

1950

ANNUAL NARRATIVE REPORT

APPOMATTOX COUNTY

VIRGINIA

R. B. HUGHES
RICHARD SPEER
ALICE H. FULKS

- County Agent
- Assistant County Agent
- Extension Secretary

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1950 NARRATIVE REPORT
APPOMATTOX COUNTY

III. DESCRIPTION OF COUNTY ORGANIZATION

Agricultural Extension organization in Appomattox County at present is composed of Home Demonstration Agent, Assistant County Agent, Negro Farm Agent, and the County Agent. The Extension Representatives are assisted by the County Board of Agriculture and the County U. S. D. A. Council. The County Board of Agriculture is composed of both men and women, white and colored, in the nine communities throughout the county.

Members of these organizations have reached many farm families with information emphasizing all progressive movements, such as, dairying, pastures, animal husbandry, swine, poultry, grain production, rural electrification, food production and conservation.

The Extension Service in the County is closely affiliated with all of the agricultural agencies and organizations that are operating for the good of the county people and urges them to take active part in these organizations for better agriculture within the county.

The Extension organization led in co-ordinating the activities of all agricultural and related agencies in carrying out a unified agricultural program successfully.

There are eight organized 4-H Clubs in the County with a membership of 248 girls and 114 boys. The clubs meet regularly once a month, at which time the home demonstration agent and the assistant county agent meet with the group for general program. The boys and girls meet separately for project work, occasionally meeting together for a social hour.

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The County 4-H Council is composed of officers and leaders of all 4-H Clubs in the county. With the assistance of County Extension Agents, the Council members determine the needs and plan the County 4-H activities, demonstrations, county objectives, and ways and means of carrying through their plans. Membership varies. Three meetings have been held in 1950. The Council met in January and officers were elected, programs checked and goals set for the year.

IV. TYPE OF AGRICULTURE

The farmland in Appomattox County is typical of the best soils found in Piedmont or Southside Virginia. They are ideal for general and dairy farming. The Cecil and Tatum soils are well adapted to the growing of grains, legumes, mixed grasses, blue grass and pasture mixtures. The dark red soils, such as Lloyd, are capable of producing fine crops of alfalfa when good farming methods are used. Practically every acre of cleared land in this area, with proper management, could be used to advantage in live-stock and dairy farming. The average rainfall for this section is 42 inches.

For some time, our farmers have been using modern methods of soil conservation, and diversification has turned bald hillsides into splendid pastures and land has been reclaimed.

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V. PROJECT ACTIVITIES

A. Agronomy

1. Pastures

a. Goal: 30 pasture demonstrations.

b. Accomplishments: Thirty-two pasture demonstrations were established and are making splendid progress. Recommendations from the Agronomy Department were followed throughout the demonstrations. Most of the demonstrations were located on soils below average fertility. In general, the pastures for demonstrations were a little less than a 50% stand of desirable grasses. On some farms special preparation had to be made and grasses seeded on land not used for pastures before.

Proper recommendations for lime were made using 800 to 1000 pounds of 3-12-16 and 8 to 10 pounds of orchard grass to 2 pounds ladino clover. Some of the demonstrations consisted of 8 to 10 pounds of orchard grass, 3 pounds Red Top, and 10 pounds lespedeza.

Approximately 950 acres of pastures were started this year.

B. Corn

In the beginning of the year, the Professional Workers Council decided not to sponsor a 100-bushel corn club as was done last year. However, it was decided to work for larger yields by farm visits, through press and radio, advocating the use of recommended hybrids and fertilization and other procedures from the Agronomy Department. A few acres of corn were measured; the highest yield being 148 1/2 bushels per acre which is 31.8 bushel increase over the highest yield last year.

C. Small Grain

- 1. Goal: Establish 4 demonstrations on certified varieties of small grain.
- 2. Accomplishment: Three demonstrations started on producing new varieties of wheat - Atlas 50 and Atlas 66, and three demonstrations producing Arlington oats. Certified seed were secured through the county agent's office and recommendations of the Agronomy Department stressed with each demonstrator.

D. Tobacco

No specific demonstration was conducted on tobacco. The work with 764 growers of dark tobacco and 87 flue cured growers was general; such as, proper fertilization, insect and disease control. Several days were spent working with the officials of the Virginia Dark Fired Tobacco Growers Association, P.M.A. and farmers on separation of type 21 from types 22, 23 and 24.

E. Dairying

- 1. Goal: Locate better market for Grade A milk and encourage membership in artificial breeding association.
- 2. Accomplishment: Much time and thought were given to better markets for Grade A producers, consisting of trips to Newport News and several visits to Richmond before the Milk Board and attending a meeting of the Milk Board and distributors from Newport News, working on establishment of bases for the 21 Grade A producers of this and three adjoining counties. Final bases were established and producers started shipping milk to Newport News on May 15.

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A two-day dairy school was held in Lynchburg with surrounding counties participating.

The number of milk producers signed up in the artificial breeding association was considerably increased.

Four new permanent silos were built and 87 temporary silos filled.

F. Livestock

1. Beef Cattle

Considerable time was given to the improvement of beef herds, better care and management and proper feeding with emphasis on more and better pastures. Advice and assistance was given on parasitic control and other diseases, such as, blackleg.

2. Swine

In production of swine, emphasis was placed on proper pastures, mineral mixtures, better sires and dams. Also assisted in control of internal and external parasites. Agent worked with veterinarians in control of many other diseases. Urged the importance of control of internal parasites by use of sodium fluoride.

3. Poultry

During the year 4 poultry houses (Laying houses), and 2 brooder houses were built according to plans from the poultry department. In cooperation with the home agent, one county poultry meeting was held. Throughout the year, the importance of sanitation and proper management was stressed, due to the fact that poultry diseases seem to be on the increase in this section.

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G. Horticulture

1. Fruits

Six small fruit plots for home use were started. With specialist from Horticulture Department, the orchard site for one farm was selected.

2. Vegetables

The production of better and more nearly year-round gardens was emphasized through use of local newspaper and radio. Other points covered in this project were location of land, fertility of soils, varieties of vegetables, abundance of plant food and the following of a thorough pest control program.

3. Landscaping

With assistance of the specialists, recommendations for landscaping two churches and four homes were made.

H. EXTENSION-T.V.A.

Eight new unit farm demonstrations have been selected. This is a new project with these farmers and is just beginning to get underway.

I. Forestry

Worked with the State Forestry Service in preventing forest fires and urged all farmers to take advantage of estimating and marketing service and selective cuttings.

J. Agricultural Planning

The agent in consultation with others interested in agricultural progress of the county sets up goals for the county and plans program for achievement of the goals. Specialists' help is requested and information gathered to be distributed to the farm people. The agent also assists other agencies in their educational programs and each

year participates in the program to advertise Savings Bonds by mailing out literature to the farmers of the county.

The farmers are encouraged to form a plan of agriculture which will bring them greatest benefits and assistance is given to these farmers upon request.

K. Agricultural Engineering

Three beef cattle barns were completed and five changes made to improve water systems for dairy barns and homes.

L. Economics

With specialist from Blacksburg, conducted one meeting to acquaint farmers with the importance of filing income tax statements correctly. There was an attendance of about 40 and much interest was shown.

M. Guidance Program for Returned Veterans

The agent is secretary of the group which passes on veteran applications for on-the-farm training. The veterans classes are invited to attend and participate in all meetings and demonstrations.

N. Other

1. Rural Electrification and Rural Telephones

Twenty-six new homes have been electrified. Approximately 90% of the county farm homes now have electricity.

Nothing has been accomplished toward telephones for the rural people.

2. U. S. D. A. Council

The U.S.D.A. Council is composed of Professional Workers with the agent acting as secretary. Twelve meetings were held during the year.

