

VIRGINIA

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VIRGINIA  
PRINCE EDWARD COUNTY  
NARRATIVE REPORT OF HOME DEMONSTRATION WORK

Dec. 1, 1930 -- Nov. 30, 1931.

MISS COURTNEY FARRAR

COUNTY HOME DEMONSTRATION AGENT.

HOME DEMONSTRATION AGENT ANNUAL REPORT

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**ANNUAL REPORT**

**PRINCE EDWARD COUNTY, VIRGINIA.**

**Dec. 1, 1930 -- Nov. 30, 1931.**

**PERSONAL REPORT**

During the past twelve months, the Agent spent 169½ days in field work with a mileage of 9,628 miles, and 67½ days in the office. Monday was regular office day. Within the past twelve months, office calls made on the Agent were 399 and telephone calls in regard to extension work were 264; 23 circular letters were sent out and 2,606 copies circulated; 666 personal letters were written by the Agent in regard to extension work; 241 home visits and 213 visits to demonstrations were made in conducting extension work and 275 different homes visited; 1,336 bulletins were distributed; 216 meetings have been held with an attendance of 5,650. The Agent judged at Appomattox County Fair, and the Negro Fair held in Farnville.

**STATUS OF COUNTY ORGANIZATIONS.**

**1- a- Board of Supervisors.**

Two County Organizations not organized by the Agent and supporting Home Demonstration work are the County Board of Supervisors and the County School Board. The County Board of Supervisors is composed of six men representing the six magisterial districts. The Board of Supervisors support the work by making a yearly appropriation for the Home Demonstration Agent's salary.

**b- County School Board**

The County School Board supports Home Demonstration work by making an appropriation for the Agent's salary and by giving Club work time to be carried on in School.

2. a- County Advisory Board:

The County Home Demonstration Advisory Board is an organization composed of twelve representative women from the six districts. The Advisory Board is an organization that meets twice a year, March and November, for the purpose of working in co-operation with the Extension Division and the Home Demonstration Agent in planning and putting into effect a County Home Demonstration program. The members are: The presidents of all Home Demonstration Clubs, officers of County Federation and one woman from each district appointed by her Supervisor.

b- 4-H Club Council:

4-H Club Council was organized in the Spring of this year. The membership of the Council is composed of the officers of the five 4-H Clubs of the County. This organization meets twice a year. Its purpose is to work in co-operation with the Farm and Home Agents in planning and putting into effect a County 4-H Club program.

These goals were adapted at the March meeting:

- 1- Each club to have 12 meetings, a definite program made in advance.
- 2- Each club to resume responsibility of collecting and delivering to County Farm and Home Agents it's record books.
- 3- Each club to set as their goal a definite demonstration for each member and 100% complete records.
- 4- Each club to have a local picnic.
- 5- Hold County Rally.
- 6- Each club have at least two representatives at District Short Course to be held at Hampden Sydney and one representative at State Short Course to be in Blacksburg. This representative to be a club member for the following year.

b- 4-N Club Council, cont'd:

7- A County wide competition for the best club.  
This to be determined at Achievement Day.

8- Hold County Achievement day.

3. County Federation:

The County Federation of Home Demonstration Clubs meets semi-annually. Their Spring meeting was a County-wide Better Homes Meeting held in the little auditorium of the State Teachers College on Tuesday, April 28th. After the meeting was called to order by the president, Mrs. Murlie Kiser, we were honored by two selections from the College Glee Club, as the opening number.

Miss Mary E. Settle, State Home Improvement Specialist, gave a most interesting and helpful demonstration on porches, emphasizing the correct colors, furniture and arrangement for the most pleasing effect.

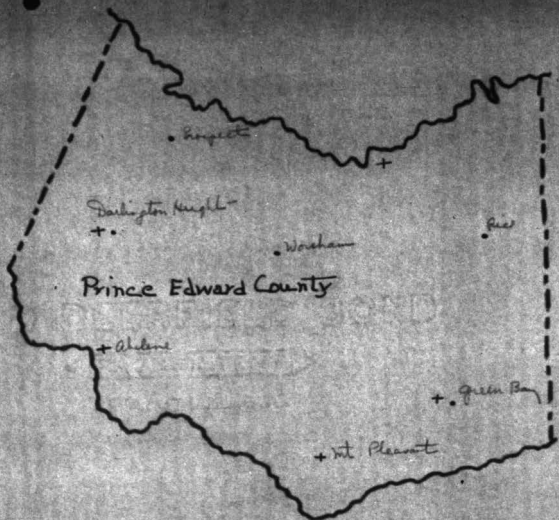
Miss Leah Parker, Garden Specialist for the Chilean Nitrate of Soda Company, gave a most beneficial lecture on garden products. She called attention to the fact that Mrs. W. E. Chappell was the County Garden Demonstrator and urged the people to go to her garden and see what she was doing.

A representative of the Southern Cotton Oil Company was present and served a salad to the group and talked for a few minutes on appropriate maid dressings.

Miss Sally Guy Davis, District Agent, presented the banner to The Thrift Home Demonstration Club, this being the Banner Club.

There were approximately seventy five ladies present.

The Fall meeting of the County Federation was held in connection with the Achievement Day program, an account of which appears later.



- + = Home Demonstration Clubs  
 • = H-H Community Clubs -

PROGRAM OF WORK

1. a- Map of County

b- Home Demonstration Clubs:

Prince Edward County has five Home Demonstration Clubs, namely: Sunshine Club, the oldest club in the County, organized eleven years ago with five members, and today it has a membership of nineteen, six new members being added to the roll this year. This Club has held twelve meetings for the year. This Club built a Community House year before last and has made several improvements this year, such as, adding a kitchen with equipment and lights. This house is the meeting place for the Sunshine Club, the Grange and takes care of the overflow in the Sunday School. It is meeting the need in a community that did not have a meeting place.

Thrift Club has twenty members, seven of which have joined the Club this year. They have had twelve very interesting and well attended meetings for the year. This Club has been outstanding in its work with the poor and needy. The members made up a purse for a widow who lost everything by a fire.

The Social Hour Club has a membership of seventeen, two members coming into the Club this year for the first time. They have held twelve meetings during the year. This is a congenial group of women that get a great deal of pleasure out of meeting and working together.

The Darlington Heights Woman's Club is composed of nine members. Eleven meetings were held during the year. This Club has been working with the Community League in helping to beautify their School grounds. Club work means a lot to this Community but this year several ladies were unable to attend for various reasons.

The Green Bay Home Demonstration Club was organized in November of this year. In March a group of ladies met and asked for the demonstrations. Ten ladies have had the demonstrations each month and were so pleased that they organized with ten members and became the fifth Club of the County.

c- 4-H Community Clubs:

There are five 4-H Community Clubs in the County with an enrollment of 218, of this number 194 are girls.

The Darlington Heights 4-H Club has fifty-six members on roll and has held nine meetings for the year. Three other meetings were planned but were not held.

The Green Bay 4-H Community Club has forty-four members on roll. Nine meetings have been held for the year. This Club planned a picnic four times but rain interfered.

Prospect 4-H Community Club has forty members on roll and have held twelve meetings for the year. An All Star Club Girl, Mildred Wilkerson, is a very enthusiastic leader for this Club. This Club won the banner offered for the best Club in the County.

Rice 4-H Community Club has thirty members and has held nine meetings for the year. This Club is very proud of being the only Club in the County to get in 100% completed record books.

Worsham 4-H Community Club has a membership of forty-two. They have held eleven meetings for the year. Gaynell Walthall, an All-Star Club Girl, is leader for this Club. This Club came second in the contest for the banner.

2. Women's Work:

a. Work of Advisory Board-

The Home Demonstration Advisory Board fostered the financing of the Farmville Community Rest Room. The Community Rest Room opened its doors to the public on January 4, 1928. A book was provided and each person was asked to register, this book shows that for the year 1928, 4464 people used this room. In 1929, 7162 registered there and in 1930, 8242 registered. From January 1, 1931 to December 1, 1931 8550 have registered, over 3500 more than registered during the entire year that it was first opened.

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a- Work of Advisory Board, cont'd.-

More and more people each year are delighted with this convenient room. Mothers coming into Farville shopping leave their babies with the Matron and know that they will be well cared for. The Matron has left in her charge from 8 to 10 babies each week.

This Rest Room made possible through the support of the Board of Supervisors, the Town Council, and the American Legion, is indispensable to the comfort of the surrounding counties as well as Prince Edward. It is known and discussed throughout the State.

The Club Market sponsored by the County Advisory Council was started three years ago in a small way, with only a few women selling on it. This year new rules were made allowing any person the privilege of selling, provided they signed the agreement drawn up by the Market Committee, composed of one representative woman from each of the four Home Demonstration Clubs, the manager and the Home Demonstration Agent, as advisor. A commission of 10% is paid on all sales, the Manager's salary being paid out of this. This market was open twice a week, Tuesday and Saturday, from 9:00 A.M. to 1:00 P.M. The sales have amounted to \$611.12 for the year.

