

VIRGINIA

CAROLINE COUNTY COUNTY AGENT ANNUAL REPORT (Negro) 1934

Index		Page
4 b 8.1	Family Cow . . . . .	23
15 e 16	Home Gardens . . . . .	11
17 g 1.1	Hog Cholera . . . . .	15

FCL - 3

**REPORT FILES**  
OFFICE COOPERATIVE  
EXTENSION WORK

1944  
1945  
1946  
1947  
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COOPERATIVE EXTENSION WORK  
IN  
AGRICULTURE AND HOME ECONOMICS  
STATE OF VIRGINIA

GENERAL AGRICULTURAL AND HOME ECONOMICAL  
COUNCIL AND POLYTECHNIC INSTITUTE  
AND COLLEGE RELATED DEPARTMENT OF  
AGRICULTURE, EXPERIMENTAL

EXTENSION SERVICE  
COUNTY AGENT WORK

ANNUAL NARRATIVE REPORT CAROLINE COUNTY

J.S. HOFFER, LOCAL COUNTY AGENT

1934

COUNTY AGENT ANNUAL REPORT  
NEGRO

Dec. 21, 1934

John L. Chauby  
Dist. Agent.

Annual Narrative Report of Extension  
Service in Caroline County, year ending  
November 30, 1934 J. S. Ruffin Local agent

Foreword

The idea of this report is to give an accurate report of work accomplished by the local agent with the aid of an advisory Board of thirty-two members, Junior Council of twenty-seven members, and a fair association. Adult work consists of seven Adult Clubs, the 4-H work of eleven Clubs have two hundred and sixty-eight members, and the fair association twenty-four members. Organized Extension work was conducted with adult to in ten communities. From the listed group of Co. workers a group of volunteer leaders have done work which the author wishes to make mention of as the most outstanding.

The season as a whole, was little more favorable than last year, despite the fact the farmers, following the best farm practices were able to obtain better results from their farm operations than those using poor practices. The local agent, sincerely appreciates the spirit of his local Co. workers in carrying on the work, as as the agent could devote necessary time to relief work which the director saw fit.

# Table of Contents

Organization	Page
advisory Board	1-1-a
Community Clubs	2-1-f
Fair Association	3-1-c
Extension School	3-1-d
Farm Crop	4-2
Corn	4-2-a
Corn	5-2-a
Wheat	5-2-f
Hay	5-2-c
Alfalfa	6-2-d
Soybeans	6-2-f
Peas	6-2-f
Soil Improvement	6
Green Manure	6-3-a
Green Manure	7-3-a
Grain	7-3-f
Manure	8-3-c
Marketing	9-3-d
Money Crop	9-4
Tobacco	9-4-a
Cucumbers	10-4-f
Horticulture	10-5
Pruning	10-5-a
Spreading	11-5-f
Garden	11-5-c

Market garden	12-5-d
Insect control	14-5-l
Live stock	14-6
Cow	14-6-a
Hogs	14-6-f
Poultry	16-6-c
Stabling	
Culling	
Cockerel	
Incubators	
Baby chicks	
Cooperative buying	17-7
Time	17-7-a
seed	17-7-f
plants	17-7-c
A. A. A.	17-8
Crop reduction	17-8-a
F. E. R.	18-9
Emergency garden	18-9-a
Junior work	20-
Organization	20-1
Clubs	20-1-a
County Council	20-1-f
State Short Course	21-1-c
State Fair	21-1-d
Demonstration	21-2
Corn	24-2-f
Cucumbers	22-1-f
Live stock	23
poultry	23-3-a
Pigs	24-3-f

## (1) Organization

### (a) Advisory Board

The Advisory Board consisting of thirty-two members held four regular meetings and two call meetings this year. At these meetings the following business was transacted. Received the thirty members sent up from the ten form committee organized and reorganized the Advisory Board and elected officials. All of the officers from the old board were reelected.

At a meeting of the Advisory Board, topics were selected for the Annual Extension School. Four delegates were selected to attend the state fairmen's conference at Virginia State College. The expenses of the two delegates and the local agent were paid to the state Advisory Board. Contribution was made to the local high school by the Advisory Board. At the Advisory Board meeting all business pertaining to Extension matters arising during the year was discussed and acted upon. Money to meet the expenses of Extension work was raised by taking cash from Community Club. Each Club used its own method in raising this fee.

Mr. J. S. Charity met the Advisory Board several times and gave valuable aid.

II

Community Clubs.

There are several Community Clubs active in carrying on Extension work in the county. There are three communities in one of the clubs. Two other communities have local chapters cooperating with the work.

Clubs are organized in this county so as to enable the agent to give group instruction. Each club has its local leaders demonstrating major farm enterprises in the county. In addition to this each club carries a community project. Some have done fine in cooperative buying at a large saving.

The Hill Club carried on a hundred-percent gender project which was very successful.

The St. John Club operated a commercial hatchery.

The Jordan Grove Club operated a fine seed breeding center.

The Bayouville Club caught certified seed and plants to cooperative.

The Mt. Zion Club put on a health campaign in addition to cooperative buying.

The Free Mission Club carried on a white washing and clean up campaign.

The success of these projects will be stated in a later part of this report.

(C) Fair Association

The Advisory Board, set out to secure fifty members to pay a fee of forty cents for a year's membership in the fair association. At the end of the forty days fifty-eight members had joined. On the way a fair association was organized. Mr. J. S. Charity was in the meeting on his second trip working on the campaign. With Mr. Charity and a constitution was drawn up.

A ~~two day~~ fair was held during the month of October. There were both local and excellent quality. The fair association furnished refreshments and local amusement. Enough money was raised to pay off the indebtedness left by the fair, amount to the treasury.

Special features of the fair were stunts and games by different 4-H Clubs, a concert on Redhead night by the 4-H Club Quartette from Free Mission, and heat the exhibits. Cash prizes were paid on the last day of the fair.

(D) Extension School

The Annual Extension School, was held at the Union High School, Thursday and Friday, March 8-9. The topics discussed were Fall Garden, Diseases and feeding of hogs, Cheese making and the home of manure management, under the A. A. A. and round table discussion led by Mrs. J. S. Charity.

IV

Numbers of the farmers visiting the afternoon school have shown results obtained from following instructions gained there.

The M. Labor Club bought out materials and made ches at the girls' meeting by instruction received at the extension school. Mr. H. P. Latney reported a yield of two hundred and fifty bushels of sweet potatoes to the acre.

Mr. Wynn Chamberlain of Port Royal and George Washington of Tiler have started keeping accurate records of their farming operations.

The grain grower community has been interested in improved sowing practices and have had their hogs vaccinated against cholera.

Several farmers who attended the school have signed crop reduction contracts.

(2) Farming Crops.

Nine bushels of Certified from County seed corn was bought cooperatively at a large saving. Eddie Turner of New London plowed under forty acres of old field. Charles Lightner had deep furrows in April of the following year. He spread the tons of burnt lime on the four big areas and dived the land about three and a half inches deep. The land was harrowed twice. On May 21 the corn was planted fifty four inches in the row and thirty inches in the hill. Three hundred pounds of 3-8-3 fertilizer was used to the acre. The land was dragged just as the corn came up. The corn was cultivated five times. ~~At~~ Thirty six faneles of corn were made on the four acres.

Leslie Goodwin of the community reported  
fifty one barrels of corn & eight acres following  
him. He used bird and 3-8-3 fertilizer.  
His corn demonstrated a good average of  
seven and a fourth bushels per acre to  
the acre. The county average being about  
four barrels to the acre.

(b) Wheat crops a whole was seen. Mr. James  
Jervis of Baylorsville community used the  
following rotation German clover, corn, peas  
(pursuit can), and wheat. Last fall he used  
four hundred pounds of 2-8-2 to the acre.  
Mr. Jervis always takes special care in  
preparing his seed bed, his peck of wheat  
was sown to the acre. Mr. Jervis made  
twenty three bushels to the acre. The  
average for the county last year was about  
ten. Mr. James Mont of St. John one of the  
county's oldest demonstrators made one  
hundred fifty three bushels on seven and one  
half acres.

(c) Hay crops exercises of Leifedena was seen by some  
of the demonstrators. Eugene Baylor and Arthur  
Baylor of Baylorsville harvested one and a  
half and two tons to the acre respectively.  
Each of the seven hay demonstrators in the county  
inspite of the shortage of hay crops had enough  
of hay to carry them. Eugene Baylor, Arthur  
Baylor, Gust Myers and Garfield Johnson  
all of Baylorsville sold hay last spring at a  
very high price.

From Berlin Childs of St. John stated last spring  
that he had enough to last him through the  
winter if he did not harvest any fall hay.