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3. Other Agencies

The agent cooperated and worked closely with the County Farm Bureau, Credit and Loan Agencies, Farmers Home Administration and all other agricultural agencies.

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V. 4-H CLUB WORK

A. Club Organization

1. Club Meetings

Appomattox County 4-H Clubs met regularly every month of the school year. There were 7 organized clubs with a total enrollment of 114 boys. These boys under the guidance of the assistant agent and local volunteer leaders elected their respective presiding officers and conducted their own meetings. Each club met jointly with the girls and elected a president, vice-president, secretary and treasurer, reporter and song leader. Then, they had their own 4-H program lasting about thirty minutes with an additional thirty minutes given to the agent for group project instruction.

2. County Council

4-H officers from each club, with their local leaders, and County Honor Club members, formed a County 4-H Council. There were 45 members in the 1950 council. The council met 3 times with almost every club represented. The County Council also elected their own officers and conducted their own meetings with advice and guidance from the home demonstration and assistant agents.

The Council made up a plan of work for the county. Included in the plan were: to re-organize the 4-H Honor Club, train officers in their various duties, make plans for Achievement Day and camps, encourage project completions, and secure new members.

3. Honor Club

Selected outstanding 4-H Club members met on January 6, 1950 and re-organized a 4-H Honor Club for the purpose of recognizing these

club members in the county doing outstanding club work, to provide special training in leadership, and to provide an organization that would enable members to render greater service to the county club program.

The Honor Club, too, elected officers, conducted their meetings, and appointed special committees for specialized work.

Among the objectives the Honor Club set were: to hold at least two meetings a year -- one for receiving new members and electing officers, and to select and assume individual definite obligations toward attaining higher achievement in club work. Members also pledged themselves to securing new 4-H members, serving as junior project leaders, keeping more accurate records, taking part in all club activities, and to attain a higher standard in their own work.

The Honor Club sponsored a square dance to obtain money for the treasury.

4. All Stars

One boy, Dan Carson, and one girl was taken into All-Star membership at the Short Course in Blacksburg in June. There is no regular AllOStar Organization in the County.

5. Leadership

4-H Club officers were given training at the 4-H County Council meetings, Honor Club meetings, and at the County 4-H Achievement Day program.

Regular monthly meetings were so arranged as to give the maximum amount of leadership training. District Camp, Conservation Camp, and the Annual 4-H Short Course were also a means of leadership training.

Local leaders also helped in leadership training. Four clubs have active local leaders who are on hand at almost every monthly meeting and offer advice and assistance to members and officers. These leaders were active and helpful in planning club programs, securing new members, and in getting projects completed.

3. Project Work

1. Crops

a. Corn

Eleven boys were enrolled and nine completed with receipts totaling \$1425.00.

b. Tobacco

Ten boys were enrolled in this project with eight completing showing a profit of \$1,873.45.

c. Wheat

Two boys chose what for their projects and two completed.

d. Cats

Two boys also were enrolled in this project, but only one completed.

e. Hay

Two boys took and completed a project in hay.

f. Garden

There were 19 boys enrolled in a garden project. Twelve completed with a total profit of \$230.00.

g. Potatoes

One boy completed a project in potatoes.

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2. Livestock

a. Fat Pig

Twenty-eight boys decided to raise a fat pig and 17 successfully completed their records showing a profit of \$466.81 plus \$35.00 in prizes.

b. Breeding pig

Twenty-two boys took this project. Thirty-six animals were enrolled which brought the sixteen completing members \$505.00 plus \$70.00 in prize money.

c. Calf and Heifer

This was the most popular project in the county. Thirty-seven boys and one girl chose this project and 23 completed -- including the girl. They grossed \$1,938.00 and won \$68.00 in prize money.

d. Dairy Production

Four boys were enrolled and four completed averaging over one thousand dollars total profit per member.

e. Beef Calf


One boy took this project, but did not complete it.

f. Sheep

One boy also enrolled in this project and did not complete.

3. Other Projects

a. Poultry

Eighteen boys and girls enrolled in a poultry project and there were twelve completions. 

b. Rabbits

Four out of five boys enrolled completed a rabbit project.

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c. Home Grounds Beautification

One boy enrolled in and completed this project.

d. Tractor Maintenance

There were seven boys enrolled in this project with 100% completions.

e. Electricity

Six boys satisfactorily completed an electric project.

f. Safety

Nineteen boys completed a Safety project.

g. Insects

One boy enrolled in this project and completed it.

4. Project Summary

Twenty-two different projects were carried by 4-8 boys in Appomattex County this year. Dairy has replaced the fat pig contest in popularity. There were thirty-seven enrolled in Dairy, twenty-eight in fat pig, twenty-two in breeding pig and eighteen in poultry. One hundred ninety-eight projects were undertaken and one hundred forty-five were completed. Total receipts for the 145 projects amounted to \$19,737.10 with \$192.10 in prizes.

C. Achievement

1. Corn

Enrollment and interest has increased in corn and 942 acres were grown by club members in the county this year. Harold Blanks, 13, won first place and a medal in the county in this contest. He produced an estimated 100 bushels on one acre. Last year he produced 102.91 bushels on an acre.

2. Tractor Maintenance and Operation

Because of profound interest in Tractor Operation and Maintenance and 4-H Club work, two of Appomattox's outstanding club members -- Leon Paulette and Jay Stewart -- attended the 4-H State Tractor Clinic in Staunton in January and decided to launch a school in the county for 4-H members interested in learning more about their tractors and equipment. As a result of much hard work on their part, such a school was conducted in cooperation with a local tractor dealer and seven club members enrolled and completed the course. At the conclusion of the course, a tractor driving demonstration was conducted to decide who would represent Appomattox County at the State operator's contest. Jay Stewart won first place in the County, with Dan Carson, Second, and Leon Paulette, third. At the State Contest in Lynchburg, Jay took second place, winning a grease gun, a can of grease and a trip to Springfield, Massachusetts as first alternate from Virginia in the regional contest. Leon Paulette placed third in the State and was awarded a case of motor oil.

Jay Stewart also won first in the county in Tractor Maintenance and a medal of honor. As a climax to our year of work, Jay Stewart won first in the State in Tractor Maintenance and a trip to the National 4-H Club Congress in Chicago.

3. Home Grounds Beautification

Lynwood Pelet, Pamplin 4-H Club, won a medal of honor for his work in beautifying the grounds around his home. Lynwood, thought only 14 years old, has already completed nine projects in 4-H Club

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work. He did such a good job in his Home Grounds project that he won a 17-jewel gold watch as top winner in the State.

4. Dairying

Dairy projects increased nearly 100% over last year. Despite the increase in number of animals owned by club members, only \$68.00 was won in prizes, partly because of failure to exhibit, and partly for inferior animals.

Dan Carson, Ralph Reynolds, Billy Carson and Gene Carson won county medals in Dairy. Dan showed a total profit of over \$1200. Celia Jo Coleman, a girl from Pamplin, won first place in showmanship at the Five-County Fair in Farnville with her grade Guernsey heifer.

5. State Short Course

Three boys attended the State 4-H Short Course at V.P.I., Blacksburg, in June. Two of the boys won \$10.00 scholarships.

6. District 4-H Camp

Fifteen boys from Appomattox County attended the District 4-H Camp at Holiday Lake in July. Richard Baldwin, Pamplin 4-H Club, was elected Big Chief. 4-H boys and girls from four other counties were represented with a total attendance of approximately 180 at the camp. Activities included handiwork, nature study, poultry, landscaping, movies, swimming, softball and other forms of recreation. Agents, specialists, and leaders supervised the work and play.

7. Conservation Camp

Lynwood Pelot, Pamplin 4-H Club, attended the State 4-H Conservation Camp at Holiday Lake where he served as Lesser Chief.

