

VIRGINIA

AMELIA AND HOTTOWAY COUNTIES COUNTY AGENT ANNUAL REPORT (NEGRO) 1934

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REPORT FILES
 OFFICE COOPERATIVE
 EXTENSION WORK

COOPERATIVE EXTENSION WORK
IN
AGRICULTURE AND HOME ECONOMICS
STATE OF VIRGINIA

DEPARTMENT OF AGRICULTURE AND MECHANICAL
INDUSTRIES AND FORESTRY AND COOPERATIVE
EXTENSION SERVICE THE UNIVERSITY OF
VIRGINIA, CHARLOTTESVILLE

EXTENSION SERVICE
COUNTY AGENT WORK

ANNUAL NARRATIVE REPORT
AMELIA & HOTTOWAY COUNTIES

Charles Orin Jeffries
Local Farm Agent

COUNTY AGENT ANNUAL REPORT
NEGRO

December 1, 1933

to

November 30, 1934

Charles Orin Jeffries
Local Farm Agent

Dec. 21, 1934

John L. Christie
Dist. Agent

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PREFACE

Often have I heard, in my rounds as county agent, the statement "Mind your own business". It is one of the things that come into the life of every county agent. It is also a reason why a man must be prepared to be immune to would-be insults in following this type of work. I am now willing to agree with the general public that the world would be a better place to live in if this were true. But there is one condition, before any man can attend to his own business and let other people's business alone, he must have some business of his own to attend to. Now that is just where I have attempted to come in, in my dealing with over 1,000 farm families in my territory. I have tried to so arrange my program that it will help these farm families establish a business of their own. In a measure I have succeeded, and in so doing I have seen changes in community life that tended to make the community a better place in which to live.

A farm family lives just across the highway from me. When I first met them two years ago, they were in a deplorable state. They were the descendants of a family that lived well in their day. But the head of this particular household had reached the bottom of the ladder. He had let his farm wash away and grow up in weeds. He was working as a day laborer, whenever he

could get work. He drank up practically everything he made. His family was destitute. There seemed to be no hope for the situation, as he had even stooped to petty brawls. It was the consensus of opinion that unless he mended his ways and "minded his own business", he was going to get into trouble.

We organized a community club. This farmer's wife joined us. She got very interested and decided to follow the suggestions on making a living at home. They planted a garden as near like mine as possible. They worked that garden well. They bought two pigs when I bought pigs and tried to make them grow as fast as mine. He does farm work for about two days in the week and gets a chance to see what I am doing. They have a flock of purebred hens that they are making lay in the fall and winter, something that never happened at their house before. They made plenty of food this year and they are proud of their small farm outlay. In fact they think so much of it that he never feels that his things will go right at home unless somebody is there to look after them. No more is he seen up and down the highway drinking. He does not have time. His business keeps him sober and alert, and once more he is becoming a citizen of the community. He minds his own business because he has some business to mind. There are other such cases. It is

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my aim to make them possible by helping my people attend to
their own business ~~by establishing a business~~ by establishing
a business of their own.

C. G. Higgins

ADULT WORK

ORGANIZATION

County Advisory Boards

In the Extension Organization in the counties the Advisory Boards act as clearing houses for Extension activities. The Amelia County Advisory Board is composed of three elected delegates (two men and one woman) from each of the eight organized communities in the county, and of outstanding farmers at large, and public workers. There are thirty-three members of the board. They have three regular meetings per year. In these meetings they act in an advisory capacity to the Agent and make plans for county-wide activities. This year the Amelia Advisory Board sponsored the Extension School that was held in February; sent a delegate to the State Farmers' Conference at Virginia State College; sponsored the County Farmers' Conference; elected a committee to work with the Nettoway Board in formulating plans for a two-county fair; raised money to pay the dues of the delegates to the State Advisory Board; sent two delegates to the State Advisory Board; sponsored the community improvement campaign; and raised \$25.00 to help in building a county high school. Each member of the board, unofficially, helped to obtain \$1000, as their share in paying for the school.

The Nettoway County Advisory Board is composed of three elected delegates from each of the six organized community clubs in the county, and of public workers and outstanding farmers in unorganized communities. There are thirty-two members on the board. They hold four regular meetings per year. They sponsored a County Farmers' Conference jointly with the Amelia Board, sent two delegates to the State Advisory Board, and elected a committee to formulate plans for a two-county fair to be given at Blackstone.

Community Clubs

There are fourteen organized community clubs in the two counties with an active membership of over 500 farm families. They hold monthly meetings to discuss seasonal topics relative to the plan of work of the community. These meetings also serve in a recreational capacity as they usually sing songs, serve refreshments, and have a good community get-together.

Outstanding among these clubs are the Earls Club, the Big Oak Club, and the Namogins Club. The Earls Club entertained 600 farmers at the two-County Farmers' Conference, remodeled and painted the community church, and are making plans to entertain the Amelia-Nettoway Extension School that is to be held in March. The Big Oak Club is staging the Community

Improvement Campaign for Amelia County. This will consist of painting homes, building sanitary toilets, increasing land ownership, increasing the school enrollment and increasing the school enrollment and increasing 4-H Club enrollment and completion. The Nemasine Club has gone in for cooperative poultry house construction. From a single demonstration they have spread out to six new laying houses, a number of old ones have been remodeled; a new brooder house with concrete floor and brick brooder has been built, and another is in the process of construction.

The Extension School

The Amelia County Extension School was held at Union Branch Church, in Truxillo Community on February 13-14, 1934. Mr. J. L. Charity, District Agent, spoke on Feeding the Family with the Poultry Flock. He stressed good blood for foundation stock, good breeding, better housing conditions, earlier hatching, better feeding, and proper culling. Mr. J. E. Settle, of Virginia State College, spoke on Livestock Management. He spoke of better livestock with better returns per animal as a basis in the reduction campaign. Better care and breeding was also stressed. Miss L. A. Jenkins, District Agent, spoke on Home Improvement. She stressed the idea of a better water supply, sanitation about the home, inexpensive home improvements, and a

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balanced ~~advised~~ budget. Mr. Orlanidis Reid, of Va. State College, spoke on Farm Management. He explained phases of the adjustment program, spoke of increasing the farm income without increasing labor and cost and acres. Mr. B. G. Anderson, of Appomattox Experiment Station, was with us on Feb. 14. He spoke on Soil and Fertilizer Requirements for Quality Tobacco. The school was well attended, and from questions and inquiries from the farmers themselves, it was much needed and well worthwhile.

Seventy-five interested farm families were in attendance at this meeting. They represented nine communities in Amelia County. Though slowly but surely, results can be seen. A new interest was awakened in home improvement in canning, in better livestock and poultry. Of course there was a small crop of tobacco produced through reduction contracts, but we can say that it is the best crop that has been produced in years.

COOPERATIVE EXTENSION WORK
IN
AGRICULTURE AND HOME ECONOMICS
STATE OF VIRGINIA

VIRGINIA COLLEGE OF AGRICULTURE
AND MECHANICAL ARTS
AND UNITED STATES DEPARTMENT OF
AGRICULTURE, WASHINGTON

EXTENSION SERVICE

AMELIA COUNTY EXTENSION SCHOOL PROGRAM

UNION BRANCH BAPTIST CHURCH

Truxello Community

Amelia, Virginia

888888

February 13-14, 1934

10:30 A.M.

Devotions -----	Rev. J. R. West Pastor
Opening Remarks -----	C. O. Jeffries Local Farm Agent
Farm Management -----	O. Reid Va. State College
Kitchen Improvement -----	Miss L. A. Jenkins District Home Agent
Livestock Improvement -----	J. E. Settle Va. State College
Feeding the Family with the Poultry Flock -----	J. L. Charity District Farm Agent
*Soil and Fertilizer Requirements for Quality Tobacco -----	B. G. Anderson Supt. Experiment Station Appomattox, Virginia

C. O. JEFFRIES - LOCAL FARM AGENT

NOTE: COME EARLY BOTH DAYS TO GET FULL BENEFIT OF PROGRAM

*Wednesday February 14th only.

The Farmers' Conference.

In preparation for the Annual County Farmers' Conference to be held July 26, 1934, a survey of farm machinery in Amelia and Nottoway Counties, owned and operated by Negro farmers, was made. The following facts were found in the cross section of farmers visited. Of the eleven farmers visited the following

facts were found:

3	operated sawmills	11	operated binders
4	" tractors	11	" riding cultivators
2	" corn harvestors	5	" wood saws
2	" hay balers	11	" mowing machines
11	" grain drills	2	" two row corn planters
5	" grain separators	2	" corn harkers
5	" feed cutters	2	" planters

All of the farmers had the usual four plows, cultivators, etc.

