

VIRGINIA

MADISON Agricultural Agent Annual Report 1939
County

Index		Page
6 b 5	Plans of work.	3-7
8 c 11	pastures	16-17

NVP 2

REPORT FILES
EXTENSION WORK

NARRATIVE REPORT OF EXTENSION WORK
IN MADISON COUNTY - VIRGINIA

From December 1, 1938
Thru November 30, 1939

By

A. J. Jessee, County Agent

COUNTY AGENT ANNUAL REPORT

TABLE OF CONTENTS

	Page
Summary of Activities and Accomplishments	3
County Organization	8
General Policies and Procedure	10
Project Activities and Results	
Agricultural Conservation Program.	12
Soils	14
Pasture and Legumes	16
Horticulture	18
Cereals	19
Rural Electrification	21
4-H Club	22
Livestock	23
Plan of Work for 1940	25
Miscellaneous	29

SUMMARY OF ACTIVITIES AND ACCOMPLISHMENTS

PLAN OF WORK FOR 1939

I.

National Program

- | | |
|--|---|
| 1. Act as secretary for Madison County Soil Conservation Association. Conduct all educational work connected with the program. | 1. Acted as secretary for Community and County Association. Conducted all educational work. |
|--|---|

II.

County Planning

- | | |
|--|---|
| 1. Carry on discussion groups in each community in the county. | 1. Carried on discussion groups in four communities. |
| 2. Have at least five topics discussed in each group. | 2. <u>4</u> topics were discussed by these communities. |
| 3. Follow up with committee meetings on county planning. | 3. Community meetings were followed by a county Planning Board meeting. |

III.

TVA Demonstrations

- | | |
|---|--|
| 1. Conduct fifteen units, demonstration farms, that receive TVA fertilizer. Make every enterprise on the farms a demonstration. | 1. <u>14</u> TVA unit demonstrations were conducted with detail plans of operation being worked out on a portion of these farms. |
|---|--|

IV.

Crop and Soil Improvement

- | | |
|---|---|
| 1. Test soil for acidity and plant foods and made recommendations for liming and fertilizing. | 1. <u>19</u> soil tests were made and <u>700</u> recommendations given. |
|---|---|

2. Conduct ten pasture improvement demonstrations.
3. Put on Corn and Grain Show in December.
4. Recommend certified seed.
5. Recommend use of legumes
6. Conduct at least three fertilizer demonstrations with barley.

2. 25 demonstrations were conducted.
3. Corn and Small Grain Show held in December with 103 exhibits and a total attendance of 160.
4. Certified seed recommended and 4 TVA farms produced certified seed this year.
5. Legumes have been encouraged in all cases.
6. 4 fertilizer demonstrations were conducted with 3 field meetings being held.

V.

Poultry

1. Put on poultry culling campaign.
2. Encourage use of certified baby chicks.
3. Present at regular intervals timely poultry information as to markets, outlook, etc.
4. Encourage more farm flocks being kept.
5. Recommend a stricter sanitation program for all poultrymen.

1. 80 culling demonstrations conducted.
2. 2 newspaper articles published on the advantage of certified baby chicks and all poultrymen encouraged to buy certified chicks.
3. Market information and outlook was made available.
4. Farm flocks were recommended in all cases where no poultry was being kept.
5. Information made available in regard to a sanitation program for poultrymen.

VI.

Livestock

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. Recommend selling of wool cooperatively. 2. Recommend and encourage use of purebred sires in all classes of livestock. 3. Send out monthly cards to sheep owners calling attention to best methods of caring for flocks. 4. Put on demonstration treating sheep for stomach worms. 5. Put on demonstration treating calves for blackleg. 6. Cooperate in a feeder-calf sale next fall. 7. Recommend treatment for internal and external parasites in all classes of livestock. 8. Recommend the use of cow and calf herds in preference to keeping feeder cattle. 9. Conduct a Bott Control demonstration. | <ol style="list-style-type: none"> 1. <u>65</u> farmers sold cooperatively <u>7953</u> pounds of wool. 2. A number of pure bred sires were purchased to replace grade sires. 3. Cards mailed each month to flock owners. 4. <u>100</u> sheep producers treated their flocks for internal parasites. 5. Demonstration held, <u>1500</u> calves vaccinated. 6. No feeder-calf was held. 7. A sheep dipping vat was bought cooperatively, and <u>917</u> sheep were dipped for external parasites. 8. Particular emphasis was placed on this phase of the livestock program and several herds started. 9. A Bott Control demonstration was put on with <u>507</u> horses being treated. |
|---|---|

VII.

Orchard

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. Have an orchard meeting once every three months, at which timely orchard subjects are discussed. | <ol style="list-style-type: none"> 1. Orchard meetings were held by agent and specialists. |
|---|---|

2. Mail spray cards and other orchard information regularly to all owners.

2. Spray cards were mailed to orchardmen. \$2733.90 worth of apples were sold cooperatively to Surplus Commodities Corporation.

VIII.

Forestry

1. Conduct wood lot management demonstration.
2. Recommend selective cutting.

1. 2 wood lot management demonstrations conducted.
2. Selected cutting recommended.

IX.

Soil Conservation

1. Encourage strip cropping and contour farming.
2. Hold at least one meeting in each community on Conservation of Soil and Water.
3. Cooperate with the Soil Conservation Service in establishing demonstration farms.
4. Encourage the shifting of steep land from tilled crops to permanent pasture.
5. Recommend in all cases the use of cover crops.

1. One new farm set up under the supervision of the Soil Conservation.
2. One meeting held in each community on the conservation of soil and water.
3. This was carried out.
4. 86 farms shifted steep land from tilled crops to conserving crops.
5. More cover crops were used this past year than any previous year.

X.

4-H Club

1. Increase enrollment in present organized clubs.
2. Have at least six baby beef projects in county.

1. The enrollment was increased from 125 to 140 boys.
2. 6 baby beef projects were carried in the county these being the first baby beeves to be produced in this section.

3. Encourage members to exhibit at State fair.

3. Exhibits at State fair were of a greater number than heretofore.

XI.

Rural Electrification

1. Cooperate with REA in getting a project completed for this area.

1. 125 miles of REA line was built in the county.

2. Do all educational work necessary to introduce this program.

2. The agent did all the educational work on this project. 4 meetings were held with a total attendance of 250.

COUNTY ORGANIZATION

Through this narrative summary of extension work in Madison county during 1939, the agent wishes to point out a few of the accomplishments that have been attained in the field of cooperative extension work.

The program of work for Madison county is set up and sponsored by the county Board of Agriculture, made up of representatives from all phases of agriculture in the county, as well as, representatives from the various agricultural agencies operating within the county.

This board composed of some thirty representatives, after careful analysis of the agricultural situation facing Madison county, formulated a program of work that has been most helpful to the agent in carrying out cooperative extension work. It is felt that adequate and timely planning should be the basis upon which all extension work rests. This organization is to be congratulated on the unusually fine job it has done during 1939 in formulating a long-time program for agriculture.

The agent wishes to express his appreciation to all those who had any part in making the extension year, 1939, as successful as it has been.

The county Board of Supervisors for their loyal support and timely suggestions, all members of the county Agricultural Conservation Association for their untiring efforts in administering their share of the program, the specialists who have helped to guide our work through the year and furnish us subject matter along the various lines that we were working, the Madison County Eagle for its favorable publicity and close cooperation, the superintendent of schools and school board, and all the many others whose efforts have gone to build a stronger, more adequate, long-time program of agriculture.

GENERAL POLICIES AND PROCEDURE

In order that the cooperation and support of farm people be maintained, for any length of time, it is necessary to formulate a definite plan of procedure carrying out the policies that farm people are most interested in. Through the discussion meetings that were held by the agent and local leaders in the various communities this past year, subjects that were of particular interest were selected by the discussion leaders and discussed by farm people attending. From these discussion meetings in the various localities the county Board of Agriculture, composed of the chairman of the different community boards, representatives of all agricultural agencies, the discussion leaders and the county Board of Supervisors, was able to set up a definite plan of work for the county. This type of planning begins with the individual farm, the community, the county and the state, which is the logical sequence that should be followed if the desired results are to be obtained.

It is very gratifying to note that the time devoted to this type of planning has been the most fruitful of all extension efforts during this past year.

It has been the policy of the agent to cooperate with each of the various agricultural agencies set up to work with farm people to the greatest extent possible. Through this type of work we have been able to reach a greater number of people, thereby, increasing the participation in extension work. Considerable time has been devoted by the agent to the Soil Conservation program, the Farm Security, and the Tenant Purchase Program, as well as the AAA program. These various agencies have been of great assistance in presenting to the farm people better methods of agriculture.

PROJECT ACTIVITIES AND RESULTS

Agricultural Conservation Program

The fact that the 1939 Agricultural Conservation program was very similar to the 1938 program, the agent has been able to encourage a larger participation than we had previously had.

Early in the spring of 1939, after a series of meetings explaining the details and the purpose of the Agricultural program, the committeemen in the various communities made a detailed study of their section and invited all those not participating in any previous program to become members of the 1939 AAA program. Of the 654 individuals who decided to take part in the program, 500 will be eligible for payments. The agent assisted these committeemen in their visits to individual farms and explained the benefits that might be derived by the farmers, as well as, the beneficial effect to agriculture as a whole.

