

VIRGINIA

CHARLOTTE COUNTY COUNTY AGENT ANNUAL REPORT 1935

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REPORT FILES
OFFICE COOPERATIVE
EXTENSION WORK

NARRATIVE REPORT

OF

H. E. McSWAIN, COUNTY AGENT

CHARLOTTE COUNTY

VIRGINIA

1935

COUNTY AGENT ANNUAL REPORT.

PROGRAM OF WORK

1935

Charlotte County

4-H CLUB WORK

12 Organized Clubs	250 Members
30 To District Short Course	
4 Leaders Attending Short Course	

CROPS

Corn	2 Demonstrations
Tobacco	4 Demonstrations
Lespedeza	10 Demonstrations

SOIL IMPROVEMENT

Line	6 Cars
Terracing	3000 Acres

SPECIAL WORK

Farm Management..
Work to replace scrub sires.
Agricultural Adjustment Administration Program
Wheat, cotton, corn-hog, flue-cured tobacco, fire-cured tobacco, burley tobacco, sun cured tobacco.
Emergency Seed and Fertilizer Loans.
Continue "Live at Home" Program for Charlotte County.

Long-time Program

1. Soil Improvement: Control of erosion, legumes, lime, cover crops, crop rotation, conservation and use of farm manures.

This part of the long-time program has gone forward in nineteen hundred thirty-five.

Charlotte County farmers, with the aid of the Assistant Agent in charge of terracing and using the terracing unit provided by their Terracing Association, built a total of three hundred eleven thousand, six hundred feet of terrace on one thousand three acres of land. They also ditched three hundred acres of bottom land, graded eighty miles of plantation roads, and cleared the stumps from fifteen acres.

The organization of the Terracing Association followed a meeting of the County Advisory Board in January. With the cooperation of the Extension Agricultural Engineer, arrangements were made with three tractor companies for demonstrations of their respective outfits. These demonstrations were of great benefit in stimulating interest among the farmers in the particular type of terrace built with the big machines. The outfit was procured, under a lease-purchase plan, from one of the companies which had demonstrated.

It is found that at the flat rate of \$3.00 per hour for the use of the outfit and its operation, the average cost to the farmer is one dollar and fifty cents per terraced acre.

The road grading and stump pulling activities were developed as an additional means of rendering a needed service to the farmers during periods when the ground was too wet for terracing and at the time when most of the fields to be terraced were occupied by crops.

Ninety-six thousand pounds of Korean lespedeza seed, which had been grown and harvested in the County in nineteen hundred

thirty-four were seeded on Charlotte County farms in nineteen hundred thirty-five. Most of this was seeded for soil improvement and to furnish summer pasturage. However, a great deal was also cut for hay.

This fall six hundred tons of agricultural lime were used on wheat acreage in the wheat, red clover, tobacco rotation.

3. Farm Management: Home production of food and feed, better grading and better marketing of farm products, a greater diversification of crops, and farm accounting.

Home production of food and feed was stressed through every means possible; newspaper articles, interviews with individual farmers at meetings.

That the Live-at-Home Campaigns of other years are bearing fruit, is evidenced by the preliminary figures from the nineteen hundred thirty-five agricultural census. These show an increase in acreage of hay crops of more than seventy-seven per cent in the five year period.

In the furtherance of Living-at-Home and in the development of dairying as a supplemental enterprise, Charlotte County farmers have increased the number of cattle on farms forty-seven per cent since nineteen hundred thirty.

A creamery in an adjoining county has operated a cream route in this County for about three years with a steady increase in patronage.

A cheese factory was established through local initiative and operated most of the year with milk produced in the County and collected by truck. The plant has suspended operation for the winter, but it is expected that it will resume in the spring.

A number of farmers are growing clover and lespedeza seed for sale, an enterprise which they find most profitable. This year they threshed one hundred fifty-four bushels of red clover seed. The amount of lespedeza seed harvested is estimated at one hundred thousand pounds.

The necessity for accurate data in the preparation of Production Reduction contracts has emphasized to the farmers as nothing else could, the importance of keeping some system of farm records.

5. Community Organization: Boys and Girls clubs, and adult organizations.

Under the leadership of the Assistant County Agent, and with the aid of local leaders, this years 4-H club work has been most satisfactory.

There were twelve organized 4-H clubs carrying over three hundred projects.

Poultry and Home Gardens comprise a majority of these projects. The 4-H club members are thus supplementing the incomes of their families by furnishing food for home use.

These twelve clubs held one hundred thirty-seven meetings during the year. During the summer, the spirit of companionship and cooperation was advanced, through the medium of picnics and socials, in which a majority of the members participated.

Thirty-one of the outstanding members attended the District Short Course at Hampden Sydney College. These members were accompanied by five local 4-H club leaders and two agents. The girls were given instruction in hobbies, hygiene, nature and handicraft. The boys were instructed in agronomy, erosion control, nature and handiwork. This Short Course was very instructive and interesting to all who attended.

Each year the County Agent offers a Weiner Roast to the 4-H club that completes all of the project record books. In nineteen hundred thirty-four, four clubs won the distinction of having completed all record books. These four clubs went to the old Appomattox Court House, the site of Lee's surrender to Grant. The boys and girls showed a great interest in the markers that they found.

The District Fair was held at Farmville in September. Charlotte County club members sent ninety-six exhibits and three judging teams. The exhibits won fifty-two dollars and twenty-five cents in premiums and all of the judging teams placed.

Two hundred ten members completed their project record books and showed a total profit of three thousand nine hundred eighty-four dollars and thirty-one cents.

Agricultural Adjustment Program

Sixty-five percent of service of the County Agent and his assistants for this report period was devoted to work upon the Agricultural Adjustment Administration programs. This does not mean that this time was lost to the long-time agricultural program which has been briefly discussed in the foregoing pages.

The Production Adjustment Program in the various commodities has furnished points of contact with many farmers here-to-fore very difficult to reach with any suggestions of an educational nature.

In conferences with individual farmers in connection with contracts, it has been possible to help plan a more balanced farm program for the individual farm.

As a result of the reduction in Tobacco and Cotton acreage, the acreage of food and feed crops for home consumption has been increased and the ideal of the self-sufficing farm more nearly realized than even before.

