

**ANNUAL NARRATIVE REPORT
HOME DEMONSTRATION WORK
WASHINGTON COUNTY
VIRGINIA**

1932

**Iris G. Ritenour
Home Demonstration Agent**

December 1, 1931 - June 30, 1932

HOME DEMONSTRATION AGENT ANNUAL REPORT

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*Working to
understand
L. M. J.*

PERSONAL REPORT SUMMARY

Days in office	40
Days in Field.....	128
Home Visits.....	300
Miles Traveled.....	6,897
Office Calls	442
New Articles Published.....	79
Individuals Letters Written	604
Circular Letters Prepared.....	19
Copies Circulated.....	2,894
Bulletins Distributed.....	5,131
Meetings Held.....	131

IV. STATUS OF COUNTY EXTENSION ORGANIZATION

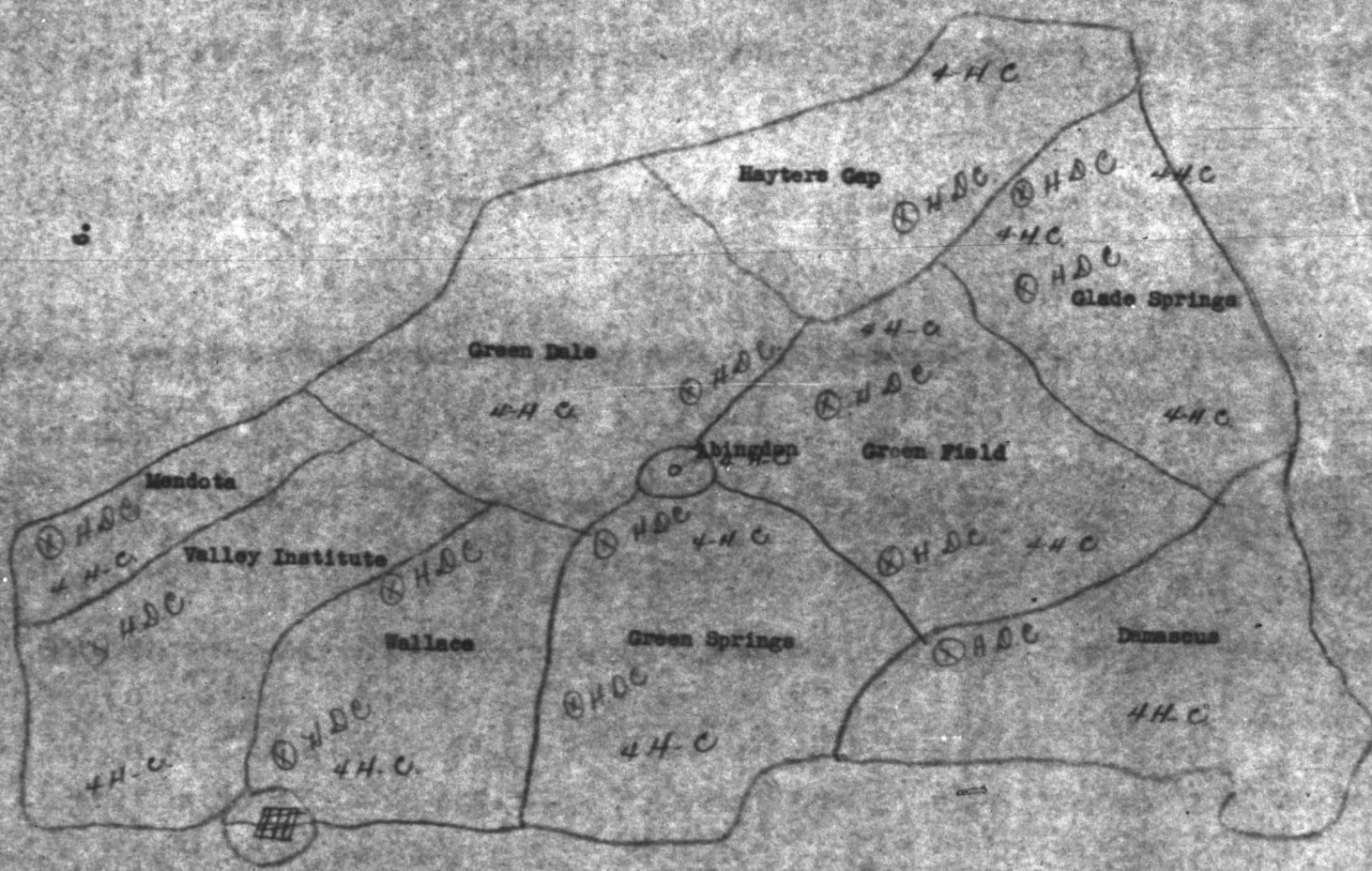
1. The County Board of Supervisors supporting Home Demonstration Work is composed of seven (7) men representing seven (7) magisterial districts of the county.
2. Organization organized to support Home Demonstration Work
 - (a) County Advisory Board was very active in helping the district agent in securing the appropriation. Since my work in the county, the group's name has been changed to the County community Organization, to represent more localities, and is formed from each Home Demonstration Group electing (5) five committee members to represent the local groups at County meetings, and plan for local work. These committees are active, back in localities in publicity and in contact with more people than the first Advisory Board. We have fifty members of the Advisory Board, composed of the local community women, who have been elected by their regular County officers, and have made a group called "The Executive Committee of the Advisory Council," which meets quarterly; around in different communities each chairman of a local group becomes a member of the Executive Committee as soon as she is elected to office, in order that she might represent her community directly. The Advisory Board has had one meeting in the spring, at a luncheon, where reports were made as to progress; also a fall meeting to sum up reports called our "Achievement Day." Our last big meeting is held late in November, jointly with the men's group to plan for next year's work.
 - (b) 4-H Club Council: composed of 4-H Community Club officers to make plans for club work for the year, and to check upon results. The Council Officers meet quarterly and help to plan special events. The council meets only twice a year.

