

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperati

Extension Service
Washington, D. C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Hanover

REPORT OF

Ora E. Jennings From Dec. 1, 1948 to Nov. 30, 1949
(Name) Home Demonstration Agent.

Thelma I. Hewlett From Dec. 1, 1948 to Nov. 30, 1949
Assistant Home Demonstration Agent.

4-H Club Agent. From Nov. 1, 1948 to Nov. 30, 1949

Assistant County Agent in charge of Club Work. From Nov. 1, 1948 to Nov. 30, 1949

Agricultural Agent. From Nov. 1, 1948 to Nov. 30, 1949

Assistant Agricultural Agent. From Nov. 1, 1948 to Nov. 30, 1949



READ SUGGESTIONS, PAGES 2 AND 16

Approved: _____ Date: _____
State Extension Director.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

1. **Six good reasons** may be listed as to why an extension worker should prepare a **comprehensive annual report**.
2. The annual report is an accounting to the taxpaying public of what the extension worker has accomplished during the year.
 2. It is a record of the year's work put into shape for ready reference in later years by the extension worker himself, or by his successors.
 3. The annual report affords the extension worker opportunity to place his activities and accomplishments before superior officers, who form judgment as to which workers are deserving of promotion or best qualified to fill responsible positions when vacancies occur.
 4. The inventory of the past year's efforts and accomplishments enables the extension worker to plan more effectively for the coming year.
 5. An accurate report of his work is a duty every scientific worker owes to the other members of his profession.
 6. Annual reports are required by Federal law.
- From four to six copies of the annual report should be made, depending upon the number required by the State office: One copy for the county officials, one copy for the agent's files, one or more copies for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret under appropriate subheadings the outstanding results accomplished in helping rural people to solve their current problems and to make adjustments to changing economic and social conditions.

A good narrative report should enable the reader to obtain a comprehensive picture of—

1. What was attempted—the program as outlined at the beginning of the year.
2. How the work was carried on—the teaching methods employed.
3. The cooperation obtained from other extension workers, rural people, commercial interests, and other public agencies.
4. Definite accomplishments, supported by objective evidence.
5. Significance of the year's progress and accomplishments in terms of better agriculture, better homemaking, improved boys and girls, better rural living, etc.
6. How next year's work can be strengthened and improved in light of the current year's experience.

The following suggestions are for those agents who wish to prepare a better annual report than the one submitted last year:

1. Read the definitions of extension terms on the last page of this schedule.
2. Read last year's annual report again, applying the criteria for a good annual report discussed above.
3. Prepare an outline with main headings and subheadings.
4. Go over the information and data assembled from various office sources.
5. Decide upon a few outstanding pieces of work to receive major emphasis.
6. Employ a newspaper style of writing, placing the more important information first.
7. Observe accepted principles of English composition.
8. Include only a few photographs, news articles, circular letters, or other exhibits to illustrate successful teaching methods. Do not make the annual report a scrapbook.

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

Provision is made in the report form for each agent to report separately the teaching activities he or she conducts or participates in during the report year. County totals are the sum of the activities of all agents minus duplications where two or more agents engage in the same activity. For purposes of reporting, extension results or accomplishments are expressed in numbers of farmers or families assisted in making some improvement or definitely influenced to make a change. Such an improvement or change may be the outcome of any phase of the program for men, women, older rural youth, or 4-H Club boys and girls. Only the improvement or change taking place during the current year as the result of extension effort should be reported. Census type of information on the status of farm and home practices should not be included. For use on the national level the statistical data on the year's extension activities and accomplishments must be expressed in somewhat broad and general terms. Each State extension service may desire to include in a statistical supplement additional information on problems and activities peculiar to the State or sections of the State.

GENERAL ACTIVITIES

Report only this year's activities that can be verified		Home demonstration agents (a)	4-H Club agents ¹ (b)	Agricultural agents (c)	County total ² (d)
1. Months of service this year (agents and assistants)		18			XXXXXXXXXX
2. Days devoted to work with adults		200			XXXXXXXXXX
3. Days devoted to work with 4-H Clubs, and young men and women (older youth)		201			XXXXXXXXXX
4. Days in office		144			XXXXXXXXXX
5. Days in field		277			XXXXXXXXXX
6. Number of farm or home visits made in conducting extension work		478			478
7. Number of different farms or homes visited		238			238
8. Number of calls relating to extension work	(1) Office	275			275
	(2) Telephone	368			368
9. Number of news articles or stories published		22			22
10. Number of bulletins distributed		491			491
11. Number of radio talks broadcast or prepared for broadcasting		0			0
12. Training meetings held for local leaders or committeemen	(1) Adult work	(a) Number	30		30
		(b) Total attendance	195		195
	(2) 4-H Club and young men and women (older youth)	(a) Number	322		322
		(b) Total attendance of leaders	115		115
13. Method demonstration meetings held. (Do not include the method demonstrations given at leader-training meetings reported under Question 12.)	(1) Adult work	(a) Number	106		106
		(b) Total attendance	1,263		1,263
	(2) 4-H Club and young men and women (older youth)	(a) Number	112		112
		(b) Total attendance	2,804		2,804
14. Number of adult result demonstrations conducted	(1) Number	25			25
	(2) Total attendance	116			116
15. Meetings held at such result demonstrations	(1) Number	275			275
	(2) Total attendance	1			1
16. Tours conducted	(1) Adult work	(a) Number	115		115
	(b) Total attendance	1			1
(2) 4-H Club and young men and women (older youth)	(a) Number	35			35
	(b) Total attendance	1			1
17. Achievement days held	(1) Adult work	(a) Number	3		3
	(b) Total attendance	327			327
(2) 4-H Club and young men and women (older youth)	(a) Number	2			2
	(b) Total attendance	295			295

¹ Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.

² County total should equal sum of preceding three columns minus duplications due to two or more agents participating in same activity or accomplishment.

³ The sum of questions 1 and 3 should equal the sum of questions 4 and 5.

⁴ Do not count a single visit to both the farm and home as two visits.

⁵ Do not count items relating to notices of meetings only.

GENERAL ACTIVITIES—Continued

Report only this year's activities that can be verified	Type of activity		Home demonstration agents (a)	4-H Club agents* (b)	Agricultural agents (c)	County total† (d)
	(1)	(2)				
18. Encampments held (report attendance for your county only) ¹	(1) Farm women	(a) Number (b) Total members attending (c) Total others attending	2			2
	(2) 4-H Club and young men and women (older youth)	(a) Number (b) Total boys attending (c) Total girls attending (d) Total others attending	7			7
19. Other meetings of an extension nature participated in by county or State extension workers and not previously reported.....	(1) Adult work	(a) Number (b) Total attendance	18 977			18 977
	(2) 4-H Club and young men and women (older youth)	(a) Number (b) Total attendance	120 324			120 324
20. Meetings held by local leaders or committeemen not participated in by county or State extension workers and not reported elsewhere.....	(1) Adult work	(a) Number (b) Total attendance	42 375			42 375
	(2) 4-H Club and young men and women (older youth)	(a) Number (b) Total attendance	78 1848			78 1848

¹ Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.
[†] County total should equal sum of preceding three columns unless differences due to one or more agents participating in same activity or accomplishment.
 * Does not include picnic, rallies, and short courses, which should be reported under question 19.

SUMMARY OF EXTENSION INFLUENCE THIS YEAR

It is highly desirable for extension workers to consider the proportion of farms and homes in the county that have been definitely influenced to make some substantial change in farm or home operations during the report year as a result of the extension work done with men, women, and youth. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory.