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8. Radio

Eric Lund, Farm Reporter from radio station WLVA, Lynchburg, attended the 4-H Honor Club Square Dance where he made a recording of several interviews with Honor Club and other 4-H Club members, and the 30-minute recording came over the air the following day. Over 100 people made contributions to attend the affair, the money going to the Honor Club treasury.

Two girls and one boy were interviewed at Holiday Lake Camp and the interviews were recorded for a broadcast over WLVA. 4-H members also broadcast over WFLO Farmville during National 4-H Week. The Assistant Agent assisted or made 13 radio broadcasts involving 4-H work.

9. Special Achievement Day

On November 18, approximately 100 club members, leaders, and parents assembled at the local high school where outstanding club members were given recognition for their work, leaders applauded, and awards given to winners in various contests. Winners in all events were announced. Vera 4-H Club had the greatest percentage of number of members present. Mr. W. A. Turner, associate state boys club agent, was a speaker.

10. Outstanding Boys

Jay Stewart, 17, Evergreen, was county winner in tractor operation, second in the state in tractor operation, first in the county and first in the state in tractor maintenance, won two scholarships (including the Kroger Scholarship) to V.P.I., won a \$10.00 scholarship to the Short Course at V.P.I., was

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president of the County 4-H Honor Club, and a Junior project leader. He also completed seven projects this year. His award for first place in the state in tractor maintenance was an expense paid trip to the National 4-H Club Congress in Chicago.

Lynwood Felot, 14, Pamplin 4-H Club, was Lesser Cider at the State Conservation Camp, was a Junior project leader, won first in the county in Safety, won first in the county in electricity, won first in the county in Home Grounds Beautification, and first in the State in Home Grounds Beautification for which he received a gold watch. He completed 3 projects this year.

Leon Paulette, 16, Evergreen, won third place in the county in tractor operation, won third place in the State in tractor operation, won a \$10.00 scholarship to the 4-H Short Course at V.P.I., was chosen as one of the few 4-H'ers in Virginia for a ladino clover pasture demonstration for hogs, topped the state in the pig sale in Suffolk, and had the Grand Champion pen of 3 at the Farmville Fat Stock Show, and Reserve Champion at Richmond. Leon completed three projects this year, and was an instructor in our 4-H Tractor School.

Dan Carson, 17, Appomattox, won second place in the county tractor operation contest, first in the county in Dairy, first in the county in poultry, was a member of our egg demonstration team, and was made an All Star at the 4-H Short Course at V.P.I. Dan completed five projects this year.

Also Gene and Billy Carson, Ralph Reynolds, and Harold Blanks received medals of honor and Charles Harvey won the \$100 Agronomy

Scholarship to V.P.I. given to one boy in the State each year. He also won one of two Esso Scholarships, which pays \$100 a year for four years.

11. Other Achievements

All seven clubs observed Rural Life Sunday. At each service, the pastor was consulted in advance and centered his sermon around the Heart "H", one of the 4 "H's" that is so vital to the development of 4-H Youth.

National 4-H Week was observed; a 4-H broadcast was presented, news of club work published, and a county 4-H poster depicting the 8 4-H Clubs in the county was displayed in a show window.

For the ninth straight year, the Sears purebred pig contest was conducted in Appomattox County. Five boys were given purebred registered Duroc gilts. One pig died but the other four are developing into good projects. It was decided upon the suggestion of an Extension specialist to postpone awarding of prizes until after the pigs have farrowed at which time the final scoring will be done and an average of the scores will decide the winner. The four boys in this contest are Harold Blanks, Jerry Nash, Ronny Perdue, and Clarence White.

At the Fat Pig Show in Farmville, Leon Paulette won the grand champion pen of three and Jay Stewart won Reserve Champion single.

Club members attended and competed in the Five-County Fair at Farmville and the Fourteen-County Farm Show in Lynchburg. The county had a dairy judging team and an egg demonstration team.

D. Conclusion

Monthly newsletters from V.P.I. on Dairying and Poultry were sent to club members enrolled in those respective projects.

Other literature of various natures were given to club members from time to time.

The club agent devoted 89 1/2 days to club work in the county and traveled 7,240 miles during 1950 attending 4-H club meetings and visiting 4-H members and their projects.

HONOR CLUB

The HONOR CLUB shall be called the 4-H HONOR CLUB OF APPOMATTOX COUNTY.

Object

The object of this organization shall be to:

Recognize those who have done outstanding 4-H work for a period of three or more years, and to encourage continued activity.

Provide special training in leadership.

Provide an organization that will enable members individually and collectively to render greater service to the county club program.

Pledge

"As a 4-H Honor Club member, I pledge myself to give service to the 4-H Clubs of Appomattox County, to develop the spirit of leadership in country life, and to merit the respect of my fellow men through example.

Membership

The membership in the Honor Club shall be limited to former 4-H Club members now actively supporting Club work or serving as 4-H leaders and to a maximum of the top 50 per cent of active members who are 14 or more years of age and who have satisfactorily completed three years of club work. Those recommended for membership shall be selected by the County Extension Agents, the selection to be based on records in the Agents' offices covering project work, leadership, character, service, and cooperation in club activities. Membership ends when a member or leader ceases to be active in 4-H Club work.

Officers

The officers of this organization shall be: president, vice-president, secretary, treasurer, reporter, and song leader. The officers shall be elected annually and shall serve for a period of one year only. County Extension Agents shall serve as advisors. Officers automatically become members of the County 4-H Council.

Meetings

The Honor Club shall hold at least two meetings during the year; quarterly meetings are more desirable. One meeting shall be held for receiving new members and electing officers. At this meeting, each member will be expected to select and assume definite obligations of service to 4-H Club work, such as, attaining a higher standard in one's own work; serving as junior project or organization leader; securing new members; encouraging other members to do better work -- to keep accurate records, to meet all project requirements, and to take part in activities of the club. Likewise the Honor Club, itself, shall make a definite plan for the year stating number, time and programs of meetings to be held; type of leadership training to be given; and other services to be rendered.

Insignia

The official emblem of the Honor Club is the Four-Leaf Clover in green and gold bearing a fifth "H" in the center. Only members initiated into the Honor Club are entitled to wear it.

A certificate of merit, indicating membership in the Honor Club is awarded at the time of initiation. Space is provided on this for the emblem of the Honor Club to be affixed for each year of membership. The first emblem will be placed at the time the member is initiated.

All Star Chapter

Recommendations for All Stars will be made from a careful selection by the Extension Agents of Honor Club members. Only outstanding members will be considered. If no member exhibits such work in the eyes of the Extension Agents no recommendations will be made.



4-H ACHIEVEMENT PROGRAM

NOVEMBER 18, 1950

HIGH SCHOOL AUDITORIUM

APPOMATTOX, VIRGINIA

4-H PLEDGE

I Pledge

My HEAD to clearer thinking,
My HEART to greater loyalty,
My HANDS to larger service,
and
My HEALTH to better living
for my Club, My Community
and My Country



4-H MOTTO

"TO MAKE THE BEST BETTER"

PROGRAM

Presiding Virginia Lewis

Music Shirley Walton, Pianist
Miss Carter, Director

Opening 4-H Fledge

Group Singing Miss Carter

Roll Call and Report from each Club:

Appomattox Senior
Appomattox Junior
Evergreen
Oakville
Pamplin
Spout Spring
Stonewall
Vera

Report on Out-of-State Trip Won Lora Wilbur
Shirley Walton

Awards to 4-H Members Mrs. Anderson

Recognition of Leaders Mr. Speir

Group Singing Miss Carter

Movie

VII. P. M. A.

The agent cooperates closely with the Production and Marketing Administration, attending committee meetings, and sponsoring educational programs on the activities of the P.M.A. programs.

