with a mixture of grasses.

Sanitary Toilets Material progress of the family cannot go farther than their health permits. Farmers are trying to keep their family's health good through the use of better sanitary measures by building sanitary fly proof toilets according to the State's regulation. Two-hundred and forty families have sanitary toilets in 7 organized communities of Chesterfield and Henrico counties.

Painted Homes Progress of farm people is measured very largely by the number of modern improvements made from the farm income in raising their standard of living. Twelve rural homes have been painted. Five new homes have been remodeled, four homes have been constructed, and running water with bath have been installed in two homes.

Running Water in Home G. C. Crawley, R. 2 Winterpock installed during the Summer under District agent J. L. Charity's supervision a bath tub and sink, kitchen sink and hot water heater and gas engine with running water at a saving to the family of approximately \$75.00.

A.A.A. & Conservation Have given assistance to County office in getting AAA program among county farmers. Seven group meetings were held where discussions on benefit payments were given to farmers. Eighty-five farmers from Chesterfield and 10 from Henrico counties are receiving benefit payments from the program, and will receive approximately \$3,000 in payments.

Lime and Phosphate Twenty-two farmers used 107 tons of ground limestone secured through the AAA office. Twenty-one farmers used 10,000 lbs. of Triple superphosphate and 4,300 lbs of 20% phosphate. G. C. Crawley, Winterpock received 7 tons of lime and 2,000 lbs. of Triple superphosphate and most of this was used on pasture and periment pasture mixtures. J. H. Branch, R. 9 Richmond secured 1,000 lbs. Superphosphate and 3 tons of lime.

Mattresses Chesterfield county started its mattress making program on Sept. 16th with fourteen Negro leaders and Miss L. A. Jenkins, directing the Negro group at a demonstration at the fair ground Chesterfield Courthouse. Both white and colored people took part in this demonstration of which Miss Ruth Jamison, State Homemaking Specialist, Blacksburg was in charge. The Colored leaders made one mattress at this demonstration and two others were made at the Colored fair on Oct. 18 and 19th that the visiting people might see and learn more about the making of mattresses. However the real mattress program got going on Nov. 11th when Mrs Grey, a W.P.A. worker was employed to work with this program. The Negro families have made a total of twenty-two mattresses, and these are going to 21 different homes.

Adult Demonstration Activities

<u>Work Planned</u>	<u>Work Accomplished</u>	
Community clubs	4:	Community clubs 4
Families in community	200:	Families in community 200
Owners	157:	Owners 157
Tenants	44:	Tenants 44
Families in clubs	54:	Families in clubs 69
Painted homes	57:	Painted homes 63
Required feed for stock	55:	Required feed for stock 80
Required vegetable gardens	66:	Required vegetable gardens 110
Required poultry flock	108:	Required poultry flock 135
Required hogs	87:	Required hogs 124
Required cows	58:	Required cows 71
Local leaders	24:	Local leaders 51
Community Imp. committee	16:	Community Imp. committee 16
Sanitary toilets	78:	Sanitary toilets 88
Community tours	4:	Community tours 4
Farm and home demonstrations	68:	Farm and home demonstrations 95
Families cooperating with AAA	9:	Families cooperating with AAA 30

4-H clubs Chesterfield-Henrico counties have 19 4-H clubs consisting of 391 boys and girls organized to develop its members to better citizens. There are 199 boys and 192 girls in these 19 clubs, and they have the following demonstrations: Corn 11, peanuts 10, Irish potatoes 9, sweet potatoes 3, gardens 154, pigs 20, and poultry 184. Club meetings are held monthly with the usual officers as: President, vic. president, secretary, song leader, yell leader and an adult club leader, who has direct supervision of the club. The following was accomplished through the clubs: Fourteen of the 19 clubs attended and took part in the junior council meeting; fourteen attended and took part in the County rally; ~~fourteen~~ ^{six} attended the State short course; eight clubs were represented on the sightseeing trip to Washington; eighteen of the nineteen clubs represented with exhibits at the county fairs, and six sent exhibits to the State Fair, Richmond. A total of \$70.00 was won by members in prizes at fairs and the 19 clubs produced a gross income of \$10,352.00 and a labor profit of \$5,830.00

4-H council The Chesterfield-Henrico junior council is an organized group consisting of 4-H club presidents, secretaries, and club leaders organized to sponsor club work in their respective counties. Each county has an organization consisting of the following officers: President, vice president secretary, yell leader, reporter and a banking committee - selected from its adult leaders. The Chesterfield county junior council met at Kingsland school on May 3rd with 75 delegates and leaders and the Henrico county council met at St. James school on May 6th with 20 delegates and leaders in attendance to discuss and work ^{out} objectives for the year. Eleven objectives were planned for Henrico and fourteen planned for Chesterfield county council. These councils set as their objectives: A minimum of 12 local club meetings per year, singing and recreation were included in their monthly

program, uniforms worn on all club occasions, all local clubs represented at two county club rally at Jefferson park Chesterfield county on July 20th, selected delegates to attend the State short course at the State College Ettrick on Jul. 30 to Aug. 2nd and all members exhibit samples of their demonstration at the County and State fairs and each club to take part in the annual achievement day program on Nov. 22nd.

Leaders There are 51 club leaders who have supervision over the local 4-H clubs. Each club has two or three leaders who meet with the boys and girls to direct the club activities. If any degree of success has been attained in Chesterfield-Henrico counties it is due to the faithful service of its fine leaders. Miss Daisy Ellett, Leader, R.5 Richmond has been the "Power" that moved the St. James 4-H club to hold ten regular meetings during the year. Had games and recreation as part of club program, Had representatives at junior council, County rally, State short course, and exhibited at the county and State fairs. Mrs Pearl Hancock, Leader, Chester R.1 has directed the Piney Branch club during the past four years. Through Mrs Hancock's leadership the club has held 8 regular meetings during the year. Had games, recreation and demonstrations as a part of the regular club program, Had representatives at the junior council, the two county club rally, State short course, to go on the 4-H club sightseeing trip to Washington and to exhibit and the State and county fairs.

County Rally Chesterfield-Henrico counties held their two-county rally at Jefferson's park, Centralia with 250 club members, leaders, parents and friends in attendance on July 20th to train local leaders and club members in club activities. The joint rally was represented with 12 clubs from Chesterfield and 2 clubs from Henrico county. The major features of the program consisted of: First- percentage and attendance of 4-H club members in uniforms; second group singing by clubs; third correct dress for work, school, Church, 4-H club and party.

Chesterfield, Courthouse, Walthall, and Zion Hill were the high ranking clubs dressed in 4-H club uniforms and attending the club rally. The Chesterfield Courthouse, Walthall and Piney Branch clubs were the high ranking clubs in the singing contest. The Kingsland club, Walthall and Chesterfield Courthouse clubs were the high ranking clubs in the correct dress contest. The group singing and the correct dress contest were outstanding features of the day. Among the visiting friends were District agents J. L. Charity and Miss L. A. Jenkins, Local Agents D. M. Harris, Amelia and A. P. Walton, Powhatan and Mrs H. E. Baker from the Virginia State College Ettrick. The visiting friends served to judge the activities of the day. Other activities of the day included games, stunts, bathing and a picnic.

