V I R G I N I A

CAMPBELL COUNTY COUNTY AGENT (NEGRO) ANNUAL REPORT 1933

Index		Page
1 e 2	Community clubs	3-4
4 h 8.1	Family cow	9
6 a 2.21	Advisory Board	3
6 h 1.331	Extension school - adult	4-5
13 e 16.2	Garden - Contest	5-6

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COOPERATIVE EXTENSION WORK

IN

AGRICULTURE AND HOME ECONOMICS

STATE OF VIRGINIA

VIRGINIA AGRICULTURAL AND MECHANICAL COLLEGE AND POLYTECHNIC INSTITUTE AND UNITED STATES DEPARTMENT OF AGRICULTURE, COOPERATING

EXTENSION SERVICE

Campbell County

Annual Narrative Report, 1933

Ross W. Newsome, Local Agent

NEGRO

COUNTY AGENT ANNUAL REPORT

John L. Charity
Dist. Agent
Dec. 29, 1933

Contents

	Page
Forward	2
Advisory Board & Community Clubs	3
Extension School & Gardens	4
Gardens	5--6
Local Leaders & Soil-Improvement	7
Small Grain	8
Livestock	9
Money Crops	10
Orchard Pruning & White-wash Campaign	11
Annual Farmers Conference	12
State Advisory Board	12-13
Sanitation & Health	14
Adult Summary	14
Junior Club Work:Organizations	15
Farm Makers Clubs & Club Rally	15
State Short Course & Fair Exhibits	16
Crops:Gardens & Potatoes	16
Livestock:Poultry, Hogs and Dairy Cows	17
Expressions From 4-H Club-Members	17
Summary	18

Forward

The purpose of this narrative report is to present to the public some of the things that the Extension Service is doing to improve the standard of living among the Negro farm families in Campbell County.

Grateful acknowledgement is made to the following organizations and groups for the permission to use their helpful suggestions and material in the preparation of this report: County Agricultural Advisory Board, Adult Community Clubs, 4-H Clubs, Club Leaders, Teachers and Ministers.

"The test of a successful farmer is not how hard he works but how much he accomplishes economically. What good are profits if one wears himself out in securing them"?--Selected

Adult

Organizations

(a) Advisory Board

The County Agricultural Advisory Board is composed of thirty members, twenty five men and five women. These men and women are from the various magisterial districts in this county, and all members of the advisory board are members of a community club. This board meets twice each year (Thursday after the third Sunday in January and August) If the president or local agent feels that conditions will warrant a a special meeting, a notice is sent to each member one week in advance stating place and time of the special meeting by the local agent. The board met this year planned and held the Extension School for two days, planned a county wide program for the farmers, sent two delegates to the state advisory board meeting in Smithfield, Va., sent one farmer to Va. State College to attend the farmers conference, assisted with the county club rally (4-H), and assisted the local agent with the various demonstrations which have taken place in this county this year.

(b) Community Clubs

There are ten organized communities in this county. These various clubs meet once each month. A part of the program is devoted to singing and a brief talk relative to rural conditions by some appointed club member, after which we have reports from demonstrators and cooperators relative to their project work. At these meetings the local agent assist the program committee in working out a program that will interest the entire group. After the program is over the local agent is expected to give a demonstration or make a short talk. The first five minutes is used in relating current events. The masses of the farmers do not take

Adult Work Continued

(b)

a daily paper, yet they have taken a great deal of interest in trying to find out the news. Since the local agent has been opening up his discussion with current news the attendance has increased greatly. After the current news comes something directely affecting the farmer, We never forget to speak about more and better feed and feed for the family and stock. The local agent has realized that a number of people who do not frequent the club meetings often can be met at the various rural churches on Sunday. This year more than three thousand people have been reached through the rural church. Before the close of service the pastor is always glad to give the agent a chance to speak in interest of his work.

(c) Extension School

One of the most effective Extension Schools that has ever been conducted in Campbell County was held at Chapel Grove Baptist Church, Evington, Va. March 14-15,1933. Prof. O. Reid, Va. State College assisted the Extension Service in getting eight farmers to apply the business methods recompended by V. P. I. in connection with keeping farm accounts. These books have been checked by the local agent, and the farmers are well pleased with the results. Prof. J. S. Higginbotham of Hampton Institute gave definite facts about about the year round garden. Mr. Higginbotham proved without a doubt that a good garden is the farmers most important crop. Prof. C. Carter, Va. State College conducted a most interesting discussion on how to make the farm flock pay. Mr Carter said that the type of feed that the poultry flock gets, will mean success or failure from the standpoint of profit. He recommended a ration that every farmer can produce on his farm that will

Extension School Continued

(c)
that will increase the profit from each bird if feed correctly. Mrs. Y. B Flagg, Home Agent of Bedford County gave a demonstration both days on how to prepare a school lunch for children using all of the foods that are necessary to make a child healthy. She prepared a balance meal with with produce raised on the farm. Eighty two farm families were reached.

(d)
Gardens

On Thursday night Feb. 17 one adult club was organized in Candliers Mt., Community with eleven members which included seven members from different farm families. At the time of the organization year round gardens, with the exception of about three winter vegetables was something that didnot exist in the minds of the members. District Agent John L. Charity was called on to assist in making a definite plan for a live at home program for this community, and on Feb. 22 we met six persons from different farm families who had been selected to serve as club leaders. Soil requirements, varities of different vegetables that would grow in this section of Va., and methods of cultivation were explained to these leaders. At our first monthly meeting in March our membership had increased to sixteen members. We explained the purpose of better gardens, and how they could had was throughly explained. A garden bulletin was given to each member, a circular letter was sent to each member every month concerning the necessary suggestions for the various vegetables, personal visits were made to the various homes by the local agent to inspect the gardens, and progress reports were made at the our monthly club meeting. In August the club-members decided to have a garden show, and it was agreed upon to give prizes to the two members exhibiting the greatest number of

Gardens Continued
****

(4)
different vegatables. On Sept. 22 five different families entered this contest. The first prize was won by Mr. Edward Turpin, Mr. Turpin exhibited twenty four different vegatables, and won first prize which was five pounds of sugar, second prize was won by Mrs. Bettie Elliotte, She exhibited twenty three different vegetables, and won three pounds of sugar Vegetables exhibited by other members of the contest ranged from sixteen to twenty ~~XXXX~~ two different varities. The prizes were given by the local agent to stimulate more interest in better gardens. Members from thirty two different farm families attended this contest. Since Feb.17 this club has met once each month, and the local agent has attended every meeting. Twenty seven different families are members of this club, and different vegetables have increased from six to twenty four.

Mr. Carter Barnette, Vice-President of this club says that he has been in the market garden business for fifteen years, and that the information that he has received from attending these meetings has ment more than two hundred dollars ($200.00) to him this year.

MrsBettie Elliotte says that her potato crop has increased in yield this year from thirty seven bushles per acre to sixty nine, and that her potatoes are more uniform, and that she has received a better price this year than ever before.

(c) Local Leaders

There are ten dependable local leaders in this county: D. F. Payne, Hodges, Com., Mrs. M. S. Tweedy, Bradley, Com., Mrs. Bettie Elliotte, Candliers Mt.,Com., M. C. Davis, Candliers Mt., Com., Thomas Hogue, Evington, Com., A. W. Martin, Chapel Crowe, Com., Mrs. Martha Tuille, Brookneal, Com., Thomas Nowlin, St. Luke, Com.,A. W. Harvey, Rustburg, Com., and John Nelson, Altavista, Com. Five conferences were held with these leaders this year for the purpose of explaining to them just what they are expected to do in their communities relative to Extension Work. Club leaders most first begin to lead at home, and then the work will have far more effect in the community.