The following figures reflect some of the results of the P.M.A. program in Appomattox County:

Mixed Fertiliser	40.5 tons secured through P.M.A.
Superphosphate	705.0 tons secured through P.M.A.
LIME	3,675 tons secured through P.M.A.

VIII. S. C. S.

The agent, at all times, worked closely with representatives of the Soil Conservation Service. The agent visited farms in assisting in deciding various farm problems pertaining to soil improvement, erosion, and rotation of crops. The agent and S.C.S. technician conferred on these problems many times during the year.

IX. Other Means of Reaching People

The agent cooperated fully with all agencies operating in the county, using the facilities of the local county weekly newspaper and the daily Lynchburg newspaper, as well as those of stations WLVA in Lynchburg and WFLO in Farmville.

Special meetings were called to which the farm people were invited. Specialists are always cooperative and they came to the county upon request to inform the people and assist with special problems. They also furnished written materials for distribution.

The use of circular letters continues to be a big force in getting information to the rural people. Bulletins were distributed to interested persons. Leaders assist the Extension program by talking with their neighbors.

I. Evaluation of Year's Work

The direct result of the Extension program in Appomattox County in cooperation with other agricultural agencies is an improvement in the economic conditions of the people, a marked increase in the production of the soil, more and higher quality livestock and poultry, better housing and sanitation for the livestock and poultry, increase in use of modern farm machinery, better home with modern equipment, and better all-round farming practices. More certified seed is being used and there is a marked improvement in livestock, pastures, crops, and all-round agricultural practices.

Not all of our goals have been reached, yet many have been exceeded. A higher standard of living is in sight for a larger majority of Appomattox rural families.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Washington, D. C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Appomattox

REPORT OF

Mrs. Ella S. Anderson From Dec. 1, 1949 to Nov. 30, 1950
(Name) Home Demonstration Agent

Miss Doris Marie Carter From July 1, 1950 to Nov. 30, 1950
Assistant Home Demonstration Agent

Reginald Spier From Dec. 1, 1949 to Nov. 30, 1950
4-H Club Agent

R. B. Hudgens From Dec. 1, 1949 to Nov. 30, 1950
Assistant County Agent in charge of Club Work

R. B. Hudgens From Dec. 1, 1949 to Nov. 30, 1950
Agricultural Agent

From Dec. 1, 19 to Nov. 30, 19
Assistant Agricultural Agent



READ SUGGESTIONS, PAGES 2 AND 16

Approved: _____

Date _____ State Extension Director

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

Six good reasons may be listed as to why an extension worker should prepare a comprehensive annual report.

1. The annual report is an accounting to the taxpaying public of what the extension worker has accomplished during the year.
2. It is a record of the year's work put into shape for ready reference in later years by the extension worker himself, or by his successors.
3. The annual report affords the extension worker opportunity to place his activities and accomplishments before superior officers, who form judgment as to which workers are deserving of promotion or best qualified to fill responsible positions when vacancies occur.
4. The inventory of the past year's efforts and accomplishments enables the extension worker to plan more effectively for the coming year.
5. An accurate report of his work is a duty every scientific worker owes to the other members of his profession.
6. Annual reports are required by Federal law.

From four to six copies of the annual report should be made, depending upon the number required by the State office; One copy for the county officials, one copy for the agent's files, one or more copies for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret under appropriate subheadings the outstanding results accomplished in helping rural people to solve their current problems and to make adjustments to changing economic and social conditions.

A good narrative report should enable the reader to obtain a comprehensive picture of

1. What was attempted—the program as outlined at the beginning of the year.
2. How the work was carried on—the teaching methods employed.
3. The cooperation obtained from other extension workers, rural people, commercial interests, and other public agencies.
4. Definite accomplishments, supported by objective evidence.
5. Significance of the year's progress and accomplishments in terms of better agriculture, better homemaking, improved boys and girls, better rural living, etc.
6. How next year's work can be strengthened and improved in light of the current year's experience.

The following suggestions are for those agents who wish to prepare a better annual report than the one submitted last year:

1. Read the definitions of extension terms on the last page of this schedule.
2. Read last year's annual report again, applying the criteria for a good annual report discussed above.
3. Prepare an outline with main headings and subheadings.
4. Go over the information and data assembled from various office sources.
5. Decide upon a few outstanding pieces of work to receive major emphasis.
6. Employ a newspaper style of writing, placing the more important information first.
7. Observe accepted principles of English composition.
8. Include only a few photographs, news articles, circular letters, or other exhibits to illustrate successful teaching methods. Do not make the annual report a scrapbook.

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

Provision is made in the report form for each agent to report separately the teaching activities he or she conducts or participates in during the report year. County totals are the sum of the activities of all agents minus duplications where two or more agents engage in the same activity. For purposes of reporting, extension results or accomplishments are expressed in numbers of farmers or families assisted in making some improvement or definitely influenced to make a change. Such an improvement or change may be the outcome of any phase of the program for men, women, older rural youth, or 4-H Club boys and girls. Only the improvement or change taking place during the current year as the result of extension effort should be reported. Census type of information on the status of farm and home practices should not be included. For use on the national level the statistical data on the year's extension activities and accomplishments must be expressed in somewhat broad and general terms. Each State extension service may desire to include in a statistical supplement additional information on problems and activities peculiar to the State or sections of the State.

GENERAL ACTIVITIES

Report only this year's activities that can be verified		Home demonstration agents (a)	4-H Club agents ¹ (b)	Agricultural agents (c)	County total ² (d)	
1. Months of service this year (Agents and assistants)		17	13	12	XXXXXXXXXX	
2. Days devoted to work with adults ³		226	162	226	XXXXXXXXXX	
3. Days devoted to work with 4-H Clubs, and young men and women (older youth) ⁴		190	921 1/2	48	XXXXXXXXXX	
4. Days in office ⁵		162	76	140	XXXXXXXXXX	
5. Days in field ⁶		254	33	137	XXXXXXXXXX	
6. Number of farm or home visits made in conducting extension work ⁷		345	144	368	1447	
7. Number of different farms or homes visited		534	39	222	725	
8. Number of calls relating to extension work	(1) Office	371	48	217	836	
	(2) Telephone	522	23	172	717	
9. Number of news articles or stories published ⁸		86	20	41	147	
10. Number of bulletins distributed		2761	154	264	3379	
11. Number of radio talks broadcast or prepared for broadcasting		17	13	7	37	
12. Training meetings held for local leaders or committeemen	(1) Adult work	(a) Number	20	4	24	
		Total attendance	270		36	36
	(2) 4-H Club and young men and women (older youth)	(a) Number	18	9	1	20
		(b) Total attendance	75	201	4	280
13. Method demonstration meetings held. (Do not include the method demonstrations given at leader-training meetings reported under Question 12)	(1) Adult work	(a) Number	226	1	227	
		(b) Total attendance	3195		69	3264
	(2) 4-H Club and young men and women (older youth)	(a) Number	138	1	1	140
		(b) Total attendance	3028	35	25	3088
14. Number of adult result demonstrations conducted	(1) Number	10		15	25	
	(2) Total attendance	1		1	2	
15. Meetings held at such result demonstrations	(1) Adult work	(a) Number	1		1	
		(b) Total attendance	15		12	
	(2) 4-H Club and young men and women (older youth)	(a) Number	1		2	3
		(b) Total attendance	14		22	46
16. Tours conducted	(1) Adult work	(a) Number	1		1	
		(b) Total attendance	23			23
	(2) 4-H Club and young men and women (older youth)	(a) Number	1			1
		(b) Total attendance	150			150
17. Achievement days held	(1) Adult work	(a) Number	1		1	
		(b) Total attendance	1		1	
	(2) 4-H Club and young men and women (older youth)	(a) Number	1	1	1	1
		(b) Total attendance	85	85	85	15

¹ Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.

