

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS
AGENTS' ANNUAL REPORT

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Washington, D. C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Alle Counties

REPORT OF

Arthur R. Menzies From April 1, 1943 to March 31, 1944
(Name) Home Demonstration Agent.

Assistant Home Demonstration Agent. From 1943 to 1944

4-H Club Agent. From 1943 to 1944

Assistant County Agent in charge of Club Work. From 1943 to 1944

Agricultural Agent. From 1943 to 1944

Assistant Agricultural Agent. From 1943 to 1944



READ SUGGESTIONS, PAGES 2 AND 16

Approved: [Signature]
Date 1/10/49 Special Agent in Charge

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

Washington, D. C., 1917

Six good reasons may be listed as to why an extension worker should prepare a comprehensive annual report.

1. The annual report is an accounting to the taxpaying public of what the extension worker has accomplished during the year.
2. It is a record of the year's work put into shape for ready reference in later years by the extension worker himself, or by his successors.
3. The annual report affords the extension worker opportunity to place his activities and accomplishments before superior officers, who form judgment as to which workers are deserving of promotion or best qualified to fill responsible positions when vacancies occur.
4. The inventory of the past year's efforts and accomplishments enables the extension worker to plan more effectively for the coming year.
5. An accurate report of his work is a duty every scientific worker owes to the other members of his profession.
6. Annual reports are required by Federal law.

From four to six copies of the annual report should be made, depending upon the number required by the State office: One copy for the county officials, one copy for the agent's files, one or more copies for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret under appropriate subheadings the outstanding results accomplished in helping rural people to solve their current problems and to make adjustments to changing economic and social conditions.

A good narrative report should enable the reader to obtain a comprehensive picture of—

1. What was attempted—the program as outlined at the beginning of the year.
2. How the work was carried on—the teaching methods employed.
3. The cooperation obtained from other extension workers, rural people, commercial interests, and other public agencies.
4. Definite accomplishments, supported by objective evidence.
5. Significance of the year's progress and accomplishments in terms of better agriculture, better homemaking, improved boys and girls, better rural living, etc.
6. How next year's work can be strengthened and improved in light of the current year's experience.

The following suggestions are for those agents who wish to prepare a better annual report than the one submitted last year:

1. Read the definitions of extension terms on the last page of this schedule.
2. Read last year's annual report again, applying the criteria for a good annual report discussed above.
3. Prepare an outline with main headings and subheadings.
4. Go over the information and data assembled from various office sources.
5. Decide upon a few outstanding pieces of work to receive major emphasis.
6. Employ a newspaper style of writing, placing the more important information first.
7. Observe accepted principles of English composition.
8. Include only a few photographs, news articles, circular letters, or other exhibits to illustrate successful teaching methods. Do not make the annual report a scrapbook.

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

Provision is made in the report form for each agent to report separately the teaching activities he or she conducts or participates in during the report year. County totals are the sum of the activities of all agents minus duplications where two or more agents engage in the same activity. For purposes of reporting, extension results or accomplishments are expressed in numbers of farmers or families assisted in making some improvement or definitely influenced to make a change. Such an improvement or change may be the outcome of any phase of the program for men, women, older rural youth, or 4-H Club boys and girls. Only the improvement or change taking place during the current year as the result of extension effort should be reported. Census type of information on the status of farm and home practices should not be included. For use on the national level the statistical data on the year's extension activities and accomplishments must be expressed in somewhat broad and general terms. Each State extension service may desire to include in a statistical supplement additional information on problems and activities peculiar to the State or sections of the State.

GENERAL ACTIVITIES

Report only this year's activities that can be verified		Home demonstration agents (a)	4-H Club agents (b)	Agricultural Agents (c)	County Total (d)
1. Months of service this year (agents and assistants)		26 6,119.33	31 314	26 1467.33	XXXXXXXXXX
2. Days devoted to work with adults ¹		26 12,462.3	27 1,341.5	26 2,221.8	XXXXXXXXXX
3. Days devoted to work with 4-H Clubs and older youth ²		26 9,722.7	31 2,723.5	26 724.2	XXXXXXXXXX
4. Days in office ³		26 2,222.25	33 1160	26 102.26	XXXXXXXXXX
5. Days in field ³		26 17,922.65	31 3,205	26 2,220.75	XXXXXXXXXX
6. Number of farm- or home visits made in conducting extension work ⁴		26 26,752	32 3,702	26 2,222	26 28,372
7. Number of different farms or homes visited		26 12,462	32 4,222	26 2,122	26 22,212
8. Number of calls relating to extension work	(1) Office	26 2,122	31 622	26 1,222	26 1,222
	(2) Telephone	26 17,012	32 7,112	26 1,322	26 1,222
9. Number of news articles or stories published ⁵		26 6,222	27 722	26 922	26 17,222
10. Number of bulletins distributed		26 12,222	30 1,222	26 1,222	26 22,222
11. Number of radio talks broadcast or prepared for broadcasting	(a) Number	26 722	14 14	26 1,222	26 2,222
	(b) Total attendance of:	26 922	3 11	26 222	26 1,422
12. Training meetings held for local leaders or committeemen	(1) Adult work	26 522	3 11	26 222	26 2,222
	(b) Men leaders	26 1,222	2 7	26 222	26 1,222
	(c) Women leaders	26 1,222	2 7	26 222	26 1,222
	(2) 4-H Club and older youth	26 322	18 65	26 222	26 2,222
13. Method demonstration meetings held. (Do not include the method demonstrations given at leader training meetings reported under Question 12)	(1) Adult work	26 522	12 102	26 222	26 2,222
	(b) Total attendance	26 1,222	12 132	26 222	26 1,222
	(2) 4-H Club and older youth	26 2,222	27 1,222	26 222	26 2,222
	(b) Total attendance	26 2,222	27 2,222	26 222	26 2,222
14. Number of adult result demonstrations conducted		26 1,222	2 222	26 2,222	26 2,222
15. Meetings held at such result demonstrations	(1) Number	26 2,222	2 222	26 2,222	26 2,222
	(2) Total attendance	26 2,222	2 1,222	26 1,222	26 1,222
	(a) Number	26 2,222	2 6	26 222	26 2,222
	(b) Total attendance	26 2,222	2 1,222	26 222	26 2,222
16. Tours conducted	(1) Adult work	26 2,222	2 1,222	26 222	26 2,222
	(b) Total attendance	26 2,222	2 222	26 222	26 2,222
	(2) 4-H Club and older youth	26 2,222	2 222	26 222	26 2,222
	(b) Total attendance	26 2,222	2 222	26 222	26 2,222
17. Achievement days held	(1) Adult work	26 2,222	2 222	26 222	26 2,222
	(b) Total attendance	26 2,222	2 222	26 222	26 2,222
	(2) 4-H Club and older youth	26 2,222	2 222	26 222	26 2,222
	(b) Total attendance	26 2,222	2 222	26 222	26 2,222

¹ Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.
² County total should equal sum of preceding three columns minus duplications due to two or more agents participating in same activity or accomplishment.
³ The sum of questions 2 and 3 should equal the sum of questions 4 and 5.
⁴ Do not count a single visit to both the farm and home as two visits.
⁵ Do not count issues relating to notices of meetings only.