5.

3. Relations with other organizations

- (a) I have found in my work that I can call on the following organizations for cooperation: Abingdon Garden Club, P.T.A. organizations, Chamber of Commerce, Bristol Virginia and Abingdon, Rotary and Civitan Clubs of Abingdon. The Garden Club of Abingdon has done so very much in helping our work in promoting a friendly spirit between rural women and town women. They have done very good work in helping to establish our curb market, and in general publicity. I have secured help from local health workers, and have given help in special study classes; also I have helped with thirteen demonstrations for P.T.A. school, for under privileged held in evenings.

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Map of Washington county

EXPLANATION OF MAPS

Home Demonstration Clubs	Membership	Meetings
Bethel	40	7
Clinchburg	60	7
Cleveland	35	7
Oak Hill	55	7
Mendota	20	7
Meadow View	15	7
Glade Springs	90	7
Liberty Hall	25	7
Wyndale	25	7
North Bristol	43	7
High Point	22	7
Valley Institute	25	7
Seven Springs	45	7
Laurel	44	7

4-H COMMUNITY CLUBS

Hayters Gap	45	7
Greendale	65	7
Glade Springs	75	7
Abingdon	35	7
Damascus	50	7
Cleveland	45	7
Wallace	50	7
North Bristol	50	7
Mendota	63	7
Valley Institute	60	7
Liberty Hall	50	7
Barracks	62	7
Meadow View	130	7
Bethel	50	7

2. Women's Work

- A. The Advisory Board of Washington County has done several special things during the seven months of this year's work. As a practical Better Homes Campaign they held a County Yard and Garden Improvement Contest in which 51 yards were entered and given the first scoring. They assisted with plant and seed exchange to help the contestants. They feel this type of program will be of more lasting good for the County.
- B. The program of work this year was arranged to try to meet the needs of the entire County and to reach some new groups and by one new organization draw into the clubs older girls who were not being reached by the regular 4-H Club program.

1. Project Work

- (a) Foods - Very little of the minor project has been done because of the fact that we wanted to complete our major Home Management in order to be ready for active food preservation work in the summer months. Miss Ricks, District Agent, gave a leader's training meeting and organized the local leaders in order that they might give this instruction during the summer months after my discontinuance.
- (b) Beautification of Home Grounds - Mrs. McBryde was with me three days to judge the 51 yards entered in the contest during Better Homes Week. The First National Bank of Abingdon furnished me with 100 packages of free flower seed to distribute. I think as a whole, people in the county are greatly interested in home beautification. Many of the men out of work are helping with the work in fixing up the home grounds in general.
- (c) Home Poultry - I have assisted several home-makers in finding a market for products in home poultry. One poultry raiser has done especially well in specializing in Battery raised poultry and has found quite a demand for her produce in the near by towns.
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- (d) **Home Management** - Most of my time has been spent in developing a program around the county major for women. They have worked faithfully with "figures." This project, I felt, was timely in that they needed experience in keeping up with dollars and planning for the expenditures. We found the husbands sympathetic with this project and also found they were glad to have the homemakers interested in the family income. We also took up budgeting time and put a money value on the homemaker's time. Ten women in each club promised to budget both time and money to the best advantage. The demonstrations on "Control of Household Pests," and "House Cleaning," were welcomed and many women especially were interested and made home-made fly traps to help control the worst household pest.
- (e) **Community Activities** - One new adult club furnished a club room in an old lodge room over a country store in the hopes of having some place to take care of community recreation. This group even planned to study recreation plans to help entertain their young people.

C. Leader Training Work for Women

Two project leaders were selected from each club to represent the club and assist with the project instruction. Four leader's training meetings were held and well attended. I found the leaders are assisting more and more with the club programs and will keep the work going as long as possible without the aid of an agent.

D. County Wide Piece of Work

1. Better Homes Program of Yard and Garden Contest
2. Water System Surveys.
3. Lamb Cutting Demonstration.

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3. Girl's Work

- (a) The most outstanding work done by the 4-H Club Council this year was the interest shown in increasing the membership of the clubs and interest in project work.

(b) Program for Girl's Work 1932

The major for girls work was "Food for Health." They have shown great interest in this project. Their motto has been "Be Your Own Best Exhibit," and they have worked on this motto and have become quite "posture conscious." They have also taken great interest in the food demonstrations and in making posters on foods and posture. I enrolled 525 girls of school age in "Food for Health" club work and there are only 3,205 girls of school age in the county. The girls showed a great interest in the weight table for girls. Many improved their weight and one girl gained 7 pounds in one month while she was on the food score.

(c) Gardening

Twenty five girls enrolled in vegetable garden work and have good home gardens up to date. They plan to can from their own gardens in the summer months.