After the information that had been obtained through this type of solicitation had been tabulated by the agent, the county committee that had been elected the previous year studied each individual case and set up for their farm what was considered fair and equitable allotments and goals.

Each of these individuals was notified of his particular status and advised how he might obtain the most from the program.

Through the AAA farm program the agent and various committees have been able to encourage and supervise numerous good farm practices that were heretofore impossible. Practices such as the application of lime, the conservation of soils through the use of cover crops, strip cropping and terracing, the clipping and fertilization of pastures all of which tend to enrich and conserve our natural resources, thereby, improving the standard of living of the individual. In addition to this, the AAA program has brought into the county thousands of dollars which has been a great step toward getting for the farmers a fair share of the national income. The AAA payment in Madison county for 1939 will be approximately \$40,000.00. The AAA program has also been of great assistance in bringing about a point of balance where the welfare of the individual farmer and the consumer is best served.

SOILS

During the past year considerable time has been spent by the agent taking soil samples and emphasizing the importance of proper soil management. The agent and his various committees have upon every occasion recommended the use of cover crops, contour farming, strip cropping, and all other better land use policies that are of a practical nature for this county. The fact that Madison county farms are each year loosing thousands of dollars by improper soil management has caused us to lay particular emphasis on encouraging farms to cultivate only the land suitable for cultivation and to turn the steep land and land subject to erosion into soil conserving crops, such as pastures and meadows, and then setting up on this area a good pasture management program and by better farming methods increase the productivity of the more tillable sections.

Soil Conservation Service

During the past year the agent, through the cooperation of the Soil Conservation Service, at Charlottesville, established another soil conservation demonstration farm. This bringing our total up to four. These farms have been watched very closely during the past two years by the individual farmers and the county Board of Agriculture.

At the last meeting of the county Board of Agriculture, it was recommended that we attempt to establish a soil district for Madison county and adjoining counties, in order that we be able to further the conservation of our natural resources. It is felt that the Soil Conservation Service through their many technicians can be of untold service along these lines.

PASTURE AND LEGUMES

One phase of our county agriculture that needs the most attention is our pastoral system of farming. Since Madison county is essentially a livestock county, and due to the fact that the most economic feed for livestock is pasture, the agent and his various committees and planning boards have devoted considerable time to emphasizing the importance of pasture management and fertilization, and have on numerous occasions helped individuals work out a farm plan, whereby, their system of farming included more livestock, which of course necessitated more pasture and less cultivated or intertilled crops. Up until a short time ago, the average farm in Madison county had only a very small acreage of pasture and this being of a very inferior nature. Too, it has only been a short while ago that the average farmer did not produce enough hay to feed his horses during the winter, not considering his other livestock at all. A total of 5649.2 acres of cropland pasture and permanent pasture was fertilized and limed during the year. These operations involved approximately 534 farms. These figures, as you can readily see, compare very favorably with those of four years ago when only four farms in the county practiced any pasture improvement methods.

The fifteen farm unit demonstrations that have been set up in cooperation with the Tennessee Valley Authorities have proved rather definitely that proper pasture management is a profitable enterprise. These farms, through the farm account record books, have invariably shown a profit where good pasture management and fertilization methods were used. In a few occasions, as much as 30% increase has been noted in the weight of the fertilized pasture has been obtained. Also, the length of grazing season has been materially increased.

Through the Agricultural Conservation program we have been able to get a greater number of individuals to cooperate in pasture improvement work than we would have been able to do had we not been in a position to make certain payments for this practice. It is unquestionable that proper pasture fertilization and utilization should be and will continue to be one of the most profitable and the strongest recommendations that can be made by the agent.

During the past year 5875.8 acres of clover was seeded in the county, also 2060.2 acres of lespedeza was seeded. It is the honest hope that within a few more years that practically all of our land that is seriously subject to erosion will be in permanent pasture and the acreage that will be devoted to intertilled crops will be of sufficient quality to produce an abundance of feed for the livestock that we plan to maintain.

HORTICULTURE

During the past year, the agent and extension specialists in the field of Horticulture held 18 meetings to discuss points of interest with fruit growers of Madison county. The number of farms producing horticultural products on a commercial basis is relatively few as compared with some of the other types of agricultural endeavors that are carried on within the county. However, the amount of money derived from the sale of horticultural products ranks among the counties outstanding projects. The agent has encouraged the planting of commercial orchard as well as increased plantings in small fruit due to the adaptability of our soil. Timely information regarding spraying, pruning, and fertilization has been, at all times, furnished to the horticultural farmers. The county Agricultural Agent's office has acted as a clearing house for the program sponsored by the Surplus Commodities Corporation. During the past year we sold \$2,733.90 worth of apples through the Surplus Commodities Corporation.

Recommendations for a well balanced farm garden was made by the community and county Planning Boards, and the agent has from all suitable occasions encouraged farmers to work out a well balanced farm garden. It is felt that considerable money might be saved on each farm by producing sufficient fruits and vegetables for home consumption rather than the purchasing of commercial products.

CEREALS

The annual Corn and Grain Show that has been held in Madison county for the past four years has become one of the best methods of encouraging the use of better seed.

It was gratifying to note that at our last show the number of exhibits of small grain was materially larger than of previous years. Also, the quality of the small grain exhibits was better. This grain show has been very outstanding in that we have been able to demonstrate the actual value in increased quality and production of certified seed.

(a) CORN: Madison county is one of the outstanding corn producing counties in the state, and naturally our corn cultural methods are unusually good. The agent, has on several occasions help select seed and has been able to make a few recommendations that have proven profitable.

(b) BARLEY: Barley is fastly becoming one of the leading cereals in the county, due primarily to the fact that farmers have been convinced that its feeding value is equal to that of corn, and due to the fact that there has been some limitation on the acreage of wheat that farmers might produce if they were to earn their full Agricultural Adjustment payment.

This past year several different plots of barley were top dressed with nitrate of soda and muriate of potash, and the results measured. These plots were top dressed early in the spring by five farmers located in each section of the county. They used nitrate of soda at the rate of 100 lbs. 200 lbs. and 300 lbs. per acre, and muriate of potash at the rates of 50 and 100 lbs. per acre. Just before the barley was harvested, field meetings were held to view the results obtained. After harvesting these various plots, it was determined by the yield that 100 lbs. of nitrate of soda and 50 lbs. of potash was the most economical top dressing used. The agent has made several recommendations that should help increase our barley yields which heretofore have been very low.

(c) WHEAT: The acreage of wheat that has been planted in Madison county the past year is naturally smaller than it has heretofore been. Although the acreage yield that has been obtained recently is considerably higher due to the fact that the fertilization of our soils is gradually becoming better.

(d) RYE: The acreage devoted to rye is rather insignificant except as a winter cover crop and green manure crop. On farms where sheep are kept, the agent has on several occasions encouraged the planting of rye in order to afford grazing for ewes and lambs.

RURAL ELECTRIFICATION

The rural electrification project, established during the past year, has been one of the outstanding activities that the county Board of Agriculture has sponsored. The agent under the direction of the county board took a very active part in this program, doing all of the educational work throughout the county and spending considerable time making individual visits explaining the benefits of this program. The agent's office was used by the REA until they were able to obtain sufficient office room, during which time all of the information we had on the individual farms was made available to the REA superintendent and the REA committeemen. The Planning Board through their knowledge of the county were of material assistance to the REA in locating the various electric lines throughout the county. This project is now serving approximately 250 rural people in Madison county, and it is hoped that additional extensions will be built in the near future.

4-H CLUB

4-H Club work in Madison county is under the guidance of Mr. N. E. Landis, 4-H Club Agent for Page, Clarke, Warren and Madison counties. There are, at the present time, ten clubs in the county having a total enrollment of 122 boys. Of this number 97 completed projects this past year. The total gross income for all projects carried in the county last year was \$2905.63. The total expenses were \$2042.05, leaving a net income of \$863.58. Seventeen of the 4-H club boys exhibited their projects either at local or state fairs, winning a total of \$118.00 of prizes.

LIVESTOCK

A considerable portion of the agent's time has been devoted to a livestock improvement program, with particular attention being given to the establishment of cow and calf herds to replace the practice of keeping feeder cattle. It is felt that over a long period of time the cow and calf herd will be a more profitable enterprise, due to the fact that the initial investment is less, and the marketing season is considerably longer.

The numbers of livestock, with the exception of sheep that is now being kept in the county is sufficient, however, in order that the greatest returns be obtained the quality of livestock should be improved.

BEEF CATTLE: The county Board of Agriculture in their plan of work recommended that cow and calf herds be encouraged with the pasture improvement program that is now underway. It is felt that beef cattle will soon become the leading county enterprise. During the past year approximately 1500 calves were vaccinated for blackleg, the agent keeping on hand at all times the necessary material for vaccination.

For the first time 4-H club members fed baby beeves. This project met with great favor throughout the county. A county show was held with an unusually good attendance. These calves made a very good showing at Richmond, and all the boys made money on their project.