Sightseeing Trip Fifty-three 4-H club members and leaders representing eight 4-H club community of Chesterfield county went on a sightseeing trip to Mt. Vernon, the Zoo, the Smithsonian Institute, the Congressional Library and Lincoln's Memorial all points in or near our National Capital to give the club members an opportunity to see some of the historical and interesting places in or near Washington. The two buses that took the group left their starting point Swift creek Hill 7:00 A.M., and took on members along route 10 and U. S. 1 until they reached Richmond. The trip going was a pleasant one. The group reached Mt. Vernon about 10:00 A.M., to see George Washington's home and other interesting relics there. The next stop was at the Zoo where lunch was served and then the many wild animals were observed. The group left the Zoo about 2:00 P. M., for the Smithsonian Institute, then to Congressional Library and Lincoln's Memorial. After spending a most delightful day in Washington the group left about 7:00 P.M. for home. The return trip was a perfect one and the buses reached home about 10:30 P. M. This was Chesterfield's 4-H group's first trip out of State on a sightseeing trip.

State Short Course Chesterfield and Henrico counties sent 16 4-H

club delegates and 4 leaders to the annual State short course held at the Virginia State College Ettrick to receive training in club activities with 250 delegates in attendance from thirty odd counties on July 30 to Aug. 2nd. The Theme of the meeting was: "Training for Citizenship". Subject matter was: Group singing, Demonstrations and Group instruction.

4-H club Exhibits One hundred and twentyfive Chesterfield and Henrice county club members displayed 250 club products consisting of corn, Irish and sweet potatoes, peanuts, garden collections, pigs, poultry canned fruits and vegetables and 4-H club record books to teach educational value of producing good products. Fifteen members exhibited at the Virginia State fair and won seven prizes. Carrie Harris, Kingsland club, won the first prize on white eggs at the State fair, and Maceo Jones, Chesterfield Courthouse club, won the first and sweep steak prizes on Reide's yellow dent corn at the State fair. Among those that won prizes at the county fair were: Marian Hembrick, Midlothian club, first prize on Rhode Island Reds; Algie Hancock, Piney Branch club, first prize, on Barred Plymouth Rocks chickens; Margaret Spencer, Hickory Hill club, first prize on garden collection; Estelle Webster, Chesterfield Courthouse club, first prize on sweet potatoes; Jerone Berry, Walthall club first prize Irish potatoes; and Richard Berry Walthall club second prize on Reide's yellow dent corn.

Corn The 4-H club members grew 10 acres in ten different demonstrations and harvested a total of 465 bushels or an average yield of 46.5 per acre. Charlie Jefferson, Drewrys Bluff club, produced 55 bu. of corn per acre of hybrid corn on his demonstration project. Corn was produced behind clover fallow and used 300 lbs of 3-12 -3 fertilizer. Maceo Jones Chesterfield Courthouse club produced 54 bu. of corn per acre behind a fallow of clover and barley and used 300 lbs. of 0-14-6 fertilizer per acre and used 100 Nitrate soda at last cultivation of corn.

Gardens The 4-H club members grew 153 garden demonstrations with a total yield of approximately 900 bushels of vegetables and received a gross income of \$3,123.00. Margaret Spencer of the Hickory Hill club, produced 20 by 40 yds. garden, with 13 varieties of growing vegetables and received a labor income of \$62.95. This member received the first prize in her garden collection at the county fair and also the first prize on keeping of her record book. Juanita Bailey, Piney Branch club produced 15 varieties of growing vegetables in her garden, and received a labor profit of \$28.75. This member received the second prize on her garden collection at the county fair and also the second prize on keeping of her record book.

Pigs The 4-H club pig members fattened 19 pigs in their demonstrations to teach improved practices of pig fattening and received a gross income of \$345.00 and a net labor profit of \$155.00. Joseph Rowlett Kingsland club has fattened a Duroc pig weighing 225 lbs. in 250 days and got a gross labor profit of \$18.00.

Poultry The 4-H club members cared for 182 poultry demonstrations consisting of 5529 birds with a labor profit of \$4484.00. Algia Hancock of Piney Branch club cared for a flock of 65 chickens and has a labor profit of \$98.80 and a net labor return of \$47.31. Wm Lewis Beggy of the Walthall club raised 54 Barred Rocks, which netted him a labor profit of \$43.50.

Achievement Day The annual 4-H club achievement day was held at the Kingsland school on Friday Nov. 21 with 200 4-H club members, leaders, parents and friends present and with nine of the 14 clubs of the county attending to discuss and make awards for outstanding achievements accomplished by the club members and clubs during the year with T. D. Harris III, presiding. The nine clubs present gave summary reports of their club activities during the year. The Walthall, R. 3 Petersburg won the first prize among the 14 clubs by meeting all requirements.

iments set as goals for the year. The Chesterfield Courthouse club won the second place, Kingsland club won the third, Piney Branch club fourth and Zion Hill club won the fifth. Walthall's club secretary read the following report at achievement exercise: The Port Walthall 4-H club was organized in December 1939 at the home of Mrs Kaude P. Berry with 32 members. At this "annual club opening" the club had a social for all the prospective members of the club.

During the year the club made a constitution to govern the members of the club, and also the following goals were set for the club:

1. A demonstration for every club meeting.
2. At least ten meetings a year.
3. Games at every meeting.
4. An annual club opening social each year. The social would be only for prospective club members and invited guest.
5. Club would participate in all county wide activities.
6. The club would be represented at the State Short course.
7. The club would strive to win the first prize this year.
8. The club members would learn the 4-H poem, written by the secretary, (Miss) Almedius Berry. Some of the demonstrations given in the club meetings by members are as follows: (a) Table manners (b) Rug making (c) Introduction (d) Flower arrangement (e) Proper means of feeding chickens (f) Proper way of threading a needle (g) Street Masquette (h) Demonstration on things taught at the State Short course (i) Neck Tie demonstration (j) How to fill record books properly.

The official club poem which was written by
Almedius Berry.

Port Walthall club are Good 4-H 'ers
We're always in for fun
And when we start to do a thing
We do it till it's done.

We wear the 4-H badge
And we learn the 4-H pledge
"Make the Best better"
Today we are the top letter

We are going to work some more, some more
We are going to win some more, some more
We won last year and the year before
And we're going to win some more, some more

Listen our method is a simple way
 We never let any make us stay
 From first work and then play
 So you see success with us always stay

Dr. James E. Rose, Rochester N. Y. was present and spoke to the group. It was a surprise to most of us to know the school in which we were meeting is located almost on the spot where Dr. Rose was born. Ten of the 14 clubs of Chesterfield county received prizes for their achievements accomplished during the year. Refreshments were served to the group.

Summary of 4-H club work			
Work planned	:	Work Accomplished	
4-H clubs	19	4-H clubs	19
Junior councils	2	Junior councils	2
Membership of club members	391	Membership of club members	391
Delegates to State S.course	19	Delegates to State S.course	16
Exhibited at county faur	1	Exhibited at county fair	1
Exhibited at State fair	1	Exhibited at State fair	1
Tour planned out of county	1	Tour made out of county	1
<u>Demonstrations</u>			
Corn	11	Corn	10
Peanuts	10	Peanuts	10
Irish Potatoes	9	Irish potatoes	9
Sweet potatoes	3	Sweet potatoes	3
Gardens	154	Gardens	151
Pigs	20	Pigs	19
Poultry	184	Poultry	182

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Washington, D. C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Chesterfield Henrico

REPORT OF

(Name) Home Demonstration Agent.