² County total should equal sum of preceding three columns minus duplications due to two or more agents participating in same activity or accomplishment.

³ The sum of questions 2 and 3 should equal the sum of questions 4 and 5.

⁴ Do not count a single visit to both the farm and home as two visits.

⁵ Do not count items relating to notices of meetings only.

16-50874-7

GENERAL ACTIVITIES—Continued

Report only this year's activities that can be verified			Home demonstration agents (a)	4-H Club agents ¹ (b)	Agricultural agents (c)	County total ² (d)	
18. Encampments held (report attendance for your county only) ³ .	(1) Farm women	(a) Number	1			1	
		(b) Total members attending	5			5	
		(c) Total others attending	1350			1350	
19. Other meetings of an extension nature participated in by county or State extension workers and not previously reported.	(2) 4-H Club and young men and women (older youth)	(a) Number	3	1	1	3	
		(b) Total boys attending		15	15	15	
		(c) Total girls attending	32		20	32	
		(d) Total others attending	1650		5	1650	
20. Meetings held by local leaders or committeemen not participated in by county or State extension workers and not reported elsewhere.	(1) Adult work	(a) Number	32	10	68	101	
		(b) Total attendance	1450	210	831	2371	
		(2) 4-H Club and young men and women (older youth)	(a) Number	29	51	3	70
			(b) Total attendance	492	1750	218	1940
20. Meetings held by local leaders or committeemen not participated in by county or State extension workers and not reported elsewhere.	(2) 4-H Club and young men and women (older youth)	(a) Number	18		5	18	
		(b) Total attendance	785		103	785	
		(2) 4-H Club and young men and women (older youth)	(a) Number	19	5		19
			(b) Total attendance	571	73		571

¹ Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.
² County total should equal sum of preceding three columns minus duplications due to two or more agents participating in same activity or accomplishment.
³ Does not include picnics, rallies, and short courses, which should be reported under question 19.

SUMMARY OF EXTENSION INFLUENCE THIS YEAR

It is highly desirable for extension workers to consider the proportion of farms and homes in the county that have been definitely influenced to make some substantial change in farm or home operations during the report year as a result of the extension work done with men, women, and youth. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory.

21. Total number of farms in county (1945 census)	1094
22. Number of farms on which changes in practices have definitely resulted from the agricultural program	445
23. Number of farms involved in preceding question which were reached this year for the first time	326
24. Number of nonfarm families making changes in practices as a result of the agricultural program	254
25. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program	725
26. Number of farm homes involved in preceding question that were reached this year for the first time	318
27. Number of other homes in which changes in practices have definitely resulted from the home demonstration program	265
28. Number of other homes involved in preceding question that were reached this year for the first time	186
29. Number of farm homes with 4-H Club members enrolled. (Related to question 178)	285
30. Number of other homes with 4-H Club members enrolled. (Related to question 179)	68
31. Total number of different farm families influenced by some phase of the extension program. (Include questions 22, 25, and 29 minus duplications)	448
32. Total number of different other families influenced by some phase of the extension program. (Include questions 24, 27, and 30 minus duplications)	495

U.S. GOVERNMENT PRINTING OFFICE: 1954 O 250,000

RD 3000-1-5

(1) County agricultural planning group

EXTENSION ORGANIZATION AND PLANNING

33. County organization, association, or committee sponsoring extension work. This may include agricultural councils, home demonstration councils, and 4-H councils, or similar advisory committees. It may also include farm and home bureaus and extension associations in those States where such associations are the official or quasi-official agency in the county cooperating with the college in the management or conduct of extension work: *XXXX XXXX XXXX XXXX*
- (a) Over-all or general (1) Name *County Agricultural Council* (2) No. of members *11*
- (b) Agricultural (1) Name *County Agricultural Board* (2) No. of members *12*
- (c) Home demonstration (1) Name *County Home Demonstration Committee* (2) No. of members *34*
- (d) 4-H Club (1) Name *4-H County Council* (2) No. of members *32*
- (e) Young men and women (older youth) (1) Name *4-H Honor Club* (2) No. of members *28*
34. Number of members of county extension program planning committees and subcommittees (include commodity and special-interest committees):
- (a) Agricultural *15* (b) Home demonstration *85* (c) 4-H Club *10* (d) Young men and women (older youth) *34*
35. Total number of communities in county. (See definition of a community, item 1, on back cover.) (Do not include number of neighborhoods) *9*
36. Number of communities in which the extension program has been planned cooperatively by extension agents and local committees *9*
37. Number of clubs or other groups organized to carry on adult home demonstration work *18*
38. Number of members in such clubs or groups *335*
39. (a) Covered under question 173. (b) Covered under question 185.
40. Combined with question 41.
41. Number of different voluntary local leaders, committeemen, or neighborhood leaders actively engaged in forwarding the extension program.
- (a) Adult work (1) Men *15* (b) 4-H Club and work with young men and women (older youth) (1) Men *1* (3) Older club boys *0*
- (2) Women *85* (2) Women *10* (4) Older club girls *34*

(1) County agricultural planning group

COOPERATIVE AGRICULTURAL PLANNING

42. Name of the county agricultural planning (over-all planning) group, if any, sponsored by the Extension Service *County Agricultural Board, T.H.S.*
43. Number of members of such county agricultural planning group:
- (a) Unpaid lay members: (1) Men *12* (2) Women *17* (3) Youth *0*
- (b) Paid representatives of public agencies or other agencies, or of organizations: (1) Men *18* (2) Women *8*
44. Number of communities with agricultural planning committee (over-all planning)
45. Number of members of such community planning committees: (a) Men *12* (b) Women *17* (c) Youth *0*
46. Was a county committee report prepared and released during the year? (a) Yes (b) No *No*

	Extension organization and planning ¹		Total ¹
	(a)	(b)	
(1) Home demonstration agents			<i>60</i>
(2) 4-H Club agents			<i>9</i>
(3) Agricultural agents			<i>78</i>
(4) State extension workers			<i>42</i>
(1) County			<i>18</i>
(2) Community			<i>18</i>
			<i>180</i>
			<i>812</i>

¹ Where extension program planning and county agricultural planning (over-all planning) have been completely merged into a single program-planning activity, only column (c) should be filled out. Where extension program planning is the only planning activity, the entries in columns (a) and (b) will be identical. In all other cases column (c) is the sum of columns (a) and (b).

CROP PRODUCTION (other than for family food supply.—See page 11, column (a) and items 115 (c), (1) through (6))

111. Include all work with adults, 4-H Club members, and young men and women (other youth)	Corn	Wheat	Other cereals	Legumes	Pastures	Cotton	Tobacco	Potatoes and other vegetables	Fruits	Other crops
	(e)	(h)	(i)	(d)	(g)	(f)	(j)	(k)	(l)	(m)
51. Days devoted to line of work by—										
(1) Home demonstration agents										
(2) 4-H Club agents	12	2		3	7		10	1		2 1/2
(3) Agricultural agents	3 1/2	4		7 1/2	17		11	1/2	3 1/2	1
(4) State extension workers	1				11			4 1/2	2 1/2	
52. Number of communities in which work was conducted this year	6	8		9	9		9	7	3	3
53. Number of voluntary local leaders or committeemen assisting this year		2			1		3			
54. Number of farmers assisted this year is—										
(1) Obtaining improved varieties or strains of seed	144	54		156	175		11		5	
(2) The use of lime	42	112		218	332		12	12	6	
(3) The use of fertilizers	200	116		247	362		450	345	14	9
(4) Controlling plant diseases	4	5		1			24	6.5	12	6
(5) Controlling injurious insects	5	26					250	152	15	9
(6) Controlling noxious weeds		8							4	10
(7) Controlling rodents and other animals	84	7								