Production Reduction in the basic commodities has made it possible for farmers to receive tangible evidence of the benefit of practices long advocated by the Extension Division.

As a specific instance; the increase in quality, and yield per acre of flue-cured tobacco due to more intensive culture of the reduced acreage, higher grade fertilizers which have been generally used, higher topping and more careful handling during the harvesting curing and grading processes.

1. Tobacco.

As it lies on the northern edge of the Old Belt of the

flue-cured area and extends northward into the fire-cured area, Charlotte County's one thousand five hundred six tobacco Production Reduction contracts are about equally divided between these two types.

Benefit payments received during the report year amounted to Seventy-four thousand four hundred sixty-five dollars or an average of approximately forty-nine dollars and fifty cents per contract. These cash payments represent a very small part of the actual benefit received by the farmers from the program.

The increase in prices which has resulted from the program has meant in many instances the saving of homes from foreclosure, it has meant the return to school of children who had been withdrawn for lack of adequate clothing and books, it has meant in many cases, the lifting of a burden of debt which has caused untold worry, amounting almost to hopelessness.

In one instance, due to the ruinous years of nineteen hundred thirty, nineteen hundred thirty-one and nineteen hundred thirty-two, a flue-cured tobacco producer had been forced into bankruptcy and his farm and home taken over by the Receivers of a closed bank. In the fall of nineteen hundred thirty-three, given new hope by the improvement of prices, he secured loans through the Farm Credit Administration Agencies to the amount of fifteen hundred dollars to redeem his farm. Since that time, besides supporting a very large family, the proceeds from crops on this farm have been sufficient to pay all interest charges and taxes and other outstanding debts and reduce the principal of the debt to three hundred thirty-seven dollars.

Another case that might be of interest is that of a man who has been a tenant farmer all his life, who, due to the improvement of prices was able to pay nineteen hundred dollars cash for a farm he purchased this fall.

The results of the referenda show that Charlotte County farmers believe in the Agricultural Adjustment Administration.

In the Kerr-Smith referendum, with respect to the tax for the crop year nineteen hundred thirty-five, nineteen hundred thirty-six, of seven hundred fifty-two ballots cast

by fire-cured growers seven hundred twelve were marked "yes" and of one thousand ten ballots cast by flue-cured growers nine hundred ninety were marked "yes."

In the referendum in June to determine whether the growers favored a new program to follow the nineteen hundred thirty-four, nineteen hundred thirty-five program, of seven hundred sixty-seven fire-cured growers voting, seven hundred nineteen voted "yes" and of nine hundred sixty-one flue-cured growers voting, nine hundred fifty voted "yes."

2. Cotton.

When the proposal to reduce cotton production was presented to Charlotte County farmers, it was found that an unusual condition existed. While a few farmers had consistently produced cotton over a long period of years, circumstances had forced a great many more of them into cotton production very recently. These circumstances were the very low price of flue-cured tobacco, the fact that the light soils adapted to that type of tobacco are better suited to cotton than to any other cash crop, and that some return could be expected from cotton even without fertilizer, which is not the case with tobacco.

Those growers who had abandoned tobacco growing to grow cotton had little or no tobacco history for the base period of nineteen hundred thirty-one, nineteen hundred thirty-two and nineteen hundred thirty-three and their cotton history was such that they had a very small cotton base.

These under-privileged farmers make up the majority of our cotton producers.

There are, in Charlotte County, two hundred ninety-one cotton producers of whom the County Agent has a record. Of this number two hundred thirty-nine are contract signers and fifty-two are non-signers.

The co-operating producers have a base of one thousand two hundred sixty-three acres of cotton and have taken from

production four hundred twenty-six acres.

The field supervisors' measurements showed a total of six hundred forty-six acres of contracted and non-contracted cotton in nineteen hundred thirty-five. Approximately forty per cent of the crop was abandoned or destroyed, early in the season, because of adverse weather conditions.

Four hundred twenty-five producers and landlords applied for tax exemption, under the Bankhead Act. These applicants received one hundred ninety-six thousand four hundred nine pounds of tax exemption certificates. Of this amount, one thousand two hundred pounds was recovered from producers who received certificates, under the two bale exemption provision of the act, in excess of the amount necessary to sell their crop.

Total benefit payments received by these producers in nineteen hundred thirty-five, amount to four thousand nine hundred twenty-seven dollars and ninety-six cents. This figure includes the nineteen hundred thirty-four parity, the first and second nineteen hundred thirty-five rental payments.

As the main cotton producing area is located far from the county seat, the Assistant in Cotton Adjustment has made it a practice to meet producers at two local points, to take applications and contracts and for the delivery of checks.

5. Wheat.

The wheat contracts of Charlotte County have been handled through the Southside Virginia Wheat Production Control Association. Charlotte County now has her own association, with a membership of thirty-one.

Thirty cooperating producers in nineteen hundred thirty-five, had a base of four hundred ninety-three and six-tenths acres, and took from production seventy-four acres of wheat.

Total adjustment payments received by the producers in nineteen hundred thirty-five amounted to one thousand nine hundred ninety-six dollars and twelve cents. This figure includes the second nineteen hundred thirty-three, first and second nineteen hundred thirty-four, and first nineteen hundred thirty-five payments.

The referendum vote that was conducted, indicated that the farmers of this County are well pleased with the wheat adjustment program.

4. Corn-Hog.

There are seventeen members of the Charlotte County Corn-Hog Control Association. These men are the better farmers of the County and a majority of them have large corn acreage.

The members of this association have a corn base of one thousand eight hundred fifty-three acres, and have taken from production, five hundred twenty-nine acres of corn. The aggregate hog base is one thousand four hundred twelve. One hundred thirty-nine hogs have been taken from production. Two farmers in an adjoining county are members of this association.

Benefit payments received by this association in nineteen hundred thirty-five, amounted to six thousand nine hundred forty-two dollars and ninety cents. This figure includes the second and third nineteen hundred thirty-four and the first nineteen hundred thirty-five payment.

The Corn-Hog Referendum vote, indicated by a large majority, that the farmers of the County are well pleased with the adjustment program.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Division of Cooperative Extension
Washington, D.C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Charlottesville

REPORT OF

_____	From _____ to _____, 193
(Name) Home Demonstration Agent.	
_____	From _____ to _____, 193
4-H Club Agent.	
<u>Horace E. McSwain</u>	From <u>Dec 1, 1934</u> to <u>Mar 30</u> , 1935
Agricultural Agent.	