Assistant Home Demonstration Agent.

4-H Club Agent.

Assistant County Agent in charge of Club Work.

J. F. Jones
Agricultural Agent.

Assistant Agricultural Agent.

From _____ to _____, 1940

From _____ to _____, 1940

From _____ to _____, 1940

From _____ to _____, 1940

From Dec. 1, 1939 to Nov. 30, 1940

From _____ to _____, 1940



NEGRO

READ SUGGESTIONS, PAGES 2 AND 3

Approved: Dec. 18, 1940

John F. Chanley
Dist. Agent.

Date _____ State Extension Director.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents *minus duplications due to two or more agents participating in the same activity or accomplishment.* The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization made during the year to improve regular procedures or to meet emergencies.
- V. County extension program.
 - (1) Problems determining extension program.
 - (2) Influence of State and National agricultural agencies operating in county upon extension program.
 - (3) Activities and results.

Under appropriate headings present in some detail for each major problem or line of work the goals set up, the methods used, the cooperation received, the coordination effected, the results achieved, and the significance of these results in terms of problem solution.
- VI. Outlook and recommendations.

TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

DEFINITIONS OF EXTENSION TERMS

1. An extension program is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
 - A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or smaller limits. For the purpose of this report a community is one of the several fields into which a county is divided for conducting organized extension work.
3. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
4. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry. A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor. The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
5. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.
6. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practice may be obtained.
7. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
8. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
9. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
10. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
11. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
12. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
13. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
14. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
15. Days in field should include all days spent on official duty other than "days in office."
16. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
17. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
18. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
19. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.

GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT	Total months of service this year	Days devoted to work with adults	Days devoted to work with 4-H Club and other youth	Total days in office	Total days in field
	(a)	(b)	(c)	(d)	(e)
(Name) Home demonstration agent	1				
Asst. home demonstration agent					
4-H Club agent	2				
Assistant county agent in charge of club work					
<i>R. F. Jones</i> Agricultural agent	12	200 154	101 80	62	239
Assistant agricultural agent	3				

2. County extension association or committee:

(a) Agricultural extension:	<i>Two County Advisory Board</i>	(2) Number of members	<i>33</i>
(1) Name			
(b) Home demonstration:		(2) Number of members	
(1) Name			
(c) 4-H Club:	<i>Two County Junior Councils</i>	(2) Number of members	<i>96</i>
(1) Name			

3. Number of communities in county where extension work should be conducted 16 3

4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees 8 4

5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program: 35 4

(a) Adult work	(1) Men <i>35</i>	(b) 4-H Club work	(1) Men <i>3</i>	(3) Older club boys	
	(2) Women <i>17</i>		(2) Women <i>45</i>	(4) Older club girls	<i>3</i>

6. Number of different paid local leaders engaged in agricultural-conservation and adjustment programs (a) Men 6

(b) Women

7. Number of clubs or other groups organized to carry on adult home demonstration work 7

8. Number of members in such clubs or groups 8

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)
9. Number of 4-H Clubs			<i>19</i>	9
10. Number of different 4-H Club members enrolled	(1) Boys ²		<i>199</i>	10
	(2) Girls ²		<i>192</i>	
11. Number of different 4-H Club members completing	(1) Boys ²		<i>197</i>	11
	(2) Girls ²		<i>187</i>	

12. Number of different members enrolled in 4-H Club work for:¹

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys	<i>61</i>	<i>43</i>	<i>37</i>	<i>28</i>	<i>15</i>	<i>15</i>
(b) Girls	<i>54</i>	<i>37</i>	<i>48</i>	<i>34</i>	<i>10</i>	<i>9</i>

¹ County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or membership.

² Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on pages 7 to 20, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work. Do not include boys and girls enrolled late in the year in connection with the succeeding year's program.

³ Same as footnote 2 but refers to completions instead of enrollments.

⁴ The total for this question should agree with county total, question 10.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20 and over		
13. Number of different 4-H Club members enrolled according to age ¹	(a) Boys	26	23	36	33	17	26	16	13	8	1	-		
	(b) Girls	25	21	25	30	32	22	15	13	3	3	3		
385												13		
14. Number of 4-H Club members: ¹	(a) In school											(b) Out of school	6	14

ITEM	Home demonstration agents (c)	4-H Club agents (d)	Agricultural agents (e)	County total ¹ (f)
15. Number of 4-H Club teams trained	(1) Judging			15
	(2) Demonstration			
16. Number of groups ² other than 4-H Clubs organized for extension work with rural young people 16 years of age and older				16
17. Members in groups reported in question 16	(1) Young men			17
	(2) Young women			
18. Total number of farm or home visits ³ made in conducting extension work			780	18
19. Number of different farms or homes visited			525	19
20. Number of calls relating to extension work	(1) Office		320	20
	(2) Telephone		164	
21. Number of news articles or stories published ⁴			4	21
22. Number of individual letters written			1723	22
23. Number of different circular letters issued (not total copies mailed)			18	23
24. Number of bulletins distributed			1395	24
25. Number of radio talks broadcast or prepared for broadcasting				25
26. Number of events at which extension exhibits were shown			3	26
27. Training meetings held for local leaders or committeemen	(1) Adult work	(a) Number		27
		Total attendance of:		
		(b) Men leaders		
	(c) Women leaders			
	(2) 4-H Club	(a) Number		
		Total attendance of:		
(b) Leaders				
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27)	(1) Number		144	28
	(2) Total attendance		14247	
29. Meetings held at result demonstrations	(1) Number			29
	(2) Total attendance			

¹ The total for this question should agree with county total, question 14.² County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.³ Does not include groups previously reported under question 3.⁴ Do not count a single visit to both the farm and home as two visits.⁵ Do not count items relating to notices of meetings only.

NOTE.—Questions 13-26 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

12-5025

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home demonstration agents (c)	4-H Club agents (d)	Agricultural agents (e)	County total (f)
30. Tours conducted	(1) Adult work	(a) Number		5	30
		(b) Total attendance		120	
	(2) 4-H Club	(a) Number		7	
		(b) Total attendance		53	
31. Achievement days held	(1) Adult work	(a) Number			31
		(b) Total attendance			
	(2) 4-H Club	(a) Number		1	
		(b) Total attendance		200	
32. Encampments held (Do not include picnics, rallies, or short courses, as these should be reported under other meetings.)	(1) Farm women	(a) Number			32
		(b) Total members attending			
		(c) Total others attending			
	(2) 4-H Club	(a) Number			
	(b) Total boys attending				
	(c) Total girls attending				
	(d) Total others attending				
33. Other meetings of an extension nature participated in by agents or specialists and not previously reported	(1) Number				33
	(2) Total attendance				
34. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere	(1) Adult work	(a) Number		1	34
		(b) Total attendance		12	
	(2) 4-H Club	(a) Number		61	
		(b) Total attendance		1201	
34½. Number of above meetings (questions 27-34) at which discussion group method of presentation was followed				40	34½

SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

35. Number of farms in county	799	35
36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program	423	36
37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program		37
38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program		38
39. Number of farm homes with 4-H Club members enrolled	270	39
40. Number of other homes with 4-H Club members enrolled	56	40
41. Total number of different farm families influenced by some phase of the extension program (Include questions 35, 37, and 38, minus duplications.)	720	41
42. Total number of different other families influenced by some phase of extension program (Include questions 38 and 40, minus duplications.)	56	42

* County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

NOTE.—Questions 19-34 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lists of work.