LIVESTOCK PRODUCTION (other than for family food supply.—See page 11, column (a) and items 115 (c), (1) through (6))

112. Include all work with adults, 4-H Club members, and young men and women (other youth)	Dairy cattle	Beef cattle	Sheep	Swine	Horses and mules	Poultry (including turkeys)	Other livestock
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
55. Days devoted to line of work by—							
(1) Home demonstration agents	8			3		15	
(2) 4-H Club agents	24	1		28		3	1 1/2
(3) Agricultural agents	20	9		16	1	8 1/2	
(4) State extension workers	2			2 1/2		5 1/2	
56. Number of communities in which work was conducted this year	9	6		7	1	9	1
57. Number of voluntary local leaders or committeemen assisting this year	11			7		9	
58. Number of breeding circles or clubs or improvement associations organized or assisted this year	1			1		1	
59. Number of members in such circles, clubs, or associations	21			2			
60. Number of farmers not in breeding circles or improvement associations assisted this year in keeping performance records of animals							
61. Number of farmers assisted this year in—							
(1) Obtaining purebred males	2	3		2		4	
(2) Obtaining purebred or high-grade females	17	3		4			
(3) Obtaining better strains of baby chicks (including hatching eggs)	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	10	XXXXX
(4) Improving methods of feeding	350	9		55		230	
(5) Controlling external parasites	13	6		25		322	
(6) Controlling diseases and internal parasites	7	6		110		225	
(7) Controlling predatory animals							

¹ Do not include rabbits, game, and fur animals, which should be reported under wildlife.

16-28974-8

1947-1948
 1947-1948
 1947-1948
 1947-1948

CONSERVATION OF NATURAL RESOURCES¹

Include all work with clubs, 4-H Club members, and young men and women (older youth)		Soil and water (a)	Forestry (b)	Wildlife (c)
62. Days devoted to line of work by—				
(1) Home demonstration agents				
(2) 4-H Club agents				
(3) Agricultural agents		15	5	
(4) State extension workers		2	3	
63. Number of communities in which work was conducted this year		9	4	
64. Number of voluntary local leaders or committeemen assisting this year		9		

Soil and Water—Continued

Forestry—Continued

65. Number of farmers assisted this year—	
(a) With problems of land use	203
(b) In the use of crop rotations	190
(c) With strip cropping	61
(d) In constructing terraces	
(e) In grassing waterways or otherwise preventing or controlling gullies	203
(f) With contour farming of cropland	255
(g) In contouring pasture or range	
(h) In the use of cover or green-manure crops	7
(i) In otherwise controlling wind or water erosion	
(j) In summer fallowing	
(k) In making depth-of-moisture tests	
(l) With drainage	3
(m) With irrigation	
(n) With land clearing	9
66. Number of farmers—	
(a) In soil-conservation districts which were assisted with education for organization or operations this year	
(b) Assisted in arranging for farm-conservation plans this year	45
(c) Assisted in doing work based on definite farm-conservation plans this year	35

67. Number of farmers assisted this year—	
(a) In reforesting new areas by planting with small trees. (Include erosion-control plantings)	
(b) In making improved thinnings, woodings or pruning of forest trees	
(c) With selection cutting	
(d) With production of naval stores	
(e) With production of maple-sirup products	
(f) In timber estimating and appraisal	
68. Number of farmers cooperating this year in prevention of forest fires	
(a) Wildlife—Continued	
69. Number of farmers assisted this year—	
(a) In construction or management of ponds for fish	2
(b) In protection of wildlife areas, such as stream banks, odd areas, field borders, marshes, and ponds, from fire or livestock	
(c) In planting of edible wild fruits and nuts in hedges, stream banks, odd areas, and field borders	
(d) With other plantings for food and protection in wild-life areas	

¹ Include nature study.

FARM MANAGEMENT

Include all work with adults, 4-H Club members, and young men and women (older youth)	Farm accounts, cost records, inventories, etc.	Individual farm planning, adjustments, leases, and other management problems	Farm credit (short and long time)	Outlook information
	(a)	(b)	(c)	(d)
70. Days devoted to line of work by—				15
(1) Home demonstration agents				
(2) 4-H Club agents				
(3) Agricultural agents	3			
(4) State extension workers	2			4
71. Number of communities in which work was conducted this year	6		2	9
72. Number of voluntary local leaders or committeemen assisting this year	12			18
73. Number of farm-survey records taken during the year:		75. Number of farmers assisted this year—Continued.		
(a) Farm business		(a) In getting started in farming, or in re-locating		2
(b) Enterprise	3	(f) With credit problems (debt adjustment and financial plans)		2
(c) Other		(g) In using "outlook" to make farm adjustments		195
74. Number of farmers assisted this year in keeping—	12	(A) With a farm-income statement for tax purposes		
(a) Farm inventory		(B) With farm-labor problems		3
(b) General farm records	12	(f) In developing supplemental sources of income		
(c) Enterprise records		(g) In some other purpose		
75. Number of farmers assisted this year—				
(a) In developing a farm plan only				
(b) In developing a farm and home plan				
(c) In analyzing the farm business				
(d) In improving landlord-tenant relations and leasing arrangements				

GENERAL ECONOMIC PROBLEMS RELATED TO AGRICULTURE

Include all work with adults, 4-H Club members, and young men and women (older youth)	Price and trade policies (prices, international trade, interstate trade barriers, transportation, interregional competition, etc.)	Land policy and programs (conservation of land, zoning, loaners, land development, settlement, public land management, etc.)	Rural finance and services (financing, local government, facilities such as roads and schools for rural areas, etc.)	Rural welfare (rural-urban relationships, part-time farming, problems of people in low-income areas, migration, population adjustments, rural works programs, etc.)
	(a)	(b)	(c)	(d)
76. Days devoted to line of work by—				1
(1) Home demonstration agents				
(2) 4-H Club agents				
(3) Agricultural agents				
(4) State extension workers				
77. Number of communities in which work was conducted this year				3
78. Number of voluntary local leaders or committeemen assisting this year				
79. Number of tours conducted this year to observe economic and social conditions in various land use areas				
80. Number of local groups (town and county officials, school boards, tax collectors, assessors, etc.) assisted this year in discussing problems of local government, public finance, and farming conditions related to these problems				1
81. Number of displaced families assisted this year in finding employment (agricultural and nonagricultural)				3
82. Number of nonagricultural groups to which any of the above economic and social problems have been presented and discussed this year				

¹ Include all work on farm adjustments conducted in cooperation with PMA and other agencies, and not definitely related to individual crop or livestock production or marketing (pp. 6 and 9) or to soil management (p. 7).

MARKETING AND DISTRIBUTION

Include all work with adults, 4-H Club members, and young men and women (other youth)	General	Grain and hay	Livestock and wool	Dairy products	Poultry and eggs	Fruits and vegetables	Forest products	Textile, paper, etc., and other commodities	Home products and crafts	Purchasing of farm and home supplies and equipment
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)
83. Days devoted to line of work by—				110						
(1) Home demonstration agents					1					8
(2) 4-H Club agents				1						
(3) Agricultural agents	5		3	3 1/2	2				5 1/2	2
(4) State extension workers				7						1
84. Number of communities in which work was conducted this year	9		3	7	3				7	9
85. Number of voluntary local leaders or committeemen assisting this year	2			13						18
86. Number of new cooperatives ¹ assisted in organizing during the year										
87. Number of established cooperatives ² assisted during the year										
88. Number of members ² in the cooperatives assisted during the year (questions 86 and 87)								600		
89. Question discontinued	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX
90. Number of farmers or families (not members of cooperatives) assisted during the year			11	235				700		42
91. Question discontinued	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX
92. Number of private marketing and distributing agencies and trade groups assisted this year										2
93. Number of programs ³ pertaining to marketing agreements, orders, or surplus removal purchases assisted in or conducted this year										
94. Number of marketing facilities improvement programs ³ participated in or conducted this year										
95. Number of marketing surveys assisted with or conducted this year										
96. Number of special merchandising programs ³ participated in or conducted this year										
97. Number of consumer information programs ³ pertaining to marketing and distribution participated in or conducted this year										
98. Number of programs ³ relating to marketing services and costs of distribution conducted this year										1
99. Number of programs ³ relating to transportation problems conducted this year										1
100. Number of programs ³ relating to the specific use of market information conducted this year										
101. Number of other marketing programs ³ conducted this year (specify)										

¹ Include livestock, poultry, and hatching eggs purchased for breeding, replacement, or feeding purposes.