21. Total number of farms in county (1945 census).....	(3) Telephone (3) Office	507
22. Number of farms on which changes in practices have definitely resulted from the agricultural program.....		
23. Number of farms involved in preceding question which were reached this year for the first time.....		
24. Number of nonfarm families making changes in practices as a result of the agricultural program.....		
25. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program.....		285
26. Number of farm homes involved in preceding question that were reached this year for the first time.....		74
27. Number of other homes in which changes in practices have definitely resulted from the home demonstration program.....		52
28. Number of other homes involved in preceding question that were reached this year for the first time.....		13
29. Number of farm homes with 4-H Club members enrolled.....		309
30. Number of other homes with 4-H Club members enrolled.....		27
31. Total number of different farm families influenced by some phase of the extension program. (Include questions 22, 25, and 29 minus duplications)		392
32. Total number of different other families influenced by some phase of the extension program. (Include questions 24, 27, and 30 minus duplications)		60

EXTENSION ORGANIZATION AND PLANNING

34. County organization, association, or committee sponsoring extension work. This may include agricultural councils, home demonstration councils, and 4-H councils, or similar advisory committees. It may also include farm and home bureaus and extension associations in those States where such associations are the official or quasi-official agency in the county cooperating with the college in the management or conduct of extension work:

(a) Over-all or general	(1) Name	(2) No. of members	
(b) Agricultural	(1) Name <u>County Advisory Board</u>	(2) No. of members	<u>54</u>
(c) Home demonstration	(1) Name <u>Home Demonstration Committee</u>	(2) No. of members	<u>27</u>
(d) 4-H Club	(1) Name <u>4-H Council</u>	(2) No. of members	<u>42</u>
(e) Young men and women (older youth)	(1) Name	(2) No. of members	

34. Number of members of county extension program planning committees and subcommittees (include commodity and special-interest committees):

(a) Agricultural	<u>32</u>	(b) Home demonstration	<u>87</u>	(c) 4-H Club	<u>49</u>	(d) Young men and women (older youth)	-
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35. Total number of communities in county. (See definition of a community, item 1, on back cover.) (Do not include number of neighborhoods) 6

36. Number of communities in which the extension program has been planned cooperatively by extension agents and local committees. 6

37. Number of clubs or other groups organized to carry on adult home demonstration work. 13

38. Number of members in such clubs or groups. 244

39. (a) Covered under question 173. (b) Covered under question 185.

40. Combined with question 41.

41. Number of different voluntary local leaders, committeemen, or neighborhood leaders actively engaged in forwarding the extension program.

(a) Adult work	(1) Men <u>26</u>	(b) 4-H Club and work with young men and women (older youth)	(1) Men	(3) Older club boys	<u>15</u>
	(2) Women <u>86</u>		(2) Women <u>24</u>	(4) Older club girls	<u>18</u>

COOPERATIVE AGRICULTURAL PLANNING

42. Name of the county agricultural planning (over-all planning) group, if any, sponsored by the Extension Service _____

43. Number of members of such county agricultural planning group:

(a) Unpaid lay members:	(1) Men _____	(2) Women _____	(3) Youth _____
(b) Paid representatives of public agencies or other agencies, or of organizations:	(1) Men _____	(2) Women _____	

44. Number of communities with agricultural planning committee (over-all planning) _____

45. Number of members of such community planning committees: (a) Men _____ (b) Women _____ (c) Youth _____

46. Was a county committee report prepared and released during the year? (a) Yes (b) No

47. Days devoted to line of work by—	Extension organization and planning: (a)	County agricultural planning: (b)	Total: (c)
(1) Home demonstration agents			<u>81</u>
(2) 4-H Club agents			
(3) Agricultural agents			
(4) State extension workers			
48. Number of planning meetings held	(1) County _____		<u>76</u>
	(2) Community _____		<u>15</u>
49. Number of unpaid voluntary leaders or committeemen assisting this year			<u>81</u>
50. Days of assistance rendered by voluntary leaders or committeemen			<u>120</u>

¹ Where extension program planning and county agricultural planning (over-all planning) have been completely merged into a single program planning activity, only column (c) should be filled out. Where extension program planning is the only planning activity, the entries in columns (a) and (c) will be identical. In all other cases column (c) is the sum of columns (a) and (b).

50. (a) Name of community, township, or county Include all work with adults, 4-H Club members, and young men and women (older youth)	Name of county (or town, city, or village)									
	Corn	Wheat	Other cereals	Legumes	Pasture	Cotton	Tobacco	Potatoes and other vegetables	Fruits	Other crops
(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)
51. Days devoted to line of work by—										
(1) Home demonstration agents										
(2) 4-H Club agents										
(3) Agricultural agents										
(4) State extension workers										
52. Number of communities in which work was conducted this year										
53. Number of voluntary local leaders or committeemen assisting this year										
54. Number of farmers assisted this year in—										
(1) Obtaining improved varieties or strains of seed										
(2) The use of lime										
(3) The use of fertilizers										
(4) Controlling plant diseases										
(5) Controlling injurious insects										
(6) Controlling noxious weeds										
(7) Controlling rodents and other animals										

LIVESTOCK PRODUCTION (other than for family food supply)

54. (a) Name of community, township, or county Include all work with adults, 4-H Club members, and young men and women (older youth)	Name of county (or town, city, or village)							Other livestock ¹
	Dairy cattle	Beef cattle	Sheep	Pigs	Horses and mules	Poultry (including turkeys)		
(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	
55. Days devoted to line of work by—								
(1) Home demonstration agents								
(2) 4-H Club agents								
(3) Agricultural agents								
(4) State extension workers								
56. Number of communities in which work was conducted this year								
57. Number of voluntary local leaders or committeemen assisting this year								
58. Number of breeding circles or clubs or improvement associations organized or assisted this year								
59. Number of members in such circles, clubs, or associations								
60. Number of farmers not in breeding circles or improvement associations assisted this year in keeping performance records of animals								
61. Number of farmers assisted this year in—								
(1) Obtaining purebred males								
(2) Obtaining purebred or high-grade females								
(3) Obtaining better strains of baby chicks (including hatching eggs)	XXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
(4) Improving methods of feeding								
(5) Controlling external parasites								
(6) Controlling diseases and internal parasites								
(7) Controlling predatory animals								

¹ Do not include rabbits, game, and fur animals, which should be reported under wildlife.

CONSERVATION OF NATURAL RESOURCES

Include all work with adults, 4-H Club members, and young men and women (older youth)		Soil and water (a)	Forestry (b)	Wildlife (c)
62. Days devoted to line of work by—				
(1) Home demonstration agents				
(2) 4-H Club agents				
(3) Agricultural agents				
(4) State extension workers				
63. Number of communities in which work was conducted this year				
64. Number of voluntary local leaders or committeemen assisting this year				
Soil and Water—Continued		Forestry—Continued		
65. Number of farmers assisted this year—		67. Number of farmers assisted this year—		
(a) With problems of land use		(a) In reforesting new areas by planting with small trees. (Include erosion-control plantings)		
(b) In the use of crop rotations		(b) In making improved thinnings, weedings or pruning of forest trees		
(c) With strip cropping		(c) With selection cutting		
(d) In constructing terraces		(d) With production of naval stores		
(e) In grassing waterways or otherwise preventing or controlling gullies		(e) With production of maple-sirup products		
(f) With contour farming of cropland		(f) In timber estimating and appraisal		
(g) In contouring pasture or range		68. Number of farmers cooperating this year in prevention of forest fires		
(h) In the use of cover or green-manure crops				
(i) In otherwise controlling wind or water erosion		Wildlife—Continued		
(j) In summer-fallowing		69. Number of farmers assisted this year—		
(k) In making depth-of-moisture tests		(a) In construction or management of ponds for fish		
(l) With drainage		(b) In protection of wildlife areas, such as stream banks, odd areas, field borders, marshes, and ponds, from fire or livestock		
(m) With irrigation		(c) In planting of edible wild fruits and nuts in hedges, stream banks, odd areas, and field borders		
(n) With land clearing		(d) With other plantings for food and protection in wild-life areas		
66. Number of farmers—				
(a) In soil-conservation districts which were assisted with education for organization or operations this year				
(b) Assisted in arranging for farm-conservation plans this year				
(c) Assisted in doing work based on definite farm-conservation plans this year				

* Include nature study.