(d) Soil-Improvement

"A Farmer is Not Any Richer Than The Soil Which He Cultivates". The Extension Service has realized that it is very necessary for farmers to protect their soil. Unless a farm will produce more than enough to feed a farm family, and the stock a better standard of living cannot be expected. Whenever the Extension Service has a chance to speak to a group we always stress soil-improvement, because it is badly needed in this county (Campbell) We have eight soil-improvement demonstrations in eight different communities.

Three years ago Mr. Thomas Hogue, Evington, Com. had five acres of land that was too poor to produce any thing at a profit. The local agent influenced Mr. Hogue to sow one acre down to lespedeza.(12 Lbs. per acre) This lespedeza plus a small amount of barnyard manure with six inches of fall plowing in 1932 produced twenty four bu. of corn on the same plot of that produced only twelve bu. three years ago. Mr. Hogue told this story to six farmers in his community at a result

(e) Soil-Improvement Continued.

demonstration on October 30,1933. As a result of this demonstration five farmers in Evington, Com. have sowed lespedeza this year for the purpose of improving their soil. They are: J. H. Jones, A. W. Martin, T. H. Freeman, M. C. Davis, and Walter Dabney. Three hundred and seventy nine acres of land have been improved this year with cover crops.

(f) Crops: Small Grain

There are twenty four corn demonstrations with seventy two acres involved. The average increased yield per acre was eleven bus.

Mr. A. W. Martin, Evington, Com. produced on an average of forty seven bus. per acre from seven acres of low land which had been seeded to clover. He accepted our method of cultivation,(shallow) and he admits that he received better results. Only barn-yard manure was used with this demonstration.

(g)Hay:Crimson Clover, Rye, Oats

There are eleven hay demonstrations this year. The hay demonstrations included , crimson clover, Oats and rye. The average increased yield per acre was ½ton. The crimson clover demonstration on the farm of Floyd Harvey, Bent-Creek, Com. has aroused the interest among other farmers in that community because of his extra good yield. Mr. Harvey harvested twelve hundred pounds of crimson clover from one half of an acre. His success was do to five hundred pounds of lime, deep plowing and barn-yard manure. Twenty six different farmers in Bent-Creek, Com. have inspected this demonstration this year.

(h) Livestock: Family Cow

Twenty family cows have been under the supervison of the local agent. A balance ration was worked out for each cow. We also recommended a plenty of fresh water, and A shed for protection. Mrs. M. C. Davis, Candliers Mt., Com. said that she never realized that her cow would give more milk daily doing the winter month if the cow was given water that was not to cold. Cows will not drink enough water in winter if the water is extra cold. This has been discussed at all of our club meetings, and club-members are getting better results.

These twenty cows made a profit of $267.00 after supplying enough milk and butter to feed one hundred and six persons. Mrs. Bettie Elliotte, Candliers Mt., says that she has made enough money from sgrcow to by winter clothes XXXX formyself and three children, and at the same time have sufficent milk and butter for a finily of five.

(i) Hogs.

There are seven demonstration in hog production this year involving sixty-three hogs. M. C. Davis, Flat-Creek, Com. tells a very interesting story about some information which he received at the adult club meeting in his community this year, Mr. Davis says: I heard the local farm agent discuss the care of a brood sow before and after farrowing, I followed his instructions by removing the sow to a clean place to her-self, washed her tits, and fed her according to the recommendation of the local agent. Eleven pigs were born and raised, and the sow was in better condition than ever before. The Extension Service has advised all of the farmers who are producing hogs for market that small hogs are more in demand than extra large one. A. W. Martin has made a profit of $48.00 on six hogs this year.

(j) Poultry.

Mr. Talmadge Deans, has proven to the farm families in Hodges Com. that money can be made in the poultry business if the following facts are considered: pure-bred stock, sanitation, culling, proper type of house, and a balance ration. Mr. Deans has made a profit of $87.00 with fifty B. Rocks. Mr. James Monroe, Hills-Creek, Com. has demonstrated what a blance ration will do. He has purchased more than three hundred hens for market. The Extension Service assisted him with a balance ration, He told the club-members at Hills-Creek in November 1933 that he had made a profit on each hen. Seven new poultry houses have been constructed , and fifteen have been improved. There were seven adult poultry demonstrations in the county this year. Three hundred and twenty seven birds were involved. A net profit of $164.00 was made.

(k) Money Crops: Tobacco, Irsh-Potatoes.

As a cash crop along with a little tobacco the Extension Service recommended that the farmers of this county (Campbell)produce ¼ of an acre of potatoes for market. Mr. Carter Barnette, Candliers Mt., Com. has demonstrated what could be done in that direction. He selected ¼ of an acre.(clay-loam soil) He used four wagon loads of barn yard manure, turned under a cover crop, and broke the soil six and one half inches deep last fall. This spring the soil was put in order, and two hundred pounds of 4-8-4 was used. He has harvested and sole sixty one bus. of potatoes, and his profit was $49.75. Tobacco is produced in this county as a cash crop, but for the past three years tobacco has not been produced at a profit, and at the same time the home garden has been neglected. We have striven to center the attention of the masses on a year round garden, and on farms where tobacco

(2) Money Crops: Tobacco Continued

is produced we recommend a few acres of the best soil, well fertilized, and properly cured. Farmers in this county are realizing that greater returns can be made by producing good food products.

(1) Orchard Pruning

Improving the family orchard was one of the many things undertaken this year by the Extension Service. It was undertaken in all five of the magisterial districts in this county. This campaign was started in Feruary and ended in April. The purpose of this campaign was to protect and cultivate the trees so that more and better fruit could be had for the family, and market. In each magisterial district four pruning and cultivating demonstrations were given. Just before each demonstration all families living in that community where the demonstration was to be given would receive a notice. This information was issued through adult and junior club meetings, churches, and the daily paper. One hundred and seven persons attended these demonstrations, ninety eight different trees were prunned by the county agent. As a result of these demonstrations three hundred and thirty six trees have been prunned, and more than these trees had not been prunned in twenty years.

(m) White-wash Campaign

In Candliers Mt., Com. sixteen homes were whitewashed, Rustburg twenty one, Evington fifteen, St. Luke and Bradley thirty nine, Altavista twenty eight, Hills-Creek and Gladys thirty seven, and Yellow-Branch eleven.

Annual Farmers Conference
(1)

Thomas Nowlin, St. Luke, Com., attended the annual farmers conference along with the local agent. This conference and the industrial exhibit was held at Va. State College, Ettrick, Va. April 1933. There were two hundred men and women from the various counties attending these meetings. In the sectional meetings the women were given special instruction relative to the rural home. Men received instruction regarding farm management. How to plan the farm budget was discussed by Prof. O. Reid, a demonstration on how to store winter vegetables were given by Prof. G. W. Owens, and Mr. S. J. Wartman. Prof. J. L. Lockett, Director OF Agriculture, Va. State College, discussed methods of soil improvement, the care of livestock was very throughly explained by Prof. J. E. Settle. Farmers were given a chance to express themselves relative to methods used in getting the best results. The exhibits at the department of home economics, and the trade school gave to the farm men and women new ideas that can be used to a great advantage in and around their respective homes. The meetings were under the direction of Mr. J. B. Pierce, T. B. Patterson, J. L. Charity, J. L. Lockett, and Miss L. A. Jenkins.

(2) State Advisory Board

Mrs. M. S. Tweedy, Bradly, Com., and Mr. Floyd Harvey, Bent-Creek, Com. attended the State advisory board meeting with the local agent at Smithfield, Va. Sept. 18-21, 1933. The object of the state advisory board (Negro) is to bring together once a year outstanding farmers, men and women, and the farm and home demonstration agents who will study together problems which confront Negro farmers and try to find ways and means for remedying these problems.