Most of the machinery needed better care, housing, and attention.

Many pieces of machinery were not used properly. This survey gave a basis for our work on farm machinery at the conference, because we knew the facts.

The Amelia-Nottoway Farmers' Conference was held at Earls, Va., on July 26, 1934. The Conference opened at 10 o'clock with Mr. S. A. Crump, President of the Amelia County Advisory Board, presiding. After devotions, Mr. F. S. Higginbotham of Hampton Institute, lectured and demonstrated methods in fall and winter gardening. He discussed the types and varieties of vegetables that would best meet the needs of the farmers of this section.

and discussed the methods of culture. With answering the questions of the farmers and giving new information of his own volition, an excellent lesson was put on. Mr. F. S. Gammack of Hampton Institute, followed with a lecture demonstration, "Poultry for Winter Egg Production". He stressed good blood, good housing, and good treatment as regards feeding and breeding. He also showed the people examples of good hens to keep and poor hens to be culled out, good pullets for fall layers and poor pullets, good cockerels and poor ones. He also stressed simple, practical methods of culling and lice and mite eradication at a small cost.

At noon a delicious picnic luncheon was served to everybody with refreshments donated by the merchants of Blackstone and Amelia. Ice-cream was served to the guests that was made from cream grown by local farmers.

After lunch the men gathered under the shade of the trees, among the mowers, binders, plows, cultivators, thrashers, etc., to hear Mr. M. S. Klinek of Hampton Institute tell and show them something about the care and repair of farm machinery. Mr. Klinek explained simple methods of operation and repair that will mean money in the farmers' pockets. One farmer remarked that he was going home and get out the old mower from a fence corner and repair it and use it fifteen more years by putting in pawls, guard plates and sections.

The women gathered in the church after luncheon to hear Miss L. A. Jenkins, District Agent, give a lecture on canning. She discussed newer methods of canning and gave out government bulletins to aid the memory of the housewives present. Her main thought was to have each housewife plan a food budget for her family according to its size and put forth an effort in this year of plenty to can enough to be able to live up to the budget. Miss Thelma Tomkins of Hanover County showed the ladies how to take ordinary unbleached muslin and feed and burlap bags and make very appropriate, attractive and inexpensive clothes, towels, table linen, curtains, etc., with the aid of the eye-pot.

The Conference was voted a huge success and 600 people went home only when darkness sent them, with a little more knowledge of "How to Live at Home". Far reaching results can be seen of the Farmers' Conference. There are fall and winter gardens in at least fourteen out of the twenty-eight communities. Practically every garden-demonstrator has kale and collards and turnip greens in the garden now. A new impetus was given to poultry and poultry house construction. Old hobs that had practically played out are now cutting just like new ones because of repair at a small cost, thereby saving hundreds of dollars that would have been invested in new machinery.

COOPERATIVE EXTENSION WORK
In
AGRICULTURE AND HOME ECONOMICS
State of Virginia

Virginia Agricultural and Mechanical
College and Polytechnic Institute
Agriculture, Cooperating

Extension Service

NOTTOWAY-AMELIA COUNTY FARMERS' CONFERENCE

WANAZZA HILL CHURCH

WARLS, VIRGINIA

Thursday, July 26, 1934
10:00 A.M.

Devotionals -----	Rev. Fletcher
Gardens -----	J. S. Higginbotham Hampton Institute
Poultry -----	F. S. Cammack Hampton Institute
LUNCH	
Men's Section -----	Outdoors
Farm Machinery -----	M. S. Klinek Hampton Institute
Women's Section ---	Indoors
Home Improvement -----	Miss Thelma S. Tonkins Home Agent-Nottoway County
Family Food Budget -----	Miss L. A. Jenkins District Agent
Expressions by visitors	

COME EARLY AND BRING YOUR LUNCH

S. A. Crump - Pres. County Advisory Board
C. O. Jeffries - Local Farm Agent

HORTICULTURE

Gardens

In planning the program of work for the year, it was interesting to note that each of the fourteen organized communities felt that gardening was a community project that needed to be stressed. Two demonstrations were set up in each community making a total of twenty-eight garden demonstrations in the two counties that have paid an estimated return of \$10,000 in food used, canned and stored. This does not cover the influence these gardens have had upon their respective communities, with the homes in these communities where more vegetables than ever before were canned, stored, and consumed. I can only give a few specific cases in a few communities that are outstanding.

Mrs. Hannie Thompkins, of the Hannboro Community elected to demonstrate gardens in her community. There were eleven in her family and the garden was due to play a large part in the family board bill. She started by putting twenty loads of stable manure with a value of \$2.00 per load, on her garden. She spent \$12.50 for garden seed and went to work. She sold enough vegetables to bring \$44.24. She canned 147 quarts of vegetables with a value of \$0.15 per quart, giving an income of \$225.35. She stored, dried and root vegetables that had a value of \$104.00. She fed her family out of the garden itself for 280 days at a value of ten cents per meal per member of the family, giving a value of \$940.00. All told, she had a gross income of \$1515.63, with a cost of \$91.22 for seed, fertilizer and

labor at twenty-five cents per hour, giving a net income of \$122.41. As Mrs. Thompson was garden leader in her community, she elected to advise some of the neighbors in canning. She has a record of her work with fifteen families in the community that canned 4300 quarts of vegetables together. Mannboro Community intends to live at home.

Mr. A. H. Bradley, of Earls Community, did not realize much profit on his tobacco, so he decided to supplement his cash income with his garden. He established a vegetable route in the town of Blackstone and sold vegetables, dairy products, and poultry products, for a total of \$300, besides the vegetables used at home and the 200 quarts canned.

Mrs. R. L. Hawkins, of Wellville Community has ~~one~~ one-half acre garden from which she has fed the family of three and canned ~~300~~ quarts. This is the first year Mrs. Hawkins has had such a garden. It also affected the community. There is one particular family in this community that has never been known to have a garden. When the planting reports were being given in a community club meeting, the head of this family wanted to know if he could plant some tax-free cotton. He was told rather emphatically that if he wanted to eat, he had better plant a garden instead of cotton. He and his three sons had always worked as day laborers, when they could. But when his neighbors went on a strike, he decided to plant for himself. He harvested fifty bushels of sweet potatoes, five bushels of beans and peas, twenty-five gallons of sorghum molasses,

and fed his family from the garden during the summer, besides putting up a few hundred quarts of vegetables in cans. This never happened in the history of this family before. There are at least seven other families in this particular community that have had similar results.

Work of this type has been done in each of the fourteen organized communities. Results of this sort have helped to a large extent in saving the public funds that go for relief in the two counties.

Orchards

Though orchards were not programmed this year, considerable work has been done along this line. In the community meetings, stress has been laid upon the importance of the home orchard. Pruning and spraying of the older trees has been urged. Specific cases that have followed the advice of the Extension Service can be named.

C. W. Stokes of Earls Community set out a young orchard of apples and peaches. He has about twenty-five trees that get the allotted amount of proper spraying and pruning. There has not been a large income from fruit as yet, but it has possibilities.

Louis Watson, of Piney Green, has a home orchard of about twenty trees. He was worried about the borers killing his peach trees. He talked the matter over, and he gave them an application of paradichlorobenzene. That ended his trouble along that line.

James Scott, of Mannboro Community, has an old orchard. After spraying and pruning, his fruit set up better and he had more and also better fruit.

SOIL IMPROVEMENT

In view of the fact that the farmer must have good soil before he can grow good corn, tobacco, wheat, or any other crop, the different organized communities feel that it is easier to try to correct the source of trouble rather than keep applying costly fertilizers to poor land to grow good crops at a loss. Therefore, we have worked out a simple soil improvement program that will work in any community for any crop. Fall and winter plowing, flat shallow cultivation and terracing are the inexpensive mechanical operations that we are following. For increasing the fertility, barnyard manure, wood mold, and cover and legume crops for green manure are our aim. We feel that if these few things are followed, we will not have to worry about the farmer having to buy corn or hay, for he can then produce them in abundance at small cost. Lime is used where the farmer is able to get the lime, but our trouble is more because of poor soil than of acid soil. We have two soil improvement demonstrations in each of the fourteen organized communities. All of them are using lespedeza as a soil improvement crop. Many of them are using all of the other methods. All of them are using some of them. There has been an increase of approximately 200 acres of lespedeza in the

two counties this year. Lespedeza has been used on most of the 141 acres taken out of production by the crop reduction contracts. Examples of what some of the demonstrations have been are as follows: R. L. Wynn of Wellville Community has five acres of lespedeza as a soil improvement crop. He also turned under one acre of cowpeas for soil improvement. A. B. Wingo of Amelia Community has three acres of lespedeza as a soil improvement crop. He also turned under eight acres of cowpeas and applied one ton of lime to the acre and sowed wheat. J. H. Barley of Morven Community covered ten acres of land with barnyard manure for corn this spring and increased his yield from five to eight barrels of corn to the acre. A. H. Bradley of the Earle Community turned under four acres of cowpeas for wheat. examples of this kind are going on all over the two counties and the farmers are following.