The Advisory Council, also, sponsored a Perch Contest. The report is given under "f".

- b- Prince Edward County took "House Furnishings" for its major project for this year. For the three past years, the ladies have been working on the outside of the house, studying yard Beautification, Gardening and Poultry. Their homes were sadly in need of refixing, so they voted unanimously for House Furnishings for 1931.
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o- Project Activities and Results:

(a) House Furnishings-

The five Home Demonstration Clubs of the County have had six out of their twelve meetings for the year devoted to some phase of House Furnishings.

at the January Meeting, each Club took "Color in the Home".  
The February meeting was "Curtain and Draperies".  
The March meeting was "Livable Living Room"  
The April meeting was "Slip Covers"  
The September meeting was "Re-seating Chairs".  
The October meeting was "Pictures and Accessories".

Following is the work done by the ladies:

- 36 Improved their selection of furnishings.
- 31 ladies followed recommendations in repairing and remodelling furniture.
- 20 ladies improved their windows.
- 31 ladies made improvements in arranging furniture.
- 43 ladies improved their walls, woodwork and floors.
- 25 ladies improved their pictures and accessories.
- 15 ladies improved their storage facilities.
- 45 new articles have been made.
- 45 stools and chairs have been re-seated.
- 55 pieces of furniture have been re-finished, repaired or remodelled.
- 48 pieces of furniture have been purchased new.
- 40 rooms were involved in these improvements.

Mrs. J. A. LeSueur, in the Home Improvement Study this year, improved her house as described. In her kitchen, she re-enamelled woodwork of kitchen table, all drawers inside of table and kitchen cabinet, also, outside of cabinet and painted utility bench, added to kitchen equipment- 1 work table, enamel corner sink with drain board, 1 double electric hot plate.

The added equipment to breakfast room was- side table and light.

To the dining room was a pedestal with fern and five light chandelier.

In the bed rooms, there were put two new cedar chests, one small dresser chest, two braided rugs 5'x3', one linoleum rug 5'x3', one hand embroidered counterpane for bed, four pictures, one tapestry picture framed and frame was made at home and painted to match other furniture, one hand painted cast iron, ship design door stop, changed color of curtains, four lights.

In library, there were added four new books, a five-light chandelier.

In living room, the red suit was shellaced, two new pillows were made, pictures were rearranged by taking large, old time frame picture from over mantel and placing two uniform small ones there; two new ones added to room that were made from collected scenes, put into frames that had mirrors broken out, by repainting frames to match other frames and using broken window glass cut to size of frame; reseatd and varnished straight back chair, new pedestal with fern; bought new curtains; converted a ray-o-light oil lamp into an electric table lamp; purchased floor reading lamp and one five-light chandelier. New screen wire was put on windows.

In the bathroom, a complete new outfit was installed. A corner panelled tub, china lavatory, and closet and accessories.

The front porch was painted as was also, swing, two chairs, two porch boxes, fernery. Screen doors and door varnished, new wire in screen doors. Made five new pillows for porch furniture, put a new grass rug on floor, a red suit of furniture consisting of davenport, one rocker, chair and table; made covers for five box cushions for suit just mentioned; made two flower boxes, set with moss roses (or portulaca) also, pedestal with fern, one foot stool and two freshly painted chairs; electric porch lantern.

On the back porch was put two new stools, painted rocking chair and a fernery with three flowers and light.

This home was wired throughout with lights in every room and basement. A water system had to be installed, so including pump and water system, bath outfit, wiring and lighting fixtures and all other improvements mentioned, the cost was approximately \$831.65.

The three cedar chests, two pedestals, two tables, three pictures framed, two flower boxes, two rugs, one counterpane, table lamp, two stools, and reseating chair were all made and painted at home by the family.

(signed) Mrs. J. A. LeSueur.

(b)- Home Gardens-

Mrs. W. E. Chappell was County Garden Demonstrator, following is a story of her work:

When my appointment from the Advisory Council as County Garden Demonstrator came, I hesitated to accept, but soon my love for such work over-ruled all qualms I held of keeping accounts, etc.

In our Home Demonstration Club, organized in 1922, we had several times taken up phases of gardening and had spent more effort and time along that line since establishing a Club Market in Farnville in 1927 and, above all, I had a family whose health depended very much on the output of a garden - hence my interest was there.

In my garden, first of all, I must have an abundant supply of greens the year round if I would have a healthy family. Since early February I had turnip salad, so spinach and kale were sown to take its place. Then the other vegetables were put in, each in its season - and these seasons can be very much lengthened by successive planting.

Having more than once learned from experience that the success of a crop depends very much upon the seed-bed or condition of the ground when the seed is planted, my garden plot was covered with a heavy coat of barnyard manure, plowed and harrowed until in a beautifully pulverized condition. A liberal supply of fertilizer was sown in drills or beds and my seeds and small plants put in.

Realizing too that the success of these small plants now lay in keeping them free from grass and weeds, and the land well stirred to preserve moisture, my garden was harrowed and raked weekly, or after each shower, until the plants reached maturity, or a fruiting stage.

This year my garden listed forty-three vegetables, none new, all of which I had planted before, but perhaps never all at the same year, namely:-

Green or leafy vegetables-

Turnip salad.  
Lettuce  
Spinach (2 kinds)  
Cabbage  
Kale  
Celery  
Mustard  
Asparagus  
Rape  
Mint  
Parsley  
Rhubarb  
Endive  
Swiss Chard

Root vegetables

Radishes (2 kinds)  
Carrots  
Beets  
Potatoes (I.C. early & G.M. late varieties)  
Potatoes (sweet)  
Salsify  
Onions (2 varieties)  
Turnips  
Parsnips  
Peanuts (2 varieties)

Fruit vegetables

Tomatoes  
Peppers  
Snap beans  
squash (white & yellow)  
Lima Beans  
Peas (2 varieties)  
Blackeye peas  
Corn (3 varieties)  
Pop-corn  
Okra  
Cucumber  
Canteloupe  
Watermelon  
Kohl Rabi  
Navy beans  
Pumpkin  
Cauliflower  
Strawberries

Miss Parker, a representative of Chilean Nitrate of Soda, visited my garden early in the year and gave me many suggestions for an all-year garden, and directions for using Nitrate of Soda, a 100 lb. bag of which had been presented to me. I gave many of my vegetables three applications of this and found an unusually large yield, and that it lengthened the time of crops and helped the plants to resist the drought, which was prevalent in late summer.

In April and July we held meetings at my home and inspected my garden. Our Club had Mr. Beamer to talk on the different vegetables, control of pests, etc. and give instructions on how to build hot-beds and cold frames. We felt greatly benefitted by actual contact in these demonstrations.

My garden has not only brought an abundance of fresh vegetables to our table, but has supplied many of my neighbors with those they did not have, and always provided a well-stocked booth at our Club Market, where quite often a customer would say to another, "These came from the demonstration garden". Two well filled market baskets served as prizes during the year. Oft times one would want to know how to grow some specially liked vegetables, and this information was gladly passed on.

Besides all the vegetables used in the green state (and October 23rd, I still have tomatoes, corn, butter beans, cauliflower, lettuce, celery and many others) I have canned and stored much more than will be needed by my family during the winter.

Over one hundred persons have visited my garden, representing fifty-six gardens, and many of them expressed themselves as having learned just the thing they wanted to know.

(signed) Mrs. W. E. Chappell.

(c) Home Poultry-

Poultry was taken by all Clubs as a minor for the year. Following is the work done this year:

8 New houses have been built.  
12 Houses have been remodeled.  
21 Persons have bought new stock.  
\$1906.78 is the cost of feed and equipment.  
\$2988.78 income from poultry.  
\$2648.20 value of stock on hand.  
\$352.20 profit for the year.

Everything looked so discouraging in January that I thought I would do a small business, so set 235 eggs and hatched 150 strong chicks and raised all of them. I have 2 small incubators. Neighbors and friends wanted me to hatch eggs, some wanted to buy baby chicks, so I decided to venture out and buy a 500 egg machine. This I did. I could never get but 460 eggs in this machine. I set it and it did not get a very good hatch. I wrote to the Company I purchased it from and they said to try it again. I set it three times and returned it.

I have some neighbors who know that I love to run incubators and they had one or two they could not do anything with so said if I would run the machine once for them, (they pay the oil bill), I could use theirs as long as I wanted. So by borrowing in this way and with my small machines and a few setting hens, I managed to hatch 3310 chicks. By Feb. 10th, business was begin-

ning to pick up for me. I was getting more orders for baby chicks than I could hatch and there was a demand for broilers too.