READ SUGGESTIONS, PAGES 2 AND 3



Approved: _____

Date _____ State Extension Director.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents minus duplications due to two or more agents participating in the same activity or accomplishment. The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and woman agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization.
 - (1) Forms.
 - (2) General policies.
 - (3) Procedure.
- V. County program of work.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.

Under appropriate headings and subheadings present in some detail for each major project or line of work the facts set up, the methods used, the results achieved, and the significance of these results in terms of improved farms and homes and of better community life.
- VI. Outlook and recommendations, including suggestive program of work for next year.

TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

DEFINITIONS OF EXTENSION TERMS

1. A program of work is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to care fruits and vegetables, mix spray materials, and soil fertility.
6. A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Example: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain cottons can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.
7. The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
8. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.
9. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
10. A F-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
 - a. F-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
 - b. F-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given, or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than "days in office."
17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
18. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
20. The county extension association or committee is that county organization, whether a membership or a delegates body, which is recognized officially in the conduct of extension work in the county.

GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT	Total months of service this year	Days devoted to A.A.A. work	Days devoted to relief work	Total days in office	Total days in field
	(a)	(b)	(c)	(d)	(e)
(Name) Home demonstration agent..... <i>James M. Mammacant</i> <i>on leave assistant</i>	12	192		174	18
Asst. home demonstration agent.....					
4-H Club agent.....					
Assistant 4-H Club agent.....					
Agricultural agent.....	33	505		367	481
Assistant agricultural agent.....					

2. County extension association or committee:

- (a) Agricultural extension:
 (1) Name County Agricultural Advisory Board (2) Number of members 30
 (b) Home demonstration:
 (1) Name Board (2) Number of members 2
 (c) 4-H Club:
 (1) Name _____ (2) Number of members _____
3. Number of communities in county where extension work should be conducted 23
4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees 23
5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program:
 (a) Adult work { (1) Men _____ (2) Women _____ }
 (b) 4-H Club work { (1) Men _____ (2) Women 11 }
 (3) Older club boys _____
 (4) Older club girls _____
6. Number of different paid local leaders engaged in A.A.A. program, or in relief work: { (a) Men 24 }
 (b) Women _____
7. Number of clubs or other groups organized to carry on adult home demonstration work _____
8. Number of members in such clubs or groups _____

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)
9. Number of 4-H Clubs.....			12	12
10. Number of different 4-H Club members enrolled: { (1) Boys <u>125</u> } (2) Girls <u>168</u> }			125	125
11. Number of different 4-H Club members completing: { (1) Boys <u>79</u> } (2) Girls <u>126</u> }			79	79
			126	126

12. Number of different members enrolled in 4-H Club work for:⁴

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys.....	85	15	14	5	4	2
(b) Girls.....	96	24	13	24	11	0

¹ County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

² Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on page 7 to 24, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work.

³ Same as footnote 2 but refers to completions instead of enrollments.

⁴ The total for this question should agree with county total, question 11.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20 and over
13. Number of different 4-H Club members enrolled according to age ¹	(a) Boys	28	22	14	18	12	11	7	5	5	1	2
	(b) Girls	39	26	23	25	19	12	15	8	0	1	0

14. Number of 4-H Club members:¹ (a) In school 255 (b) Out of school 38 14

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total ² (d)
15. Number of 4-H Club teams trained... (1) Judging			3	3
15. Number of 4-H Club teams trained... (2) Demonstration				
16. Number of groups other than 4-H Clubs organized for extension work with rural young people 16 years of age and older				
17. Members in groups reported in question 16... (1) Young men				
17. Members in groups reported in question 16... (2) Young women				
18. Total number of farm or home visits ³ made in conducting extension work			772	772
19. Number of different farms or homes visited			670	670
20. Number of calls relating to extension work	(1) Office		20176	20176
	(2) Telephone		1470	1470
21. Number of news articles or stories published ⁴			118	118
22. Number of individual letters written			14087	14087
23. Number of different circular letters prepared (not total copies mailed)			123	123
24. Number of bulletins distributed			1430	1430
25. Number of radio talks made				
26. Number of events at which extension exhibits were shown			1	1
27. Training meetings held for local leaders or committeemen	(1) Adult work	(a) Number		
		(b) Men leaders		
		(c) Women leaders		
	(2) 4-H Club	(a) Number		
	(b) Leaders			
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27)	(1) Number		6	6
	(2) Total attendance		345	345
29. Meetings held at result demonstrations	(1) Number			
	(2) Total attendance			

¹The total for this question should agree with county total, question 10.
²County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or assignment.
³Do not count a single visit to both the farm and home as two visits.
⁴Do not count items relating to notices of meetings only.
 Notes.—Questions 15-34 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

Miles Auto 34,360 total

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home demonstration agents (c)	4-H Club agents (d)	Agricultural agents (e)	County total (f)
30. Tours conducted	(1) Adult work	(a) Number			30
		(b) Total attendance			
	(2) 4-H Club	(a) Number			
		(b) Total attendance			
31. Achievement days held	(1) Adult work	(a) Number			31
		(b) Total attendance			
	(2) 4-H Club	(a) Number			
		(b) Total attendance			
32. Encampments held (Do not include picnics, rallies, or short courses, as these should be reported under other meetings.)	(1) Farm women	(a) Number			32
		(b) Total members attending			
		(c) Total others attending			
	(2) 4-H club	(a) Number			
		(b) Total boys attending			
		(c) Total girls attending			
		(d) Total others attending			
		(e) Total attendance			
33. Other meetings of an extension nature participated in by agents or specialists and not previously reported	(1) Number			11	33
	(2) Total attendance			475	
34. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere	(1) Adult work	(a) Number			34
		(b) Total attendance			
	(2) 4-H club	(a) Number			
		(b) Total attendance			

SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

35. Number of farms in county	2800	35
36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program	1000	36
37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program		37
38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program		38
39. Number of farm homes with 4-H Club members enrolled	123	39
40. Number of other homes with 4-H Club members enrolled	40	40
41. Total number of different farm families influenced by some phase of the extension program (Include questions 35, 37, and 39, minus duplications.)	1100	41
42. Total number of different other families influenced by some phase of extension program (Include questions 38 and 40, minus duplications.)		42