(d) Poultry Work

I have 18 poultry club members who have not less than fifty chicks in their project and have completed the work up to date.

(e) Leader Training Work for 4-H Club Leaders

Our 4-H Club leaders have had three training meetings in "Food for Health" project. Many have gone back and handled project groups in a most admirable way, dividing the larger groups into smaller ones and giving the demonstrations and conducting the community demonstration contests and training the local teams.

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(f) 4-H Club Activities

The Greendale 4-H Club has furnished a lovely club room in the basement of the school building and has raised quite a sum of money to assist in furnishing the room with proper equipment for project work. Damascus, Greendale, and Mendota clubs have held several community socials this year.

(g) County Wide Activities

// Annual Demonstration Day was held at Crystal Pool near Bristol. 350 Club members attended and six teams gave demonstrations in competition for the free trip to Blacksburg to State Short Course given by Bristol Kiwanis Club. The following demonstrations were given:

- "You Can Drink Your Milk and Eat It Too"
- "Health Muffins"
- "The Thirty Minute Lunch."
- "Making a Cake."
- "Posture for Health."
- "Getting Ready for the Picnic."

The "Posture for Health" demonstration was selected to represent the county at Blacksburg, Virginia. The demonstrations contest was a part of the annual Rally that is held in the spring and sponsored by the County Council. //

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12.

V. Goals for 1932

<u>Goals</u>	<u>Accomplishments To Date</u>
1. Help to develop more community recreation	100 %
2. Adult achievement day in fall	
3. Four meetings of Executive Committee of Advisory Board	50%
4. Have water system campaign	100 %
5. Have delegates from each club to attend Home Makers Institute	
6. Take part in all contests	
7. Have one county wide contest	100 %
8. Assist County Board of Supervisors in Educational Relief Work when asked	100 %
9. Help club women to find markets for produce	100 %
10. Have two meetings of 4-H club council	50 %
11. Have County Demonstration Contest	100 %
12. Have achievement day in fall	
13. Have delegates from each club to State Short Course	50 %
14. Have uniform for girls	
15. Have more club recreation	100 %
16. Ten new songs for each club	100 %

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VI. SUMMARY

In summing up my work in Washington County for the last seven (?) months, I am grateful for the untiring efforts of the Home Demonstration Club Women who have fought so hard to retain the appropriation for Home Demonstration Work. Also for the splendid cooperation given in each community where I have worked, and also for the help of project and organizational leaders. I feel that the groups will carry on their work over a short period in order to help establish the work again in this County in another year. I think the County is a fine progressive field for work, but just a little too afraid to spend money. It is full of some of the finest people I have ever worked with.

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COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service,
Office of Cooperative Extension Work
Washington, D. C.

ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is to be used by county extension agents, such as county agricultural agent, home demonstration agent, club agent, and negro agent, reporting on their respective lines of work.

State Virginia County Washington
Report of Loris S. Ritenour County Home Demonstration Agent
(Name) (Title)
From Dec 1, 1931 to June 30, 1932

If agent has not been employed entire year, indicate exact period. Agents resigning during the year should make out this report before quitting the service.

READ DEFINITIONS, PAGE 3



HOME DEMONSTRATION AGENT ANNUAL REPORT

Approved:

Date Dec 7-1932

Maudie E. Wallace
State or District Supervisor.

Date _____

State Extension Director.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENTS' ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year and the results obtained by the county extension agent, assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agent and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

Separate statistical and narrative reports are desired from each leader of a line of work, such as county agricultural agents, home demonstration agent, boys' and girls' club agent, and negro agent, regardless of title. Where an assistant agent has been employed a part or all of the year, a report on his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked. Where two or more agents are employed in a county, each a leader of a line of work, statistics should not be duplicated.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

NARRATIVE SUMMARY

The narrative report should summarize and interpret the outstanding results accomplished and the extension methods used, under appropriate subheadings, for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use an interesting style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable, illustrate with photographs, maps, diagrams, blue prints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs, and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is suggestive of how the narrative report may be clearly and systematically presented. Each agent should adapt the outline to the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Status of county extension organization.
 - (1) Form of organization—changes and development.
 - (2) Function of local people, committees, or project leaders in developing the program of work.
 - (3) General policies, including relationships to other organizations.
- IV. Program of work; listing goals set up, methods employed, and results achieved.
 - (1) Factors considered and methods used in determining program of work.
 - (a) Cereals.
 - (b) Legumes and forage crops.
 - (c) Potatoes, Irish.
 - (d) Cotton.
 - (e) Tobacco and other special crops.
 - (f) Home gardens and home beautification.
 - (g) Market garden and truck crops.
 - (h) Fruits.
 - (i) Forestry.
 - (j) Rodents and miscellaneous insects.
 - (k) Agricultural engineering and home engineering.
 - (l) Poultry.
 - (2) Project activities and results.
 - (a) Dairy.
 - (b) Other livestock.
 - (c) Farm management.
 - (d) Marketing, farm and home.
 - (e) Foods and nutrition.
 - (f) Child training and care.
 - (g) Clothing.
 - (h) Home management.
 - (i) Home furnishings.
 - (j) Home health and sanitation.
 - (k) Community activities.
 - (l) Miscellaneous.
- V. Outlook and recommendations, including suggestive program of work for next year.
- VI. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning or end of the narrative report.

