

**NARRATIVE REPORT**

**OF**

**R. S. ELLIS, COUNTY AGENT**

**BUCKINGHAM COUNTY  
VIRGINIA**

**1935**

**REPORT FILES**  
**OFFICE COOPERATIVE**  
**EXTENSION WORK**

*Nothing to index  
M. J. W.*

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## SUMMARY

During the year a number of changes were made in personnel and organization of the county extension organization. The agent was on leave from March 15th to October 1st., during which time Mr. C. G. Turner was agent, McNeil Marshall was Assistant Agent in charge of terracing work in the county for the months of May and June. Starting in May, J. B. Farrar was appointed part time 4-H Club Agent. At the beginning of the year the membership of the County Agricultural Advisory Committee was increased from 30 to 42 by the addition of the members of the three A.A.A. committees in the county. This committee functioned as in the past in recommending the plan of work for the agent at its annual meeting held in December. At the annual meeting after reviewing the results of last year's work and listening to speakers explain the various agencies organized for the purpose of helping the farmers and after a general discussion on the outlook of the agricultural conditions recommendations for the year's program of work were made. Three major projects were recommended: 1. Cooperation with the Agricultural Adjustment Administration's Programs. 2. Farm Management, 3. 4-H Club Work.

Work with the A.A.A. projects included the signing of 136 1935 only tobacco contracts, 25 corn-hog contracts and making of 30 applications for new wheat contracts. These new contracts make a total of 715 contracts in the county at the present time from which the farmers have received or will receive a total approximately of \$21,635.22 in benefit payments. While these benefit payments represent a rather large sum the total is small in comparison with the benefits received by the farmers of the county due to the increase in the average prices of farm commodities since signing contracts. While all this increase may not be due to the A.A.A. program certainly a part of it is. The farmers are primarily interested in the increased prices of their commodities and it is for this reason that they are willing to sign the reduction contracts. That the farmers are still interested in the adjustment programs is shown by the referenda conducted on the three commodities under contract in

the county which showed an overwhelming majority still in favor of the adjustment programs.

Farm Management was adopted as the second project as it naturally fitted in with the adjustment program and the work that had been done by the extension organization in the county in the past. Certainly a part of the big increase in crop improvement, in farm practices and the increase in net revenue of the county was due to the work along this line. Work on this program was handicapped to some extent by the fact that most of it had to be done in the office or by mail.

The results of the 4-H Club Program were disappointing and but for the fact that a part time 4-H Club Agent was appointed for the county this program would have been practically a failure. However, 72% of the club members enrolled in the 5 clubs turned in their record books and the quality of the work done as shown in these books was better than last year. There were 5 exceptionally good records and 3 club members developed unusual leadership ability during the year. Twenty-two club members and 3 leaders attended the Hampden Sydney Short Course and a number of the club members made exhibits at the Five County Fair winning a total of \$10.50 in prizes.

The outlook for the coming year is somewhat better than last year in that more farmers will be able to finance themselves and the improvement in prices of most farm commodities produced in the county as well as an increase in demand for same. The program of the coming year should be developed so as to cooperate with any agencies whose purpose it is to improve farm prices and the standard of living of farmers with special emphasis on economical production and the increasing of demand locally and abroad.

## CHANGES IN COUNTY EXTENSION ORGANIZATION

The major change in the Extension Organization in the County has been in personnel. The agent was on leave from March 15, 1935 to September 30th, 1935 and Mr. C. G. Turner was agent during this period. From May 1st, to June 22nd., 1935, Mr. McNeil Marshall was Assistant Agent in charge of Erosion Control Work in the county. Beginning May 1st., Mr. J. B. Farrar, Club Agent for three counties, started helping with the Club Program in Buckingham County. The number of members of the County Agricultural Advisory Committee was increased by adding the committeemen for the various agricultural commodities under A.A.A. contracts in the county.

These changes added two part time men to help the County Agent and 12 men to the Advisory Committee. Until these 12 men were added the County Agricultural Advisory Committee has consisted of the members of the six community agricultural committees in the county consisting of five members each. The members of the Board of Supervisors have always been ex-officio members of this body. The county committee was organized for the purpose of each year recommending a program of work for the agent that will be of most benefit to the county and to assist him in carrying out the program during the year. The program for the year is adopted at the annual meeting. The committeemen assist the agent to develop the program at local meetings by making mailing lists, personal visits, and in many other ways.

## COUNTY PROGRAM OF WORK

This year's County Extension Program was outlined by the County Agricultural Advisory Committee as has been the custom since the organization of this committee five years ago. At the annual meeting of the committee accomplishments for the year are reviewed and plans made for the coming year's work. Last year's meeting was unusually interesting in that we were able to have representatives of practically all

agencies helping the farmer make 15 minute talks. The agencies represented were; Farm Credit, Rehabilitation, Emergency Relief, A.A.A. and we were especially glad to have the men in charge of the Submarginal Land Program present as the original project for Virginia was located in this county. After having considered the reports for the previous year and having listened to reports on the aims and purposes of the various governmental agencies to help the farmers in the morning the members of the committee started to work on plans for the coming year in the afternoon. They quickly and unanimously decided the first project would be cooperation with the Agricultural Adjustment Administration's Program as it affected the basic commodities of tobacco, wheat, corn and hogs. For further cooperation and as a matter of sound business farm management was recommended as the second project. To assure the development of the boys and girls of the County 4-H Club work was recommended as the third project. In the discussion before adopting farm management as the second project the Advisory Committee brought out the fact that this work would be very specific or general in nature. They thought it would be an exceptionally suitable project for this reason as it would embrace practically anything the agent would be able to do along agricultural lines and at the same time be specific enough to be a definite project.

#### THE A.A.A. PROGRAM Tobacco

During the year 98 regular contracts and 40 special base contracts for dark-fired tobacco were signed. Including the contracts signed last year this makes a total of 585 contracts for this type of tobacco in the county. Under the terms of these contracts the tobacco acreage was reduced 457 acres. For this reduction the signers of these contracts have received as rental payment \$5,506.20 and it is estimated that they will receive \$11,799.08 as adjustment payments or a total payment of \$17,305.28. There were no air-cured tobacco (Type 37) contracts in the county last

year as this type of tobacco is of minor importance in the county. When it was announced by the Tobacco Section that a tax would be placed on air-cured tobacco not grown under contract an educational campaign was conducted explaining the tobacco program and the contract to these growers. The grower signed the contract practically 100%. These growers signed 31 contracts agreeing to reduce their acreage 13.1 acres. For this reduction they have received \$145.20 as rental payments and it is estimated that they will receive \$384.00 as adjustment payments. There are only two fine-cured tobacco growers in the county, one has a special base contract under which he will receive \$4.20 in adjustment payments. The other grower was not able to sign a contract and he received a Kerr-Smith Allowment to cover the major portion of his crop.

#### Wheat

That the wheat contract signers are satisfied with their contracts is indicated by the fact that none of them have asked for a cancellation or adjustment of their contract to date. There are still 43 wheat contract signers in the county and they have received \$1,782.54 in adjustment payments during the year. The wheat acreage on these 43 farms was reduced between a maximum of 346.8 acres and a minimum of 75.7 acres. The preliminary check shows that 30 wheat growers have made applications for the new 1936-39 contract. While this represents a decrease of 12 farms (one new application covers what was two farms under the old contract) it will not represent a corresponding decrease in acreage under contract as in most cases the smaller farmers failed to make new applications.