CEREALS¹

Report Only This Year's Extension Activities and Results That Can Be Filled

ITEM	Corn (a)	Wheat (b)	Oats (c)	Rye (d)	Barley (e)	Cereals not shown, rice, and other cereals ² (f)	
43. Days devoted to line of work by:							
(1) Home demonstration agents							43
(2) 4-H Club agents							
(3) Agricultural agents	13						
(4) Specialists							
44. Number of communities in which work was conducted	5						44
45. Number of voluntary local leaders or committeemen assisting	4						45
46. Days of assistance rendered by voluntary leaders or committeemen							46
47. Number of adult result demonstrations conducted							47
48. Number of meetings at result demonstrations							48
49. Number of method-demonstration meetings held	13						49
50. Number of other meetings held							50
51. Number of news stories published							51
52. Number of different circular letters issued	3						52
53. Number of farm or home visits made	32						53
54. Number of office calls received	16						54
55. Number of 4-H Club members enrolled							55
(1) Boys	11						
(2) Girls	-						
56. Number of 4-H Club members completing							56
(1) Boys	10						
(2) Girls	-						
57. Number of acres in projects conducted by 4-H Club members completing	10						57
58. Total yields of crops grown by 4-H Club members completing	445 bu.	bu.	bu.	bu.	bu.	bu.	58
59. Number of farmers following fertilizer recommendations	370						59
60. Number of farmers following insect-control recommendations							60
61. Number of farmers following disease-control recommendations							61
62. Number of farmers following marketing recommendations	180						62
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	75						63
66. Number of farmers following other specific practice recommendations: ³							66
(1)							
(2)							
(3)							
(4)							
(5)							

¹ Report fall-sown crops the year they are harvested.² Indicate crop by name.³ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Alfalfa	Sweet-clover	Red, bur, and other clovers	Vetch	Lespedeza	Festuca	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							67
(2) 4-H Club agents			8		10		
(3) Agricultural agents							
(4) Specialists							
68. Number of communities in which work was conducted			7		8		68
69. Number of voluntary local leaders or committeemen assisting			5		8		69
70. Days of assistance rendered by voluntary leaders or committeemen							70
71. Number of adult result demonstrations conducted							71
72. Number of meetings at result demonstrations							72
73. Number of method-demonstration meetings held			5		8		73
74. Number of other meetings held							74
75. Number of news stories published							75
76. Number of different circular letters issued					1		76
77. Number of farm or home visits made			15		18		77
78. Number of office calls received			8		10		78
79. Number of 4-H Club members enrolled							79
(1) Boys							
(2) Girls							
80. Number of 4-H Club members completing							80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing							81
82. Total yields of crops grown by 4-H Club members completing							82
(1) Seed	bu.	bu.	bu.	bu.	bu.	xxxx	
(2) Forage	tons	tons	tons	tons	tons	xxxx	
83. Number of farmers following fertilizer recommendations							83
84. Number of farmers following insect-control recommendations							84
85. Number of farmers following disease-control recommendations							85
86. Number of farmers following marketing recommendations							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise							87
88. Number of farmers following other specific practice recommendations: ¹							89
(1)							
(2)							
(3)							
(4)							
(5)							

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Soybeans	Cowpeas and field peas	Velvet beans	Field beans	Peas	All other legumes and forage crops ¹	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							} 67
(2) 4-H Club agents					19		
(3) Agricultural agents	7						
(4) Specialists					3		
68. Number of communities in which work was conducted	7				3		68
69. Number of voluntary local leaders or committeemen assisting	6				3		69
70. Days of assistance rendered by voluntary leaders or committeemen							70
71. Number of adult result demonstrations conducted							71
72. Number of meetings at result demonstrations							72
73. Number of method-demonstration meetings held	5				5		73
74. Number of other meetings held							74
75. Number of news stories published							75
76. Number of different circular letters issued							76
77. Number of farm or home visits made	4				50		77
78. Number of office calls received	4				15		78
79. Number of 4-H Club members enrolled					8		} 79
(1) Boys					2		
(2) Girls					8		} 80
80. Number of 4-H Club members completing					2		
(1) Boys					10		} 81
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing					14100		81
82. Total yields of crops grown by 4-H Club members completing							} 82
(1) Seed	bu.	bu.	bu.	bu.	lb.	bu.	
(2) Forage	tons	tons	tons	tons	tons	tons	
83. Number of farmers following fertilizer recommendations					20		83
84. Number of farmers following insect-control recommendations							84
85. Number of farmers following disease-control recommendations							85
86. Number of farmers following marketing recommendations							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise							87
88. Number of farmers following other specific practice recommendations: ²							} 89
(1)							
(2)							
(3)							
(4)							
(5)							

¹ Indicate crop by name.² For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Irish pota-	Sweetpotato-	Cotton	Tobacco	Sugar beets	
	(a)	(b)	(c)	(d)	and all other special crops ¹ (e)	
91. Days devoted to line of work by:						
(1) Home demonstration agents						} 91
(2) 4-H Club agents						
(3) Agricultural agents	10	4				
(4) Specialists						
92. Number of communities in which work was conducted	4	2				92
93. Number of voluntary local leaders or committeemen assisting						93
94. Days of assistance rendered by voluntary leaders or committeemen						94
95. Number of adult result demonstrations conducted						95
96. Number of meetings at result demonstrations						96
97. Number of method-demonstration meetings held	7	5				97
98. Number of other meetings held						98
99. Number of news stories published						99
100. Number of different circular letters issued	1					100
101. Number of farm or home visits made	12	5				101
102. Number of office calls received	13	10				102
103. Number of 4-H Club members enrolled						} 103
(1) Boys	6	2				
(2) Girls	3	1				
104. Number of 4-H Club members completing						} 104
(1) Boys	6	2				
(2) Girls	3	1				
105. Number of acres in projects conducted by 4-H Club members completing	2	1				105
106. Total yields of crops grown by 4-H Club members completing	169 bu.	93 bu.	lb. ²	lb.		106
107. Number of farmers following fertilizer recommendations	80	60				107
108. Number of farmers following insect-control recommendations	350					108
109. Number of farmers following disease-control recommendations	80	50				109
110. Number of farmers following marketing recommendations						110
111. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise						111
114. Number of farmers following other specific practice recommendations: ³						} 114
(1)						
(2)						
(3)	3					
(4)						
(5)						

¹ Indicate crop by name.

² Report yield of cotton in pounds of seed cotton.

³ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home gardens	Market gardening, truck, and raising crops	Beautification of home grounds	Tree fruits	Bush and small fruits	Grapes	
	(a)	(b)	(c)	(d)	(e)	(f)	
115. Days devoted to line of work by:							
(1) Home demonstration agents							115
(2) 4-H Club agents							
(3) Agricultural agents	40						
(4) Specialists							
116. Number of communities in which work was conducted	11						116
117. Number of voluntary local leaders or committeemen assisting	25						117
118. Days of assistance rendered by voluntary leaders or committeemen							118
119. Number of adult result demonstrations conducted							119
120. Number of meetings at result demonstrations							120
121. Number of method-demonstration meetings held	25						121
122. Number of other meetings held							122
123. Number of news stories published	4						123
124. Number of different circular letters issued	4						124
125. Number of farm or home visits made	195						125
126. Number of office calls received	70						126
127. Number of 4-H Club members enrolled:							127
(1) Boys	87						
(2) Girls	67						
128. Number of 4-H Club members completing:							128
(1) Boys	86						
(2) Girls	65						
129. Number of acres in projects conducted by 4-H Club members completing	45						129
130. Total yields of crops grown by 4-H club members completing	90 bu.	bu.	xxxx	bu.	bu.	bu.	130
131. Number of farms or homes where fertilizer recommendations were followed	475						131
132. Number of farms or homes where insect-control recommendations were followed	450						132
133. Number of farms or homes where disease-control recommendations were followed	325						133
134. Number of farms or homes where marketing recommendations were followed				xxxx			134
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprise				xxxx			135
136. Number of homes where recommendations were followed as to establishment or care of lawn	xxxx	xxxx		xxxx	xxxx	xxxx	136
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees	xxxx	xxxx		xxxx	xxxx	xxxx	137
138. Number of homes where recommendations were followed as to treatment of walks, drives, or fences	xxxx	xxxx		xxxx	xxxx	xxxx	138
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings	xxxx	xxxx		xxxx	xxxx	xxxx	139
140. Number of homes where other specific practice recommendations were followed: ¹							140
(1)							
(2)							
(3)							
(4)							

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FORESTRY, WILDLIFE CONSERVATION, AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Forestry (a)	Wildlife conservation, fur and game farming (b)	Agricultural engineering ¹ (farm and home) (c)	
141. Days devoted to line of work by:				
(1) Home demonstration agents				} 141
(2) 4-H Club agents			19	
(3) Agricultural agents				
(4) Specialists				
142. Number of communities in which work was conducted			7	142
143. Number of voluntary local leaders or committeemen assisting				143
144. Days of assistance rendered by voluntary leaders or committeemen				144
145. Number of adult result demonstrations conducted				145
146. Number of meetings at result demonstrations				146
147. Number of method-demonstration meetings held			6	147
148. Number of other meetings held				148
149. Number of news stories published				149
150. Number of different circular letters issued				150
151. Number of farm or home visits made			30	151
152. Number of office calls received			5	152
153. Number of 4-H Club members enrolled	(1) Boys (2) Girls			} 153
154. Number of 4-H Club members completing	(1) Boys (2) Girls			} 154
154½. Number of 4-H Club members not in special project clubs who participated in forestry or wildlife conservation activities	(1) Boys (2) Girls		XXXXXXXXXX XXXXXXXXXX	} 154½
155. Number of units handled by 4-H Club members completing. (This refers to questions 154 and 154½)	(1) Transplant beds	Coverts ² improved or built	Acres terraced	} 155
	(2) Acres planted to forest trees	Nest boxes, feed trays for song birds	Machines or equipment repaired	
	(3) Acres improved	Feeding stations operated	Articles made	
	(4) Acres of woodland protected from fire	Animals or birds produced	Equipment installed	

FORESTRY—Continued

156. Number of farms on which new areas were reforested by planting with small trees	156
157. Acres involved in preceding question	157
158. Number of farmers planting windbreaks or shelterbelts	158
159. Number of farmers planting trees for erosion control	159
160. Number of farmers making improved thinnings and weedings	160
161. Number of farmers practicing selection cutting	161
162. Number of farmers pruning forest trees	162
163. Number of farmers cooperating in prevention of forest fire	163
164. Number of farmers adopting improved practices in production of naval stores	164
165. Number of farmers adopting improved practices in production of maple sugar and sirup	165

¹ 4-H farm shop clubs should be reported under this heading.

² Include food patches planted or left standing for wildlife.

FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal.....	166
167. Number of farmers following wood-preservation recommendations.....	167
168. Number of farmers following recommendations in the marketing of forest products.....	168

WILDLIFE CONSERVATION—Continued

169. Number of farms on which specific improvements for wildlife have been made.....	169
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ITEM	RABBIT		FOXES AND OTHER FUR ANIMALS		GAME BIRDS		CONSERVATION CAMPS		
	4-H members (a)	Adults (b)	4-H members (c)	Adults (d)	4-H members (e)	Adults (f)	4-H members (g)	Adults (h)	
169½. Number of individuals engaged or assisted in activity.....									169½
169¾. Number of animals or birds produced by such individuals.....							XXXX	XXXX	169¾

AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms (a)	Number of units (b)	Total value of services or savings (c)	
170. Terracing complete with outlets and contour cultivation.....		acres.	\$.....	170
170½. Growing crops on contour.....		acres.		170½
170¾. Gully control.....		acres.		170¾
171. Drainage practices.....		acres.		171
172. Irrigation practices.....		acres.		172
173. Land-clearing practices.....		acres.		173
174. Better types of machines.....		machines.		174
175. Maintenance and repair of machines.....		machines.		175
176. Efficient use of machinery.....		XXXXXXXXXX		176
176½. Better ginning of cotton.....		gin stands.		176½
177. All buildings constructed (include silos).....	25	25 buildings.	5000	177
178. Buildings remodeled, repaired, painted.....	7	7 buildings.	1,500	178
179. Farm electrification.....	25	25 farms.	900	179
180. Home equipment (include sewing machines).....				180
181. Total of columns (a) and (c).....	57 farms.	XXXXXXXXXX	\$ 7,400	181

182. Number of machines repaired as reported in questions 175 and 180, by types: (a) Tractors.....										
(b) Tillage implements.....		(c) Harvesters and threshers.....		(d) Plows.....						182
(e) Mowers.....		(f) Planters.....		(g) Sewing machines.....		(A) Other.....				

183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by types:										
(a) Dwellings constructed according to plans furnished.....	4	(A) Dairy buildings.....								
(b) Dwellings remodeled according to plans furnished.....	3	(B) Silos.....	(1) Regular.....							
(c) Sewage systems installed.....	5	(2) Trench or pit.....								
(d) Water systems installed.....	5	(j) Hog houses.....								183
(e) Heating systems installed.....	1	(k) Poultry houses.....	10							
(f) Lighting systems installed.....	10	(l) Storage structures.....								
(g) Home appliances and machines.....	40	(m) Other.....	15							

¹ Report the number of farms using electricity in farm enterprises for income-producing purposes such as electric milking, milk cooling, incubating, brooding, hatching, heating, etc.

POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Poultry (including turkeys) (a)	Bees (b)
184. Days devoted to line of work by:		
(1) Home demonstration agents.....		184
(2) 4-H Club agents.....	35	
(3) Agricultural agents.....		
(4) Specialists.....		
185. Number of communities in which work was conducted.....	11	185
186. Number of voluntary local leaders or committeemen assisting.....	22	186
187. Days of assistance rendered by voluntary leaders or committeemen.....		187
188. Number of adult result demonstrations conducted.....		188
189. Number of meetings at result demonstrations.....		189
190. Number of method-demonstration meetings held.....	20	190
191. Number of other meetings held.....		191
192. Number of news stories published.....		192
193. Number of different circular letters issued.....	2	193
194. Number of farm or home visits made.....	200	194
195. Number of office calls received.....	50	195
196. Number of 4-H Club members enrolled.....	(1) Boys 73 (2) Girls 111	196
197. Number of 4-H Club members completing.....	(1) Boys 73 (2) Girls 111	
198. Number of units in projects conducted by 4-H Club members completing.....	5529 chickens	colonies 198

POULTRY—Continued

199. Number of families following an organized improved breeding plan as recommended.....		150 199
200. Number of families following recommendations in purchasing baby chicks.....		350 200
201. Number of families following recommendations in chick rearing.....		375 201
202. Number of families following production-feeding recommendations.....		272 202
203. Number of families following sanitation recommendations in disease and parasite control.....		300 203
204. Number of families improving poultry-house equipment according to recommendations.....		90 204
205. Number of families following marketing recommendations.....		75 205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise.....		25 206
207. Number of families following other specific practice recommendations: ¹		
(a).....		207
(b).....		