SHEEP: The agent and his advisory committee have recommended an increase in the numbers of sheep kept in the county. During the past year approximately 100 sheep producers treated their sheep for internal parasites. A sheep dipping vat was purchased cooperatively by Orange, Culpeper, and Madison counties. Due to this purchase 917 sheep were dipped for external parasites. The Madison county Wool Pool sold cooperatively 7953 pounds of wool. This was an increase of 1474 pounds over last year. This wool brought on the average of 7¢ per pound above local price.

HOGS: Since a large portion of the corn produced in this section is marketed through hogs, the agent has not recommended any increase in numbers of hogs kept, since this would naturally increase the acreage of intertilled crops. However, emphasis has been placed on farmers using a better grade of herd sire.

DAIRYING: Dairying, being one of the smaller livestock enterprises within the county, having only ten men interested commercially, the agent has not devoted a great deal of time to this project. However, dairying has been one of the more profitable livestock enterprises during the past few years.

Market information regarding prices, outlook, numbers of animals on feed and available feed supplies have been made available through the local newspaper and individual letters during the past year.

- a. Advocate top dressing of permanent pastures with lime and phosphate.
2. Encourage definite rotations including red and saplin clover.
3. Recommend a live root system on all cropland during the winter.
4. Select a few producers of good seed and give them specific help in order that seed may be adapted and a high quality made available.
5. Encourage the seeding of alfalfa wherever practical.
6. Continue Corn and Grain Show.
7. Test soil for acidity and plant food and make definite recommendations for liming and fertilizing.

V. POULTRY

1. Encourage the use of baby chicks from state certified hatcheries.
2. Recommend stricter sanitation and culling program.
3. Give particular emphasis to the establishment of more farm flocks.
4. Conduct poultry culling campaign.
5. Present at regular intervals timely poultry information, as to market supplies, feed and outlook.

VI. ORCHARDS

1. Conduct four orchard meetings to discuss timely orchard subjects.
2. Mail spray cards and other orchard information to all growers.
3. Hold two pruning and one grafting demonstration.
4. Act as executive secretary for Surplus Commodities Program.

VII.

FORESTRY

1. Recommend selective cutting of farm wood lots.
2. Conduct wood lot management demonstration.

VIII.

SOIL CONSERVATION

1. Conduct educational campaign to establish a Soil Conservation district.
2. Encourage strip cropping and contour farming.
3. Cooperate with Soil Conservation service in establishing demonstration farms.
4. Encourage the shifting of steep land from cultivated crops to pastures.
5. Hold at least one discussion meeting on conservation of soil and water.

IX.

LIVESTOCK

1. Recommend the selling of wool cooperatively.
2. Recommend and encourage the use of pure bred sires in all classes of livestock.
3. Send out monthly cards to sheep owners calling attention to best methods of caring for flock.
4. Recommend and increase in sheep population.
5. Conduct sheep dipping campaign.
6. Encourage the use of protein supplements for hogs as well as, mineral supplements.
7. Recommend the use of self feeders for hogs.
8. Conduct Bott control treatment for all horses during early spring.
9. Help establish more good beef cow herds instead of feeder cattle.

10. Promote baby beef 4-H club work as a means of demonstrating the value of feeding and breeding in beef cattle farming.
11. Conduct county survey of present conditions as to members and breeds of pure bred sires.
12. Prepare a county map showing location of all pure bred sires.

X.

RURAL ELECTRIFICATION

1. Encourage the use of more electricity on individual farms.
2. Do all educational work in connection with additional lines.
3. Make available any information that will be of help to the R.E.A.

XI.

4-H Club

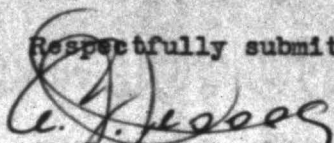
1. Increase membership in present clubs.
2. Advocate more livestock projects being carried.
3. 95% completion of all projects.
4. A poultry and livestock judging team to represent the county at the 4-H Club Short Course in Blacksburg.
5. Exhibit projects at local and state fairs.
6. Send representatives to State Short Course and Jamestown camp.
7. An increase in the quality of the work done rather than an increase in the quantity done.

MISCELLANEOUS

In order that a little clearer picture be presented of the volume of work that was carried on by the county Agricultural Agent during this past year, the following figures have been taken from the statistical report.

<u>409</u>	farm visits
<u>57</u>	newspaper articles published.
<u>4626</u>	individual letters written.
<u>51</u>	circular letters written.
<u>998</u>	telephone calls received.
<u>4140</u>	office visits.
<u>654</u>	farmers participating in 1939 Agricultural program.
<u>326</u>	bulletins distributed.
<u>174</u>	meetings held with an attendance of <u>6705</u> .

Respectfully submitted,



A. J. Jesse, County Agent

EC ✓

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Washington, D. C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Madison

REPORT OF

Agnes Mason
(Name) Home Demonstration Agent.

From Dec. 1, 1938 to Nov. 30, 1939

Virginia Rucker
Assistant Home Demonstration Agent.

From Nov. 13, 1939 to Nov. 30, 1939

N. E. Landis
4-H Club Agent.

From _____ to _____, 193

A. J. Jester
Assistant County Agent in charge of Club Work.

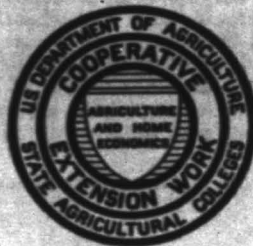
From Dec. 1, 1938 to Nov. 30, 1939

A. J. Jester
Agricultural Agent.

From Dec. 1, 1938 to Nov. 30, 1939

Assistant Agricultural Agent.

From _____ to _____, 193



READ SUGGESTIONS, PAGES 2 AND 3

Approved:

Date _____

State Extension Director.

2

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents *minus duplications due to two or more agents participating in the same activity or accomplishment.* The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear, cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization.
 - (1) Form.
 - (2) General policies.
 - (3) Procedure.
- V. County program of work.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.

Under appropriate headings and subheadings present in some detail for each major project or line of work the goals set up, the methods used, the results achieved, and the significance of these results in terms of improved farms and homes and of better community life.
- VI. Outlook and recommendations, including suggestive program of work for next year.

TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

DEFINITIONS OF EXTENSION TERMS

1. A program of work is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Example: Demonstrations of how to can fruits and vegetables, mix spray materials, and soil poultry.
- A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Example: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.
- The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.
7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include those spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than "days in office."
17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
18. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
20. The county extension association or committee is that county organization, whether a membership or a delegates body, which is recognized officially in the conduct of extension work in the county.

GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT	Total months of service this year (a)	Days devoted to agr'l-conservation and adjustment programs (b)	Days devoted to relief work (c)	Total days in office (d)	Total days in field (e)
<i>Agnes Mason</i> (Name) Home demonstration agent	12½			81½	220
<i>Virginia Rucker</i> Asst. home demonstration agent					
<i>N. E. Landis</i> 4-H Club agent Assistant county agent in charge of club work	3			9	69
<i>A. J. Jesse</i> Agricultural agent	12	81½		118	163
Assistant agricultural agent					

2. County extension association or committee:

- (a) Agricultural extension:
 (1) Name County Agricultural Board (2) Number of members 41
 (b) Home demonstration:
 (1) Name Homemaking Board (2) Number of members 46
 (c) 4-H Club:
 (1) Name 4-H Club Council (2) Number of members 60

3. Number of communities in county where extension work should be conducted 18 3
 4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees 17 4
 5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program:
 (a) Adult work { (1) Men 2 (2) Women 98 } (b) 4-H Club work { (1) Men 2 (2) Women 11 } (3) Older club boys (4) Older club girls 22 } 5
 6. Number of different paid local leaders engaged in agricultural-conservation and adjustment programs { (a) Men 12 (b) Women } 6
 7. Number of clubs or other groups organized to carry on adult home demonstration work 9 7
 8. Number of members in such clubs or groups 245 8

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total ¹ (d)
9. Number of 4-H Clubs	16	10		16
10. Number of different 4-H Club members enrolled	(1) Boys <u>43</u>	76		119
	(2) Girls <u>235</u>			235
11. Number of different 4-H Club members completing	(1) Boys <u>30</u>	64		94
	(2) Girls <u>199</u>			199

12. Number of different members enrolled in 4-H Club work for:²

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys	57	26	27	3	6	
(b) Girls	71	103	29	10	9	13

¹ County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

² Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on pages 7 to 24, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work. Do not include boys and girls enrolled late in the year in connection with the succeeding year's program.

³ Same as footnote 2 but refers to completions instead of enrollments.

