

Cooperative Extension Work in Agriculture  
and Home Economics.

U. S. DEPARTMENT OF AGRICULTURE  
AND STATE AGRICULTURAL COLLEGES  
COOPERATING.

STATES RELATIONS SERVICE,  
OFFICE OF EXTENSION WORK, SOUTH.  
FARMERS' COOPERATIVE DEMONSTRATION WORK.

REPORT OF WORK OF THE COUNTY AGENT,

CALENDAR YEAR 191

DOE DECEMBER 31, 191

STATE, *Virginia*

COUNTY, *Lancaster*

REPORT OF *E. M. Schuster*

COUNTY AGENT.

FROM JANUARY 1, 191<sup>6</sup> TO DECEMBER 31, 191<sup>6</sup>

APPROVED:

STATE AGENT.

DATE FORWARDED.

DIRECTOR OF EXTENSION WORK.

**ANNUAL REPORT FORM AND INSTRUCTIONS TO AGENTS.**

The agent's annual report should be a complete summary of all the work performed during the year. This is the only record that the officials of the Extension Division of the State and of the Department have of the agent's activities.

The only means of making such a report is to keep field notes or a field diary of everything that is done each day. It is well to not only keep notes of things actually done, but to make some brief observations of general conditions as found from time to time. Many things which seem of minor importance to the agent may be very valuable to the head offices when asked for detailed information regarding certain localities.

An agent's efficiency and the success of his work is necessarily judged from this office by what is contained in his report. Your District and State Agent may know that you are rendering efficient service, but it is absolutely essential to have something on record to show that the work has been done, when outside parties who can not possibly inspect your work, desire definite and accurate information in regard to the results that are being accomplished in local territory.

Every agent in the work has been instructed, by circular letter and by the supervising force at agents' meetings, as to the importance of keeping systematic records throughout the year. If this advice has been adhered to, you should have no difficulty in rendering your annual report upon the forms which are herewith submitted. These are broad enough to include the activities of the agents in the entire territory covered by the Extension Work in

the South. Some of the questions will not apply to your local territory, and these, of course, need not be answered.

In some instances you will observe that the same form is used for several crops. Be sure to use separate sheets for each crop named under the heading.

For example, take the sheet headed "Small Grains", under which are included oats, wheat, barley and rye. In this case all the demonstrations in oats should be included on one sheet, all the demonstrations in rye on another, and so on for all the crops included under this heading.

Be sure to answer the questions in the order in which they are asked, and see that you give the information called for. If this is done all the reports will be uniform when they are sent in to the State Agent's office, and in like manner the State Agents' reports will be uniform when sent to the Director's office in the State and then to the Washington Office.

It should be distinctly understood that these forms are only to summarize the statistical part of the report, and under each crop or heading such remarks or observations or points of interest as may be useful should be briefly written out. No doubt many interesting features will be called to mind, which, if written up and sent in to the State Agent's office along with the replies to these definite questions, would be very valuable in giving the final report that personal touch which proves of great value and interest in all reports of this nature.

In collecting the replies to the questions of a personal nature, the agent will have to depend on his tact and good judgment in approaching the farmer. A few, no doubt, will be averse to furnishing you with some of the information

asked for, but if reliable data could be collected with reference to these points, it would enable the Department to get a rather definite idea as to the beneficial effects of the demonstration work in your section.

The forms that we are sending out include the following crops, groups of crops, and other miscellaneous work of the County Agents:

## CROPS:

Corn ✓  
Cotton ✓  
Tobacco ✓  
Small Grain ✓  
Hay & Forage ✓  
Cover Crops ✓  
Summer Legumes ✓  
Potatoes (Irish & Sweet)  
Truck Crops & Gardens  
Sugar Cane  
Orchards ✓

## LIVE STOCK:

Horses ✓  
Dairy Cattle ✓  
Beef Cattle ✓  
Hogs ✓  
Sheep & Goats ✓  
Poultry ✓  
Live Stock Diseases & Pests. ✓

## OTHER WORK:

Fertilizers ✓  
Farm Measures ✓  
Silos ✓  
Dipping Vats ✓  
Seed Selection ✓  
Lime ✓  
Rotations ✓  
Pastures ✓  
Organizations ✓  
Farm Buildings ✓  
Drainage ✓  
Farm Machinery & Tools  
Clearing Land, Stumps, etc.  
Timber & Wood Lots  
Miscellaneous Demonstration Work  
Effect of Demonstration Work on  
Community and Human Interest  
Features  
Boys' & Girls' Clubs.

If there is anything in any of these forms that is not thoroughly understood, discuss the matter with your District or State Agent or write to this Office for a more specific explanation.

CORN.

(INCLUDING KAFIR, MILO, FETERITA)

SEPARATE SHEET FOR EACH.

U.S. DEPT. OF AGRICULTURE

E. M. HUNTER,

Agent,

LINCOLN, VIRGINIA

(Agent's Headquarters)

(Name of Agent)

1. Number of demonstrators 10
2. Number of demonstrators reporting \_\_\_\_\_
3. Total acreage of corn grown under improved methods on demonstration farms 250
4. Average yield per acre on demonstrations (bushels) \_\_\_\_\_
5. Increased yield on demonstrations over ordinary methods \_\_\_\_\_
6. Number of operators \_\_\_\_\_ Acreage \_\_\_\_\_ Yield per A. \_\_\_\_\_ bu.
7. Number who planted pure or selected seed on their demonstrations \_\_\_\_\_
8. Number of farmers you have influenced to select seed for next year's crop 5. Estimated amount of seed selected \_\_\_\_\_ bu.
9. Number who fall plowed their demonstration acres \_\_\_\_\_
10. Number who turned under cover crops on their demonstration acres \_\_\_\_\_
11. State number of acres harvested for silage \_\_\_\_\_ Yield per A. \_\_\_\_\_ tons.
12. State number of acres "hogged down" 12. Value per acre when utilized this way \$ \_\_\_\_\_
13. State number of acres treated for diseases or insect pests \_\_\_\_\_
14. How many farmers have you influenced to use better methods in growing corn this year? Many
15. Estimate total number of farmers in county who have been influenced to use better methods in corn growing since county agent work started 120
16. What per cent is this of total number of farmers in your county? 5%

(FOR REMARKS, INCIDENTS, SPECIAL REPORTS, ETC., USE OTHER SIDE, AND ADDITIONAL SHEETS IF NECESSARY.)