BEES—CONTINUED

208. Number of farmers following recommendations in transferring colonies to modern hives.....		208
209. Number of colonies involved in question 208.....		209
210. Number of farmers following disease-control recommendations.....		210
211. Number of farmers following requeening recommendations.....		211
212. Number of farmers following marketing recommendations.....		212
213. Number of farmers following other specific practice recommendations: ¹		
(a).....		213
(b).....		

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Dairy cattle	Beef cattle	Sheep	Swine	Horses and mules	Other livestock	
	(a)	(b)	(c)	(d)	(e)	(f)	
214. Days devoted to line of work by:							
(1) Home demonstration agents							214
(2) 4-H Club agents							
(3) Agricultural agents	5			23			
(4) Specialists							
215. Number of communities in which work was conducted	2			7			215
216. Number of voluntary local leaders or committeemen assisting	5			8			216
217. Days of assistance rendered by voluntary leaders or committeemen							217
218. Number of adult result demonstrations conducted							218
219. Number of meetings at result demonstrations							219
220. Number of method-demonstration meetings held	4			16			220
221. Number of other meetings held							221
222. Number of news stories published							222
223. Number of different circular letters issued							223
224. Number of farm or home visits made	20			40			224
225. Number of office calls received	10			15			225
226. Number of 4-H Club members enrolled:				12			226
(1) Boys							
(2) Girls				8			
227. Number of 4-H Club members completing:				12			227
(1) Boys							
(2) Girls				7			
228. Number of animals in projects conducted by 4-H Club members completing				19			228
229. Number of farmers assisted in obtaining purebred sires							229
230. Number of farmers assisted in obtaining high-grade or purebred females				4			230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted							231
232. Number of members in preceding circles or clubs							232
233. Number of herd or flock-improvement associations organized or assisted							233
234. Number of members in these associations							234
235. Number of farmers not in associations keeping performance records of animals							235
236. Number of families assisted in home butchering, meat cutting, and curing	XXXX				XXXX		236
237. Number of families assisted in butter and cheese making		XXXX	XXXX	XXXX	XXXX	XXXX	237
238. Number of farmers following parasite-control recommendations							238
239. Number of farmers following disease-control recommendations							239
240. Number of farmers following marketing recommendations				85			240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise				50			241

*Do not include rabbits, game, and fur animals, which should be reported under Wildlife Conservation.

16-5000

AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Public problems and economic planning on county or community basis ¹	FARM MANAGEMENT			Outlook	Marketing, buying, selling, and financing	
		Farm records (inventories, accounts, etc.)	Individual farm planning	Farm and home planning (short and long time)			
	(a)	(b)	(c)	(d)	(e)	(f)	
244. Days devoted to line of work by:							
(1) Home demonstration agents							} 244
(2) 4-H Club agents							
(3) Agricultural agents		7					
(4) Specialists							
245. Number of communities in which work was conducted		4					245
246. Number of voluntary local leaders or committeemen assisting							246
247. Days of assistance rendered by voluntary leaders or committeemen							247
248. Number of adult result demonstrations conducted							248
249. Number of meetings at result demonstrations							249
250. Number of method-demonstration meetings held			6				250
251. Number of other meetings held							251
252. Number of news stories published							252
253. Number of different circular letters issued							253
254. Number of farm or home visits made			20				254
255. Number of office calls received			5				255
256. Number of 4-H Club members enrolled	(1) Boys	XXXX		XXXX	XXXX	XXXX	} 256
	(2) Girls	XXXX		XXXX	XXXX	XXXX	
257. Number of 4-H Club members completing	(1) Boys	XXXX		XXXX	XXXX	XXXX	} 257
	(2) Girls	XXXX		XXXX	XXXX	XXXX	
258. Number of farmers keeping farm accounts throughout the year under supervision of agent							258
259. Number of farmers keeping cost-of-production records under supervision of agent							259
260. Number of farmers assisted in summarizing and interpreting their accounts							260
261. Number of farmers assisted in making inventory or credit statements							261
262. Number of farmers assisted in obtaining credit							262
262½. Number of 4-H Club members receiving instruction in credit							262½
263. Number of farmers assisted in making mortgage or other debt adjustments							263
264. Number of farm credit associations assisted in organizing during the year							264
265. Number of farm business or enterprise-survey records taken during year							265
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records							266
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations							267
268. Number of farmers advised relative to leases							268
269. Number of farmers assisted in developing supplemental sources of income							269
270. Number of families assisted in reducing cash expenditure:							} 270
(a) By exchange of labor or machinery							
(b) By bartering farm or home products for other commodities or services							
(c) By producing larger part of food on farm							
(d) By making own repairs of buildings and machinery							

¹ Includes county agricultural planning, taxation, land utilization, and economic basis of extension programs.

AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

271. Number of urban families moving to farms who have been assisted in getting established.....	271
272. Number of farm families on relief assisted to become self-supporting.....	272
273. Number of marketing associations or groups ¹ assisted in organizing during the year.....	273
274. Number of marketing associations or groups ¹ previously organized assisted by extension agents this year.....	274
275. Membership in associations and groups organized or assisted (273 and 274).....	275
276. Number of individuals (not in associations) assisted with marketing problems.....	276
276½. Number of 4-H Club members receiving instruction in marketing.....	276½
277. Number of families following other specific practice recommendations.....	277

ITEM	Standard- ing, packaging, or grading	Processing or man- ufacturing	Locating markets and transportation	Use of current market information	Financing	Organiza- tion	Accounting	Keeping member- ship informed	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
278. Number of organizations assisted with problems of.....									278
279. Number of individuals (not in organizations) assisted with problems of.....					XXXX	XXXX	XXXX	XXXX	279

ITEM	Hay and grain	Cotton	Tobacco	Dairy products	Livestock	Wool	
	(a)	(b)	(c)	(d)	(e)	(f)	
280. Value of products sold by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	280
281. Value of products sold by individuals (not in organizations) assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	281

ITEM	Fruits and vegetables	Poultry and eggs	Home products			
			Food	Handicraft		
			(d)	(e)		
280. Value of products sold by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	280
281. Value of products sold by individuals (not in organizations) assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	281

ITEM	Livestock	Feed for livestock	Farm equipment	Oil and gas	Fertilizer, seed, and other farm supplies	Home equipment	Home supplies	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	
282. Value of supplies purchased by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	282
283. Value of supplies purchased by individuals (not in organizations) assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	283

¹Includes independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which do buying or selling, and curb and home demonstration club markets.

FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food selection and preparation	Food preserva- tion		
	(a)	(b)		
284. Days devoted to line of work by:				
(1) Home demonstration agents.....			} 284	
(2) 4-H Club agents.....				
(3) Agricultural agents.....				
(4) Specialists.....				
285. Number of communities in which work was conducted.....			285	
286. Number of voluntary local leaders or committeemen assisting.....			286	
287. Days of assistance rendered by voluntary leaders or committeemen.....			287	
288. Number of adult result demonstrations conducted.....			288	
289. Number of meetings at result demonstrations.....			289	
290. Number of method-demonstration meetings held.....	(1) By agents or specialists.....		} 290	
	(2) By leaders.....			
291. Number of other meetings held.....	(1) By agents or specialists.....		} 291	
	(2) By leaders.....			
292. Number of news stories published.....			292	
293. Number of different circular letters issued.....			293	
294. Number of farm or home visits made.....			294	
295. Number of office calls received.....			295	
296. Number of 4-H Club members enrolled.....	(1) Boys.....		} 296	
	(2) Girls.....			
297. Number of 4-H Club members completing.....	(1) Boys.....		} 297	
	(2) Girls.....			
298. Number of units in projects conducted by 4-H Club members completing:				
(a) Dishes of food products prepared.....	(b) Meals planned and served.....		} 298	
(c) Quarts canned.....	(d) Other containers of jelly, jam, and other products.....			
(e) Pounds of vegetables and fruits stored or dried.....				
299. Number of families budgeting food expenditure for a year.....				299
300. Number of families following food-buying recommendations.....				300
301. Number of families serving better-balanced meals.....			301	
302. Number of families improving home-packed lunches according to recommendations.....			302	
303. Number of schools following recommendations for a hot dish or school lunch.....			303	
304. Number of children involved in question 303.....			304	
305. Number of families following recommended methods of child feeding.....			305	
306. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation).....			306	
307. Number of families producing and preserving home food supply according to annual food-supply budget.....			307	
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats.....			308	
309. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members).....			309	
310. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members).....			310	
311. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310) \$.....			311	
312. Number of families following recommendations for the storage of home food supply.....			312	
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply.....			313	

CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

314. Days devoted to line of work by:		
(a) Home demonstration agents.....	} 314
(b) 4-H Club agents.....	
(c) Agricultural agents.....	
(d) Specialists.....	
315. Number of communities in which work was conducted.....		315
316. Number of voluntary local leaders or committeemen assisting.....		316
317. Days of assistance rendered by voluntary leaders or committeemen.....		317
318. Number of adult result demonstrations conducted.....		318
319. Number of meetings at result demonstrations.....		319
320. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 320
321. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 321
322. Number of news stories published.....		322
323. Number of different circular letters issued.....		323
324. Number of farm or home visits made.....		324
325. Number of office calls received.....		325
326. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....	} 326
327. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....	} 327
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.....		328
329. Number of families improving habits of children.....		329
330. Number of families substituting positive methods of discipline for negative ones.....		330
331. Number of families providing recommended play equipment.....		331
332. Number of families following recommendations regarding furnishings adapted to children's needs.....		332
333. Number of different individuals participating in child-development and parent-education program.....	{ (a) Men..... (b) Women.....	} 333
334. Number of children involved in question 333.....		334
335. Number of families following other specific practice recommendations: ¹		
(a).....	} 335
(b).....	
(c).....	
(d).....	
(e).....	

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

336. Days devoted to line of work by:			
(a) Home demonstration agents.....		} 336
(b) 4-H Club agents.....		
(c) Agricultural agents.....		
(d) Specialists.....		
337. Number of communities in which work was conducted.....			337
338. Number of voluntary local leaders or committeemen assisting.....			338
339. Days of assistance rendered by voluntary leaders or committeemen.....			339
340. Number of adult result demonstrations conducted.....			340
341. Number of meetings at result demonstrations.....			341
342. Number of method-demonstration meetings held.....		{ (a) By agents or specialists..... (b) By leaders.....	} 342
343. Number of other meetings held.....		{ (a) By agents or specialists..... (b) By leaders.....	
344. Number of news stories published.....			344
345. Number of different circular letters issued.....			345
346. Number of farm or home visits made.....			346
347. Number of office calls received.....			347
348. Number of 4-H Club members enrolled.....		{ (a) Boys..... (b) Girls.....	} 348
349. Number of 4-H Club members completing.....		{ (a) Boys..... (b) Girls.....	
350. Number of articles made by 4-H Club members completing.....		{ (a) Dresses..... (b) Other.....	} 350

ITEM	Adults		Juniors
	(a)	(b)	
351. Number of individuals following recommendations in construction of clothing.....			351
352. Number of individuals following recommendations in the selection of clothing.....			352
353. Number of individuals keeping clothing accounts.....			353
354. Number of individuals budgeting clothing expenditures.....			354
355. Number of families following clothing-buying recommendations.....		X X X X X	355
356. Number of individuals improving children's clothing according to recommendations.....			356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing.....			357
358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements.....		X X X X X	358
359. Total estimated savings due to clothing program.....	\$.....	\$.....	359
360. Number of individuals following other specific practice recommendations: ¹			} 360
(a).....			
(b).....			

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management	House furnishings	Miscellaneous
	(a)	(b)	
361. Days devoted to line of work by:			
(1) Home demonstration agents			361
(2) 4-H Club agents			
(3) Agricultural agents			
(4) Specialists			
362. Number of communities in which work was conducted			362
363. Number of voluntary local leaders or committeemen assisting			363
364. Days of assistance rendered by voluntary leaders or committeemen			364
365. Number of adult result demonstrations conducted			365
366. Number of meetings at result demonstrations			366
367. Number of method-demonstration meetings held	(1) By agents or specialists	(2) By leaders	367
368. Number of other meetings held	(1) By agents or specialists	(2) By leaders	368
369. Number of news stories published			369
370. Number of different circular letters issued			370
371. Number of farm or home visits made			371
372. Number of office calls received			372
373. Number of 4-H Club members enrolled	(1) Boys	(2) Girls	373
374. Number of 4-H Club members completing	(1) Boys	(2) Girls	374
375. Number of units in projects conducted by 4-H Club members completing		rooms articles	articles 375

HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations	376
377. Number of families following recommendations in obtaining labor-saving equipment	377
378. Number of families adopting recommended laundering methods	378
379. Number of families assisted in home soap making	379
380. Number of families adopting recommended methods in care of house	380
381. Number of families assisted in making home-made equipment or conveniences	381
382. Number of women following a recommended schedule for home activities	382
383. Number of 4-H Club members keeping personal accounts	383
384. Number of families keeping home accounts according to a recommended plan	384
385. Number of families budgeting expenditures in relation to income according to a recommended plan	385
386. Number of families assisted in developing home industries as a means of supplementing income	386
387. Number of families following recommended methods in buying for the home (other than foods and clothing)	387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing)	388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living	389

HOME HEALTH AND SANITATION—Continued

415. Number of 4-H Club members enrolled.....	(a) Boys.....	} 415
	(b) Girls.....	
416. Number of 4-H Club members completing.....	(a) Boys.....	} 416
	(b) Girls.....	
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work.....	(a) Boys.....	} 417
	(b) Girls.....	
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests.....	(a) 4-H Club members.....	} 418
	(b) Others.....	
419. Number of individuals improving health habits according to recommendations.....		419
420. Number of individuals improving posture according to recommendations.....		420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....		421
422. Number of families adopting better home-nursing procedure according to recommendations.....		422
423. Number of families installing sanitary closets or outhouses according to recommended plans.....		423
424. Number of homes screened according to recommendations.....		424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects.....		425
426. Number of individuals enjoying improved health as a result of health and sanitation program.....		426
427. Number of families following other specific practice recommendations: ¹		} 427
(a)		
(b)		