GENERAL ACTIVITIES—Continued

Report only this year's activities that can be verified

			Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)
11. Representative group work	(1) 4-H Club work	(a) Number	22	23		45
18. Encampments held (report attendance for your county only) ¹	(1) Farm women	(b) Total members attending	42	316		358
		(c) Total others attending	8	768		776
	(2) 4-H Club and older youth	(a) Number	25	117	22	164
		(b) Total boys attending	21	220	23	264
		(c) Total girls attending	78	1930	7	2015
		(d) Total others attending	47	2647	45	2739
19. Other meetings of an extension nature participated in by county or State extension workers and not previously reported	(1) Adult work	(a) Number	26	2729	23	2878
		(b) Total attendance	26	259142	23	261765
	(2) 4-H Club and older youth	(a) Number	81	1293	26	1117
		(b) Total attendance	81	71082	26	71898
20. Meetings held by local leaders or committeemen not participated in by county or State extension workers and not reported elsewhere	(1) Adult work	(a) Number	77	3122	1	3200
		(b) Total attendance	77	42526	1	42604
	(2) 4-H Club and older youth	(a) Number	78	1628	8	1714
		(b) Total attendance	78	22381	8	23169

¹ Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.

² County total should equal sum of preceding three columns minus duplications due to two or more agents participating in same activity or accomplishment.

³ Does not include parents, fathers, and scout crews, which should be reported under question 19.

SUMMARY OF EXTENSION INFLUENCE THIS YEAR

It is highly desirable for extension workers to consider the proportion of farms and homes in the county that have been definitely influenced to make some substantial change in farm or home operations during the report year as a result of the extension work done with men, women, and youth. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory.

21. Total number of farms in county (1945 census)	97	123021
22. Number of farms on which changes in practices have definitely resulted from the agricultural program	26	102540
23. Number of farms involved in preceding question which were reached this year for the first time	23	16262
24. Number of nonfarm families making changes in practices as a result of the agricultural program	87	26711
25. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program	85	66027
26. Number of farm homes involved in preceding question that were reached this year for the first time	38	13528
27. Number of other homes in which changes in practices have definitely resulted from the home demonstration program	24	30622
28. Number of other homes involved in preceding question that were reached this year for the first time	81	10382
29. Number of farm homes with 4-H Club members enrolled	96	26323
30. Number of other homes with 4-H Club members enrolled	92	3749
31. Total number of different farm families influenced by some phase of the extension program. (Include questions 22, 25, and 29 minus duplications)	86	127214
32. Total number of different other families influenced by some phase of the extension program. (Include questions 24, 27, and 30 minus duplications)	86	42225

(1) COMMUNITY EXTENSION SERVICE

EXTENSION ORGANIZATION AND PLANNING

33. County extension association or committee (includes agricultural councils, home demonstration councils, and 4-H councils or similar advisory committees; also farm and home bureaus and extension associations in those States where such associations are the official or quasi-official agency in the county cooperating with the college in the management or conduct of extension work):

(a) Over-all or general	(1) Name	(2) No. of members	67	2196
(b) Agricultural	(1) Name	(2) No. of members	70	2253
(c) Home demonstration	(1) Name	(2) No. of members	26	2276
(d) 4-H Club	(1) Name	(2) No. of members	84	4612
(e) Older youth	(1) Name	(2) No. of members	22	550

34. Number of members of county extension program planning committees and subcommittees (include commodity and special-interest committees):

(a) Agricultural	24	5227	(b) Home demonstration	74	2623	(c) 4-H Club	23	3332	(d) Older youth	17	127
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35. Total number of communities in county. (Do not include number of neighborhoods)

96	221
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36. Number of communities in which the extension program has been planned cooperatively by extension agents and local committees

93	274
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37. Number of clubs or other groups organized to carry on adult home demonstration work

26	1229 (139)
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38. Number of members in such clubs or groups

86	2745
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39. (a) Number of 4-H Clubs. (See question 173.) (b) Number of groups (other than 4-H Club) organized for conduct of extension work with older rural youth. (See question 185.)

(a) 97	1094	(b) 123	44
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40. Number of neighborhood and community leaders in the neighborhood-leader system

Men	47	3053	Women	46	2874
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41. Number of different voluntary local leaders, committeemen, or neighborhood leaders actively engaged in forwarding the extension program.

(a) Adult work	(1) Men	77	4535	(b) 4-H Club and older youth work	(1) Men	67	352	(3) Older club boys	43	272
	(2) Women	82	4100		(2) Women	91	152	(4) Older club girls	36	647

COOPERATIVE AGRICULTURAL PLANNING

42. Name of the county agricultural planning (over-all planning) group, if any, sponsored by the Extension Service

43. Number of members of such county agricultural planning group:

(a) Unpaid lay members:	(1) Men	65	1923	(2) Women	43	1222	(3) Youth	13	100
(b) Paid representatives of public agencies or other agencies, or of organizations:	(1) Men	47	221	(2) Women	28	29			

44. Number of communities with agricultural planning committee (over-all planning)

47	324
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45. Number of members of such community planning committee:

(a) Men	47	1752	(b) Women	36	1692	(c) Youth	13	100
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46. Was a county committee report prepared and released during the year? (a) Yes

18	(b) No	34
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	Extension organization and planning ¹ (a)	County agricultural planning ² (b)	Total:	
			(c)	(d)
(1) Home demonstration agents			27	6277
(2) 4-H Club agents			30	4275
(3) Agricultural agents			72	3338.3
(4) State extension workers			68	273.5
(1) County			91	217
(2) Community			61	1227
			27	1266.5
			22	473.67

¹ Where extension program planning and county agricultural planning (over-all planning) have been completely merged into a single program-planning activity, only column (c) should be filled out. Where extension program planning is the only planning activity, the entries in columns (a) and (b) will be identical. In all other cases column (c) is the sum of columns (a) and (b).