STATISTICAL SUMMARY

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To supplement the narrative part of the report, and in order that comparable State and National summaries may be made, it is necessary to include a statistical summary of the work in each county. The following form has been prepared to insure uniformity of reporting:

DEFINITIONS OF TERMS USED IN THIS REPORT

1. A program of work is a statement of the specific lines of extension work to be undertaken by the extension agent during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organizer or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry. A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, or that the use of certified seed in growing potatoes is a good investment. The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A result demonstrator is an adult, boy, or girl who conducts a result demonstration as defined above.
7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the suggestion of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include time spent by the county extension agent in his office, extension conferences, and any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than those spent in office.
17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
18. An extension school is a school usually of two to six days' duration, arranged by the extension service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or other educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.

4
GENERAL ACTIVITIES

Report Only This Year's Activities and Results that can be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report.

Louis H. Ritenour Home Dem. Agent 7
(Name) (Title) (Months of service this year)

2. County extension organization or association.

(a) Name County Advisory Board

(b) Number of members 61 (1) Men _____ (2) Women 61

3. Number of communities in county where extension work should be conducted 14

4. Number of above communities in which the extension program has been cooperatively worked out by extension agents and local committees 14

5. Number of different voluntary county or community local leaders or committeemen actively engaged in forwarding the extension program.

(a) Adult work (1) Men _____ (2) Women 74

(b) 4-H Club work (1) Men _____ (2) Women 121 (3) Older club boys 5 (4) Older club girls _____

6. Number of clubs or other groups organized to carry on adult home demonstration work 13

7. Members in above clubs or groups 514

8. Number of 4-H Clubs 14

9. Number of different 4-H Club members enrolled (a) Boys' _____ (b) Girls' 525

10. Number of different 4-H Club members completing (a) Boys _____ (b) Girls 525

11. Number of members enrolled in 4-H Club work for:

	1st Year	2d Year	3d Year	4th Year	5th Year	6th Year and Over
(a) Boys						
(b) Girls	<u>200</u>	<u>200</u>	<u>75</u>	<u>30</u>	<u>17</u>	<u>3</u>

12. Number of 4-H Club members according to age.

Age	10	11	12	13	14	15	16	17	18	19	20
Boys											
Girls	<u>175</u>	<u>100</u>	<u>52</u>	<u>62</u>	<u>35</u>	<u>48</u>	<u>18</u>	<u>30</u>	<u>5</u>		

* Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on pages 8 to 24, less any duplications due to the same boy or girl carrying on two or more subject-matter lines of work.

** Complete up to date*

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results that can be Verified

13. Number of 4-H Club members in school	522	Out of school	3	13
14. Number of 4-H Club teams trained		(a) Judging		14
		(b) Demonstration	5	
15. Number of groups organized for extension work with rural young people above the 4-H Club age				15
16. Members in above groups		(a) Young men		16
		(b) Young women		
17. Total number of farm visits ¹ made in conducting extension work				17
18. Number of different farms visited				18
19. Total number of home visits ² made in conducting extension work			300	19
20. Number of different homes visited			275	20
21. Number of calls relating to extension work		(a) Office	197	21
		(b) Telephone	445	
22. Number of days agent spent in office			40	22
23. Number of days agent spent in field			128	23
24. Number of news articles or stories published ³			79	24
25. Number of individual letters written			604	25
26. Number of different circular letters prepared (not total copies mailed)			19	26
27. Number of bulletins distributed			3131	27
28. Number of radio talks made			1	28
29. Number of events at which extension exhibits were shown			0	29
30. Training meetings held for local leaders or committeemen	(a) Adult work	(1) Number	17	30
		(2) Total men leaders attending		
(3) Total women leaders attending	315			
(b) 4-H Club	(1) Number	4	44	
	(2) Total leaders attending			
31. Method demonstration meetings held (do not include meetings reported under No. 30)	(a) Number	210	6320	31
	(b) Total attendance			
32. Meetings held at result demonstrations	(a) Number			32
	(b) Total attendance			
33. Tours conducted	(a) Number			33
	(b) Total attendance			
34. Achievement days held	(a) Adult work	(1) Number		34
		(2) Total attendance		
(b) 4-H Club	(1) Number			
	(2) Total attendance			

¹ List as farm or home visit according to principal purpose of visit.² Include county and State press, agricultural journals, and home magazines. Do not count items relating to notices of meetings only.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results that can be Verified

		(1) Number	
	(a) Farm women	(2) Total members attending	
		(3) Total others attending	
35. Encampments held		(1) Number	35
	(b) 4-H Club	(2) Total boys attending	
		(3) Total girls attending	
		(4) Total others attending	
36. Other meetings of an extension nature participated in and not previously reported		(a) Number	14
		(b) Total attendance	1536
		(1) Number	11
37. Meetings held by local leaders or committeemen not participated in by agent and not reported elsewhere	(a) Adult work	(2) Total attendance	300
		(1) Number	7
	(b) 4-H Club	(2) Total attendance	300

PROGRAM SUMMARY

List below information on each subdivision of the program of work. Include under each heading all of the work done with men, women, boys, and girls. If an assistant agent has been employed include his or her time with that of the agent. This page should not be filled out until the questions on the following pages have been answered. Estimate where records are not available.