## COTTON.

E. M. HUNTER,  
Agent,  
LINCOLN, VIRGINIA

1. Number of demonstrators \_\_\_\_\_
2. Number of demonstrators reporting \_\_\_\_\_
3. Total acreage grown under improved methods on demonstration farms \_\_\_\_\_
4. Average yield per acre on demonstrations (Pounds seed cotton) \_\_\_\_\_
5. Increased yield per acre on demonstrations over ordinary methods \_\_\_\_\_
6. Number of cooperators \_\_\_\_\_ Acreage \_\_\_\_\_ Yield per acre in pounds \_\_\_\_\_
7. Number of demonstrators who planted pure or selected seed \_\_\_\_\_
8. Number of farmers you have induced to field select seed for next year's crop \_\_\_\_\_
9. How many fall plowed their demonstration acres? \_\_\_\_\_
10. How many turned under cover crops on their demonstration acres? \_\_\_\_\_
11. State the number of acres treated for diseases or insect pests \_\_\_\_\_
12. How many farmers have you influenced to use better methods in cotton growing this year? \_\_\_\_\_
13. Estimate the total number of farmers in your county who have used improved methods since county agent work was started \_\_\_\_\_
14. What per cent of all the farmers of your county has been reached? \_\_\_\_\_
15. Have you been able to get the farmers in any community to grow but one variety of cotton? \_\_\_\_\_ Give particulars \_\_\_\_\_

(FOR REMARKS, COMMENTS, SPECIAL REPORTS, ETC., USE OTHER SIDE AND ADDITIONAL SHEETS IF NECESSARY.)

## TOBACCO

E. M. HUNTER,  
Agent,  
LINCOLN, VIRGINIA

1. Number of demonstrators \_\_\_\_\_
2. Number of demonstrators reporting \_\_\_\_\_
3. Total acreage in demonstration \_\_\_\_\_
4. Average yield per acre (pounds) \_\_\_\_\_
5. Increased yield of demonstrations over ordinary methods \_\_\_\_\_
6. How many farmers have you induced to plant pure or selected seed? \_\_\_\_\_
7. How many farmers have you induced to field select seed for next  
year's crop? \_\_\_\_\_
8. How many fall plowed their demonstration acres? \_\_\_\_\_
9. How many turned under cover crops on their demonstration acres? \_\_\_\_\_
10. How many tobacco farmers did you influence to adopt a rotation system? \_\_\_\_\_
11. State the number of acres treated for insect pests \_\_\_\_\_
12. Estimate the total number of acres in your county which were worked by  
improved methods due to the county agent's influence \_\_\_\_\_

(FOR REMARKS, INCIDENTS, SPECIAL REPORTS, ETC., USE OTHER SIDE AND ADDITIONAL SHEETS IF NECESSARY.)

SMALL GRAINS.  
(OATS, WHEAT, RYE, BARLEY, BUCKWHEAT.)

E. M. HUNTER,  
Agent,  
LINCOLN, VIRGINIA

*Rye*

DEMONSTRATION.

ENTER HERE THE NAME OF CROP. SEPARATE SHEET FOR EACH.

1. Number of demonstrators 10
2. Number of demonstrators reporting \_\_\_\_\_
3. Total acreage in this crop grown under improved methods on demonstration farms 300
4. Average yield per acre on demonstration farms (bushels) 15
5. Increased yield on demonstrations over ordinary methods (bushels) 4
6. Number of co-operators \_\_\_\_\_ Acreage \_\_\_\_\_ Yield per acre (bushels) \_\_\_\_\_
7. Number of demonstration acres threshed for grain 50 Yield per A. bu. 15
8. Number of demonstration acres cut for hay \_\_\_\_\_
9. Average yield of cured hay per acre on demonstrations (tons) \_\_\_\_\_
10. Increase per acre of cured hay on demonstrations over ordinary methods tons \_\_\_\_\_
11. Number of acres graded off \_\_\_\_\_ Estimate value per acre \$ \_\_\_\_\_
12. Number of acres turned under for soil improvement 240
13. How many acres were treated for insect pests? \_\_\_\_\_
14. How many bushels of seed were treated for smut, rust, etc? \_\_\_\_\_
15. How many farmers have you induced to plant this crop for the first time? \_\_\_\_\_
16. Estimate total number of farmers in your territory who have been influenced to sow this crop since county agent's work started? 100
17. What per cent of this 100 the total number of farmers in the county? 50%

\*NOTE: OTHER AGENTS STATE THE NATURE AND RESULTS OF TREATMENT OF DISEASE FROM INSECT PESTS.

USE OTHER SIDE OF SHEET FOR 2-18

## HAY, FORAGE, OR COVER CROPS.

E. M. HUNTER,  
Agent,  
LINCOLN, VIRGINIA

(NOTE: - This form to be used for such crops as Alfalfa, Crimson, Alsike, Red, Bar and Sweet Clovers, Lespedeza, Vetch, Vetch and Oats - Wheat or Rye, Crimson Clover and Oats - Wheat or Rye, Timothy, Mixed Grasses and Clovers, Sudan, Johnsongrass and other Grasses, Sorghum, Millet, etc. Any combination of these or other similar crops should be reported on this form, the name of the crop or combination to be entered in the space below.)

*Mixed Grass* DEMONSTRATION.

ENTER HERE THE NAME OF CROP - SEPARATE SHEET FOR EACH.

- Number of demonstrators 12
- Number of demonstrators reporting 5
- Total acreage in this crop grown under improved methods on demonstrations \_\_\_\_\_
- Average yield per acre on demonstrations 12 1/2 (tons of cured hay)
- Number of acres cut for hay 250
- Increased yield of demonstrations over ordinary methods \_\_\_\_\_ (tons cured hay)
- Number of acres grazed off \_\_\_\_\_
- Estimated value per acre of grazing \$ \_\_\_\_\_
- Number of cooperators \_\_\_\_\_ Average \_\_\_\_\_ yield per acre cured hay (tons) \_\_\_\_\_
- How many acres of legumes in this class of crops were inoculated? \_\_\_\_\_
- How many farmers ordered inoculating material through you from the Dept? \_\_\_\_\_
- How many demonstration acres were turned under for soil improvement purposes? \_\_\_\_\_
- Estimate total number of acres in county turned under by agent's advice \_\_\_\_\_
- How many acres were sown this fall? 500
- Estimate acreage grown in county before county agent's work started \_\_\_\_\_
- What is your estimate of the increased acreage of this crop in the county as the result of the agent's influence? \_\_\_\_\_ Give increase by year if possible.  
First year's increase \_\_\_\_\_ Third year's increase \_\_\_\_\_  
Second " " \_\_\_\_\_ Fourth " " \_\_\_\_\_

## HAY, FORAGE, OR COVER CROPS.

E. M. HUNTER,  
Agent,  
LINCOLN, VIRGINIA

(NOTE: This form to be used for such crops as Alfalfa, Crimson, White, Red, Bur and Sweet Clover, Lespedeza, Vetch, Vetch and Oats - Wheat or Rye, Crimson Clover and Oats - Wheat or Rye, Timothy, Mixed Grasses and Clovers, Sudan, Johnson and other Grasses, Sorghum, Millet, etc. Any combination of these or other similar crops should be reported on this form, the name of the crop or combination to be entered in the space below.)