51. Days devoted to line of work by--	Cereals		Wheat	Other cereals	Legumes	Pasture	Cotton	Tobacco	Potatoes and other vegetable	Fruits	Other crops	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	
(1) Home demonstration agents									7	61	5	8
(2) 4-H Club agents	53	260	17	585	9	22	71	98	25	126	14	123
(3) Agricultural agents	76	2,465	22	7,687	79	478	73	1,200	396	1,752	4	44
(4) State extension workers	66	162	389	63	23	312	27	615	4	76	2	3,520
52. Number of communities in which work was conducted this year	25	742	23	521	28	460	90	700	42	730	4	18
53. Number of voluntary local leaders or committeemen assisting this year	78	123	69	504	42	312	52	777	70	1,673	4	23
54. Number of farmers assisted this year in--												
(1) Obtaining improved varieties or strains of seed	94	25,327	92	5,181	72	2,670	27	2,021	24	2,024	6	105
(2) The use of lime	73	2,226	56	3,286	40	2,204	26	7,618	71	1,857	16	772
(3) The use of fertilizers	22	3,278	37	9,745	47	6,602	24	1,877	6	202	28	4,882
(4) Controlling plant diseases	27	3,625	67	22,35	20	2,201	53	4,137	17	236	3	217
(5) Controlling injurious insects	67	7,647	57	17,39	32	273	43	271	21	602	4	22
(6) Controlling noxious weeds	56	2,335	31	602	20	410	23	1,220	60	571	3	462
(7) Controlling rodents and other animals	52	2,254	20	1,616	21	828	11	329	7	1,372	1	4

LIVESTOCK PRODUCTION (other than for family food supply)

51. Days devoted to line of work by--	Dairy cattle		Hot cattle	Sheep	Swine	Horses and mules	Poultry (including turkeys)	Other livestock
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
(1) Home demonstration agents							11	57
(2) 4-H Club agents	71	62	22	54	26	465	31	2,753
(3) Agricultural agents	76	3,377	129	2,222	78	2,732	16	4,451
(4) State extension workers	57	314	58	1,612	28	245	42	145
52. Number of communities in which work was conducted this year	29	713	24	652	71	412	27	425
53. Number of voluntary local leaders or committeemen assisting this year	74	1,324	62	761	47	227	52	272
54. Number of breeding circles or clubs or improvement associations organized or assisted this year	63	119	27	39	22	24	12	26
55. Number of members in such circles, clubs, or associations	64	2,170	22	1,021	23	1,020	22	421
56. Number of farmers not in breeding circles or improvement associations assisted this year in keeping performance records of animals	29	633	24	229	12	720	23	311
57. Number of farmers assisted this year in--								
(1) Obtaining purebred males	77	1,122	21	726	21	672	27	863
(2) Obtaining purebred or high-grade females	72	1,225	25	1,222	51	432	22	1,322
(3) Obtaining better strains of baby chicks (including hatching eggs)								
(4) Improving methods of feeding								
(5) Controlling external parasites								
(6) Controlling diseases and internal parasites								
(7) Controlling predatory animals								

* Do not include rabbits, guinea pigs, and other animals, which should be reported under wildlife.

12-5812-1 (Rev. 1-15-54) This report is to be filled out by the State Forester or his representative in each State, Territory, or Possession, and by the Federal Forester in each Federal Reserve Area. It should be filled out by the State Forester or his representative in each State, Territory, or Possession, and by the Federal Forester in each Federal Reserve Area. It should be filled out by the State Forester or his representative in each State, Territory, or Possession, and by the Federal Forester in each Federal Reserve Area.

CONSERVATION OF NATURAL RESOURCES

62. Days devoted to line of work by—	Soil and Water (a)		Forestry (b)		Wildlife (c)	
	Number of days	Value of work	Number of days	Value of work	Number of days	Value of work
(1) Home demonstration agents	2	9	1	1	3	3
(2) 4-H Club agents	15	73	13	52.5	10	10
(3) Agricultural agents	26	125.7	85	338.1	57	127.6
(4) State extension workers	40	182.5	45	177.7	8	12.5
63. Number of communities in which work was conducted this year	90	739	82	444	48	216
64. Number of voluntary local leaders or committeemen assisting this year	61	134	53	50	32	160

Soil and Water—Continued

Forestry—Continued

65. Number of farmers assisted this year—		
(a) With problems of land use	90	12,840
(b) In the use of crop rotations	80	13,524
(c) With strip cropping	67	2,571
(d) In constructing terraces	22	240
(e) In grassing waterways or otherwise preventing or controlling gullies	66	3,067
(f) With contour farming of cropland	60	4,701
(g) In contouring pasture or range	21	437
(h) In the use of cover or green-manure crops	20	14,422
(i) In otherwise controlling wind or water erosion	35	6,124
(j) In summer fallowing	12	265
(k) In making depth-of-moisture tests	3	8
(l) With drainage	23	1662
(m) With irrigation	17	123
(n) With land clearing	54	766
66. Number of farmers—		
(a) In soil-conservation districts which were assisted with education for organization or operations this year	30	7884
(b) Assisted in arranging for farm-conservation plans this year	75	3,175
(c) Assisted in doing work based on definite farm-conservation plans this year	69	2913

67. Number of farmers assisted this year—		
(a) In reforesting new areas by planting with small trees (Include erosion-control plantings)	58	641
(b) In making improved thinnings, weedings or pruning of forest trees	65	1366
(c) With selection cutting	28	1,728
(d) With production of naval stores	1	23
(e) With production of maple-syrup products	64	502
(f) In timber estimating and appraisal	21	30422
68. Number of farmers cooperating this year in prevention of forest fires		
(a) In fire control operations (such as burning, etc.)	21	30422
Wildlife—Continued		
69. Number of farmers assisted this year—		
(a) In construction or management of ponds for fish	64	624
(b) In protection of wildlife areas, such as stream banks, odd areas, field borders, marshes, and ponds, from fire or livestock	37	1374
(c) In planting of edible wild fruits and nuts in hedges, stream banks, odd areas, and field borders	38	308
(d) With other plantings for food and protection in wild-life areas	87	1906

* Excludes certain work done by State Foresters in certain States.