Line of work	Number of communities or other units participating	Number of leaders or committees assisting	Days specialists helped with line of work	Days agent devoted to line of work	Number of meetings held in relation to line of work	Number of news stories published	Number of different circular letters issued	Number of farm or home visits made	Number of office calls received	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	
38. Cereals (page 8)										38
39. Legumes and forage crops (pages 9, 10)										39
40. Potatoes, Irish (page 11)										40
41. Cotton (page 11)										41
42. Tobacco and other special crops (page 11)										42
43. Home gardens and home beautification (page 12)	14	7	3	5	4	10	1	51	25	43
44. Market garden and truck crops (page 12)										44
45. Fruits (page 12)										45
46. Forestry (page 13)										46
47. Rodents and miscellaneous insects (page 13)										47
48. Agricultural engineering (page 14)	4	0	3	3	0	3	1	5	4	48
49. Poultry (page 15)	3	1	0	4	4	4	0	15	10	49
50. Dairy (page 15)										50
51. Other livestock (page 15)										51
52. Farm management (page 16)										52
53. Marketing—farm and home (page 17)										53
54. Foods and nutrition (page 18)	14	14	4	78	98	15	3	71	167	54
55. Child training and care (page 19)										55
56. Clothing (page 20)										56
57. Home management (page 21)	13	29	3	60	84	35	4	71	135	57
58. House furnishings (page 22)										58
59. Home health and sanitation (page 23)	14			7	14					59
60. Community activities (page 24)	14		1		10	4	4	25	50	60
61. Miscellaneous (page 24)	14		3	2	6	1	1	10	40	61
62. Building extension program of work ¹	14	61	2	5	3	3	3	25	92	62
63. Organization—extension association and committee ²	14	61	2	4½	4	4	2	33	100	63

(The totals for these columns do not necessarily check with the information given on pages 4, 5, and 6, since one meeting, farm visit, circular letter, etc., may relate to two or more lines of subject matter.)

¹ Under "building the extension program" include all work incident to the collection of economic and social data as a basis for determining programs, the conducting of program surveys, and the outlining of county, district, and community programs. Do not include work related to the execution of programs, as this should be reported under the projects above.

² Under "organization" include all work incident to maintaining extension associations, agricultural councils, home demonstration councils, advisory committees, project committees, community committees, and the like not reported under building the extension program.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities that are Supported by Funds

Item	(a) Home gardens	(b) Market gardening, truck, and canning crops	(c) Beautifi- cation of home grounds	(d) Tree fruits	(e) Buck and small fruits	(f) Grapes
88. Number of method demonstration meetings held			4			88
89. Number of adult result demonstrations completed or carried into the next year			51			89
90. Total number of acres included in adult result demonstrations	XXXXX		XXXXX			90
91. Average increased yield per acre on adult result demonstrations due to recommended practices	XXXXX	bu.	XXXXX	bu.	qts.	lbs. 91
92. Number of 4-H Club members enrolled						92
(1) Boys						
(2) Girls	25					
93. Number of 4-H Club members completing						93
(1) Boys						
(2) Girls	25					
94. Number of acres grown by club members completing	17		XXXXX			94

NOTE.—Work relating to soils and fertilizers, insects, and plant diseases should be reported in connection with the crops concerned.

(Use space below for State questions not listed above)

VEGETABLE GARDENING

Estimated value of vegetables in 4-H club gardens _____ adult gardens _____
 No. 4-H club members with own garden _____ No. using parents garden 25
 Percentage of 4-H club members having good fall gardens _____
 No. adult garden club members _____ No. adult leaders trained _____
 No. food club members minoring in gardens 25
 No. members raising new vegetables 25
 No. members selling vegetables from garden no sales
 Amount of sales from specific gardens _____
 No. county leader training meetings held _____
 Total attendance at county leader training meetings _____
 No demonstrations given by leaders with agent present _____ without agent _____
 No. demonstrations given where leaders assisted agent _____

LANDSCAPE GARDENING

No. demonstrations in yards to homemakers 3
 No. demonstrations on school grounds to women's groups _____
 No. demonstrations on civic grounds to women's groups _____
 No. result demonstrations: (a) yards 5 (b) schools _____ (c) civic centers 1
 No. persons using advice for improving home grounds 5 other grounds 2
 No. persons receiving information on: plant study _____ flower growing _____
 landscape needs _____ standards and objectives _____

FORESTRY

Report Only This Year's Extension Activities that are Supported by Records

95. Number of method demonstration meetings held.....	95
96. Number of adult result demonstrations completed or carried into the next year.....	96
97. Number of 4-H Club members enrolled.....	97
(a) Boys.....	
(b) Girls.....	
98. Number of 4-H Club members completing.....	98
(a) Boys.....	
(b) Girls.....	
99. Number of transplant beds cared for by club members completing.....	99
100. Number of acres farm wood lot managed by club members completing.....	100
101. Number of new forest or farm woodland areas planted according to recommendations.....	101
102. Acres involved in preceding question.....	102
103. Number of farms assisted in forest or wood-lot management.....	103
104. Acres involved in preceding question.....	104
105. Number of farms planting windbreaks according to recommendations.....	105
106. Number of farms following recommendations as to control of white-pine blister rust.....	106
107. Number of farms assisted in other ways relative to forestry (specify below).....	107

(Use space below for State questions not listed above)