*Alfalfa*

DEMONSTRATION.

ENTER HERE THE NAME OF CROP - SEPARATE SHEET FOR EACH.

- Number of demonstrators 10
- Number of demonstrators reporting 15
- Total acreage in this crop grown under improved methods on demonstrations 75
- Average yield per acre on demonstrations 4 (tons of cured hay)
- Number of acres cut for hay 25
- Increased yield of demonstrations over ordinary methods \_\_\_\_\_ (tons cured hay)
- Number of acres grazed off 20
- Estimated value per acre of grazing \$ \_\_\_\_\_
- Number of cooperators \_\_\_\_\_ Acreage \_\_\_\_\_ Yield per acre cured hay (tons) \_\_\_\_\_
- How many acres of legumes in this class of crops were inoculated? 75
- How many farmers ordered inoculating material through you from the Dept? 20
- How many demonstration acres were turned under for soil improvement purposes? \_\_\_\_\_
- Estimate total number of acres in county turned under by agent's advice \_\_\_\_\_
- How many acres were sown this fall? 220
- Estimate acreage grown in county before county agent's work started \_\_\_\_\_
- What is your estimate of the increased acreage of this crop in the county as the result of the agent's influence? Give increase by year if possible.  
 First year's increase \_\_\_\_\_ Third year's increase \_\_\_\_\_  
 Second " " \_\_\_\_\_ Fourth " " \_\_\_\_\_

## HAY, FORAGE, OR COVER CROPS.

E. M. HUNTER,  
Agent,  
LINCOLN, VIRGINIA

(NOTE: - This form to be used for such crops as Alfalfa, Crimson, Alsate, Red, Bur and Sweet Clovers, Lespedeza, Vetch and Oats - Wheat or Rye, Crimson Clover and Oats - Wheat or Rye, Timothy, Mixed Grasses and Clovers, Sudra, Johnson and other Grasses, Sorghum, Millet, etc. Any combination of these or other similar crops should be reported on this form, the name of the crop or combination to be entered in the space below.)

Crimson Clover

DEMONSTRATION.

ENTER HERE THE NAME OF CROP - SEPARATE SHEETS FOR EACH.

- Number of demonstrators 6
- Number of demonstrators reporting \_\_\_\_\_
- Total acreage in this crop grown under improved methods on demonstrations 100
- Average yield per acre on demonstrations \_\_\_\_\_ (tons of cured hay)
- Number of acres cut for hay \_\_\_\_\_
- Increased yield of demonstrations over ordinary methods \_\_\_\_\_ (tons cured hay)
- Number of acres grazed off \_\_\_\_\_ *we get very poor results so that I am afraid to recommend it*
- Estimated value per acre of grazing \_\_\_\_\_
- Number of cooperators \_\_\_\_\_ Acreage \_\_\_\_\_ Yield per acre cured hay (tons) \_\_\_\_\_
- How many acres of legumes in this class of crops were inoculated? \_\_\_\_\_
- How many farmers ordered inoculating material through you from the Dept? \_\_\_\_\_
- How many demonstration acres were turned under for soil improvement purposes? 75
- Estimate total number of acres in county turned under by agent's advice 75
- How many acres were sown this fall? 100
- Estimate acreage grown in county before county agent's work started \_\_\_\_\_
- What is your estimate of the increased acreage of this crop in the county as the result of the agent's influence? Give increase by year if possible.  
 First year's increase \_\_\_\_\_ Third year's increase \_\_\_\_\_  
 Second " " \_\_\_\_\_ Fourth " " \_\_\_\_\_

## HAY, FORAGE, OR COVER CROPS.

E. M. HUNTER,  
Agent,  
LINCOLN, VIRGINIA

(NOTE: This form to be used for such crops as Alfalfa, Crimson, Alsate, Red, and Sweet Clovers, Lespedeza, Vetch, Vetch and Oats - Wheat or Rye, Crimson Clover and Oats - Wheat or Rye, Timothy, Mixed Grasses and Clovers, Sudan, Johnson and other Grasses, Sorghum, Millet, etc. Any combination of these or other similar crops should be reported on this form, the name of the crop or combination to be entered in the space below.)

*Sudan Grass*

DEMONSTRATION.

ENTER HERE THE NAME OF CROP - SEPARATE SHEET FOR EACH.

1. Number of demonstrators 1
2. Number of demonstrators reporting 1
3. Total acreage in this crop grown under improved methods on demonstrations
4. Average yield per acre on demonstrations 3 (tons of cured hay)
5. Number of acres cut for hay 6
6. Increased yield of demonstrations over ordinary methods \_\_\_\_\_ (tons cured hay)
7. Number of acres grazed off \_\_\_\_\_
8. Estimated value per acre of grazing \$ \_\_\_\_\_
9. Number of cooperators \_\_\_\_\_ Acreage \_\_\_\_\_ Yield per acre cured hay (tons) \_\_\_\_\_
10. How many acres of legumes in this class of crops were inoculated? \_\_\_\_\_
11. How many farmers ordered inoculating material through you from the Dept? \_\_\_\_\_
12. How many demonstration acres were turned under for soil improvement purposes? \_\_\_\_\_
13. Estimate total number of acres in county turned under by agent's advice \_\_\_\_\_
14. How many acres were sown this fall? \_\_\_\_\_
15. Estimate acreage grown in county before county agent's work started \_\_\_\_\_
16. What is your estimate of the increased acreage of this crop in the county as the result of the agent's influence? \_\_\_\_\_ Give increase by year if possible.  
 First year's increase \_\_\_\_\_ Third year's increase \_\_\_\_\_  
 Second " " \_\_\_\_\_ Fourth " " \_\_\_\_\_

FOR REMARKS, INCIDENTS, SPECIAL REPORTS, ETC., USE OTHER SIDE, AND ADDITIONAL SHEETS IF NECESSARY.