LIVESTOCK

Dairy Cattle

Some work has been done along the line of better breeding, feeding and pasturage. As this territory is in the Guernsey belt, there is little that has to be done along the line of breeding, for it is hard to find anything but purebred Guernsey bulls. Some of the farmers have been able to produce surplus cream and sell it. Many others sell their surplus butter.

A. R. Wingo and A. B. Wingo of Amelia Community deliver cream to the Farnville Creamery truck every morning. S. A. Crump of the Nemozine Community gets an average of \$10 per month for his surplus cream. there are other farmers in these communities

doing the same thing. They are not going into dairying in a big way, but are supplementing the family income.

Poultry

When I started work two years ago there was not a purebred flock of chickens of any consequence in my territory. Chickens were kept just because it was the custom to have chickens around the farm. I started out with a purebred flock of my own. I furnished anybody who wanted purebred Barred Rock cockerels by exchanging. In organizing the different communities, I found it possible to interest the people in their flocks as a paying proposition. We made poultry our major item in the county program of work. Two demonstrations were set up in each of the fourteen organized communities. I exchanged eggs with any one who wanted to set purebred eggs. Sanitary poultry houses, good breeding and proper feeding have been advocated. A poultry specialist has been on the program of every county wide Extension meeting. As a result the people have become poultry conscious. About 100 purebred family flocks have been established. At least a dozen farmers marketed spring broilers in quantities in May and June at a profit. There are about six farmers who are selling eggs to the Amelia Hatchery at a premium. There are at least fifty farmers who are feeding for winter egg production and producing winter eggs from spring hatched pullets. A. E. Wingo of Amelia cleared \$200 with his brick brooder outfit this year. He has forty-six pullets that are laying an average of two dozen eggs per day. A. E. Bradley

raised and sold 300 broilers for \$150. at a cost of about \$20.
S. A. Crump of Mamozine raised 400 broilers with a net profit of
\$175. There are six brooder houses in the territory that were
used to raise baby chicks in the spring and to cure sweet potatoes
in the fall. About 300 bushels of sweet potatoes were cured in
these brooder houses. The poultry campaign is under way and the
plans are being laid to make poultry a paying proposition, on the
farms of the two counties. The brick brooder is supplanting the hen
in sight of the fourteen communities with a total of about 2000
chickens raised by this method.

Crop Reduction Campaign

Two hundred and forty-eight (248) farmers were assisted in signing the crop reduction contracts in the two counties, taking 141 acres of land out of production. These were largely dark tobacco farms, and the taking of this land out of production not only gave the farmer the benefit of the rental and allotment payments (which in some cases has been all the money available this year) but it has enabled the tobacco farmers to spend more time on other things on the farm that give him some of the things that he would ordinarily have to buy with tobacco money. It has helped the farmers in my territory to grow a better quality tobacco than they have grown since the depression started, because they have been able to use the same fertilizer, manure, and tillage on three-fourths the tobacco they grew last year. Carlton Giles, of Earls Community, has been growing four acres of tobacco per year for the last five years. He and his three brothers have been working hard to pay off the mortgage, pay back taxes, and pay the fertilizer bill at least. He has not been able to do this and his home has been in danger. This year he planted three acres of tobacco under contract. One of the boys went to the C.C. Camp. Another brother did considerable road work with the State Highway Dept. Carlton and those at home were able to put manure on the tobacco to be planted. There was more time for thorough cultivation. He had plenty of barn

room for his crop of tobacco that will sell for approximately \$600. according to past sales and market quotations. The mortgage and back taxes have been paid, and he is going to have some money left after all debts are paid. He and his wife are going to build a small cottage of their own on a part of the 200 acre tract. He is a young farmer that had begun to get disgusted with farm life. He has changed his mind.

RELIEF WORK

Relief Gardens

Assistance was rendered with over 200 relief gardens in the two counties. In Amelia County the garden leaders and 4-H Club leaders gave their services voluntarily and gratis in supervising the gardens of their people in their communities, thereby making it possible to give the gardens closer supervision and to supply materials for canning to those who did not have them. These leaders made possible the type of success accomplished by Mrs. Fannie Thompkins, as related in an earlier topic of this report. Work was also done in helping to establish a canning center for relief work at Blackstone, in cooperation with the County Relief Agency and the Government Transient Camp located there. This plant gave work to relief people as well as put up vegetables that are being used to serve hot lunch to the school children in all the schools of the county, Nottoway.

4-H CLUB WORK

ORGANIZATION

CLUBS

There are eleven organized 4-H Clubs in the two counties (three over last year) with a total membership of 252 boys and girls. All of the clubs hold monthly meetings. All clubs showed marked improvement in their work this year, with better attendance, more club activities, better records, and a greater percentage of completions. They sent more members to the State Short Course in August than ever before, representing with thirty-six delegates. These delegates were picked upon merit, in that each local club held contests in judging, telling the story of the project, and growth work. Those members winning in their local contests got a free trip to the State Short Course and an opportunity to represent their local club in a similar contest at the County Club Rally. Those winning at the County Club Rally represented the county at the State Short Course. In this way competition was created, and only the best were taken to the State Short Course. Outstanding work among the local clubs was as follows: Mannero Club with Mrs. Marnie Thompkins as leader entertained the County Club Rally and sent six members to the State Short Course, two of them representing

the county; Earls Club, with Mrs. Addie Stokes as leader, sent seven delegates to the State Short Course; Wellville Club, with Mrs. G. L. Hawkins as leader sent four members to the State Short Course, one representing the county; the Wellville Club also entertained the County Club Picnic.

County Council

Amelia County has an organized club council composed of the officers of the local clubs. They sponsored the County Club Rally and sent four club members and one club leader to the State Short Course.

County Club Rally

The Amelia County Club Rally was held at Mannboro on July 14, 1934. There were about 300 people in attendance, mostly boys and girls. The meeting was called to order by Irving Wright, pres. of the County Council. After singing a number of club songs, the oratorical contest began. Alvin Scott of Rocky Hill Club won this contest and the free trip to the State Short Course. Then the poultry and corn judging contests were held, which were won by William Clay of Earls Club and Richard Thompkins of Mannboro Club, respectively. After the contests in judging were over, the group went to the playground where competitive games were being held. Darius Harris was awarded the horseshoe championship after defeating seven contenders in succession. Refreshments were served.

and everybody went home feeling better about club work.

The Hottoway Club Picnic was held at Wellville on July 28, 1934. The main feature of the picnic was a baseball game between the Earls Club, Champions of Amelia, and the Wellville team, champions of Hottoway. To the tunes and cheers of club members from all the clubs in Hottoway the Earls team lost the game by a score, lemonade was served and refreshments sold with enough income to send four club members and one leader to the State Short Course to represent Hottoway County.

Local Leaders

In developing and carrying out the program of work for 4-H club work, eleven local leaders, elected by the adult clubs in their respective communities, rendered a very valuable assistance. Because of the fact that they know best their own communities, they could do a type of work that could not have been done by an outside person. They held local meetings, visited projects and assisted the boys and girls in keeping their project records. The leaders in Amelia County have a leaders association that meets twice a year to discuss common club problems and decide upon workable methods of making club work succeed.

DEMONSTRATIONS

CROPS

Corn

There were fifty boys enrolled in corn projects with twenty-five acres of corn planted that paid a total profit of \$430.47. Many of them planted purebred seed corn, thus giving to their community a new start in purebred seed. Outstanding among the projects were as follows: Hugo Stokes of Earls Club, planted three-fourths of an acre of certified Va. White Dent Corn on a clover sod; his project cost him \$10.65 and he made a total profit of \$26.17; he made thirty-five bushels of corn on his plot and won first prize on his corn at the State Fair; Alvin Beett of Rocky Hill Club produced 40 bushels of corn on four-fifths of an acre with a total profit of \$26.20.