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FARM MANAGEMENT

Include all work with adults, 4-H Club members, and young men and women (older youth)	Farm accounts, cost records, inventories, etc.	Individual farm planning, adjustments, tenancy, and other management problems	Farm credit (short and long time)	Outlook information
	(a)	(b)	(c)	(d)
70. Days devoted to line of work by— (1) Home demonstration agents (2) 4-H Club agents (3) Agricultural agents (4) State extension workers				
71. Number of communities in which work was conducted this year				
72. Number of voluntary local leaders or committeemen assisting this year				
73. Number of farm-survey records taken during the year: (a) Farm business (b) Enterprise (c) Other		75. Number of farmers assisted this year—Continued		
74. Number of farmers assisted this year in keeping— (a) Farm inventory (b) General farm records (c) Enterprise records		(e) In getting started in farming, or in relocating (f) With credit problems (debt adjustment and financial plans) (g) In using "outlook" to make farm adjustments		
75. Number of farmers assisted this year: (a) In developing a farm plan only (b) In developing a farm and home plan (c) In analyzing the farm business (d) In improving landlord-tenant relations and leasing arrangements		(h) With a farm-income statement for tax purposes (i) With farm-labor problems (j) In developing supplemental sources of income		

GENERAL ECONOMIC PROBLEMS RELATED TO AGRICULTURE

Include all work with adults, 4-H Club members, and young men and women (older youth)	Price and trade policies (prices, international trade, interstate trade barriers, transportation, interregional competition, etc.)	Land policy and programs (classification of land use, tenure, land development, settlement, public land management, etc.)	Public finance and services (taxation, local government, facilities such as roads and schools for rural areas, etc.)	Rural welfare (rural-urban relationships, part-time farming, problems of people in low-income areas, migration, population adjustments, rural works programs, etc.)
	(a)	(b)	(c)	(d)
76. Days devoted to line of work by— (1) Home demonstration agents (2) 4-H Club agents (3) Agricultural agents (4) State extension workers				
77. Number of communities in which work was conducted this year				
78. Number of voluntary local leaders or committeemen assisting this year				
79. Number of tours conducted this year to observe economic and social conditions in various land use areas				
80. Number of local groups (town and county officials, school boards, tax collectors, assessors, etc.) assisted this year in discussing problems of local government, public finance, and farming conditions related to these problems				
81. Number of displaced families assisted this year in finding employment (agricultural and nonagricultural)				
82. Number of nonagricultural groups to which any of the above economic and social problems have been presented and discussed this year				

* Include all work on farm adjustments conducted in cooperation with FMA and other agencies, and not definitely related to individual crop or livestock production or marketing (pp. 6 and 9) or to soil management (p. 7).

MARKETING AND DISTRIBUTION

Include all work with adults, 4-H Club members, and young men and women (older youth)	General	Grain and hay	Livestock and poultry	Stocks	Poultry and eggs ¹	Fruits and vegetables	Cotton	Forest products	Tobacco, sugar, rice, and other commodities	Home products and crafts	Purchasing of farm and home supplies and equipment
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
83. Days devoted to line of work by:					110						
(1) Home demonstration agents					12					25	
(2) 4-H Club agents											
(3) Agricultural agents											
(4) State extension workers					2						
84. Number of communities in which work was conducted this year					6					4	
85. Number of voluntary local leaders or committeemen assisting this year					7					24	
86. Number of new cooperatives ² assisted in organizing during the year											
87. Number of established cooperatives ² assisted during the year											
88. Number of members ² in the cooperatives assisted during the year (questions 86 and 87)											70
89. Question discontinued	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X
90. Number of farmers or families (not members of cooperatives) ² assisted during the year					15					83	
91. Question discontinued	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X
92. Number of private marketing and distributing agencies and trade groups assisted this year											
93. Number of programs ³ pertaining to marketing agreements, orders, or surplus removal purchases assisted in or conducted this year											
94. Number of marketing facilities improvement programs ³ participated in or conducted this year											
95. Number of marketing surveys assisted with or conducted this year											
96. Number of special merchandising programs ³ participated in or conducted this year											
97. Number of consumer information programs ³ pertaining to marketing and distribution participated in or conducted this year											
98. Number of programs ³ relating to marketing services and costs of distribution conducted this year											
99. Number of programs ³ relating to transportation problems conducted this year											
100. Number of programs ³ relating to the specific use of market information conducted this year											
101. Number of other marketing programs ³ conducted this year (specify)											

¹ Include livestock, poultry, and hatching eggs purchased for breeding, replacement, or feeding purposes.

² Where a cooperative association serves more than one county, include only the members living in the county covered by this report.

³ Organized piece of work.

HOUSING, FARMSTEAD IMPROVEMENT, AND EQUIPMENT

Include all work with adults, 4-H Club members, and young men and women (older youth)				The house, furnishings, and surroundings (a)	Rural electrification (b)	Farm buildings (c)	Farm mechanical equipment (d)
102.	Days devoted to line of work by—						
100	(1) Home demonstration agents			61	13		
101	(2) 4-H Club agents						
102	(3) Agricultural agents						
103	(4) State extension workers						
104.	Number of communities in which work was conducted this year			6	6		
104.	Number of voluntary local leaders or committeemen assisting this year			26	6		
The House, Furnishings, and Surroundings—Continued				Rural Electrification—Continued			
105.	Number of families assisted this year in—			106. Number of associations organized or assisted this year to obtain electricity. (Report associations, not individual members.)			
	(a)	Constructing dwellings	3				
	(b)	Remodeling dwellings	7	107. Number of families assisted this year in—			
	(c)	Installing sewage systems	4	(a) Obtaining electricity			
	(d)	Installing water systems	4	(b) Selection or use of electric lights or home electrical equipment			
	(e)	Installing heating systems	0	(c) Using electricity for income-producing purposes			
	(f)	Providing needed storage space	3				
	(g)	Rearranging or improving kitchens	4	Farm Buildings—Continued			
	(h)	Improving arrangement of rooms (other than kitchens)	25	108. Number of farmers assisted this year in—			
	(i)	Improving methods of repairing, remodeling, or refinishing furniture or furnishings	190	(a) The construction of farm buildings			
	(j)	Selecting housefurnishings or equipment (other than electric)	94	(b) Remodeling or repairing farm buildings			
	(k)	Improving housekeeping methods	244	(c) Selection or construction of farm-building equipment			
	(l)	Laundry arrangement					
	(m)	Installing sanitary closets or outhouses		Farm Mechanical Equipment—Continued			
	(n)	Screening or using other recommended methods of controlling flies or other insects		109. Number of farmers assisted this year in—			
	(o)	Improving home grounds	6	(a) The selection of mechanical equipment			
	(p)	Planting windbreaks or shelter belts		(b) Making more efficient use of mechanical equipment			
				110. Number of farmers following instructions in the maintenance and repair of mechanical equipment this year			
				111. Number of gin stands assisted this year in the better ginning of cotton			