⁴ The total for this question should agree with county total, question 10.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20 and over
13. Number of different 4-H Club members enrolled according to age ¹	(a) Boys	2-0	15	15	10	5	5	17	14	9	3	6
	(b) Girls	126	52	33	18	4	2					
14. Number of 4-H Club members: ² (a) In school <u>331</u> (b) Out of school <u>23</u>												14

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total ³ (d)
15. Number of 4-H Club teams trained				
16. Number of groups other than 4-H Clubs organized for extension work with rural young people 16 years of age and older	(1) Judging			
	(2) Demonstration			
17. Members in groups reported in question 16	(1) Young men		12	12
	(2) Young women	8		
18. Total number of farm or home visits ⁴ made in conducting extension work	833	116	530	1279
19. Number of different farms or homes visited	506	78	409	993
20. Number of calls relating to extension work	(1) Office	1421	26	3980
	(2) Telephone	760	18	998
21. Number of news articles or stories published ⁵	304		57	361
22. Number of individual letters written	1039	74	4626	5739
23. Number of different circular letters issued (not total copies mailed)	90	2	51	143
24. Number of bulletins distributed	745	58	326	1129
25. Number of radio talks broadcast or prepared for broadcasting				
26. Number of events at which extension exhibits were shown	12	5	1	18
27. Training meetings held for local leaders or committeemen	(a) Number		8	8
	(b) Men leaders	5		209
	(c) Women leaders	89		89
(2) 4-H Club	(a) Number	4	2	6
	(b) Leaders	46	68	114
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27)	(1) Number	302	2	86
	(2) Total attendance	5170	112	450
29. Meetings held at result demonstrations	(1) Number	15	2	17
	(2) Total attendance	282	125	407

¹The total for this question should agree with county total, question 13.²County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity at same establishment.³Do not count a single visit to both the farm and home as two visits.⁴Do not count items relating to notices of meetings only.⁵Notes.—Questions 15-24 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total ¹ (d)			
30. Tours conducted	(1) Adult work	(a) Number	3		1	4	30	
		(b) Total attendance	32		5	37		
	(2) 4-H Club	(a) Number	1	1		1		
		(b) Total attendance	90	90		90		
31. Achievement days held	(1) Adult work	(a) Number	1			1	31	
		(b) Total attendance	165			165		
	(2) 4-H Club	(a) Number	1	1		1		
		(b) Total attendance	173	173		173		
32. Encampments held. (Do not include picnics, rallies, or short courses, as these should be reported under other meetings.)	(1) Farm women	(a) Number	1			1	32	
		(b) Total members attending	13			13		
		(c) Total others attending	1			1		
	(2) 4-H Club	(a) Number	2	1		2		
(b) Total boys attending			1					
	(c) Total girls attending	16			16			
	(d) Total others attending							
33. Other meetings of an extension nature participated in by agents or specialists and not previously reported	(1) Number	120		69		189	33	
	(2) Total attendance	7252		5942		13194		
34. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere	(1) Adult work	(a) Number	22		16	32	34	
		(b) Total attendance	275		104	379		
	(2) 4-H Club	(a) Number	33	12				45
		(b) Total attendance	434	136				570
34j. Number of above meetings (questions 27-34) at which discussion group method of presentation was followed		59	83	10		152	34j	

SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

35. Number of farms in county	1165	35
36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program	520	36
37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program	720	37
38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program	20	38
39. Number of farm homes with 4-H Club members enrolled	253	39
40. Number of other homes with 4-H Club members enrolled	31	40
41. Total number of different farm families influenced by some phase of the extension program (Include questions 35, 37, and 39, minus duplications.)	1160	41
42. Total number of different other families influenced by some phase of extension program (Include questions 38 and 40, minus duplications.)	40	42

¹ County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

NOTE.—Questions 35-34 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

CEREALS¹

Report Only This Year's Extension Activities and Results That Can Be Vouched

ITEM	Corn	Wheat	Oats	Rye	Buckwheat	Grain sorghum, rice, and other cereals	
	(a)	(b)	(c)	(d)	(e)	(f)	
43. Days devoted to line of work by:							
(1) Home demonstration agents							43
(2) 4-H Club agents	1						
(3) Agricultural agents	10	6	3	1	14		
(4) Specialists	1	1					
44. Number of communities in which work was conducted	18	18	16	10	9		44
45. Number of voluntary local leaders or committeemen assisting							45
46. Days of assistance rendered by voluntary leaders or committeemen							46
47. Number of adult result demonstrations conducted							47
48. Number of meetings at result demonstrations							48
49. Number of method-demonstration meetings held							49
50. Number of other meetings held	3	2					50
51. Number of news stories published	1	1			2		51
52. Number of different circular letters issued	1	1			1		52
53. Number of farm or home visits made	11	3	3	3	14		53
54. Number of office calls received	150	175	39	30	95		54
55. Number of 4-H Club members enrolled							55
(1) Boys	1						
(2) Girls							
56. Number of 4-H Club members completing							56
(1) Boys	1						
(2) Girls							
57. Number of acres in projects conducted by 4-H Club members completing	1						57
58. Total yields of crops grown by 4-H Club members completing	35 bu.	bu.	bu.	bu.	bu.	bu.	58
59. Number of farmers following fertilizer recommendations	150	100	25	25	50		59
60. Number of farmers following insect-control recommendations							60
61. Number of farmers following disease-control recommendations							61
62. Number of farmers following marketing recommendations							62
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise							63
64. Number of farmers following other specific practice recommendations: ²							64
(1)							
(2) <i>Green Manure crops</i>		3					
(3) <i>County corn show Exhibit</i>	1						
(4)							
(5)							

¹ Report fall sown crops the year they are harvested.² Indicate crop by name.³ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Alfalfa	Swam- clover	Red, bur, and other clovers	Vetch	Legumes	Pasture	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents.....							} 67
(2) 4-H Club agents.....							
(3) Agricultural agents.....	4		6		5	12	
(4) Specialists.....							
68. Number of communities in which work was conducted.....	5		18		18	18	68
69. Number of voluntary local leaders or committeemen assisting.....							69
70. Days of assistance rendered by voluntary leaders or committeemen.....							70
71. Number of adult result demonstrations conducted.....							71
72. Number of meetings at result demonstrations.....							72
73. Number of method-demonstration meetings held.....							73
74. Number of other meetings held.....							74
75. Number of news stories published.....	1 1/2	0	1 1/2		1 1/2	2	75
76. Number of different circular letters issued.....						2	76
77. Number of farm or home visits made.....	3	0	7		5	10	77
78. Number of office calls received.....	30		75		80	250	78
79. Number of 4-H Club members enrolled.....							} 79
(1) Boys.....							
(2) Girls.....							
80. Number of 4-H Club members completing.....							} 80
(1) Boys.....							
(2) Girls.....							
81. Number of acres in projects conducted by 4-H Club members completing.....							81
82. Total yields of crops grown by 4-H Club members completing.....							} 82
(1) Seed.....	bu.	bu.	bu.	bu.	bu.	xxxx	
(2) Forage.....	tons	tons	tons	tons	tons	xxxx	
83. Number of farmers following fertilizer recommendations.....	7		9		6	112	83
84. Number of farmers following insect-control recommendations.....							84
85. Number of farmers following disease-control recommendations.....							85
86. Number of farmers following marketing recommendations.....							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....							87
88. Number of farmers following other specific practice recommendations: ¹							} 90
(1) <i>farmers</i>							
(2) <i>seeding</i>	1		350		176	31	
(3).....							
(4) <i>pasture tour</i>						1	
(5).....							

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Soybeans	Cowpeas and field peas	Vetches	Field beans	Peas	All other legumes and forage crops ¹	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							} 67
(2) 4-H Club agents							
(3) Agricultural agents	1	1					
(4) Specialists							
68. Number of communities in which work was conducted	6	4					68
69. Number of voluntary local leaders or committeemen assisting							69
70. Days of assistance rendered by voluntary leaders or committeemen							70
71. Number of adult result demonstrations conducted							71
72. Number of meetings at result demonstrations							72
73. Number of method-demonstration meetings held							73
74. Number of other meetings held							74
75. Number of news stories published						1/2	75
76. Number of different circular letters issued							76
77. Number of farm or home visits made	2	2				3	77
78. Number of office calls received	20	25				10	78
79. Number of 4-H Club members enrolled							} 79
(1) Boys							
(2) Girls							
80. Number of 4-H Club members completing							} 80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing							81
82. Total yields of crops grown by 4-H Club members completing							} 82
(1) Seed	bu.	bu.	bu.	bu.	lb.	bu.	
(2) Forage	tons	tons	tons	tons	tons	tons	
83. Number of farmers following fertilizer recommendations	14	16					83
84. Number of farmers following insect-control recommendations							84
85. Number of farmers following disease-control recommendations							85
86. Number of farmers following marketing recommendations							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise							87
88. Number of farmers following other specific practice recommendations: ²							} 89
(1)							
(2) <i>Green Manure Crops</i>	5	4					
(3)							
(4)							
(5)							

¹ Indicate crop by name.² For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

16-5228

POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Irish potatoes (a)	Sweet potatoes (b)	Cotton (c)	Tobacco (d)	Sugar beets and all other special crops ¹ (e)	
91. Days devoted to line of work by:						} 91
(1) Home demonstration agents.....						
(2) 4-H Club agents.....						
(3) Agricultural agents.....						
(4) Specialists.....						
92. Number of communities in which work was conducted.....						} 92
93. Number of voluntary local leaders or committeemen assisting.....						} 93
94. Days of assistance rendered by voluntary leaders or committeemen.....						} 94
95. Number of adult result demonstrations conducted.....						} 95
96. Number of meetings at result demonstrations.....						} 96
97. Number of method-demonstration meetings held.....						} 97
98. Number of other meetings held.....						} 98
99. Number of news stories published.....						} 99
100. Number of different circular letters issued.....						} 100
101. Number of farm or home visits made.....						} 101
102. Number of office calls received.....						} 102
103. Number of 4-H Club members enrolled.....						} 103
(1) Boys.....						
(2) Girls.....						
104. Number of 4-H Club members completing.....						} 104
(1) Boys.....						
(2) Girls.....						
105. Number of acres in projects conducted by 4-H Club members completing.....						} 105
106. Total yields of crops grown by 4-H Club members completing.....	bu.	bu.	lb. ²	lb.		} 106
107. Number of farmers following fertilizer recommendations.....						} 107
108. Number of farmers following insect-control recommendations.....						} 108
109. Number of farmers following disease-control recommendations.....						} 109
110. Number of farmers following marketing recommendations.....						} 110
111. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....						} 111
114. Number of farmers following other specific practice recommendations: ³						} 114
(1)						
(2)						
(3)						
(4)						
(5)						

¹ Indicate crop by name.