² Where a cooperative association serves more than one county, include only the members living in the county covered by this report.

³ Organized pieces of work.

NUTRITION AND HEALTH

Include all work with adults, 4-H Club members, and young men and women (other youth)	Home production of family food supply (a)	Food preservation and storage (b)	Food selection and preparation (c)	Other health and safety work (d)
	112. Days devoted to line of work by—			
(1) Home demonstration agents	58	40	60	25
(2) 4-H Club agents				
(3) Agricultural agents				
(4) State extension workers	4	3	6	9
113. Number of communities in which work was conducted this year	9	9	9	9
114. Number of voluntary local leaders or committeemen assisting this year	36	36	36	18
115. Number of families assisted this year—				
(a) In improving diets				265
(b) With food preparation				265
(c) In improving food supply by making changes in home food production—				265
(1) Of vegetables				75
(2) Of fruits				25
(3) Of meats				50
(4) Of milk				145
(5) Of poultry and eggs				
(6) Total of subitems (1) through (5) minus duplications due to families making changes in production of more than one kind of food				265
(d) With home butchering, meat cutting or curing				25
(e) With butter or cheese making				30
(f) With food-preservation problems in—				250
(1) Canning				75
(2) Freezing				15
(3) Drying				125
(4) Storing				300
(5) Total of subitems (1) through (4) minus duplications due to families using more than one method of preserving				265
(g) In producing and preserving home food supply according to annual food-supply budget				265
(h) In canning according to a budget				65
(i) In the prevention of colds and other common diseases				225
(j) With positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.)				40
(k) With first aid or home nursing				65
(l) In removing fire and accident hazards				8
116. Number of schools assisted this year in establishing or maintaining hot school lunches				2
117. Number of nutrition or health clinics organized this year through the efforts of extension workers				2

FOODS AND NUTRITION DIVISION, U.S. DEPARTMENT OF AGRICULTURE

CLOTHING, FAMILY ECONOMICS, PARENT EDUCATION, AND COMMUNITY LIFE

16-50027-2

Include all work with adults, 4-H Club members, and young men and women (older youth)	Home management—family economics (1)	Clothing and textiles (2)	Family relationships—child development (3)	Recreation and community life
(1) Home demonstration agents	11	40	19	15
(2) 4-H Club agents				3
(3) Agricultural agents				6
(4) State extension workers	3	4	2	2
119. Number of communities in which work was conducted this year	9	9	8	11
120. Number of voluntary local leaders or committeemen assisting this year	1	36	18	11

Home Management—Family Economics—Continued

121. Number of families assisted this year—	
(a) With time-management problems	62
(b) With home accounts	7
(c) With financial planning	7
(d) In improving use of credit for family living expenses	
(e) In developing home industries as a means of supplementing income	22
122. Number of home demonstration CLUBS, other consumer ASSOCIATIONS or GROUPS assisted this year with cooperative buying. (do not report individual)	
(a) Food	
(b) Clothing	
(c) Housefurnishings and equipment	
(d) General household supplies	
123. Number of families assisted this year through cooperative associations* or individually, with the buying of—	
(a) Food	
(b) Clothing	
(c) Housefurnishings and equipment	
(d) General household supplies	
124. Total number of different families assisted this year with consumer-buying problems (includes question 123 (a), (b), (c), and (d) minus duplications)	
125. Number of families assisted this year with "making versus buying" decisions	130
126. Number of families assisted this year in using timely economic information to make buying decisions or other adjustments in family living	115

NOTE.—Individual families and groups assisted with selling problems should be reported in column (j), page 9.

Clothing and Textiles—Continued

127. Number of families assisted this year with—	
(a) Clothing-construction problems	230
(b) The selection of clothing and textiles	230
(c) Care, renovation, remodeling of clothing	26
(d) Clothing accounts or budgets	21
Family Relationships—Child Development—Continued	
128. Number of families assisted this year—	
(a) With child-development and guidance problems	20
(b) In improving family relationships	65
129. Number of families providing recommended clothing, furnishings, and play equipment for children this year	60
130. Number of different individuals participating this year in child-development and parent-education programs: (a) Men	
(b) Women	17
131. Number of children in families represented by such individuals	50

Recreation and Community Life—Continued

132. Number of families assisted this year in improving home recreation	71
133. Number of communities assisted this year in improving community recreational facilities	11
134. Number of community groups assisted this year with organizational problems, programs of activities, or meeting programs	
135. Number of communities assisted this year in establishing—	
(a) One or more rest rooms	
(b) Permanent camp	
(c) Community rest rooms	
136. Number of communities assisted this year in providing library facilities	5
137. Number of school or other community grounds improved this year according to recommendations	7

* The house—its arrangement, equipment, and furnishings, including kitchen improvements and care of the house—is reported under "The house, furnishings and surroundings," p. 16.

† Excludes question 125, also families buying through marketing cooperatives, organized or assisted, column (i), p. 9.

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SUMMARY OF 4-H CLUB BOYS' AND GIRLS' PROJECTS

(One club member may engage in two or more projects. The sum of the projects is therefore greater than the number of different club members enrolled.)

Project	Number of boys enrolled (a)	Number of girls enrolled (b)	Number of boys completing (c)	Number of girls completing (d)	Number of units involved in completed projects (e)	
128 138. Corn	11		9		17	Acres
139. Other cereals	4		3		13	Acres
140. Peanuts					13	Acres
141. Soybeans, field peas, alfalfa, and other legumes	2		2		14	Acres
142. Soil and water conservation						Acres
143. Potatoes, Irish and sweet	1		1		14	Acres
144. Cotton						Acres
145. Tobacco	10		8		52	Acres
146. Fruits						Acres
147. Home gardens	19	25	12	14	9	Acres
148. Market gardens, truck and canning crops						Acres
149. Other crops (including pasture improvement)						Acres
150. Poultry (including turkeys)	16	6	13	2	744	Birds
151. Dairy cattle	42		26	1	43	Animals
152. Beef cattle	1					Animals
153. Sheep	1					Animals
154. Swine	52		33		61	Animals
155. Horses and mules						Animals
155a. Rabbits	5		4		19	Animals
156. Other livestock						Animals
157. Bees		5	1	3		Colonies
158. Beautification of home grounds	1		1			Acres
159. Forestry						Acres
160. Wildlife and nature study (game and fur animals)	1		1			
161. Agricultural engineering, farm shop, electricity, tractor	14		13			Articles made Articles repaired
162. Farm management						
163. Food selection, preparation, and/or baking		106		89	2136 1784	Meals planned Meals served
164. Food preservation. (Include frozen foods)		125		98	13856	Quarts canned
165. Health, home nursing, and first aid					927	Quarts frozen ¹
165a. Child care					280	Pounds frozen ¹
166. Clothing		213		186	468	Garments made
167. Home management (housekeeping)					32	Garments remodeled
168. Home furnishings and room improvement						Units Rooms
169. Home industry, arts and crafts						Articles
170. Junior leadership						Articles
171. All others	19	140	19	105		
172. Total (project enrollment and completion)	195	614	322	271		

¹ Enter frozen foods as quarts or pounds. Do not duplicate entries by converting quarts to pounds or pounds to quarts.