Other Crops

There were nineteen boys enrolled in potatoes, cotton, and peanuts combined, with twelve completing that made a total profit of \$38.95 on four acres.

Gardens

There were thirty-four club members who completed their garden projects with a total profit of \$309.35. Outstanding among these was Harriet White of Mannboro Club who planted one-half acre garden and made a total profit of \$31. in vegetables canned and sold. These gardens not only helped the club members but have also been an incentive to the parents to grow better gardens.

LIVESTOCK

Poultry

One thousand purebred Barred Rock eggs were exchanged with club members in the two counties last spring as an incentive toward getting some purebred flocks started. One thousand, five hundred and four (1504) chickens were raised by club members in the two counties. The majority of these were Barred Rocks. These projects gave a total profit of \$525.51. Of the sixty-six projects completed, there were some outstanding. Mahlon Watson, of Pines Green Club, got 100 day old chicks from Hampton Institute on May 1, 1934. He raised ninety-four of these chicks with a brick brooder. He could not afford to build a new brooder house, so he lined an old house with cardboard boxes to make it airtight. He fed his chicks according to recommendations. He had broilers that weighed two pounds in eight weeks from hatching date. Mahlon kept thirty-two of his best pullets and sold the cockerels, making a profit of \$53.50. He has a nice laying flock that is laying this fall and winter. Not only have the the flocks of club members given them an incentive to be good poultry raisers, but they have also interested the parents of those children in better breeds of poultry and better results from their flocks.

Form 100
Revised June 1, 1934

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Division of Cooperative Extension
Washington, D.C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia

County Archie - Wythe

REPORT OF

Office Home Demonstration Agent From _____ to _____ 1933

Office 4-H Club Agent From _____ to _____ 1933

Office Agricultural Agent From Dec. 1, 1933 to Jan. 30, 1934

READ SUGGESTIONS, PAGES 2 AND 3



COUNTY AGENT ANNUAL REPORT

NEGRY
John R. Chaney Dist. Agent

Approved: Dec. 19, 1934.

Date _____

Print

State Extension Director

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in such county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents minus duplications due to two or more agents participating in the same activity or accomplishment. The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent or duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear, concise, forceful, and, where possible, condensed with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced with double spaces between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization.
 - (1) Form.
 - (2) General policies.
 - (3) Procedure.
- V. County program of work.
 - (1) Policies considered and methods used in determining program of work.
 - (2) Project activities and results.
Under appropriate headings and subheadings present in some detail for each major project or line of work the goals set up, the methods used, the results achieved, and the significance of these results in terms of improved farms and homes and of better community life.
- VI. Outlook and recommendations, including suggestive program of work for next year.

TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

DEFINITIONS OF EXTENSION TERMS

1. A program of work is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to raise fruits and vegetables, milk spray material, and cull poultry.
A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer in cotton will result in more profitable yields, that underweight of certain chickens can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.
The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.
7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
8. A 4-H Club is an organized group of boys and/or girls with the objectives of disseminating improved practices in agriculture or home economics, and of providing desirable training for the members.
9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than "days in office."
17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
18. An extension school is a school usually of 3 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
20. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.

GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT	Total months of service this year	Days devoted to A.A.A. work	Days devoted to relief work	Total days in office	Total days in field
Home demonstration agent					
(Name) _____ Asst. home demonstration agent	(1)				
4-H Club agent					
(Name) _____ Assistant 4-H Club agent	(2)				
(Name) _____ Agricultural agent	(3)	12	3	2	75
(Name) _____ Assistant agricultural agent					213

2. County extension association or committee:

(a) Agricultural extension:		(7) Number of members	65
(1) Name _____ Advisory Board		(2) Number of members	2
(b) Home demonstration:		(2) Number of members	24
(1) Name _____ Club Council		(2) Number of members	28

3. Number of communities in county where extension work should be conducted _____ 2 committees 28

4. Number of above communities in which the extension program has been planned cooperatively _____ 8

5. Number of different voluntary county or community project leaders or committees actively engaged in forwarding the extension program: _____ 52

(a) Adult work	(1) Men _____ 52	(b) 4-H Club work	(1) Men _____	(3) Older club boys _____
	(2) Women _____ 18		(2) Women _____ 11	(4) Older club girls _____

6. Number of different paid local leaders engaged in A.A.A. program, or in relief work: _____
- | | |
|---------------|-----------------|
| (a) Men _____ | (b) Women _____ |
|---------------|-----------------|

7. Number of clubs or other groups organized to carry on adult home demonstration work _____

8. Number of members in such clubs or groups _____

ITEM	Home demonstration agents	4-H Club agents	Agricultural agents	County total
	(1)	(2)	(3)	(4)
9. Number of 4-H Clubs _____			11	11
10. Number of different 4-H Club members enrolled	(1) Boys _____		162	162
	(2) Girls _____		130	130
11. Number of different 4-H Club members completing	(1) Boys _____		61	61
	(2) Girls _____		86	86

12. Number of different members enrolled in 4-H Club work for:

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys _____	38	43	13	5	2	1
(b) Girls _____	43	64	18	3	1	1

* County total should equal sum of preceding three columns unless duplications due to two or more agents participating in the same activity or communities.

† Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the grouped enrollments reported on page 1 in this column duplication due to the same boy or girl carrying on two or more subject matter lines of work.

‡ Include all females if not related to cooperative leaders or committees.

§ This total for this question should agree with county total, question 10.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	Stand order	1	2	3	4	5	6	7	8	9	Stand total
13. Number of different 4-H Club members enrolled according to age ¹	(a) Boys	14	7	10	14	16	14	18	3	3		13
	(b) Girls	15	14	18	21	29	13	10	5	3	2	

14. Number of 4-H Club members:¹ (a) In school 232 (b) Out of school 14

ITEM	Home demonstration visits (a)	4-H Club clinics (b)	Agricultural agents (c)	County total (d)
15. Number of 4-H Club teams trained:	(1) Judging		11	11
	(2) Demonstration			
16. Number of groups other than 4-H Clubs organized for extension work with rural young people 16 years of age and older				
17. Members in groups reported in question 16:	(1) Young men			
	(2) Young women			
18. Total number of farm or home visits ² made in conducting extension work			305	305
19. Number of different farms or homes visited			163	163
20. Number of calls relating to extension work:	(1) Office		1	1
	(2) Telephone			
21. Number of news articles or stories published ³				
22. Number of individual letters written			12	12
23. Number of different circular letters prepared (not total copies mailed)			23	23
24. Number of bulletins distributed				
25. Number of radio talks made				
26. Number of events at which extension activities were shown:	(a) Number		6	6
	Total attendance:		136	136
	(b) Men leaders			
	(c) Women leaders		20	20
27. Training meetings held for farm leaders or community workers:	(a) Number		1	1
	Total attendance:		24	24
	(b) Leaders			
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27):	(1) Number			
	(2) Total attendance			
29. Meetings held at result demonstrations:	(1) Number			
	(2) Total attendance			

¹ The total for this question should agree with county total, question 14.² County total should include visits of providing these without minor duplications due to two or more agents participating in the same activity or activities.³ Do not count a single visit to both the farm and home as two visits.⁴ Do not report loans relating to activities of meetings only.

Notes.—Questions 19-26 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages unless duplications where the same activity relates to two or more lines of work.

GENERAL ACTIVITIES—Continued

Report Only the Year's Extension Activities and Results That Can Be Verified

ITEM	Home demonstration agents	4-H Club agents	Agricultural agents	County total
	50	51	52	60
20. Tours conducted	(1) Adult work	(a) Number		20
		(b) Total attendance		
	(2) 4-H Club	(c) Number		
		(d) Total attendance		
21. Achievement days held	(1) Adult work	(a) Number		21
		(b) Total attendance		
	(2) 4-H Club	(c) Number		
		(d) Total attendance		
22. Encouragements held (Do not include parties, sales, or door prizes, as these should be reported under other meetings.)	(1) Farm women	(a) Number		22
		(b) Total members attending		
		(c) Total others attending		
	(2) 4-H club	(e) Number		
		(f) Total boys attending		
		(g) Total girls attending		
23. Other meetings of an extension nature participated in by agents or specialists and not previously reported	(1) Number	103	103	23
	(2) Total attendance	1050	1050	
24. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere	(1) Adult work	(a) Number		24
		(b) Total attendance		
	(2) 4-H club	(c) Number		
		(d) Total attendance		

SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is suggested that this information be reported in separate columns as completely as a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

25. Number of farms in county	1427	25
26. Number of farms on which changes in practices have definitely resulted from the agricultural extension program	600	26
27. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program		27
28. Number of other homes in which changes in practices have definitely resulted from the home demonstration program		28
29. Number of farm homes with 4-H Club members enrolled	175	29
30. Number of other homes with 4-H Club members enrolled		30
41. Total number of different farm families influenced by some phase of the extension program (Include questions 26, 27, and 28, unless duplication.)	600	41
42. Total number of different other families influenced by some phase of extension program (Include questions 28 and 29, unless duplication.)		42

* County total should equal sum of preceding three columns unless duplications due to two or more agents participating in the same activity or combination.