² Report yield of cotton in pounds of seed cotton.

³ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home gardens	Market gardening, truck, and canning crops	Beautification of home grounds	Tree fruits	Bush and small fruits	Grapes	
	(a)	(b)	(c)	(d)	(e)	(f)	
115. Days devoted to line of work by:							
(1) Home demonstration agents.....	1		24½				115
(2) 4-H Club agents.....	2		½				
(3) Agricultural agents.....				10	1		
(4) Specialists.....			2	4			
116. Number of communities in which work was conducted.....	16		10	6	1		116
117. Number of voluntary local leaders or committeemen assisting.....			12				117
118. Days of assistance rendered by voluntary leaders or committeemen.....			6½				118
119. Number of adult result demonstrations conducted.....							119
120. Number of meetings at result demonstrations.....							120
121. Number of method-demonstration meetings held.....			30	15			121
122. Number of other meetings held.....	1		31	3			122
123. Number of news stories published.....	1		12	½			123
124. Number of different circular letters issued.....	7		7	2			124
125. Number of farm or home visits made.....	15		54	10	1		125
126. Number of office calls received.....	50		131	100	5		126
127. Number of 4-H Club members enrolled.....							127
(1) Boys.....	5		1				
(2) Girls.....							
128. Number of 4-H Club members completing.....							128
(1) Boys.....	5		1				
(2) Girls.....							
129. Number of acres in projects conducted by 4-H Club members completing.....	1¼		xxxx				129
130. Total yields of crops grown by 4-H club members completing.....	bu.	bu.	xxxx	bu.	bu.	bu.	130
131. Number of farms or homes where fertilizer recommendations were followed.....				20			131
132. Number of farms or homes where insect-control recommendations were followed.....	201			35			132
133. Number of farms or homes where disease-control recommendations were followed.....	45			35			133
134. Number of farms or homes where marketing recommendations were followed.....			xxxx				134
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprise.....			xxxx				135
136. Number of homes where recommendations were followed as to establishment or care of lawn.....	xxxx	xxxx		xxxx	xxxx	xxxx	136
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees.....	xxxx	xxxx		xxxx	xxxx	xxxx	137
138. Number of homes where recommendations were followed as to treatment of walks, drives, or fences.....	xxxx	xxxx	4	xxxx	xxxx	xxxx	138
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings.....	xxxx	xxxx		xxxx	xxxx	xxxx	139
140. Number of homes where other specific practice recommendations were followed: ¹							140
(1) No. schools improving grounds.....			4				
(2) No. buildings community centers.....			4				
(3) No. building outdoor fireplaces.....			7				
(4) No. flowers, shrubs planted.....			1173				

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FORESTRY, WILDLIFE CONSERVATION, AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Forestry (a)	Wildlife conservation, fur and game farming (b)	Agricultural engineering ¹ (farm and home) (c)	
141. Days devoted to line of work by:				
(1) Home demonstration agents				} 141
(2) 4-H Club agents			3	
(3) Agricultural agents	2			
(4) Specialists			1	
142. Number of communities in which work was conducted	2		4	142
143. Number of voluntary local leaders or committeemen assisting				143
144. Days of assistance rendered by voluntary leaders or committeemen				144
145. Number of adult result demonstrations conducted				145
146. Number of meetings at result demonstrations				146
147. Number of method-demonstration meetings held				147
148. Number of other meetings held				148
149. Number of news stories published	1 1/2			149
150. Number of different circular letters issued				150
151. Number of farm or home visits made	2		5	151
152. Number of office calls received	20		10	152
153. Number of 4-H Club members enrolled				} 153
(1) Boys				
(2) Girls				
154. Number of 4-H Club members completing				} 154
(1) Boys				
(2) Girls				
154 1/2. Number of 4-H Club members not in special project clubs who participated in forestry or wildlife conservation activities			XXXXXXXXXX	} 154 1/2
(1) Boys			XXXXXXXXXX	
(2) Girls			XXXXXXXXXX	
155. Number of units handled by 4-H Club members completing. (This refers to questions 154 and 154 1/2)	(1) Transplant beds	Coverts ² improved or built	Acres terraced	} 155
	(2) Acres planted to forest trees	Nest boxes, feed trays for song birds	Machines or equipment repaired	
	(3) Acres improved	Feeding stations operated	Articles made	
	(4) Acres of woodland protected from fire	Animals or birds produced	Equipment installed	

FORESTRY—Continued

156. Number of farms on which new areas were reforested by planting with small trees	156
157. Acres involved in preceding question	157
158. Number of farmers planting windbreaks or shelterbelts	158
159. Number of farmers planting trees for erosion control	159
160. Number of farmers making improved thinnings and weedings	2 156
161. Number of farmers practicing selection cutting	11 161
162. Number of farmers pruning forest trees	162
163. Number of farmers cooperating in prevention of forest fire	25 163
164. Number of farmers adopting improved practices in production of naval stores	164
165. Number of farmers adopting improved practices in production of maple sugar and sirup	165

¹ 4-H farm shop clubs should be reported under this heading.

² Include food patches planted or left standing for wildlife.

FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal.....	166
167. Number of farmers following wood-preservation recommendations.....	167
168. Number of farmers following recommendations in the marketing of forest products.....	168

WILDLIFE CONSERVATION—Continued

169. Number of farms on which specific improvements for wildlife have been made.....	169
--	-----

ITEM	RABBITS		FOXES AND OTHER FUR ANIMALS		GAME BIRDS		CONSERVATION CAMP*		
	+H members (e)	Adults (f)	+H members (g)	Adults (h)	+H members (i)	Adults (j)	+H members (k)	Adults (l)	
169j. Number of individuals engaged or assisted in activity.....									169j
169j. Number of animals or birds produced by such individuals.....							XXXX	XXXX	169j

AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms (a)	Number of units (b)	Total value of services or savings (c)	
170. Terracing complete with outlets and contour cultivation.....	1	18 acres	\$ 100.00	170
170j. Growing crops on contour.....	3	125 acres	1250.00	170j
170j. Gully control.....	24	275 acres	1375.00	170j
171. Drainage practices.....		acres		171
172. Irrigation practices.....		acres		172
173. Land-clearing practices.....		acres		173
174. Better types of machines.....		machines		174
175. Maintenance and repair of machines.....		machines		175
176. Efficient use of machinery.....		XXXXXXXXXX		176
176j. Better ginning of cotton.....		gin stands		176j
177. All buildings constructed (include silos).....		buildings		177
178. Buildings remodeled, repaired, painted.....	8	8 buildings	75.00	178
179. Farm electrification.....	225	225 farms ¹	11,250.00	179
180. Home equipment (include sewing machines).....				180
181. Total of columns (a) and (c).....	261 farms	XXXXXXXXXX	\$14050.00	181

182. Number of machines repaired as reported in questions 175 and 180, by types:								
(a) Tractors.....								182
(b) Tillage implements.....		(c) Harvesters and threshers.....		(d) Plows.....				
(e) Mowers.....		(f) Planters.....		(g) Sewing machines.....		(h) Other.....		
183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by types:								
(a) Dwellings constructed according to plans furnished.....		(k) Dairy buildings.....						
(b) Dwellings remodeled according to plans furnished.....	4	(l) Silos.....		(1) Regular.....		(2) Trench or pit.....		
(c) Sewage systems installed.....		(m) Hog houses.....	2				183	
(d) Water systems installed.....		(n) Poultry houses.....	2					
(e) Heating systems installed.....	5	(o) Storage structures.....						
(f) Lighting systems installed.....	225	(p) Other.....	9					
(g) Home appliances and machines.....	28							

¹ Report the number of farms using electricity in farm enterprises for income-producing purposes such as electric milking, milk cooling, incubating, brooding, heated heat, etc.

POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Poultry (including turkeys) (a)	Bees (b)
184. Days devoted to line of work by:		
(1) Home demonstration agents	7½	
(2) 4-H Club agents	32	
(3) Agricultural agents	16	
(4) Specialists		
185. Number of communities in which work was conducted	16	
186. Number of voluntary local leaders or committeemen assisting	4	
187. Days of assistance rendered by voluntary leaders or committeemen	2	
188. Number of adult result demonstrations conducted		
189. Number of meetings at result demonstrations		
190. Number of method-demonstration meetings held	27	
191. Number of other meetings held		
192. Number of news stories published	11	
193. Number of different circular letters issued	3	
194. Number of farm or home visits made	75	
195. Number of office calls received	237	
196. Number of 4-H Club members enrolled		
(1) Boys	74	
(2) Girls		
197. Number of 4-H Club members completing		
(1) Boys	51	
(2) Girls		
198. Number of units in projects conducted by 4-H Club members completing	2827 chickens	colonies
POULTRY—Continued		
199. Number of families following an organized improved breeding plan as recommended		
200. Number of families following recommendations in purchasing baby chicks		91
201. Number of families following recommendations in chick rearing		258
202. Number of families following production-feeding recommendations		118
203. Number of families following sanitation recommendations in disease and parasite control		298
204. Number of families improving poultry-house equipment according to recommendations		19
205. Number of families following marketing recommendations		
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise		
207. Number of families following other specific practice recommendations: ¹		
(a) <i>Culling</i>		80
(b) _____		
BEES—CONTINUED		
208. Number of farmers following recommendations in transferring colonies to modern hives		
209. Number of colonies involved in question 208		
210. Number of farmers following disease-control recommendations		
211. Number of farmers following queeneing recommendations		
212. Number of farmers following marketing recommendations		
213. Number of farmers following other specific practice recommendations: ¹		
(a) _____		
(b) _____		

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Dairy cattle (1)	Beef cattle (2)	Sheep (3)	Swine (4)	Horses and mules (5)	Other livestock (6)	
214. Days devoted to line of work by:							
(1) Home demonstration agents.....	1						214
(2) 4-H Club agents.....		8½		34			
(3) Agricultural agents.....	13	33	12	16	13		
(4) Specialists.....		2	1				
215. Number of communities in which work was conducted.....	4	15	14	8	14		215
216. Number of voluntary local leaders or committeemen assisting.....							216
217. Days of assistance rendered by voluntary leaders or committeemen.....							217
218. Number of adult result demonstrations conducted.....							218 ?
219. Number of meetings at result demonstrations.....		1		1			219 ?
220. Number of method-demonstration meetings held.....	7	16	6	7	17		220
221. Number of other meetings held.....	2			1			221
222. Number of news stories published.....	½	3½	4	1	2	2	222
223. Number of different circular letters issued.....			3	1	2		223
224. Number of farm or home visits made.....	14	153	16	72	9		224
225. Number of office calls received.....	50	157	200	110	150	10	225
226. Number of 4-H Club members enrolled.....		5		305			226
(1) Boys.....							
(2) Girls.....							
227. Number of 4-H Club members completing.....		5		31			227
(1) Boys.....							
(2) Girls.....							
228. Number of animals in projects conducted by 4-H Club members completing.....		6		81			228
229. Number of farmers assisted in obtaining purebred sires.....		12	2	1			229
230. Number of farmers assisted in obtaining high-grade or purebred females.....	3	7	1	2			230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted.....							231
232. Number of members in preceding circles or clubs.....							232
233. Number of herd or flock-improvement associations organized or assisted.....							233
234. Number of members in these associations.....							234
235. Number of farmers not in associations keeping performance records of animals.....							235
236. Number of families assisted in home butchering, meat cutting, and curing.....							236
237. Number of families assisted in butter and cheese making.....	XXXX 3	XXXX	XXXX	XXXX	XXXX	XXXX	237
238. Number of farmers following parasite-control recommendations.....			72				238
239. Number of farmers following disease-control recommendations.....	20	90			143		239
240. Number of farmers following marketing recommendations.....		24	83	14			240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....							241

*Do not include rabbits, game, and fur animals, which should be reported under Wildlife Conservation.

AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Public problems and economic planning on county or community basis ¹	FARM MANAGEMENT			Outlook	Marketing, buying, selling, and financing	
		Farm records (inventories, accounts, etc.)	Individual farm planning	Farm and home financing (short and long time)			
	(a)	(b)	(c)	(d)	(e)	(f)	
244. Days devoted to line of work by:							
(1) Home demonstration agents					2		
(2) 4-H Club agents							
(3) Agricultural agents		42	2			7	244
(4) Specialists		1					
245. Number of communities in which work was conducted		12	8			7	245
246. Number of voluntary local leaders or committeemen assisting							246
247. Days of assistance rendered by voluntary leaders or committeemen							247
248. Number of adult result demonstrations conducted							248
249. Number of meetings at result demonstrations							249
250. Number of method-demonstration meetings held							250
251. Number of other meetings held				1		2	251
252. Number of news stories published		42				1	252
253. Number of different circular letters issued						3	253
254. Number of farm or home visits made			16			10	254
255. Number of office calls received		15				60	255
256. Number of 4-H Club members enrolled							256
(1) Boys	XXXX			XXXX	XXXX	XXXX	
(2) Girls	XXXX			XXXX	XXXX	XXXX	
257. Number of 4-H Club members completing							257
(1) Boys	XXXX			XXXX	XXXX	XXXX	
(2) Girls	XXXX			XXXX	XXXX	XXXX	
258. Number of farmers keeping farm accounts throughout the year under supervision of agent						13	258
259. Number of farmers keeping cost-of-production records under supervision of agent						1	259
260. Number of farmers assisted in summarizing and interpreting their accounts						13	260
261. Number of farmers assisted in making inventory or credit statements						1	261
262. Number of farmers assisted in obtaining credit						10	262
262½. Number of 4-H Club members receiving instruction in credit							262½
263. Number of farmers assisted in making mortgage or other debt adjustments							263
264. Number of farm credit associations assisted in organizing during the year							264
265. Number of farm business or enterprise-survey records taken during year							265
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records							266
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations							267
268. Number of farmers advised relative to leases							268
269. Number of farmers assisted in developing supplemental sources of income						2	269
270. Number of families assisted in reducing cash expenditure:							270
(a) By exchange of labor or machinery							
(b) By bartering farm or home products for other commodities or services							
(c) By producing larger part of food on farm						225	
(d) By making own repairs of buildings and machinery							

¹ Include county agricultural planning, taxation, land utilization, and economic basis of extension programs.

AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

271. Number of urban families moving to farms who have been assisted in getting established	271
272. Number of farm families on relief assisted to become self-supporting	272
273. Number of marketing associations or groups ¹ assisted in organizing during the year	273
274. Number of marketing associations or groups ¹ previously organized assisted by extension agents this year	274
275. Membership in associations and groups organized or assisted (273 and 274)	275
276. Number of individuals (not in associations) assisted with marketing problems	276
276½. Number of 4-H Club members receiving instruction in marketing	276½
277. Number of families following other specific practice recommendations	277

ITEM	Standardizing, packaging, or grading	Processing or manufacturing	Locating markets and transportation	Use of current market information	Financing	Organization	Accounting	Keeping membership informed	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
278. Number of organizations assisted with problems of									278
279. Number of individuals (not in organizations) assisted with problems of					XXXX	XXXX	XXXX	XXXX	279

ITEM	Hay and grain	Cotton	Tobacco	Dairy products	Livestock	Wool	
	(a)	(b)	(c)	(d)	(e)	(f)	
280. Value of products sold by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$ 245.15	280
281. Value of products sold by individuals (not in organizations) assisted	\$	\$	\$	\$	\$	\$	281

ITEM	Fruits and vegetables	Poultry and eggs	Home products				
			Food	Handicraft			
			(f)	(g)			
280. Value of products sold by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$	280
281. Value of products sold by individuals (not in organizations) assisted	\$ 2,755.90	\$	\$	\$	\$	\$	281

ITEM	Livestock	Feed for livestock	Farm equipment	Oil and gas	Fertilizer, seed, and other farm supplies	Home equipment	Home supplies	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	
282. Value of supplies purchased by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$	\$	282
283. Value of supplies purchased by individuals (not in organizations) assisted	\$	\$	\$	\$	\$	\$	\$	283

¹ Includes independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which do buying or selling, and curb and home demonstration club markets.

FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food selection and preparation (a)	Food preservation (b)	
284. Days devoted to line of work by:			
(1) Home demonstration agents.....	40	17½	} 284
(2) 4-H Club agents.....			
(3) Agricultural agents.....			
(4) Specialists.....	1		
285. Number of communities in which work was conducted.....	17		285
286. Number of voluntary local leaders or committeemen assisting.....	17	17	286
287. Days of assistance rendered by voluntary leaders or committeemen.....	6	3	287
288. Number of adult result demonstrations conducted.....	10	5	288
289. Number of meetings at result demonstrations.....	5	2	289
290. Number of method-demonstration meetings held.....	33	12	} 290
(1) By agents or specialists.....			
(2) By leaders.....	6	1	
291. Number of other meetings held.....	10	9	} 291
(1) By agents or specialists.....			
(2) By leaders.....			
292. Number of news stories published.....	99	17	292
293. Number of different circular letters issued.....	10	4	293
294. Number of farm or home visits made.....	90	72	294
295. Number of office calls received.....	110	142	295
296. Number of 4-H Club members enrolled.....			} 296
(1) Boys.....			
(2) Girls.....	235		
297. Number of 4-H Club members completing.....			} 297
(1) Boys.....			
(2) Girls.....	199		
298. Number of units in projects conducted by 4-H Club members completing:			
(a) Dishes of food products prepared.....	212		} 298
(b) Meals planned and served.....			
(c) Quarts canned.....	26,759		
(d) Other containers of jelly, jam, and other products.....	6396		
(e) Pounds of vegetables and fruits stored or dried.....	5211 lbs., 673 bu.	48,591 lbs.	
299. Number of families budgeting food expenditure for a year.....			299
300. Number of families following food-buying recommendations.....			300
301. Number of families serving better-balanced meals.....			301
302. Number of families improving home-packed lunches according to recommendations.....		200	302
303. Number of schools following recommendations for a hot dish or school lunch.....		7	303
304. Number of children involved in question 303.....		414	304
305. Number of families following recommended methods of child feeding.....			305
306. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation).....			306
307. Number of families producing and preserving home food supply according to annual food-supply budget.....		225	307
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats.....		425	308
309. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members).....		7387	309
310. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members).....		6082	310
311. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310).....		\$16,747.10	311
312. Number of families following recommendations for the storage of home food supply.....		50	312
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply.....		225	313

CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

314. Days devoted to line of work by:		
(a) Home demonstration agents.....	} 314
(b) 4-H Club agents.....	
(c) Agricultural agents.....	
(d) Specialists.....	
315. Number of communities in which work was conducted.....		315
316. Number of voluntary local leaders or committeemen assisting.....		316
317. Days of assistance rendered by voluntary leaders or committeemen.....		317
318. Number of adult result demonstrations conducted.....		318
319. Number of meetings at result demonstrations.....		319
320. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 320
321. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	
322. Number of news stories published.....		322
323. Number of different circular letters issued.....		323
324. Number of farm or home visits made.....		324
325. Number of office calls received.....		325
326. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....	} 326
327. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....	
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.....		328
329. Number of families improving habits of children.....		329
330. Number of families substituting positive methods of discipline for negative ones.....		330
331. Number of families providing recommended play equipment.....		331
332. Number of families following recommendations regarding furnishings adapted to children's needs.....		332
333. Number of different individuals participating in child-development and parent-education program.....	{ (a) Men..... (b) Women.....	} 333
334. Number of children involved in question 333.....		
335. Number of families following other specific practice recommendations: ¹		
(a).....	} 335
(b).....	
(c).....	
(d).....	
(e).....	

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

336. Days devoted to line of work by:			
(a) Home demonstration agents		85 1/2	} 336
(b) 4-H Club agents			
(c) Agricultural agents			
(d) Specialists		4	
337. Number of communities in which work was conducted			337
338. Number of voluntary local leaders or committeemen assisting			338
339. Days of assistance rendered by voluntary leaders or committeemen		49	339
340. Number of adult result demonstrations conducted		5	340
341. Number of meetings at result demonstrations		5	341
342. Number of method-demonstration meetings held	{(a) By agents or specialists	92	} 342
	{(b) By leaders	36	
343. Number of other meetings held	{(a) By agents or specialists	6	} 343
	{(b) By leaders		
344. Number of news stories published		89	344
345. Number of different circular letters issued		27	345
346. Number of farm or home visits made		226	346
347. Number of office calls received		218	347
348. Number of 4-H Club members enrolled	{(a) Boys		} 348
	{(b) Girls	217	
349. Number of 4-H Club members completing	{(a) Boys		} 349
	{(b) Girls	199	
350. Number of articles made by 4-H Club members completing	{(a) Dresses	69	} 350
	{(b) Other	1113	

ITEM	Adults (a)	Juniors (b)	
351. Number of individuals following recommendations in construction of clothing	280	199	351
352. Number of individuals following recommendations in the selection of clothing	100	70	352
353. Number of individuals keeping clothing accounts	50	62	353
354. Number of individuals budgeting clothing expenditures	20	9	354
355. Number of families following clothing-buying recommendations	70	XXXXX	355
356. Number of individuals improving children's clothing according to recommendations	50		356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing	175	59	357
358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements	70	XXXXX	358
359. Total estimated savings due to clothing program	\$2039.65	\$154.24	359
360. Number of individuals following other specific practice recommendations ¹			} 360
(a) <i>Improve Dressing</i>	75	70	
(b) <i>comfortable shoes</i>	50	30	

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management	House furnishings	Handicraft	
	(1)	(2)	(3)	
361. Days devoted to line of work by:				
(1) Home demonstration agents	20½	6	52	361
(2) 4-H Club agents				
(3) Agricultural agents				
(4) Specialists		1		
362. Number of communities in which work was conducted	16	16	16	362
363. Number of voluntary local leaders or committeemen assisting				363
364. Days of assistance rendered by voluntary leaders or committeemen	16		22	364
365. Number of adult result demonstrations conducted			3	365
366. Number of meetings at result demonstrations			3	366
367. Number of method-demonstration meetings held		5	43	367
(1) By agents or specialists	4			
(2) By leaders	9		24	
368. Number of other meetings held		2	6	368
(1) By agents or specialists	4			
(2) By leaders				
369. Number of news stories published	14	14	36	369
370. Number of different circular letters issued	9	1	19	370
371. Number of farm or home visits made	50	24	184	371
372. Number of office calls received	123	60	207	372
373. Number of 4-H Club members enrolled				373
(1) Boys				
(2) Girls				
374. Number of 4-H Club members completing				374
(1) Boys				
(2) Girls				
375. Number of units in projects conducted by 4-H Club members completing		{ rooms }	articles	375
		{ articles }		

HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations				376
377. Number of families following recommendations in obtaining labor-saving equipment			33	377
378. Number of families adopting recommended laundering methods				378
379. Number of families assisted in home soap making			65	379
380. Number of families adopting recommended methods in care of house			60	380
381. Number of families assisted in making home-made equipment or conveniences			15	381
382. Number of women following a recommended schedule for home activities				382
383. Number of 4-H Club members keeping personal accounts			62	383
384. Number of families keeping home accounts according to a recommended plan			10	384
385. Number of families budgeting expenditures in relation to income according to a recommended plan			2	385
386. Number of families assisted in developing home industries as a means of supplementing income				386
387. Number of families following recommended methods in buying for the home (other than foods and clothing)			13	387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing)				388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living			200	389

HOME MANAGEMENT—Continued

390. Number of families having increased time for rest and leisure activities as a result of the home-management program.....	390
391. Total estimated saving due to home-management program..... \$.....	391
392. Number of families following other specific practice recommendations: ¹	
(a)	} 392
(b)	

HOUSE FURNISHINGS—Continued

393. Number of families improving the selection of household furnishings.....	393
394. Number of families following recommendations in improving methods of repairing, remodeling, or refinishing furniture.....	394
395. Number of families following recommendations in improving treatment of windows (shades, curtains, draperies).....	395
396. Number of families following recommendations in improving arrangement of rooms (other than kitchens).....	396
397. Number of families improving treatment of walls, woodwork, and floors.....	397
398. Number of families applying principles of color and design in improving appearance of rooms.....	398
399. Total estimated savings due to house-furnishings program..... \$.....	399
400. Number of families following other specific practice recommendations: ¹	
(a)	} 400
(b)	

HANDICRAFT—Continued

401. Number of families following recommendations regarding handicraft.....	401
402. Number of families following other specific practice recommendations: ¹	
(a) <i>Chairs or stools Sealed</i> 79	} 402
(b) <i>Other handicraft Articles</i> 1164	

HOME HEALTH AND SANITATION

Report Only This Year's Extension Activities and Results That Can Be Verified

403. Days devoted to line of work by:		
(a) Home demonstration agents.....	2	} 403
(b) 4-H Club agents.....		
(c) Agricultural agents.....		
(d) Specialists.....		
404. Number of communities in which work was conducted.....	16	404
405. Number of voluntary local leaders or committeemen assisting.....	11	405
406. Days of assistance rendered by voluntary leaders or committeemen.....	3	406
407. Number of adult result demonstrations conducted.....		407
408. Number of meetings at result demonstrations.....		408
409. Number of method-demonstration meetings held. {		} 409
(a) By agents or specialists.....		
(b) By leaders.....		
410. Number of other meetings held. {		} 410
(a) By agents or specialists.....		
(b) By leaders.....		
411. Number of news stories published.....		411
412. Number of different circular letters issued.....		412
413. Number of farm or home visits made.....		413
414. Number of office calls received.....	40	414