A very few farmers in the county who did not haul to town hay this year. The hay demonstration work stood out more than any of the local leaders.

(1) P. B. Fortune of Mt. Zion has the most outstanding piece of alfalfa among the colored farmers in the county. Three very satisfactory cuttings were made on this lot this year. Mr. Fortune destroyed some of the weeds growing in the alfalfa last winter by digging the alfalfa.

Soy beans became popular in the county last year when it was reported through some of the papers that there would be a demand for soy beans. Yellow Mammoth was selected. Soy beans made a larger yield than any other hay crop this year. Some of the local farmers made large yields by using only 16% acid phosphate.

R. D. Banks of Hills has raised soy beans for many years. Mr. Banks has successfully shown that soy beans do not harm the land. Jokers handled properly, but it is a land improver.

(F) A very poor crop for the county as a whole was not a very good one. Mr. Reuben Jones, John Purcell, H. P. Latney, G. M. Smith, hauling and threshed a lot but seem to be the summer pea growers for the year. The demonstration has shown that peas need liming to grow good crops.

(2) Soil improvement  
Green's manual has proved very satisfactory in the soil improvement program in the county. Mr. George Washington of the Till

Community while giving a report of his soil improvement demonstration at the October meeting stated "Peas on the average farm in the County is not a crop to be had." I consider peas as a part of my farm equipment. I classify them with my team, calves and machines. A farmer making fifty bushels of peas next hundred and fifty dollar farm has no peas to sell. Last year Mr. Washington made fifty three bushels of peas, fifteen bushels of clover in his corn in place of wheat for wheat. Twenty two bushels of corn for hay, six bushels well sowing hog lot, pasture and for clearing under. The peas would have sold for about twenty five dollars. Mr. Washington figures for cash crops as follows:

For sale about twenty barrels Corn	\$90.00
Thirty five bushels of wheat	260.00
Tobacco valued	300.00
Cucumbers net profit	148.00
About two hundred pounds of pork	105.00
Mr. Washington does not credit all of this	\$898.00

peas, but peas was a great factor in giving a yield greater than any other farm in that Community. C. R. Jarvis of Delos, R. B. Fortune of Mt. Zion, W. P. Chambers of Port Royal, C. W. Edwards of Bowling Green, J. R. Satney of Mt. St. James, Monk St. John, Seale Gordon of Mt. Vernon. Each saved from forty bushels of peas upward last summer.

Mr. Fortune of Mt. Zion, C. W. Edwards of Bowling Green, used fifty tons of lime the past year on wheat.

## VIII

peas and Corn. He had in equal areas  
 the year before. The land was sated about  
 the year before. The year before he did not use  
 any lime. A hop of about 10 bushels of  
 year Mr. Edwards made three hundred and  
 eighty two bushels of peas with three  
 hundred and twenty the year before. Two  
 hundred and ninety seven bushels of Corn  
 1934. Two hundred and thirty four 1933  
 A larger yield of peas were also made.

Arthur Taylor of Bay Mills also carried a  
 very successful demonstration with lime on Cow  
 peas. A three acre lot was laid off. an acre  
 of land was checked in three different plots  
 the field. Sulfur lime was used at the  
 rate of a thousand pounds to the acre. The land  
 which lime was applied grew faster and was  
 longer, and made a larger yield. In August a  
 community tour of thirty four farmers visit of the  
 demonstration. Already a movement has begun  
 by the club to buy a car load of lime next spring.

(c) Manure  
 Mr. Eugene Christopher says he saved enough  
 manure from his brood cow and boar in one  
 year to top dress one and a quarter acres of  
 land.

Mr. S. S. Kay of Rappahannock Academy saved  
 enough manure from three horses, five cows,  
 and hogs to top dress ten acres of wheat. Mr.  
 Kay states his hauls the manure direct to the  
 field from his stable and sheds and finds  
 it superior to manure that is allowed to  
 be exposed to weather in piles.

more care being taken in handling our  
yard manure each year by the local beds  
with an increased return.

(1) Tenacing

Land tenacing in the County is not so very  
rare. The number of farmers still now keeping  
their land so well to present teaching  
my farm Hickory Creekburg and Paul S. J.  
Davis of New Baltimore, the only farmers  
who did tenacing during the year. For Hicks  
Chas. satisfactory, restored the acres of badly  
washed land to cultivation.

(1) Money Crops

Tobacco

Mr. George Hornes of Pelos raised one third  
of an acre to face this year. He plowed under  
German Clover about three and a half weeks  
high raised, near five hundred pounds of  
50-8-5 fertilizer to the acre. Mr. Hornes raised  
six hundred pounds of tobacco (thirteen yields)  
to Richmond the first day of the market in  
his Model Ford truck. His net return from  
the third of an acre was sixty three dollars.  
This is the only one of the demonstration plots  
have had.

Mr. Buford Johnson has estimated a  
yield of over fifteen hundred pounds of  
tobacco from his acre of land. His fine  
yield was due to cover crop, liberal application  
of fertilizer, good seed bed, and thorough  
cultivation. The tobacco crop as a whole

X

for the County is very good. All of the  
tobacco demonstrators signed the tobacco  
reduction Contract.

### (4) Cucumbers.

Cucumber crops were very short due to the  
early drought. Mr. P. J. Banks' profit was  
skipped and ninety seven dollars on  
an acre and a quarter was the most outstand-  
ing.

Cutworms had no use in coming to this year  
as never before the necessity of fumigating deep  
seed bed, and abundance of available plant  
food in the production of cucumbers. The  
farmers making good fields for the year  
were Mr. P. J. Banks, Neil Baltimore, George  
Washington Hill, Arthur Thomas Hill,  
James Mont, Alvin Minor, St. John, P. B.  
Dutton, Eugene Christ the Mt. man, and John  
Alsp. Each of these farmers used  
cane tops and high grade fertilizer. Cucumbers  
to a large extent have supplanted tobacco  
in Carlisle as a money crop.

### (5) Horticulture

#### (a) Pruning

Very many demonstrations have been given in  
tender fruit communities. A pruning demonstration was  
given on the farm of Stan Moore, June. The day was  
very cold. In spite of the fact forty two farmers met.  
Three apple trees, three peaches, two plums, one plum and  
a grape vine. The farmers appeared very interested  
in the demonstration. At a later visit to the community  
found eleven of the finest orchards by farmers who  
visited the demonstration.

The Litcher Club had its demonstration on pruning on the third. Tuesday on January 10. Unfortunately the demonstration had to be given at night. Twenty seven farmers were present. A large apple, peach, pear, branches and a grape vine was brought in and pruned as a whole tree. The farmers were very amused over the explanation that different trees have different pruning habits. Some bear fruit on one year wood and others on two year wood. All dead wood was cut out first, next cross branches, putting limbs, then the tree branch was shaped.

(b) Spraying

Three spraying demonstrations were given for scales and aphids. 11 gallons of lime sulphur. 2 1/2 pounds of lime sulphur 3/4 pint red lead sulphate with 1/2 pound of gallons water. Five kind sulphur spray demonstrations were given.

(c) Garden

The forty eight garden demonstrations climaxed a banner year on garden.

Each of the ten organized communities put on a hundred percent garden Campaign. Tile for the second year led all communities in garden work.

The best work done on gardens this year was done by Robert Childs of Bowling Green



Mr. Frank Beverly of Blackburg Community  
a member of the Taylorville Club works  
regularly at the Cyclopedia plant in  
Fredericksburg. Summoned before last Mr  
Beverly spoke of the amount of money  
spent for vegetables. Mr. Beverly has been  
by fifteen and a daughter of twenty.

Several hours each day Mr. Beverly is at  
home. There are over four hundred workers  
at this plant.

In a conference with Mr. Beverly last year, the  
local agent asked him to try a large garden and  
that he would give him all the assistance  
possible. Plans for this garden were made.  
Two acres of land were laid off. Herman Claver  
was sworn on an acre. The other acre was left  
dressed with four yards manure. The last week  
in December the manure was plowed under  
with a double plow. In February, seedling of this  
garden began. Mr. Beverly prepared, sowed,  
fertilized and worked the garden in accordance  
early spring the acre of Claver was plowed under.  
To get the English peas sown Mr. Beverly began  
to carry peas with him to work.

His return from his garden were	\$ 7. 63
English peas	10. 30
Snapp	26. 47
Butter beans	9. 30
Greens	23. 00
Early white potatoes	6. 9. 42
Water melon & Cantaloupe	7. 20
Cabbage	11. 60
Sweet potatoes	6. 08
Other vegetables	\$ 159. 45

In addition to this Mr. Beverley had enough vegetables for his family and five fine hogs. Mr. Beverley is much pleased with the garden and will try another garden this year.