FARM MANAGEMENT

70. Days devoted to line of work by—	Include all work with adults, 4-H Club members, and older youth	Farm accounts, cost records, inventories, etc.		Individual farm planning, adjustments, ¹ tenancy, and other management problems		Farm credit (short and long time)		Outlook informative	
		(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
(1) Home demonstration agents		5	30	2	9	1	1	22	145
(2) 4-H Club agents		13	117	12	42	7	10	6	8.5
(3) Agricultural agents		79	766.6	86	1635.1	49	139.6	64	361.9
(4) State extension workers		39	168	27	77.5	6	23	14	42
71. Number of communities in which work was conducted this year		77	647	81	652	49	259	62	361
72. Number of voluntary local leaders or committeemen assisting this year		37	571	37	480	16	101	22	157
73. Number of farm-survey records taken during the year:		23	287						
(a) Farm business		23	1133						
(b) Enterprise		12	314						
(c) Other		60	2282						
74. Number of farmers assisted this year in keeping—		77	312.6						
(a) Farm inventory		45	224.7						
(b) General farm records		28	386.9						
(c) Enterprise records		28	212						
75. Number of farmers assisted this year—		67	22.45						
(a) In developing a farm plan only		65	13.54						
(b) In developing a farm and home plan									
(c) In analyzing the farm business									
(d) In improving landlord-tenant relations and leasing arrangements									
75. Number of farmers assisted this year—Continued.									
(e) In getting started in farming, or in re-locating								86	1970
(f) With credit problems (debt adjustment and financial plans)								69	1440
(g) In using "outlook" to make farm adjustments								65	2748
(h) With a farm-income statement for tax purposes								43	1717
(i) With farm-labor problems								22	5435
(j) In developing supplemental sources of income								70	3163

GENERAL ECONOMIC PROBLEMS RELATED TO AGRICULTURE

76. Days devoted to line of work by—	Include all work with adults, 4-H Club members, and older youth	Price and trade policies (prices, tariff reductions, trade, interstate trade barriers, transportation, international competition, etc.)		Land policy and programs (land use, land development, settlement, public land management, etc.)		Public finance and services (taxation, local government, facilities such as roads and schools for rural areas, etc.)		Rural welfare (rural-urban relationships, part-time farming, problems of people in low income areas, migration, population adjustments, rural works programs, etc.)	
		(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
(1) Home demonstration agents		1	1			2	9	4	34
(2) 4-H Club agents		1	1	2	2			6	25
(3) Agricultural agents		19	27.5	23	72.5	21	37	40	237
(4) State extension workers		2	4	3	3	1	1	10	30.5
77. Number of communities in which work was conducted this year		18	112	19	113	13	110	39	254
78. Number of voluntary local leaders or committeemen assisting this year		6	24	8	26	10	71	26	234
79. Number of tours conducted this year to observe economic and social conditions in various land use areas								23	228
80. Number of local groups (town and county officials, school boards, tax collectors, assessors, etc.) assisted this year in discussing problems of local government, public finance, and farming conditions related to these problems								41	267
81. Number of displaced families assisted this year in finding employment (agricultural and nonagricultural)								24	375
82. Number of nonagricultural groups to which any of the above economic and social problems have been presented and discussed this year								34	181

¹ Includes all work on farm adjustments conducted in cooperation with AAA and other agencies, and not definitely related to individual crop or livestock production or marketing (pp. 4 and 5) or soil management (p. 7).

MARKETING AND DISTRIBUTION

19-3082-1

Include all work with visits, 4-H Club members, and other youth	General	Grain and Hay	Livestock and wool	Dairy products	Poultry and eggs	Fruits and vegetables	Cotton	Forest products	Tobacco, sugar, rice, and other commodities	Home products and crafts	Purchasing of farm and home supplies and equipment
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	
83. Days devoted to line of work by--											
(1) Home demonstration agents	2 15			2 26	10 42	8 62					18 526 528 162 5
(2) 4-H Club agents	2 25	2 15	18 55	8 24 5	7 14 3	3 14 5		1 1	2 2	2 2 5	6 8
(3) Agricultural agents	18 15	10 14 5	69 53 1 4	1 25 7 6	16 4 5 7 5 4	2 2 3 5 3	7 9	1 1	20 6 9	5 11 5	41 13 2
(4) State extension workers	8 22 5	2 4 13	4 6 8	2 2 1	10 16	10 12 5		1 2	3 3	9 2 3	10 24 5
84. Number of communities in which work was conducted this year	19 2 4 2	17 2 7 0	49 3 5 8	6 2 4 5 4	16 2 9 0	15 2 6 7	1 1 2 2 5 8 8	2 4 1 6 1	3 0 2 1 8	1 9 2 1 8	1 9 2 1 8
85. Number of voluntary local leaders or committeemen assisting this year	20 1 7 7	2 0 1 7 7	14 4 8 1	1 9 4 7 7	2 9 2 1 7	2 6 2 8 1	1 1 1 3 4 5	1 6 1 9 1	2 5 2 2 8	2 7 5 0 1	2 7 5 0 1
86. Number of new cooperatives ¹ assisted in organizing during the year	1 2 1 3	3 3	1 3 1 3	7 1 0 3	4 4 7	1 1 1	1 1	1 1	1 1	1 1	1 1 1 1
87. Number of established cooperatives ² assisted during the year	2 0 6 0	7 9	1 6 7 8	2 1 3 0	1 3 1 3	1 4 2 3		1 1 1 4 1 7	1 1	1 1 1 8	3 1
88. Number of members ³ in the cooperatives assisted during the year (questions 86 and 87)	2 6 2 6 2 5	7 1 1 4 1	1 8 6 7 8 2	2 3 2 2 1	1 1 2 4 5	1 8 1 8 2 0	1 1 2 6 5 0 0	1 6 1 1 7 6 1	7 1 1 0	2 0 1 3 6 5	2 0 1 3 6 5
89. Value of products sold or purchased by cooperatives assisted during the year (questions 86 and 87)	\$ 30 12 1 2 5 0 7	\$ 5 2 1 2 3 7 5	\$ 4 6 5 2 2 4 8	\$ 1 9 1 9 1 6 5 8	\$ 4 3 0 0 5 7 0	\$ 1 2 0 5 1 3 5	\$ 1 9 3 0 0	\$ 3 0 0 0	\$ 5 5 7 2 7 2	\$ 2 2 4 6 3	\$ 4 2 2 2 2 0
90. Number of farmers or families (not members of cooperatives) assisted during the year	14 5 4 7 8	2 5 1 5 7	1 8 2 7 0	1 6 2 8 1	1 2 2 9 1	3 7 2 6 1 5	2 8 7 1 3 4 7	1 3 2 1 8 2	2 1 5 2 6 7	2 2 3 4 6 1	2 2 3 4 6 1
Value of products sold or purchased by farmers or families involved in the preceding question	\$ 2 1 4 9 6 7	\$ 3 3 3 6 0	\$ 2 7 8 3 7 4 1	\$ 2 5 3 2 9 1 5	\$ 8 5 3 1 9 5 2 9	\$ 2 2 0 0 7 1	\$ 3 5 4 0 0	\$ 1 1 3 2 3 1 7 1	\$ 2 4 2 4 7 0 0	\$ 2 7 6 1 8	\$ 4 3 3 6 3 7
92. Number of private marketing and distributing agencies and trade groups assisted this year										2 9	2 9
93. Number of programs ⁴ pertaining to marketing agreements, orders, surplus removal or Lease-Lend purchases assisted in or conducted this year										2 6	2 9
94. Number of marketing facilities improvement programs ⁵ participated in or conducted this year										2 4	2 4
95. Number of marketing surveys assisted with or conducted this year										2 1	2 2
96. Number of special merchandising programs ⁶ participated in or conducted this year										2 5	2 5
97. Number of consumer information programs ⁷ pertaining to marketing and distribution participated in or conducted this year										2 4	2 5
98. Number of programs ⁸ relating to marketing services and costs of distribution conducted this year										2 0	2 8
99. Number of programs ⁹ relating to transportation problems conducted this year										1 2	1 7
100. Number of programs ⁹ relating to the specific use of market information conducted this year										2 1	2 2
101. Number of other marketing programs ⁹ conducted this year										7	1 7

