

PLAN OF WORK

LOUDOUN COUNTY

1959

Mildred A. Crawford
Home Demonstration Agent

1959 PLAN OF WORK
Due January 15, 1959

Mildred A. Crawford
Home Demonstration Agent

Loudoun
County

I. COUNTY SITUATION

As an essentially agricultural county, Loudoun farm families derive their income from dairy farming, beef cattle, swine, sheep, and poultry, and from the principal crops which are corn, wheat, barley and orchard grass.

Forty percent of the county incomes are from wages and salaries of commuters to jobs in Maryland and Washington. Relatively high for the state, the medium income is \$1902. The total population is 21,147 with half of this being rural farm and half rural non-farm families.

The addition of many farm and home conveniences have lead to an increased interest in home management topics for the home demonstration club program for the year. Of the total female population, 24% are working away from home, therefore, programs are geared to interest and help these where possible. This percentage also influenced the decreased H. D. enrollment.

The Waterford Foundation each year sponsors an exhibit at which craft articles which have been made locally are displayed and sold. This is one of the factors influencing a wide interest in crafts throughout the county.

Many business firms and establishments have shown interest in and have given support to the 4-H club program. This interest in the youth program has helped to put 4-H club work on a sound basis. The permanent 4-H Fair Grounds has been a countywide project involving the interest of farmers, homemakers, 4-H members and business establishments.

II. COUNTY EXTENSION PROGRAM - ADULT

A. Organization

1. County Agricultural Extension Service Board.

There are no plans for setting up this Board as yet.

2. Home Economics Council.

There are no plans to establish a council as such.

3. General Interest Committees

The cooperative lighting committee will continue to function and to conduct two result demonstrations.

4. County Home Economics Committees

An effort will be made to form a long-time planning committee.

5. County Home Demonstration Club Committee

The County Home Demonstration Committee is composed of such lay leaders as county H. D. officers, club presidents, program of work chairmen, and program development chairmen. These women representing the club women function as a planning and coordinating body. Two or more meetings of the County Home Demonstration committee will serve as a planning session for the home demonstration program in the county. It will set goals toward which the clubs will work. The committee will also publish a yearbook, sponsor an adult Achievement Day, assist with 4-H club activities, and continue to raise funds for the 4-H Fair auditorium.

B. Home Demonstration Club Program

1. Food

a. Objectives

- 1. To teach variety in cooking economical cuts of meat; lamb, veal, etc.
- 2. To teach good principles in providing and preparing satisfactory and substantial meals.

b. Procedures

- 1. Written materials will be used by the home agent in teaching the subject.
- 2. The home agent will teach meat cookery at each club meeting. The VEPCO home economist will conduct this lesson for two clubs.
- 3. The leaders will be trained by specialists to teach the needs for satisfying and substantial meals.

2. Christmas Art

a. Objectives

- 1. Each club will plan and prepare a program for the December meeting on the topic requested. Topics suggested were gift wrapping, Christmas decorations, and music appreciation of the carols.

b. Procedures

- 1. Leaders will prepare material for the December meeting on the Christmas art selected by the club members.
- 2. Printed matter and source material will be suggested and made available wherever requested.

3. House Furnishings

A. Slipcovers and Upholstery

a. Objectives

- 1. To teach homemakers the fundamentals and skills of slipcovering and upholstering.
- 2. To teach measuring for and selection of fabrics for slipcovers and upholstery.
- 3. To present equipment needed for this work.

b. Procedures

- 1. The agent will be trained by other agents experienced with upholstery and slipcovering. In turn, she will give instructions at the individual club meetings. An all-day workshop will be conducted for persons desiring to receive instructions and remodel a piece of furniture to completion.

B. Restoring Household Accessories

a. Objectives

- 1. To fill the needs of homemakers desiring to learn how to repair and to restore articles around the house which can be used for some time more.
- 2. To teach the value of restoring worthwhile articles and discarding others.
- 3. To develop an appreciation for antiques through some knowledge of them.
- 4. To have a workshop to restore at least one household accessory which might include china, glass, wooden sugar bucket, coffee mill, tarnished metal, etc.

b. Procedures

- 1. Leaders will be trained by the specialist and they will in turn teach the club members how to restore household accessories.
- 2. Leaders will take the responsibility of conducting the workshop.