Notes.—Questions 26-30 refer to the total number of different units or individuals contacted this year. The totals should equal the sum of the corresponding information reported on following page unless duplications where the same activity relates to two or more units of work.

7
CEREALS¹

Report Only This Year's Extensive Activities and Results That Can Be Verified

ITEM	Corn	Wheat	Oats	Rye	Buckwheat	All other cereals ²
	(1)	(2)	(3)	(4)	(5)	(6)
43. Days devoted to line of work by:						
(1) Home demonstration agents						
(2) 4-H Club agents						
(3) Agricultural agents	20					43
(4) Specialists						
44. Number of communities in which work was conducted	11					44
45. Number of voluntary local leaders or committeemen assisting	11					45
46. Days of assistance rendered by voluntary leaders or committeemen						46
47. Number of adult result demonstrations conducted						47
48. Number of meetings at result demonstrations						48
49. Number of method-demonstration meetings held						49
50. Number of other meetings held						50
51. Number of news stories published						51
52. Number of different circular letters issued						52
53. Number of farm or home visits made	50					53
54. Number of office calls received						54
55. Number of 4-H Club members enrolled:						
(1) Boys	50					55
(2) Girls						
56. Number of 4-H Club members completing:						
(1) Boys	30					56
(2) Girls						
57. Number of acres in projects conducted by 4-H Club members completing	25					57
58. Total yields of crops grown by 4-H Club members completing	577					58
59. Number of farmers following fertilizer recommendations						59
60. Number of farmers following insect-control recommendations						60
61. Number of farmers following disease-control recommendations						61
62. Number of farmers following marketing recommendations						62
63. Number of farmers assisted in using timely economic information as a basis for marketing enterprises						63
64. Number of farms for which production-expansion contracts were signed						64
65. Total acres taken out of production on such farms in accordance with contracts reported in question 64						65
66. Number of farmers following other specific practice recommendations ³						
(1)						
(2)						
(3)						
(4)						66
(5)						

¹ Report full acre crop the year they are harvested.

² Indicate crop by name.

³ Include all acre and list contracts. This total should agree with 2256.

⁴ For the sake of uniformity it is suggested that each State prepare a list of the most important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	ASACs	Gen- erators	Club and com- mittee, etc., units	Yield	Impetus	Progress
	(1)	(2)	(3)	(4)	(5)	(6)
67. Days devoted to line of work by:						
(1) Home demonstration agents						
(2) 4-H Club agents						67
(3) Agricultural agents					20	
(4) Specialists						
68. Number of communities in which work was conducted					8	68
69. Number of voluntary local leaders or committeemen assisting					16	69
70. Days of assistance rendered by voluntary leaders or committeemen						70
71. Number of adult result demonstrations conducted					16	71
72. Number of meetings at result demonstrations						72
73. Number of method demonstration meetings held						73
74. Number of other meetings held						74
75. Number of news stories published						75
76. Number of different circular letters issued						76
77. Number of farm or home visits made					27	77
78. Number of office calls received						78
79. Number of 4-H Club members enrolled						79
(1) Boys						
(2) Girls						
80. Number of 4-H Club members completing						80
(1) Boys						
(2) Girls						
81. Number of acres in projects conducted by 4-H Club members completing						81
82. Total yields of crops grown by 4-H Club members completing	bu. bushels	bu. bushels	bu. bushels	bu. bushels	bu. bushels	XXX XXX
83. Number of farmers following fertilizer recommendations						83
84. Number of farmers following insect-control recommendations						84
85. Number of farmers following disease-control recommendations						85
86. Number of farmers following marketing recommendations						86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprises						87
88. Number of farms for which production-reduction contracts were signed						88
89. Total acres taken out of production on such farms in accordance with contracts reported in question 88						89
90. Number of farmers following other specific practice recommendations:						
(1) <i>for soil improvement</i>					16	
(2)						
(3)						
(4)						
(5)						90

* For the sake of uniformity it is suggested that each State prepare a list of the same important practices to be reported upon, by all agents in that State.

LEADERS AND FOREIGN CRIES—CONTINUED
Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Expenditures	Compass and field use	Volunteer hours	Field hours	Profits	All other income and savings ¹	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							67
(2) 4-H Club agents							
(3) Agricultural agents		10			5		
(4) Specialists							
68. Number of communities in which work was conducted		3			2		68
69. Number of voluntary local leaders or committees assisting		3					69
70. Days of assistance rendered by voluntary leaders or committees			3				70
71. Number of adult result demonstrations conducted							71
72. Number of meetings at result demonstrations							72
73. Number of method-demonstration meetings held							73
74. Number of other meetings held							74
75. Number of news stories published							75
76. Number of different circular letters issued							76
77. Number of farm or home visits made			6		5		77
78. Number of office calls received							78
79. Number of 4-H Club members enrolled:					2		79
(1) Boys							
(2) Girls							
80. Number of 4-H Club members completing:					1		80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing							81
82. Total yields of crops grown by 4-H Club members completing		bu.	bu.	bu.	bu.	bu.	82
		tons	tons	tons	tons	tons	
83. Number of farmers following fertilizing recommendations							83
84. Number of farmers following insect-control recommendations							84
85. Number of farmers following disease-control recommendations							85
86. Number of farmers following marketing recommendations							86
87. Number of farmers assisted in using timely economic information as a basis for marketing enterprises							87
88. Number of farms for which production-reduction contracts were signed							88
89. Total acres taken out of production on such farms in accordance with contracts reported in question 88							89
90. Number of farmers following other specific practice recommendations: ²							90
(1) For soil improvement		3					
(2)							
(3)							
(4)							
(5)							

¹ Include any by item.

² For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Each person		Cotton	Tobacco	All other special crops
	ac.	bu.			
91. Days devoted to line of work by:					
(1) Home demonstration agents					
(2) 4-H Club agents					
(3) Agricultural agents	6	3	1	15	91
(4) Specialists					
92. Number of communities in which work was conducted	6	3	1		92
93. Number of voluntary local leaders or committeemen assisting	6	3	1		93
94. Days of assistance rendered by voluntary leaders or committeemen					94
95. Number of adult result demonstrations conducted					95
96. Number of meetings at result demonstrations					96
97. Number of method-demonstration meetings held					97
98. Number of other meetings held					98
99. Number of news stories published					99
100. Number of different circular letters issued					100
101. Number of farm or home visits made	12	6	1	30	101
102. Number of office calls received					102
103. Number of 4-H Club members enrolled	(1) Boys 13		2		103
	(2) Girls				
104. Number of 4-H Club members completing	(1) Boys 7		1		104
	(2) Girls				
105. Number of acres in projects conducted by 4-H Club members completing	2		5		105
106. Total yields of crops grown by 4-H Club members completing	52 bu.	bu.	600 bu.	bu.	106
107. Number of farmers following fertilizer recommendations					107
108. Number of farmers following insect-control recommendations					108
109. Number of farmers following disease-control recommendations					109
110. Number of farmers following marketing recommendations			16	248	110
111. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise				248	111
112. Number of farms for which production-reduction contracts were signed				309	112
113. Total acres taken out of production on such farms in accordance with contracts reported in question 112				141	113
114. Number of farmers following other specific practice recommendations: ¹					
(1) _____					
(2) _____					
(3) _____					
(4) _____					
(5) _____					114

¹ Includes only by name.

² Report yield of cotton in pounds of seed cotton.

³ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home gardens	Market gardens, orchards, and similar crops	Small sections of home grounds	Yards	Back and front yards	Other
	60	61	62	63	64	65
115. Days devoted to line of work by:						
(1) Home demonstration agents						
(2) 4-H Club agents						
(3) Agricultural agents	33					115
(4) Specialists						
116. Number of communities in which work was conducted	11					116
117. Number of voluntary local leaders or committeemen assisting	11					117
118. Days of assistance rendered by voluntary leaders or committeemen						118
119. Number of adult result demonstrations conducted	16					119
120. Number of meetings at result demonstrations						120
121. Number of method-demonstration meetings held						121
122. Number of other meetings held	1					122
123. Number of news stories published						123
124. Number of different circular letters issued	10					124
125. Number of farm or home visits made	52					125
126. Number of office calls received						126
127. Number of 4-H Club members enrolled:						
(1) Boys	12					
(2) Girls	42		1			127
128. Number of 4-H Club members completing:						
(1) Boys	8					
(2) Girls	26		0			128
129. Number of acres in projects conducted by 4-H Club members completing	2					129
130. Total yields of crops grown by 4-H club members completing	bu.	bu.	XXXX	bu.	bu.	bu.
131. Number of farms or homes where fertilizer recommendations were followed						131
132. Number of farms or homes where insect-control recommendations were followed	150					132
133. Number of farms or homes where disease-control recommendations were followed						133
134. Number of farms or homes where marketing recommendations were followed	2					134
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprise						135
136. Number of homes where recommendations were followed as to establishment or care of lawn	XXXX	XXXX		XXXX	XXXX	XXXX
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees	XXXX	XXXX		XXXX	XXXX	XXXX
138. Number of homes where recommendations were followed as to treatment of walks, drives, or lawns	XXXX	XXXX		XXXX	XXXX	XXXX
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings	XXXX	XXXX		XXXX	XXXX	XXXX
140. Number of homes where other specific practice recommendations were followed:						
(1) _____						
(2) _____						
(3) _____						140
(4) _____						

* For all sets of activity 117 suggested that each State prepare a list of the most important practices to be reported upon by all agents in that State.

FORESTRY AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Forestry	Agricultural engineering, farm and home	
	(1)	(2)	
141. Days devoted to line of work by:			
(1) Home demonstration agents			141
(2) 4-H Club agents		20	
(3) Agricultural agents			
(4) Specialists			
142. Number of communities in which work was conducted		4	142
143. Number of voluntary local leaders or committees assisting			143
144. Days of assistance rendered by voluntary leaders or committees			144
145. Number of adult result demonstrations conducted			145
146. Number of meetings at result demonstrations			146
147. Number of method-demonstration meetings held			147
148. Number of other meetings held		1	148
149. Number of news stories published			149
150. Number of different circular letters issued			150
151. Number of farm or home visits made		2	151
152. Number of office calls received			152
153. Number of 4-H Club members enrolled:	(1) Boys		153
	(2) Girls		
154. Number of 4-H Club members completing:	(1) Boys		154
	(2) Girls		
	(1) Transplant beds used for	(1) Acres farmed	
	(2) Acres planted to forest trees	(2) Machines or equipment repaired	
155. Number of units handled by 4-H Club members completing:	(3) Acres of farm woodland protected from fire	(3) Animals mired	155
	(4) Acres of farm woodland protected from fire	(4) Equipment installed	

FORESTRY—Continued

156. Number of farms on which new areas were reforested by planting with small trees		156
157. Acres involved in preceding question		157
158. Number of farmers planting windbreaks or shelter belts		158
159. Number of farmers planting trees for erosion control		159
160. Number of farmers making improved thinnings and woodings		160
161. Number of farmers practicing selection cutting		161
162. Number of farmers pruning forest trees		162
163. Number of farmers cooperating in prevention of forest fire		163
164. Number of farmers adopting improved practices in production of sawal stone		164
165. Number of farmers adopting improved practices in production of maple sugar and sirup		165

* 4-H form this page should be reported under this heading.

9-3333

FINANCIAL—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal	100
167. Number of farmers following wood-preservation recommendations	167
168. Number of farmers following recommendations in the marketing of forest products	100
169. Number of farmers following other specific practice recommendations: ¹	
(a)	
(b)	
(c)	100
(d)	

AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of items	Number of units	Total value of service or materials	
	(a)	(b)	(c)	
170. Terracing and erosion control	4	30 acres	\$ 650.	170
171. Drainage practices		acres		171
172. Irrigation practices		acres		172
173. Land-clearing practices		acres		173
174. Other types of machines		machines		174
175. Maintenance and repair of machines	4	4 machines	200.	175
176. Efficient use of machinery	1	XXXXXXXX		176
177. All buildings constructed	4	8 buildings	120.	177
178. Buildings remodeled, repaired, painted	4	5 buildings	50.	178
179. Farm electrification	1		10.	179
180. Home equipment	1		200.	180
181. Total of columns (a) and (c)	forms	XXXXXXXX	\$ 1180.00	181

182. Number of machines repaired as reported in question 175, by type:

(a) Tractors	(c) Mowers	4	
(b) Village implements	(f) Plows		
(c) Harvesters and threshers	(g) Other		
(d) Pumps			

183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by type:

(a) Dwellings constructed according to plans furnished		
(b) Dwellings remodeled according to plans furnished		
(c) Sewage systems installed	(i) Silos	
(d) Water systems installed	(j) Hog houses	
(e) Heating systems installed	(k) Poultry houses	4
(f) Lighting systems installed	(l) Storage structures	
(g) Home appliances and machines	(m) Other	
(h) Dairy buildings		

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

POULTRY AND BEES

Report Only This Year's Extensive Activities and Results That Can Be Verified

ITEM	Poultry (a)	Bees (b)	
184. Days devoted to line of work by:			
(1) Home demonstration agents			184
(2) 4-H Club Agents			
(3) Agricultural agents	30		
(4) Specialists			
185. Number of communities in which work was conducted	11		185
186. Number of voluntary local leaders or committees assisting	11		186
187. Days of assistance rendered by voluntary leaders or committees			187
188. Number of adult result demonstrations conducted	16		188
189. Number of meetings at result demonstrations			189
190. Number of method-demonstration meetings held			190
191. Number of other meetings held	1		191
192. Number of news stories published			192
193. Number of different circular letters issued	13		193
194. Number of farm or home visits made	60		194
195. Number of office calls received	1		195
196. Number of 4-H Club members enrolled	(1) Boys 10 (2) Girls 87		196
197. Number of 4-H Club members completing	(1) Boys 6 (2) Girls 60		
198. Number of units in projects conducted by 4-H Club members completing	1504 chickens	colonies	198
Poultry—Continued			
199. Number of families following an organized improved breeding plan as recommended		100	199
200. Number of families following recommendations in purchasing baby chicks		100	200
201. Number of families following recommendations in chick rearing		100	201
202. Number of families following production feeding recommendations		50	202
203. Number of families following sanitation recommendations in disease and parasite control		100	203
204. Number of families improving poultry-house equipment according to recommendations		22	204
205. Number of families following marketing recommendations		12	205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise		100	206
207. Number of families following other specific practice recommendations: ¹			
(a) _____			207
(b) _____			
Bees—Continued			
208. Number of farmers following recommendations in transferring colonies to modern hives			208
209. Number of colonies involved in question 208			209
210. Number of farmers following disease-control recommendations			210
211. Number of farmers following requeening recommendations			211
212. Number of farmers following marketing recommendations			212
213. Number of farmers following other specific practice recommendations: ¹			
(a) _____			213
(b) _____			

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in this class.

DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extensive Activities and Results That Can Be Valued

ITEM	Dairy	Beef	Sheep	Swine	Domestic	Other
	men	cows	and	and	and	breeds
214. Days devoted to line of work by:						
(1) Home demonstration agents						
(2) 4-H Club agents						
(3) Agricultural agents	3			6		214
(4) Specialists						
215. Number of communities in which work was conducted				6		215
216. Number of voluntary local leaders or committees assisting	3			6		216
217. Days of assistance rendered by voluntary leaders or committees						217
218. Number of adult result demonstrations conducted						218
219. Number of meetings at result demonstrations						219
220. Number of method-demonstration meetings held						220
221. Number of other meetings held						221
222. Number of news stories published						222
223. Number of different circular letters issued						223
224. Number of farm or home visits made	2			8		224
225. Number of office calls received						225
226. Number of 4-H Club members enrolled:						
(1) Boys	1			12		226
(2) Girls						
227. Number of 4-H Club members completing:						
(1) Boys	1			7		227
(2) Girls						
228. Number of animals in projects conducted by 4-H Club members completing	1			7		228
229. Number of farmers assisted in obtaining purchased sires						229
230. Number of farmers assisted in obtaining high-grade or purchased females						230
231. Number of bull, boar, ram, or stallion clubs or clubs organized or assisted						231
232. Number of members in promoting clubs or clubs organized or assisted						232
233. Number of local or Stock-improvement associations organized or assisted						233
234. Number of members in these associations						234
235. Number of farmers not in associations keeping performance records of animals						235
236. Number of families assisted in home butchering, meat cutting, and curing						236
237. Number of families assisted in butter and cheese making						237
238. Number of farmers following parasite-control recommendations						238
239. Number of farmers following disease-control recommendations						239
240. Number of farmers following marketing recommendations	4					240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise						241
242. Number of farms for which production-reduction contracts were signed						242
243. Total reduction in number of animals on such farms in accordance with contracts reported in question 242						243

*Include exhibitors, guests, guests and the exhibitors.