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10

NUTRITION AND HEALTH

Include all work with adults, 4-H Club members, and young men and women (older youth)	Home production of family food supply (a)	Food preservation and storage (b)	Food selection and preparation (c)	Other health and safety work (d)
112. Days devoted to line of work by--				
(1) Home demonstration agents	46	41	6	3
(2) 4-H Club agents				
(3) Agricultural agents				
(4) State extension workers				
113. Number of communities in which work was conducted this year	2	6	3	4
114. Number of voluntary local leaders or committeemen assisting this year	30	17		
115. Number of families assisted this year--				
(a) In improving diets				24
(b) With food preparation				36
(c) In improving food supply by making changes in home food production--				
(1) Of vegetables				190
(2) Of fruits				124
(3) Of meats				64
(4) Of milk				100
(5) Of poultry and eggs				95
(6) Total of above subitems minus duplications due to families making changes in production of more than one kind of food				231
(d) With home butchering, meat cutting or curing				17
(e) With butter or cheese making				
(f) With food-preservation problems in--				
(1) Canning				294
(2) Freezing				54
(3) Drying				88
(4) Storing				297
(5) Total of above subitems minus duplications due to families using more than one method of preserving				96
(g) In producing and preserving home food supply according to annual food-supply budget				110
(h) In canning according to a budget				15
116. Number of schools assisted this year in--				
(i) With child-feeding problems				44
(j) In the prevention of colds and other common diseases				-
(k) With positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.)				10
(l) With first aid or home nursing				
(m) In removing fire and accident hazards				
117. Number of schools assisted this year in establishing or maintaining hot school lunches				
118. Number of nutrition or health clinics organized this year through the efforts of extension workers				

CLOTHING, FAMILY ECONOMICS, PARENT EDUCATION, AND COMMUNITY LIFE

Include all work with adults, 4-H Club members, and young men and women (older youth)	Home management—family economics (1)	Clothing and textiles (2)	Family relationships—child development (3)	Recreation and community life (4)
117. Days devoted to line of work by— (1) Home demonstration agents.....	18	68	12	26
(2) 4-H Club agents.....				
(3) Agricultural agents.....				
(4) State extension workers.....		1		12
119. Number of communities in which work was conducted this year.....	4	29	6	6
120. Number of voluntary local leaders or committeemen assisting this year.....	6		2	21
(1) Home Management—Family Economics—Continued		Clothing and Textiles—Continued		
121. Number of families assisted this year—		127. Number of families assisted this year with—		
(a) With time-management problems.....	93	(a) Clothing-construction problems.....		365
(b) With home accounts.....	19	(b) The selection of clothing and textiles.....		174
(c) With financial planning.....	10	(c) Care, renovation, remodeling of clothing.....		91
(d) In improving use of credit for family living expenses.....	-	(d) Clothing accounts or budgets.....		44
(e) In developing home industries as a means of supplementing income.....	-	Family Relationships—Child Development—Continued		
122. Number of home demonstration clubs, other consumer associations or groups assisted this year with cooperative buying (Do not report individuals):		128. Number of families assisted this year—		
(a) Food.....		(a) With child-development and guidance problems.....		28
(b) Clothing.....		(b) In improving family relationships.....		41
(c) Housefurnishings and equipment.....		129. Number of families providing recommended clothing, furnishings, and play equipment for children this year.....		9
(d) General household supplies.....		130. Number of different individuals participating this year in child-development and parent-education programs: (a) Men.....		184
123. Number of families assisted this year through cooperative associations* or individually, with the buying of—		(b) Women.....		145
(a) Food.....		131. Number of children in families represented by such individuals.....		89
(b) Clothing.....		Recreation and Community Life—Continued		
(c) Housefurnishings and equipment.....		132. Number of families assisted this year in improving home recreation.....		77
(d) General household supplies.....		133. Number of communities assisted this year in improving community recreational facilities.....		6
124. Total number of different families assisted this year with consumer-buying problems (includes question 123 (a), (b), (c), and (d) minus duplications):		134. Number of community groups assisted this year with organizational problems, programs of activities, or meeting programs.....		6
125. Number of families assisted this year with "making versus buying" decisions.....		135. Number of communities assisted this year in establishing—		6
126. Number of families assisted this year in using timely economic information to make buying decisions or other adjustments in family living.....		(a) Club or community base.....		6
NOTE.—Individual families and groups assisted with selling problems should be reported in column (j), page 9.		(b) Permanent camp.....		-
		(c) Community rest rooms.....		-
		136. Number of communities assisted this year in providing library facilities.....		-
		137. Number of school or other community grounds improved this year according to recommendations.....		-

* The house—its arrangement, equipment, and furnishings, including kitchen improvements and care of the house—is reported under "The house, furnishings and surroundings," p. 10.
 † Includes question 122, also families buying through marketing cooperatives, organized or assisted, column (a), p. 9.

SUMMARY OF 4-H CLUB BOYS' AND GIRLS' PROJECTS
The sum of the projects is therefore greater than the number of different club members enrolled)

Project	Number of boys enrolled (a)	Number of girls enrolled (b)	Number of boys completing (c)	Number of girls completing (d)	Number of units involved completed projects (e)
138. Corn					Acres
139. Other cereals					Acres
140. Peanuts					Acres
141. Soybean, field peas, alfalfa, and other legumes					Acres
142. Soil and water conservation					Acres
143. Potatoes, Irish and sweet					Acres
144. Cotton					Acres
145. Tobacco					Acres
146. Fruits					Acres
147. Home gardens	180		136		Acres
148. Market gardens, truck and canning crops					47 Acres
149. Other crops (including pasture improvement)					Acres
150. Poultry (including turkeys)	76		25		12.00 Birds
151. Dairy cattle					Animals
152. Beef cattle					Animals
153. Sheep					Animals
154. Swine					Animals
155. Horses and mules					Animals
155a. Rabbits					Animals
156. Other livestock					Animals
157. Bees					Animals
158. Beautification of home grounds					Colonies
159. Forestry					XXXXXXXXXXXXXXXXXX
160. Wildlife and nature study (game and fur animals)					Acres
161. Agricultural engineering, farm shop, electricity, tractor					Articles made
162. Farm management					Articles repaired
163. Food selection, preparation, and/or baking					XXXXXXXXXXXXXXXXXX
164. Food preservation, (include frozen foods)	180	121		96	18649 Meals planned
165. Health, home nursing, and first aid					Quarts served
165a. Child care					xx 18649 Quarts canned
166. Clothing in school		193		134	xx 289 Quarts frozen 1
167. Home management (housekeeping)					289 Garments made
168. Home furnishings and room improvement	150	121	194	74	52 Garments remodeled
169. Home industry, arts and crafts					Units
170. Junior leadership					304 Rooms
171. All others					515 Articles
172. Total (project enrollment and completion)	377	508	235	390	XXXXXXXXXXXXXXXXXX

*Enter frozen foods as quarts or pounds. Do not duplicate entries by converting quarts to pounds or pounds to quarts.