- (1) Number of the demonstrations or visits. Control, were given to the demonstrators jointly with the emergency garden.
- Several demonstrations were given to garden demonstrators due to the fact there were not enough emergency gardens in many of the communities cooperating with Extension since to give a demonstration to the emergency gardeners. Only one Club member in the County had an emergency garden.

#### (2) Live Stock

(a) Cows  
 Many of our farmers have improved their herd by the system of buying day old calves from local dairymen or buying pure bred cows. Mr. John Grant of Nett Baltimore has four fine pure bred young cows raised by this method to come fresh during the year. Mr. Grant has a fine trade selling milk cream and butter to the local school and feeding them.

Mr. Philp's selling of St. James has a fine Gloucester pure bred cows he bought and raised from day old calves. Mr. Polling finds no trouble selling these cows at a few

#### (b) Hogs

The five pure bred breeding centers in the County are much pleased with their improved stock.

There was a large outbreak of Hog Cholera

in the Zion Grove Community, which was  
 the largest meeting center in the County.  
 The spread of the Cholera was checked  
 by inoculating over two hundred negro patients,  
 and by pinning and adjoining the community.  
 All of the negroes were killed or buried.

On November of this year Cholera appeared  
 in this community among young children  
 ninety six were inoculated during the month.

The farmers were very pleased at none of  
 the birds being infected, but their flocks  
 were all of them very near the breeding center.

All of them were very near the breeding center  
 have promised to have young pigs coming  
 in the community, inoculated as to prevent  
 any more outbreaks of Cholera.

The value of the breeding centers have  
 furnished all the better and more profitable  
 shops. All Club members, Adells and Juniors  
 are sold pigs at a reduced price.

The sick and foreign centers are bought  
 by the Club. They are kept at some central  
 station in the community. All members  
 and male members are charged a dollar  
 and a half or a pig for service. A pig is  
 given for service if it is sold first to the center  
 and the money turned to the treasurer.

Each year the book is audited and of course  
 for keeping is paid. Records show that the  
 book was published for a year for himself  
 several times, the first year

(1) Poultry

(2) Housing

Model houses were built at the following  
 places, See Jackson, Zion Grove for two hundred

and fifty hens, Mrs. George Washington has one hundred hens, Stanley Moore some two hundred hens, E. C. Fortune having the fifty hens. Each of these houses were built with open fronts on the south, ventilated on the back, and roof seven feet in front and five in the back. May be roof poles were used and drapping board.

2) Each Community Club is given a calling demonstration September and February. At these demonstrations each person is allowed to handle it. The local poultry men are convinced that calling pays. Several of the demonstrators have become very proficient in calling. Each demonstrator is required to cull his flock at least twice a year.

3) Mr. C. R. Sejus, Deles, E. C. Fortune, Bowling Green, and Mrs. Anna Taylor, Baylerville were able to furnish all of the poultry demonstrators wanting pure bred Chicks at the price of \$1.50 each of these demonstrators bought their flock from Hampton.

4) Mrs. Siggie Washington, Tilly, started a Commercial Hatchery last Spring. Mrs. Washington was very successful with their incubation. Mrs. Mary G. St. John operated her hatchery against this year. These two hatcheries were able to furnish day old Chicks for the local poultrymen. These dealers purchased one of these hatcheries. The price of incubation being three cents a Chick.

M. C. Bennett of Mill a new demonstration made the very fine record of raising ninety six out of one hundred baby chicks.

(7) Cooperative buying

as limes

The new Baltimore farmers bought a carload of limes at a saving of two dollars and twenty cents a ton.

(8) Seed

The Bayville Club bought nine bushels of Certified Boone Beauty corn for two dollars a bushel which was more than two dollars saving on a bushel.

(9) Plants

Eighty two thousand sweet potatoes for sixty five dollars which was a saving of thirty nine dollars.

Cabbage and tomatoes plants were also bought cooperative at a great saving. By buying cooperative plants can be bought earlier and cheaper than they can be raised locally. Plants are bought from government certified seeds. The plants reach the buyers in fine condition. The percent of mortality is very small.

(10) A. A. A.

(a) Crop reduction

It was necessary for only a few days to be used on the crop reduction program. By pursuing the farmers it was only necessary to send out circulars over the county

Asking the farmers to meet in each of the four magisterial districts. Four days were spent to explain the contracts. The farmers who wanted to sign them came to the office and signed.

91 - 7. E. P. A.

Seven days were spent on the emergency garden. Other demonstrations were given a day in three different communities.

Nothing had been in the four years of the local agent work in the county to meet and make some arrangements for the Extension Service. At each meeting someone present promised his future support.

Information given in a pamphlet from F. P. C. showed us how to make simple devices used for applying dust and spray. The devices used for applying dust were Crocker sacks, tin cans containing holes made with nails, and a one foot square box with no bottom or top. A bag was suspended in the top to hold the dust. Handle was nailed to the top. The top containing the dust was dropped over the plant preventing the insects flying away.

The cedar brush sprayer was highly approved by the gardener, with a little earl spray could be applied under the leaf.

## Junior Work

## 1) Organization

## (a) Clubs

There are eleven Community Clubs with a total membership of 268. Eleven Club leaders, and twenty older boys and girls. Each Club early in the year sets up its Objective. One objective each club is to care and beautify the school ground. A second objective, each member carry and complete supervised project. This year the eleven Clubs had an average accomplishment of 97.3 on the objectives.

## b) County Council

The County Council of twenty seven members is the local executive body of the F. H. Club. It meets once a year to select officers, outline the year's work. This year it was not possible to have a Club rally in the spring for all of the Clubs met at once. The Council decided the Clubs for group rallies. At these rallies, delegates were selected for the state short course. The Junior Council put on a short raffle to secure funds for the delegate expenses to the short course. Five delegate expenses were paid.

The Club rally was held on the last day of the County Fair.

18

Each Club gave a program for the  
visitors in the auditorium. The competitive  
features were folk dances, folk songs,  
Club songs and health demonstrations.  
Folk songs singing was won by the Hill  
Club.

Dances - Free mission

Art Song - Zion's Grove

Health demonstrations Delos

C) State short course

The annual judging contest at the  
annual short course was won by John  
Young Hill Club.

d) State Fair

More exhibits were sent to the state fair  
by Clubs members than in any former  
year. Three first prizes, one second  
two fourth, one fifth and one eighth  
prizes were won.

e) Demonstration

a) Crops

(1) Corn

Webster Bunge of the Delos Club proved to  
be the best boy corn grower. Webster made  
seventy five bushels of Reid yellow Dent corn  
on two acres of land. The corn was grown  
following peas. The land was plowed early  
disced and harrowed. Corn was planted middle  
of May. Three hundred pounds of 3-8-2  
fertilizer was used to the acre. The corn was  
worked level.

at the last working one hundred pounds of nitrate soda was applied to the two acres of corn.

W. Taylor of the mission came in for second honor of corn with a yield of seven barrels on one acre. The land in that community is somewhat poor. Seven barrels are considered a large yield. A good stand of grass about eight inches high was plowed under. After preparing a good seed bed (old corn was planted certified Reid yellow dent) the fertilizer was applied at the second cultivation. The corn received six cultivations. The corn was cut down and cured in shocks. The thirty-five bushels of corn sold for \$29.75.

The money paid for the team labor and rent of land.

As money crop.

v) Cucumbers

The most outstanding work done by 4-H Club members is done by Lucile Fortune of Selma Club. Lucile was a senior in the local high school. Her parents told Lucile last year that she would not be allowed to attend college this year. Lucile signed up for a cucumber project on near the acres. She plowed the land last fall and seeded up. This spring she plowed under the crop.

used fifteen hundred pounds of lime  
and five hundred 90-8. Experiments just  
as the Cucumbers came through the ground  
she applied lime to keep off insects.

Later a dust of Calcium arsenate and  
lime were used - a case dust. Lucile  
did her own cultivation work was exchanged  
with her father for the use of the team.

The net return from the crop was  
one hundred and eighty seven dollars.  
Lucile is now a Freshman at Virginia  
State College. Her money is in the bank.  
Her work in college is satisfactory.

(3) Live Stock

(a) Poultry

Josephine Beverley of Mc. Huff who has  
carried a poultry project for several years  
had on hand at present fifty pure bred  
Rhode Island Red Hens. On the fifteen  
of October until the fifteenth of November  
she has laid sixty five dozen and five  
eggs which sold for twenty dollars and  
eight cents. Josephine also won a cash  
prize at the State Fair on her eggs.  
Several other children have reported  
equal success on their poultry projects.

to Pig.