¹ Include livestock, poultry, and hatching eggs purchased for breeding, replacement, or feeding purposes.
² Where a cooperative association serves more than one county, include only the membership and proportionate volume of business originating in the county covered by this report.
³ Organized pieces of work.

MARKETING AND DISTRIBUTION

10-5082-1

Include all work with whites, 4-H Club members, and older youth	General	Grain and hay	Livestock and wool	Dairy products	Poultry and eggs ¹	Fruits and vegetables	Cotton	Forest products	Tobacco, sugar, rice, and other commodities	Home products and crafts	Purchasing of farm and home supplies and equipment ²
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	
83. Days devoted to line of work by—											
(1) Home demonstration agents	2 15			3 26	10 12	8 63				28 525	28162.5
(2) 4-H Club agents	2 23	7 15	18 55	2 24.5	7 114.5	5 14.5	1 1	2 3	2 7.5	6 8	
(3) Agricultural agents	48 142	18 184.5	59 534.4	1 237.6	15 75	11 223.5	3 7	34 38.2	20 69	5 21.5	41 132
(4) State extension workers	8 32.5	4 13	46 8	2 1	10 16	10 19.5		1 2	3 3	7 2.5	10 24.5
84. Number of communities in which work was conducted this year	49 242	47 270	49 552	62 454	46 290	45 264	1 12	25 82	24 161	30 218	49 341
85. Number of voluntary local leaders or committeemen assisting this year	20 177	20 197	44 481	89 497	29 217	26 281	2 1	13 45	16 191	25 238	27 201
86. Number of new cooperatives ³ assisted in organizing during the year	12 13	3 3	13 13	7 10	3 6	4 7	1 1		1 1	7 4	3 22
87. Number of established cooperatives ³ assisted during the year	70 60	7 9	46 78	21 30	13 13	14 23		1 1	14 17	1 1	18 31
88. Number of members ³ in the cooperatives assisted during the year (questions 86 and 87)	46 26225	7 1141	48 6782	25 5321	11 2415	18 1820	1 12	6 500	16 11761	7 100	20 13653
89. Value of products sold or purchased by cooperatives assisted during the year (questions 86 and 87) ⁴	\$ 30 17,307	\$ 5 42,575	\$ 40 4,652,243	\$ 19 15,741,625	\$ 4 3,380,590	\$ 14 1,200,353	\$ 1 10,000	\$ 1 5,000	\$ 15 5,573,712	\$ 2 2,462	\$ 20 222,220
90. Number of farmers or families (not members of cooperatives) assisted during the year	34 5472	25 1517	42 2770	46 2984	25 4631	37 2615	2 87	13 47	12 2182	21 520	22 3451
91. Value of products sold or purchased by farmers or families involved in the preceding question	\$ 32 4,471,607	\$ 26 833,618	\$ 43 2,823,374	\$ 41 2,532,917	\$ 31 853,195,29	\$ 2 2,000,077	\$ 2 25,000	\$ 16 1,323,171	\$ 15 2,624,700	\$ 16 27,648	\$ 20 433,639
92. Number of private marketing and distributing agencies and trade groups assisted this year										28	274
93. Number of programs ⁵ pertaining to marketing agreements, orders, surplus removal or Leed-Lease purchases assisted in or conducted this year										26	49
94. Number of marketing facilities improvement programs ⁵ participated in or conducted this year										44	84
95. Number of marketing surveys assisted with or conducted this year										27	22
96. Number of special merchandising programs ⁵ participated in or conducted this year										25	52
97. Number of consumer information programs ⁵ pertaining to marketing and distribution participated in or conducted this year										24	65
98. Number of programs ⁵ relating to marketing services and costs of distribution conducted this year										20	28
99. Number of programs ⁵ relating to transportation problems conducted this year										12	27
100. Number of programs ⁵ relating to the specific use of market information conducted this year										21	57
101. Number of other marketing programs ⁵ conducted this year (specify)										7	17

¹ Include livestock, poultry, and hatching eggs purchased for breeding, replacement, or feeding purposes.

² Where a cooperative association serves more than one county, include only the membership and proportionate volume of business originating in the county covered by this report.

³ Organized pieces of work.