1341

4-H CLUB MEMBERSHIP

173. Number of 4-H Clubs (do not count the same club more than once) 11
174. Number of different 4-H Club members enrolled (a) Boys 204 (b) Girls 294
175. Number of different 4-H Club members completing (a) Boys 170 (b) Girls 223
176. Number of different 4-H Club members in school (a) Boys 180 (b) Girls 205
177. Number of different 4-H Club members out of school (a) Boys 24 (b) Girls 89
178. Number of different 4-H Club members from farm homes (a) Boys 190 (b) Girls 274
179. Number of different 4-H Club members from nonfarm homes (a) Boys 14 (b) Girls 20

Number of Different 4-H Club Members Enrolled:

180. By years	Boys (a)		Girls (b)		181. By ages	Boys (a)		Girls (b)	
1st year	34	60	10 and under	34	42				
2d year	55	54	11	43	57				
3d year	35	56	12	48	49				
4th year	32	54	13	29	43				
5th year	28	29	14	20	39				
6th year	17	27	15	24	36				
7th year	3	9	16	6	18				
8th year			17		10				
9th year			18						
10th and over			19						
			20 and over		18				

182. Number of different 4-H Club members, including those in corresponding projects, who received definite training in—
- (a) Judging 62 (f) Fire and accident prevention 180
- (b) Giving demonstrations 54 (g) Wildlife conservation 4
- (c) Recreational leadership 18 (h) Keeping personal accounts —
- (d) Music appreciation — (i) Use of economic information —
- (e) Health — (j) Soil and water conservation —
- (k) Forestry —
183. Number of 4-H Club members having health examination because of participation in the extension program. 11
184. Number of 4-H Clubs engaging in community activities such as improving school grounds and conducting local fairs. —

WORK WITH YOUNG MEN AND WOMEN (OLDER RURAL YOUTH)

(Do not include work with 4-H Clubs)

A. Extension organized groups of young men and women:

185. Number of such groups worked with during year —
186. Membership in such groups (a) Number of different young men —
(b) Number of different young women —
187. Distribution of these members by school and marital status and age groupings.
(The sum of (1) $a+b+c$ —the sum of $d+e+f$ —186 (a). Also the sum of (2) $a+b+c$ —the sum of $d+e+f$ —186 (b).)

	In school (a)	Out of school		Under 21 years (d)	21-24 years (e)	25 years and older (f)
		Unmarried (b)	Married (c)			
(1) Young men						
(2) Young women						

188. Number of meetings these extension organized groups held —
189. Total attendance at such meetings —

B. Other groups of young men and women not organized by extension:

190. Number of such groups assisted during the year —
191. Number in such groups (a) Different young men —
(b) Different young women —

C. Individual young men and women not members of groups "A" or "B":

192. Number of different individuals assisted (a) Young men 2
(b) Young women 10

D. Total number of young people worked with or assisted:

193. Number of different young people worked with or assisted. (Total of questions 186, 191, and 192 minus duplications due to membership in both groups "A" and "B") (a) Young men 18
(b) Young women 18

194. Question discontinued.

1 All data in this section are based on the number of different boys and girls participating in 4-H Club work, not on the number of 4-H projects carried.
2 Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on page 13, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work. Do not include boys and girls enrolled late in the year in connection with the succeeding year's program.
3 Same as footnote 2, except that reference is to completions instead of enrollments.

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MISCELLANEOUS

(Report here all work not properly included under any of the headings on preceding pages)

	Item (e)	General-feder insects ¹ (f)	All other work (g)
195. Days devoted to line of work by—			
(1) Home demonstration agents			9
(2) 4-H Club agents			
(3) Agricultural agents			
(4) State extension workers			
196. Number of communities in which work was conducted this year.			6
197. Number of voluntary local leaders or committees assisting this year.			
198. Question discontinued.			

COOPERATION WITH OTHER FEDERAL AGENCIES

The purpose of this report is to bring together in one place the cooperation given other Federal agencies working with the rural people of the county. It is assumed that all such work has been reported previously under appropriate problems of the farm or home.

	Assistance to Veterans (a)	U. S. D. A. Councils (b)	Farm Credit Administration (c)	Employment Service (d)	Production and Marketing Administration (e)	Soil Conservation Service (f)	Farmers Home Administration (g)	Rural Electrification Administration (h)	Tennessee Valley Authority (i)	Social Security, Public Health, Children's Bureau (j)	Other Agencies (k)
199. Days devoted to line of work by—											
(1) Home demonstration agents										4	8
(2) 4-H Club agents											
(3) Agricultural agents											
(4) State extension workers											
200. Number of communities in which work was conducted this year.										3	6
201. Number of voluntary local leaders or committees assisting this year.											
202. Number of meetings participated in this year by extension workers.											

¹ Include grasshoppers, armyworms, chinch bugs, and other insects not reported under specific crop or livestock headings.

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TERMINOLOGY

If extension reports are to convey the intended information, it is important that the terminology employed be that generally accepted by members of the extension teaching profession everywhere. Precise use of extension terms is an obligation each extension worker owes to the other members of his or her profession. The following definitions have been approved by the United States Department of Agriculture and by the Association of Land-Grant Colleges and Universities.

DEFINITIONS OF EXTENSION TERMS

1. A *community* is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report, a community is one of the several units into which a county is divided for conducting organized extension work.
2. A *cooperator* is a farmer or homemaker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent, and records are not required, but reports on the success of the practices may be obtained.
3. *Days in field* should include all days spent on official duty other than "days in office."
4. *Days in office* should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
5. *Demonstrations* as contemplated in this report are of two kinds—method demonstrations and result demonstrations.
A *method demonstration* is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.
A *result demonstration* is a demonstration conducted by a farmer, homemaker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.
The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A *demonstration meeting* is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
7. A *result demonstrator* is an adult, a boy, or a girl who conducts a result demonstration as defined above.
8. An *extension school* is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college.
9. An *extension short course* differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
10. A *farm or home visit* is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
11. *Farmers (or families) assisted this year* should include those directly or indirectly influenced by extension work to make some change during the report year as indicated by:
 - (1) Adoption of a recommended practice.
 - (2) Further improvement in a practice previously accepted.
 - (3) Participation in extension activities.
 - (4) Acceptance of leadership responsibility.
 - (5) Or by other evidence of desirable change in behavior.
12. A *4-H Club* is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
13. *4-H Club members enrolled* are those boys and girls who actually start the work outlined for the year.
14. *4-H Club members completing* are those boys and girls who satisfactorily finish the work outlined for the year.
15. A *project leader, local leader, or committeeman* is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
16. A *leader-training meeting* is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
17. *Letters written* should include all original letters on official business. (Duplicated letters should not be included.)
18. An *office call* is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
19. A *plan of work* is a definite outline of procedure for carrying out the different phases of the program. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
20. An *extension program* is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
21. *Records* consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
22. Extension work with *young men and women* shall apply in general to those who are primarily rural and approximately 18 to 30 years of age. (Recommendation of Older Youth and Young Adult Planning Conference, Jackson's Mill, W. Va., February 21-25, 1949.)

VIRGINIA

AGRICULTURAL EXTENSION SERVICE HOME DEMONSTRATION WORK

ANNUAL NARRATIVE REPORT

ngm

HANOVER

COUNTY

1949

Agent Ora E. Jennings Dec. 1, 1948 - November 30, 1949
Date worked from to

Assistant Agent Thelma T. Hewlett Dec. 1, 1948 - Nov. 30, 1949
Home Dem. Agent-at-Large Date worked from to

Agent _____
Date worked from to

Assistant Agent _____
Date worked from to

TABLE OF CONTENTS

	<u>Page</u>
I Summary of Accomplishments	1
II Adult Work	3
A. Project Work	
1. Clothing Construction	3
2. Refinishing Furniture	4
3. Slip Covers	4
4. Home Improvements	5
5. Food Production	6
6. Food Preservation	7
B. Other Activities	
1. Poultry Flock Improvement - Result Demonstrations	7
2. District Home Demonstration Committee	8
3. Live-at-Home Program	8
4. County Farmers Conference	9
5. State Farmers Conference	9
6. Achievement Day	9
III 4-H Club Work	10
A. Project Work	10
1. Housekeeping	10
2. Poultry	10
3. Clothing	11
4. Gardening	11
5. Food Preservation	11
B. Other Activities	12
1. Rural Life Sunday	12
2. Typical 4-H Club	12
3. State 4-H Short Course	12
4. Wild Life Conference	13
5. National 4-H Camp	13
6. Achievement Day	13
IV Scope of Work	14
V County Organizations	14
VI Leadership	17
VII Significance of the Year's Work	18

SUMMARY OF ACCOMPLISHMENTS

To build a strong desire for better homes, health and citizenship by practical application of training have been ~~the~~ the main objectives of the 4-H and adult program this year. To accomplish this objective is a long time goal for everything in Home Economics and agriculture could be included but the accomplishments made are very numerous.