State Advisory Board Continued
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Sept. 19th the opening address was made by the president Mr. T. L. G. Walden, minutes of the 1932 meeting were read,received and adopted, remarks were made by field agent Mr. J. B. Pierce, and Dist. Agt. J. L. Charity appointed committees. The roll was called, and $86.00 was collected, after which the delegates from the various counties made their reports. On Wednesday we went on a tour to the following places: Gwaltney Packing House(Smithfield Hams), Jordan Williamson, L. A. Baily and Lee Baily Gardens, Johnny Wilison, George D. Gowdin and Walter Clark Garden and Club Corn. The tour ended at Mt.Sinai Church. After lunch Miss Maude E. Wallace represented the Blacksburg office with amessage that was very beneficial to the organization. She explained very throughly how the National Recovery Act would help farm men and women if they would cooperate properly.

On Thursday Sept. 21st Hon. E. H. Williams, Dr. Arthur Howe, Dr.John M. Gandy, and Mr. C. B. Booth made addresses in connection with farm problems. Collection: $86.00 was raised by the agents and delegates, and was left with the advisory board of Isle OF Wight County for the purpose of assisting the County Training School at Smithfield, Va. The other funds were turned over to the treasure of the state advisory board. Closing remarks were made by field agent Mr. J. B. Pierce.

(n) Sanitation, Health

Seventy four new sanitary toilets have been constructed in the county. Forty six homes were screened this spring (1933) Thirty seven families made improvements around their home this year. McC.Davis, Flat-Creek, Com. was the leader of this campaign. Seven families improved their water system, nine families improved theirc lawns, and twenty one families removed trash, and set out flwers.

(o) Summary

Work Planned		Work Accomplished	
Corn Demonstrations	24	Corn Demonstrations Completed	24
Wheat " "	4	Wheat " "	4
Soil Improvement	8	Soil Improvement	8
Year Round Gardens	30	Year Round Gardens	30
Hay " "	11	Hay " "	11
Hogs " "	7	Hogs " "	7
Poultry" "	7	Poultry " "	7
Family Cows "	20	Family Cows "	20
Sanitary Toilets "	14	Sanitary Toilets "	74

Two Delegates were sent to the State Advisory Board Meeting at Smithfield (Sept. 18-21,1933) One farmer attended the annual farmer's conference at Va. State College, Ettricks, Va. and the Extension School was held at Chapel-Grove Church, Evington, Va. for two days.

Report OF Junior Club Work:Organizations

(a) The county junior council does the same thing for the 4-H clubs that the county advisory board does for the adult clubs. The junior council is composed of one member from the various 4-H clubs in the county. The officers are elected each year. The officers are a president, vice-president, secretary, treasure, and advisor. This year we met and planned the club rally, elected delegates to the state short course, planned the club rally, picnics, (four) and special meetings for the training of club leaders.

Farm Makers Clubs

(b) There are twelve 4-H clubs in the county. Each club has the same officers as the junior council. Officers of these clubs can be relected if it is the pleasure of the other club members. These clubs usually meet once each month. The meetings are devoted to club songs, games, demonstrations, and project work. There are two hundred and nine members in these various clubs.

Club Rally

(c) The annual club rally was held at the Bradley School Sept. 1,1933 with seventy two boys and girls from five different clubs attending. There were more than two hundred persons present. The first part of the meeting was devoted to judging and demonstrating. John Rowlin of the Bent Creek, club won the first prize in judging potatoes, and Samuel Hunter won first prize in building a laying nest. Seven boys took apart these contest. The rest of the program was devoted to club songs, games, and a picnic. Four other picnics were held by different clubs for their members this year.

State Short Course
(d)**********
Seven boys with the local agent attended the state short course at Va. College, Ettrick, Va. August 15-18,1933. The boys took part inthe contests and demonstrations and made a very good showing. Washington Payne of Gladys Com. was elected 1st vice-president of the organization. About two hundred and sixty club members and leaders from the various counties were in attendance. The demonstrations and judging contests were well developed, and each one taught a definite lesson which was very beneficial to the club members. The U. S. Dept. OF Agriculture, the Blacksburg Office and the officials of Va. State College cooperated in making the short course a real success.

Exhibits at State Fair
(e)**********
Samuel Hunter, Jr., Bradley, Com. won a prize of $2.25 on corn this year at the Va. State Fair, Richmond, Va.

Crops
(f)********
There were forty five corn demonstrations this year. Thirty seven acres were involved. Total yield 998 bus., total income $618.00, total cost $198.00, and net profit $420.00

Gardens
(g)****
Seventy nine garden demonstrations with eighteen and three fourth acres involved. Total income $1913.00, total cost $422.00 and total profit $1491.00.

Potatoes
****
(h)Eleven potatoe demonstrations with four and one half acres involved. Total income $417.00, total cost $136.00 and total profit $381.00.

Livestock & Poultry
(i)**********
There were twenty fat-pig demonstrations with twenty animals involved. Total income $178.00, total cost $79.00 and total profit $99.00

Sow-Litter
(j)*******
There were fourteen demonstrations with sow-litter with ninety eight animals involved. Total income $489.00, total cost $164.00 and total profit $325.00.

Dairy Cows
(k)*********
There were three demonstrations with dairy cows, and three animals were involved. Total income $212.00, total cost $84.00 and total profit $128.00.

Poultry
(l)******
There were thirty seven poultry demonstrations with six hundred and twenty seven birds involved. Total income $492.00, total cost $256.00 and total profit $236.00.

****

Samuel Hunter, Jr. who is vice-president of the Bradley 4-H Club has created a great deal of interest in his community with a corn demonstration, (Boone County Seed Corn Was Used) Samuel says that I took the advice of our local agent, and turned under a cover crop in Nov. 1932. I broke my soil six and one half inches deep. The past spring before planting time I disked and harrowed my soil. I planted the corn flat and used shallow cultivation. Even though the rain fall was below normal I harvested thirty bus. of corn from one half of an acre. Any clubmember who will consider the following facts should meet with the same results: good seed bed, soil must have organic matter, good seed, shallow cultivation, and follow the instructions of the Extension Service.

Junior work Continued

Edward Turbin, Candliers Mt., Com.(4-H Clubmember) says that through the Extension Service I was influenced to make an effort to produce one fourth of an acre of white potatoes. I made a good seed bed for my potatoes in February and planted my potatoes in March, I used one hundred pounds of 4-8-4 fertilizer. These potatoes this year have noted me $27.00. This is more money than I received from three acres of tobacco last year.

****

Thermon Davis, Flat-Creek, Com. says that I have taken one duroc-jersey brood sow and made a profit of $32.00 this year, and I still have my sow and two pigs. My sow forrowed eight pigs, and since they were pure-bred my local agent assisted me in getting $5.00 each for five pigs, and I sole one dressed pig this fall for seven dollars($7.00 Before farrowing time I always remove my sow to herself, wash her tits for the protection of the new pigs, and I always feed a ration which contains a plenty of mineral matter. It is my desire to become a farmer, and to raise pure-bred stock.

****

Lillian Wallor, Hodges, Com. says that I have fifteen different vegetables in my garden. My three new varities are :Okra, spinach and kale. My garden has noted me a profit of $19.00, and I only have one fourth of an acre. I feel that I have already receive enough information through my 4-H club to begin a poultry project for 1934.

Before joining the 4-H club I had decided to leave the farm hoping to get a job in the city, but I have learned to see live from a different point of view, I feel that my chances are better for earning a living on the farm.

Junior Work:Summary

Work Planned		Work Completed	
Corn Demonstrations	45	Corn Demonstrations	45
Potatoes " "	12	Potatoes " "	12
Gardens " "	76	Gardens " "	76
Dairy Cows" "	3	Dairy Cows" "	3
Sow-Litters "	14	Sow-Litters "	14
Fat-Pigs " "	20	Fat-Pigs " "	20
One Club Rally	1	One Club Rally	1
Four Picnics	4	Four Picnics	4
Poultry " "	35	Poultry " "	35

Form No. 986
May 1, 1933

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service,
Office of Cooperative Extension Work
Washington, D. C.

ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is to be used by county extension agents, such as county agricultural agent, home demonstration agent, club agent, and negro agent, reporting on their respective lines of work.

State Va. County Campbell

Report of Ross W. Newsome (Name) County Local Agent (Title) Agent

From Dec. 1, 1932 to Nov. 1, 1933

If agent has not been employed entire year, indicate exact period. Agents resigning during the year should make out this report before quitting the service.

READ DEFINITIONS, PAGE 3

NEGRO

COUNTY AGENT ANNUAL REPORT

Approved:

Date Dec. 4, 1933 John L. Chanty
~~State~~ District Supervisor.

Date

State Extension Director.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year and the results obtained by the county extension agent, assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agent and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

Separate statistical and narrative reports are desired from each leader of a line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and negro agent, regardless of title. Where an assistant agent has been employed a part or all of the year, a report on his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked. Where two or more agents are employed in a county, each a leader of a line of work, statistics should not be duplicated.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

Narrative Summary

The narrative report should summarize and interpret the outstanding results accomplished and the extension methods used, under appropriate subheadings, for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reenforced with necessary data from the statistical summary. Use an interesting style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blue prints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs, and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is suggestive of how the narrative report may be clearly and systematically presented. Each agent should adapt the outline to the situation and the work to be reported.

Suggestive Outline of Annual Narrative Report

I. Cover and title page.

II. Table of contents.

III. Status of county extension organization.
- (1) Form of organization—changes and development.
- (2) Function of local people, committees, or project leaders in developing the program of work.
- (3) General policies, including relationships to other organizations.

IV. Program of work; listing goals set up, methods employed, and results achieved.
- (1) Factors considered and methods used in determining program of work.
- (2) Project activities and results.
  - (a) Cereals.
  - (b) Legumes and forage crops.
  - (c) Potatoes, Irish.
  - (d) Cotton.
  - (e) Tobacco and other special crops.
  - (f) Home gardens and home beautification.
  - (g) Market garden and truck crops.
  - (h) Fruits.
  - (i) Forestry.
  - (j) Rodents and miscellaneous insects.
  - (k) Agricultural engineering and home engineering.
  - (l) Poultry.
  - (m) Dairy.
  - (n) Other livestock.
  - (o) Farm management.
  - (p) Marketing, farm and home.
  - (q) Foods and nutrition.
  - (r) Child training and care.
  - (s) Clothing.
  - (t) Home management.
  - (u) Home furnishings.
  - (v) Home health and sanitation.
  - (w) Community activities.
  - (x) Miscellaneous.

V. Outlook and recommendations, including suggestive program of work for next year.

VI. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning or end of the narrative report.

Statistical Summary

To supplement the narrative part of the report, and in order that comparable State and National summaries may be made, it is necessary to include a statistical summary of the work in each county. The following form has been prepared to insure uniformity of reporting:

Definitions of Terms Used in this Report

1. A program of work is a statement of the specific lines of extension work to be undertaken by the extension agent during a year or a period of years.

2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.

3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.

4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.

5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations.

A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.

A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, or that the use of certified seed in growing potatoes is a good investment.

The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.

6. A result demonstrator is an adult, boy, or girl who conducts a result demonstration as defined above.

7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.

8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.

9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.

10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.

11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.

12. A training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.

13. An office call is a call in person by an individual or group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.

14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.

15. Days in office should include time spent by the county extension agent in his office, extension conferences, and any other work directly related to office administration.

16. Days in field should include all days spent on official duty other than those spent in office.

17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)

18. An extension school is a school usually of two to six days' duration, arranged by the extension service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or other educational institution and usually for a longer period of time.

19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.

GENERAL ACTIVITIES

Report Only This Year's Activities and Results that can be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. 1

(Name)	(Title)	(Months of service this year)
Ross W. Newsome	Local Agent	12

2. County extension organization or association. 2

(a) Name: Advisory Board

(b) Number of members: 30 — (1) Men: 25; (2) Women: 5

3. Number of communities in county where extension work should be conducted: 18 — 3

4. Number of above communities in which the extension program has been cooperatively worked out by extension agents and local committees: 10 — 4

5. Number of different voluntary county or community local leaders or committeemen actively engaged in forwarding the extension program. 5

(a) Adult work: (1) Men: 20; (2) Women: 5

(b) 4-H Club work: (1) Men: ; (2) Women: 12; (3) Older club boys: ; (4) Older club girls:

6. Number of clubs or other groups organized to carry on adult home demonstration work: 6

7. Members in above clubs or groups: 7

8. Number of 4-H Clubs: 12 — 8

9. Number of different 4-H Club members enrolled: (a) Boys[1]: 111; (b) Girls[1]: 97 — 9

10. Number of different 4-H Club members completing: (a) Boys: 105; (b) Girls: 93 — 10

11. Number of different members enrolled in 4-H Club work for: 11

	1st Year	2d Year	3d Year	4th Year	5th Year	6th Year and Over
(a) Boys	54	40	17			
(b) Girls	52	27	18			

12. Number of different 4-H Club members enrolled according to age. 12

Age	10	11	12	13	14	15	16	17	18	19	20
Boys	14	10	10	10	20	11	10	12	7	4	3
Girls	9	5	17	11	26	11	16	9	3	5	

[1] Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on pages 6 to 26, less any duplications due to the same boy or girl carrying on two or more subject-matter lines of work.

NOTE.—In counties where more than one extension agent is employed, each agent making a report should include under questions 9, 10, 11, 12, and 13 only those boys and girls whom the agent has directly supervised.

P—5148

General Activities—Continued

Report Only This Year's Extension Activities and Results that can be Verified

12. Number of 4-H Club members in school 167 Out of school 42 — 13

14. Number of 4-H Club teams trained — (a) Judging 4; (b) Demonstration 8 — 14

15. Number of groups organized for extension work with rural young people above the 4-H Club age — 15

16. Members in above groups — (a) Young men; (b) Young women — 16

17. Total number of farm visits[2] made in conducting extension work 991 — 17

18. Number of different farms visited 427 — 18

19. Total number of home visits[2] made in conducting extension work — 19

20. Number of different homes visited — 20

21. Number of calls relating to extension work — (a) Office 981; (b) Telephone 136 — 21

22. Number of days agent spent in office 49 — 22

23. Number of days agent spent in field 241 — 23

24. Number of news articles or stories published[3] 12 — 24

25. Number of individual letters written 507 — 25

26. Number of different circular letters prepared (not total copies mailed) 121 — 26

27. Number of bulletins distributed 369 — 27

28. Number of radio talks made — 28

29. Number of events at which extension exhibits were shown 1 — 29

30. Training meetings held for local leaders or committeemen — 30
- (a) Adult work
  - (1) Number 66
  - (2) Total men leaders attending 89
  - (3) Total women leaders attending 71
- (b) 4-H Club
  - (1) Number 30
  - (2) Total leaders attending 37

31. Method demonstration meetings held (do not include meetings reported under No. 30) — 31
- (a) Number 298
- (b) Total attendance 461

32. Meetings held at result demonstrations — 32
- (a) Number 233
- (b) Total attendance 379

33. Tours conducted — 33
- (a) Adult work
  - (1) Number
  - (2) Attendance
- (b) 4-H Club
  - (1) Number
  - (2) Attendance

34. Achievement days held — 34
- (a) Adult work
  - (1) Number
  - (2) Total attendance
- (b) 4-H Club
  - (1) Number
  - (2) Total attendance

[2] List as farm or home visit according to principal purpose of visit.
[3] Include county and State press, agricultural journals, and home magazines. Do not count items relating to notices of meetings only.