**SUMMER LEGUMES.**  
(CONPEAS, SOY BEANS, VELVET BEANS, PEANUTS, ETC.)

E. M. HUNTER,  
Agent,  
LINCOLN, VIRGINIA

*Soy Beans*

DEMONSTRATION.

ENTER HERE THE NAME OF CROP - SEPARATE SHEET FOR EACH.

1. Number of demonstrators 25
2. Number of demonstrators reporting 6
3. Total acreage of this crop grown under improved methods on demonstration farms 600
4. Average yield per acre on demonstrations - Seed (bushels) \_\_\_\_\_  
Cured hay (tons) 3 1/2
5. Increased yield on demonstrations over ordinary methods \_\_\_\_\_
6. Number of cooperators \_\_\_\_\_ Acreage \_\_\_\_\_ Yield per acre \_\_\_\_\_
7. Number of acres threshed for seed \_\_\_\_\_ Yield per acre \_\_\_\_\_
8. Number of acres cut for hay 400
9. Average yield per acre in tons of cured hay 50
10. Increased yield over ordinary methods 50
11. Number of acres grazed off 50 Estimated value of grazing \$ \_\_\_\_\_
12. Number of acres turned under for soil improvement 50
13. Total number of acres inoculated 360 by Department cultures 200  
by inoculated soils 160
14. Give estimate of number of acres in your territory which were planted to this crop due to your influence 1000
15. If possible give the increase by years -  
First year's increase \_\_\_\_\_ Third year's increase \_\_\_\_\_  
Second " " \_\_\_\_\_ Fourth " " \_\_\_\_\_

USE REMARKS, COMMENTS, SPECIAL REPORTS, ETC., ON OTHER SIDE, AND ADDITIONAL SHEETS IF NECESSARY.

**SUMMER LEGUMES.**  
(CONPEAS, SOY BEANS, VELVET BEANS, PEANUTS, ETC.)

**E. M. HUNTER,**  
Agent,  
LINCOLN, VIRGINIA

*Miss Sayer & Cowles*

DEMONSTRATION.

ENTER HERE THE NAME OF CROP - SEPARATE SHEET FOR EACH

1. Number of demonstrators 1
2. Number of demonstrators reporting 2
3. Total acreage of this crop grown under improved methods on demonstration farms 2
4. Average yield per acre on demonstration - Seed (bushels) \_\_\_\_\_  
Cured hay (tons) \_\_\_\_\_
5. Increased yield on demonstrations over ordinary methods \_\_\_\_\_
6. Number of co-operators \_\_\_\_\_ Acreage \_\_\_\_\_ Yield per acre \_\_\_\_\_
7. Number of acres threshed for seed \_\_\_\_\_ Yield per acre \_\_\_\_\_
8. Number of acres cut for hay 20
9. Average yield per acre in tons of cured hay 3 3/4
10. Increased yield over ordinary methods \_\_\_\_\_
11. Number of acres grazed off \_\_\_\_\_ Estimated value of grazing \$ \_\_\_\_\_
12. Number of acres turned under for soil improvement \_\_\_\_\_
13. Total number of acres inoculated 40 by Department cultures 28  
by inoculated soils 12
14. Give estimate of number of acres in your territory which were planted to this crop due to your influence \_\_\_\_\_
15. If possible give the increase by years -  
First year's increase \_\_\_\_\_ Third year's increase \_\_\_\_\_  
Second " " \_\_\_\_\_ Fourth " " \_\_\_\_\_

**SUMMER LEGUMES.**  
(PEAS, SOY BEANS, VELVET BEANS, PEANUTS, ETC.)

**E. M. HUNTER,**  
Agent,  
LINCOLN, VIRGINIA

*Over River*

DEMONSTRATION.

ENTER HERE THE NAME OF CROP - SEPARATE SHEET FOR EACH.

1. Number of demonstrators 3
2. Number of demonstrators reporting \_\_\_\_\_
3. Total acreage of this crop grown under improved methods on demonstration farms 100
4. Average yield per acre on demonstrations - Seed (bushels) \_\_\_\_\_  
Cured hay (tons) \_\_\_\_\_
5. Increased yield on demonstrations over ordinary methods \_\_\_\_\_
6. Number of cooperators \_\_\_\_\_ Acreage \_\_\_\_\_ Yield per acre \_\_\_\_\_
7. Number of acres threshed for seed \_\_\_\_\_ Yield per acre \_\_\_\_\_
8. Number of acres cut for hay \_\_\_\_\_
9. Average yield per acre in tons of cured hay \_\_\_\_\_
10. Increased yield over ordinary methods \_\_\_\_\_
11. Number of acres grazed off \_\_\_\_\_ Estimated value of grazing \$ \_\_\_\_\_
12. Number of acres turned under for soil improvement 100
13. Total number of acres inoculated \_\_\_\_\_ by Department cultures \_\_\_\_\_  
by inoculated soils \_\_\_\_\_
14. Give estimate of number of acres in your territory which were planted to this crop due to your influence \_\_\_\_\_
15. If possible give the increase by years -  
First year's increase \_\_\_\_\_ Third year's increase \_\_\_\_\_  
Second " " \_\_\_\_\_ Fourth " " \_\_\_\_\_

U.S.D.A., NO. 207 2

**POTATOES.**  
(SWEET OR IRISH.)

SPACE FOR AGENT'S NAME.

**E. M. HUNTER,**  
Agent,  
**LINCOLN, VIRGINIA**

**DEMONSTRATION.**

ENTER HERE THE NAME OF CROP - SEPARATE SHEET FOR EACH.

1. Number of Demonstrators \_\_\_\_\_
2. Number of demonstrators reporting \_\_\_\_\_
3. Total acreage of potato demonstrations \_\_\_\_\_
4. Average yield per acre on demonstrations (bushels) \_\_\_\_\_
5. Estimate number of acres treated for diseases, insects and pests, due to your influence \_\_\_\_\_
6. Estimate number of acres worked by improved methods due to your advice \_\_\_\_\_
7. Estimate number of acres in potatoes when agent's work started \_\_\_\_\_ Now \_\_\_\_\_
8. Estimate number of acres increased due to county agent's work \_\_\_\_\_
9. How have you been able to assist in marketing the crop? \_\_\_\_\_

[FOR REMARKS, INCIDENTS, SPECIAL REPORTS, ETC. USE OTHER SIDE, AND ADDITIONAL SHEETS IF NECESSARY.]