RODENTS, OTHER ANIMAL PESTS, AND MISCELLANEOUS INSECTS

Report Only This Year's Extension Activities that are Supported by Records

(Do not include work reported under "Crop" and "Livestock" headings)

Item	(a)	(b)	(c)	
	Rodents	Other animal pests	Insects	
108. Number of method demonstration meetings held.....				108
109. Number of result demonstrations completed or carried into the next year.....				109
110. Pounds of poison used.....				110

AGRICULTURAL ENGINEERING

(Farm and Home)

Report Only This Year's Extension Activities that are Supported by Records

111. Number of method demonstration meetings held.....	111
112. Number of adult result demonstrations completed or carried into the next year.....	112
113. Number of 4-H Club members enrolled.....	113
(a) Boys.....	
(b) Girls.....	
114. Number of 4-H Club members completing.....	114
(a) Boys.....	
(b) Girls.....	
115. Number of farms following recommendations in installing drainage systems.....	115
116. Acres drained by such systems.....	116
117. Number of farms following recommendations in installing irrigation systems.....	117
118. Acres irrigated by such systems.....	118
119. Number of farms building terraces and soil-saving dams to control erosion according to recommendations.....	119
120. Acres on which soil erosion was so prevented.....	120
121. Number of farms clearing land of stumps or boulders according to recommended methods.....	121
122. Number of families assisted with house-planning problems.....	2 122
123. Number of dwellings constructed according to plans furnished.....	123
124. Number of dwellings remodeled according to plans furnished.....	1 124
125. Number of sewage-disposal systems installed according to recommendations.....	125
126. Number of water systems installed according to recommendations.....	5 126
127. Number of heating systems installed according to recommendations.....	127
128. Number of lighting systems installed according to recommendations.....	128
129. Number of farms on which buildings other than dwellings were constructed or remodeled this year according to plans furnished.....	129
130. Number of buildings involved in preceding question.....	130
(a) Dairy barns.....	
(b) Hog houses.....	
(c) Poultry houses.....	
(d) Silos.....	
(e) Other.....	
130%. Number of farms or homes following recommendations on maintenance and repair of machinery.....	130%
130%. Number of machines involved in preceding question.....	130%
(a) Tractors.....	
(b) Tillage implements.....	
(c) Harvesters and threshers.....	
(d) Other.....	
130%. Number of farms employing better types of machinery or equipment recommended by extension agent.....	130%

POULTRY, DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Estimated Activities that are Supported by Records

Item	(a) Poultry	(b) Dairy cattle	(c) Beef cattle	(d) Sheep	(e) Swine	(f) Horses and mules
131. Number of method demonstration meetings held	4					131
132. Number of adult result demonstrations completed or carried into the next year	12					132
133. Number of animals involved in these completed adult result demonstrations	2000					133
134. Total profit or saving on adult result demonstrations completed	\$400					134
135. Number of 4-H Club members enrolled	(1) Boys					135
	(2) Girls	18				
136. Number of 4-H Club members completing <i>to date</i>	(1) Boys					136
	(2) Girls	18				
137. Number of animals involved in 4-H Club work completed	900					137
138. Number of farms assisted in obtaining purebred sires						138
139. Number of farms assisted in obtaining high-grade or purebred females	1					139
140. Number of bull, boar, ram, or stallion circles or clubs organized						140
141. Number of members in preceding circles or clubs						141
142. Number of herd or flock improvement associations organized or reorganized						142
143. Number of members in these associations						143
144. Number of farms not in associations keeping performance records of animals						144
(Use space below for State questions not listed above)						

POULTRY

No. leaders trained: adult 1 4-H club 1 Total profit on 4-H club 200.
 Total profit on adult club \$400 Result demonstrations completed 30
 No. birds culled _____ Increase in egg production from better feeding _____
 Profit made by farm flock improvement contestants _____
 Profit made from other poultry cooperators _____
 Value of 4-H club poultry _____ Profit from 4-H club poultry _____

MARKETING (FARM AND HOME)

Report Only This Year's Extension Activities that are Supported by Records

Item	(a) Grain and feed	(b) Cotton	(c) Dairy products	(d) Livestock	(e) Fruits and vegetables	(f) Poultry and eggs	(g) Home products	(h) Other
160. Number of cooperative-marketing associations or groups organized during the year								160
161. Number of cooperative-marketing associations or groups previously organized assisted by extension agent this year								161
162. Membership in associations organized and assisted (161 and 162)								162
163. Value of products marketed by all associations worked with	\$	\$	\$	\$	\$	\$	\$	163
164. Value of supplies purchased by all associations worked with	\$	\$	\$	\$	\$	\$	\$	164
Number of cooperative-marketing associations or groups assisted with problems of—								
165. Preliminary analysis								165
166. Organization								166
167. Accounting and auditing								167
168. Financing								168
169. Business policies								169
170. Production to meet market demand								170
171. Reduction of market losses								171
172. Use of current market information								172
173. Standardizing								173
174. Processing or manufacturing								174
175. Packaging and grading								175
176. Loading								176
177. Transporting								177
178. Warehousing								178
179. Keeping membership informed								179
180. Merging into larger units								180
Number of farms or homes not in cooperative associations or groups assisted with problems of—								
181. Standardizing								181
182. Packaging and grading								182
183. Use of current market information								183

(Use space below for State questions not listed above)

.....

