

UNIVERSITY COMMENCEMENT COMMITTEE MINUTES

December 4, 1996

President's Boardroom, 210 Burruss Hall

Present: C. Nickerson, S. Musser, D. Ludwig, D. Taylor, M. Johnson, T. Sherman, D. Eversole, J. Rohr, R. Smith, A. Bame, A. Zink, J. Bowen, J. O'Connell.

Guests: C. Agnew, D. McKee, S. Angle, P. White, L. Worley, Debbie Rhea.

Dan Ludwig called the meeting to order at 12:05 p.m. in Ed Henneke's absence.

Approval of November 6, 1996, committee minutes.

David Conn's name was misspelled in the minutes (spelled Kohn). The minutes were unanimously approved with that correction.

Last minute items for Fall Commencement.

Commencement Marshal Sherman was presented the mace for his safe keeping until the commencement ceremonies on December 20-21, 1996.

Dan Ludwig and Dan Taylor discussed the meetings and practices scheduled for the marshals and ushers.

Martha Johnson expressed concern over the low numbers of graduate students who have indicated they plan to participate in Fall Commencement. This low number may be due to Commencement being so close to Christmas. Discussion on how to handle students who just show up at the Coliseum on the 20th followed.

Debbie Rhea of University Relations contracted with The Farmhouse to cater the reception following the Graduate School Ceremony. The reception will take place in the ambulatory area of the Coliseum.

A rehearsal for the Graduate School Ceremony stage party will be at 8:00 a.m. on Friday, December 20 in the Coliseum. The rehearsal for the Undergraduate Ceremony stage party will follow at 8:30 a.m.

Other items as needed.

Regarding the space crunch issue for Spring, the College of Human Resources and Education is moving from Burruss Auditorium to Cassell Coliseum. Time is the main issue. CHRE will have to schedule its ceremony at 4:30....three hours after the College of Business ceremony scheduled at 1:30 in 1997 (to allow for clean up, straightening chairs, etc.). CHRE has asked about fair and equitable use of space and time in future years, i.e., they want to be considered in the rotation cycle currently used by Engineering and Business. That issue will be discussed at future meetings.

The meeting was adjourned at 12:50 p.m.

Respectfully submitted,

Edmund G. Henneke, Chair
University Commencement Committee