*Include all cats and dog owners. This total should agree with total.

AGRICULTURAL ECONOMICS

Report Only With Year's Substantive Activities and Results That Can Be Verified

ITEM	Public program and expenses plan using an agency or committee, both 1	FARM MANAGEMENT				Outlook	Marketing, buying, and financing
		Farm records (income, expenses, research, etc.)	Individual farm planning	Farm and home budgeting (short and long time)			
		(a)	(b)	(c)	(d)		
244. Days devoted to line of work by:							
(1) Home demonstration agents							
(2) 4-H Club agents							
(3) Agricultural agents					2		244
(4) Specialists							
245. Number of communities in which work was conducted							245
246. Number of voluntary local leaders or committees assisting							246
247. Days of assistance rendered by voluntary leaders or committees							247
248. Number of adult result demonstrations conducted							248
249. Number of meetings at result demonstrations							249
250. Number of method-demonstration meetings held							250
251. Number of other meetings held							251
252. Number of news stories published							252
253. Number of different circular letters issued							253
254. Number of farm or home visits made							254
255. Number of office calls received							255
256. Number of 4-H Club members enrolled	(1) Boys	XXXX		XXXX	XXXX	XXXX	256
	(2) Girls	XXXX		XXXX	XXXX	XXXX	
257. Number of 4-H Club members completing	(1) Boys	XXXX		XXXX	XXXX	XXXX	257
	(2) Girls	XXXX		XXXX	XXXX	XXXX	
258. Number of farmers keeping farm accounts throughout the year under supervision of agent					(a) Regular		258
					(b) A.A.A. 2.07		258
259. Number of farmers keeping cost-of-production records under supervision of agent							259
260. Number of farmers assisted in summarizing and interpreting their accounts							260
261. Number of farmers assisted in making inventory or credit statements							261
262. Number of farmers assisted in obtaining credit				Self Loans		50	262
263. Number of farmers assisted in making mortgage or other debt adjustments							263
264. Number of farm credit associations assisted in organizing during the year							264
265. Number of farm business or enterprise-survey records taken during year							265
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records							266
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations							267
268. Number of farmers advised relative to leases							268
269. Number of farmers assisted in developing supplemental sources of income							269
270. Number of families assisted in reducing cash expenditures:							
(a) By exchange of labor or machinery							
(b) By bartering farm or home products for other commodities or services							
(c) By producing larger part of food on farm							
(d) By making own repairs of buildings and machinery							270
271. Number of urban families moving to farms who have been assisted in getting established							271
272. Number of farm families on relief assisted to become self-supporting							272

* Include location, land utilization, rural rehabilitation, economic basis of extension program, drought and flood relief. Include, as possible, production adjustment activities should be reported under the crop or livestock concerned.

AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

273. Number of marketing associations or groups ¹ assisted in organizing during the year	273
274. Number of marketing associations or groups ¹ previously organized assisted by extension agents this year	274
275. Membership in associations and groups organized or assisted (273 and 274)	275
276. Number of individuals (not in associations) assisted with marketing problems	276
277. Number of families following other specific practice recommendations: ²	

(a)	277
(b)	
(c)	
(d)	
(e)	

ITEM	Standardizing, packaging, or grading	Processing or manufacturing	Leasing, marketing, and transportation	Use of current market information	Promoting	Organization	Accounting	Marketing membership increased
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
278. Number of organizations assisted with problems of								278
279. Number of individuals (not in organizations) assisted with problems of					XXXX	XXXX	XXXX	XXXX

ITEM	Dry and fats	Cotton	Dairy products	Livestock	Fruits and vegetables	Poultry and eggs	Home products	
							Fuel	Handicraft
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
280. Value of products sold by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$	\$	\$
281. Value of products sold by individuals (not in organizations) assisted	\$	\$	\$	\$	\$	\$	\$	\$

ITEM	Livestock	Feed for livestock	Farm equipment	Oil and gas	Fertilizer, seed, and other farm supplies	Home equipment	Home supplies
282. Value of supplies purchased by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$	\$
283. Value of supplies purchased by individuals (not in organizations) assisted	\$	\$	\$	\$	\$	\$	\$

¹ Exclude independent local associations, units of federations, branches of central organizations, terminal sales agencies, production associations which do buying or selling, and club and home demonstration club markets.

² For the sake of consistency it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food activities and organizations	
	(a)	(b)
284. Days devoted to line of work by:		
(1) Home demonstration agents		284
(2) 4-H Club agents		
(3) Agricultural agents		
(4) Specialists		
285. Number of communities in which work was conducted		285
286. Number of voluntary local leaders or committeemen assisting		286
287. Days of assistance rendered by voluntary leaders or committeemen		287
288. Number of adult result demonstrations conducted		288
289. Number of meetings at result demonstrations		289
290. Number of method-demonstration meetings held	(1) By agents or specialists	290
	(2) By leaders	
291. Number of other meetings held	(1) By agents or specialists	291
	(2) By leaders	
292. Number of news stories published		292
293. Number of different circular letters mailed		293
294. Number of farm or home visits made		294
295. Number of office calls received		295
296. Number of 4-H Club members enrolled	(1) Boys	296
	(2) Girls	
297. Number of 4-H Club members completing	(1) Boys	297
	(2) Girls	
298. Number of units in projects conducted by 4-H Club members completing:		
(a) Dishes of food products prepared	(b) Meals planned and served	298
(c) Quarts canned	(d) Other explanations of jelly, jam, and other products	
<i>All kinds of vegetables and fruits canned or dried</i>		
299. Number of families budgeting food expenditures for a year		299
300. Number of families following food-buying recommendations		300
301. Number of families serving better-balanced meals		301
302. Number of families improving home-packed lunches according to recommendations		302
303. Number of schools following recommendations for a hot dish or school lunch		303
304. Number of children involved in question 303		304
305. Number of families following recommended methods of child feeding		305
306. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation)		306
307. Number of families producing and preserving home food supply according to annual food-supply budget		307
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats		308
309. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members)		309
310. Number of other containers of jams, jellies, or other products made by families reported under question 308. (Do not include 4-H Club members)		310
311. Total estimated value of all products canned or otherwise preserved (questions 308, 309, 310) - \$		311
312. Number of families following recommendations for the storage of home food supply		312
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply		313

CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Validated

314. Days devoted to line of work by:		
(a) Home demonstration agents	}	314
(b) 4-H Club agents		
(c) Agricultural agents		
(d) Specialists		
315. Number of communities in which work was conducted		315
316. Number of voluntary local leaders or committees assisting		316
317. Days of assistance rendered by voluntary leaders or committees		317
318. Number of adult result demonstrations conducted		318
319. Number of meetings at result demonstrations		319
320. Number of method-demonstration meetings held	(a) By agents or specialists (b) By leaders	} 320
321. Number of other meetings held	(a) By agents or specialists (b) By leaders	
322. Number of news stories published		322
323. Number of different circular letters listed		323
324. Number of farm or home visits made		324
325. Number of office calls received		325
326. Number of 4-H Club members enrolled	(a) Boys (b) Girls	} 326
327. Number of 4-H Club members completing	(a) Boys (b) Girls	
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work		328
329. Number of families improving habits of children		329
330. Number of families substituting positive methods of discipline for negative ones		330
331. Number of families providing recommended play equipment		331
332. Number of families following recommendations regarding furnishings adapted to children's needs		332
333. Number of different individuals participating in child-development and parent-education program	(a) Men (b) Women	} 333
334. Number of children involved in question 333		
335. Number of families following other specific practice recommendations: ¹	(a) (b) (c) (d) (e)	} 335