EXTENSION ORGANIZATION AND COMMUNITY ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Extension organization and program making	Community or country-life activities	
	(a)	(b)	
428. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 428
(2) 4-H Club agents.....			
(3) Agricultural agents.....	15		
(4) Specialists.....			
429. Number of communities in which work was conducted.....	8		429
430. Number of voluntary local leaders or committeemen assisting.....			430
431. Days of assistance rendered by voluntary leaders or committeemen.....			431
432. Number of meetings held.....			432
433. Number of news stories published.....			433
434. Number of different circular letters issued.....			434
435. Number of farm or home visits made.....	40		435
436. Number of office calls received.....	14		436

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

COMMUNITY OR COUNTRY-LIFE ACTIVITIES—Continued

437. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....	437
438. Number of country-life conferences or training meetings conducted for community leaders.....	438
439. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....	439
440. Number of communities developing recreation according to recommendations.....	440
441. Number of families following recommendations as to home recreation.....	441
442. Number of community or county-wide pageants or plays presented.....	442
443. Number of community houses, clubhouses, permanent camps, or community rest rooms established for.....	443
(a) Adults.....	}
(b) Juniors.....	
444. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.....	444
445. Number of communities assisted in improving hygienic or public-welfare practices.....	445
446. Number of school or other community grounds improved in accordance with plans furnished.....	446
447. Number of communities assisted in providing library facilities.....	447
448. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....	448
449. Number of families aided in obtaining assistance from Red Cross or other relief agency.....	449

MISCELLANEOUS ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Coyotes and other predatory animals	Rodents	General-fleaer insects ¹	Weeds	
	(a)	(b)	(c)	(d)	
450. Days devoted to line of work by:					} 450
(1) Home demonstration agents.....					
(2) 4-H Club agents.....					
(3) Agricultural agents.....					
(4) Specialists.....					
451. Number of communities in which work was conducted.....					451
452. Number of voluntary local leaders or committeemen assisting.....					452
453. Days of assistance rendered by voluntary leaders or committeemen.....					453
454. Number of adult result demonstrations conducted.....					454
455. Number of meetings at result demonstrations.....					455
456. Number of method-demonstration meetings held.....					456
457. Number of other meetings held.....					457
458. Number of news stories published.....					458
459. Number of different circular letters issued.....					459
460. Number of farm or home visits made.....					460
461. Number of office calls received.....					461
462. Number of farmers following recommendations.....					462
463. Pounds of poison used, or acres of weeds controlled.....					463
464. Total estimated saving due to control program.....	\$	\$	\$	\$	464

MISCELLANEOUS 4-H CLUBS (Indicate by name)

ITEM	Leadership				
	(a)	(b)	(c)	(d)	
465. Number of 4-H Club members enrolled.....					} 465
(1) Boys.....					
(2) Girls.....					
466. Number of 4-H Club members completing.....					} 466
(1) Boys.....					
(2) Girls.....					

¹ Include grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.

SOIL CONSERVATION—Continued

ITEM	Number of farms	Number of units	
	(a)	(b)	
480. Tests for soil acidity.....		acres.	480
481. Applying lime materials.....	70	255 tons.	481
482. Tests for plant-food deficiencies.....		acres.	482
483. Applying recommended fertilizers.....	50	40 tons.	483
484. Proper land use—based on soil types (use of soil-survey maps).....		acres.	484
485. Using recommended crop rotations.....	60	500 acres.	485
486. Plowing under green manure.....		acres.	486
487. Controlling soil blowing.....	1	acres.	487
488. Strip cropping.....		acres.	488
489. Using cover crops.....	60	500 acres.	489
490. Approved summer-fallow.....		acres.	490
491. Constructing terraces. (Reported under question 170, p. 13.).....	x x x x	x x x x	491
492. Controlling gullies. (Reported under question 170, p. 13.).....	x x x x	x x x x	492
493. Growing crops on contour. (Reported under question 170, p. 13.).....	x x x x	x x x x	493
494. Pasture and range improvement by contouring.....		acres.	494
495. Grassing waterways.....		acres.	495
496. Depth of moisture tests.....		acres.	496
497. Floodwater control for crop production.....		acres.	497
498. Farms in:			
(1) Legal soil-conservation districts.....		acres.	498
(2) Voluntary soil-conservation associations.....		acres.	
(3) Grazing associations.....		acres.	
.....			
.....			
.....			
.....			

WORK IN COOPERATION WITH OTHER FEDERAL AGENCIES¹

The purpose of this report on work in cooperation with other Federal agencies is to bring together in one place all the work done in relation to the programs of these agencies regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ITEM	AGRICULTURAL ADJUSTMENT ADMINISTRATION			Soil Con- servation Service	Farm Security Adminis- tration	
	Agricul- tural conser- vation program	Market agreement and order program	Surplus purchase and diversion program			
499. Days devoted to line of work by:						
(1) Home demonstration agents.....						
(2) 4-H Club agents.....						} 499
(3) Agricultural agents.....	12				2	
(4) Specialists.....	3				3	
500. Number of communities in which work was conducted.....						
501. Number of voluntary local leaders or committeemen assisting.....						501
502. Days of assistance rendered by such leaders or committeemen.....						502
503. Number of paid local leaders or committeemen assisting.....						503
504. Days of assistance rendered by paid local leaders.....						504
505. Number of meetings held.....						505
506. Number of news stories published.....						506
507. Number of different circular letters issued.....	1					507
508. Number of farm or home visits made.....	40				15	508
509. Number of office calls received.....	15				8	509
510. Number of farms or homes directly assisted by extension agents to carry out the program of the agency.....	55					510

¹Farm Credit Administration not included, since provision is made for reporting work on farm and home financing in vol. 50, p. 18.

WORK IN COOPERATION WITH OTHER FEDERAL AGENCIES¹—Continued

The purpose of this report on work in cooperation with other Federal agencies is to bring together in one place all the work done in relation to the programs of these agencies regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ITEM	Rural Elec- trifi- cation (f)	Tennessee Valley Authority (g)	Works Progress Adminis- tration (h)	National Youth Adminis- tration (i)	Social Security, Public Health, Children's Bureau (j)	All other (including relief) (k)	
499. Days devoted to line of work by:							
(1) Home demonstration agents.....							} 499
(2) 4-H Club agents.....							
(3) Agricultural agents.....				3	4	6	
(4) Specialists.....							
500. Number of communities in which work was conducted.....				3	4	5	500
501. Number of voluntary local leaders or committeemen assisting.....							501
502. Days of assistance rendered by such leaders or committeemen.....							502
503. Number of paid local leaders or committeemen assisting.....							503
504. Days of assistance rendered by paid local leaders.....							504
505. Number of meetings held.....							505
506. Number of news stories published.....							506
507. Number of different circular letters issued.....							507
508. Number of farm or home visits made.....				35	20	50	508
509. Number of office calls received.....				20	10	15	509
510. Number of farms or homes directly assisted by extension agents to carry out the program of the agency.....							510
.....							
.....							
.....							
.....							
.....							

¹ Farm Credit Administration not included, since provision is made for reporting work on farm and home financing in col. (d), p. 16.