HOUSING, FARMSTEAD IMPROVEMENT, AND EQUIPMENT

101. Days devoted to line of work by:		The house, furnishings, and surroundings (4)	Rural electrification (5)	Farm buildings (6)	Farm mechanical equipment (6)				
102. Days devoted to line of work by:									
(1) Home demonstration agents	86	4745.5	63	558.25	10	49	4	31.25	
(2) 4-H Club agents	11	52	10	80	12	25	12	60.5	
(3) Agricultural agents	43	116.6	61	227.6	76	387.1	68	243.85	
(4) State extension workers	57	340	25	87.5	42	101	26	43	
103. Number of communities in which work was conducted this year	85	804	68	512	62	419	54	307	
104. Number of voluntary local leaders or committeemen assisting this year	75	2570	44	891	23	177	17	163	
The House, Furnishings, and Surroundings—Continued		Rural Electrification—Continued							
105. Number of families assisted this year in—			106. Number of associations organized or assisted this year to obtain electricity				14	402	
(a) Constructing dwellings	69	1302	107. Number of families assisted this year in—						
(b) Remodeling dwellings	74	2277	(a) Obtaining electricity				63	4725	
(c) Installing sewage systems	62	582	(b) Selection or use of electric lights or home electrical equipment				80	18,529	
(d) Installing water systems	75	1845	(c) Using electricity for income-producing purposes				38	1985	
(e) Installing heating systems	27	808	Farm Buildings—Continued						
(f) Providing needed storage space	72	3294	108. Number of farmers assisted this year in—						
(g) Rearranging or improving kitchens	81	3294	(a) The construction of farm buildings				81	2511	
(A) Improving arrangement of rooms (other than kitchens)	73	1229	(b) Remodeling or repairing farm buildings				51	1629	
(i) Improving methods of repairing, remodeling, or refinishing furniture or furnishings	21	4824	(c) Selection or construction of farm-building equipment				53	1367	
(j) Selecting home-furnishings or equipment (other than electric)	28	1461	Farm Mechanical Equipment—Continued						
(k) Improving housekeeping methods	27	3,972	109. Number of farmers assisted this year in—						
(l) Laundry arrangement	51	3,002	(a) The selection of mechanical equipment				62	1722	
(m) Installing sanitary closets or outhouses	31	403	(b) Making more efficient use of mechanical equipment				60	2182	
(n) Screening or using other recommended methods of controlling flies or other insects	62	1,415	110. Number of farmers following instructions in the maintenance and repair of mechanical equipment this year				42	2245	
(o) Improving home grounds	82	600	111. Number of gin stands assisted this year in the better ginning of cotton				2	74	
(p) Planting windbreaks or shelterbelts	16	222							

NUTRITION AND HEALTH

Include all work with adults, 4-H Club members and older youth		Home production of family food supply (a)	Food preservation and storage (b)	Food selection and preparation (c)	Other health and safety work (d)	
112.	Days devoted to line of work by:					
130	(1) Home demonstration agents	760.5	1266.1	2811.25	68	
	(2) 4-H Club agents	13.5	3	5.5	2	
131	(3) Agricultural agents	175	61.9	8.5	20	
	(4) State extension workers	34	61	72	4	
113.	Number of communities in which work was conducted this year	72	76	74	63	
114.	Number of voluntary local leaders or committeemen assisting this year	55	180	124	50	
115.	Number of families assisted this year		FOOD PRESERVATION BY ADULTS			
(a)	In improving diets	74	28,251			
(b)	With food preparation	86	25,272			
(c)	In improving food supply by making changes in home food production:					
	(1) Of vegetables	44	17,031			
	(2) Of fruits	74	17,872			
	(3) Of meats	58	5,515			
	(4) Of milk	37	2,788			
	(5) Of poultry and eggs	58	2,412			
	(6) With home butchering, meat cutting or curing	67	2,200			
	(7) With butter or cheese making	56	5,574			
(f)	With food preservation problems:					
	(1) Canning	47	1,118			
	(2) Freezing	40	21,062			
	(3) Drying	85	28,965			
	(4) Storing	82	13,300			
(g)	In producing and preserving home food supply according to annual food-supply budget:					
	(1) According to budget	48	2,167			
	(2) In excess of budget	56	3,153			
	(3) With child-feeding problems	32	3,224			
(h)	In the prevention of colds and other common diseases	37	8,176			
(i)	With positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.):					
	(1) With first-aid or home nursing	44	2,057			
	(2) In removing fire and accident hazards	52	3,325			
116.	Number of schools assisted this year in establishing or maintaining hot school lunches	52	14,107			
117.	Number of nutrition or health clinics organized this year through the efforts of extension workers	24	2,27			
					20	

1 Sum of the activities which designate time to families participating in more than one activity.
 2 Weight of finished product after drying.
 3 Weight of product before curing.
 4 Includes contents of locker plants and home freezer units.
 5 Do not include vine-ripened peas and beans.

CLOTHING, FAMILY ECONOMICS, PARENT EDUCATION, AND COMMUNITY LIFE

117	Include all work with adults, 4-H Club members, and older youth	Home management—family economics (a)		Clothing and textiles (b)		Family relationships—child development (c)		Recreation and community life (d)		
		Number of families	Value	Number of families	Value	Number of families	Value	Number of families	Value	
118	Days devoted to line of work by—	(1) Home demonstration agents	67	1124	85	4083.2	44	808.5	76	1027.08
		(2) 4-H Club agents					1	3	10	91
		(3) Agricultural agents	1	2			14	39	39	268
		(4) State extension workers	19	32.5	21	75	4	21	14	41.5
119	Number of communities in which work was conducted this year	59	486	74	698	83	239	74	664	
120	Number of voluntary local leaders or committeemen assisting this year	43	776	64	1471	16	245	60	1429	

Home Management—Family Economics—Continued

121	Number of families assisted this year—		
	(a) With time-management problems	40	5216
	(b) With home accounts	34	2677
	(c) With financial planning	25	1754
	(d) In improving use of credit for family living expenses	5	612
	(e) In developing home industries as a means of supplementing income	25	1227

122	Number of home demonstration clubs, other consumer associations or groups assisted this year with cooperative buying of—		
	(a) Food	9	108
	(b) Clothing	11	336
	(c) Housefurnishings and equipment	19	383
	(d) General household supplies	10	166

123	Number of families assisted this year through cooperative associations or individually, with the buying of—		
	(a) Food	24	8139
	(b) Clothing	40	2122
	(c) Housefurnishings and equipment	48	12808
	(d) General household supplies	20	2312

124	Total number of different families assisted this year with consumer-buying problems (includes question 123 (a), (b), (c), and (d) minus duplications)	42	15148
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125	Number of families assisted this year with "making versus buying" decisions	55	13212
126	Number of families assisted this year in using timely economic information to make buying decisions or other adjustments in family living	57	17911

NOTE.—Individual families and groups assisted with selling problems should be reported in column (f), page 9.