James Gray of Delos family has never  
 owned a cow. James has carried six  
 successful pig projects. Last spring  
 James sold five pigs for eleven  
 dollars and twenty five cents, made  
 four dollars working out. He was asked  
 not to buy a cow with the money.  
 James bought a heifer for sixteen  
 dollars. Gave a sixty day note for  
 two dollars. He rented two acres of land.  
 One acre was put in corn and the  
 other acre in hay. First of November  
 the hay was sold for ten dollars.  
 With this money and some made  
 by working James has built a pen  
 shed for the heifer. The heifer is now  
 with calf. Next spring the family  
 will have for the first time a  
 family cow. James has six smaller  
 brothers and one sister. James is the  
 first local club boy to start a dairy  
 project.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture  
and State Agricultural Colleges  
Cooperating

Extension Service  
Division of Cooperative Extension  
Washington, D.C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Caroline

REPORT OF

\_\_\_\_\_  
Name Home Demonstration Agent. From \_\_\_\_\_ to \_\_\_\_\_, 193

\_\_\_\_\_  
Name 4-H Club Agent. From \_\_\_\_\_ to \_\_\_\_\_, 193

J. S. Ruffin  
Name Agricultural Agent. From Dec. 1933 to Dec. 30, 1934

READ SUGGESTIONS, PAGES 2 AND 3



COUNTY AGENT ANNUAL REPORT  
NEGRO

Approved: Dec. 19, 1934

Date \_\_\_\_\_

John L. Charity, Dist. Agent.

State Extension Director.

## SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's file, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

### STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents *minus duplications due to two or more agents participating in the same activity or accomplishment.* The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

### NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

### SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization.
  - (1) Form.
  - (2) General policies.
  - (3) Procedure.
- V. County program of work.
  - (1) Factors considered and methods used in determining program of work.
  - (2) Project activities and results.

Under appropriate headings and subheadings present in some detail for each major project or line of work the goals set up, the methods used, the results achieved, and the significance of these results in terms of improved farms and homes and of better community life.
- VI. Outlook and recommendations, including suggestive program of work for next year.

## TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

## DEFINITIONS OF EXTENSION TERMS

1. A program of work is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Example: Demonstrations of how to can fruits and vegetables, mix spray materials, and call poultry. A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor. The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.
7. An cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
8. A 4-H Club is an organized group of boys and/or girls with the objective of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than "days in office."
17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
18. An extension school is a school usually of 2 to 8 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
20. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.

## GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Events That Can Be Furthered

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT	Total months of service this year	Days devoted to A. A. A. work	Days devoted to other work	Total days in office	Total days in field	
						(1)
(Name) Home demonstration agent					1	
Asst. home demonstration agent	(1)					
4-H Club agent						
Assistant 4-H Club agent	(2)				1	
Agricultural agent						
Assistant agricultural agent	(3)	12	40	14	63	242

## 2. County extension association or committee:

(a) Agricultural extension:

- (1) Name Advisory Board (2) Number of members 32
- (b) Home demonstration:
- (1) Name \_\_\_\_\_ (2) Number of members \_\_\_\_\_
- (c) 4-H Club:
- (1) Name Junior Council (2) Number of members 27

3. Number of communities in county where extension work should be conducted. 14
4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees. 10
5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program:
- (a) Adult work (1) Men 62 (2) Women 47 (b) 4-H Club work (1) Men \_\_\_\_\_ (2) Women 11 (c) Older club boys 9 (d) Older club girls 12
6. Number of different paid local leaders engaged in A. A. A. program, or in relief work. (a) Men \_\_\_\_\_ (b) Women \_\_\_\_\_
7. Number of clubs or other groups organized to carry on adult home demonstration work.
8. Number of members in such clubs or groups.

ITEM	Home demonstration agents (1)	4-H Club agents (2)	Agricultural agents (3)	County total (4)
9. Number of 4-H Clubs			<u>11</u>	<u>11</u>
10. Number of different 4-H Club members enrolled	(1) Boys *		<u>126</u>	<u>126</u>
	(2) Girls *		<u>143</u>	<u>143</u>
11. Number of different 4-H Club members completing	(1) Boys *		<u>119</u>	<u>119</u>
	(2) Girls *		<u>136</u>	<u>136</u>

## 12. Number of different members enrolled in 4-H Club work for:

MEMBERS	36 year	35 year	34 year	33 year	32 year	31 year and over
(a) Boys	<u>61</u>	<u>23</u>	<u>21</u>	<u>11</u>	<u>9</u>	
(b) Girls	<u>36</u>	<u>31</u>	<u>29</u>	<u>27</u>	<u>20</u>	

\* County total should equal sum of preceding three columns unless duplications due to two or more agents participating in the same activity or service.

† Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on page 7 to 9.

‡ Same as footnote † but refers to completions instead of enrollments.

§ The total for this question should agree with county total, question 11.

## GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20 and over	
13. Number of different 4-H Club members enrolled according to age:		11	10	23	23	26	11	7	3	4			
	(a) Boys												
	(b) Girls	20	24	20	18	22	19	10	4	6		13	
14. Number of 4-H Club members:	(a) In school	268										(b) Out of school	14

ITEM	Home demonstration agents		4-H Club agents	Agricultural agents	County total*	
	50	60				
15. Number of 4-H Club teams trained:	(1) Judging			11	11	
	(2) Demonstration			11	11	
16. Number of groups other than 4-H Clubs organized for extension work with rural young people 16 years of age and older				8	8	
17. Members in groups reported in question 16:	(1) Young men			12	12	
	(2) Young women			12	12	
18. Total number of farm or home visits <sup>1</sup> made in conducting extension work				513	513	
19. Number of different farms or homes visited				281	281	
20. Number of calls relating to extension work:	(1) Office			42	42	
	(2) Telephone			36	36	
21. Number of news articles or stories published <sup>2</sup>				3	3	
22. Number of individual letters written				109	109	
23. Number of different circular letters prepared (not total copies mailed)				14	14	
24. Number of bulletins distributed				300	300	
25. Number of radio talks made						
26. Number of events at which extension exhibits were shown					1	
27. Training meetings held for local leaders or committeemen:	(1) Adult work:	(a) Number			24	24
		(b) Total attendance:			368	368
		(c) Men leaders			219	219
	(2) 4-H Club:	(a) Number			4	4
		(b) Total attendance:			117	107
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27):	(1) Number			95	95	
	(2) Total attendance			3268	3268	
29. Meetings held at result demonstrations:	(1) Number			3	3	
	(2) Total attendance			136	136	

\* The total for this question should agree with county total, question 18.

† County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or meetings.

‡ Do not count a single visit to both the farm and home as two visits.

§ Do not count items relating to sessions of meetings only.

¶ Notes.—Questions 15-24 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding subtotals reported on following pages minus duplications where the same activity relates to two or more lines of work.

## GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home dem-	4-H Club	Agricultural	County
		onstration	apptn	apptn	total
		(a)	(b)	(c)	(d)
20. Tours conducted	(1) Adult work	(a) Number			30
		(b) Total attendance			
	(2) 4-H Club	(a) Number			
		(b) Total attendance			
21. Achievement days held	(1) Adult work	(a) Number			31
		(b) Total attendance			
	(2) 4-H Club	(a) Number			
		(b) Total attendance			
22. Encampments held (Do not include picnics, rallies, or short sessions, as these should be reported under other meetings.)	(1) Farm women	(a) Number			32
		(b) Total members attending			
	(2) 4-H club	(c) Total others attending			
		(d) Total others attending			
23. Other meetings of an extension nature participated in by agents or specialists and not previously reported	(1) Number		4		33
	(2) Total attendance		158		
24. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere	(1) Adult work	(a) Number			34
		(b) Total attendance			
	(2) 4-H club	(a) Number			
		(b) Total attendance			

## SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

25. Number of farms in county	968	35
26. Number of farms on which changes in practices have definitely resulted from the agricultural extension program		2026
27. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program		27
28. Number of other homes in which changes in practices have definitely resulted from the home demonstration program		26
29. Number of farm homes with 4-H Club members enrolled	140	39
30. Number of other homes with 4-H Club members enrolled		40
31. Total number of different farm families influenced by some phase of the extension program	401	41
32. Total number of different other families influenced by some phase of extension program		42

\* County total should equal sum of preceding three columns unless duplications due to two or more agents participating in the same activity or combination.

Notes.—Questions 25-34 refer to the total number of different activities conducted this year. The totals should equal the sum of the corresponding information reported on following pages unless duplications where the same activity relates to two or more farms of agents.

