

Minutes
VPI&SU
Commission on Graduate Studies
15 January, 1992 3:30 P.M.
206 Sandy Hall

Present: Drs. Brown, Eaton, Hooper, M. Johnson, LaBerge, Lutze, McCoy,
Niles, Orcutt, Snock, Sporakowski, Stephenson

Absent with notification: Boyle, Harris, R. Johnson, O'Brien, Stout,
Trulove

Absent: Comcaux, Strickland, Tideman, Townsend, Faw

Visitors: Marvin Foushee - Registrars Office

1. *Announcements* - Dr. Hooper stated that a pair Tax Workshops are being planned for domestic and international graduate students. In addition, a professional tax consultant has advised us not to attempt to show tuition as non-taxable. Dr. Hooper will send a letter to students advising them of this decision.

The Future Professoriate Workshop on research skills was a success with 200 students in attendance and 15 new professors. This workshop was conducted by Dr. Stout of the Research Division with the assistance of some of our most successful researchers.

An Outcomes Assessment Workshop was held on January 14, 1992. Peg Miller from SCHEV, Leonard Baird from the University of Kentucky and John Muffo spoke on assessment issues. It appears that graduate program assessment can be rather easily incorporated into program reviews.

GTA Midyear Workshops are planned for January 28, February 4 and February 11, 1992. Check with Don McKeon regarding availability of space for these workshops.

Spring census shows final enrollment to be 4167.

Bernard LaBerge will present information at the next CGS meeting regarding student insurance.

2. *Informational Handouts* - (1) Reminder handout of the Issues for the Graduate Community.
3. *Approval of the Agenda* - The agenda was approved with the addition (under new business) of 8.6 - Election of a Chair for the CGS; and the notation that 7.1 (under old business) and 8.3 (new business) Report on Alternate Graduate Enrollment Strategies are the same item and will be presented as such under item 7.1 (old business)
4. *Approval of Minutes of 20 November 1991* - the minutes were approved as submitted.
5. *Committee Reports*

Course and Program Criteria Committee - In Dr. O'Brien's absence, Dr. Eaton presented the committee's report. The report was accepted as submitted.

Degree Requirements, Standards, Criteria and Academic Policies Committee - Dr. Sporakowski stated that revisions are being made to the Policy Memorandum 14 statement. The committee met with Dr. Jim Wolf of the Center for Public Policy and Public Affairs, regarding the residency requirements for CPAP students in Northern Virginia.

Scholarship Committee - Dr. Eaton stated that all Instructional Fee

Scholarships monies have been allocated to the departments. The revised Cunningham Award applications will be evaluated by members of the CARS/CAGS group as soon as possible after the nominations are received. The deadline for nominations is February 15, 1992.

Commencement - Martha Johnson announced that the time that is listed in the Spring Commencement Bulletin for the Psychology Department is incorrect. The correct time is 11:00 am. Inserts announcing the doctoral ceremonies will be ordered by the bookstore to include in the general commencement invitation for those graduates who want to send invitations to commencement. 108 MS students, 64 Ph.D. students and 3 CAGS students were awarded degrees during the Fall Commencement ceremonies. The Fall Commencement was deemed very successful.

Ad hoc Committee on Enrollment - Dr. Eaton stated that Dr. Wolfe, Dr. Bousquet and he had visited with all the college deans to discuss enrollment strategies for upcoming years. A recommendation regarding Fall enrollment will be forthcoming.

6. *Graduate Student Assembly* - No report.

Old Business

7. 7.1 - *Graduate Student Tuition* - Dr. Hooper stated that the concept of different tuition rates for students who have completed all their degree requirements are being analyzed. He hopes to present a report at future CGS meeting.

New Business

8. 8.1 - *Master GTA Concept* - Dr. Hooper the concept of a Master GTA, similar to a GPA, is under study. These would be experienced GTAs who would receive higher stipends in return for assuming supervisory responsibility and/or assisting in training of new GTAs.
9. 8.2 - *GA Definition* - After discussion, the membership agreed that this item should be brought back to another meeting for reevaluation of the definitions of GTA, GRA and GA positions.
10. 8.3 - *Report on Alternative Graduate Enrollment Strategies* - This report was given during 7.1 "Old Business".
11. 8.4 - *Report on Off-Campus Activities* - Regarding the budget for South-West Virginia Higher Education Center, Delegate Ford Quillen is asking the legislature for money to build a center on the campus of Virginia Highlands Community College. This center would be staffed by UVA, Va Tech, and Clinch Valley College. Presently, we are leasing space in Abingdon with UVA. We are offering both TV down link and classroom instruction there.

In Roanoke, UVa is moving their operations into the Church Street location with the Roanoke Graduate Center. They will be sharing personnel and space.

Four Committees are reviewing the entire Northern Virginia Graduate Center operating model. These committees are:

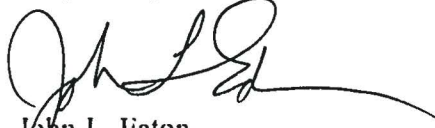
- a) Planning Committee - Wayland Winstead, Chair
- b) Management Model - Dr. Herman Doswald, Chair
- c) Rewards Structure - Drs. James Buffer and Charles Steger, Co-Chairs
- d) Services (personnel, library, computers, etc.) - Dr. S. J. Ritchey, Chair.

These committees will be reporting in the Fall 1992.

The Telestar lease has been renewed for five years. Studies are underway regarding the possibility of relocating the Northern Virginia Campus to enhance visibility and to provide permanent presence in that area.

12. 8.5 - *Proposal for Oversight of Audit Registration* - To ensure honesty of academic records it was proposed that the Registrar's Office and the Graduate School set up a system to monitor audit courses for graduate students to assure that they participate in the courses to earn audit credit.
13. 8.6 - *Election of Chair for CGS for next year* - Dr. Hooper asked the membership to be thinking about whether they wished to elect a faculty chair for next year or wait until Fall when all members, including newly elected members, are present to do so. A question was also raised about the eligibility of department heads for the chair position.
14. *Adjournment* - 4:43 p.m.

Respectfully submitted,



John L. Eaton
Secretary