#### Corn-Hog

The corn-hog contract had 25 signers in 1935. These signers agreed to reduce their corn acreage 210 acres and their hogs by 63. They have all received their first payment amounting to \$1,141.00 and it is estimated that they will receive an additional \$933.00 under the terms of their contracts. In the referendum conducted to determine if the

growers wanted another contract 85% of these voting favored a continuation of the corn-hog program. We have received a number of inquiries regarding the new corn-hog contract from producers who have never signed a corn-hog contract and the indications are that we will have more corn-hog signers under the next contract than ever before.

Referenda conducted on all three of these commodities during the year show that a large majority of the growers are in favor of continuing the A.A.A. Programs. In practically every case the farmer gave as his reason for favoring the A.A.A. Programs the increase in the price level of farm commodities under the contract rather than the benefit payments received. That the average farmer was in favor of the programs has been often illustrated by his attitude when calling at the office to ask for correction of his allotment. In nearly every case he would say that he approved of the reduction and thought it was the only way to secure a fairer price for his crop but for some reason which he would give he thought he was due an adjustment. After explaining the situation to them in practically all cases they would leave still saying the reduction was necessary to secure a fair price even though no adjustment had been made, which was true in the largest majority of cases.

#### FARM MANAGEMENT PROGRAM

When the committee recommended Farm Management as the second project for the year it had two ideas in mind. The first was that the adjustment program was changing farming conditions and the committee was of the opinion that any work done to help with this adjustment of the farmers would be unusually opportune and beneficial. The second was that for the past three years the work done in the county has been more or less along the line of demonstrations with individual crops. They felt that this work had advanced far enough to combine the results under such farm management problems as rotations, fertilizer requirements for rotations, fertility and soil conservation, good seed, provision for feed requirement for farm animals, adequate gardens, and

economy of operation. Due to the limited time for field work the agent had to do most of the work along these lines by mail and office conferences. As most of the farmers came to the office at least three times during the year regarding their contracts the lack of time for field work was not such a big handicap. Another factor that was a big help in developing this project was the result demonstrations to show the best methods of securing satisfactory crops of clover, alfalfa, lespedeza, grasses, the most profitable fertilizer practices, and the value of good seed. Therefore, when a man was in the office the agent could give him definite and interesting information along the above lines. The adjusted or rented acres under various contracts offered an unusual opportunity for recommendations for soil improvement and erosion preventing crops.

#### Results

The results of the year's work on this project are very hard to measure or estimate due to weather conditions and improved financial conditions, of farmers in general but there were a few outstanding results. More legume hay was harvested in the county this year than ever before in the memory of the agent, lespedeza has given the average or below average farmer a legume hay to feed his milk cows, cattle, and sheep. This good hay crop will mean a larger financial return from livestock in the county. As there was a larger acreage in legumes in the rotations of crops in the county there will be a corresponding improvement in soil fertilization. This big increase in legume hay crop does not tell the whole story, as an unusually large acreage of legumes, especially lespedeza, was seeded for soil improvement purposes and was not cut for hay but was used solely for improvement purposes. A standard seed cleaning machine was located in Appomattox through the cooperation of the farmers of Buckingham and other adjoining counties. This machine has stimulated the saving of grass seeds by the farmers of the county as well as enabling them to seed clean seed. A terracing unit with an assistant agent in charge of terracing work, was located in the county last spring and terraces were built that prevented erosion on 85 acres of land. Due to a late

wet spring and the fact that the machine did not get to the county until after most of the corn had been planted very little terracing work was done. However, with this start for a demonstration it is the opinion of the committee that work along this farm management problem will be greatly increased. In addition to an increased feed supply the livestock industries benefited by the addition of 13 purebred sires. Demonstrations on vaccinating calves for blackleg were given and a number of calves were vaccinated. The educational campaign started four years ago in the control of parasites in hogs and sheep was continued. Monthly notices regarding treatment were mailed the sheep growers.

#### Results With Home Gardens

Realizing that there is no more important farm management problem than a good home garden especial emphasis was placed there. The members of the committee gave active support to the plan of raising more and better gardens in every community in the county. Circular letters were mailed to cover each important feature from planning the garden to insect and disease control. The rehabilitation directors did good work along this line with their clients. Mrs. Maury LeSueur did exceptionally good work with the relief gardens and canning work. As a result of the cooperation of the committeemen and these agencies there was a decided improvement in the size of gardens and variety of vegetables this year. Due to the favorable weather there was an unusually good summer garden. By producing more food and feed on the farm, the wider use of better rotation, better fertilization, raising better livestock with more care and better feed, it was hoped that the chief aim of farm management, namely, a larger net income would be obtained. The net farm income for the county was considerably larger than last year but no attempt will be made to determine how much was due to the farm management program, and how much was due to the favorable weather conditions and improved prices on most farm commodities.

#### 4-H CLUB WORK

This was the second year in which Club Work in the County

has been greatly reduced due to other activities; especially the A.A.A. work. But for the fact that a part time 4-H Club Agent was assigned to the county in May it is doubtful whether the 4-H Club Program could have been carried through at all. An outbreak of infantile paralysis in the state and county caused all meetings for the latter part of the summer to be cancelled which further handicapped the work. As a result of these handicaps only five clubs were organized with 136 members enrolled. An unusually large per-cent of the poultry club members dropped out after a long rainy spell in the early summer resulted in the death of most or all of their chickens. As no meetings were held for a period of three months a number of the new members enrolled in other projects lost interest and failed to complete the year's work.

Taking as a whole the quality of the 98 records completed was better than last year and there were fewer cases in which no labor income was made. Two of the clubs did exceptionally good work each having over 95% completions. One club with about 40% new members did very poor work and was largely responsible for the 72% completion for the county. There were five outstanding individual records which had been carefully kept which showed a total labor income of \$231.09 on rather small units of two gardens, one corn and one potato. Three club members developed outstanding leadership ability during the year and to them was largely due the work accomplished by their clubs. The total labor income for the Club Members completing the year's work was \$913.13.

#### The Hampden Sydney Short Course

Before the outbreak of infantile paralysis the Hampden Sydney Short Course was held. Buckingham County was represented by 22 Club Members and three leaders when the College of Hampden Sydney threw open its doors on June 24th for the tenth annual session of the Hampden Sydney District 4-H Club Short Course. Activity was immediate when 152 4-H Club Boys and girls, 41 leaders, and 11 home and farm agents gathered together from six counties in Southside Virginia. Campbell is still leading the counties with a representation of 64,

Charlotte came from third to second place this year with an enrollment of 40, and Price Edward, third place with 30 present. Camp opened Monday afternoon with registration and general arrangements. H. E. McSwain of Charlotte County was Camp Manager and Miss Mary Moorman of Campbell was director of the girls while Mr. Striplin had charge of the kitchen which he handled well and served excellent meals.

Class work consisting of Plants and Seeds, Terracing, Poultry, and Nature Study was for the boys while Hobbies, Social Hygiene, and Nature Study was offered the girls. After class periods Mr. Elcan taught the boys and girls to bottom stools, Mr. Ziegler taught them how to make numerous kinds of bird houses, while Misses Reese and Joyner taught leatherwork.