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State

HOME HEALTH AND SANITATION—Continued

414. Number of 4-H Club members enrolled.....	(a) Boys.....	} 415
	(b) Girls.....	
416. Number of 4-H Club members completing.....	(a) Boys.....	} 416
	(b) Girls.....	
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work.....	(a) Boys.....	} 417
	(b) Girls.....	
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests.....	(a) 4-H Club members <u>62</u>	} 418
	(b) Others <u>28</u>	
419. Number of individuals improving health habits according to recommendations.....	<u>130</u>	419
420. Number of individuals improving posture according to recommendations.....	<u>51</u>	420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....		421
422. Number of families adopting better home-nursing procedure according to recommendations.....		422
423. Number of families installing sanitary closets or outhouses according to recommended plans.....		423
424. Number of homes screened according to recommendations.....		424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects.....		425
426. Number of individuals enjoying improved health as a result of health and sanitation program.....		426
427. Number of families following other specific practice recommendations: ¹		} 427
(a)		
(b)		

EXTENSION ORGANIZATION AND COMMUNITY ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Extension organization and program making	Community or country-life activities	
	(a)	(b)	
428. Days devoted to line of work by:			} 428
(1) Home demonstration agents.....	39	3	
(2) 4-H Club agents.....			
(3) Agricultural agents.....	14		
(4) Specialists.....	3		
429. Number of communities in which work was conducted.....	18	16	429
430. Number of voluntary local leaders or committeemen assisting.....	6		430
431. Days of assistance rendered by voluntary leaders or committeemen.....	16		431
432. Number of meetings held.....	51	22	432
433. Number of news stories published.....	14 1/2	4 1/2	433
434. Number of different circular letters issued.....	8	3	434
435. Number of farm or home visits made.....	61	27	435
436. Number of office calls received.....	170	99	436

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

COMMUNITY OR COUNTRY-LIFE ACTIVITIES—Continued

437. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....	437
438. Number of country-life conferences or training meetings conducted for community leaders.....	438
439. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....	439
440. Number of communities developing recreation according to recommendations.....	440
441. Number of families following recommendations as to home recreation.....	441
442. Number of community or county-wide pageants or plays presented.....	442
443. Number of community houses, clubhouses, permanent camps, or community rest rooms established for.....	443
(a) Adults.....	
(b) Juniors.....	
444. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.....	444
445. Number of communities assisted in improving hygienic or public-welfare practices.....	445
446. Number of school or other community grounds improved in accordance with plans furnished.....	446
447. Number of communities assisted in providing library facilities.....	447
448. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....	448
449. Number of families aided in obtaining assistance from Red Cross or other relief agency.....	449

MISCELLANEOUS ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Crocods and other predatory animals	Rodents	General-Insect Infests ¹	Weeds	
	(a)	(b)	(c)	(d)	
450. Days devoted to line of work by:					450
(1) Home demonstration agents.....					
(2) 4-H Club agents.....					
(3) Agricultural agents.....					
(4) Specialists.....					
451. Number of communities in which work was conducted.....					451
452. Number of voluntary local leaders or committeemen assisting.....					452
453. Days of assistance rendered by voluntary leaders or committeemen.....					453
454. Number of adult result demonstrations conducted.....					454
455. Number of meetings at result demonstrations.....					455
456. Number of method-demonstration meetings held.....					456
457. Number of other meetings held.....					457
458. Number of news stories published.....					458
459. Number of different circular letters issued.....					459
460. Number of farm or home visits made.....					460
461. Number of office calls received.....					461
462. Number of farmers following recommendations.....					462
463. Pounds of poison used, or acres of weeds controlled.....					463
464. Total estimated saving due to control program.....	\$	\$	\$	\$	464

MISCELLANEOUS 4-H CLUBS (Indicate by name)

ITEM	Leadership				
	(a)	(b)	(c)	(d)	
465. Number of 4-H Club members enrolled.....					465
(1) Boys.....					
(2) Girls.....					
466. Number of 4-H Club members completing.....					466
(1) Boys.....					
(2) Girls.....					

¹ Include grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.

SOIL CONSERVATION AND OTHER WORK

ITEM	Soil conservation	All other work	
	(a)	(b)	
467. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 467
(2) 4-H Club agents.....			
(3) Agricultural agents.....	4		
(4) Specialists.....			
468. Number of communities in which work was conducted.....	3		468
469. Number of voluntary local leaders or committeemen assisting.....	1		469
470. Days of assistance rendered by voluntary leaders or committeemen.....	3		470
471. Number of adult result demonstrations conducted.....			471
471½. Number of meetings at result demonstrations.....			471½
472. Number of method-demonstration meetings held.....			472
473. Number of other meetings held.....	2	2	473
474. Number of news stories published.....	9½	7½	474
475. Number of different circular letters issued.....			475
476. Number of farm or home visits made.....	7	2	476
477. Number of office calls received.....	80	10	477
478. Number of 4-H Club members enrolled. (Do not include work previously reported.)	(1) Boys..... (2) Girls.....	x x x x x x x x	} 478
479. Number of 4-H Club members completing. (Do not include work previously reported.)	(1) Boys..... (2) Girls.....	x x x x x x x x	
479½. Number of units in projects conducted by 4-H Club members completing. (Do not include work previously reported.)		x x x x	479½

SOIL CONSERVATION—Continued

ITEM	Number of farms	Number of units	
	(a)	(b)	
480. Tests for soil acidity.....	19	2800 acres.	480
481. Applying lime materials.....	281	4594 tons.	481
482. Tests for plant-food deficiencies.....	19	2800 acres.	482
483. Applying recommended fertilizers.....	534	747 tons.	483
484. Proper land use—based on soil types (use of soil-survey maps).....	2	580 acres.	484
485. Using recommended crop rotations.....	600	9000 acres.	485
486. Plowing-under green manure.....	12	103 acres.	486
487. Controlling soil blowing.....		acres.	487
488. Strip cropping.....	3	625 acres.	488
489. Using cover crops.....	521	10,000 acres.	489
490. Approved summer-fallow.....		acres.	490
491. Constructing terraces. (Reported under question 170, p. 13.).....	x x x x	x x x x	491
492. Controlling gullies. (Reported under question 170½, p. 13.).....	x x x x	x x x x	492
493. Growing crops on contour. (Reported under question 170½, p. 13.).....	x x x x	x x x x	493
494. Pasture and range improvement by contouring.....		acres.	494
495. Grassing waterways.....	30	225 acres.	495
496. Depth of moisture tests.....		acres.	496
497. Floodwater control for crop production.....		acres.	497
498. Farms in:			498
(1) Legal soil-conservation districts.....		acres.	
(2) Voluntary soil-conservation associations.....	3	625 acres.	
(3) Grazing associations.....		acres.	
.....			
.....			
.....			
.....			
.....			

WORK IN COOPERATION WITH OTHER FEDERAL AGENCIES¹

The purpose of this report on work in cooperation with other Federal agencies is to bring together in one place all the work done in relation to the programs of these agencies regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ITEM	AGRICULTURAL ADJUSTMENT ADMINISTRATION			Soil Con- servation Service	Farm Security Adminis- tration	
	Agricul- tural conservation program (a)	Market agreement and order program (b)	Surplus purchase and diversion program (c)			
499. Days devoted to line of work by:						
(1) Home demonstration agents					2	
(2) 4-H Club agents						499
(3) Agricultural agents	52		2	3	7	
(4) Specialists	16			2	2	
500. Number of communities in which work was conducted	19		3	3	7	
501. Number of voluntary local leaders or committeemen assisting			3	3	3	501
502. Days of assistance rendered by such leaders or committeemen			6	9	3	502
503. Number of paid local leaders or committeemen assisting	12				3	503
504. Days of assistance rendered by paid local leaders	120				15	504
505. Number of meetings held	27				9	505
506. Number of news stories published	8				172	506
507. Number of different circular letters issued	25				1	507
508. Number of farm or home visits made	37		6	8	15	508
509. Number of office calls received	1489		25	40	70	509
510. Number of farms or homes directly assisted by extension agents to carry out the program of the agency	1161		25	3	10	510
<i>Leader Training Meetings</i>	8					

¹ Farm Credit Administration not included, since provision is made for reporting work on farm and home financing in col. (6), p. 16.

WORK IN COOPERATION WITH OTHER FEDERAL AGENCIES¹—Continued

The purpose of this report on work in cooperation with other Federal agencies is to bring together in one place all the work done in relation to the programs of these agencies regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ITEM	Rural Elec- trifi- cation	Tennessee Valley Authority	Works Progress Adminis- tration	National Youth Adminis- tration	Social Security, Public Health, Children's Bureau	All other (including relief)	
	(f)	(g)	(h)	(i)	(j)	(k)	
499. Days devoted to line of work by:							
(1) Home demonstration agents	4						499
(2) 4-H Club agents							
(3) Agricultural agents	6	7				1/2	
(4) Specialists							
500. Number of communities in which work was conducted	16	12					500
501. Number of voluntary local leaders or committeemen assisting		3					501
502. Days of assistance rendered by such leaders or committeemen		6					502
503. Number of paid local leaders or committeemen assisting	3						503
504. Days of assistance rendered by paid local leaders	45						504
505. Number of meetings held	4						505
506. Number of news stories published	1	1					506
507. Number of different circular letters issued	2						507
508. Number of farm or home visits made	19	24				2	508
509. Number of office calls received	150	100				10	509
510. Number of farms or homes directly assisted by extension agents to carry out the program of the agency	85	16					510

¹ Farm Credit Administration not included, since provision is made for reporting work on farm and home financing in col. 50, p. 18.