Work was completed by the adult group in home furnishings, clothing construction, food preservation, and home improvements. Four-H work included housekeeping, poultry production, clothing, food preservation and production.

Not only has work been done for home and community improvements but great efforts have been exercised to improve the recreational facilities in Hanover County. This was done in beginning to build a County Recreational Center through fund raising drives for material and free labor for the actual construction of the building.

The fund raising committee's report showed that a total of \$1700 was raised since the drive began in 1948. Six Saturdays were spent by voluntary workers in the county at which time the blocks were laid to ceiling level in the building. Steel for the roof and second floor of the building has been purchased.

The actual building procedure began June 11, 1949 when the corner stone was laid. The building is two-thirds completed.

The poultry demonstrators increased their flock double over last year's total, and almost triple over the 1947 total. In 1947 three

hundred hens were scored; 403 hens were scored in 1948; and 1949 the number increased to 806. The demonstrators put most emphasis on housing and feeding equipment for the flock for the past year. The county-wide average score for 1947 was 74; 1948 was 81 and 1949 was 78.5.

In 1948 Jenny Nelson Community was chosen as the live-at-home community because of the obvious need of improvement in the homes and on the farms. In the past year improvements were made in the homes through painting, papering, redecorating and buying new furniture and making household articles. Two houses were painted on the exterior and 6,000 quarts of fruits and vegetables were canned. Improvements were made on the farm also, they included gardening, poultry, pigs, and cows. They have worked hard to raise their share for the county recreation center; they raised \$92. The membership and attendance increased in the club.

Twenty-three ladies made a total of 463 articles after they enrolled in a sewing class conducted by the Home Economics teacher and the Local Home Agent. The following articles were made as the objectives of the class were reached: 30 rayon dresses, 30 cotton dresses, 6 wool dresses, 6 wool suits, 4 wool coats, 6 pairs of pajamas, 8 sport shirts, 36 garments remodeled and 6 sweaters knitted. These garments valued at \$1250 were completed at a cost of \$510.

There are 43 members enrolled in the Peaks 4-H club taking projects in clothing, canning, gardening, and arts and crafts. Thirty-five members completed their projects.

The members held 4-H meetings twice a month, one conducted by leaders. The leaders also checked projects and gave reports on work done each month. A county prize was won by one of the members. They have their own exhibit annually.

ADULT PROJECT WORK

Work was carried in clothing construction, food preservation, food production, home improvement with special emphasis on refinishing furniture and slip cover making.

Clothing Construction

As an aid to women who wish to do the family sewing the local home agent in cooperation with the local home economics instructor at Ashland enrolled 14 women to receive this assistance on January 17, 1949. Instructions were given in selecting suitable patterns and materials. Suits and coats for spring were constructed as well as articles of other clothing. Miss I. E. Johnson, State Clothing Specialist, assisted the local home agent outline the plans for clothing class at an agents' training meeting held January 10, 1949.

The enrollment increased to 23 members in February and to date, November 15, they had made 463 garments. The following are some of the articles made as the objectives of the class were reached: 30 rayon dresses, 30 cotton dresses, 6 wool dresses, 6 wool suits, 4 wool coats, 6 pairs of pajamas, 8 sport shirts, 36 garments remodeled and 6 sweaters knitted. These garments valued at \$1250 were completed at a cost of \$510.

Demonstrations and discussions on clothing construction were given by the agent and leaders to other Home Demonstration clubs. A similar class to the one in Ashland was organized at Bethany.

The result received from the efforts were as follows:

156 dresses made of feed bags
15 pairs of pajamas
64 cotton dresses
28 rayon dresses

162 aprons
28 children's dresses
8 wool suits
12 spring coats
82 blouses
250 undergarments

Refinishing Furniture

Including agents ten persons were trained to refinish furniture in a one day clinic conducted by Miss Ruth Jamison, House Furnishing Specialist on April 4 at Mrs. Lena Henderson's home in Jamestown Community. Two tables and three chairs were refinished at this clinic.

Leaders and the local agent assisted club members and other individuals ~~who~~ interested in improving their furniture. As a result 15 tables were refinished, 6 chairs reglued, 24 chairs refinished, 1 desk remodeled, and 2 dining room tables refinished.

Slip Covers

To make the home more attractive at minimum costs, the adults set out to learn to make slip covers for their furniture in their living rooms.

With aid from the Consumers Education Department of Sears, Roebuck and Company, written material from Miss Ruth Jamison, House Furnishing Specialist, and a leader training meeting held by Singer Sewing Machine Company in Richmond, Virginia, the leaders and the home agent gave demonstrations on making slip covers. All adult clubs have received this information and two women have already made covers. Other ladies are starting on their covers so that they will complete them for the Christmas holidays.

Twelve ladies attended the leaders training meeting given by the Singer Sewing Center, Richmond, Virginia, on November 14, 1949 where they saw the major and minor steps and techniques in making slip covers. The group learned how to select and to measure for slip cover materials and each step in making covers to completion.

Home Improvement

Because of the continued need of improving housing many families placed major emphasis on this problem. Though much progress was reported last year, there is always room for improvement in this project. Through home visits, discussions, club meetings and distributing bulletins, families were helped who needed assistance.

To meet the needs of families in remodeling, Mr. C. B. Wheary, Associate Agricultural Engineer, Blacksburg, Virginia, visited four families. After observation and discussions with these families to find their needs, suggestions were given to three families for suitable location for a bathroom and one other for remodeling the entire house including bath.

Mr. Wheary also met with the building committee for the County Recreation Center. He gave suggestions for improving plans drawn up by the committee.

Mrs. Leona Goodwin, Hanover Road, had her bathroom installed including shower in August. In September she made the walls and floors more attractive. She used yellow, black and white in her

color scheme which gave beautiful results.

Mrs. Emily Goins of Ashland built a new kitchen to her home. Mrs. Ida Carrington of Ashland built a seven room cinder block house with all modern conveniences included. The home agent assisted with the building plans and interior decoration.

Mrs. Martha Johnson, Ebenezer Community, continued the improvement of her home this year by putting asbestos siding on her house.

Other results reported included:

10 homes constructed
36 homes remodeled
32 homes painted
20 homes wired
4 bathrooms installed
12 porches repaired
52 rooms painted
50 rooms papered
12 homes covered with asbestos siding

Food Production

To reduce the cost of food and to have an ample year round supply, clubs did their part to have gardens. In planning their gardens members considered the importance of the nutritional needs of the family which could be met by raising a large variety of vegetables.

Discussions were held in meetings, tours and home visits were made to try to solve some gardening problems. Bulletins and leaflets were also distributed to members.

Mr. J. S. Higgenbotham, Garden Specialist of Hampton Institute, spoke at the County Farmers Conference on "Year Round Gardens." He informed members on how to control insects and weeds, importance of fertile soil, to grow larger variety of vegetables and to plant gardens early.

As a result of these efforts, 145 families raised year round gardens.

Food Preservation

Food Preservation was carried in connection with food production. This is an important phase of homemaking due to the high cost of living. Bulletins were passed out and discussions and demonstrations were given in club meetings on time tables, use of the pressure cooker, canning fruits and vegetables and keeping a good record.