Immediately after supper on Monday night a most impressive vesper service on "Friendship" was led by one of the outstanding club boys. This subject of "Friendship" was used throughout the week and some excellent as well as helpful thoughts were brought to our minds by the Club Members. After vespers, Miss Davis divided the camp into four groups namely, Maise, Pocahontas, Cherokees, and Mohawks. These groups were in competition all week for the most notches on their Totem Pole. Each group trying hard to excel the friendly rivalry and spirit of each group tho' was good from beginning to end. The Totem Poles were placed in front of the dining hall and daily we watched the notches grow and on Saturday morning when the final score was counted the energetic Cherokees were ahead.

The campfire each evening which was lighted as soon as it was dark was where the real pep of the camp was shown. Challenging each other in stories, songs, and yells certainly kept action in the making. The last campfire which concluded camp was a most impressive candle lighting service in the form of a four leaf clover.

When Saturday morning brought to a close the Short Course all seemed in good spirits and to have made many friends during the week in addition to having enjoyed the work and recreation to the fullest extent. Not only did the children find an atmosphere full of the spirit of fellow-

and pep, but Leaders, Agents and visitors were high in their praise of the successful week of the camp.

#### OTHER ACTIVITIES

During the year a number of projects developed not specifically included in the program recommended by the County Adjustment Committee. Some of the more important will be mentioned.

The Five County Fair was held for the second year in Faraville. Buckingham was well represented in exhibits and interest. The quality and number of exhibits at the fair were better than last year except tobacco. The decrease in the tobacco was due to the fact that the fair was held about three weeks earlier. Even with this increased competition Buckingham ranked second in the number of prizes won on exhibits. Preliminary plans have already been made to have this fair again next year. These preliminary plans include features to increase its agricultural educational value such as addition of livestock, better display facilities, and more emphasis on quality of exhibits.

During the year the agent was able to cooperate with a number of agencies whose purpose was to help the farm and the farm conditions in the county. Possibly the most important were the credit agencies. Emergency Seed and Fertilizer loans were made to farmers and Crop Production loans were made to a number. In a lot of cases the agent was able to assist with applications for farm and commissioner's loans. The number of farmers who could finance themselves was larger this year than last and the number of applications for loans was correspondingly smaller. Other agencies cooperated with were Emergency Relief, Rehabilitation, Rural Electrification, Farm Debt Adjustment Committee, Red Cross and the Submarginal Land Unit. The latter project included plans to buy 30 to 40 thousand acres of submarginal land in the county to be used as forest and park areas as well as a game and fish preserve. The plan also calls for the rehabilitation of the families that need assistance in this county.

## OUTLOOK AND RECOMMENDATIONS

After a year of improved prices of most commodities produced in the county except dark tobacco and better than average seasons the majority of the farmers of the county are in better financial conditions and have more optimistic outlook than last year. The potential productivity of the county still exceeds the demand for farm products in the county and surrounding trade territory and until this demand increases there will be a number of farms on which the families will not be self-supporting. The plans of work for another year should include these projects that will reduce the cost of operation and tend to increase the revenue from the farms in the county and at the same time give full cooperation with the Federal Government and all other state and national agencies in keeping the supply of farm products within the demand for same to obtain a reasonable price. Possibly more emphasis should be placed on increasing the demand for farm products at home and abroad. Another possible field that should be considered by the County Advisory Committee is the adaptability of farm crops and enterprises now being used in the county with the view of eliminating some and adding others.

### COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture  
and State Agricultural Colleges  
Cooperating

Extension Service  
Division of Cooperative Extension  
Washington, D.C.

## COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

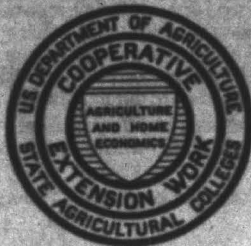
This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State VIRGINIA County BUCKINGHAM

### REPORT OF

_____	From _____	to _____	193
(Name) Home Demonstration Agent. <i>Dr. Neil Marshall, Agrt.</i> <i>J. B. Farrar</i>	From <u>May 1st.</u>	to <u>Nov. 30th.</u>	1935
_____ 4-H Club Agent. <i>C. G. Turner</i> <i>R. S. Ellis</i>	From <u>Dec. 1st.</u>	to <u>Nov. 30th.</u>	1935
_____ Agricultural Agent.			

READ SUGGESTIONS, PAGES 2 AND 3



Approved: \_\_\_\_\_

Date \_\_\_\_\_

State Extension Director.

## SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

### STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents *minus duplications due to two or more agents participating in the same activity or accomplishment.* The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

### NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

### SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization.
  - (1) Form.
  - (2) General policies.
  - (3) Procedure.
- V. County program of work.
  - (1) Factors considered and methods used in determining program of work.
  - (2) Project activities and results.
 

Under appropriate headings and subheadings present in some detail for each major project or line of work the goals set up, the methods used, the results achieved, and the significance of these results in terms of improved farms and homes and of better community life.
- VI. Outlook and recommendations, including suggestive program of work for next year.

## TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

## DEFINITIONS OF EXTENSION TERMS

1. A program of work is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in extracting some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Example: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.  
A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial method of time and reports of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Example: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight or certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.  
The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.
7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practice may be obtained.
8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the nature or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include those spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than "days in office."
17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
18. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
20. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.

## GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT	Total months of service this year	Days devoted to A. A. A. work	Days devoted to relief work	Total days in office	Total days in field
	(a)	(b)	(c)	(d)	(e)
(Name) Home demonstration agent					
Ast. home demonstration agent					
<b>J. B. Farrar</b> (1/2 time) 4-H Club agent	7	0	0	0	21
<b>McNeil Marshall</b> Ass't. Agr. in Terracing	1	0	0	17	29
<b>R. S. Ellis</b> Agricultural agent	5 1/2	208	5	160	143
<b>C. C. Turner</b> Agricultural agent	5 1/2				

2. County extension association or committee:

- (a) Agricultural extension:  
 (1) Name County Agri. Advisory Committee (2) Number of members 40
- (b) Home demonstration:  
 (1) Name \_\_\_\_\_ (2) Number of members \_\_\_\_\_
- (c) 4-H Club:  
 (1) Name \_\_\_\_\_ (2) Number of members \_\_\_\_\_

3. Number of communities in county where extension work should be conducted 7

4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees 6

5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program:

- (a) Adult work { (1) Men 45 (2) Women 9 } (b) 4-H Club work { (1) Men 4 (2) Women 2 } (3) Older club boys 2 (4) Older club girls 5 }

6. Number of different paid local leaders engaged in A. A. A. program, or in relief work: (a) Men 17 (b) Women \_\_\_\_\_

7. Number of clubs or other groups organized to carry on adult home demonstration work \_\_\_\_\_

8. Number of members in such clubs or groups \_\_\_\_\_

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)
9. Number of 4-H Clubs			5	5
10. Number of different 4-H Club members enrolled { (1) Boys <sup>1</sup> (2) Girls <sup>2</sup> }			72	72
11. Number of different 4-H Club members completing { (1) Boys <sup>1</sup> (2) Girls <sup>2</sup> }			47	47
			51	51

12. Number of different members enrolled in 4-H Club work for:<sup>4</sup>

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys	38	20	4	6	3	1
(b) Girls	40	12	9	1	0	2

<sup>1</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

<sup>2</sup> Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on pages 7 to 20, minus duplications due in the same boy or girl carrying on two or more subject-matter lines of work.

<sup>3</sup> Same as footnote 2 but refers to completions instead of enrollments.

<sup>4</sup> The total for this question should agree with county total, question 10.

## GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20 and over	
13. Number of different 4-H Club members enrolled according to age <sup>1</sup>	(a) Boys	14	9	8	20	12	4	5	0	0	0	0	
	(b) Girls	15	14	7	14	8	3	3	0	0	0	0	
14. Number of 4-H Club members: <sup>1</sup>	(a) In school	136										(b) Out of school	0

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total <sup>2</sup> (d)
15. Number of 4-H Club teams trained	(1) Judging			
	(2) Demonstration			
16. Number of groups other than 4-H Clubs organized for extension work with rural young people 16 years of age and older				
17. Members in groups reported in question 16	(1) Young men			
	(2) Young women			
18. Total number of farm or home visits <sup>3</sup> made in conducting extension work		20	304	324
19. Number of different farms or homes visited		20	211	231
20. Number of calls relating to extension work	(1) Office		3862	3862
	(2) Telephone		546	546
21. Number of news articles or stories published <sup>4</sup>				
22. Number of individual letters written		8	6374	6374
23. Number of different circular letters prepared (not total copies mailed)		2	45	43
24. Number of bulletins distributed		150	357	507
25. Number of radio talks made				
26. Number of events at which extension exhibits were shown				
27. Training meetings held for local leaders or committeemen	(1) Adult work	(a) Number		
		Total attendance of:		
		(b) Men leaders		
(2) 4-H Club	(a) Number			
	Total attendance of:			
	(b) Leaders			
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27)	(1) Number	15	6	21
	(2) Total attendance	464	97	561
29. Meetings held at result demonstrations	(1) Number	5	7	12
	(2) Total attendance	80	112	192

<sup>1</sup>The total for this question should agree with county total, question 14.<sup>2</sup>County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.<sup>3</sup>Do not count a single visit to both the farm and home as two visits.<sup>4</sup>Do not count items relating to notices of meetings only.<sup>5</sup>Notes.—Questions 18-24 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications when the same activity relates to two or more lines of work.

## GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total <sup>1</sup> (d)		
30. Tours conducted	(1) Adult work	(a) Number			30		
		(b) Total attendance					
	(2) 4-H Club	(a) Number					
		(b) Total attendance					
31. Achievement days held	(1) Adult work	(a) Number			31		
		(b) Total attendance					
	(2) 4-H Club	(a) Number					
		(b) Total attendance					
32. Encampments held (Do not include picnics, rallies, or short courses, as these should be reported under other meetings.)	(1) Farm women	(a) Number			32		
		(b) Total members attending					
		(c) Total others attending					
	(2) 4-H club	(a) Number					
		(b) Total boys attending					
		(c) Total girls attending					
33. Other meetings of an extension nature participated in by agents or specialists and not previously reported	(1) Number		4	50	54	33	
	(2) Total attendance		88	400	488		
34. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere	(1) Adult work	(a) Number	0	7	7	34	
		(b) Total attendance			39		39
	(2) 4-H club	(a) Number			6		6
		(b) Total attendance			104		104

## SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

35. Number of farms in county	1935 Census	2,598	35
36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program		600	36
37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program			37
38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program			38
39. Number of farm homes with 4-H Club members enrolled		120	39
40. Number of other homes with 4-H Club members enrolled			40
41. Total number of different farm families influenced by some phase of the extension program (Includes questions 35, 37, and 38, minus duplications.)		655	41
42. Total number of different other families influenced by some phase of extension program (Includes questions 38 and 40, minus duplications.)			42

<sup>1</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

NOTE.—Questions 35-42 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

CEREALS<sup>1</sup>

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Corn (a)	Wheat (b)	Oats (c)	Rye (d)	Barley (e)	All other cereals <sup>2</sup> (f)	
43. Days devoted to line of work by:							
(1) Home demonstration agents.....							} 43
(2) 4-H Club agents.....	1						
(3) Agricultural agents.....	30	57	$\frac{1}{2}$		$\frac{1}{2}$		
(4) Specialists.....	2						
44. Number of communities in which work was conducted.....	6	6	2		2		44
45. Number of voluntary local leaders or committeemen assisting.....	12	12	3		15		45
46. Days of assistance rendered by voluntary leaders or committeemen.....	24	24	3		25		46
47. Number of adult result demonstrations conducted.....							47
48. Number of meetings at result demonstrations.....							48
49. Number of method-demonstration meetings held.....							49
50. Number of other meetings held.....							50
51. Number of news stories published.....							51
52. Number of different circular letters issued.....							52
53. Number of farm or home visits made.....	6	7	3		4		53
54. Number of office calls received.....	155	225	15		12		54
55. Number of 4-H Club members enrolled.....	10						} 55
(1) Boys.....							
(2) Girls.....							
56. Number of 4-H Club members completing.....	9						} 56
(1) Boys.....							
(2) Girls.....							
57. Number of acres in projects conducted by 4-H Club members completing.....	8 $\frac{1}{2}$						57
58. Total yields of crops grown by 4-H Club members completing.....	245 bu.	bu.	bu.	bu.	bu.	bu.	58
59. Number of farmers following fertilizer recommendations.....	31	40	8		16		59
60. Number of farmers following insect-control recommendations.....							60
61. Number of farmers following disease-control recommendations.....	3	20					61
62. Number of farmers following marketing recommendations.....							62
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprises.....	15	25					63
64. Number of farms for which production-reduction contracts were signed.....	27	43					64
65. Total acres taken out of production on such farms in accordance with contracts reported in question 64.....	210	76					65
66. Number of farmers following other specific practice recommendations: <sup>3</sup>							} 66
(1).....							
(2).....							
(3).....							
(4).....							
(5).....							

<sup>1</sup> Report fall-corn crops the year they are harvested.<sup>2</sup> Indicate crop by name.<sup>3</sup> Include all corn and hog contracts. This total should agree with 26(c).<sup>4</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Alfalfa	Sweet-clover	Clover (red, crimson, alba, white)	Vetch	Lespedeza	Others	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							67
(2) 4-H Club agents							
(3) Agricultural agents	6	1	5		15	5	
(4) Specialists	1				2		
68. Number of communities in which work was conducted	6	2	6		7	4	68
69. Number of voluntary local leaders or committeemen assisting	15	3	20		48	6	69
70. Days of assistance rendered by voluntary leaders or committeemen	15	3	60		144	12	70
71. Number of adult result demonstrations conducted							71
72. Number of meetings at result demonstrations							72
73. Number of method-demonstration meetings held							73
74. Number of other meetings held					3		74
75. Number of news stories published					1		75
76. Number of different circular letters issued							76
77. Number of farm or home visits made	7		10		20	4	77
78. Number of office calls received	35	15	50	2	150	12	78
79. Number of 4-H Club members enrolled							79
(1) Boys							
(2) Girls							
80. Number of 4-H Club members completing							80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing							81
82. Total yields of crops grown by 4-H Club members completing							82
(1) Seed	bu.	bu.	bu.	bu.	bu.	xxxx	
(2) Forage	tons	tons	tons	tons	tons	xxxx	
83. Number of farmers following fertilizer recommendations	20	2	45	0	50	9	83
84. Number of farmers following insect-control recommendations							84
85. Number of farmers following disease-control recommendations							85
86. Number of farmers following marketing recommendations							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	5		55		200	3	87
88. Number of farms for which production-reduction contracts were signed							88
89. Total acres taken out of production on such farms in accordance with contracts reported in question 88							89
90. Number of farmers following other specific practice recommendations: <sup>1</sup>							90
(1) Method of saving seed			4		115		
(2)							
(3)							
(4)							
(5)							