1 County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.
 Note.—Questions 35-42 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

CEREALS¹

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Corn (a)	Wheat (b)	Oats (c)	Rye (d)	Barley (e)	All other cereals ² (f)	
43. Days devoted to line of work by:							
(1) Home demonstration agents							43
(2) 4-H Club agents							
(3) Agricultural agents	<i>Cornelley 181</i>	<i>9</i>	<i>38</i>				
(4) Specialists	<i>6</i>	<i>1</i>	<i>2</i>				
44. Number of communities in which work was conducted	<i>12</i>	<i>10</i>					44
45. Number of voluntary local leaders or committeemen assisting	<i>12</i>	<i>5</i>					45
46. Days of assistance rendered by voluntary leaders or committeemen							46
47. Number of adult result demonstrations conducted							47
48. Number of meetings at result demonstrations							48
49. Number of method-demonstration meetings held							49
50. Number of other meetings held							50
51. Number of news stories published	<i>1</i>	<i>6</i>					51
52. Number of different circular letters issued		<i>3</i>					52
53. Number of farm or home visits made	<i>40</i>	<i>28</i>					53
54. Number of office calls received	<i>30</i>	<i>90</i>					54
55. Number of 4-H Club members enrolled:							55
(1) Boys	<i>19</i>	<i>2</i>	<i>1</i>				
(2) Girls							
56. Number of 4-H Club members completing:							56
(1) Boys	<i>12</i>	<i>2</i>	<i>1</i>				
(2) Girls							
57. Number of acres in projects conducted by 4-H Club members completing	<i>11</i>	<i>10</i>	<i>4 1/2</i>				57
58. Total yields of crops grown by 4-H Club members completing	<i>368 bu.</i>	<i>122 bu.</i>	<i>12 bu.</i>	bu.	bu.	bu.	58
59. Number of farmers following fertilizer recommendations	<i>20</i>						59
60. Number of farmers following insect-control recommendations							60
61. Number of farmers following disease-control recommendations							61
62. Number of farmers following marketing recommendations							62
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise							63
64. Number of farms for which production-reduction contracts were signed	<i>17</i>	<i>30</i>					64
65. Total acres taken out of production on such farms in accordance with contracts reported in question 64	<i>529</i>	<i>74.1</i>					65
66. Number of farmers following other specific practice recommendations: ³							66
(1)							
(2) <i>Liming for wheat & clover</i>							
(3) <i>rotation 600 Iowa</i>		<i>40</i>					
(4)							
(5)							

¹Report fall-sown crops the year they are harvested.²Include crop by name.³Exclude all corn and hay contracts. This total should agree with 242(6).⁴For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Alfalfa	Sweet-clover	Clover (red, crimson, white)	Vetch	Lupinus	Peas	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							} 67
(2) 4-H Club agents							
(3) Agricultural agents					2	1	
(4) Specialists					1		
68. Number of communities in which work was conducted			15		23		68
69. Number of voluntary local leaders or committeemen assisting							69
70. Days of assistance rendered by voluntary leaders or committeemen							70
71. Number of adult result demonstrations conducted							71
72. Number of meetings at result demonstrations							72
73. Number of method-demonstration meetings held							73
74. Number of other meetings held							74
75. Number of news stories published			6		3	2	75
76. Number of different circular letters issued			1				76
77. Number of farm or home visits made					8		77
78. Number of office calls received					50		78
79. Number of 4-H Club members enrolled							} 79
(1) Boys							
(2) Girls							
80. Number of 4-H Club members completing							} 80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing							81
82. Total yields of crops grown by 4-H Club members completing							} 82
(1) Seed	bu.	bu.	bu.	bu.	bu.	xxxx	
(2) Forage	tons	tons	tons	tons	tons	xxxx	
83. Number of farmers following fertilizer recommendations							83
84. Number of farmers following insect-control recommendations							84
85. Number of farmers following disease-control recommendations							85
86. Number of farmers following marketing recommendations							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise							87
88. Number of farms for which production-reduction contracts were signed							88
89. Total acres taken out of production on such farms in accordance with contracts reported in question 88							89
90. Number of farmers following other specific practice recommendations: ¹							} 90
(1)							
(2)							
(3)							
(4)							
(5)							

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Soybeans	Cowpeas and field peas	Velvet beans	Field beans	Peas	All other legumes and forage crops ¹	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents.....							} 67
(2) 4-H Club agents.....							
(3) Agricultural agents.....							
(4) Specialists.....							
68. Number of communities in which work was conducted.....							68
69. Number of voluntary local leaders or committeemen assisting.....							69
70. Days of assistance rendered by voluntary leaders or committeemen.....							70
71. Number of adult result demonstrations conducted.....							71
72. Number of meetings at result demonstrations.....							72
73. Number of method-demonstration meetings held.....							73
74. Number of other meetings held.....							74
75. Number of news stories published.....							75
76. Number of different circular letters issued.....							76
77. Number of farm or home visits made.....							77
78. Number of office calls received.....							78
79. Number of 4-H Club members enrolled.....					4		} 79
(1) Boys.....							
(2) Girls.....							
80. Number of 4-H Club members completing.....					2		} 80
(1) Boys.....							
(2) Girls.....							
81. Number of acres in projects conducted by 4-H Club members completing.....					3/4		81
82. Total yields of crops grown by 4-H Club members completing.....					300 lb.		} 82
(1) Seed.....	bu.	bu.	bu.	bu.		bu.	
(2) Forage.....	tons	tons	tons	tons	tons	tons	
83. Number of farmers following fertilizer recommendations.....							83
84. Number of farmers following insect-control recommendations.....							84
85. Number of farmers following disease-control recommendations.....							85
86. Number of farmers following marketing recommendations.....							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....							87
88. Number of farms for which production-reduction contracts were signed.....							88
89. Total acres taken out of production on such farms in accordance with contracts reported in question 88.....							89
90. Number of farmers following other specific practice recommendations: ²							} 90
(1).....							
(2).....							
(3).....							
(4).....							
(5).....							