8—6148

General Activities—Continued

Report Only This Year's Extension Activities and Results that can be Verified

35. Encampments held (Do not include picnics, rallies, or short courses, as these should be reported under other meetings.)	(a) Farm women	(1) Number	35
		(2) Total members attending	
		(3) Total others attending	
	(b) 4-H Club	(1) Number	
		(2) Total boys attending	
		(3) Total girls attending	
		(4) Total others attending	
36. Other meetings of an extension nature participated in and not previously reported		(a) Number 33	36
		(b) Total attendance 3202	
37. Meetings held by local leaders or committeemen not participated in by agent and not reported elsewhere	(a) Adult work	(1) Number 17	37
		(2) Total attendance 176	
	(b) 4-H Club	(1) Number 11	
		(2) Total attendance 215	

S—2166

PROGRAM SUMMARY

List below information on each subdivision of the program of work. Include under each heading all of the work done with men, women, boys, and girls. If an assistant agent has been employed include his or her time with that of the agent. This page should not be filled out until the questions on the following pages have been answered. Estimate where records are not available.

Line of work	Number of communities or other units participating (a)	Number of leaders or committeemen assisting (b)	Days specialists helped with line of work (c)	Days agent devoted to line of work (d)	Number of meetings held in relation to line of work (e)	Number of news stories published (f)	Number of different circular letters issued (g)	Number of farm or home visits made (h)	Number of office calls received (i)	
38. Cereals (page 8)	10	24	2	25	11	1	6	51	19	38
39. Legumes and forage crops (pages 9, 10)	10	11	3	29	9		12	37	10	39
40. Potatoes, Irish (page 11)	10	18		14	5		4	31	9	40
41. Cotton (page 11)										41
42. Tobacco and other special crops (page 11)	10	10		16	16		14	57	24	42
43. Home gardens and home beautification (page 12)	16	19	2	11	12		12	41	32	43
44. Market garden and truck crops (page 12)	10	12	1	15	3	1	17	15	12	44
45. Fruits (page 12)	10	31	1	10	4	1	11	49	18	45
46. Forestry (page 13)										46
47. Rodents and miscellaneous insects (page 13)										47
48. Agricultural engineering (page 14)	10	14	1	14	6	1	17	46	9	48
49. Poultry (page 15)	10	12	3	11	12	4	19	45	21	49
50. Dairy (page 15)	10	6		3	2		21	16	14	50
51. Other livestock (page 15)	9	2	1	4	6		8	10	6	51
52. Farm management (page 16)	10	9	1	7	5		19	27	11	52
53. Marketing—farm and home (page 17)										53
54. Foods and nutrition (page 18)										54
55. Child training and care (page 19)										55
56. Clothing (page 20)										56
57. Home management (page 21)										57
58. House furnishings (page 22)										58
59. Home health and sanitation (page 23)	10	15		13	13	2	107	62	94	59
60. Community activities (page 24)	10	6		3	4		5	12	3	60
61. Miscellaneous (page 24)										61
62. Building extension program of work [1]										62
63. Organization—extension association and committee [2]	10	10		7	5		79	31	4	63

(The totals for these columns do not necessarily check with the information given on pages 4, 5, and 6, since one meeting, farm visit, circular letter, etc., may relate to two or more lines of subject matter.)

[1] Under "building the extension program" include all work incident to the collection of economic and social data as a basis for determining programs, the conducting of program surveys, and the outlining of county, district, and community programs. Do not include work related to the execution of programs, as this should be reported under the projects above.

[2] Under "organization" include all work incident to maintaining extension associations, agricultural councils, home demonstration councils, advisory committees, project committees, community committees, and the like not reported under building the extension program.

CEREALS[1]

Report Only This Year's Extension Activities that are Supported by Records

Item	(5) Corn	(6) Wheat	(7) Oats	(8) Rye	(9) Barley	(10) Other[2]	
64. Number of method demonstration meetings held	24	4	3	12		—	64
65. Number of adult result demonstrations completed or carried into the next year	24	4	3	4			65
66. Total number of acres included in adult result demonstrations	24	4	7	49			66
67. Average increased yield per acre on adult result demonstrations due to recommended practices	11 bu.	6 bu.	4 bu.	3 bu.	bu.	bu.	67
68. Number of 4-H Club members enrolled (1) Boys	45						68
68. Number of 4-H Club members enrolled (2) Girls							68
69. Number of 4-H Club members completing (1) Boys	40						69
69. Number of 4-H Club members completing (2) Girls							69
70. Number of acres grown by club members completing	40						70
71. Total yields of cereals grown by club members completing	998 bu.	bu.	bu.	bu.	bu.	bu.	71

NOTE.—Work relating to soils and fertilizers, insects, and plant diseases should be reported in connection with the crops concerned.

(Use space below for State questions not listed above)

Soil - Improvement: Eight Demonstrations carried into next year

[1] Report fall-sown crops the year they are harvested.
[2] Indicate crop by name.

LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities that are Supported by Records

Item	(a) Alfalfa	(b) Sweet clover	(c) Clover (red, alsike, white)	(d) Vetch	(e) Lespedeza	(f) Pastures	
72. Number of method demonstration meetings held		2			4	3	72
73. Number of adult result demonstrations completed or carried into the next year		2			4	3	73
74. Total number of acres included in adult result demonstrations		17			14	42	74
75. Average increased yield per acre on adult result demonstrations due to recommended practices [1]	___ bu. / ___ tons	___ bu. / ___ tons	___ bu. / ___ tons	___ bu. / ___ tons	___ bu. / ___ tons	XXXXXX / XXXXXX	75
76. Number of 4-H Club members enrolled — (1) Boys							76
76. Number of 4-H Club members enrolled — (2) Girls							
77. Number of 4-H Club members completing — (1) Boys							77
77. Number of 4-H Club members completing — (2) Girls							
78. Number of acres grown by club members completing							78
79. Total yield of crops grown by club members completing [1]	___ bu. / ___ tons	___ bu. / ___ tons	___ bu. / ___ tons	___ bu. / ___ tons	___ bu. / ___ tons	XXXXXX / XXXXXX	79

NOTE.—Work relating to soils and fertilizers, insects, and plant diseases should be reported in connection with the crops concerned.

(Use space below for State questions not listed above)

[1] Indicate whether yield is bushels of seed or tons of cured forage.

8—8148

LEGUMES AND FORAGE CROPS—Continued

Report Only This Year's Extension Activities that are Supported by Records

Item	(g) Soy beans	(h) Cowpeas	(i) Velvet-beans	(j) Field beans	(k) Peanuts	(m) Other [1]	
72. Number of method demonstration meetings held		9					72
73. Number of adult result demonstrations completed or carried into the next year		9					73
74. Total number of acres included in adult result demonstrations		16					74
75. Average increased yield per acre on adult result demonstrations due to recommended practices [2]	bu. / tons	6 bu. / tons	bu. / tons	bu.	lbs.	bu. / tons	75
76. Number of 4-H Club members enrolled — (1) Boys							76
76. Number of 4-H Club members enrolled — (2) Girls							
77. Number of 4-H Club members completing — (1) Boys							77
77. Number of 4-H Club members completing — (2) Girls							
78. Number of acres grown by club members completing							78
79. Total yield of crops grown by club members completing [2]	bu. / tons	bu. / tons	bu. / tons	bu.	lbs.	bu. / tons	79

NOTE.—Work relating to soils and fertilizers, insects, and plant diseases should be reported in connection with the crops concerned.

(Use space below for State questions not listed above)

[1] Indicate crop by name.
[2] Indicate whether yield is bushels of seed or tons of cured forage.