I had all feed to buy and had to build brooder houses too, if I did any business, so I hatched some for myself and sold some to help pay as I went along. I actually kept 75 chicks for one neighbor that said she would pay me to raise them to 5 weeks old. These were beautiful R.I. Reds. She had paid a fancy price for the eggs and had gotten me to hatch them for her, so I delivered her in 5 weeks, 72 beautiful chicks and received something for my time in raising them and for feed. I also, set goose eggs, duck eggs, turkey eggs and guinea eggs and hatched them very successfully. I charged 4¢ a piece for hen eggs and 5¢ for those taking 28 days to hatch; baby chicks, I sold at 12¢ a piece and from this I sold \$106.17. This amount is included in the amount given for sales in the following report:

Sales to Nov. 1st.	\$663.82
Amount for home use	125.21
Expense to Nov. 1st.	629.14

The amount of sales for 1930 are given for the entire year, including turkey sales. I have not sold the turkeys raised this year.

Amount of sales for 1930	\$700.92
Expense for 1930	404.50

I built this year two brooder houses and one laying house and repaired two houses. I have four laying houses. None of these are expensive but answer the purpose very well. I have enjoyed this years work and the figures themselves show that I have exceeded all expectations for 1931."

(signed) Mrs. S. W. Putney.

#### Eggs Show & Poultry Clinic-

The annual egg show and poultry clinic was held in March with very creditable exhibits. H. L. Moore of the V.P.I. Poultry Department and M. C. Kilpatrick, Secretary of the State Poultry Federation were present. An egg-grading station was discussed but postponed until later.

(d) Home Marketing-

Several ladies of the County sold on the Club Market at different times throughout the summer, seven selling regularly. The Market has had a very keen competition this year with people selling on the Streets that never sold before and there being such a surplus of vegetables, the price had to be put very low. Regardless of this, the sales for the year amounted to \$811.12. One lady that sold on the Club Market has built herself up quite a reputation with her cakes here in Farmville. She sells as many as ten some weeks.

" The country woman's thought in going to market, is just the opposite of that of her town or city sister. The town woman goes to market with the interest to find food (usually) for her household and to find it at the lowest cost possible for a good article, suited to her needs. The country woman goes to market to find sale for such articles as she can produce in her home, garden or farm and to get in return the most she can to repay her for her work.

So, we find a Club Market a most interesting place and such was the Market that was held through the summer and early fall in Farmville, Va. It opened the first of May and continued through October with two market days each week, Tuesday and Saturday, from 9:00 A.M. to 1:00 P.M.

The offerings were many and varied and kept up to a high standard of quality. Beginning with the early Spring vegetables and fruits, young flower plants, broilers, eggs, cottage cheese and butter, with a regular supply of cakes, pies, bread and cookies. Throughout the season there were canned fruits, vegetables and pickles on sale. As the season advanced, fryers of 2 to 2½ lbs. weight were in demand, instead of broilers, and always found ready sale.

The patronage was very good through the season, notwithstanding the fact that there was sharp competition with street vendors who sold from door to door, almost the whole season, and at almost any price.

This is verified by the fact that from one stall was sold the amount of \$210.96.

A week before the closing of the Market, when fresh vegetables were becoming less plentiful, an extra sale of cakes and pies proved an attraction and a success."

(signed) Miss Jennie Venable.

(\*)-Community Activities-

One Home Demonstration Club that already had a Community House did much towards improving it this year. They had an all day picnic at which time the grounds were cleaned of all trash, rubbish and all undergrowth cut away. While the men were doing this, the women cleaned the inside of the house and fixed their kitchenette. The house had never been oiled and this, also, was done and lights put in. This Club has given several plays this year. The proceeds of which was used to improve this house.

Three School grounds of the County have been much improved by the ladies helping. They have been graded and seeded and a few shrubs put out.

4- Leader Training Meetings-

There has been three Leader Training Meetings for adults for the year. There were 8 leaders in all and each one was trained. At the second meeting, there was 100% attendance.

At the February meetings when the Agent was sick, the Leaders met their Clubs and gave the demonstration. The Leaders in one Club gave five demonstrations out of the six, the Agent being present. In every instance, when the Agent gave the demonstration, she was assisted by the Leaders.

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**d- Leaders Training Meetings, cont'd-**

Four of the demonstrations for one Club was given by the Leaders with the Agent's assistance.

The Leaders have been most helpful in getting supplies and arranging for the demonstrations.

The two Leaders for the Social Hour Club, have been the outstanding Leaders for the year. They have not missed a single Leader Training Meeting. They got all the help they could in each instance and gave it to their Club at every meeting. They gave every demonstration but one and did it beautifully. They have been asked by the Cumberland Court House Club to meet with them at their November meeting and give them a demonstration in Christmas gifts. They felt honored to be asked. The Agent has helped them to prepare their demonstrations and they will give it next week.

**e- (a) State Homemakers Meeting-**

The Agent and six ladies from Prince Edward County attended the Homemakers Association Meeting at Blacksburg this year. The ladies were delighted with the entire meeting and were so well pleased that they want to get a bus load to go up next year. The lady that attended the McCormick luncheon said that it was the finest thing of its kind that she had ever attended.

**(b) County Meetings-- Achievement Day**

The 4-H Community Clubs and Home Demonstration Clubs of the County met together at the Court House in Farmville for an all day Achievement Program.

The morning session was devoted to the 4-H Clubs and the Afternoon to the Home Demonstration Clubs.

(b)- County Meetings-- Achievement Day, cont'd.

Very interesting and worthwhile reports were given by the President of each Home Demonstration Club, after which a report on Home Demonstration work for the County for 1931 was given by the Agent. Miss Davis, District Agent, was present and gave the results in the Porch Contest. The banner awarded yearly for the best Home Demonstration Club in the County was awarded the Thrift Club.

This meeting was well attended and numbers of people have said how much they enjoyed being there.

f- (a) County Wide Porch Improvement Contest-

In 1931, the Advisory Board of Prince Edward County sponsored a county-wide porch improvement contest, carried on in connection with the house furnishings project which the women of the county were taking as a major. This contest ran from May to September and the porches were scored at the beginning and at the end of the contest. Much good work was done and almost all who entered did something. Thirty-four contestants were entered at the beginning and thirty did some work on their porches. The four who did not had good reasons for not doing so. One was sick, two moved away, and one was unable to carry out her plans.

Work done on these thirty porches includes the following things:

- 18 porches were painted.
- 17 porches had newly painted furniture.
- 8 porches were repaired.
- 24 had new accessories, such as pillows, chair and swing covers, and small furnishings.
- 29 porch boxes were fixed and all had lovely flowers.
- 3 porches had some screening done.
- 7 had lattice work put under them.
- 8 had new vines planted for shade.
- 8 had new rugs.
- 7 had newly painted floors and steps.
- 5 had new furniture.
- 8 had made base plantings.
- 1 had new shrubs set out.
- 7 had magazine racks.
- 8 repaired furniture.
- 1 had graded yard and made a new walk-way.





Showing improvement made by Mrs S. E. Daniel  
in the porch-improvement contest.

(b) Canning Contest

Miss Janet Cameron, Food Specialist, met the ladies of the County here for an all day canning demonstration in June.

Several ladies of the County joined the District Canning contest that day. Their exhibits were on display and were judged at the County Achievement Day. The exhibit winning first here was sent on to Lynchburg and judged there. Prince Edward won fourth in the District.

3- Girls' Work

a- 4-H Club Council

The 4-H Club Council was organized this year and have held two meetings. At the first meeting several goals were adopted and plans made for the County Rally. At the October meeting plans for the 4-H Club Achievement Day program were made and details arranged for selecting the best club in the County.

The 4-H Club Council members, also, discussed the projects available and voted to take Room Improvement for their major project for next year.

b- In visiting the schools last November and talking to the girls about the various projects open to them for 1961, I suggested to them that it might be a good year to take clothing due to the depression being felt then. In each Club, a vote was taken on the projects and clothing was found to have the majority. ~~132~~ 133 girls were enrolled out of the 160 of Club age in Prince Edward County.

c- Project Activities

(a) Food

The five 4-H Clubs of the County took canning as a minor with 64 girls enrolling. 62 of these girls helped with the home garden and from these gardens 2724 quarts of vegetables were canned. 68 girls also, canned 2,621 quarts of fruit.

(b) Clothing-

The five 4-H Clubs of the County took slething for their major project for this year with 122 girls enrolled.

- 77 girls made a clothing inventory.
- 51 girls kept a clothing budget.
- 73 girls did their own mending.
- 37 girls made garments for themselves.
- 57 girls did their own or helped with the family buying.
- 137 dresses have been made by members.
- 119 under garments have been made by members.
- 51 girls improved their selection of dress.
- 71 girls followed recommendations in improving care, renovation and remodeling of clothing.
- 49 girls followed recommendations on standards for health.

Each Clothing project group had a Dress Revue, some put on for Chapel and others for patrons day. The girls wore cotton prints that they had selected and made. The two winners from each group competed for the County Championship at the County Dress Revue put on in connection with the County Rally.

I have been a Club member for three years. I joined the Club because I thought I would enjoy it and some of my friends belonged.