## ORCHARDS

E. M. HUNTER,  
Agent,  
LINCOLN, VIRGINIA

1. Number of demonstration home orchards 6  
Kind: Apple X Peach      (etc.)
2. Total number of trees in demonstrations 600 like results under "REMARKS".
3. Number of orchards inspected 25 No. trees 2500
4. Number of orchards pruned due to your influence 25 No. Trees 2500
5. Number of orchards sprayed due to your influence 12 No. Trees 1200
6. Number of peach orchards wormed due to your influence 3 No. trees 720
7. Number of orchards planted due to your influence 3 No. trees 1800
- TOTAL 68 9720
8. How many commercial orchards have you visited in caring for? 5
9. How many trees did you actually spray? 100 Pruned 400 Worm 25
10. Report of special campaigns, results, etc.

I have stopped our blight almost entirely in two young orchards that were being consumed - I am now several giving the Bitter Rot Spray. One community with fifteen records of various sizes is giving almost everywhere the very attention that our Demonstration Orchard under Prof. Palston receives. Cane crops and summer legumes are very common now in orchards that received no Fletcher's soil improvement. I have given a few young orchards (6 or 7) to the Demonstration Area for the community - I have

## HORSES.

SPACE FOR AGENT'S STAMP

E. M. HUNTER,  
Agent,  
LINCOLN, VIRGINIA

1. Give number of pure blood stallions and jacks brought into the county this year due to your influence.
2. Give number of brood mares brought in due to your influence.
3. Give number of demonstrations in feeding horses or mules.
4. Give number of horses or mules in these demonstrations  
(Give results under "Remarks".)
5. Give number of horses or mules fed and cared for according to methods you have advocated.
6. Give number of pure blood stallions and jacks in county when demonstration work started. Number now

We have a County Breeders' Assn organized under Pittsman auspices this has adopted the Peckham horse as our Community Breed Standard men thru influence of this Assn will buy hundred mares - we have purchased stallions a plenty beginning now we will materially increase our purchases advised by the interest in the associations activities.

## DAIRY CATTLE

E. M. HUNTER,  
Agent,  
LINCOLN, VIRGINIA

1. How many head of pure bred dairy stock have been brought into the county through your influence? Bulls 2 Cows or Heifers 5
2. How many grade dairy cows have been brought into the county for breeding purposes through your influence? \_\_\_\_\_
3. How many cows have been tested at your instance to determine the profitable milk producers? 550
4. Do you carry or own a Babcock tester? yes
5. How many farmers have been induced to feed a better balanced ration to their stock? many  
How many head of stock so fed? thousands - no exact record kept of this  
(Give results under "Remarks".)
6. How many demonstrations in dairy work have you supervised? \_\_\_\_\_
7. How many cows in these demonstrations? \_\_\_\_\_ (Give results under "Remarks".)
8. How many new creameries established this year due to your influence? \_\_\_\_\_
9. How many pure bred dairy bulls when county agent's work started? \_\_\_\_\_  
How many now? \_\_\_\_\_
10. How many pure bred dairy cows when county agent's work started? \_\_\_\_\_  
How many now? \_\_\_\_\_
11. How many new cream routes established this year due to the influence of the agent's work? \_\_\_\_\_
12. How many cow testing associations established under your influence? \_\_\_\_\_
13. How many dairy breeders? " " " " " " 2

The Landon Valley Cow  
Planting Assoc was organized  
and began work in May 1914 -  
the first assn. to be in work  
we have held an open  
meeting and had careful  
report of the six months records.  
At the meeting many farmers  
and dairymen not members  
came out and heard the program  
and observed the demonstration  
in manufacturing feed and cow  
to control abortion virus and  
I have done lots of work  
advising on diseases and routes  
feeding of dairy cows. Sanitary  
measures of breeding, feeding  
and care of calves etc.  
The Breeders Assn adopted  
the Guernsey as our breed  
promoting



The Lanesboro County Breeders Ass.  
admits Shoresome as the Blue Bell  
and has exported several because  
of bulls and kept some good bulls  
from slaughter. The Ass. will  
import <sup>into country</sup> Central best soon -

I am now the Ass. is busy  
with getting a cartload of  
Guernseys.

**DIPPING VATS.**

**E. M. HUNTER,**  
Agent,  
LINCOLN, VIRGINIA

1. How many dipping vats have been built through your influence this year? \_\_\_\_\_
2. How many have you helped to construct? \_\_\_\_\_
3. How many have you helped to fill with the solution? \_\_\_\_\_
4. For how many have you tested the solution? \_\_\_\_\_
5. Total number built in county by all forces during the year \_\_\_\_\_
6. Total number in the county at this time \_\_\_\_\_
7. Estimate the total number of cattle dipped during the year \_\_\_\_\_
8. Give yearly increase in vats in county \_\_\_\_\_
 

1st year's increase _____	3rd year's increase _____
2nd " " _____	4th " " _____



STATE OF TEXAS

Demonstration No. 1

12. I began Feb 24<sup>th</sup> of feed evidently  
15. Pasture fed onto my head per me  
11. and salt legs 2750

SCHOOL 122

10. No 2. Ran breeding stock and  
fags on pasture with the fox  
hogs and the head has not  
8. been made up on fox hogs  
6. other cows sold. The results  
were so satisfactory that  
3. The farmer is raising hogs  
his main money crop under  
supervision of County Agents.  
In fact the whole farm is  
under demonstration now.

4. No 3. Results not complete but  
3. fine results so far. Refalfa  
was fed as one of the grazing  
crops.

5. I have done a lot of work  
with feeders and holders of  
some  
County Agents work me  
have recognized & I've done some  
and held an auction sale  
at the County Fair with entire  
success.

HOOR

STATE OF TEXAS

STATE OF TEXAS

## SHEEP AND GOATS.

E. M. HUNTER,  
Agent  
LINCOLN, VIRGINIA

## DEMONSTRATION.

SPECIFY IF SHEEP OR GOATS - SEPARATE SHEET FOR EACH.