¹Indicate crop by name.²For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

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POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Irish potatoes (a)	Sweetpotatoes (b)	Cotton (c)	Tobacco (d)	All other special crops ¹ (e)	
91. Days devoted to line of work by:						
(1) Home demonstration agents						} 91
(2) 4-H Club agents						
(3) Agricultural agents	1		198	360		
(4) Specialists				12		
92. Number of communities in which work was conducted			7	23		92
93. Number of voluntary local leaders or committeemen assisting						93
94. Days of assistance rendered by voluntary leaders or committeemen						94
95. Number of adult result demonstrations conducted						95
96. Number of meetings at result demonstrations						96
97. Number of method-demonstration meetings held						97
98. Number of other meetings held						98
99. Number of news stories published			6	48		99
100. Number of different circular letters issued				12		100
101. Number of farm or home visits made			17	27		101
102. Number of office calls received			3300	16119		102
103. Number of 4-H Club members enrolled						} 103
(1) Boys	6		1	17	2	
(2) Girls	1			2	1	
104. Number of 4-H Club members completing						} 104
(1) Boys	3			14	1	
(2) Girls				1		
105. Number of acres in projects conducted by 4-H Club members completing	7/2			14	1/4	105
106. Total yields of crops grown by 4-H Club members completing	34 bu.	bu.	lb. ²	10495 lb.	1	106
107. Number of farmers following fertilizer recommendations				250		107
108. Number of farmers following insect-control recommendations				125		108
109. Number of farmers following disease-control recommendations						109
110. Number of farmers following marketing recommendations						110
111. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise						111
112. Number of farms for which production-reduction contracts were signed				239	1506	112
113. Total acres taken out of production on such farms in accordance with contracts reported in question 112.				4256	13797	113
114. Number of farmers following other specific practice recommendations: ³						} 114
(1) _____						
(2) _____						
(3) _____						
(4) _____						
(5) _____						

¹ Indicate crop by name.

² Report yield of cotton in pounds of seed cotton.

³ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home gardens	Market gardening, truck, and canning crops	Beautification of home grounds	Tree fruits	Bush and small fruits	Grapes	
	(a)	(b)	(c)	(d)	(e)	(f)	
115. Days devoted to line of work by:							
(1) Home demonstration agents.....							115
(2) 4-H Club agents.....			4				
(3) Agricultural agents.....	14						
(4) Specialists.....							
116. Number of communities in which work was conducted.....	12		4				116
117. Number of voluntary local leaders or committeemen assisting.....							117
118. Days of assistance rendered by voluntary leaders or committeemen.....							118
119. Number of adult result demonstrations conducted.....							119
120. Number of meetings at result demonstrations.....							120
121. Number of method-demonstration meetings held.....							121
122. Number of other meetings held.....							122
123. Number of news stories published.....	8						123
124. Number of different circular letters issued.....							124
125. Number of farm or home visits made.....	60		5				125
126. Number of office calls received.....	80			36		11	126
127. Number of 4-H Club members enrolled.....							127
(1) Boys.....	6		1				
(2) Girls.....	22		45				
128. Number of 4-H Club members completing.....							128
(1) Boys.....	5		1				
(2) Girls.....	21		24				
129. Number of acres in projects conducted by 4-H Club members completing.....	7 1/4		xxxx				129
130. Total yields of crops grown by 4-H club members completing.....	30 bu.	bu.	xxxx	bu.	bu.	bu.	130
131. Number of farms or homes where fertilizer recommendations were followed.....							131
132. Number of farms or homes where insect-control recommendations were followed.....							132
133. Number of farms or homes where disease-control recommendations were followed.....							133
134. Number of farms or homes where marketing recommendations were followed.....							134
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprise.....							135
136. Number of homes where recommendations were followed as to establishment or care of lawn.....	xxxx	xxxx		xxxx	xxxx	xxxx	136
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees.....	xxxx	xxxx		xxxx	xxxx	xxxx	137
138. Number of homes where recommendations were followed as to treatment of walks, drives, or fences.....	xxxx	xxxx		xxxx	xxxx	xxxx	138
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings.....	xxxx	xxxx		xxxx	xxxx	xxxx	139
140. Number of homes where other specific practice recommendations were followed: ¹							140
(1).....							
(2).....							
(3).....							
(4).....							

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal..... 166
 167. Number of farmers following wood-preservation recommendations..... 167
 168. Number of farmers following recommendations in the marketing of forest products..... 168
 169. Number of farmers following other specific practice recommendations:¹
- (a).....
 - (b).....
 - (c).....
 - (d).....

AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms	Number of units	Total value of service or savings	
	(a)	(b)	(c)	
170. Terracing and erosion control.....	87	1003.5 acres	\$ 10 025.	170
171. Drainage practices.....	2	300 acres	3 000	171
172. Irrigation practices.....		acres		172
173. Land-clearing practices.....	12	15 acres	150	173
174. Better types of machines.....		machines		174
175. Maintenance and repair of machines.....		machines		175
176. Efficient use of machinery.....		XXXXXXXXXX		176
177. All buildings constructed (include silos).....		buildings		177
178. Buildings remodeled, repaired, painted.....		buildings		178
179. Farm electrification.....				179
180. Home equipment (w/able using machine).....				180
181. Total of columns (a) and (c).....	101 farms	XXXXXXXXXX	\$ 13 155	181

182. Number of machines repaired as reported in question 175, by types:
- (a) Tractors.....
 - (b) Tillage implements.....
 - (c) Harvesters and threshers.....
 - (d) Plows.....
 - (e) Mowers.....
 - (f) Planters.....
 - (g) Other.....
183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by types:
- (a) Dwellings constructed according to plans furnished.....
 - (b) Dwellings remodeled according to plans furnished.....
 - (c) Sewage systems installed.....
 - (d) Water systems installed..... 1
 - (e) Heating systems installed.....
 - (f) Lighting systems installed.....
 - (g) Home appliances and machines.....
 - (A) Dairy buildings.....
 - (i) Silos.....
 - (j) Hog houses.....
 - (k) Poultry houses.....
 - (l) Storage structures.....
 - (m) Other.....