In this Club year, our project was Clothing. We were required to make two articles of clothing, one print dress and one undergarment. The first article of clothing was an undergarment. I made a pair of pajamas. The material cost me eighty-five cents, including thread and binding. The second article of clothing was a dress. The material for my dress which was blue and white polka dot print, cost me sixty-five cents.

In May, we had our Dress Revue in Chapel at School. Most of the girls in the Club took part. Judges came from Farmville and my dress won first place and one of my class mates won second place.

The Club Rally Day was held at Farmville Lake in June. Here my classmate and I competed with other girls from the various Clubs in the County in the County Dress Revue. My dress won first prize and my classmate won second place. This entitled me to a trip to the State Short Course and a silver medal.

In the third week in July, I went to the State Short Course. Here I competed with girls from different Counties in Virginia in the State Dress Revue. Although I did not win, I thoroughly enjoyed my stay at Blacksburg.

Besides making my two articles of Clothing, I made a slip. I have done all of my own darning and I have helped my mother with my sewing and the family sewing, also.

I attended most of the Club meetings this year.

Club work has helped me in my sewing and in keeping my room clean."

(signed) Caroline Alsop.

(c) Poultry-

Poultry was taken mostly by Boys. 11 members were enrolled in the three Clubs. 227 baby chicks were hatched and only 230 were raised. The Agent considers this part of Club Work a failure. It was taken mostly by Boys that wanted to belong to a Club, but their idea was to get every Club advantage with as little work as possible.

d- Leaders Training Meeting-

Club work is had at every available point in Prince Edward County, but that is only five, with a Leader for every Club. Five Leaders Training Meetings have been held this year and one in November of 1930 about the work for this year. There was never a 100% attendance but four Clubs had leaders for two meetings. Two Club Leaders were present for every meeting and one Club Leader was present for four meetings.

d- Leaders Training Meeting- cont'd-

Every Leader in the County met the Clubs three times in the absence of the Agent and gave a demonstration at each meeting. Two Leaders again met their Clubs when I could not be present and gave the demonstration for the Agent. One Leader gave seven demonstrations for her Club.

I was assisted by the Club Leaders in giving five demonstrations at five of their different project Club meetings. This would make 25 demonstrations that the Leaders assisted me in giving.

e- 4-H Club Activities-

Prospect 4-H Community Club.

Goals-	Accomplishments.
To have 12 meetings	12 meetings held.
To have 100% attendance at all meetings.	86% attendance at meetings.
To have 100% completion of projects-	96% completion of projects.
To have all members attend Rally.	20 members attended.
To send delegates to District Short Course.	3 members attended.
To send delegates to State Short Course.	2 members attended.
To have demonstration team.	15 demonstrations given.
To have Community project.	Beautified School grounds.
To have program at every meeting.	Program given at every meeting
To have Club picnic.	Picnic held in July.
To have all officers attend County Council Meeting.	Not all attended.
To take part in all County-wide activities.	Part taken in all County-wide activities.

In clothing work, the goal was to complete all requirements and have Dress Revue. This was accomplished. In canning, the Club goal was to enroll five members and complete all requirements. 15 members were enrolled. They completed requirements, all records were turned in.

f- (a)- Club Rally

The 4-H Club Rally for Prince Edward County was held at Farmville Lake, June 18th, with 100 members, parents and friends present.

The morning program began at 11:00 o'clock with several peppy club songs led by Mildred Wilkerson, an All-Star Club member. A demonstration, "Garden Pests and How to Kill Them", was next given by Atwood Walthall and Fred Reid, members of the Worsham 4-H Club.

The big feature of the day was the county dress revue by the two winners from each of the 4-H clubs. Miss Mary Settle, former home agent of Prince Edward, did the judging. Another enjoyable feature was an address by F.S. Farrar, District Agent for Eastern Virginia, in which he complimented the club members on the work they were doing. He, also, told them of some of the advantages of club work, how it had grown since he started in the work, and urged them to do greater things.

A basket picnic lunch was enjoyed, after which the weather being hot, games were omitted and a swim was enjoyed until time to leave for home.

(b)- Demonstration Contest-

Ten contestants modeled in costumes selected and made by themselves. The costumes were print school dresses, all of which were neat, well made and attractive. The cost of the dresses ranged from 60¢ to \$1.60.

Miss Caroline Alsop, of Prospect 4-H Club, won first place in the county-wide dress revue, held in connection with the county rally of 4-H club members at Farmville Lake on Thursday, of last week. Two winners from each of the clothing clubs of the county took part. Miss Mamie Fulcher of Prospect club, was awarded second place and will receive a bronze medal.

Miss Alsop was presented with a silver medal and is having her expenses paid by the Taylor Manufacturing Co., of Farmville, to the State Short Course, being held at V.F.I. this week. She will compete there with the winners from other counties

(b)- Demonstration Contest- cont'd-

for a free trip to the International Club congress to be held in Chicago.

Miss Mary B. Settle, home improvement specialist of V.P. I. judged the costumes and selected the winner.

(c)- Achievement Day

Last Saturday the 4-R clubs of Prince Edward met in Farmville for the annual Achievement Day program. The program opened at 11:00 o'clock with invocation by Rev. Frederick Diehl. After several songs by the 200 or more club children, the meeting was addressed by Miss Davis, District Agent. Reports of the clubs showed among other things, the enrollment, the number of completed projects and number of record books turned in and average attendance at meetings.

The following is a list of clubs with their enrollment:

Rice- 30 on roll, with 28 record books in.  
Worsham- 42 on roll, with 37 record books in.  
Green Bay- 44 on roll with 30 record books in.  
Darlington Heights- 56 on roll with 38 record books in.  
Prospect- 40 on roll with 35 record books in.

Prospect club won the banner for being the best club in the county. The banner is a new one and was donated by the Farmville Herald. The first club to win the banner three times will retain it permanently, but until a club wins it three times, it will rotate each year to the best club in the county.

The reports were followed by a talk by J. B. Wall on the subject, "Club Work from the Viewpoint of a Business Man." At the conclusion of the talk, he awarded the banner to the Prospect club, Miss Mildred Wilkerson, Leader.

The meeting then adjourned and club members and visiting parents were served refreshments on the courthouse lawn by the Farmville Creamery.

(c)- Achievement Day, cont'd

In the afternoon at 2:00 o'clock, a special matinee at the Ecco Theatre was provided through the generosity of the business men.

The club members seemed well pleased with the reports and events of the day. Many of the members are expecting to make a desperate effort to win the banner next year.

2- (a)- Hamden-Sydney District  
4-H Club Short Course- June 29th to July 4th.

County	Members		Leaders		Agents		Total
	Boys	Girls	Men	Women	Farm	Home	
Appomattox	2	5		2	1		11
Buckingham	9	12	1	4	1		27
Campbell	7			1	1		9
Charlotte	8	19		2	1	1	32
Lunenburg		12		2		1	15
Mecklenburg	12	21		2	2	1	38
Hottoway	6	13		1	1	1	22
Prince Edward	8	11		2	1	1	23
<b>TOTALS</b>	<b>52</b>	<b>93</b>	<b>1</b>	<b>18</b>	<b>6</b>	<b>5</b>	<b>177</b>

The sixth annual 4-H Club District Short Course held at Hamden Sydney College, opened June 29th with 177 children, leaders, and Agents from the eight counties in South Side Virginia in attendance. The Camp began Monday with registration of members and general arrangements. Mr. H. E. McSwain of Charlotte was Camp Manager, Miss Courtney Farrar, of Prince Edward was director of girls and C. B. Lanford of Mecklenburg registered the boys and had charge of their dormitory.

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5- (a) Hampden Sydney District 4-H Club  
Short Course, cont'd.

Class work consisting of Foods, Social Customs, Parliamentary Law, Gardening and the bottoming of stools begun at 8:30 and lasted until 12:15. After dinner and the rest hour, the entire Camp - on the first day, Tuesday - was divided into four groups for recreation, namely, Wildcats, Hyenas, Livewires and Ever-readies. These four groups were in competition all week for the highest score, each group trying hard to excel. The friendly rivalry and spirit of each group was good from beginning to end.

Dorothy Sharitz had charge of the recreation, assisted by Mr. Haymaker. Much time was spent in learning new games and songs. Most inspirational talks were given at Vespers each evening by George Walker, secretary of Hampden Sydney Alumni Association. As soon as dark came, the groups enjoyed a camp fire where they sang together and each group gave their yells, songs and challenges. The last camp fire was concluded with a most impressive candle lighting service in the form of a four leaf clover.

The entire program met with the approval of every camper. Every club member, leader and agent put his best into it and every one was high in their praise of Hampden Sydney as a natural and ideal place to meet for a week of encampment. Each one seemed to have had a good time and the very atmosphere was full of the spirit of good fellowship and joy.

Duties of Agents and Instructors.

Mr. H. E. McSwain	---	Camp Manager.
Mr. E. F. Striplin	-----	In charge of kitchen.
Mr. E. B. Hudgins	-----	In charge of kitchen.
Mr. J. C. Haymaker	----	Assist with recreation.
Mr. C. B. Lanford	----	Registration of boys.
Mr. R. B. Oliver	----	In charge of boys dormitory.