26,640 quarts of fruits were canned
33,749 quarts of vegetables canned
5,020 quarts of meats canned

Canned products were exhibited by members at the county-wide exhibits.

OTHER ACTIVITIES

Poultry Flock Improvement - Result Demonstration

Since poultry is a means of supplementing the families diet and increasing the income assistance was given to enlarge and improve poultry flocks.

Assistance was rendered by Mr. A. L. Dean, Poultry Husbandman, Blacksburg, Virginia, directly to seven families who served as demonstrators. Poultry hints were sent each month. On November 11, 1949 he visited them to score their flocks, and suggestions were given to aid with feeding problems, care, housing and equipment improvements. He suggested to demonstrators that they increase their flock and put in orders for chicks by the last of February 1950.

The demonstrators scored as a whole averaged 76.5 for 860 layers. The highest score was received by Mrs. Josephine Gardner, Coatesville, Virginia, which was 90 points. Mrs. Mabel W. Jackson, Doswell, Virginia, a new demonstrator, had her flock scored for the

first time. She had 114 layers and her score was 63 points which is considered good for a beginner. She had a new chicken house to shelter all of her layers. Mrs. C. L. Randolph of Doswell, Virginia, who became a demonstrator last year had an increase in her score of 11 points over last year.

The demonstrators reported that their poultry and eggs had given them a total of \$1,800 for the past year.

District Home Demonstration Committee

One delegate and the agent attended the Home Demonstration Committee meeting held in Richmond, Virginia, on May 4, 1949. Mrs. Bessie Jackson Elmont Community was appointed treasurer for this district.

Live-at-Home Program

In 1948 Jenny Nelson was chosen as the Live-at-Home Community because of the obvious need for improvement in the home and on the farm. During the year 15 rooms were improved, 2 homes painted on the exterior, 6 rooms painted, 1 porch painted, 400 garments and household articles made, and 6,000 quarts of fruits and vegetables were canned. Gardens were improved and 5 families have gardens for this year who didn't in 1948. Six families raised pigs for the first time and one family owned a cow for the first time, five more families had an adequate poultry flock. Jenny Nelson families are also building a new church. They have worked hard to raise their share of the fund for the county recreational center.

The club won the first prize at the county-wide Achievement Day Exhibit. Since last year the club attendance has improved and five members joined the club. The 4-H club members have taken active parts in helping with the accomplishments through canning, gardening, caring for the cows, pigs and chickens. Thelma Smith, a member of the

Jenny Nelson 4-H Club won a county prize for her outstanding canning record.

County Farmers' Conference

The County Farmers' Conference was held March 3, 1949 at Shiloh Baptist Church in Ashland, Virginia. The purpose was to have leaders, farmers and homemakers come together to receive help in solving their problems and to give information on yearly food needs, nutrition, and to bring about better cooperation with other agencies in the county. Approximately 200 persons attended the meeting. The following topics were discussed: Forestry on the Farm by Mr. J. R. Fleming, Vocational Agriculture Teacher; Road to Good Nutrition by Miss A. L. Harper, Vocational Teacher of Home Economics; Care and Management of Swine by Mr. J. E. Settle, Virginia State College; and Year Round Garden by J. S. Higgenbotham, Garden Specialist, Hampton Institute, Virginia. This information was used by club members and carried to their neighbors who were also benefited.

State Farmers Conference

Forty-five persons attended by the State Farmers' Conference at Virginia State College, Petersburg, Virginia on April 7, 1949. Mrs. Edna Thompson, Hewlett Community, took part in the panel discussion by Mr. Newsome. Her topic for discussion was "The Farm and Home as a Unit for Better Living." Mrs. Thompson was selected to speak because of her accomplishments on her farm and in her home.

Achievement Day

A county-wide exhibit was held on November 5, 1949 from 9:00 a.m. to 12:00 noon. Eight communities participated by making reports and exhibiting their work. Fifty-five persons attended.

Jenny Nelson won first prize, Mt. Zion second and Pleasant Grove won third. Articles exhibited were results of work in lamp making,

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34

home improvement, sewing for the family, tailoring, food preservation, arts and crafts.

The Bethany adult group held their exhibit during National Home Demonstration Week. Mrs. Ruth Minor won first prize on a child's dress and Miss L. C. Robinson won first prize on adult dress.

4-H PROJECT WORK

The 4-H club program was based on the needs and interests as brought out in the discussions in club meetings and through home visits. The following projects were carried: housekeeping, poultry, clothing, food production and food preservation.

Housekeeping

The members felt that there was room for many improvements that could be made in the appearance of their rooms, and they could learn to be of more help to their mothers by learning to set the table, bring in fuel, care for garbage, and washing dishes. Demonstrations were given by the leader, club members and the agent on the housekeeping procedures listed above. Bulletins and leaflets were distributed to members and discussions were held on housekeeping. Results reported on the project were:

- 304 members cared for their rooms 3 months
- 205 members mended linen three months
- 311 members set table
- 264 members brought in fuel
- 234 cared for garbage
- 203 made table mats
- 132 made and equipped tool boxes

Three hundred fifteen members enrolled and 234 members completed this project.

Poultry

There were 76 members enrolled in poultry and 25 members completed. Interested in broilers and fryers 4-H members wanted to increase the

family food supply and to make themselves some spending change. Bulletins and leaflets were passed out and discussions were held on poultry houses, feeding equipment, feeding habits and caring for the flock properly. The members raised 12,000 birds. Total receipts \$1750; total expense \$968.45 and total profit \$781.55.

Clothing - So You'd Like to Sew

Two hundred and ninety-four members enrolled with one hundred and ninety-six completing. The group felt that they could make some improvements in the appearance of their clothing.

Demonstrations were given on handkerchief making, how to make skirts, blouses, button holes, scarfs and dresses by the agent and leaders.

Two hundred eighty-nine garments were made at a cost of \$56 valued at \$258 making a total profit of \$202.

Gardening

The members who wanted to increase the family food supply enrolled in gardening. One hundred eighty enrolled and 136 completed. Discussions and demonstrations were held on cultivation, planting, weeding, and insect control by leaders; members and the agent. The members had 44 acres in gardens this year with a total yield of 1,014 bushels of vegetables. Total receipt \$2,246; total expense \$760 and total profit of \$1,486.

Food Preservation

One hundred and twenty-one members enrolled with 96 completing. To increase food supply for all seasons and to learn the best method of preservation were the objectives of this project. Demonstrations and discussions were held on time tables, record keeping, and methods of canning and drying fruits and vegetables.

Members alone canned 8,649 jars of food and 7,740 jars were helped canned by members. Fourteen members judged canned foods and 67 helped plan the families canning budget.

OTHER ACTIVITIES

Rural Life Sunday

Rural Life Sunday was observed by 4-H members each Sunday during the month of May by serving as ushers, singing on junior choirs, decorating the churches with flowers and taking active parts in the church program.

In many churches the ministers centered their sermons around the youth for the 4-H club members benefit.

Typical 4-H Club

Entering their third year in 4-H club work Peaks 4-H club is still the most outstanding in the county. They held meetings twice a month with one of the meetings conducted by leaders. The leaders also checked projects and gave reports of work done each month. There were 43 members enrolled in 4-H work and 35 completed projects.

They have their own exhibit annually at which time they have a very attractive display. One of the members won a county prize in the garden contest this year.

The club sent one delegate to the State 4-H Short Course and another attended the Wild Life Conference in 1949.

State 4-H Short Course

Edith Kenny, Bethany 4-H member, Elizabeth Wattie, Beaverdam, Florence Williams, Peaks, Gloria Swanson, Union, Callie Christian, Pole Green, and Giela Carter, Rockhill 4-H members attended the State 4-H Short Course in Petersburg, Virginia, June 1 - 4, 1949.