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Poultry (a)	Bees (b)	
184. Days devoted to line of work by:			
(1) Home demonstration agents			} 184
(2) 4-H Club agents			
(3) Agricultural agents	16		
(4) Specialists			
185. Number of communities in which work was conducted	12		185
186. Number of voluntary local leaders or committeemen assisting	12		186
187. Days of assistance rendered by voluntary leaders or committeemen			187
188. Number of adult result demonstrations conducted			188
189. Number of meetings at result demonstrations			189
190. Number of method-demonstration meetings held			190
191. Number of other meetings held			191
192. Number of news stories published	2		192
193. Number of different circular letters issued			193
194. Number of farm or home visits made	70		194
195. Number of office calls received	32		195
196. Number of 4-H Club members enrolled	(1) Boys 34 (2) Girls 74	1	} 196
197. Number of 4-H Club members completing	(1) Boys 10 (2) Girls 63		
198. Number of units in projects conducted by 4-H Club members completing	3563 chickens	colonies	198
POULTRY—Continued			
199. Number of families following an organized improved breeding plan as recommended			199
200. Number of families following recommendations in purchasing baby chicks			200
201. Number of families following recommendations in chick rearing			201
202. Number of families following production-feeding recommendations		2	202
203. Number of families following sanitation recommendations in disease and parasite control			203
204. Number of families improving poultry-house equipment according to recommendations			204
205. Number of families following marketing recommendations			205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise			206
207. Number of families following other specific practice recommendations: ¹			
(a) _____			} 207
(b) _____			
BEES—CONTINUED			
208. Number of farmers following recommendations in transferring colonies to modern hives		2	208
209. Number of colonies involved in question 208		40	209
210. Number of farmers following disease-control recommendations		2	210
211. Number of farmers following requeening recommendations		2	211
212. Number of farmers following marketing recommendations			212
213. Number of farmers following other specific practice recommendations: ¹			
(a) _____			} 213
(b) _____			

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Dairy cattle (a)	Beef cattle (b)	Sheep (c)	Swine (d)	Horses and mules (e)	Other livestock ¹ (f)	
214. Days devoted to line of work by:							
(1) Home demonstration agents.....							} 214
(2) 4-H Club agents.....							
(3) Agricultural agents.....	14		1	8	2		
(4) Specialists.....							
215. Number of communities in which work was conducted.....	12			18			215
216. Number of voluntary local leaders or committeemen assisting.....							216
217. Days of assistance rendered by voluntary leaders or committeemen.....							217
218. Number of adult result demonstrations conducted.....							218
219. Number of meetings at result demonstrations.....							219
220. Number of method-demonstration meetings held.....							220
221. Number of other meetings held.....							221
222. Number of news stories published.....							222
223. Number of different circular letters issued.....							223
224. Number of farm or home visits made.....	17		1	48	6		224
225. Number of office calls received.....	58		10	46	68		225
226. Number of 4-H Club members enrolled.....							} 226
(1) Boys.....	13			26	1		
(2) Girls.....	1			17			
227. Number of 4-H Club members completing.....							} 227
(1) Boys.....	4			29			
(2) Girls.....				17			
228. Number of animals in projects conducted by 4-H Club members completing.....	4			100			228
229. Number of farmers assisted in obtaining purebred sires.....							229
230. Number of farmers assisted in obtaining high-grade or purebred females.....							230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted.....							231
232. Number of members in preceding circles or clubs.....							232
233. Number of herd or flock-improvement associations organized or assisted.....							233
234. Number of members in these associations.....							234
235. Number of farmers not in associations keeping performance records of animals.....							235
236. Number of families assisted in home butchering, meat cutting, and curing.....							236
237. Number of families assisted in butter and cheese making.....							237
238. Number of farmers following parasite-control recommendations.....							238
239. Number of farmers following disease-control recommendations.....							239
240. Number of farmers following marketing recommendations.....							240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....							241
242. Number of farms for which production-reduction contracts were signed.....					17		242
243. Total reduction in number of animals on such farms in accordance with contracts reported in question 242.....					139		243

¹ Includes rabbits, goats, game and fur animals.² Includes all oen and hog contracts. This total should agree with 66(c).

9-5513

AGRICULTURAL ECONOMICS

Report Only This Year's Extended Activities and Results That Can Be Verified

ITEM	Public problems and economic planning on county or community basis ¹	FARM MANAGEMENT			Outlook	Marketing, buying, selling, and financing	
		Farm records (inventories, accounts, etc.)	Individual farm planning	Farm and home financing (short and long time)			
	(a)	(b)	(c)	(d)	(e)	(f)	
244. Days devoted to line of work by:							
(1) Home demonstration agents							244
(2) 4-H Club agents							
(3) Agricultural agents	11	7	16	2	2		
(4) Specialists	7	5	1				
245. Number of communities in which work was conducted							245
246. Number of voluntary local leaders or committeemen assisting							246
247. Days of assistance rendered by voluntary leaders or committeemen							247
248. Number of adult result demonstrations conducted							248
249. Number of meetings at result demonstrations							249
250. Number of method-demonstration meetings held							250
251. Number of other meetings held		1					251
252. Number of news stories published	10	2		3			252
253. Number of different circular letters issued		1					253
254. Number of farm or home visits made							254
255. Number of office calls received		42		33			255
256. Number of 4-H Club members enrolled			4				256
(1) Boys	XXXX			XXXX	XXXX	XXXX	
(2) Girls	XXXX		3	XXXX	XXXX	XXXX	
257. Number of 4-H Club members completing			To be completed				257
(1) Boys	XXXX			XXXX	XXXX	XXXX	
(2) Girls	XXXX			XXXX	XXXX	XXXX	
258. Number of farmers keeping farm accounts throughout the year under supervision of agent					(a) Regular 13 (b) A.A.A. 260		258
259. Number of farmers keeping cost-of-production records under supervision of agent							259
260. Number of farmers assisted in summarizing and interpreting their accounts							260
261. Number of farmers assisted in making inventory or credit statements							261
262. Number of farmers assisted in obtaining credit						5	262
263. Number of farmers assisted in making mortgage or other debt adjustments						1	263
264. Number of farm credit associations assisted in organizing during the year							264
265. Number of farm business or enterprise-survey records taken during year						13	265
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records							266
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations							267
268. Number of farmers advised relative to leases							268
269. Number of farmers assisted in developing supplemental sources of income						16	269
270. Number of families assisted in reducing cash expenditure:							270
(a) By exchange of labor or machinery							
(b) By bartering farm or home products for other commodities or services							
(c) By producing larger part of food on farm							
(d) By making own repairs of buildings and machinery							
271. Number of urban families moving to farms who have been assisted in getting established							271
272. Number of farm families on relief assisted to become self-supporting							272

¹ Exclude taxation, land utilization, rural rehabilitation, economic basis of extension program, drought and flood relief. Insofar as possible, production adjustment activities should be reported under the crop or livestock concerned.

AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

273. Number of marketing associations or groups ¹ assisted in organizing during the year	273
274. Number of marketing associations or groups ¹ previously organized assisted by extension agents this year	274
275. Membership in associations and groups organized or assisted (273 and 274)	275
276. Number of individuals (not in associations) assisted with marketing problems	276
277. Number of families following other specific practice recommendations	277

ITEM	Standard- izing, packaging, or grading	Processing or manu- facturing	Leasing markets and transportation	Use of current market informa- tion	Financing	Organiza- tion	Accounting	Keeping member- ship informed	
	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	
278. Number of organizations assisted with problems of									278
279. Number of individuals (not in organizations) assisted with problems of					XXXX	XXXX	XXXX	XXXX	279

ITEM	Hay and grain	Cotton	Tobacco	Dairy products	Livestock	Wool	
	(e)	(f)	(g)	(h)	(i)	(j)	
280. Value of products sold by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$	280
281. Value of products sold by individuals (not in organizations) assisted	\$	\$	\$	\$	\$	\$	281

ITEM	Fruits and vegetables	Poultry and eggs	Home products			
			Food	Handicraft		
280. Value of products sold by all associations or groups organized or assisted	\$	\$	\$	\$	\$	280
281. Value of products sold by individuals (not in organizations) assisted	\$	\$	\$	\$	\$	281

ITEM	Livestock	Feed for livestock	Farm equipment	Oil and gas	Fertilizer, seed, and other farm supplies	Home equipment	Home supplies	
	(e)	(f)	(g)	(h)	(i)	(j)	(k)	
282. Value of supplies purchased by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$	\$	282
283. Value of supplies purchased by individuals (not in organizations) assisted	\$	\$	\$	\$	\$	\$	\$	283

¹Include independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which are buying or selling, and curb and home demonstration club markets.

FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food selection and preparation	Food preserva- tion	
	(a)	(b)	
284. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 284
(2) 4-H Club agents.....			
(3) Agricultural agents.....			
(4) Specialists.....			
285. Number of communities in which work was conducted.....			285
286. Number of voluntary local leaders or committeemen assisting.....			286
287. Days of assistance rendered by voluntary leaders or committeemen.....			287
288. Number of adult result demonstrations conducted.....			288
289. Number of meetings at result demonstrations.....			289
290. Number of method-demonstration meetings held.....	(1) By agents or specialists.....		} 290
	(2) By leaders.....		
291. Number of other meetings held.....	(1) By agents or specialists.....		} 291
	(2) By leaders.....		
292. Number of news stories published.....			292
293. Number of different circular letters issued.....			293
294. Number of farm or home visits made.....			294
295. Number of office calls received.....			295
296. Number of 4-H Club members enrolled.....	(1) Boys.....		} 296
	(2) Girls.....		
297. Number of 4-H Club members completing.....	(1) Boys.....		} 297
	(2) Girls.....		
298. Number of units in projects conducted by 4-H Club members completing:			
(a) Dishes of food products prepared.....	(b) Meals planned and served.....		} 298
(c) Quarts canned.....	(d) Other containers of jelly, jam, and other products.....		
(e) Pounds of vegetables and fruits stored or dried.....			
299. Number of families budgeting food expenditure for a year.....			299
300. Number of families following food-buying recommendations.....			300
301. Number of families serving better-balanced meals.....			301
302. Number of families improving home-packed lunches according to recommendations.....			302
303. Number of schools following recommendations for a hot dish or school lunch.....			303
304. Number of children involved in question 303.....			304
305. Number of families following recommended methods of child feeding.....			305
306. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation).....			306
307. Number of families producing and preserving home food supply according to annual food-supply budget.....			307
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats.....			308
309. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members).....			309
310. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members).....			310
311. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310) \$.....			311
312. Number of families following recommendations for the storage of home food supply.....			312
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply.....			313

CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

314. Days devoted to line of work by:		
(a) Home demonstration agents.....	} 314
(b) 4-H Club agents.....	
(c) Agricultural agents.....	
(d) Specialists.....	
315. Number of communities in which work was conducted.....		315
316. Number of voluntary local leaders or committeemen assisting.....		316
317. Days of assistance rendered by voluntary leaders or committeemen.....		317
318. Number of adult result demonstrations conducted.....		318
319. Number of meetings at result demonstrations.....		319
320. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 320
321. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	
322. Number of news stories published.....		322
323. Number of different circular letters issued.....		323
324. Number of farm or home visits made.....		324
325. Number of office calls received.....		325
326. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....	} 326
327. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....	
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.....		328
329. Number of families improving habits of children.....		329
330. Number of families substituting positive methods of discipline for negative ones.....		330
331. Number of families providing recommended play equipment.....		331
332. Number of families following recommendations regarding furnishings adapted to children's needs.....		332
333. Number of different individuals participating in child-development and parent-education program.....	{ (a) Men..... (b) Women.....	} 333
334. Number of children involved in question 333.....		
335. Number of families following other specific practice recommendations: ¹		
(a).....	} 335
(b).....	
(c).....	
(d).....	
(e).....	