CEREALS<sup>1</sup>

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Corn (6)	Wheat (6)	Oats (6)	Rye (6)	Barley (6)	All other cereals <sup>2</sup> (7)
43. Days devoted to line of work by:						
(1) Home demonstration agents						
(2) 4-H Club agents	48	15				
(3) Agricultural agents						
(4) Specialists						
44. Number of communities in which work was conducted	10	3				
45. Number of voluntary local leaders or committeemen assisting	29	3				
46. Days of assistance rendered by voluntary leaders or committeemen	2	1				
47. Number of adult result demonstrations conducted	2	1				
48. Number of meetings at result demonstrations						
49. Number of method-demonstration meetings held	16	1				
50. Number of other meetings held						
51. Number of news stories published						
52. Number of different circular letters issued						
53. Number of farm or home visits made	62	8				
54. Number of office calls received	10	2				
55. Number of 4-H Club members enrolled:	63					
(1) Boys						
(2) Girls						
56. Number of 4-H Club members completing:						
(1) Boys						
(2) Girls						
57. Number of acres in projects conducted by 4-H Club members completing	71					
58. Total yields of crops grown by 4-H Club members completing	1631 bu.	bu.	bu.	bu.	bu.	bu.
59. Number of farmers following fertilizer recommendations		3				
60. Number of farmers following insect-control recommendations	4					
61. Number of farmers following disease-control recommendations		3			9	
62. Number of farmers following marketing recommendations						
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprises	29					
64. Number of farms for which production-reduction contracts were signed	48					
65. Total acres taken out of production on such farms in accordance with contracts reported in question 64						
66. Number of farmers following other specific practice recommendations <sup>3</sup>						
(1)						
(2)						
(3)						
(4)						
(5)						

<sup>1</sup> Report fall-winter crops the year they are harvested.<sup>2</sup> Include crop by name.<sup>3</sup> Include all acre and hay contracts. This total should agree with 2000.<sup>4</sup> For the sake of uniformity it is suggested that each State prepare a list of the most important practices to be reported upon by all agents in that State.

## LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Valued

ITEM	Adults	Swart- dover	Over (incl. 10- 14, 15-19, 20-24)	Veget.	Extension	Partners	
	60	65	61	66	68	69	
67. Days devoted to line of work by:							
(1) Home demonstration agents							67
(2) 4-H Club agents			8		5-		
(3) Agricultural agents	2						
(4) Specialists							
68. Number of communities in which work was conducted	2		2		5-		68
69. Number of voluntary local leaders or committeemen assisting							69
70. Days of assistance rendered by voluntary leaders or committeemen			8				70
71. Number of adult result demonstrations conducted					1		71
72. Number of meetings at result demonstrations					3		72
73. Number of method-demonstration meetings held							73
74. Number of other meetings held							74
75. Number of news stories published							75
76. Number of different circular letters issued							76
77. Number of farm or home visits made	3		8		6		77
78. Number of office calls received	1		6-		3		78
79. Number of 4-H Club members enrolled:							79
(1) Boys							
(2) Girls							80
80. Number of 4-H Club members completing:							
(1) Boys							81
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing							81
82. Total yields of crops grown by 4-H Club members completing	bu. tons	bu. tons	bu. tons	bu. tons	bu. tons	x x x x x x	82
	1		4				
83. Number of farmers following fertilizer recommendations							83
84. Number of farmers following insect-control recommendations							84
85. Number of farmers following disease-control recommendations							85
86. Number of farmers following marketing recommendations							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	2		8		5-		87
88. Number of farms for which production-reduction contracts were signed							88
89. Total acres taken out of production on such farms in accordance with contracts reported in question 88							89
90. Number of farmers following other specific practice recommendations: <sup>1</sup>							90
(1)							
(2)							
(3)							
(4)							
(5)							

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## LEISURE AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Boys	Cooper and full time	Value-	Paid time	Present	All other
	(1)	(2)	(3)	(4)	(5)	(6)
67. Days devoted to line of work by:						
(1) Home demonstration agents						67
(2) 4-H Club agents						
(3) Agricultural agents	7	5				
(4) Specialists						
68. Number of communities in which work was conducted	3	4				68
69. Number of voluntary local leaders or committeemen assisting	10	12				69
70. Days of assistance rendered by voluntary leaders or committeemen	1					70
71. Number of adult result demonstrations conducted	1	1				71
72. Number of meetings at result demonstrations	3	1				72
73. Number of method-demonstration meetings held						73
74. Number of other meetings held						74
75. Number of news stories published						75
76. Number of different circular letters issued						76
77. Number of farm or home visits made	14	26				77
78. Number of office calls received	2	4				78
79. Number of 4-H Club members enrolled:						79
(1) Boys						
(2) Girls						
80. Number of 4-H Club members completing:						80
(1) Boys						
(2) Girls						
81. Number of acres in projects conducted by 4-H Club members completing						81
82. Total yields of crops grown by 4-H Club members completing	bu.	bu.	bu.	bu.	bu.	82
	tons	tons	tons	bu.	bu.	
83. Number of farmers following fertilizer recommendations	7	12				83
84. Number of farmers following insect-control recommendations						84
85. Number of farmers following disease-control recommendations		5				85
86. Number of farmers following marketing recommendations						86
87. Number of farmers benefited in using timely economic information as a basis for marketing enterprises	10	12				87
88. Number of farms for which production-reduction contracts were signed						88
89. Total acres taken out of production on such farms in accordance with contracts reported in question 88						89
90. Number of farmers following other specific practice recommendations:						90
(1)						
(2)						
(3)						
(4)						
(5)						

\* Indicate crop by item.

For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

F-2222

## POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Irish pota-	Foreign pota-	Cotton	Tobacco	All other
	toes	toes			special
	00	00	00	00	00
91. Days devoted to line of work by:					
(1) Home demonstration agents					
(2) 4-H Club agents					
(3) Agricultural agents	3	12			
(4) Specialists					
92. Number of communities in which work was conducted	3	5			
93. Number of voluntary local leaders or committeemen assisting	3	16			
94. Days of assistance rendered by voluntary leaders or committeemen					
95. Number of adult result demonstrations conducted		2			
96. Number of meetings at result demonstrations					
97. Number of method-demonstration meetings held	1	5			
98. Number of other meetings held					
99. Number of news stories published					
100. Number of different circular letters issued					
101. Number of farm or home visits made	7	34			
102. Number of office calls received		3			
103. Number of 4-H Club members enrolled					
(1) Boys					
(2) Girls					
104. Number of 4-H Club members completing					
(1) Boys					
(2) Girls					
105. Number of acres in projects conducted by 4-H Club members completing					
106. Total yields of crops grown by 4-H Club members completing	bu.	bu.	bu. <sup>2</sup>	bu.	
107. Number of farmers following fertilizer recommendations	3	16			
108. Number of farmers following insect-control recommendations					
109. Number of farmers following disease-control recommendations					
110. Number of farmers following marketing recommendations					
111. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise					
112. Number of farms for which production-reduction contracts were signed					
113. Total acres taken out of production on such farms in accordance with contracts reported in question 112					
114. Number of farmers following other specific practice recommendations:					
(1) Certified seed	3				
(2) plants from certified seed		16			
(3)					
(4)					
(5)					

1 Indicate crop by name.

2 Report yield of cotton in pounds of seed cotton.

3 For the sake of uniformity it is suggested that each State prepare a list of the most important practices to be reported upon by all agents in that State.

## FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Valued

ITEM	Home	Market	Regis-	Tree	Both small	Other
	gardens	gardens, truck, and nursery crops	tration of home grounds	fruit	fruit	
	(4)	(5)	(6)	(7)	(8)	(9)
115. Days devoted to line of work by:						
(1) Home demonstration agents						
(2) 4-H Club agents						
(3) Agricultural agents	48	4	2			118
(4) Specialists						
116. Number of communities in which work was conducted	10	2	2			116
117. Number of voluntary local leaders or committees assisting						117
118. Days of assistance rendered by voluntary leaders or committees						118
119. Number of adult result demonstrations conducted	2	2	1			119
120. Number of meetings at result demonstrations						120
121. Number of method-demonstration meetings held	37					121
122. Number of other meetings held						122
123. Number of news stories published	2					123
124. Number of different circular letters issued	14					124
125. Number of farm or home visits made	64					125
126. Number of office calls received	6					126
127. Number of 4-H Club members enrolled:						127
(1) Boys	39					
(2) Girls	105					
128. Number of 4-H Club members completing:						128
(1) Boys	35					
(2) Girls	101					
129. Number of acres in projects conducted by 4-H Club members completing	39					129
130. Total yields of crops grown by 4-H club members completing	bu.	bu.	XXXX	bu.	bu.	bu.
131. Number of farms or homes where fertilizer recommendations were followed	48	4				131
132. Number of farms or homes where insect-control recommendations were followed	57					132
133. Number of farms or homes where disease-control recommendations were followed	18					133
134. Number of farms or homes where marketing recommendations were followed		4				134
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprises	42	4				135
136. Number of homes where recommendations were followed as to establishment or care of lawns	XXXX	XXXX	2	XXXX	XXXX	XXXX
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees	XXXX	XXXX	2	XXXX	XXXX	XXXX
138. Number of homes where recommendations were followed as to treatment of walks, drives, & fences	XXXX	XXXX	1	XXXX	XXXX	XXXX
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings	XXXX	XXXX		XXXX	XXXX	XXXX
140. Number of homes where other specific practice recommendations were followed:						140
(1)						
(2)						
(3)						
(4)						

\* For the sake of uniformity it is suggested that each State prepare a list of the more important questions to be reported upon by all agents in that State.