1. How many head of pure bred rams have been brought into the county through your influence? \_\_\_\_\_ Ewes \_\_\_\_\_
2. How many grade ewes have been brought into the county for breeding purposes due to your work? \_\_\_\_\_
3. How many flocks have been started? \_\_\_\_\_
4. How many sheep feeding demonstrations did you supervise? \_\_\_\_\_
5. How many sheep in these demonstrations? \_\_\_\_\_
6. On how many of these demonstrations were records kept? \_\_\_\_\_  
(Give results and statement of production, in dollars; rate, amount and cost of gain, profit, etc., and attach hereto.)
7. Give results of grazing of crops in same manner as above.
8. Give number of farmers induced to grow grazing crops for sheep \_\_\_\_\_
9. Estimate number of sheep fed or cared for according to methods which you advocated \_\_\_\_\_
10. Give number of pure blood rams when demonstration started \_\_\_\_\_ Now \_\_\_\_\_
11. " " " sheep in county. " " " " \_\_\_\_\_ Now \_\_\_\_\_
12. Give results of campaign for more sheep, eradication of fogs, etc., under "Remarks".
13. Give increase in shipment of sheep from county by years since work started \_\_\_\_\_

We have begun  
Records of several sheep  
-feeding demonstrations  
for a number of years. This  
is part of the work in  
the community clubs

## POULTRY.

E. M. HUNTER,  
Agent,  
LINCOLN, VIRGINIA

1. How many poultry demonstrations? \_\_\_\_\_
2. Number of each kind of poultry grown and cared for according to methods which you advocate.
 

Chickens _____	Turkeys _____
Ducks _____	Geese _____
Guineas _____	
3. On how many farms has poultry management been improved as a result of your work? \_\_\_\_\_ Number of birds on these farms \_\_\_\_\_
4. Do you give advice on poultry diseases? \_\_\_\_\_ (Give results under "Remarks.")
5. How many farmers have you induced to produce non fertile eggs? \_\_\_\_\_
6. Give number of eggs produced \_\_\_\_\_ Average price (dov.) \_\_\_\_\_
7. How many communities are raising same kind of poultry? \_\_\_\_\_
8. Are poultry products collected on cream routes? \_\_\_\_\_

The <sup>County</sup> Ludlow Breeds  
was adopted as community  
breeds Plymouth Rocks  
and White Leghorns and  
given priority to these  
breeds we are just beginning  
Poultry work in the  
community clubs and will  
sell and purchase  
cooperatively.

Mr. Jacob, Specialist  
in Poultry, has been in  
the County since and  
promised to return  
for special work in the  
near future.

**-LIVE STOCK  
DISEASES AND PESTS.**

**E. M. HUNTER,**  
Agent,  
**LINCOLN, VIRGINIA**

1. How many head of stock have you or other extension workers induced farmers to have treated for diseases or pests?

Cattle treated for blackleg 32 Anthrax \_\_\_\_\_ Charbon \_\_\_\_\_  
 " " " tuberculosis \_\_\_\_\_ ticks \_\_\_\_\_ lice \_\_\_\_\_  
 " " " digestive and other troubles \_\_\_\_\_

(Give results under "Remarks".)

Hogs treated for cholera (single treatment) 621  
 " " " (simultaneous treatment) 300  
 " " " worms, 100 lice 100 mange \_\_\_\_\_  
 " " " digestive and other troubles \_\_\_\_\_

(Give results under "Remarks".)

Sheep treated for stomach worms \_\_\_\_\_ grubs \_\_\_\_\_ scab \_\_\_\_\_  
 " " " ticks \_\_\_\_\_ Digestive and other troubles \_\_\_\_\_

(Give results under "Remarks".)

Horses treated for spinal meningitis \_\_\_\_\_ distemper \_\_\_\_\_  
 " " " digestive ailments \_\_\_\_\_ accidents \_\_\_\_\_  
 " " " charbon \_\_\_\_\_ other troubles \_\_\_\_\_

(Give results under "Remarks".)

2. How many of the above did you actually treat or test?

Cattle: Blackleg 7 Anthrax \_\_\_\_\_ Charbon \_\_\_\_\_ Tuberculosis \_\_\_\_\_  
 Hogs: Hog cholera 260  
 Horses: Charbon \_\_\_\_\_

3. Have you instruments for the purpose? yes  
 4. Give results of campaigns for eradication or control of diseases or pests.  
 5. Have you assisted in any way in the control of foot-and-mouth disease;

if so, how? None this year. Long since eradicated and reported to the state a disease and have since since the state

## FERTILIZER.

E. M. HUNTER,  
Agent,  
LINCOLN, VIRGINIA

1. How many farmers have you advised regarding proper use of fertilizers? \_\_\_\_\_
2. How many fertilizer demonstrations are the farmers conducting with you? \_\_\_\_\_
3. How much fertilizer used on them? \_\_\_\_\_
4. How many communities have you influenced to buy fertilizers cooperatively? \_\_\_\_\_

Amount bought cooperatively \$ \_\_\_\_\_

Amount saved \$ \_\_\_\_\_

5. Number of farmers home-mixing fertilizer on your advice \_\_\_\_\_
6. Estimate saving per ton to farmers \$ \_\_\_\_\_
7. Give number of farmers who top-dressed crops with fertilizer at your suggestion \_\_\_\_\_

*C Advise use of lime and 16% and phosphate with legumes and manure for soil improvement. But we do not consume fertilizer concentrations. I have advised hundreds of men collectively and individually as to fertilizers and know that many of these have followed directions in purchase of fertilizer. I have no records on this.*

MANURE.

SPACE FOR AGENT'S NAME.

E. M. HUNTER,  
Agent,  
LINCOLN, VIRGINIA

1. How many farmers have you induced to take better care of farm manure? *Many*
2. How many have provided sheds at your suggestion? *Several*
3. How many are composting farm manure and waste products? *—*
4. How many manure spreaders are in the county? *Many*
5. How many have you helped to place? *Two*
6. How many farmers are using phosphate or other materials for reinforcing farm manure? *Many*
7. Estimate number of tons of farm manure now being saved in your territory *—*

Our farmers take very good care of manure, hauling it out as soon as possible after making it. I emphasize the value of barnyard manure conduct many courses among farmers whose pupils are this subject, and write newspapers articles from time to time.