Duties of Agents and Instructors, cont'd.

Mr. S. F. Grubbs	----	Charge of class rooms.
Mr. J. G. Bruce	----	Taught soil improvement.
Mr. L. C. Beamer	----	Taught gardening.
Mr. G. A. Klean	----	Taught parliamentary law.
Mr. B. L. Rummell	----	Taught Leaders group.
Mrs. Edd. Hance	----	Taught foods.
Miss Mary Moorman	----	Taught social customs.
Miss H. Pattenon	----	Taught handwork.
Miss India Miller	----	Had charge of dining room.
Miss Courtney Farrar	-	Director of girls, their registration and dormitory.

(b) State Short Course-

Prince Edward County was represented at the State Short Course by two girls from the Prospect Club and their Leader.

One girl represented this County in the State Dress Revue, wearing a cotton print school dress.

GOALS

ACCOMPLISHMENTS

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1. COUNTY WIDE ACTIVITIES

- |   |  |
|---|--|
| 1. County-wide Perch Improvement Contest.                         | 24 Contestants.<br>20 Completions.   |
| 2. Advisory Board to foster the financing of Community Rest Room. | Town Council \$175.00, room lights and water.<br>Board of Supervisors \$100.00<br>American Legion, \$112.00. |
| 3. Club Market to open once a week for sales.                     | Market opened twice a week Saturday and Tuesday, from May 1st, to Oct. 1st.                                  |
| 4. Hold County-wide Egg Show and Poultry Clinic.                  | 150 people attended. 40 entries were made.   |
| 5. County observance of Better Homes week.                        | Meeting with program.  |

III. PROJECT WORK - Juniors

			Juniors.			
Community	Major	Minor	Community	Major	Minor	
Darlington Heights	Clothing 22 girls	Poultry 2 girls	Darlington Heights	Clothing 30 girls	Poultry 3 girls	Canning 12 girls
Green Bay	Clothing 20 girls	Poultry 1 girl	Green Bay	Clothing 29 girls	Poultry 1 girl	Canning 12 girls
Prospect	Clothing 18 girls	Poultry 1 girl	Prospect	Clothing 26 girls	Poultry 5 girls	Canning 15 girls
Rice	Clothing 15 girls	Poultry 1 girl	Rice	Clothing 16 girls	Poultry --	Canning 16 girls
Worsham	Clothing 20 girls	Poultry 4 girls	Worsham	Clothing 21 girls	Poultry 4 girls	Canning 9 girls

IV. 4-H Community Clubs

4-H Community Clubs.

Community	Membership	Community Project.	Membership	Community Project
Darlington Heights	40	Care of School grounds	56	Beautified School grounds.
Green Bay	30	Care of School grounds.	44	Beautified School grounds.
Prospect.	25	Care of School grounds	40	Beautified School grounds.
Rice	20	Care of School grounds	30	Beautified School grounds.
Worsham	45	Care of School grounds	42	Beautified School grounds.

V. General Goals.

Accomplishments.

Average two news articles per week	261 articles sent in.
Organize a new Home Demonstration Club.	Club organized at Green Bay.
Send delegates to Homemakers Ass'n.	Six delegates attended.

GOALS, cont'd.

ACCOMPLISHMENTS, cont'd.

6.	County Achievement Day for women and girls.	200 people attended morning meeting. 150 people attended afternoon meeting.
7.	Have County Leaders Conferences.	9 Conferences held.
8.	Hold a County Dress Revue.	10 Girls took part.
9.	District Short Course, 15 girls.	11 girls attended.
10.	State Short Course, 4 girls.	2 girls and one leader attended.
11.	Organize 4-H Club Council.	Council organized.
12.	Completions in all project work.	About 90% completions.
11.	PROJECT WORK - Adults.	Adults.
	Community Major Minor	Community Major Minor
Mt. Pleasants	House Furnishings	Poultry- Mt. Pleasants House Poultry Furnishings
	9 women	7 women 19 women 12 women
Abilene	House Furnishings	Poultry- Abilene House Furnishings Poultry ings
	12 women	10 women 20 women 15 women
Darlington Heights.	House Furnishings.	Poultry- Darlington Heights. House Furnishings Poultry ings
	10 women	9 women 9 women 7 women
Farmville	House Furnishings.	Poultry- Farmville House Furnishings Poultry ings
	15 women	8 women 17 women 6 women

V. General Goals, cont'd

Accomplishments, cont'd.

Assist ladies in adding financially to the family income.

Assisted through Club Market.

FAIRS

Prince Edward County does not have a County Fair. Last March an egg show was held in Farmville with 40 entries of eggs.

In October several canning exhibits were on display and judged in connection with Achievement Day.

SUMMARY OF YEAR'S WORK

This report covers work from December 1st, 1930 to November 30th, 1931, in 8 communities with 8 Home Demonstration Clubs enrolling 75 women and 5 girls clubs with 135 girls enrolled. Of this number 75 women and 115 girls attended meetings regularly and completed their projects.

250 of the 900 white farm homes have been reached directly and about 200 others indirectly.

These 5 women groups held 65 meetings with an attendance of 1,051. 5 girl's clubs held 50 meetings with an attendance of 1,434. The women studied House Furnishings as a major and Poultry as a minor. The girls took clothing for their major work with canning as a minor.

The women reported-

- 26 improving their selection of furnishings.
- 24 followed recommendations in repairing and remodeling.
- 20 improved their windows.
- 21 made improvements in arranging furniture.
- 25 improved their walls, woodwork or floors.
- 22 improved their pictures and accessories.

- 15 improved their storage facilities.
- 20 new articles were made.
- 22 stools and chairs have been reupholstered.
- 23 pieces of furniture have been refinished, repaired or remodeled.
- 48 pieces of furniture have been purchased new.
- 30 rooms were involved in these improvements.

Porch summary of work done. In the porch contest

- 12 porches were painted.
- 14 porches had newly painted furniture.
- 8 porches were repaired.
- 24 had new accessories, such as pillows, chair and swing covers, and small furnishings.
- 29 porch boxes were fixed and all had lovely flowers.
- 3 porches had some screening done.
- 7 had lattice work put under them.
- H had new vines planted for shade.
- U had new rugs.
- U had newly painted floors and steps.
- U had new furniture.
- U had made base plantings.
- U had new shrubs set out.
- U had magazine racks.
- U repaired furniture.
- U had graded yard and made a new walk-way.
- U had put under pinning (brick) under side of house.
- U were enclosed part way up.
- U had new lights.
- U had newly upholstered furniture.
- U had newly scrubbed walls.
- 11 added tables for magazines and flowers.
- U had built cement steps
- U was a new porch.
- U had a new roof.
- U had a new floor.

In Poultry, the women reported

- 8 new poultry houses built
- 12 poultry houses remodeled.
- 21 persons bought new stock.
- 24 persons practiced good feeding.
- Methods and 30 flocks were culled.

137 dresses and 119 undergarments were made in the girls' clothing work.

- 77 girls made a clothing inventory.
- 51 girls kept a clothing budget.
- 78 girls did their own mending.
- 97 girls made garments for themselves.
- 57 girls did their own or helped with the family buying.
- 137 dresses have been made by members.
- 119 undergarments have been made by members.
- 61 girls improved their selection of dress.
- 71 girls followed recommendations in improving care, renovation and remodeling of clothing.
- 49 girls followed recommendations on standards for health.

In canning, 3,754 quarts of vegetables and 3,621 quarts fruit were canned by the girls.

The Home Improvement Specialist was in the County 3 times to meet with the 8 House Furnishing Leaders.

The Clothing Specialist was in the County 6 times to meet the 5 Clothing Leaders.

12 families sold on the Club Market a total of \$811.12 worth of produce.

11 girls attended District Short Course. 2 girls and 1 leader attended State Short Course. 6 women attended Homemakers Association meeting.

Miss Ella Gardner from the Washington Department met 50 ladies for an all day meeting in June.

During the past twelve months, the Agent spent 189 1/2 days in the field work with a mileage of 9,628 miles, and 87 1/2 days in the office. Monday was Regular office day. Within the past twelve months, office calls made on the Agent were 599 and telephone calls in regard to extension work were 264; 23 circular letters were sent out and 2,506 copies circulated; 666 personal letters

were written by the Agent in regard to extension work; 541 home visits and 813 visits to demonstrations were made in conducting extension work and 275 different homes visited; 1,326 bulletins were distributed; 216 meetings have been held with an attendance of 5,550. The Agent judged at Appomattox County Fair, and the Negro Fair held in Farmville.

The work from the Agent's viewpoint, has been very satisfactory and I think the ladies and girls deserve credit for what they have done.

#### PLANS AND GOALS FOR 1932

For 1932, I shall recommend the continuance of the Club Market, with the changing of the by-laws to permit its opening twice a week and to allow some others the privilege of selling on it. I shall urge the observation of Better Homes Week.