Clothing and Textiles—Continued

127	Number of families assisted this year with—		
	(a) Clothing-construction problems	38	21713
	(b) The selection of clothing and textiles	32	17643
	(c) Care, renovation, remodeling of clothing	76	17333
	(d) Clothing accounts or budgets	41	3153

Family Relationships—Child Development—Continued

128	Number of families assisted this year—		
	(a) With child-development and guidance problems	32	3468
	(b) In improving family relationships	27	3430

129	Number of families providing recommended clothing, furnishings, and play equipment for children this year	21	1570
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130	Number of different individuals participating this year in child-development and parent-education programs: (a) Men	4	230
	(b) Women	13	2161

131	Number of children in families represented by such individuals	44	6719
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Recreation and Community Life—Continued

132	Number of families assisted this year in improving home recreation	32	17072
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133	Number of communities assisted this year in improving community recreational facilities	62	789
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134	Number of community groups assisted this year with organizational problems, programs of activities, or meeting programs	22	793
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135	Number of communities assisted this year in establishing—		
	(a) Out-of-season bases	27	25
	(b) Permanent camps	11	86
	(c) Community rest rooms	7	7

136	Number of communities assisted this year in providing library facilities	39	253
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137	Number of school or other community grounds improved this year according to recommendations	36	156
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The home—its arrangement, equipment, and furnishings, including kitchen improvements and care of the house—is reported under "The home, furnishings and surroundings," p. 12.

SUMMARY OF 4-H CLUB BOYS' AND GIRLS' PROJECTS

(One club member may engage in two or more projects. The sum of the projects is therefore greater than the number of different club members enrolled)

Project	Number of boys enrolled (a)	Number of girls enrolled (b)	Number of boys completing (c)	Number of girls completing (d)	Number of units involved in completed projects (e)						
138. Corn	92	2037	6	7	96	1396	6	07	90	1276	Acres
139. Other cereals	17	89			13	32			13	164	Acres
140. Peanuts	12	132			11	87			11	135	Acres
141. Soybeans, field peas, alfalfa, and other legumes	13	23			12	21			12	109	Acres
142. Soil and water conservation	19	253	3	13	17	187	3	10	17	302	Acres
143. Potatoes, Irish and sweet	53	422	4	3	43	287	4	5	50	80	Acres
144. Cotton	3	5			1	3			1	3	Acres
145. Tobacco	33	437			31	288			31	202.9	Acres
146. Fruits	1	8			1	3		1	1		Acres
147. Home gardens	25	34.9	45	66.5	93	175.9	95	460	95	671	Acres
148. Market gardens, truck and canning crops	30	175	3	5	32	95	2	2	34	35	Acres
149. Other crops (including pasture improvement)	15	193	3	13	9	159	3	5	11	5	Acres
150. Poultry (including turkeys)	93	2660	49	370	86	1191	44	231	90	163,436	Birds
151. Dairy cattle	87	1836	46	173	82	1266	32	134	85	1783	Animals
152. Beef cattle	69	541	24	60	61	399	31	54	72	617	Animals
153. Sheep	41	187	10	21	34	119	9	15	43	824	Animals
154. Swine	20	274	24	127	39	2365	23	102	20	6840	Animals
155. Horses and mules	4	4			3	9			3	3	Animals
155a. Rabbits	22	232	7	10	34	112	6	9	35	2121	Animals
156. Other livestock											Animals
157. Bees	6	17	1	1	4	6	1	1	5	25	Colonies
158. Beautification of home grounds	24	274	23	132	23	199	23	673			Acres
159. Forestry											Acres
160. Wildlife and nature study (game and fur animals)	1	8			1	5					Articles made
161. Agricultural engineering, farm shop, electricity, tractor	4	41			4	38			1	25	Articles repaired
162. Farm management											Meals planned
163. Food selection, preparation, and/or baking	1	8	64	4185	1	2	39	374	42	4672	Meals served
164. Food preservation (include frozen foods)	2	9	94	3112	2	4	72	2329	52	118,757	Quarts preserved
165. Health, home nursing, and first aid	5	770	3	346	3	773	4	372	72	377,768	Articles made
165a. Child care			1	2			1	2			Articles remodeled
166. Clothing			34	11922			83	9083	77	25135	Units
167. Home management (housekeeping)	1	4	61	2130	1	4	60	4112	61	7831	Rooms
168. Home furnishings and room improvement	1	1	51	2183	1	1	46	1507	44	8236	Articles
169. Home industry, arts and crafts			3	129			3	189	3	542	Articles
170. Junior leadership			3	19			3	16			Articles
171. All others	3	7	5	232			5	253			Articles
172. Total (project enrollment and completion)	96	17302	97	20294	96	1628	96	22703			Articles

4-H CLUB MEMBERSHIP¹

173. Number of 4-H Clubs (do not count the same club more than once).....	97 1074	
174. Number of different 4-H Club members enrolled.....	(a) Boys 96 14209	(b) Girls 91 18551
175. Number of different 4-H Club members completing.....	(a) Boys 76 2152	(b) Girls 76 14637
176. Number of different 4-H Club members in school.....	(a) Boys 96 13368	(b) Girls 96 18304
177. Number of different 4-H Club members out of school.....	(a) Boys 53 341	(b) Girls 34 247
178. Number of different 4-H Club members from farm homes.....	(a) Boys 95 11960	(b) Girls 96 14586
179. Number of different 4-H Club members from nonfarm homes.....	(a) Boys 83 2249	(b) Girls 92 3965

Number of Different 4-H Club Members Enrolled:

180. By years	Boys (a)	Girls (b)	181. By ages	Boys (a)	Girls (b)
1st year	96	4138	10 and under	2478	95 3548
2d	96	3612	11	96	2362 27 3612
3d	97	2118	12	76	2721 27 3714
4th	97	1612	13	76	2867 27 3956
5th	81	655	14	76	1821 27 2169
6th	65	281	15	76	1221 26 1817
7th	29	118	16	22	646 32 702
8th	27	50	17	76	302 26 301
9th	12	14	18	22	101 26 126
10th and over	3	4	19	24	42 16 27
			20 and over	2	26 5 11

182. Number of different 4-H Club members, including those in corresponding projects, who received definite training in—	
182a. (a) Judging.....	67 2262
182b. (b) Giving demonstrations.....	62 2221
182c. (c) Recreational leadership.....	66 2285
182d. (d) Music appreciation.....	26 2204
182e. (e) Health.....	30 2012
182f. (f) Fire and accident prevention.....	24 7215
182g. (g) Wildlife conservation.....	23 1222
182h. (h) Keeping personal accounts.....	24 2270
182i. (i) Use of economic information.....	4 2202
182j. (j) Soil and water conservation.....	32 2131
182k. (k) Forestry.....	20 1621
183. Number of 4-H Club members having health examination because of participation in the extension program.....	22 2265
184. Number of 4-H Clubs engaging in community activities such as improving school grounds and conducting local fairs.....	49 2280