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Soybeans	Cowpeas and field peas	Velvet- beans	Field beans	Peanuts	All other legumes and forage crops <sup>1</sup>	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents.....							67
(2) 4-H Club agents.....							
(3) Agricultural agents.....	1	1				1	
(4) Specialists.....							
68. Number of communities in which work was conducted.....	3	6				6	68
69. Number of voluntary local leaders or committeemen assisting.....	5	8				10	69
70. Days of assistance rendered by voluntary leaders or committeemen.....	3	4				6	70
71. Number of adult result demonstrations conducted.....							71
72. Number of meetings at result demonstrations.....							72
73. Number of method-demonstration meetings held.....							73
74. Number of other meetings held.....							74
75. Number of news stories published.....							75
76. Number of different circular letters issued.....							76
77. Number of farm or home visits made.....							77
78. Number of office calls received.....	10	15				20	78
79. Number of 4-H Club members enrolled.....							79
(1) Boys.....							
(2) Girls.....					1		
80. Number of 4-H Club members completing.....							80
(1) Boys.....							
(2) Girls.....					1		
81. Number of acres in projects conducted by 4-H Club members completing.....					0.1		81
82. Total yields of crops grown by 4-H Club members completing.....							82
(1) Seed.....	bu.	bu.	bu.	bu.	lb.	bu.	
(2) Forage.....	tons	tons	tons	tons	tons	tons	
83. Number of farmers following fertilizer recommendations.....	10	15				12	83
84. Number of farmers following insect-control recommendations.....							84
85. Number of farmers following disease-control recommendations.....							85
86. Number of farmers following marketing recommendations.....							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....							87
88. Number of farms for which production-reduction contracts were signed.....							88
89. Total acres taken out of production on such farms in accordance with contracts reported in question 88.....							89
90. Number of farmers following other specific practice recommendations: <sup>2</sup>							90
(1).....							
(2).....							
(3).....							
(4).....							
(5).....							

<sup>1</sup> Indicate crop by name.<sup>2</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

9-5618

## POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Irish potatoes (a)	Sweetpotatoes (b)	Cotton (c)	Tobacco (d)	All other special crops <sup>1</sup> (e)	
91. Days devoted to line of work by:						
(1) Home demonstration agents						} 91
(2) 4-H Club agents					1	
(3) Agricultural agents	5	1		109		
(4) Specialists		1		2		
92. Number of communities in which work was conducted	5	1		7	7	92
93. Number of voluntary local leaders or committeemen assisting	10			55	18	93
94. Days of assistance rendered by voluntary leaders or committeemen	10			165	18	94
95. Number of adult result demonstrations conducted						95
96. Number of meetings at result demonstrations						96
97. Number of method-demonstration meetings held						97
98. Number of other meetings held				15		98
99. Number of news stories published						99
100. Number of different circular letters issued						100
101. Number of farm or home visits made	6			15	3	101
102. Number of office calls received	18			2000	50	102
103. Number of 4-H Club members enrolled	15			3		} 103
(1) Boys						
(2) Girls						
104. Number of 4-H Club members completing	10			1		} 104
(1) Boys						
(2) Girls						
105. Number of acres in projects conducted by 4-H Club members completing	1.9			1.4		105
106. Total yields of crops grown by 4-H Club members completing	154.6	bu.	lb.	1200	lb.	106
107. Number of farmers following fertilizer recommendations	10			150		107
108. Number of farmers following insect-control recommendations				12		108
109. Number of farmers following disease-control recommendations				125		109
110. Number of farmers following marketing recommendations						110
111. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise						111
112. Number of farms for which production-reduction contracts were signed				619		112
113. Total acres taken out of production on such farms in accordance with contracts reported in question 112				482		113
114. Number of farmers following other specific practice recommendations: <sup>2</sup>						} 114
(1) Use of Adjusted Acres				220		
(2)						
(3)						
(4)						
(5)						

<sup>1</sup> Indicate crop by name.

<sup>2</sup> Report yield of cotton in pounds of seed cotton.

<sup>3</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extensive Activities and Results That Can Be Verified

ITEM	Home	Market	Beauti-	Tree	Bush and	Grapes	
	gardens	gardening, truck, and canning crops	fication of home grounds	fruit	small fruits		
	(a)	(b)	(c)	(d)	(e)	(f)	
115. Days devoted to line of work by:							
(1) Home demonstration agents							115
(2) 4-H Club agents	4						
(3) Agricultural agents	10	1		5	1	1	
(4) Specialists	2			1			
116. Number of communities in which work was conducted	7	2		2	4	4	116
117. Number of voluntary local leaders or committeemen assisting	48	3		2	10		117
118. Days of assistance rendered by voluntary leaders or committeemen	96	3		4	10		118
119. Number of adult result demonstrations conducted							119
120. Number of meetings at result demonstrations				1			120
121. Number of method-demonstration meetings held							121
122. Number of other meetings held							122
123. Number of news stories published							123
124. Number of different circular letters issued	6			8	1	1	124
125. Number of farm or home visits made	15			6	2	3	125
126. Number of office calls received	150			12	8	12	126
127. Number of 4-H Club members enrolled							127
(1) Boys	21						
(2) Girls	19						
128. Number of 4-H Club members completing							128
(1) Boys	8						
(2) Girls	16						
129. Number of acres in projects conducted by 4-H Club members completing	18						129
130. Total yields of crops grown by 4-H club members completing	bu.	bu.	xxxx	bu.	bu.	bu.	130
131. Number of farms or homes where fertilizer recommendations were followed	75	2		7	4	5	131
132. Number of farms or homes where insect-control recommendations were followed	88	2		23			132
133. Number of farms or homes where disease-control recommendations were followed	70	2		25	2	5	133
134. Number of farms or homes where marketing recommendations were followed				3			134
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprise							135
136. Number of homes where recommendations were followed as to establishment or care of lawn	xxxx	xxxx	4	xxxx	xxxx	xxxx	136
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees	xxxx	xxxx	3	xxxx	xxxx	xxxx	137
138. Number of homes where recommendations were followed as to treatment of walks, drives, or fences	xxxx	xxxx	2	xxxx	xxxx	xxxx	138
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings	xxxx	xxxx		xxxx	xxxx	xxxx	139
140. Number of homes where other specific practice recommendations were followed: <sup>1</sup>							140
(1)							
(2)							
(3)							
(4)							

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## FORESTRY AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Forestry (a)	Agricultural engineering* (farm and home) (b)	
141. Days devoted to line of work by:			
(1) Home demonstration agents			141
(2) 4-H Club agents			
(3) Agricultural agents	2	52	
(4) Specialists		3	
142. Number of communities in which work was conducted	4	4	142
143. Number of voluntary local leaders or committeemen assisting	2	16	143
144. Days of assistance rendered by voluntary leaders or committeemen	2	54	144
145. Number of adult result demonstrations conducted		4	145
146. Number of meetings at result demonstrations		4	146
147. Number of method-demonstration meetings held			147
148. Number of other meetings held			148
149. Number of news stories published			149
150. Number of different circular letters issued	4	3	150
151. Number of farm or home visits made	4	96	151
152. Number of office calls received	15	55	152
153. Number of 4-H Club members enrolled			153
(1) Boys			
(2) Girls			
154. Number of 4-H Club members completing			154
(1) Boys			
(2) Girls			
155. Number of units handled by 4-H Club members completing	(1) Transplant beds cared for	(1) Acres terraced	155
	(2) Acres planted to forest trees	(2) Machines or equipment repaired	
	(3) Acres thinned, weeded, pruned, or managed	(3) Articles made	
	(4) Acres of farm woodland protected from fire	(4) Equipment installed	

## FORESTRY—Continued

156. Number of farms on which new areas were reforested by planting with small trees			156
157. Acres involved in preceding question			157
158. Number of farmers planting windbreaks or shelter belts			158
159. Number of farmers planting trees for erosion control			159
160. Number of farmers making improved thinnings and weedings		4	160
161. Number of farmers practicing selection cutting		12	161
162. Number of farmers pruning forest trees			162
163. Number of farmers cooperating in prevention of forest fire		50	163
164. Number of farmers adopting improved practices in production of naval stores			164
165. Number of farmers adopting improved practices in production of maple sugar and sirup			165

\* 4-H farm shop clubs should be reported under this heading.

## FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal.....	3	166
167. Number of farmers following wood-preservation recommendations.....	2	167
168. Number of farmers following recommendations in the marketing of forest products.....	12	168
169. Number of farmers following other specific practice recommendations: <sup>1</sup>		
(a).....		169
(b).....		
(c).....		
(d).....		

## AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms (a)	Number of units (b)	Total value of service or savings (c)	
170. Terracing and erosion control.....	8	85 acres.	\$ 340.00	170
171. Drainage practices.....		acres.		171
172. Irrigation practices.....		acres.		172
173. Land-clearing practices.....	1	4 acres.	40.00	173
174. Better types of machines.....	15	17 machines.	85.00	174
175. Maintenance and repair of machines.....		machines.		175
176. Efficient use of machinery.....		X X X X X X X X X X		176
177. All buildings constructed (include silos).....	10	12 buildings.	120.00	177
178. Buildings remodeled, repaired, painted.....		buildings.		178
179. Farm electrification.....				179
180. Home equipment (whole using machine).....				180
181. Total of columns (a) and (c).....	54 farms.	X X X X X X X X X X	\$ 585.00	181

182. Number of machines repaired as reported in question 175, by types:

(a) Tractors.....	(e) Mowers.....	182
(b) Tillage implements.....	(f) Planters.....	
(c) Harvesters and threshers.....	(g) Other.....	
(d) Plows.....		

183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by types:

(a) Dwellings constructed according to plans furnished.....		183	
(b) Dwellings remodeled according to plans furnished.....			
(c) Sewage systems installed.....	(i) Silos.....		
(d) Water systems installed.....	(j) Hog houses.....		
(e) Heating systems installed.....	(k) Poultry houses.....		8
(f) Lighting systems installed.....	(l) Storage structures.....		2
(g) Home appliances and machines.....	(m) Other.....		1
(h) Dairy buildings.....			1

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Poultry (a)	Bees (b)	
184. Days devoted to line of work by:			
(1) Home demonstration agents.....			184
(2) 4-H Club agents.....	7		
(3) Agricultural agents.....	5	1	
(4) Specialists.....	1	1	
185. Number of communities in which work was conducted.....	5		185
186. Number of voluntary local leaders or committeemen assisting.....	15		186
187. Days of assistance rendered by voluntary leaders or committeemen.....	35		187
188. Number of adult result demonstrations conducted.....			188
189. Number of meetings at result demonstrations.....			189
190. Number of method-demonstration meetings held.....			190
191. Number of other meetings held.....	1		191
192. Number of news stories published.....			192
193. Number of different circular letters issued.....	2		193
194. Number of farm or home visits made.....	12	5	194
195. Number of office calls received.....	85	5	195
196. Number of 4-H Club members enrolled.....			196
(1) Boys.....	12		
(2) Girls.....	43		
197. Number of 4-H Club members completing.....			197
(1) Boys.....	9		
(2) Girls.....	52		
198. Number of units in projects conducted by 4-H Club members completing.....	1346 chickens	colonies	198

## POULTRY—Continued

199. Number of families following an organized improved breeding plan as recommended.....			199
200. Number of families following recommendations in purchasing baby chicks.....		10	200
201. Number of families following recommendations in chick rearing.....		25	201
202. Number of families following production-feeding recommendations.....		20	202
203. Number of families following sanitation recommendations in disease and parasite control.....		15	203
204. Number of families improving poultry-house equipment according to recommendations.....		10	204
205. Number of families following marketing recommendations.....		5	205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise.....		10	206
207. Number of families following other specific practice recommendations: <sup>1</sup>			207
(a).....			
(b).....			

## BEES—CONTINUED

208. Number of farmers following recommendations in transferring colonies to modern hives.....		4	208
209. Number of colonies involved in question 208.....		32	209
210. Number of farmers following disease-control recommendations.....		5	210
211. Number of farmers following queening recommendations.....		2	211
212. Number of farmers following marketing recommendations.....			212
213. Number of farmers following other specific practice recommendations: <sup>1</sup>			213
(a).....			
(b).....			

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the most important practices to be reported upon by all agents in that State.

## DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Dairy cattle (a)	Beef cattle (b)	Sheep (c)	Swine (d)	Horses and mules (e)	Other livestock <sup>1</sup> (f)	
214. Days devoted to line of work by:							
(1) Home demonstration agents				29			214
(2) 4-H Club agents	1	3	4	1	1		
(3) Agricultural agents			1				
(4) Specialists							
215. Number of communities in which work was conducted		4	5	6	6		215
216. Number of voluntary local leaders or committeemen assisting		12	16	14	42		216
217. Days of assistance rendered by voluntary leaders or committeemen							217
218. Number of adult result demonstrations conducted							218
219. Number of meetings at result demonstrations							219
220. Number of method-demonstration meetings held							220
221. Number of other meetings held							221
222. Number of news stories published							222
223. Number of different circular letters issued			8				223
224. Number of farm or home visits made	4	11	16	8	6		224
225. Number of office calls received	10	20	24	150	35		225
226. Number of 4-H Club members enrolled		2		14		1	226
(1) Boys				5			
(2) Girls							
227. Number of 4-H Club members completing		2		8		1	227
(1) Boys				2			
(2) Girls							
228. Number of animals in projects conducted by 4-H Club members completing		2		16		11	228
229. Number of farmers assisted in obtaining purebred sires	1	4	5	3			229
230. Number of farmers assisted in obtaining high-grade or purebred females							230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted							231
232. Number of members in preceding circles or clubs							232
233. Number of herd or flock-improvement associations organized or assisted							233
234. Number of members in these associations							234
235. Number of farmers not in associations keeping performance records of animals							235
236. Number of families assisted in home butchering, meat cutting, and curing							236
237. Number of families assisted in butter and cheese making							237
238. Number of farmers following parasite-control recommendations			24	4			238
239. Number of farmers following disease-control recommendations							239
240. Number of farmers following marketing recommendations							240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise							241
242. Number of farms for which production-reduction contracts were signed				27			242
243. Total reduction in number of animals on such farms in accordance with contracts reported in question 242				65			243

<sup>1</sup> Include rabbits, goats, game and fur animals.<sup>2</sup> Include all cow and hog contracts. This total should agree with 64(a).

## AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Benefits That Can Be Verified

ITEM	Public problems and economic planning on county or community basis <sup>1</sup>	FARM MANAGEMENT			Outlook	Marketing, buying, selling, and financing	
		Farm records (inventories, accounts, etc.)	Individual farm planning	Farm and home financing (short and long time)			
	(a)	(b)	(c)	(d)	(e)	(f)	
244. Days devoted to line of work by:							
(1) Home demonstration agents.....							244
(2) 4-H Club agents.....							
(3) Agricultural agents.....		2	15	5	1	3	
(4) Specialists.....		1	2	1			
245. Number of communities in which work was conducted.....		6	7	7	6	6	245
246. Number of voluntary local leaders or committeemen assisting.....		48	48	10	24	12	246
247. Days of assistance rendered by voluntary leaders or committeemen.....		48	144	10	24	24	247
248. Number of adult result demonstrations conducted.....							248
249. Number of meetings at result demonstrations.....							249
250. Number of method-demonstration meetings held.....							250
251. Number of other meetings held.....							251
252. Number of news stories published.....							252
253. Number of different circular letters issued.....		1	2	2	1	1	253
254. Number of farm or home visits made.....			35				254
255. Number of office calls received.....			530				255
256. Number of 4-H Club members enrolled.....	(1) Boys.....	XXXX		XXXX	XXXX	XXXX	256
	(2) Girls.....	XXXX		XXXX	XXXX	XXXX	
257. Number of 4-H Club members completing.....	(1) Boys.....	XXXX		XXXX	XXXX	XXXX	257
	(2) Girls.....	XXXX		XXXX	XXXX	XXXX	
258. Number of farmers keeping farm accounts throughout the year under supervision of agent.....					(a) Regular.....	(b) A. A. A. 30	258
259. Number of farmers keeping cost-of-production records under supervision of agent.....							259
260. Number of farmers assisted in summarizing and interpreting their accounts.....						15	260
261. Number of farmers assisted in making inventory or credit statements.....						2	261
262. Number of farmers assisted in obtaining credit.....						40	262
263. Number of farmers assisted in making mortgage or other debt adjustments.....						8	263
264. Number of farm credit associations assisted in organizing during the year.....							264
265. Number of farm business or enterprise-survey records taken during year.....							265
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records.....						10	266
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations.....						5	267
268. Number of farmers advised relative to leases.....						19	268
269. Number of farmers assisted in developing supplemental sources of income.....							269
270. Number of families assisted in reducing cash expenditure:							270
(a) By exchange of labor or machinery.....							
(b) By bartering farm or home products for other commodities or services.....							
(c) By producing larger part of food on farm.....						275	
(d) By making own repairs of buildings and machinery.....							
271. Number of urban families moving to farms who have been assisted in getting established.....							271
272. Number of farm families on relief assisted to become self-supporting.....							272

<sup>1</sup> Include taxation, land utilization, rural rehabilitation, economic basis of extension program, drought and flood relief. Insofar as possible, production adjustment activities should be reported under the crop or livestock concerned.

## AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

273. Number of marketing associations or groups <sup>1</sup> assisted in organizing during the year	273
274. Number of marketing associations or groups <sup>1</sup> previously organized assisted by extension agents this year	1 274
275. Membership in associations and groups organized or assisted (273 and 274)	600 275
276. Number of individuals (not in associations) assisted with marketing problems	30 276
277. Number of families following other specific practice recommendations	277

ITEM	Standard- ing, packing, or grading	Processing or manu- facturing	Leasing markets and transportation	Use of current market information	Financing	Organiza- tion	Accounting	Keeping member- ship informed	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
278. Number of organizations assisted with problems of									278
279. Number of individuals (not in organizations) assisted with problems of				30	XXXX	XXXX	XXXX	XXXX	279

ITEM	Hay and grain	Cotton	Tobacco	Dairy products	Livestock	Wool	
	(a)	(b)	(c)	(d)	(e)	(f)	
280. Value of products sold by all associations or groups organized or assisted	\$	\$	\$50,000.00	\$	\$	\$	280
281. Value of products sold by individuals (not in organizations) assisted	\$	\$	\$5000.00	\$	\$	\$	281

ITEM	Fruits and vegetables	Poultry and eggs	Home products				
			Food	Handicraft			
			(d)	(e)			(f)
280. Value of products sold by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$	280
281. Value of products sold by individuals (not in organizations) assisted	\$	\$	\$1000.00	\$	\$	\$	281

ITEM	Livestock	Feed for livestock	Farm equipment	Oil and gas	Fertilizer, seed, and other farm supplies	Home equipment	Home supplies	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	
282. Value of supplies purchased by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$	\$	282
283. Value of supplies purchased by individuals (not in organizations) assisted	\$750.00	\$	\$500.00	\$	\$540.00	\$	\$	283

<sup>1</sup> Include independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which do buying or selling, and curb and home demonstration club markets.

## FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food selection and preparation	Food preserva- tion	
	(a)	(b)	
284. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 284
(2) 4-H Club agents.....			
(3) Agricultural agents.....			
(4) Specialists.....			
285. Number of communities in which work was conducted.....			285
286. Number of voluntary local leaders or committeemen assisting.....			286
287. Days of assistance rendered by voluntary leaders or committeemen.....			287
288. Number of adult result demonstrations conducted.....			288
289. Number of meetings at result demonstrations.....			289
290. Number of method-demonstration meetings held.....	(1) By agents or specialists		} 290
	(2) By leaders		
291. Number of other meetings held.....	(1) By agents or specialists		} 291
	(2) By leaders		
292. Number of news stories published.....			292
293. Number of different circular letters issued.....			293
294. Number of farm or home visits made.....			294
295. Number of office calls received.....			295
296. Number of 4-H Club members enrolled.....	(1) Boys		} 296
	(2) Girls		
297. Number of 4-H Club members completing.....	(1) Boys		} 297
	(2) Girls		
298. Number of units in projects conducted by 4-H Club members completing:			
(a) Dishes of food products prepared.....	(b) Meals planned and served.....		} 298
(c) Quarts canned.....	(d) Other containers of jelly, jam, and other products.....		
(e) Pounds of vegetables and fruits stored or dried.....			
299. Number of families budgeting food expenditure for a year.....			
300. Number of families following food-buying recommendations.....			300
301. Number of families serving better-balanced meals.....			301
302. Number of families improving home-packed lunches according to recommendations.....			302
303. Number of schools following recommendations for a hot dish or school lunch.....			303
304. Number of children involved in question 303.....			304
305. Number of families following recommended methods of child feeding.....			305
306. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation).....			306
307. Number of families producing and preserving home food supply according to annual food-supply budget.....			307
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats.....			308
309. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members).....			309
310. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members).....			310
311. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310) \$.....			311
312. Number of families following recommendations for the storage of home food supply.....			312
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply.....			313

## CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

314. Days devoted to line of work by:		
(a) Home demonstration agents.....	.....	} 314
(b) 4-H Club agents.....	.....	
(c) Agricultural agents.....	.....	
(d) Specialists.....	.....	
315. Number of communities in which work was conducted.....		315
316. Number of voluntary local leaders or committeemen assisting.....		316
317. Days of assistance rendered by voluntary leaders or committeemen.....		317
318. Number of adult result demonstrations conducted.....		318
319. Number of meetings at result demonstrations.....		319
320. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 320
321. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 321
322. Number of news stories published.....		322
323. Number of different circular letters issued.....		323
324. Number of farm or home visits made.....		324
325. Number of office calls received.....		325
326. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....	} 326
327. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....	} 327
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.....		328
329. Number of families improving habits of children.....		329
330. Number of families substituting positive methods of discipline for negative ones.....		330
331. Number of families providing recommended play equipment.....		331
332. Number of families following recommendations regarding furnishings adapted to children's needs.....		332
333. Number of different individuals participating in child-development and parent-education program.....	{ (a) Men..... (b) Women.....	} 333
334. Number of children involved in question 333.....		334
335. Number of families following other specific practice recommendations: <sup>1</sup>		
(a).....	.....	} 335
(b).....	.....	
(c).....	.....	
(d).....	.....	
(e).....	.....	