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.....

.....

FOODS AND NUTRITION

Report Only This Year's Extension Activities that are Supported by Grants

184. Number of method demonstration meetings held.....	98	184																		
185. Number of adult result demonstrations completed or carried into the next year.....	514	185																		
	<table border="1"> <thead> <tr> <th></th> <th>Food selection and preparation</th> <th>Food preservation</th> </tr> <tr> <th></th> <th>(a)</th> <th>(b)</th> </tr> </thead> <tbody> <tr> <td>186. Number of 4-H Club members enrolled.....</td> <td>(1) Girls 525</td> <td></td> </tr> <tr> <td></td> <td>(2) Boys</td> <td></td> </tr> <tr> <td>187. Number of 4-H Club members completing.....</td> <td>(1) Girls 525</td> <td></td> </tr> <tr> <td></td> <td>(2) Boys</td> <td></td> </tr> </tbody> </table>		Food selection and preparation	Food preservation		(a)	(b)	186. Number of 4-H Club members enrolled.....	(1) Girls 525			(2) Boys		187. Number of 4-H Club members completing.....	(1) Girls 525			(2) Boys		186 187
	Food selection and preparation	Food preservation																		
	(a)	(b)																		
186. Number of 4-H Club members enrolled.....	(1) Girls 525																			
	(2) Boys																			
187. Number of 4-H Club members completing.....	(1) Girls 525																			
	(2) Boys																			
188. Number of homes assisted in planning family food budget for a year.....	25	188																		
189. Number of homes budgeting food expenditures for a year.....	100	189																		
190. Number of homes balancing family meals for a year.....	30	190																		
191. Number of homes improving home-packed lunches according to recommendations.....	75	191																		
192. Number of schools following recommendations for a hot dish or school lunch.....	0	192																		
193. Number of children involved in preceding question.....	0	193																		
194. Number of homes using improved methods in child feeding.....	40	194																		
195. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation).....	525	195																		
196. Number of jars of canned products preserved by 4-H Club members.....	no report	196																		

(Use space below for State questions not listed above)

	Women	Girls
a. No. members 10% normal weight.....	_____	_____
b. How many members practically live at home by producing all possible food at home?.....	_____	_____
c. No. pressure cookers purchased during the past year.....	_____	_____
d. No. members planning canning budget.....	25	6
e. No. homes where vegetable gardens were planted.....	514	30
f. No. homes planting gardens for first time or greatly enlarged this yr.....	_____	_____
g. No. dems. given by leaders with agent present.....	_____	37
h. No. dems. given by leaders with agent absent.....	1	15
i. No. dems. where leaders assisted agent.....	_____	47
j. No. dems. given by club members.....	_____	_____
k. No. food groups; W _____ G _____; l. No. leaders trained.....	26	14
m. No. county leader training meetings held.....	_____	_____
n. Total attendance at county leader training meetings.....	_____	_____
o. No. food groups in small rural schools _____; number members _____; No. others below club age _____	_____	_____
p. No. members improving weight _____; health _____; posture _____	_____	_____

CHILD TRAINING AND CARE

Report Only This Year's Extension Activities that are Supported by Awards

197. Number of method demonstration meetings held.....	197			
198. Number of adult result demonstrations completed or carried into the next year.....	198			
199. Number of groups devoting major part of program to child training and care.....	199			
200. Membership in these groups.....	200			
201. Number of 4-H Club members enrolled.....	<table border="0"> <tr> <td>(a) Girls.....</td> <td rowspan="2">} 201</td> </tr> <tr> <td>(b) Boys.....</td> </tr> </table>	(a) Girls.....	} 201	(b) Boys.....
(a) Girls.....		} 201		
(b) Boys.....				
202. Number of 4-H Club members completing.....	<table border="0"> <tr> <td>(a) Girls.....</td> <td rowspan="2">} 202</td> </tr> <tr> <td>(b) Boys.....</td> </tr> </table>	(a) Girls.....	} 202	(b) Boys.....
(a) Girls.....		} 202		
(b) Boys.....				
203. Number of homes improving habits of school children (other than reported under "Foods and Nutrition" and "Home Health and Sanitation").....	203			
204. Number of homes substituting positive methods of discipline for negative ones.....	204			
205. Number of homes providing recommended play equipment.....	205			
206. Number of homes making recommended physical adjustments to better meet children's needs.....	206			
207. Number of homes adopting better adult habits with respect to development of children.....	207			

(Use space below for State questions not listed above)

CLOTHING

Report Only This Year's Extension Activities that are Supported by Records

208. Number of method demonstration meetings held.....		208
209. Number of adult result demonstrations completed or carried into the next year.....		209
210. Number of 4-H Club members enrolled.....	(a) Girls..... (b) Boys.....	210
211. Number of 4-H Club members completing.....	(a) Girls..... (b) Boys.....	211
212. Number of individuals following recommendations in improving construction of clothing.....	(a) Women..... (b) Girls.....	212
213. Number of individuals using a clothing budget.....	(a) Women..... (b) Girls..... (c) Boys.....	213
214. Number of individuals making garments for themselves.....	(a) Women..... (b) Girls.....	214
215. Number of individuals improving children's clothing according to recommendations.....	(a) Women..... (b) Girls.....	215
216. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing.....	(a) Women..... (b) Girls.....	216