I shall try to organize one new Home Demonstration Club, and urge the Clubs already organized to expand and take in more members; hold a minimum of 6 meetings in their major project; I shall further recommend that each Club train leaders in their major projects, that these leaders collect illustrative material and present their subjects to the Clubs. That the Federation of Women's Clubs provide a more varied and interesting program of their meetings.

The plans for 1932 as started and underway is to have a 4-H Community Club at the five schools in the County with an enrollment of not less than 160. These Clubs to meet all requirements in the Room Improvement project they have undertaken.

All Home Demonstration Clubs to study, and take Foods as their major piece of work with Home Management as a minor.

The County as a whole is to major on Foods. The Advisory Council will sponsor an Improvement Contest, The Community Rest Room and the Club Market for 1932.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture  
and State Agricultural Colleges  
Cooperating

Extension Service,  
Office of Cooperative Extension Work  
Washington, D. C.

ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is to be used by county extension agents, such as county agricultural agent, home demonstration agent, club agent, and negro agent, reporting on their respective lines of work.

State Virginia County Prince Edward  
Report of Pauline Farnal County Home Demonstration Agent  
From December 1, 1930 to November 30, 1931

If agent has not been employed entire year, indicate exact period. Agents resigning during the year should make out this report before quitting the service.

READ DEFINITIONS, PAGE 3



HOME DEMONSTRATION AGENT ANNUAL REPORT

Approved:

Date \_\_\_\_\_

Maudie G. Wallace  
State or District Supervisor.

Date \_\_\_\_\_

State Extension Director.

## SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year and the results obtained by the county extension agent, assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agent and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

Separate statistical and narrative reports are desired from each leader of a line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and negro agent, regardless of title. Where an assistant agent has been employed a part or all of the year, a report on his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked. Where two or more agents are employed in a county, each a leader of a line of work, statistics should not be duplicated.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

### NARRATIVE SUMMARY

The narrative report should summarize and interpret the outstanding results accomplished and the extension methods used, under appropriate subheadings, for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use an interesting style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, line prints, or copies of charts and other forms used. Full credits should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs, and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is suggestive of how the narrative report may be clearly and systematically presented. Each agent should adapt the outline to the situation and the work to be reported.

### SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Status of county extension organization.
  - (1) Form of organization—changes and development.
  - (2) Function of local people, committees, or project leaders in developing the program of work.
  - (3) General policies, including relationships to other organizations.
- IV. Program of work; listing goals set up, methods employed, and results achieved.
  - (1) Factors considered and methods used in determining program of work.
  - (2) Project activities and results.

<ol style="list-style-type: none"><li>(a) Cereals.</li><li>(b) Legumes and storage crops.</li><li>(c) Potatoes, Irish.</li><li>(d) Cotton.</li><li>(e) Tobacco and other special crops.</li><li>(f) Home gardens and home beautification.</li><li>(g) Market garden and truck crops.</li><li>(h) Fruits.</li><li>(i) Forestry.</li><li>(j) Rodents and miscellaneous insects.</li><li>(k) Agricultural engineering and home engineering.</li><li>(l) Poultry.</li></ol>	<ol style="list-style-type: none"><li>(m) Dairy.</li><li>(n) Other livestock.</li><li>(o) Farm management.</li><li>(p) Marketing, farm and home.</li><li>(q) Foods and nutrition.</li><li>(r) Child training and care.</li><li>(s) Childing.</li><li>(t) Home management.</li><li>(u) Home furnishings.</li><li>(v) Home health and sanitation.</li><li>(w) Community activities.</li><li>(x) Miscellaneous.</li></ol>
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- V. Outlook and recommendations, including suggestive program of work for next year.
- VI. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning or end of the narrative report.

## STATISTICAL SUMMARY

To supplement the narrative part of the report, and in order that comparable State and National summaries may be made, it is necessary to include a statistical summary of the work in each county. The following form has been prepared to insure uniformity of reporting:

### DEFINITIONS OF TERMS USED IN THIS REPORT

1. A program of work is a statement of the specific lines of extension work to be undertaken by the extension agent during a year or a period of years.

2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.

3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.

4. A project leader, local leader, or committeeman is a person who, because of special interest and ability, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.

5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations.

A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and call poultry.

A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, or that the use of certified seed in growing potatoes is a good investment.

The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.

6. A result demonstrator is an adult, boy, or girl who conducts a result demonstration as defined above.

7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.

8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.

9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.

10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.

11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.

12. A training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.

13. An office call is a call in person by an individual or group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.

14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.

15. Days in office should include time spent by the county extension agent in his office, extension conferences, and any other work directly related to office administration.

16. Days in field should include all days spent on official duty other than those spent in office.

17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)

18. An extension school is a school usually of two to six days' duration, arranged by the extension service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or other educational institution and usually for a longer period of time.

19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.

## GENERAL ACTIVITIES

*Report Only This Year's Activities and Events that are to be Filled*

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report:

Justine Bauer Home Econ. Agent 12  
(Name) (Title) (Months of service this year)

2. County extension organization or association.

(a) Name County Advisory Board

(b) Number of members (1) Men \_\_\_\_\_  
(2) Women 12

3. Number of communities in county where extension work should be conducted 8

4. Number of above communities in which the extension program has been cooperatively worked out by extension agents and local committees 8

5. Number of different voluntary county or community local leaders or committeemen actively engaged in forwarding the extension program.

(a) Adult work (1) Men \_\_\_\_\_  
(2) Women 8

(b) 4-H Club work (1) Men \_\_\_\_\_  
(2) Women 5

(3) Older club boys \_\_\_\_\_  
(4) Older club girls 3

6. Number of clubs or other groups organized to carry on adult home demonstration work 5

7. Members in above clubs or groups 75

8. Number of 4-H Clubs 6

9. Number of different 4-H Club members enrolled (a) Boys 11  
(b) Girls 135

10. Number of different 4-H Club members completing (a) Boys \_\_\_\_\_  
(b) Girls 113

11. Number of members enrolled in 4-H Club work for:

	1st Year	2d Year	3d Year	4th Year	5th Year	6th Year	7th Year
(a) Boys							
(b) Girls	67	29	18	13	7	1	

12. Number of 4-H Club members according to age.

	Age	10	11	12	13	14	15	16	17	18	19	20
Boys												
Girls		19	19	20	18	20	17	16	6	5		

\* Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on page 8 to 10, less any duplications due to the same boy or girl carrying on two or more independent lines of work.

## GENERAL ACTIVITIES—Continued

Report Only This Year's Member Activities and Results Starting on Vertical

13. Number of 4-H Club members in school	135+	Out of school	13
14. Number of 4-H Club teams trained	(a) Judging		14
	(b) Demonstration	10	
15. Number of groups organized for extension work with rural young people above the 4-H Club age			15
16. Members in above groups	(a) Young men		16
	(b) Young women		
17. Total number of farm visits* made in conducting extension work			17
18. Number of different farms visited			18
19. Total number of home visits* made in conducting extension work		454	19
20. Number of different homes visited		275	20
21. Number of calls relating to extension work	(a) Office	399	21
	(b) Telephone	264	
22. Number of days agent spent in office		97 1/2	22
23. Number of days agent spent in field		189 1/2	23
24. Number of news articles or stories published*		261	24
25. Number of individual letters written		666	25
26. Number of different circular letters prepared (not total copies mailed)		23	26
27. Number of bulletins distributed		1336	27
28. Number of radio talks made			28
29. Number of events at which extension exhibits were shown		7	29
30. Training meetings held for local leaders or committeemen	(1) Number	3	30
	(2) Total men leaders attending		
(a) Adult work	(3) Total women leaders attending	17	
	(1) Number	6	
(b) 4-H Club	(2) Total leaders attending	18	
	(a) Number	115	31
31. Method demonstration meetings held (do not include meetings reported under No. 30)	(b) Total attendance	2310	
32. Meetings held at result demonstrations	(a) Number	8	32
	(b) Total attendance	164	
33. Tours conducted	(a) Number		33
	(b) Total attendance		
34. Achievement days held	(1) Number	1	34
	(2) Total attendance	150	
(a) Adult work	(1) Number	1	
	(2) Total attendance	200	
(b) 4-H Club	(1) Number	1	
	(2) Total attendance	200	

\*List or less or home visit according to principal purpose of visit.

\*Include county and State press, agricultural journals, and home magazines. Do not count those relating to notices of meetings only.

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GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results that can be Verified

		(1) Number	
	(a) Farm women	(2) Total members attending	
		(3) Total others attending	
26. Encampments held		(1) Number	25
		(2) Total boys attending	
	(b) 4-H Club	(3) Total girls attending	11
		(4) Total others attending	169
26. Other meetings of an extension nature participated in and not previously reported		(a) Number	84
		(3) Total attendance	3500
27. Meetings held by local leaders or committeemen not participated in by agent and not reported elsewhere	(a) Adult work	(1) Number	
		(2) Total attendance	
	(b) 4-H Club	(1) Number	
		(2) Total attendance	

7

### PROGRAM SUMMARY

List below information on each subdivision of the program of work. Include under each heading all of the work done with men, women, boys, and girls. If an assistant agent has been employed include his or her time with that of the agent. This page should not be filled out until the questions on the following pages have been answered. Estimate where records are not available.