E. M. HUNTER,  
Agent,  
LINCOLN, VIRGINIA

## SILOS.

1. How many silos built in county this year? *Many*
2. How many silos built as a result of your advice? *Do not know*
3. How many silos were in county when county agent's work was started? *Many*  
How many in county now? *(Hundreds) Many*
- Tile \_\_\_\_\_ Cement \_\_\_\_\_ Stone \_\_\_\_\_ Other \_\_\_\_\_

4. Give growth in number of silos by year:

First year \_\_\_\_\_

Second " \_\_\_\_\_

Third " \_\_\_\_\_

Fourth " \_\_\_\_\_

*Silos have been common here for many years long before the demonstration work began.*

*Silos are on steady increase among beef feeders as well as of dairymen, but there is not a dairy in the county of any size that does not have a silo. The tendency is to increase the herds and build more silos.*

L I M E .

H. M. HUNTER,  
Agent,  
LINCOLN, VIRGINIA

1. Number of farmers using lime due to your influence \_\_\_\_\_
2. Number of tons used due to your influence \_\_\_\_\_  
     Burned lime \_\_\_\_\_ Limestone or its equivalent \_\_\_\_\_
3. Number of acres treated first year of demonstration work \_\_\_\_\_
4. " " " " second " " " " \_\_\_\_\_
5. " " " " third " " " " \_\_\_\_\_
6. " " " " fourth " " " " \_\_\_\_\_
7. " " " " fifth " " " " \_\_\_\_\_
8. " " " " to date \_\_\_\_\_
9. Number of local sources of lime developed \_\_\_\_\_
10. Number of lime crushers installed as a result of your work \_\_\_\_\_
11. Number of kilns built as a result of your work \_\_\_\_\_

Impossible to report an accurate  
total of lime made due to the  
Agent's influence - I have personally  
ordered one car limestone stone  
and two cars burned lime for  
demonstrations. Our farmers use great  
quantities of lime before the  
demonstrations were begun here.  
But many farmers are using  
ground limestone now due to the  
Agent's influence.

## ORGANIZATION.

E. M. HUNTER,  
Agent,  
LINCOLN, VIRGINIA

1. How many farmers' clubs have you assisted in organizing? 11
2. Give total membership of these clubs 1080
3. Give the name and address of each club and state briefly the object of each.  
(Use other side if additional space is necessary.)

Albie Ed Club - Albie Va

Lenox Bloomfield - Buchanan Va

Clark's Gap Va

Howe Run - Boone Road - Adamson, Va

4. Is there a central county organization composed of delegates from the local clubs? No

5. Is there any central county organization supporting your work?

If so, what is it called?

Who may be members?

6. What other organizations of farmers or business men cooperate with or support your work? See All Clubs. Banks as well

7. State the quantity of each farm product bought or sold by these organizations and the approximate savings to the farmer We have good

business houses that do business on fair terms

8. Have you attempted to keep a bulletin board in your office, listing things for sale and things wanted? No

**FARM AND FARMSTEAD  
IMPROVEMENTS.**

**E. M. HUNTER,**  
Agent,  
**LINCOLN, VIRGINIA**

**THINGS DONE WITH AGENT'S ASSISTANCE AND ADVICE.**

1. Number of buildings erected \_\_\_\_\_
2. Number of farm buildings improved \_\_\_\_\_
3. Number of new building plans furnished \_\_\_\_\_
4. Number of farm buildings painted or whitewashed \_\_\_\_\_
5. Number of home water systems installed or improved \_\_\_\_\_
6. Number of home water systems in county before demonstration work started \_\_\_\_\_  
Number now \_\_\_\_\_
7. Number of home lighting systems installed \_\_\_\_\_
8. Number of home lighting systems in county before demonstration work started \_\_\_\_\_  
Number now \_\_\_\_\_
9. Number of home grounds improved \_\_\_\_\_
10. Number of farm and home sanitary conditions improved \_\_\_\_\_
11. Number of homes screened against flies and mosquitoes \_\_\_\_\_  
Number of fly traps installed \_\_\_\_\_
12. Number of sanitary privies erected \_\_\_\_\_
13. Number of telephone systems installed \_\_\_\_\_
14. Number of farmers furnished plans and induced to adopt a systematic rotation \_\_\_\_\_
15. Total acreage of such rotations 1260
16. Crops commonly used in these rotations:  
Corn & wheat - 2 flows this year  
Corn - wheat - 2 flows 1 year  
" " 2 flows 1 year

17. Number of new pastures established \_\_\_\_\_
18. Number of old pastures renovated \_\_\_\_\_ Acreage \_\_\_\_\_
19. Number of drainage systems established in county \_\_\_\_\_
20. Number of farmers induced to drain all or part of their farms \_\_\_\_\_
21. Number of such acres drained - by tile \_\_\_\_\_ - by ditch \_\_\_\_\_
22. Number of farmers induced to remove stumps \_\_\_\_\_ Acreage \_\_\_\_\_
23. Number of farmers induced to terrace their sloping lands \_\_\_\_\_ Acreage \_\_\_\_\_
24. Number of home gardens planted or improved \_\_\_\_\_
25. Number of farmers induced to save surplus farm products for winter use \_\_\_\_\_
26. Number of road improving demonstrations assisted in 2
27. Number of miles of improved roads resulting therefrom 12
28. Number of farmers who planted cover crops to be turned under 20
29. Number of acres in each kind of cover crop:
- |      |               |         |            |
|------|---------------|---------|------------|
| Crop | <u>oats</u>   | Acreage | <u>105</u> |
| Crop | <u>clover</u> | Acreage | <u>21</u>  |
| Crop | _____         | Acreage | _____      |
| Crop | _____         | Acreage | _____      |
30. Number of new implements and tools bought:
- |                        |          |              |          |                  |          |
|------------------------|----------|--------------|----------|------------------|----------|
| Binders                | <u>1</u> | Mowers       | <u>1</u> | Hay rakes        | <u>1</u> |
| Hay presses            | _____    | Grain drills | _____    | Manure cutters   | _____    |
| Gas engines            | <u>1</u> | Disk harrows | <u>1</u> | Grain separators | <u>3</u> |
| Cultivators: two horse | <u>2</u> | one horse    | _____    | Small tools      | _____    |
| Spraying machines      | _____    | Etc.         | _____    | _____            | _____    |

MISCELLANEOUS  
DEMONSTRATION WORK.