WORK WITH OLDER RURAL YOUTH

185. Number of groups (other than 4-H Club) organized for conduct of extension work with older rural youth.....	23 144				
186. Membership in such groups.....	(a) Young men.....	24 785			
	(b) Young women.....	22 620			
187. Number of members by school status and age	In school (a)	Out of school (b)	Under 21 years (c)	21-24 years (d)	25 years and over (e)
(1) Young men	16 270	16 307	17 176	16 265	16 162
(2) Young women	17 230	20 195	19 186	18 270	18 172

188. Number of meetings of older rural youth extension groups.....	22 208
189. Total attendance at such meetings.....	22 2246
190. Number of other older rural youth groups assisted.....	9 22
191. Membership in such groups.....	(a) Young men..... 10 122
	(b) Young women..... 5 152
192. Number of older rural youth not in extension or other youth groups assisted.....	(a) Young men..... 8 214
	(b) Young women..... 8 222
193. Total number of different young people contacted through the extension program for older rural youth. (Questions 186, 191, and 192, minus duplication)	(a) Young men..... 21 1967
	(b) Young women..... 28 267

194. Check column showing appropriate percent of older youth program reported	Under 10 percent (a)	10-20 percent (b)	20-50 percent (c)	50 percent or more (d)
(1) Citizenship, democracy, and public problems.....	9	6	6	
(2) Vocational guidance.....	11	6	1	
(3) Family life and social customs.....	6	4	1	
(4) Social and recreational activities.....	4	6	2	11
(5) Community service activities.....	7	7	4	2
(6) Technical agriculture.....	7	2	1	4
(7) Technical home economics, including nutrition and health.....	5	2	2	4

¹ All data in this section are based on the number of different boys and girls participating in 4-H Club work, not on the number of 4-H projects carried.

² Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on page 16, either by listing the time for the same boy or girl carrying on two or more subject-matter lines of work. Do not include boys and girls enrolled late in the year in connection with the previous year's program.

³ Items on Schedule A should show reference to a complete record of club work.

MISCELLANEOUS
(Report here all work not properly included under any of the headings on preceding pages)

195. Days devoted to line of work by—	Beehives (a)		General factor insects ¹		All other work (c)	
	(1)	(2)	(3)	(4)	(5)	(6)
(1) Home demonstration agents	1	2			51	98.9
(2) 4-H Club agents	1	8	2	13	9	17.2
(3) Agricultural agents	25	36.5	24	192.5	60	61.6
(4) State extension workers	7	21.5	10	47	17	82.5
196. Number of communities in which work was conducted this year	21	76	19	112	47	40.5
197. Number of voluntary local leaders or committeemen assisting this year	9	17	8	73	31	11.76

COOPERATION WITH OTHER FEDERAL AGENCIES

The purpose of this report is to bring together in one place the cooperation given other Federal agencies working with the rural people of the county. It is assumed that all such work has been reported previously under appropriate problems of the farm or home.

198. Days devoted to line of work by—	Assistance to Veterans (a)	U. S. D. A. Councils (b)	Farm Credit Administration (c)	Employment Service (d)	Production and Marketing Administration (e)	Soil Conservation Service (f)	Farmers Home Administration (g)	Rural Extension Administration (h)	Tennessee Valley Authority (i)	Social Security, Public Health, Children's Bureau (j)	Other Agencies (k)												
(1) Home demonstration agents	12	53	44	164	4	6	3	6	2	2.5	13	31	27	43.5	29	98.5	8	25.5	39	182	44	261	
(2) 4-H Club agents	2	19	9	31.5	3	2.5	2	4	10	16.5	14	35	5	8	4	6.5	11	35	1	1	4	20	
(3) Agricultural agents	69	447	70	241.5	20	116	24	82	572	981	231	846.5	69	176	56	203	582	220	3	15	57	38	129.5
(4) State extension workers	8	13	7	14	2	4	2	5	5	15	10	19	2	6	3	3	23	16	2	2	3	11	
200. Number of committees in which work was conducted this year	71	493	53	412	44	253	32	192	81	740	74	871	63	365	42	200	56	529	33	242	41	234	
201. Number of voluntary local leaders or committeemen assisting this year	28	20	21	231	14	55	6	33	33	86	34	423	20	139	17	229	82	562	20	234	16	306	
202. Number of meetings conducted in this year by extension workers	56	428	61	370	27	66	11	25	74	707	63	415	47	109	84	132	39	160	22	208	26	192	

¹Include grasshoppers, army worms, skinch bugs, and other insects not reported under specific crop or livestock headings.

TERMINOLOGY

If extension reports are to convey the intended information, it is important that the terminology employed be that generally accepted by members of the extension teaching profession everywhere. Precise use of extension terms is an obligation each extension worker owes to the other members of his or her profession. The following definitions have been approved by the United States Department of Agriculture and by the Association of Land-Grant Colleges and Universities.

DEFINITIONS OF EXTENSION TERMS

1. A *community* is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report, a community is one of the several units into which a county is divided for conducting organized extension work.
2. A *cooperator* is a farmer or homemaker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent, and records are not required, but reports on the success of the practices may be obtained.
3. *Days in field* should include all days spent on official duty other than "days in office."
4. *Days in office* should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
5. *Demonstrations* as contemplated in this report are of two kinds—method demonstrations and result demonstrations.
A *method demonstration* is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and pull poultry.
A *result demonstration* is a demonstration conducted by a farmer, homemaker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.
The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A *demonstration meeting* is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
7. A *result demonstrator* is an adult, a boy, or a girl who conducts a result demonstration as defined above.
8. An *extension school* is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college.
9. An *extension short course* differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
10. A *farm or home visit* is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
11. *Farmers (or families) assisted this year* should include those directly or indirectly influenced by extension work to make some change during the report year as indicated by:
 - (1) Adoption of a recommended practice.
 - (2) Further improvement in a practice previously accepted.
 - (3) Participation in extension activities.
 - (4) Acceptance of leadership responsibility.
 - (5) Or by other evidence of desirable change in behavior.
12. A *4-H Club* is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
13. *4-H Club members enrolled* are those boys and girls who actually start the work outlined for the year.
14. *4-H Club members completing* are those boys and girls who satisfactorily finish the work outlined for the year.
15. A *project leader, local leader, or committeeman* is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
16. A *leader-training meeting* is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
17. *Letters written* should include all original letters on official business. (Duplicated letters should not be included.)
18. An *office call* is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
19. A *plan of work* is a definite outline of procedure for carrying out the different phases of the program. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
20. An *extension program* is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
21. *Records* consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
22. The *elder rural youth group* is primarily a situation group, out of school, at home on farms, not married or started farming on their own account, and mostly 16 to 25 years of age.