## FORESTRY AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Forestry	Agricultural engineering (farms and homes)	
	(6)	(8)	
141. Days devoted to line of work by:			
(1) Home demonstration agents			141
(2) 4-H Club agents			
(3) Agricultural agents			
(4) Specialists			
142. Number of communities in which work was conducted			142
143. Number of voluntary local leaders or committeemen assisting			143
144. Days of assistance rendered by voluntary leaders or committeemen			144
145. Number of adult result demonstrations conducted			145
146. Number of meetings at result demonstrations			146
147. Number of method-demonstration meetings held			147
148. Number of other meetings held			148
149. Number of news stories published			149
150. Number of different circular letters issued			150
151. Number of farm or home visits made			151
152. Number of office calls received			152
153. Number of 4-H Club members enrolled:			153
(1) Boys			
(2) Girls			
154. Number of 4-H Club members completing:			154
(1) Boys			
(2) Girls			
155. Number of units handled by 4-H Club members completing:	(1) Transplant beds cared for	(1) Acres terraced	155
	(2) Acres planted to forest trees	(2) Machines or equipment repaired	
	(3) Acres thinned, wooded, pruned, or managed	(3) Articles made	
	(4) Acres of farm woodland protected from fire	(4) Equipment installed	

## FORESTRY—Continued

156. Number of farms on which new acres were reforested by planting with small trees	156
157. Acres involved in preceding question	157
158. Number of farmers planting windbreaks or shelter belts	158
159. Number of farmers planting trees for erosion control	159
160. Number of farmers making improved thinnings and woodings	160
161. Number of farmers practicing selection cutting	161
162. Number of farmers pruning forest trees	162
163. Number of farmers cooperating in prevention of forest fire	163
164. Number of farmers adopting improved practices in production of naval stores	164
165. Number of farmers adopting improved practices in production of maple sugar and syrup	165

\* 4-H items along right should be reported under this heading.

9-2028

## FOUNTER—Continued

Report Only This Year's Extensive Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal	166
167. Number of farmers following wood-preservation recommendations	167
168. Number of farmers following recommendations in the marketing of forest products	168
169. Number of farmers following other specific practice recommendations: <sup>1</sup>	
(a)	
(b)	
(c)	
(d)	169

## AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms	Number of units	Total value of service or material	
	(a)	(b)	(c)	
170. Terracing and erosion control		acres	\$	170
171. Drainage practices		acres		171
172. Irrigation practices		acres		172
173. Land-clearing practices		acres		173
174. Better types of machines		machines		174
175. Maintenance and repair of machines		machines		175
176. Efficient use of machinery		XXXXXXXXXX		176
177. All buildings constructed		buildings		177
178. Buildings remodeled, repaired, painted		buildings		178
179. Farm electrification				179
180. Home equipment				180
181. Total of columns (a) and (c)	farms	XXXXXXXXXX	\$	181

182. Number of machines repaired as reported in question 175, by type:

(a) Tractors	(c) Mowers	182
(b) Tillage implements	(f) Flailmowers	
(e) Harvesters and threshers	(g) Other	
(d) Plows		

183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by type:

(a) Dwellings constructed according to plans furnished		183
(b) Dwellings remodeled according to plans furnished		
(c) Sewage systems installed	(i) Sills	
(d) Water systems installed	(j) Hog houses	
(e) Heating systems installed	(k) Poultry houses	
(f) Lighting systems installed	(l) Storage structures	
(g) Home appliances and machines	(m) Other	
(h) Dairy buildings		

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Poultry (a)	Bees (b)
184. Days devoted to line of work by:		
(1) Home demonstration agents		184
(2) 4-H Club agents		
(3) Agricultural agents	21	
(4) Specialists	6	
185. Number of communities in which work was conducted	16	185
186. Number of voluntary local leaders or committeemen assisting		186
187. Days of assistance rendered by voluntary leaders or committeemen		187
188. Number of adult result demonstrations conducted	1	188
189. Number of meetings at result demonstrations		189
190. Number of method-demonstration meetings held	27	190
191. Number of other meetings held		191
192. Number of news stories published	1	192
193. Number of different circular letters issued		193
194. Number of farm or home visits made	43	194
195. Number of office calls received	1	195
196. Number of 4-H Club members enrolled	(1) Boys (2) Girls 6 38	196
197. Number of 4-H Club members completing	(1) Boys (2) Girls 6 36	
198. Number of units in projects conducted by 4-H Club members completing	14-47 chickens	198
POULTRY—Continued		
199. Number of families following an organized improved breeding plan as recommended		9 199
200. Number of families following recommendations in purchasing baby chicks		3 200
201. Number of families following recommendations in chick rearing		6 201
202. Number of families following production-feeding recommendations		12 202
203. Number of families following sanitation recommendations in disease and parasite control		2 203
204. Number of families improving poultry-house equipment according to recommendations		4 204
205. Number of families following marketing recommendations		205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise		206
207. Number of families following other specific practice recommendations:		207
(a) _____		
(b) _____		
BEES—Continued		
208. Number of farmers following recommendations in transferring colonies to modern hives		208
209. Number of colonies involved in question 208		209
210. Number of farmers following disease-control recommendations		210
211. Number of farmers following requeening recommendations		211
212. Number of farmers following marketing recommendations		212
213. Number of farmers following other specific practice recommendations:		213
(a) _____		
(b) _____		

\* For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Give This Year's Extensive Activities and Results That Can Be Verified

ITEM	Dairy cattle	Beef cattle	Sheep	Swine	Horses and mules	Other livestock
	(a)	(b)	(c)	(d)	(e)	(f)
214. Days devoted to line of work by:						
(1) Home demonstration agents						
(2) 4-H Club agents						
(3) Agricultural agents				5		214
(4) Specialists						
215. Number of communities in which work was conducted				4		215
216. Number of voluntary local leaders or committeemen assisting				13		216
217. Days of assistance rendered by voluntary leaders or committeemen						217
218. Number of adult result demonstrations conducted						218
219. Number of meetings at result demonstrations						219
220. Number of method-demonstration meetings held				11		220
221. Number of other meetings held						221
222. Number of news stories published						222
223. Number of different circular letters issued						223
224. Number of farm or home visits made				19		224
225. Number of office calls received				4		225
226. Number of 4-H Club members enrolled	(1) Boys			17		226
	(2) Girls					
227. Number of 4-H Club members completing	(1) Boys			16		227
	(2) Girls					
228. Number of animals in projects conducted by 4-H Club members completing						228
229. Number of farmers assisted in obtaining purebred sires				3		229
230. Number of farmers assisted in obtaining high-grade or purebred females						230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted						231
232. Number of members in breeding circles or clubs						232
233. Number of herd or flock-improvement associations organized or assisted				9		233
234. Number of members in these associations				16		234
235. Number of farmers not in associations keeping performance records of animals				2		235
236. Number of families assisted in home butchering, meat cutting, and curing						236
237. Number of families assisted in butter and cheese making						237
238. Number of farmers following parasite-control recommendations				8		238
239. Number of farmers following disease-control recommendations				8		239
240. Number of farmers following marketing recommendations						240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprises				2		241
242. Number of farms for which production-reduction contracts were signed				4		242
243. Total reduction in number of animals on such farms in accordance with contracts reported in question 242				58		243

\* Includes exhibitors, goats, guinea and ferrets.

\* Include all acre and hog contracts. This total should agree with 243C.