Line of work	Number of cooperative or other units participating	Number of leaders or cooperative assistants	Days spent with help of work	Days spent to line of work	Number of reports filed in relation to line of work	Number of news stories published	Number of different circulars issued	Number of home visits made	Number of other calls received
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
36. Cereals (page 8)									26
37. Legumes and forage crops (pages 9, 10)									26
38. Potatoes, Irish (page 11)									26
39. Cotton (page 11)									26
40. Tobacco and other special crops (page 11)									26
41. Home gardens and home beautification (page 12)	8		3	17	5	10		42	70
42. Market garden and truck crops (page 12)	8			19	20	45	2	63	84
43. Fruits (page 12)									26
44. Forestry (page 13)									26
45. Rodents and miscellaneous insects (page 13)									26
46. Agricultural engineering (page 14)									26
47. Poultry (page 15)	9		3	40	25	44	3	60	84
48. Dairy (page 15)									26
49. Other livestock (page 15)									26
50. Farm management (page 16)									26
51. Marketing—farm and home (page 17)									26
52. Foods and nutrition (page 18)	5		1	21	11	23	3	35	88
53. Child training and care (page 19)									26
54. Clothing (page 20)	5	5	6	63	50	30		35	40
55. Home management (page 21)									26
56. Home furnishings (page 22)	5	9	4	94	40	76	10	161	141
57. Home health and sanitation (page 23)									26
58. Community activities (page 24)									26
59. Miscellaneous (page 24)	5			8	22	3		15	95
60. Building extension program of work <sup>1</sup>									26
61. Organization—extension association and committee <sup>2</sup>	8			15	40	30	5	43	61
<b>Total</b>				<b>277</b>	<b>216</b>	<b>261</b>	<b>23</b>	<b>454</b>	<b>665</b>

<sup>1</sup>The items for these columns do not necessarily check with the information given on pages 4, 5, and 6, since one meeting, farm visit, circular letter, etc., may count in two or more lines of related matter.

<sup>2</sup>Under "building the extension program" include all work incident to the selection of committee and exact data as a basis for determining program, the conducting of program surveys and the setting of county, district, and community programs. Do not include work related to the execution of programs, as this should be reported under the program above.

<sup>3</sup>Under "organization" include all work incident to organizing extension associations, agricultural councils, home demonstration councils, advisory committees, project committees, community committees, and the like not reported under building the extension program.





## LEGUMES AND FORAGE CROPS—Continued

Report Only This Year's Successful Experiments that are Supported by Results

Item	(1)	(2)	(3)	(4)	(5)	(6)
	Hay tons	Compost	Valued tons	Feed tons	Fertilizer	Other <sup>1</sup>
72. Number of method demonstration meetings held						72
73. Number of adult result demonstrations completed or carried into the next year						73
74. Total number of acres included in adult result demonstrations						74
75. Average increased yield per acre on adult result demonstrations due to recommended practices <sup>2</sup>	lb. tons	lb. tons	lb. tons	lb. tons	lb. tons	lb. tons
76. Number of 4-H Club members enrolled	(1) Boys					76
	(2) Girls					
77. Number of 4-H Club members completing	(1) Boys					77
	(2) Girls					
78. Number of acres grown by club members completing						78
79. Total yield of crops grown by club members completing <sup>2</sup>	lb. tons	lb. tons	lb. tons	lb. tons	lb. tons	lb. tons

Note.—Work relating to soils and fertilizers, insects, and plant diseases should be reported in connection with the crops concerned.

(Use space below for State questions not listed above)

<sup>1</sup> Indicate crop by name.

<sup>2</sup> Indicate whether yield is bushels of seed or tons of crop trash.



## FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Summer Activities that are Supported by Grants

Item	50	51	52	53	54	55
	Home gardens	Market gardening, truck, and raising crops	Beauty-value of home grounds	Tree fruits	Tree and shrub fruits	Crops
56. Number of method demonstration meetings held	5					
57. Number of adult result demonstrations completed or carried into the next year	1					
58. Total number of acres included in adult result demonstrations	XXXX		XXXX			
59. Average increased yield per acre on adult result demonstrations due to recommended practices	XXXX	bu.	XXXX	bu.	qts.	lbs.
60. Number of 4-H Club members enrolled	(1) Boys					
	(2) Girls					
61. Number of 4-H Club members completing	(1) Boys					
	(2) Girls					
62. Number of acres grown by club members completing			XXXX			

Vegetable gardening

No. acres grown by club members completing 1/2

Estimated value of vegetables in 4-H club gardens \_\_\_\_\_ adult gardens \$470.00

No. 4-H members with own garden \_\_\_\_\_

No. 4-H members using parents' garden \_\_\_\_\_

Percentage of 4-H members having good fall garden \_\_\_\_\_

Percentage of adult members having good fall garden \_\_\_\_\_

No. adult garden club members 1 No. adult leaders trained \_\_\_\_\_

No. food club members minoring in gardens \_\_\_\_\_

No. members raising new vegetables 1

Landscape gardening

No. demonstrations in yards to homemakers \_\_\_\_\_

No. demonstrations in schools to women's groups \_\_\_\_\_

No. demonstrations in civic grounds to women's groups \_\_\_\_\_

No. result demonstrations (a) yards \_\_\_\_\_ (b) schools \_\_\_\_\_ (c) civic centers \_\_\_\_\_

No. persons using advice in improving home grounds \_\_\_\_\_ other grounds \_\_\_\_\_

## FORESTRY

Report Only This Year's Extension Activities that are Supported by Awards

95. Number of method demonstration meetings held	95
96. Number of adult result demonstrations completed or carried into the next year	96
97. Number of 4-H Club members enrolled	(a) Boys _____ (b) Girls _____ 97
98. Number of 4-H Club members completing	(a) Boys _____ (b) Girls _____ 98
99. Number of transplant beds cared for by club members completing	99
100. Number of acres farm wood lot managed by club members completing	100
101. Number of new forest or farm woodland areas planted according to recommendations	101
102. Acres involved in preceding question	102
103. Number of farms assisted in forest or wood-lot management	103
104. Acres involved in preceding question	104
105. Number of farms planting windbreaks according to recommendations	105
106. Number of farms following recommendations as to control of white-pine blister rust	106
107. Number of farms assisted in other ways relative to forestry (specify below)	107

(Use space below for State questions not listed above)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## RODENTS, OTHER ANIMAL PESTS, AND MISCELLANEOUS INSECTS

Report Only This Year's Extension Activities that are Supported by Awards

(Do not include work reported under "Crop" and "Livestock" headings)

Name	(a)	(b)	(c)
	Rodents	Other animal pests	Insects
108. Number of method demonstration meetings held			108
109. Number of result demonstrations completed or carried into the next year			109
110. Pounds of poison used			110

**AGRICULTURAL ENGINEERING**  
(Farm and Home)

Report Only This Year's Extension Activities That are Supported by Grants

111. Number of method demonstration meetings held	111
112. Number of adult result demonstrations completed or carried into the next year	112
113. Number of 4-H Club members enrolled	(a) Boys 113 (b) Girls
114. Number of 4-H Club members completing	(a) Boys 114 (b) Girls
115. Number of farms following recommendations in installing drainage systems	115
116. Acres drained by such systems	116
117. Number of farms following recommendations in installing irrigation systems	117
118. Acres irrigated by such systems	118
119. Number of farms building terraces and soil-saving dams to control erosion according to recommendations	119
120. Acres on which soil erosion was so prevented	120
121. Number of farms clearing land of stumps or boulders according to recommended methods	121
122. Number of families aided with home-planning problems	122
123. Number of dwellings constructed according to plans furnished	123
124. Number of dwellings remodeled according to plans furnished	124
125. Number of sewage-disposal systems installed according to recommendations	125
126. Number of water systems installed according to recommendations	126
127. Number of heating systems installed according to recommendations	127
128. Number of lighting systems installed according to recommendations	128
129. Number of farms on which buildings other than dwellings were constructed or remodeled this year according to plans furnished	129
130. Number of buildings involved in preceding question	(a) Dairy barns (b) Hog houses (c) Poultry houses (d) Silos (e) Other 130
131. Number of farms or homes following recommendations on maintenance and repair of machinery	131
132. Number of machines involved in preceding question	(a) Tractors (b) Tillage implements (c) Harvesters and threshers (d) Other 132
133. Number of farms employing better types of machinery or equipment recommended by extension agent	133