Mrs. Arelia E. Crider of Ashland, Virginia went as leader to the Short Course. Hanover County won first prize in the dress parade during the conference.

Wild Life Conference

Elizabeth Wattie, Beaverdam, Ida E. Jones, Jamestown, Minnie Henry, Ashland and Mildred Wolfrey, Peaks 4-H clubs attended the Wild Life Conference at Virginia State College, Petersburg, Virginia, on August 3 - 5, 1949.

National 4-H Camp

Fannie Elizabeth Wattie, a member of the Beaverdam 4-H club attended the National 4-H Camp in Nashville, Tennessee, July 25 - 30, 1949. Fannie received these honors along with three other girls and four boys in Virginia by her outstanding work in 4-H club work.

She has been a 4-H member for five years, attended 4-H Short Course twice, Wild Life Conference once. She also won several prizes through her outstanding work in food production and food preservation.

Achievement Day

Peaks 4-H club held its Annual Achievement Day Program May 28, 1949 at which time they exhibited their work for this year. Articles exhibited were results of projects in rug making, crocheting, bedmaking, gardening, general housekeeping and laundry.

Five 4-H members won prizes in the county-wide contests. They were: Thelma Smith, Jenny Nelson - Food Preservation; Fannie Wattie, Beaverdam - Food Production and Preservation; James Murray, Rockhill - Food Production; Eldridge Murray, Rockhill, Food Production and Joyce Franklin, Peaks, Food Production.

SCOPE OF WORK

	1948	1949
No. Home Demonstration Clubs or Groups	12	13
Membership	221	244
No. 4-H clubs	16	17
Membership	435	498
No. Older Youth Groups
Membership
No. other families reached	155	165
Total no. families reached	485	500

COUNTY ORGANIZATIONS

County Advisory Board

This organization and the Home Demonstration Committee worked jointly as the overall organization for sponsoring the Extension program in the county. The board held three meetings in 1949. The first meeting was held January 21, 1949 when reports were made on last year's achievements and plans for this year were discussed which included the county and state farmers conferences and the recreational center.

The second meeting was held May 18, 1949 to make plans for the cornerstone laying ceremony for the Recreational center which took place June 11, 1949.

The third meeting was held July 20, 1949 at which time a new drive for the county Recreational Center was started. Delegates were elected to attend the State Advisory Board meeting.

Recreational Center

Realizing the great need for improving the recreational life of the people in the county, the committees are continuing to work to

secure the Recreational Center. Reports show that a total of \$1700 has been raised since the drive started in 1948. The committee composed of thirty voluntary and selected leaders who are interested in improving the recreational life in Hanover County have worked hard to complete the building. They have sponsored several drives and contests for raising this money. The goal was set in 1948 at \$3000 by the County Advisory Board and free labor for simplifying the problem of getting the building up.

The building procedure was started June 11, 1949 with cornerstone laying ceremonies. Six Saturdays were spent by brick layers and helpers who laid the blocks to roof level. Ladies from Ashland and Elmont furnished lunch for the workers each Saturday. Approximately \$1000 worth of labor has been put in the building by 73 different volunteer leaders who worked diligently.

Cornerstone Laying Ceremony

Two hundred fifty persons attended the cornerstone laying of the County Recreation Center on June 11, with a program that lasted from 1:00 to 7:00 p.m.

The music for the day was furnished by the Hanover Industrial

School Band and the Elmont Band. Rev. R. F. Bowles lead the devotions. The purpose of the program and the recreation center was given by Mr. B. F. Walton. Brief remarks were given by county and state officials. They were:

Mr. H. R. Harris, Superintendent, Hanover Industrial School
Mr. E. T. DeJarnette, Member of the House of Delegates
Mr. J. W. Smith, Chairman of School Board
Mr. B. F. Walton, Superintendent, Hanover County Schools
Mr. J. R. Fleming, Vocational Agriculture Teacher
Miss A. L. Harper, Vocational Home Economics Teacher
Rev. H. G. Merriweather, Pastor, Shiloh Baptist Church
Miss B. D. Harrison, District Agent, Petersburg

The program proved beneficial in that this was the beginning of the construction of the building, it increased cooperation of county leaders and other citizens and it increased the building fund by \$142.76.

County Home Demonstration Committee

The Home Demonstration Committee held its annual planning meeting September 15, 1948 in Ashland, Virginia, at which time the program for 1949 was set up. In planning the program, educational, recreational and agricultural conditions were considered on a county-wide basis.

The committee cooperated with the County Advisory Board in all programs it sponsored this year including the recreational project. Two delegates were elected to attend the District Home Demonstration Committee which was held in Richmond, Virginia, May 4, 1949. Mrs. Edna Thompson, Hewlett and Mrs. Bessie Jackson, Elmont, were the delegates.

4-H Council

This group is made up of officers of the 4-H clubs in the county and is composed of 42 members. This council helped in the training of officers of local clubs and assisted in making 4-H county-wide programs. This group also cooperated with programs sponsored by the County Advisory Board and Home Demonstration Committee.

Professional Workers Group

Assisted with programs and discussions held by the group.

Fairs and Achievement Programs

Assisted with the judging of farm and home exhibits in Powhatan and Fluvanna counties.

County Board of Supervisors

Personal visits were made monthly to the board to report and discuss achievements, activities, plans and problems of extension nature.

P. T. A.

Assisted with discussions and programs held by the association, served on a lunchroom committee.

C.R.O.P.

Assisted with collecting money and corn for the Christian Rural Overseas Program. \$23.05 and six bushels of corn were collected.

LEADERSHIP

The leaders have worked hard with organizational and project work of adult and 4-H this year. House Furnishing Specialist held a training meeting and refinishing furniture, Architectural Engineer held one training meeting on remodeling and building. Other training meetings were held on food production and preservation, and poultry production. The Singer Sewing Machine Company in Richmond, Virginia, held a training meeting on making slip covers.

The leaders cooperated very well in raising funds for the county recreational center and with all extension programs. They also cooperated with the TB Association, Red Cross, and PTA.

<u>GROWTH OF HOME DEMONSTRATION CLUB PROJECT LEADERSHIP</u>	1948	1949
No. Project leaders and goal chairmen	61	85
No. training meetings held - By Specialist	2	2
By Agent	19	28
Attendance at all training meetings	249	517
No. club meetings held by leaders without agent present	45	42
No. meetings at which leaders assisted	93	95

GROWTH OF 4-H CLUB PROJECT LEADERSHIP	1948	1949
No. Adult Project Leaders	29	27
No. Junior Project Leaders	32	34
No. training meetings held - By Specialist	0	0
By Agent	13	15
Attendance at Leader training meetings	67	115
No. 4-H leaders trained individually	30	34
No. meetings held without agent present	70	78
No. club meetings at which leaders assisted	21	29
No. demonstrations given - By Leaders	113	126
	69	78
	50	48

SIGNIFICANCE OF YEAR'S WORK

To make maximum accomplishments reported in food production and preservation, clothing, housekeeping, refinishing of furniture, and making of slip covers leaders, adult and 4-H club members worked hard. The efforts made by leaders and members to raise funds to start the construction of a county recreational center were successful. Many took advantage of learning more about their county and state through attending state and county farmers conference, State and County Advisory Board meetings, State Short Course and Wild Life Conference, Regional 4-H Camp, leader training meetings, and other county-wide activities.

Through cooperation and information given and received, the standards of living of the families in the county were improved. Improvements in skills were acquired. But more important improvements were made in the ability to solve problems and to get along and live with other people.