F-222

## AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Public relations and non-economic planning in county or community units <sup>1</sup>	FARM MANAGEMENT			Outlook	Marketing, buying, and selling
		Farm records (inventories, accounts, etc.)	Individual farm planning	Farm and home planning (short and long time)		
		00	(1)	00		
244. Days devoted to line of work by:						
(1) Home demonstration agents						
(2) 4-H Club agents						
(3) Agricultural agents		4				244
(4) Specialists						
245. Number of communities in which work was conducted		2				245
246. Number of voluntary local leaders or committeemen assisting		2				246
247. Days of assistance rendered by voluntary leaders or committeemen						247
248. Number of adult result demonstrations conducted						248
249. Number of meetings at result demonstrations						249
250. Number of method-demonstration meetings held		3				250
251. Number of other meetings held						251
252. Number of news stories published						252
253. Number of different circular letters issued						253
254. Number of farm or home visits made		9				254
255. Number of office calls received		1				255
256. Number of 4-H Club members enrolled	(1) Boys	XXXX		XXXX	XXXX	XXXX
	(2) Girls	XXXX		XXXX	XXXX	XXXX
257. Number of 4-H Club members completing	(1) Boys	XXXX		XXXX	XXXX	XXXX
	(2) Girls	XXXX		XXXX	XXXX	XXXX
258. Number of farmers keeping farm accounts throughout the year under supervision of agent	(a) Regular					258
	(b) A.A.A.					2
259. Number of farmers keeping cost-of-production records under supervision of agent						259
260. Number of farmers assisted in summarizing and interpreting their accounts						260
261. Number of farmers assisted in making inventory or credit statements						22
262. Number of farmers assisted in obtaining credit						262
263. Number of farmers assisted in making mortgage or other debt adjustments						263
264. Number of farm credit associations assisted in organizing during the year						264
265. Number of farm business or enterprise-survey records taken during year						265
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records						1
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations						267
268. Number of farmers advised relative to loans						268
269. Number of farmers assisted in developing supplemental sources of income						269
270. Number of families assisted in reducing cash expenditures:						
(a) By exchange of labor or machinery						
(b) By bartering farm or home products for other commodities or services						
(c) By producing larger part of food on farm						
(d) By making own repairs of buildings and machinery						
271. Number of urban families moving to farms who have been assisted in getting established						271
272. Number of farm families on relief assisted to become self-supporting						272

<sup>1</sup> Includes lectures, home visitations, rural exhibitions, economic study of extension program, thought and food relief. Under no possible production adjustment activities should be reported under the crop or livestock concerned.

## AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

273. Number of marketing associations or groups <sup>1</sup> assisted in organizing during the year.....	273
274. Number of marketing associations or groups <sup>1</sup> previously organized assisted by extension agents this year.....	274
275. Membership in associations and groups organized or assisted (273 and 274).....	275
276. Number of individuals (not in associations) assisted with marketing problems.....	276
277. Number of families following other specific practice recommendations <sup>2</sup>	

(a).....	277
(b).....	
(c).....	
(d).....	
(e).....	

ITEM	Standard- izing, packaging, or grading	Process- ing or manufactur- ing	Locating markets and transporta- tion	Use of current market informa- tion	Plan- ning	Organiza- tion	Account- ing	Keeping member- ship interest	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
278. Number of organizations assisted with problems of.....									278
279. Number of individuals (not in organizations) assisted with problems of.....					XXXX	XXXX	XXXX	XXXX	279

ITEM	Hay and grain	Cotton	Dairy products	Livestock	Fruits and vegetables	Poultry and eggs	Home products		
							Fuel	Household	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
280. Value of products sold by all associations or groups organized or assisted.....	\$	\$	\$	\$	\$	\$	\$	\$	280
281. Value of products sold by individuals (not in organizations) assisted.....	\$	\$	\$	\$	\$	\$	\$	\$	281

ITEM	Livestock	Fuel for livestock	Farm equipment	Oil and gas	Fertilizer, seed, and other farm supplies	Home equipment	Home supplies	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	
282. Value of supplies purchased by all associations or groups organized or assisted.....	\$	\$	\$	\$	\$	\$	\$	282
283. Value of supplies purchased by individuals (not in organizations) assisted.....	\$	\$	\$	\$	\$	\$	\$	283

<sup>1</sup> Includes independent local associations, units of federations, branches of national organizations, territorial sales agencies, production associations which do buying or selling, and curb and home demonstration club markets.

<sup>2</sup> For the sake of uniformity it is suggested that each State prepare a list of the most important practices to be reported upon by all agents in that State.

## FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food education and preparation	Food preservation	
	(a)	(b)	
254. Days devoted to line of work by:			
(1) Home demonstration agents			} 254
(2) 4-H Club agents			
(3) Agricultural agents			
(4) Specialists			
255. Number of communities in which work was conducted			255
256. Number of voluntary local leaders or committeemen assisting			256
257. Days of assistance rendered by voluntary leaders or committeemen			257
258. Number of adult result demonstrations conducted			258
259. Number of meetings at result demonstrations			259
260. Number of method-demonstration meetings held	(1) By agents or specialists		} 260
	(2) By leaders		
261. Number of other meetings held	(1) By agents or specialists		} 261
	(2) By leaders		
262. Number of news stories published			262
263. Number of different circular letters issued			263
264. Number of farm or home visits made			264
265. Number of office calls received			265
266. Number of 4-H Club members enrolled	(1) Boys		} 266
	(2) Girls		
267. Number of 4-H Club members completing	(1) Boys		} 267
	(2) Girls		
268. Number of units in projects conducted by 4-H Club members completing:			
(a) Dishes of food products prepared	(b) Meals planned and served		} 268
(c) Quarts canned	(d) Other containers of jelly, jam, and other products		
(e) Pounds of vegetables and fruits stored or dried			
269. Number of families budgeting food expenditures for a year			269
269L. Number of families following food-buying recommendations			269L
269LL. Number of families serving better-balanced meals			269LL
269L1. Number of families improving home-packed lunches according to recommendations			269L1
269L2. Number of schools following recommendations for a hot dish or school lunch			269L2
269L3. Number of children involved in question 269L2			269L3
269L4. Number of families following recommended methods of child feeding			269L4
269L5. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation)			269L5
269L6. Number of families producing and preserving home food supply according to annual food-supply budget			269L6
269L7. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats			269L7
269L8. Number of quarts canned by families reported under question 269L7. (Do not include 4-H Club members)			269L8
269L9. Number of other containers of jam, jelly, or other products made by families reported under question 269L8. (Do not include 4-H Club members)			269L9
269L10. Total estimated value of all products canned or otherwise preserved (questions 269L7, 269L8, 269L9) \$			269L10
270. Number of families following recommendations for the storage of home food supply			270
271. Number of families assisted in using timely economic information as a basis for readjusting family food supply			271

## CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

314. Days devoted to line of work by:		
(a) Home demonstration agents.....	.....	} 314
(b) 4-H Club agents.....	.....	
(c) Agricultural agents.....	.....	
(d) Specialists.....	.....	
315. Number of communities in which work was conducted.....		315
316. Number of voluntary local leaders or committeemen assisting.....		316
317. Days of assistance rendered by voluntary leaders or committeemen.....		317
318. Number of adult result demonstrations conducted.....		318
319. Number of meetings at result demonstrations.....		319
320. Number of method-demonstration meetings held.....	{ (a) By agents or specialists.....	} 320
	{ (b) By leaders.....	
321. Number of other meetings held.....	{ (a) By agents or specialists.....	} 321
	{ (b) By leaders.....	
322. Number of news stories published.....		322
323. Number of different circular letters issued.....		323
324. Number of farm or home visits made.....		324
325. Number of office calls received.....		325
326. Number of 4-H Club members enrolled.....	{ (a) Boys.....	} 326
	{ (b) Girls.....	
327. Number of 4-H Club members completing.....	{ (a) Boys.....	} 327
	{ (b) Girls.....	
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.....		328
329. Number of families improving habits of children.....		329
330. Number of families substituting positive methods of discipline for negative ones.....		330
331. Number of families providing recommended play equipment.....		331
332. Number of families following recommendations regarding furnishings adapted to children's needs.....		332
333. Number of different individuals participating in child-development and parent-education program.....	{ (a) Men.....	} 333
	{ (b) Women.....	
334. Number of children involved in question 333.....		334
335. Number of families following other specific practice recommendations: <sup>1</sup>		
(a).....	.....	} 335
(b).....	.....	
(c).....	.....	
(d).....	.....	
(e).....	.....	

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

226. Days devoted to line of work by:		
(a) Home demonstration agents.....	.....	} 230
(b) 4-H Club agents.....	.....	
(c) Agricultural agents.....	.....	
(d) Specialists.....	.....	
227. Number of communities in which work was conducted.....		227
228. Number of voluntary local leaders or committeemen assisting.....		228
229. Days of assistance rendered by voluntary leaders or committeemen.....		229
240. Number of adult result demonstrations conducted.....		240
241. Number of meetings at result demonstrations.....		241
242. Number of method-demonstration meetings held.....		} 242
	(a) By agents or specialists.....	
	(b) By leaders.....	
243. Number of other meetings held.....		} 243
	(a) By agents or specialists.....	
	(b) By leaders.....	
244. Number of news stories published.....		244
245. Number of different circular letters issued.....		245
246. Number of farm or home visits made.....		246
247. Number of office calls received.....		247
248. Number of 4-H Club members enrolled.....		} 248
	(a) Boys.....	
	(b) Girls.....	
249. Number of 4-H Club members completing.....		} 249
	(a) Boys.....	
	(b) Girls.....	
250. Number of articles made by 4-H Club members completing.....		} 250
	(a) Dresses.....	
	(b) Other.....	