6—8148

POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities that are Supported by Records

Item	(a) Irish potatoes	(b) Sweet potatoes	(c) Cotton	(d) Tobacco	(e) Other[1]	
80. Number of method demonstration meetings held	14	13		10		80
81. Number of adult result demonstrations completed or carried into the next year	7	7		10		81
82. Total number of acres included in adult result demonstrations	11	8		10		82
83. Average increased yield per acre on adult result demonstrations due to recommended practices	27 bu.	14 bu.	lbs.[2]	308 lbs.		83
84. Number of 4-H Club members enrolled — (1) Boys	5	5				84
84. Number of 4-H Club members enrolled — (2) Girls	1	1				84
85. Number of 4-H Club members completing — (1) Boys	5	5				85
85. Number of 4-H Club members completing — (2) Girls	1	1				85
86. Number of acres grown by club members completing	3	3				86
87. Total yield of crops grown by club members completing	317 bu.	215 bu.	lbs.[2]	lbs.		87

NOTE.—Work relating to soils and fertilizers, insects, and plant diseases should be reported in connection with the crops concerned.

(Use space below for State questions not listed above)

[1] Indicate crop by name.
[2] Report yield of cotton in pounds of seed cotton.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities that are Supported by Records

Item	(a) Home gardens	(b) Market gardening, truck, and canning crops	(c) Beautification of home grounds	(d) Tree fruits	(e) Bush and small fruits	(f) Grapes	
88. Number of method demonstration meetings held	30	12	17	44		3	88
89. Number of adult result demonstrations completed or carried into the next year	36	12	17	13		1	89
90. Total number of acres included in adult result demonstrations	xxxxx	4	xxxxx				90
91. Average increased yield per acre on adult result demonstrations due to recommended practices	xxxxx	bu.	xxxxx	bu.	qts.	lbs.	91
92. Number of 4-H Club members enrolled (1) Boys	11						92
92. Number of 4-H Club members enrolled (2) Girls	68						92
93. Number of 4-H Club members completing (1) Boys	11						93
93. Number of 4-H Club members completing (2) Girls	64						93
94. Number of acres grown by club members completing	19		xxxxx				94

NOTE.—Work relating to soils and fertilizers, insects, and plant diseases should be reported in connection with the crops concerned.

(Use space below for State questions not listed above)

FORESTRY

Report Only This Year's Extension Activities that are Supported by Records

95. Number of method demonstration meetings held 95

96. Number of adult result demonstrations completed or carried into the next year 96

97. Number of 4-H Club members enrolled ..... (a) Boys ..... (b) Girls 97

98. Number of 4-H Club members completing ..... (a) Boys ..... (b) Girls 98

99. Number of transplant beds cared for by club members completing 99

100. Number of acres of farm woodland managed by club members completing 100

101. Number of new areas reforested by planting with small trees according to recommendations 101

102. Acres involved in preceding question 102

103. Number of farms assisted in forest or woodland management 103

104. Acres involved in preceding question 104

105. Number of farms planting windbreaks according to recommendations 105

106. Number of farms following recommendations as to control of white-pine blister rust 106

107. Number of farms assisted in other ways relative to forestry (specify below) 107

107½. Number of farmers cutting timber on farm for construction or repair of buildings on recommendation of agent 107½

(Use space below for State questions not listed above)

RODENTS, OTHER ANIMAL PESTS, AND MISCELLANEOUS INSECTS

Report Only This Year's Extension Activities that are Supported by Records

(Do not include work reported under "Crop" and "Livestock" headings)

Item	(a) Rodents	(b) Other animal pests	(c) Insects	
108. Number of method demonstration meetings held				108
109. Number of result demonstrations completed or carried into the next year				109
110. Pounds of poison used				110

AGRICULTURAL ENGINEERING

(FARM AND HOME)

Report Only This Year's Extension Activities that are Supported by Records

111. Number of method demonstration meetings held 34 111

112. Number of adult result demonstrations completed or carried into next year 27 112

113. Number of adults completing training in terracing and other engineering extension schools, or completing plans for some major engineering improvement _____ 113

114. Number of 4-H Club members enrolled (a) Boys _____ (b) Girls _____ 114

115. Number of 4-H Club members completing (a) Boys _____ (b) Girls _____ 115

116. Number of units improved by 4-H Club members:

(a) Acres terraced _____ (c) Articles made _____

(b) Machines or equipment repaired _____ (d) Equipment installed _____ 116

Engineering activities	Principal improvements being made	(a) Number of farms	(b) Number of units	(c) Total value of service or savings	
117. Terracing and erosion control			acres	$	117
118. Drainage practices			acres		118
119. Irrigation practices			acres		119
120. Land-clearing practices			acres		120
121. Better types of machines			mach.		121
122. Maintenance and repair of machines [1]		72	221 mach.	310	122
123. Efficient use of machinery			x x x x x		123
124. All buildings constructed [2]		7	29 bldgs.	1286	124
125. Buildings remodeled, repaired, painted [2]		14	19 bldgs.	927	125
126. Farm electrification [2]					126
127. Home equipment [2]		9	9	18	127
128. Total of columns (a) and (c)	x x x x x	farms		$	128

[1] 129. Number of machines repaired as reported in question 122, by types:

(a) Tractors 3 (c) Harvesters and threshers 10

(b) Tillage implements 198 (d) Other 10 129

[2] 130. Number of building and equipment improvements as reported in questions 124, 125, 126, 127, by types:

(a) Dwellings constructed according to plans furnished 7

(b) Dwellings remodeled according to plans furnished 14

(c) Sewage systems installed _____ (h) Dairy buildings 4

(d) Water systems installed _____ (i) Silos _____ 130

(e) Heating systems installed _____ (j) Hog houses 3

(f) Lighting systems installed _____ (k) Poultry houses 20

(g) Home appliances and machines _____ (l) Other 2

8—8146

POULTRY, DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities that are Supported by Records

Item	(a) Poultry	(b) Dairy cattle	(c) Beef cattle	(d) Sheep	(e) Swine	(f) Horses and mules	
131. Number of method demonstration meetings held	7	20			7		131
132. Number of adult result demonstrations completed or carried into the next year	7	20					132
133. Number of animals involved in these completed adult result demonstrations	234	34					133
134. Total profit or saving on adult result demonstrations completed	200				[redacted]		134
135. Number of 4-H Club members enrolled — (1) Boys	11	2			32		135
135. Number of 4-H Club members enrolled — (2) Girls	24	1			2		135
136. Number of 4-H Club members completing — (1) Boys	11	1			32		136
136. Number of 4-H Club members completing — (2) Girls	24	1			2		136
137. Number of animals involved in 4-H Club work completed	427	3			118		137
138. Number of farms assisted in obtaining purebred sires							138
139. Number of farms assisted in obtaining high-grade or purebred females							139
140. Number of bull, boar, ram, or stallion circles or clubs organized [1]							140
141. Number of members in preceding circles or clubs							141
142. Number of herd or flock improvement associations organized or reorganized [1]	2						142
143. Number of members in these associations	14						143
144. Number of farms not in associations keeping performance records of animals							144
(Use space below for State questions not listed above)							

[1] Where less than half the membership resides within the county, do not report the circle, club, or association, but report the membership within the county under following questions.

S—Ext.