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

336. Days devoted to line of work by:		
(a) Home demonstration agents.....	.....	} 336
(b) 4-H Club agents.....	.....	
(c) Agricultural agents.....	.....	
(d) Specialists.....	.....	
337. Number of communities in which work was conducted.....		337
338. Number of voluntary local leaders or committeemen assisting.....		338
339. Days of assistance rendered by voluntary leaders or committeemen.....		339
340. Number of adult result demonstrations conducted.....		340
341. Number of meetings at result demonstrations.....		341
342. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 342
343. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	
344. Number of news stories published.....		344
345. Number of different circular letters issued.....		345
346. Number of farm or home visits made.....		346
347. Number of office calls received.....		347
348. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....	} 348
349. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....	
350. Number of articles made by 4-H Club members completing.....	{ (a) Dresses..... (b) Other.....	} 350

ITEM	Adults (a)	Juveniles (b)	
351. Number of individuals following recommendations in construction of clothing.....			351
352. Number of individuals following recommendations in the selection of clothing.....			352
353. Number of individuals keeping clothing accounts.....			353
354. Number of individuals budgeting clothing expenditures.....			354
355. Number of families following clothing-buying recommendations.....		X X X X X	355
356. Number of individuals improving children's clothing according to recommendations.....			356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing.....			357
358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements.....		X X X X X	358
359. Total estimated savings due to clothing program.....	\$.....	\$.....	359
360. Number of individuals following other specific practice recommendations: <sup>1</sup>			} 360
(a).....			
(b).....			

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management	House furnishings	Handicraft	
	(a)	(b)	(c)	
361. Days devoted to line of work by:				
(1) Home demonstration agents				} 361
(2) 4-H Club agents				
(3) Agricultural agents				
(4) Specialists				
362. Number of communities in which work was conducted				362
363. Number of voluntary local leaders or committeemen assisting				363
364. Days of assistance rendered by voluntary leaders or committeemen				364
365. Number of adult result demonstrations conducted				365
366. Number of meetings at result demonstrations				366
367. Number of method-demonstration meetings held	(1) By agents or specialists			} 367
	(2) By leaders			
368. Number of other meetings held	(1) By agents or specialists			} 368
	(2) By leaders			
369. Number of news stories published				369
370. Number of different circular letters issued				370
371. Number of farm or home visits made				371
372. Number of office calls received				372
373. Number of 4-H Club members enrolled	(1) Boys			} 373
	(2) Girls			
374. Number of 4-H Club members completing	(1) Boys			} 374
	(2) Girls			
375. Number of units in projects conducted by 4-H Club members completing		{ rooms	articles	} 375
		articles		

## HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations	376
377. Number of families following recommendations in obtaining labor-saving equipment	377
378. Number of families adopting recommended laundering methods	378
379. Number of families assisted in home soap making	379
380. Number of families adopting recommended methods in care of house	380
381. Number of families assisted in making home-made equipment or conveniences	381
382. Number of women following a recommended schedule for home activities	382
383. Number of 4-H Club members keeping personal accounts	383
384. Number of families keeping home accounts according to a recommended plan	384
385. Number of families budgeting expenditures in relation to income according to a recommended plan	385
386. Number of families assisted in developing home industries as a means of supplementing income	386
387. Number of families following recommended methods in buying for the home (other than foods and clothing)	387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing)	388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living	389



## HOME HEALTH AND SANITATION—Continued

415. Number of 4-H Club members enrolled.....	(a) Boys.....	} 415
	(b) Girls.....	
416. Number of 4-H Club members completing.....	(a) Boys.....	} 416
	(b) Girls.....	
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work.....	(a) Boys.....	} 417
	(b) Girls.....	
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests.....	(a) 4-H Club members.....	} 418
	(b) Others.....	
419. Number of individuals improving health habits according to recommendations.....		419
420. Number of individuals improving posture according to recommendations.....		420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....		421
422. Number of families adopting better home-nursing procedure according to recommendations.....		422
423. Number of families installing sanitary closets or outhouses according to recommended plans.....		423
424. Number of homes screened according to recommendations.....		424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects.....		425
426. Number of individuals enjoying improved health as a result of health and sanitation program.....		426
427. Number of families following other specific practice recommendations: <sup>1</sup>		} 427
(a) .....		
(b) .....		

## EXTENSION ORGANIZATION AND COMMUNITY ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Extension organization and program making	Community or country-life activities	
	(a)	(b)	
428. Days devoted to line of work by:			} 428
(1) Home demonstration agents.....			
(2) 4-H Club agents.....			
(3) Agricultural agents.....	6		
(4) Specialists.....	2		
429. Number of communities in which work was conducted.....	6		429
430. Number of voluntary local leaders or committeemen assisting.....	30		430
431. Days of assistance rendered by voluntary leaders or committeemen.....	55		431
432. Number of meetings held.....	6		432
433. Number of news stories published.....			433
434. Number of different circular letters issued.....	2		434
435. Number of farm or home visits made.....	15		435
436. Number of office calls received.....	25		436

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## COMMUNITY OR COUNTRY-LIFE ACTIVITIES—Continued

437. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations	437
438. Number of country-life conferences or training meetings conducted for community leaders	438
439. Number of community groups assisted with organizational problems, programs of activities, or meeting programs	439
440. Number of communities developing recreation according to recommendations	2
441. Number of families following recommendations as to home recreation	441
442. Number of community or county-wide pageants or plays presented	442
443. Number of community houses, clubhouses, permanent camps, or community rest rooms established for	(a) Adults (b) Juniors
444. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.	444
445. Number of communities assisted in improving hygienic or public-welfare practices	445
446. Number of school or other community grounds improved in accordance with plans furnished	446
447. Number of communities assisted in providing library facilities	447
448. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.	448
449. Number of families aided in obtaining assistance from Red Cross or other relief agency	5

## OTHER ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Prejudicial animals	Roberts	General-hedge insects*	Wash	All other work
	(a)	(b)	(c)	(d)	(e)
450. Days devoted to line of work by:					
(1) Home demonstration agents					450
(2) 4-H Club agents					
(3) Agricultural agents					
(4) Specialists					
451. Number of communities in which work was conducted					451
452. Number of voluntary local leaders or committeemen assisting					452
453. Days of assistance rendered by voluntary leaders or committeemen					453
454. Number of adult result demonstrations conducted					454
455. Number of meetings at result demonstrations					455
456. Number of method-demonstration meetings held					456
457. Number of other meetings held					457
458. Number of news stories published					458
459. Number of different circular letters issued					459
460. Number of farm or home visits made					460
461. Number of office calls received		5			461
462. Number of farmers following recommendations					462
463. Pounds of poison used					463
464. Total estimated saving due to control program	\$	\$	\$	\$	\$

## MISCELLANEOUS 4-H CLUBS (Indicate by name)

ITEM	(a)	(b)	(c)	(d)	(e)
	465. Number of 4-H Club members enrolled				
(1) Boys					
(2) Girls					
466. Number of 4-H Club members completing					466
(1) Boys					
(2) Girls					

\* Includes grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.

8-5212