	WOMEN	GIRLS
a. Number members who kept a clothing account	_____	_____
b. Number members who learned to shop more wisely	_____	_____
c. Number members who improved selection of dress as to color, line and design	_____	_____
d. Number members who learned to wear sensible walking shoes	_____	_____
e. Number members who adopted better posture	_____	_____
f. Number members who do their own mending: All Part W _____ G _____ Family Mending	_____	_____
g. Number demonstrations given by leader with agent present	_____	_____
. Number demonstrations given by leader without agent present	_____	_____
h. Number demonstrations where leader assisted the agent	_____	_____
i. Number demonstrations given by club members	_____	_____
j. Number people (other than club members) influenced to adopt new practices	_____	_____
k. Number clothing groups	_____	_____
l. Number leaders trained	_____	_____
m. Number county leader training meetings held	_____	_____
n. Total attendance at county leader training meetings	_____	_____
o. Work done - garments made W _____ G _____ Garments remodeled	_____	_____
Garments dry cleaned W _____ G _____ Hats or caps made	_____	_____

HOME FURNISHINGS

Report Only This Year's Extension Activities that are Supported by Grants

- 231. Number of method demonstration meetings held 231
- 232. Number of adult result demonstrations completed or carried into the next year 232
- 233. Number of 4-H Club members enrolled

(a) Girls	_____
(b) Boys	_____

 233
- 234. Number of 4-H Club members completing

(a) Girls	_____
(b) Boys	_____

 234
- 235. Number of individuals improving the selection of household furnishings

(a) Women	_____
(b) Girls	_____

 235
- 236. Number of individuals following recommendations in improving methods of repairing, remodeling, or refinishing of furniture

(a) Women	_____
(b) Girls	_____

 236
- 237. Number of individuals following recommendations in improving treatment of windows (shades, curtains, draperies)

(a) Women	_____
(b) Girls	_____

 237
- 238. Number of individuals following recommendations in improving arrangement of rooms (other than kitchens)

(a) Women	_____
(b) Girls	_____

 238
- 239. Number of individuals improving treatment of walls, woodwork, and floors

(a) Women	_____
(b) Girls	_____

 239

(Use space below for State questions not listed above)

- 6-a No. improving selection, arrangement of pictures, accessories

Women	_____	Girls	_____
-------	-------	-------	-------
- 6-b How many used dyes in making over old materials?
- 6-c No. improving home storage spaces

6-d	WORK DONE	Number		Actual Cost		Amount Saved	
		Women	Girls	Women	Girls	Women	Girls
	Chairs and stools seated.....	_____	_____	_____	_____	_____	_____
	Articles slip-covered or upholstered.....	_____	_____	_____	_____	_____	_____
	Furniture repaired, remodeled, refinished....	_____	_____	_____	_____	_____	_____
	Window treatments improved.....	_____	_____	_____	_____	_____	_____
	Walls, woodwork, floors.....	_____	_____	_____	_____	_____	_____
	Articles or sets of linens made.....	_____	_____	_____	_____	_____	_____
	Rugs, mats, chair seats made.....	_____	_____	_____	_____	_____	_____
	Other articles made or made over.....	_____	_____	_____	_____	_____	_____
	Ready-made articles secured.....	_____	_____	_____	_____	_____	_____

- 6-e Total no. dif. rooms imp.: W _____ G _____ ; 6-f Est. no. other people inf.
- 6-g No. dem. by leaders, agent present; W _____ G _____ ; 6-h agent absent.....
- 6-i No. dem. with which leaders assisted agent.....
- 6-j No. dem. given by club members.....
- 6-k No. house furn. groups in county; W _____ G _____ ; 6-l leaders trained.....
- 6-m No. co. leader training meetings; W _____ G _____ ; 6-n Total attend. leaders.....

COMMUNITY OR COUNTRY-LIFE ACTIVITIES

Report Only This Year's Estimated Activities that are Supported by Records

253. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....	253
254. Number of country-life conferences or training meetings conducted for community leaders.....	254
255. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....	255
256. Number of communities developing recreation according to recommendations.....	13 256
257. Number of community or county-wide pageants or plays presented.....	5 257
258. Number of community houses, clubhouses, or community rest rooms established.....	3 258
259. Number of communities assisted in improving hygienic or public-welfare practices.....	259
260. Number of school or other community grounds improved in accordance with plans furnished.....	1 260
261. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....	1 261
261½. Total number of different communities assisted in connection with the community or country-life work reported on this page.....	14 261½

(Use space below for State questions not listed above)

BEES, WEEDS, HANDICRAFT, RABBITS, AND MISCELLANEOUS

Under This Heading Report Other Lines of Work not Included in the Preceding Pages, Such as Bees, Weeds, Handicraft, and Similar Work, i. e., any Other Information that can be Reported Statistically and that Will Help to Give a Complete Account of the Year's Work

Item	(a) Bees	(b) Weeds	(c) Handicraft	(d) Rabbits	(e) ¹
262. Number of method demonstration meetings held.....			6		262
263. Number of adult result demonstrations completed or carried into next year.....			15		263
264. Number of 4-H Club members enrolled.....					264
(1) Boys					
(2) Girls					
265. Number of 4-H Club members completing.....					265
(1) Boys					
(2) Girls					

¹Include profit by sales.

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