FARM MANAGEMENT, CREDIT, INSURANCE, AND TAXATION

Report Only This Year's Extension Activities that are Supported by Records

145. Number of method demonstration meetings held 17 145

146. Number of adult result demonstrations completed or carried into the next year 31 146

147. Number of 4-H Club members enrolled in farm account work ..... (a) Boys ..... (b) Girls 147

148. Number of 4-H Club members completing ..... (a) Boys ..... (b) Girls 148

149. Number of farms keeping farm accounts throughout the year under supervision of agent 12 149

150. Number of farms keeping cost-of-production records under supervision of agent 23 150

151. Number of farms assisted in summarizing and interpreting their accounts 48 151

152. Number of farms assisted in making inventory or credit statements 29 152

153. Number of farm business or enterprise survey records taken during year 34 153

154. Number of farms making recommended changes in their business as result of keeping accounts or survey records 47 154

155. Number of other farms adopting cropping, livestock, or complete farming systems according to recommendations 39 155

156. Number of farms advised relative to leases 7 156

157. Number of farms assisted in obtaining credit 64 157

158. Number of different farms assisted in using outlook or other timely economic information as a basis for readjusting farm operations (Use best judgment in making conservative estimate) 93 158

159. Number of farms in preceding question making readjustments in— 159

(a) Wheat 15	(g) Dairy cattle 14	(m)
(b) Corn 19	(h) Beef cattle 6	(n)
(c) Cotton	(i) Hogs 59	(o)
(d) Potatoes 11	(j) Sheep 2	(p)
(e) Tobacco 64	(k) Poultry 98	(q)
(f) Truck crops 17	(l)	(r)

(Use space below for State questions not listed above)

MARKETING (FARM AND HOME)

Report Only This Year's Extension Activities that are Supported by Records

Item	(a) Grain and feed	(b) Cotton	(c) Dairy products	(d) Livestock	(e) Fruits and vegetables	(f) Poultry and eggs	(g) Home products	(h) Other	
160. Number of cooperative-marketing associations or groups[1] organized during the year									160
161. Number of cooperative-marketing associations or groups[1] previously organized assisted by extension agent this year									161
162. Membership in associations organized and assisted (161 and 162)									162
163. Value of products marketed by all associations worked with	$	$	$	$	$	$	$	$	163
164. Value of supplies purchased by all associations worked with	$	$	$	$	$	$	$	$	164
Number of cooperative-marketing associations or groups assisted with problems of—									
165. Preliminary analysis									165
166. Organization									166
167. Accounting and auditing									167
168. Financing									168
169. Business policies									169
170. Production to meet market demand									170
171. Reduction of market losses									171
172. Use of current market information									172
173. Standardizing									173
174. Processing or manufacturing									174
175. Packaging and grading									175
176. Loading									176
177. Transporting									177
178. Warehousing									178
179. Keeping membership informed									179
180. Merging into larger units									180
Number of farms or homes not in cooperative associations or groups assisted with problems of—									
181. Standardizing									181
182. Packaging and grading									182
183. Use of current market information									183

(Use space below for State questions not listed above)

[1] Include independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which do buying or selling, and curb and home demonstration club markets.

FOODS AND NUTRITION

Report Only This Year's Extension Activities that are Supported by Records

184. Number of method demonstration meetings held 184

185. Number of adult result demonstrations completed or carried into the next year 185

		Food selection and preparation	Food preservation	
		(a)	(b)	
186. Number of 4-H Club members enrolled	(1) Girls			186
	(2) Boys			
187. Number of 4-H Club members completing	(1) Girls			187
	(2) Boys			

188. Number of homes assisted in planning family food supply for a year 188

189. Number of homes budgeting food expenditures for a year 189

190. Number of homes balancing family meals 190

191. Number of homes improving home-packed lunches according to recommendations 191

192. Number of schools following recommendations for a hot dish or school lunch 192

193. Number of children involved in preceding question 193

194. Number of homes using improved methods in child feeding 194

195. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation) 195

196. Number of jars of canned products preserved by 4-H Club members 196

(Use space below for State questions not listed above)

_____

_____

_____

_____

_____

_____

_____

CHILD TRAINING AND CARE

Report Only This Year's Extension Activities that are Supported by Records

197. Number of method demonstration meetings held 197

198. Number of adult result demonstrations completed or carried into the next year 198

199. Number of groups devoting major part of program to child training and care 199

200. Membership in these groups 200

201. Number of 4-H Club members enrolled ..... (a) Girls ..... (b) Boys 201

202. Number of 4-H Club members completing ..... (a) Girls ..... (b) Boys 202

202½. Number of 4-H Club members not in special child training and care clubs who participated in definite child training and care work ..... (a) Girls ..... (b) Boys 202½

203. Number of homes improving habits of school children (other than reported under "Foods and Nutrition" and "Home Health and Sanitation") 203

204. Number of homes substituting positive methods of discipline for negative ones 204

205. Number of homes providing recommended play equipment 205

206. Number of homes making recommended physical adjustments to better meet children's needs 206

207. Number of homes adopting better adult habits with respect to development of children 207

(Use space below for State questions not listed above)

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CLOTHING

Report Only This Year's Extension Activities that are Supported by Records

208. Number of method demonstration meetings held 208

209. Number of adult result demonstrations completed or carried into the next year 209

210. Number of 4-H Club members enrolled ..... (a) Girls ..... (b) Boys 210

211. Number of 4-H Club members completing ..... (a) Girls ..... (b) Boys 211

212. Number of individuals following recommendations in improving construction of clothing ..... (a) Women ..... (b) Girls 212

213. Number of individuals using a clothing budget ..... (a) Women ..... (b) Girls ..... (c) Boys 213

214. Number of individuals making garments for themselves ..... (a) Women ..... (b) Girls 214

215. Number of individuals improving children's clothing according to recommendations ..... (a) Women ..... (b) Girls 215

216. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing ..... (a) Women ..... (b) Girls 216

(Use space below for State questions not listed above)

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HOME MANAGEMENT

Report Only This Year's Extension Activities that are Supported by Records

217. Number of method demonstration meetings held 217

218. Number of adult result demonstrations completed or carried into the next year 218

219. Number of 4-H Club members enrolled ..... (a) Girls ..... (b) Boys 219

220. Number of 4-H Club members completing ..... (a) Girls ..... (b) Boys 220

220½. Number of 4-H Club members keeping personal accounts 220½

221. Number of homes keeping home accounts according to a recommended plan 221

222. Number of homes budgeting expenditures in relation to income according to a recommended plan 222

223. Number of homes following recommended methods in buying for the home 223

224. Number of women following a recommended schedule for home activities 224

225. Number of kitchens rearranged for convenience according to recommendations 225

226. Number of homes following recommendations in obtaining labor-saving equipment 226

227. Number of homes adopting recommended laundering methods 227

228. Number of homes adopting recommended methods in care of house 228

229. Number of homes assisted in an analysis of their home conditions with reference to a standard of living 229

230. Number of homes assisted in making adjustments in home making to gain a more satisfactory standard of living 230

(Use space below for State questions not listed above)

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HOME FURNISHINGS

Report Only This Year's Extension Activities that are Supported by Records

231. Number of method demonstration meetings held 231

232. Number of adult result demonstrations completed or carried into the next year 232

233. Number of 4-H Club members enrolled ..... (a) Girls ..... (b) Boys 233

234. Number of 4-H Club members completing ..... (a) Girls ..... (b) Boys 234

235. Number of individuals improving the selection of household furnishings ..... (a) Women ..... (b) Girls 235

236. Number of individuals following recommendations in improving methods of repairing, remodeling, or refinishing of furniture ..... (a) Women ..... (b) Girls 236

237. Number of individuals following recommendations in improving treatment of windows (shades, curtains, draperies) ..... (a) Women ..... (b) Girls 237

238. Number of individuals following recommendations in improving arrangement of rooms (other than kitchens) ..... (a) Women ..... (b) Girls 238

239. Number of individuals improving treatment of walls, woodwork, and floors ..... (a) Women ..... (b) Girls 239

(Use space below for State questions not listed above)

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HOME HEALTH AND SANITATION

Report Only This Year's Extension Activities that are Supported by Records

240. Number of method demonstration meetings held ..... 37 — 240

241. Number of adult result demonstrations completed or carried into the next year ..... 41 — 241

242. Number of 4-H Club members enrolled ..... (a) Girls ..... (b) Boys ..... — 242

243. Number of 4-H Club members completing ..... (a) Girls ..... (b) Boys ..... — 243

244. Number of 4-H Club members not in special health clubs who participated in definite health-improvement work ..... (a) Girls 29 (b) Boys 67 — 244

245. Number of individuals having health examination on recommendation of extension workers ..... (a) 4-H Club members 34 (b) Others 19 — 245

246. Number of individuals improving health habits according to recommendations ..... 87 — 246

247. Number of individuals improving posture according to recommendations ..... 23 — 247

248. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.) ..... 216 — 248

249. Number of homes adopting better home-nursing procedure according to recommendations ..... 105 — 249

250. Number of homes installing sanitary closets or outhouses according to recommended plans ..... 74 — 250

251. Number of homes screened according to recommendations ..... 46 — 251

252. Number of homes following other recommended methods of controlling flies, mosquitoes, and other insects ..... 79 — 252

(Use space below for State questions not listed above.)