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

CLOTHING

Report Only This Year's Extensive Activities and Results That Can Be Verified

336. Days devoted to line of work by:		
(a) Home demonstration agents		} 330
(b) 4-H Club agents		
(c) Agricultural agents		
Specialists		
337. Number of communities in which work was conducted		337
338. Number of voluntary local leaders or committees assisting		338
339. Days of assistance rendered by voluntary leaders or committees		339
340. Number of adult result demonstrations conducted		340
341. Number of meetings at result demonstrations		341
342. Number of method-demonstration meetings held	(a) By agents or specialists	} 342
	(b) By leaders	
343. Number of other meetings held	(a) By agents or specialists	} 343
	(b) By leaders	
344. Number of news stories published		344
345. Number of different circular letters issued		345
346. Number of farm or home visits made		346
347. Number of office calls received		347
348. Number of 4-H Club members enrolled	(a) Boys	} 348
	(b) Girls	
349. Number of 4-H Club members completing	(a) Boys	} 349
	(b) Girls	
350. Number of articles made by 4-H Club members completing	(a) Dresses	} 350
	(b) Other	

ITEM	Adults	Juniors	
	(a)	(b)	
351. Number of individuals following recommendations in construction of clothing			351
352. Number of individuals following recommendations in the selection of clothing			352
353. Number of individuals keeping clothing accounts			353
354. Number of individuals budgeting clothing expenditures			354
355. Number of families following clothing-buying recommendations		X X X X X	355
356. Number of individuals improving children's clothing according to recommendations			356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing			357
358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements		X X X X X	358
359. Total estimated savings due to clothing program	\$	\$	359
360. Number of individuals following other specific practice recommendations: ¹			} 360
(a)			
(b)			

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Valued

ITEM	Home management	House furnishings	Total
	(a)	(b)	
362. Days devoted to line of work by:			362
(1) Home demonstration agents			
(2) 4-H Clu. agents			
(3) Agricultural agents			
(4) Specialists			
363. Number of communities in which work was conducted			363
364. Number of voluntary local leaders or committeemen assisting			364
365. Days of assistance rendered by voluntary leaders or committeemen			365
366. Number of adult result demonstrations conducted			366
367. Number of meetings at result demonstrations			367
368. Number of method-demonstration meetings held	(1) By agents or specialists		368
	(2) By leaders		
369. Number of other meetings held	(1) By agents or specialists		369
	(2) By leaders		
370. Number of news stories published			370
371. Number of different circular letters issued			371
372. Number of farm or home visits made			372
373. Number of office calls received			373
374. Number of 4-H Club members enrolled	(1) Boys		374
	(2) Girls		
375. Number of 4-H Club members completing	(1) Boys		375
	(2) Girls		
376. Number of units in projects conducted by 4-H Club members completing		rooms articles	376

Home Management—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations	376
377. Number of families following recommendations in obtaining labor-saving equipment	377
378. Number of families adopting recommended laundering methods	378
379. Number of families assisted in home soap making	379
380. Number of families adopting recommended methods in care of home	380
381. Number of families assisted in making home-made equipment or conveniences	381
382. Number of women following a recommended schedule for home activities	382
383. Number of 4-H Club members keeping personal accounts	383
384. Number of families keeping home accounts according to a recommended plan	384
385. Number of families budgeting expenditures in relation to income according to a recommended plan	385
386. Number of families assisted in developing home industries as a means of supplementing income	386
387. Number of families following recommended methods in buying for the home (other than foods and clothing)	387
388. Number of families assisted in using timely economic information as a basis for reselecting family living (other than reported under foods and clothing)	388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living	389

Home Management—Continued

390. Number of families having increased time for rest and leisure activities as a result of the home-management program	300
391. Total estimated saving due to home-management program	\$ 301
392. Number of families following other specific practice recommendations: ¹	
(a)	
(b)	302

Home Furnishings—Continued

393. Number of families improving the selection of household furnishings	303
394. Number of families following recommendations in improving methods of repairing, remodeling, or refashioning furniture	304
395. Number of families following recommendations in improving treatment of windows (shades, curtains, draperies)	305
396. Number of families following recommendations in improving arrangement of rooms (other than kitchen)	306
397. Number of families improving treatment of walls, woodwork, and floors	307
398. Number of families applying principles of color and design in improving appearance of rooms	308
399. Total estimated savings due to home-furnishings program	\$ 309
400. Number of families following other specific practice recommendations: ¹	
(a)	
(b)	400

Handicraft—Continued

401. Number of families following recommendations regarding handicraft	501
402. Number of families following other specific practice recommendations: ¹	
(a)	
(b)	402

HOME HEALTH AND SANITATION

Report Only This Year's Extension Activities and Results That Can Be Verified

403. Days devoted to line of work by:	
(a) Home demonstration agents	
(b) 4-H Club agents	
(c) Agricultural agents	
(d) Specialists	403
404. Number of communities in which work was conducted	404
405. Number of voluntary home leaders or committee members	405
406. Days of assistance rendered by voluntary leaders or committeemen	406
407. Number of adult result demonstrations conducted	407
408. Number of meetings at result demonstrations	408
409. Number of method-demonstration meetings held:	
(a) By agents or specialists	
(b) By leaders	409
410. Number of other meetings held:	
(a) By agents or specialists	
(b) By leaders	410
411. Number of news stories published	411
412. Number of different circular letters issued	412
413. Number of farm or home visits made	413
414. Number of office calls received	414

¹ For the sake of uniformity it is suggested that each State prepare a list of the most important practices to be reported upon by all agents in that State.

HOME HEALTH AND SANITATION—Continued

413. Number of 4-H Club members enrolled	(a) Boys	} 413
	(b) Girls	
414. Number of 4-H Club members completing	(a) Boys	} 414
	(b) Girls	
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work	(a) Boys	} 417
	(b) Girls	
418. Number of individuals having health examination on recommendation of extension workers or participating in health contacts	(a) 4-H Club members	} 418
	(b) Others	
419. Number of individuals improving health habits according to recommendations		419
420. Number of individuals improving posture according to recommendations		420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.)		421
422. Number of families adopting better home-cleaning procedures according to recommendations		422
423. Number of families installing sanitary closets or outhouses according to recommended plans		423
424. Number of homes screened according to recommendations		424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects		425
426. Number of individuals enjoying improved health as a result of health and sanitation program		426
427. Number of families following other specific practice recommendations:		} 427
(a) _____		
(b) _____		

COMMUNITY OR COUNTRY-LIFE ACTIVITIES

Report Only The Year's Activities and Results That Can Be Valued

428. Number of communities assisted in making social or country-life surveys, or in securing themselves of their community organizations		428
429. Number of country-life conferences or training meetings conducted for community leaders		429
430. Number of community groups assisted with organizational problems, programs of activities, or meeting programs		430
431. Number of communities developing recreation according to recommendations		431
432. Number of families following recommendations as to home recreation		432
433. Number of community or county-wide pageants or plays presented		433
434. Number of community houses, clubhouses, permanent camps, or summer camps established for	(a) Adults	} 434
	(b) Children	
435. Number of communities assisted in establishing work centers for canning, food treatment, insect curing, etc.		435
436. Number of communities assisted in improving hygiene or public-welfare practices		436
437. Number of school or other community grounds improved in accordance with plans furnished		437
438. Number of communities assisted in providing library facilities		438
439. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.		439
440. Number of families aided in obtaining assistance from Red Cross or other relief agency		150 440
441. Total number of different communities assisted in connection with the community or country-life work reported on this page		441
442. Number of communities following other specific practice recommendations:		} 442
(a) _____		
(b) _____		

* For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

OTHER ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Preparatory	Exhibits	General	Miscellaneous	Other	Total
	Exhibits					
	(1)	(2)	(3)	(4)	(5)	(6)
443. Days devoted to fine of work by:						
(1) Home demonstration agents						
(2) 4-H Club agents						
(3) Agricultural agents					109	443
(4) Specialists						
444. Number of communities in which work was conducted					8	444
445. Number of voluntary local leaders or committeemen assisting					50	445
446. Days of assistance rendered by voluntary leaders or committeemen					200	446
447. Number of adult result demonstrations conducted						447
448. Number of meetings at result demonstrations						448
449. Number of method-demonstration meetings held						449
450. Number of other meetings held					181	450
451. Number of news stories published						451
452. Number of different circular letters issued						452
453. Number of farm or home visits made					40	453
454. Number of office calls received						454
455. Number of 4-H Club members enrolled	(1) Boys	XXXX	XXXX	XXXX	XXXX	455
	(2) Girls	XXXX	XXXX	XXXX	XXXX	
456. Number of 4-H Club members completing	(1) Boys	XXXX	XXXX	XXXX	XXXX	456
	(2) Girls	XXXX	XXXX	XXXX	XXXX	
457. Number of farmers following recommendations						457
458. Pounds of poison used						458
459. Total estimated saving due to control program	\$	\$	\$	\$	\$	459

¹ Include grasshoppers, army worms, cotton bugs, and other insects not reported under specific crop or livestock headings.
² Include by name.