E. M. HUNTER,  
Agent,  
LINCOLN, VIRGINIA

- |  |                              |     |  |
|--|------------------------------|-----|--|
|  | DEMONSTRATIONS               | 150 |  |
|  | COOPERATIONS                 | 125 |  |
|  | OTHER FARMERS                | 119 |  |
|  | BUSINESS MEN                 | 63  |  |
|  | LADY'S & GIRLS' CLUB MEMBERS | 122 |  |
1. Number of visits by agent to \_\_\_\_\_
  2. Number of miles traveled (Railroad 1000, Team 600, Otherwise 2200, Total 3900)
  3. Calls on agent relative to work at office or home (Personal 123, Telephones 260)
  4. Number of farmers' meetings held under auspices of Agent or Extension Division \_\_\_\_\_
  5. How many meetings of all kinds did you address? 52
  6. Total attendance at such meetings (approximate) 1560
  7. How many field meetings held by you? 15
  8. Total attendance at these meetings 150
  9. What per cent of time spent at office work? 10% DIVIDED (CORRESPONDENCE 40, COMPLAINING 10, MISCELLANEOUS 50)
  10. What per cent of time spent in field work? 90% DIVIDED (SUPERVISING REG. AGENT \_\_\_\_\_, OTHER FARM VISITS \_\_\_\_\_, EXT. MEETINGS \_\_\_\_\_, LABORED IN SHORT COURSE WORK \_\_\_\_\_, ORGANIZATION \_\_\_\_\_)
  11. Number of official letters written \_\_\_\_\_
  12. Number of articles relating to your work prepared for publication 52
  13. Number of circular letters prepared by you and sent out (Give list and copy of each if possible.) 12
  14. Number of bulletins or circulars of U. S. Department of Agriculture distributed 1800
  15. Number of bulletins or circulars from State College or State Department of Agriculture distributed 1100
  16. Number of visits to schools relating to work 40

*Bill Jones, my driver  
impaired 3 days a week*

17. In how many schools did you assist in outlining an agricultural course? 10
18. How many Extension schools or short courses did you assist in? \_\_\_\_\_
19. Total attendance at these schools: \_\_\_\_\_
20. Total number of days you were engaged in these schools: \_\_\_\_\_
21. Number of farmers who attended short courses at college as a result of your effort: \_\_\_\_\_
22. Number of boys attending Agricultural or other schools or colleges as result of club work: \_\_\_\_\_
23. How many girls attended industrial or other schools as result of girls' club work: \_\_\_\_\_
24. How many times have you been visited by specialists from college or the Department? 11
25. Has there a county fair held in your county? yes
26. How many demonstrators, cooperators and club members had exhibits? 11
27. How many prizes won? \_\_\_\_\_
28. How many demonstrations have you in 10 or small fruit? \_\_\_\_\_
29. Were they successful from a financial standpoint? \_\_\_\_\_
30. How many farmers in your county are keeping cost records at your instance?  
Complete 5 Partial 2
31. How many farmers in your county are practicing fall plowing as result of county agent's work? \_\_\_\_\_
32. How many farmers are selecting seed? 105
33. How many farmers are growing any kind of improved seed for sale? 32
34. How many seed lots have been improved at your suggestion? \_\_\_\_\_
35. How many farmers in your county have been influenced to grow sugar cane or sorghum for syrup? \_\_\_\_\_

**EFFECT OF DEMONSTRATION  
WORK ON THE COMMUNITY AND  
HUMAN INTEREST FEATURES.**

**E. M. HUNTER,**  
Agent,  
**LINCOLN, VIRGINIA**

The data called for on the other sheets are mostly statistics. The replies to the following questions are intended to furnish a basis from which to make an estimate of the general effect of the demonstration work on the individual and the community. The agent should not restrict his general information to the questions asked, but should give any additional facts that will bring out prominently the good effects of the influence the agent's work has exerted over any individual or over the county in general. Each agent should give at least one human interest story. It would be much better if such stories could take up the work with the individual and follow it through for several years.

**HOW MANY OF YOUR DEMONSTRATORS AND COOPERATORS ARE:**

1. Raising practically all their home supplies? \_\_\_\_\_
2. Have opened new bank accounts since beginning demonstration work? \_\_\_\_\_
3. Have increased their bank deposits since beginning demonstration work? \_\_\_\_\_
4. Own their farms? \_\_\_\_\_
5. Have mortgages on their farms? \_\_\_\_\_
6. Have paid off their mortgages since beginning demonstration work? \_\_\_\_\_
7. Trading on a cash basis since beginning demonstration work? \_\_\_\_\_
8. Do the bankers and merchants favor demonstration farmers in placing business, such as in the loaning of money and extension of credit?  
If so, give examples. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**WHAT PER CENT OF YOUR DEMONSTRATORS AND FARMERS ARE:**

9. Decreasing their indebtedness along various lines? \_\_\_\_\_
10. Showing increased interest in agricultural meetings? \_\_\_\_\_

11. Showing a desire to study their farm business and progress? \_\_\_\_\_
12. What additional industries have been established in your territory since demonstration work was begun? \_\_\_\_\_
13. What other signs of progress are apparent as a direct, or indirect, result of demonstration and extension work? \_\_\_\_\_
14. In how many instances among your demonstrators and cooperators have labor saving devices for the home been installed? \_\_\_\_\_
15. Have some of the more noticeable effects on the farmer's how and family, of his greater earning power due to better methods; such as increased opportunities for social intercourse, amusements, entertainments, greater contentment with farm life, increased interest in church work, etc. Give instances:

*There is one aspect increase of interest in better stock, record on dairy cows, hog forage crops, better roads, community leagues for better farming, fine cooperative spirit everywhere towards the Demonstration Agents*

## BOYS' AND GIRLS' CLUBS.

**E. M. HUNTER**  
Agent,  
LINCOLN, VIRGINIA

How long has the Club Work been in your county? \_\_\_\_\_

List the various kinds of clubs organized, and state the enrollment in each, number reporting, average yield, number and value of prizes.

KIND OF CLUB	ENROLLMENT	NO. REPORTING	AVERAGE YIELD	NO. OF PRIZES	VALUE OF PRIZES
Rip club	12			3	\$20
Coon club	12			2	\$15
					\$
					\$
					\$
					\$
					\$
					\$
					\$
					\$

(FOR REMARKS, INCIDENTS, SPECIAL REPORTS, ETC., USE OTHER SIDE, AND ADDITIONAL SHEETS IF NECESSARY.)