4-H CLUB MEMBERSHIP

173. Number of 4-H Clubs (do not count the same club more than once) 5
174. Number of different 4-H Club members enrolled: (a) Boys 114 (b) Girls 238
175. Number of different 4-H Club members completing: (a) Boys 82 (b) Girls 197
176. Number of different 4-H Club members in school: (a) Boys 93 (b) Girls 237
177. Number of different 4-H Club members out of school: (a) Boys 21 (b) Girls 1
178. Number of different 4-H Club members from farm homes: (a) Boys 103 (b) Girls 180
179. Number of different 4-H Club members from nonfarm homes: (a) Boys 11 (b) Girls 58

Number of Different 4-H Club Members Enrolled:

180. By years	181. By ages	
	Boys (a)	Girls (b)
1st year	30	24
2d	30	40
3d	30	38
4th	6	40
5th	9	35
6th	7	15
7th	7	14
8th		12
9th		10
10th and over	1	10
		20 and over
		1

182. Number of different 4-H Club members, including those in corresponding projects, who received definite training in:
- (e) Judging 65 (f) Fire and accident prevention 238
- (g) Giving demonstrations 40 (h) Wildlife conservation 26
- (i) Keeping personal accounts 20
- (j) Use of economic information 238
- (k) Soil and water conservation 26
- (l) Health 238 (m) Forestry 26
183. Number of 4-H Club members having health examination because of participation in the extension program 145
184. Number of 4-H CLUBS engaging in community activities such as improving school grounds and conducting local fairs 3

WORK WITH YOUNG MEN AND WOMEN (OLDER RURAL YOUTH)
(Do not include work with 4-H Clubs)

The purpose of this section of the report is to bring together in one place all work done with young men and women (older rural youth), as defined in item 22 on back cover. It is recognized that some of the assistance given these young men and women may already have been reported under the respective subject-matter sections of the report.

- A. Extension organized groups of young men and women:**
185. Number of such groups worked with during the year _____
186. Membership in such groups: (a) Number of different young men _____ (b) Number of different young women _____
187. Distribution of these members by school and marital status and age groupings. The sum of (1) $a+b+c$ = the sum of $d+e+f$ = 186 (a). Also the sum of (2) $a+b+c$ = the sum of $d+e+f$ = 186 (b).

	In school (a)	Out of school		Under 21 years (d)	21-24 years (e)	25 years and older (f)
		Unmarried (b)	Married (c)			
(1) Young men						
(2) Young women						

188. Number of meetings these extension organized groups held _____
189. Total attendance at such meetings _____

B. Other groups of young men and women not organized by extension:

190. Number of such groups assisted during the year 7
191. Number in such groups: (a) Different young men 75 (b) Different young women 30

C. Individual young men and women not members of groups "A" or "B":

192. Number of different individuals assisted: (a) Young men 26 (b) Young women 20

D. Total number of young people worked with or assisted:

193. Number of different young people worked with or assisted. (Total of questions 186, 191, and 192 minus duplications due to membership in both groups "A" and "B") (a) Young men 85 (b) Young women 46

194. Question discontinued.

¹ All data in this section are based on the number of different boys and girls participating in 4-H Club work, not on the number of 4-H projects carried.

² Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on page 12, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work. Do not include boys and girls enrolled late in the year in connection with the succeeding year's program.

³ Same as footnote 2, except that reference is to completions instead of enrollments.

MISCELLANEOUS

(Report here all work not properly included under any of the headings on preceding pages)

Include all work with adults, 4-H Club members, and young men and women (older youth)	Insects (4)	General-Insect insects* (5)	All other work (6)
195. Days devoted to line of work by—			
(1) Home demonstration agents			
(2) 4-H Club agents			
(3) Agricultural agents	1		1
(4) State extension workers	1		
196. Number of communities in which work was conducted this year	6		4
197. Number of voluntary local leaders or committees assisting this year			
198. Question discontinued.			

COOPERATION WITH OTHER FEDERAL AGENCIES

The purpose of this report is to bring together in one place the cooperation given other Federal agencies working with the rural people of the county. It is assumed that all such work has been reported previously under appropriate problems of the farm or home.

	Assistance to Veterans (a)	U. S. D. A. Councils (b)	Farm Credit Administration (c)	Employment Service (d)	Production and Marketing Administration (e)	Soil Conservation Service (f)	Farmers Home Administration (g)	Rural Electrification Administration (h)	Tennessee Valley Authority (i)	Social Security, Public Health, Children's Bureau (j)	Other Agencies (k)
199. Days devoted to line of work by—											
(1) Home demonstration agents		2						5			15
(2) 4-H Club agents											4
(3) Agricultural agents	12	7 1/2			10	8	6 1/2		5		1 1/2
(4) State extension workers											
200. Number of communities in which work was conducted this year	9	9			9	7	1	6	7		9
201. Number of voluntary local leaders or committees assisting this year	3	3			9			6	12		18
202. Number of meetings participated in this year by extension workers	12	12			12	2	2				29

* Include grasshoppers, armyworms, stink bugs, and other insects not reported under specific crop or livestock headings.

15

TERMINOLOGY

If extension reports are to convey the intended information, it is important that the terminology employed be that generally accepted by members of the extension teaching profession everywhere. Precise use of extension terms is an obligation each extension worker owes to the other members of his or her profession. The following definitions have been approved by the United States Department of Agriculture and by the Association of Land-Grant Colleges and Universities.

DEFINITIONS OF EXTENSION TERMS

1. A *community* is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report, a community is one of the several units into which a county is divided for conducting organized extension work.
2. A *cooperator* is a farmer or homemaker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent, and records are not required, but reports on the success of the practices may be obtained.
3. *Days in field* should include all days spent on official duty other than "days in office."
4. *Days in office* should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
5. *Demonstrations* as contemplated in this report are of two kinds—method demonstrations and result demonstrations.
 - A *method demonstration* is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.
 - A *result demonstration* is a demonstration conducted by a farmer, homemaker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.
- The *adoption of a farm or home practice* resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A *demonstration meeting* is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
7. A *result demonstrator* is an adult, a boy, or a girl who conducts a result demonstration as defined above.
8. An *extension school* is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college.
9. An *extension short course* differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
10. A *farm or home visit* is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
11. *Farmers (or families) assisted this year* should include those directly or indirectly influenced by extension work to make some change during the report year as indicated by:
 - (1) Adoption of a recommended practice.
 - (2) Further improvement in a practice previously accepted.
 - (3) Participation in extension activities.
 - (4) Acceptance of leadership responsibility.
 - (5) Or by other evidence of desirable change in behavior.
12. A *4-H Club* is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
13. *4-H Club members enrolled* are those boys and girls who actually start the work outlined for the year.
14. *4-H Club members completing* are those boys and girls who satisfactorily finish the work outlined for the year.
15. A *project leader, local leader, or committeeman* is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
16. A *leader-training meeting* is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
17. *Letters* written should include all original letters on official business. (Duplicated letters should not be included.)
18. An *office call* is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
19. A *plan of work* is a definite outline of procedure for carrying out the different phases of the program. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
20. An *extension program* is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
21. *Records* consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
22. Extension work with *young men and women* shall apply in general to those who are primarily rural and approximately 18 to 30 years of age. (Recommendation of Older Youth and Young Adult Planning Conference, Jackson's Mill, W. Va., February 21-25, 1949.)