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

336. Days devoted to line of work by:		
(a) Home demonstration agents	} 336
(b) 4-H Club agents	
(c) Agricultural agents	
(d) Specialists	
337. Number of communities in which work was conducted	337
338. Number of voluntary local leaders or committeemen assisting	338
339. Days of assistance rendered by voluntary leaders or committeemen	339
340. Number of adult result demonstrations conducted	340
341. Number of meetings at result demonstrations	341
342. Number of method-demonstration meetings held	} 342
	(a) By agents or specialists	
	(b) By leaders	
343. Number of other meetings held	} 343
	(a) By agents or specialists	
	(b) By leaders	
344. Number of news stories published	344
345. Number of different circular letters issued	345
346. Number of farm or home visits made	346
347. Number of office calls received	347
348. Number of 4-H Club members enrolled	} 348
	(a) Boys	
	(b) Girls	
349. Number of 4-H Club members completing	} 349
	(a) Boys	
	(b) Girls	
350. Number of articles made by 4-H Club members completing	} 350
	(a) Dresses	
	(b) Other	

ITEM	Adults	Juniors	
	(a)	(b)	
351. Number of individuals following recommendations in construction of clothing			351
352. Number of individuals following recommendations in the selection of clothing			352
353. Number of individuals keeping clothing accounts			353
354. Number of individuals budgeting clothing expenditures			354
355. Number of families following clothing-buying recommendations		X X X X X	355
356. Number of individuals improving children's clothing according to recommendations			356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing			357
358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements		X X X X X	358
359. Total estimated savings due to clothing program	\$	\$	359
360. Number of individuals following other specific practice recommendations: ¹			} 360
(a)			
(b)			

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HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management	House furnishings	Handicraft	
	(a)	(b)	(c)	
361. Days devoted to line of work by:				
(1) Home demonstration agents.....				} 361
(2) 4-H Club agents.....				
(3) Agricultural agents.....				
(4) Specialists.....				
362. Number of communities in which work was conducted.....				362
363. Number of voluntary local leaders or committeemen assisting.....				363
364. Days of assistance rendered by voluntary leaders or committeemen.....				364
365. Number of adult result demonstrations conducted.....				365
366. Number of meetings at result demonstrations.....				366
367. Number of method-demonstration meetings held.....	(1) By agents or specialists (2) By leaders.....			} 367
368. Number of other meetings held.....	(1) By agents or specialists (2) By leaders.....			
369. Number of news stories published.....				369
370. Number of different circular letters issued.....				370
371. Number of farm or home visits made.....				371
372. Number of office calls received.....				372
373. Number of 4-H Club members enrolled.....	(1) Boys..... (2) Girls.....			} 373
374. Number of 4-H Club members completing.....	(1) Boys..... (2) Girls.....			
375. Number of units in projects conducted by 4-H Club members completing.....		{ rooms articles }	articles	} 375

HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations.....	376
377. Number of families following recommendations in obtaining labor-saving equipment.....	377
378. Number of families adopting recommended laundering methods.....	378
379. Number of families assisted in home soap making.....	379
380. Number of families adopting recommended methods in care of house.....	380
381. Number of families assisted in making home-made equipment or conveniences.....	381
382. Number of women following a recommended schedule for home activities.....	382
383. Number of 4-H Club members keeping personal accounts.....	383
384. Number of families keeping home accounts according to a recommended plan.....	384
385. Number of families budgeting expenditures in relation to income according to a recommended plan.....	385
386. Number of families assisted in developing home industries as a means of supplementing income.....	386
387. Number of families following recommended methods in buying for the home (other than foods and clothing).....	387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing).....	388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living.....	389

HOME HEALTH AND SANITATION—Continued

415. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls..... }	415
416. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls..... }	416
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work.....	{ (a) Boys..... (b) Girls..... }	417
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests.....	{ (a) 4-H Club members..... (b) Others..... }	418
419. Number of individuals improving health habits according to recommendations.....		419
420. Number of individuals improving posture according to recommendations.....		420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....		421
422. Number of families adopting better home-nursing procedure according to recommendations.....		422
423. Number of families installing sanitary closets or outhouses according to recommended plans.....		423
424. Number of homes screened according to recommendations.....		424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects.....		425
426. Number of individuals enjoying improved health as a result of health and sanitation program.....		426
427. Number of families following other specific practice recommendations: ¹		
(a)	}	427
(b)		

EXTENSION ORGANIZATION AND COMMUNITY ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Extension organization and program making	Community or country-life activities	
	(a)	(b)	
428. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 428
(2) 4-H Club agents.....			
(3) Agricultural agents.....			
(4) Specialists.....			
429. Number of communities in which work was conducted.....			429
430. Number of voluntary local leaders or committeemen assisting.....			430
431. Days of assistance rendered by voluntary leaders or committeemen.....			431
432. Number of meetings held.....			432
433. Number of news stories published.....			433
434. Number of different circular letters issued.....			434
435. Number of farm or home visits made.....			435
436. Number of office calls received.....			436

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COMMUNITY OR COUNTRY-LIFE ACTIVITIES—Continued

437. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....	437
438. Number of country-life conferences or training meetings conducted for community leaders.....	438
439. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....	439
440. Number of communities developing recreation according to recommendations.....	440
441. Number of families following recommendations as to home recreation.....	441
442. Number of community or county-wide pageants or plays presented.....	442
443. Number of community houses, clubhouses, permanent camps, or community rest rooms established for.....	443
(a) Adults.....	}
(b) Juniors.....	
444. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.....	444
445. Number of communities assisted in improving hygienic or public-welfare practices.....	445
446. Number of school or other community grounds improved in accordance with plans furnished.....	446
447. Number of communities assisted in providing library facilities.....	447
448. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....	448
449. Number of families aided in obtaining assistance from Red Cross or other relief agency.....	449

OTHER ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Predatory animals	Rodents	General-feeder insects*	Wash	All other work	
	(a)	(b)	(c)	(d)	(e)	
450. Days devoted to line of work by:						} 450
(1) Home demonstration agents.....						
(2) 4-H Club agents.....						
(3) Agricultural agents.....						
(4) Specialists.....						
451. Number of communities in which work was conducted.....						451
452. Number of voluntary local leaders or committeemen assisting.....						452
453. Days of assistance rendered by voluntary leaders or committeemen.....						453
454. Number of adult result demonstrations conducted.....						454
455. Number of meetings at result demonstrations.....						455
456. Number of method-demonstration meetings held.....						456
457. Number of other meetings held.....						457
458. Number of news stories published.....						458
459. Number of different circular letters issued.....						459
460. Number of farm or home visits made.....						460
461. Number of office calls received.....						461
462. Number of farmers following recommendations.....						462
463. Pounds of poison used.....						463
464. Total estimated saving due to control program.....	\$	\$	\$	\$	\$	464

MISCELLANEOUS 4-H CLUBS (Indicate by name)

ITEM		(a)	(b)	(c)	(d)	(e)	
465. Number of 4-H Club members enrolled.....	(1) Boys.....						} 465
	(2) Girls.....						
466. Number of 4-H Club members completing.....	(1) Boys.....						} 466
	(2) Girls.....						

* Include grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.