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COMMUNITY OR COUNTRY-LIFE ACTIVITIES

Report Only This Year's Extension Activities that are Supported by Records

253. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations 7 253

254. Number of country-life conferences or training meetings conducted for community leaders 4 254

255. Number of community groups assisted with organizational problems, programs of activities, or meeting programs 11 255

256. Number of communities developing recreation according to recommendations 4 256

257. Number of community or county-wide pageants or plays presented 257

258. Number of community houses, clubhouses, permanent camps, or community rest rooms established ..... (a) Adults ..... (b) Juniors 258

259. Number of communities assisted in improving hygienic or public-welfare practices 12 259

260. Number of school or other community grounds improved in accordance with plans furnished 3 260

261. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc 5 261

261½. Total number of different communities assisted in connection with the community or country-life work reported on this page ..... 12 ..... 261½

(Use space below for State questions not listed above)

BEES, WEEDS, HANDICRAFT, RABBITS, AND MISCELLANEOUS

Under This Heading Report Other Lines of Work not Included in the Preceding Pages, Such as Bees, Weeds, Handicraft, and Similar Work, i.e., any Other Information that can be Reported Statistically and that Will Help to Give a Complete Account of the Year's Work

Item	(a) Bees	(b) Weeds	(c) Handicraft	(d) Rabbits	(e) Other clubs	
262. Number of method demonstration meetings held						262
263. Number of adult result demonstrations completed or carried into next year						263
264. Number of 4-H Club members enrolled (1) Boys						264
(2) Girls						
265. Number of 4-H Club members completing (1) Boys						265
(2) Girls						

Form No. [illegible]
Sept. 1, [illegible]

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service,
Office of Cooperative Extension Work
Washington, D.C.

EMERGENCY SUPPLEMENT

TO

ANNUAL REPORT OF COUNTY EXTENSION WORKERS

YEAR ENDING NOVEMBER 30, 1933

State Ky. County (or counties) Campbell

Report of Ross W. Newsome (Name), Agricultural agent.

_____ (Name), Home demonstration agent.

_____ (Name), Boys' and girls' club agent or assistant.

_____ (Name), Emergency agent.

DIRECTIONS

This report form is for use of regularly employed county extension agents and temporary emergency agents, for reporting all work relating to production-reduction campaigns, relief activities, and other emergency work engaged in during the year. This report supplements but does not displace the regular annual statistical report of cooperatively employed agents, on form 285.

This report should be prepared as a single report for the county by all county extension agents and emergency agents working as a committee. Each individual agent should discuss in the regular narrative annual report his or her part in advancing the emergency work included in this supplement.

Where an emergency agent is the only extension worker employed in the county he should fill out this form and accompany it with a full narrative account of his work. In case the emergency agent works in several counties the report should cover the entire area worked in, and be so labeled.

Where the services of the emergency agent are discontinued prior to November 30, 1933, this schedule should be filled out before the agent leaves the county.

Two copies of this report should be sent to the State extension office, one of which will be forwarded to the Federal Extension Service.

Approved:
Dec. 4, 1933

John L. Charity
Dist. Agent

PRODUCTION-REDUCTION CAMPAIGNS

ASSISTANCE RENDERED THE AGRICULTURAL ADJUSTMENT ADMINISTRATION

Nature of assistance or activity	Cotton (a)	Wheat (b)	Tobacco (c)	(d)[1]	
1. Days devoted to campaign by agent or agents: Agricultural agent (County Agent)		5	14		1
Home demonstration agent					
Boys' and girls' club agent					
Emergency agent					
2. Days State extension workers assisted in campaign in county					2
3. Smith-Hughes teachers assisting in campaign					3
4. Days such Smith-Hughes teachers assisted in campaign					4
5. Number voluntary county or community local leaders assisting in campaign					5
6. Total days spent on campaign by such local leaders		9	11		6
7. Farm visits made to explain plans for reducing production		34	107		7
8. Office calls to discuss reducing production		52	39		8
9. Individual letters written in interest of campaign		98	117		9
10. Circular letters written for use in campaign		26	94		10
11. Total copies of such circular letters mailed		26	94		11
12. News articles relating to reducing production furnished local papers					12
13. Meetings held to advance campaign		3	6		13
14. Total attendance at such meetings		132	147		14
15. Farms for which production-reduction contracts were completed		6	18		15
16. Total reduced production contracted for on such farms (acres, animals, etc.)		1/3	1/2		16
17. Number of farmers following advice of agent in the planting of replacement crops or other use of land removed from production of basic crops		21	36		17

[1] Insert name of any other crop or livestock enterprise on which a definite production-adjustment campaign has been conducted in your county.

EMERGENCY ACTIVITIES

18. Number of farmers assisted in obtaining seed loans or other emergency Federal credit	79	18
19. Number of farmers assisted in making mortgage or other debt adjustments	48	19
20. Number of families assisted in producing a larger part of food on farm	187	20
21. Number of families, nonfarm, assisted with home gardens or home poultry	32	21
22. Number of urban families moving to farms who have been assisted in getting established	6	22
23. Number of laborers assisted in obtaining employment on farm	11	23
24. Number of farm families assisted in developing supplemental sources of income	13	24
25. Number of families aided in obtaining assistance from Red Cross or other relief agency	94	25
26. Number of families assisted in home butchering, meat cutting, and curing		26
27. Number of families assisted in the canning of fruits, vegetables, and meats	207	27
28. Number of quarts canned	2070	28
29. Value of canned products	$518.00	29
30. Number of families assisted in butter and cheese making		30
31. Number of families assisted in home soap making		31
32. Number of families assisted in making home-made equipment or conveniences	9	32
33. Number of farmers assisted in making home repairs of buildings or machinery	16	33
34. Number of farmers assisted in reducing cash expenditures through exchange of labor or machinery	17	34
35. Number of farm families assisted in bartering farm or home products for other commodities or services	64	35

SUMMARY OF EXTENSION INFLUENCE FOR 1933

Present conditions make it highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this is very difficult information for agents to report accurately, so a conservative estimate based upon such records, surveys, and other information as are available will be satisfactory.

Include results of the regular 1933 extension program as well as emergency activities.

36. Number of farms in county 714 36

37. Number of farms on which substantial changes in practices have definitely resulted from the agricultural extension program 37

38. Number of farm homes in which substantial changes in practices have definitely resulted from the home demonstration program 38

39. Number of other homes in which substantial changes in practices have definitely resulted from the home demonstration program 39

40. Number of farm homes with 4-H Club members enrolled 172 40

41. Number of other homes with 4-H Club members enrolled 24 41

42. Total number of different farm families substantially influenced by some phase of the extension program 306 42
(Include questions 37, 38, 40, and 41, less duplications)