## POULTRY, DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities that are Supported by Grants

Item	60	61	62	63	64	65
	Poultry	Dairy cattle	Beef cattle	Swine	Sheep	Horses and mules
121. Number of method demonstration meetings held	25					
122. Number of adult result demonstrations completed or carried into the next year	42					
123. Number of animals involved in these completed adult result demonstrations	3522					
124. Total profit or saving on adult result demonstrations completed	3522					
125. Number of 4-H Club members enrolled	(1) Boys					
	(2) Girls	13				
126. Number of 4-H Club members completing	(1) Boys					
	(2) Girls	7				
127. Number of animals involved in 4-H Club work completed	230					
128. Number of farms assisted in obtaining purebred sires						
129. Number of farms assisted in obtaining high-grade or purebred females						
130. Number of bull, boar, ram, or stallion circles or clubs organized						
131. Number of members in breeding circles or clubs						
132. Number of herd or flock improvement associations organized or reorganized						
133. Number of members in these associations						
134. Number of farms not in associations keeping performance records of animals						

(Use space below for State questions not listed above)

Poultry

No. leaders trained: - adult \_\_\_\_\_ 4-H club \_\_\_\_\_

Total profit on 4-H club \_\_\_\_\_ adult club 3522.20Result demonstrations completed 49No. birds culled 30 flocks - 2780

No. members raising non-vegetables \_\_\_\_\_



## MARKETING (FARM AND HOME)

Report Only This Year's Marketing Activities that are Reported by Members

Item	01	02	03	04	05	06	07	08	09
	Grain and feed	Cotton	Dairy products	Livestock	Fruits and vegetables	Poultry and eggs	Wool products	Other	
100. Number of cooperative-marketing associations or groups organized during the year.....									100
101. Number of cooperative-marketing associations or groups previously organized assisted by extension agent this year.....							1		101
102. Membership in associations organized and assisted (101 and 102).....							12		102
103. Value of products marketed by all associations worked with.....	\$	\$	\$	\$	\$	\$	\$	\$	103
104. Value of supplies purchased by all associations worked with.....	\$	\$	\$	\$	\$	\$	\$	\$	104
Number of cooperative-marketing associations or groups assisted with problems of—									
105. Preliminary analysis.....									105
106. Organization.....									106
107. Accounting and auditing.....									107
108. Financing.....									108
109. Business policies.....									109
170. Production to meet market demand.....									170
171. Reduction of market losses.....									171
172. Use of current market information.....									172
173. Standardizing.....									173
174. Processing or manufacturing.....									174
175. Packaging and grading.....									175
176. Loading.....									176
177. Transporting.....									177
178. Warehousing.....									178
179. Keeping membership informed.....									179
180. Merging into larger units.....									180
Number of farms or homes not in cooperative associations or groups assisted with problems of—									
181. Standardizing.....									181
182. Packaging and grading.....									182
183. Use of current market information.....									183

(Use space below for State questions not listed above)

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## CLOTHING

Report Only This Year's Activities Anterior that are Reported by Bureau

208. Number of method demonstration meetings held 48 208
209. Number of adult result demonstrations completed or carried into the next year 209
210. Number of 4-II Club members enrolled 127 210  
(a) Girls  
(b) Boys
211. Number of 4-II Club members completing 113 211  
(a) Girls  
(b) Boys
212. Number of individuals following recommendations in improving construction of clothing 113 212  
(a) Women  
(b) Girls
213. Number of individuals using a clothing budget 51 213  
(a) Women  
(b) Girls  
(c) Boys
214. Number of individuals making garments for themselves 97 214  
(a) Women  
(b) Girls
215. Number of individuals improving children's clothing according to recommendations 17 215  
(a) Women  
(b) Girls
216. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing 71 216  
(a) Women  
(b) Girls

(Use space below for State questions not listed above)

	Women	Girls
a - No. individuals who kept a clothing account .....	77	77
b - No. individuals improving selection of dress (color, line, design) .....	61	61
c - No. individuals following recommendations to enable them to shop more wisely .....	67	67
d - No. women followed recommendations on standards for health, such as good posture, cleanliness, and wearing correct walking shoes .....	49	49
e - No. demonstrations given by leaders without agent .....	20	20
f - No. demonstrations given by leader with agent present ..	5	5
g - No. clothing club groups in county .....	6	6
h - No. county leader training meetings held .....	5	5
i - No. leaders trained .....	18	18
j - Total attendance of leaders .....	25	25
k - No. demonstrations given by agent, leaders assisting ...		
l - No. demonstrations given by agent alone .....		

## HOME MANAGEMENT

Report Only This Year's Activities Activities Not Yet Reported by Months

217. Number of method demonstration meetings held .....	217
218. Number of adult result demonstrations completed or carried into the next year .....	218
219. Number of 4-H Club members enrolled .....	(a) Girls ..... (b) Boys ..... 219
220. Number of 4-H Club members completing .....	(a) Girls ..... (b) Boys ..... 220
221. Number of homes keeping home accounts according to a recommended plan .....	221
222. Number of homes budgeting expenditures in relation to income according to a recommended plan .....	222
223. Number of homes following recommended methods in buying for the home .....	223
224. Number of women following a recommended schedule for home activities .....	224
225. Number of kitchens rearranged for convenience according to recommendations .....	225
226. Number of homes following recommendations in obtaining labor-saving equipment .....	226
227. Number of homes adopting recommended laundering methods .....	227
228. Number of homes adopting recommended methods in care of house .....	228
229. Number of homes assisted in an analysis of their home conditions with reference to a standard of living .....	229
230. Number of homes assisted in making adjustments in home making to gain a more satisfactory standard of living .....	230

(provide detail for accessory items not used under 230)

	Women	Girls
a - Number homes adjusting heights of working surfaces to individuals .....	_____	_____
b - Number homes improving kitchen storage spaces .....	_____	_____
c - Number articles of labor-saving equipment involved in (226) .....	_____	_____
Homemade .....	_____	_____
Ready-made .....	_____	_____
d - Number home management groups in county .....	_____	_____
e - Number leaders trained .....	_____	_____
f - Number county leaders training meetings held .....	_____	_____
g - Total attendance of leaders .....	_____	_____
h - Number demonstrations given by leaders, with agent present .....	_____	_____
i - Number demonstrations given by leaders, without agent present .....	_____	_____
j - Number demonstrations given by agent, leaders assisting .....	_____	_____
k - Number demonstrations given by agent alone .....	_____	_____



## HOME HEALTH AND SANITATION

Report Only This Year's Completed Activities and are Reported by Months

235. Number of method demonstration meetings held.....	240
241. Number of adult study demonstrations completed or carried into the next year.....	241
242. Number of 4-H Club members enrolled.....	(a) Girls..... 242 (b) Boys..... 242
243. Number of 4-H Club members completing.....	(a) Girls..... 243 (b) Boys..... 243
244. Number of 4-H Club members not in special health clubs who participated in definite health-improvement work.....	(a) Girls..... 244 (b) Boys..... 244
245. Number of individuals following recommendations as to complete health examination.....	245
246. Number of individuals improving health habits according to recommendations.....	246
247. Number of individuals improving posture according to recommendations.....	247
248. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....	248
249. Number of homes adopting better home-nursing procedure according to recommendations.....	249
250. Number of homes installing sanitary closets or outhouses according to recommended plans.....	250
251. Number of homes screened according to recommendations.....	251
252. Number of homes following other recommended methods of controlling flies, mosquitoes, and other insects.....	252

(Use space below for State questions not listed above.)

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## COMMUNITY OR COUNTRY-LIFE ACTIVITIES

Report Only This Year's Extension Activities that are Suggested by Reports

253. Number of communities assisted in making social or country-life surveys, or in securing themselves or their community organizations.....	253
254. Number of country-life conferences or training meetings conducted for community leaders.....	254
255. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....	255
256. Number of communities developing recreation according to recommendations.....	256
257. Number of community or county-wide pageants or plays presented.....	257
258. Number of community houses, clubhouses, or community rest rooms established.....	258
259. Number of communities assisted in improving hygienic or public-welfare practices.....	259
260. Number of school or other community grounds improved in accordance with plans furnished.....	260
261. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....	261
261½. Total number of different communities assisted in connection with the community or country-life work reported on this page.....	261½

(Use space below for State questions not listed above)

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## BEES, WEEDS, HANDICRAFT, RABBITS, AND MISCELLANEOUS

Under This Heading Report Other Lines of Work not Included in the Preceding Pages, Such as Bees, Weeds, Handicraft, and Similar Work, i. e., any Other Information that can be Reported Effectively and that Will Help to Give a Complete Account of the Year's Work

Item	(1) Bees	(2) Weeds	(3) Handicraft	(4) Rabbits	50 <sup>1</sup>
262. Number of method demonstration meetings held.....					262
263. Number of adult result demonstrations completed or carried into next year.....					263
264. Number of 4-H Club members enrolled.....	(1) Boys.....				264
	(2) Girls.....				
265. Number of 4-H Club members completing.....	(1) Boys.....				265
	(2) Girls.....				

<sup>1</sup> Indicates printed by name