ITEM	Adults	Juniors	
	50	20	
251. Number of individuals following recommendations in construction of clothing.....			251
252. Number of individuals following recommendations in the selection of clothing.....			252
253. Number of individuals keeping clothing accounts.....			253
254. Number of individuals budgeting-clothing expenditures.....			254
255. Number of families following clothing-buying recommendations.....		XXXXX	255
256. Number of individuals improving children's clothing according to recommendations.....			256
257. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing.....			257
258. Number of families assisted in using timely economic information in determining how best to meet clothing requirements.....		XXXXX	258
259. Total estimated savings due to clothing program.....	\$.....	\$.....	259
260. Number of individuals following other specific practice recommendations: 1			} 260
(a).....			
(b).....			

1 For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Valued

ITEM	Home management	Home furnishings	Miscellaneous
	(a)	(b)	
361. Days devoted to line of work by:			
(1) Home demonstration agents			} 361
(2) 4-H Clu. agents			
(3) Agricultural agents			
(4) Specialists			
362. Number of communities in which work was conducted			362
363. Number of voluntary local leaders or committeemen assisting			363
364. Days of assistance rendered by voluntary leaders or committeemen			364
365. Number of adult result demonstrations conducted			365
366. Number of meetings at result demonstrations			366
367. Number of method-demonstration meetings held	(1) By agents or specialists		} 367
	(2) By leaders		
368. Number of other meetings held	(1) By agents or specialists		} 368
	(2) By leaders		
369. Number of news stories published			369
370. Number of different circular letters issued			370
371. Number of farm or home visits made			371
372. Number of office calls received			372
373. Number of 4-H Club members enrolled	(1) Boys		} 373
	(2) Girls		
374. Number of 4-H Club members completing	(1) Boys		} 374
	(2) Girls		
375. Number of units in projects conducted by 4-H Club members completing		rooms articles	articles } 375

## HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations	376
377. Number of families following recommendations in obtaining labor-saving equipment	377
378. Number of families adopting recommended laundering methods	378
379. Number of families assisted in home soap making	379
380. Number of families adopting recommended methods in care of home	380
381. Number of families assisted in making home-made equipment or conveniences	381
382. Number of women following a recommended schedule for home activities	382
383. Number of 4-H Club members keeping personal accounts	383
384. Number of families keeping home accounts according to a recommended plan	384
385. Number of families budgeting expenditures in relation to income according to a recommended plan	385
386. Number of families assisted in developing home industries as a means of supplementing income	386
387. Number of families following recommended methods in buying for the home (other than foods and clothing)	387
388. Number of families assisted in using timely economic information as a basis for adjusting family living (other than reported under foods and clothing)	388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living	389

## HOME MANAGEMENT—Continued

299. Number of families having increased time for rest and leisure activities as a result of the home-management program.....	299
301. Total estimated saving due to home-management program.....	301
302. Number of families following other specific practice recommendations: <sup>1</sup>	
(a) .....	302
(b) .....	

## HOME FURNISHINGS—Continued

303. Number of families improving the selection of household furnishings.....	303
304. Number of families following recommendations in improving methods of repairing, remodeling, or refinishing furniture.....	304
305. Number of families following recommendations in improving treatment of windows (shades, curtains, draperies).....	305
306. Number of families following recommendations in improving arrangement of rooms (other than kitchens).....	306
307. Number of families improving treatment of walls, woodwork, and floors.....	307
308. Number of families applying principles of color and design in improving appearance of rooms.....	308
309. Total estimated savings due to home-furnishings program.....	309
400. Number of families following other specific practice recommendations: <sup>1</sup>	
(a) .....	400
(b) .....	

## HANDICRAFT—Continued

401. Number of families following recommendations regarding handicraft.....	401
402. Number of families following other specific practice recommendations: <sup>1</sup>	
(a) .....	402
(b) .....	

## HOME HEALTH AND SANITATION

Report Only This Year's Extension Activities and Results That Can Be Verified

403. Days devoted to line of work by:	
(a) Home demonstration agents.....	403
(b) 4-H Club agents.....	
(c) Agricultural agents.....	
(d) Specialists.....	
404. Number of communities in which work was conducted.....	404
405. Number of voluntary local leaders or committeemen assisting.....	405
406. Days of assistance rendered by voluntary leaders or committeemen.....	406
407. Number of adult result demonstrations conducted.....	407
408. Number of meetings at result demonstrations.....	408
409. Number of method-demonstration meetings held: (a) By agents or specialists.....	409
(b) By leaders.....	
410. Number of other meetings held: (a) By agents or specialists.....	410
(b) By leaders.....	
411. Number of news stories published.....	411
412. Number of different circular letters issued.....	412
413. Number of farm or home visits made.....	413
414. Number of office calls received.....	414

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## HOME HEALTH AND SANITATION—Continued

415. Number of 4-H Club members enrolled	(a) Boys	} 415
	(b) Girls	
416. Number of 4-H Club members completing	(a) Boys	} 416
	(b) Girls	
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work	(a) Boys	} 417
	(b) Girls	
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests	(a) 4-H Club members	} 418
	(b) Others	
419. Number of individuals improving health habits according to recommendations		419
420. Number of individuals improving posture according to recommendations		420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.)		421
422. Number of families adopting better home-nursing procedure according to recommendations		422
423. Number of families installing sanitary closets or outhouses according to recommended plans		423
424. Number of homes screened according to recommendations		424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects		425
426. Number of individuals enjoying improved health as a result of health and sanitation program		426
427. Number of families following other specific practice recommendations: <sup>1</sup>		
(a)		} 427
(b)		

## COMMUNITY-OR COUNTRY-LIFE ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

428. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations		428
429. Number of country-life conferences or training meetings conducted for community leaders		429
430. Number of community groups assisted with organizational problems, programs of activities, or meeting programs		430
431. Number of communities developing recreation according to recommendations		431
432. Number of families following recommendations as to home recreation		432
433. Number of community or county-wide pageants or plays presented		433
434. Number of community houses, clubhouses, permanent camps, or community rest rooms established for	(a) Adults	} 434
	(b) Juniors	
435. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.		435
436. Number of communities assisted in improving hygienic or public-welfare practices		436
437. Number of school or other community grounds improved in accordance with plans furnished		437
438. Number of communities assisted in providing library facilities		438
439. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.		439
440. Number of families aided in obtaining assistance from Red Cross or other relief agency		440
441. Total number of different communities assisted in connection with the community or country-life work reported on this page		441
442. Number of communities following other specific practice recommendations: <sup>1</sup>		
(a)		} 442
(b)		

<sup>1</sup>For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## OTHER ACTIVITIES

Report Only This Year's Extension Activities and Benefits That Can Be Verified

ITEM	Productory	Roberts	General	Woods	Other	
	60	60	60	60	60	
443. Days devoted to line of work by:						
(1) Home demonstration agents						443
(2) 4-H Club agents						
(3) Agricultural agents					52	
(4) Speciality						
444. Number of communities in which work was conducted				14		444
445. Number of voluntary local leaders or committeemen assisting				109		445
446. Days of assistance rendered by voluntary leaders or committeemen				327		446
447. Number of adult result demonstrations conducted						447
448. Number of meetings at result demonstrations						448
449. Number of method-demonstration meetings held						449
450. Number of other meetings held					4	450
451. Number of news stories published						451
452. Number of different circular letters issued						452
453. Number of farm or home visits made					173	453
454. Number of office calls received						454
455. Number of 4-H Club members enrolled						455
(1) Boys	XXXX	XXXX	XXXX	XXXX		
(2) Girls	XXXX	XXXX	XXXX	XXXX		
456. Number of 4-H Club members completing						456
(1) Boys	XXXX	XXXX	XXXX	XXXX		
(2) Girls	XXXX	XXXX	XXXX	XXXX		
457. Number of farmers following recommendations						457
458. Pounds of poison used						458
459. Total estimated saving due to control program	\$	\$	\$	\$	\$	459

\* Include grasshoppers, army worms, cotton bugs, and other insects not reported under specific crop or livestock headings.

\*\* Indicate by units.

9-2212