C. Draperies

a. Objectives

1. To teach homemakers how to measure windows for calculating the amounts of fabric to purchase for draperies.
2. To teach the construction and techniques of making draperies.

b. Procedures

1. The agent will be trained and will in turn train leaders to teach making draperies to the club members.

D. Braided Rugs

a. Objectives

1. To teach color harmony and the fundamentals of making braided rugs.
2. To teach this subject as a special interest.

b. Procedures

1. Persons in Loudoun County who make braided rugs will be contacted. One of these will be chosen to teach a special interest class in it.
2. The agent will secure printed matter to be used with the class.

E. Coordination of Colors in Furnishings.

a. Objectives

1. To teach the selection of colors in fabrics used in window treatment, furnishings, rugs and accessories in order to create a harmonizing effect within the home-makers home.
2. To study color harmony and texture.

b. Procedures

1. Leaders will be trained by a specialist to teach coordination of colors in Furnishings.
2. Leaders will give demonstrations on this subject at their respective clubs.

4. Recreation

a. Objectives

1. In connection with the program of work, Family Life, one month will be devoted recreation and family life. This is to teach a certain fundamental of the importance of family recreation.

b. Procedures

1. Leaders will be trained with facts to meet the needs of the homemakers requesting assistance with seeing the "togetherness" desired in the family.
2. An effort will be made to see some of the families united in this family recreation.

5. Clothing

a. Objectives

1. To teach the frequently requested subject of simple sewing construction and new techniques.

b. Procedures

1. A special interest meeting will be conducted by a specialist who will teach simple sewing construction methods.
2. Leaders trained will be expected to teach others whenever there is request for this work.

6. Housing

A. Lighting Improvement

a. Objectives

1. To conduct 4 result demonstrations on lighting improvement.

b. Procedures

1. With the assistance of the cooperative farm and home lighting committee and the power supplies, efforts will be made to conduct these result demonstrations with the interested families.

B. Kitchen Remodeling

a. Objectives

1. To conduct 2 result demonstrations on kitchen remodeling.

2. To teach the values and conveniences in making a kitchen more useful for the busy homemaker.

7. Rural Arts

a. Objectives

1. To create an interest in some rural art or craft.
2. To teach the proper methods of working with the art.
3. To introduce the art in the home.

b. Procedures

1. Each of the 12 clubs will secure from their club members or from outside some person capable of teaching the art or craft which the club has selected.
2. Clubs will exhibit their arts or crafts during the 4-H Fair and at other occasions when desirable.

8. Dried Flower Arrangements

a. Objectives

1. To fill the requests for knowledge of drying flowers and which ones may be dried.
2. To teach the methods of drying flowers.
3. To teach the skills in arranging dried flowers.

b. Procedures

1. Capable persons will be asked to conduct a special interest meeting on drying and arranging flowers.
2. Opportunities will be given for arrangements to be exhibited.

C. Federation Program of Work

The Federation Program of Work will place major emphasis upon family life. The program of work chairmen will be responsible for 10-15 minute programs at each meeting on this subject. The agent will assist in securing resource persons to train the chairmen this type of subject.

The Federation Program of Work as set up by the county committee is as follows:

A. Family Life

Emphasis will be placed on these subjects;

1. Doing things together as a family.
2. Recreation for families.
3. Better health for the family.

Suggestions for developing each goal:

1. Have family picnics.
2. Set aside a time each day for discussions and family worship.
3. Plan and use games for indoors and outdoors where families can play together.
4. Plan trips of interest for the family.
5. Have yearly check-up for entire family members including polio shots and all vaccines for the small child.

B. Community Life

1. Provide transportation to Sunday School and Church and to medical centers for check-up for those not having their own transportation.

D. Other Activities

1. County Objectives

1. Increase attendance in clubs and use of yearbooks.
2. Have at least one leader at training meetings of interest to the club and at least one leader at H. D. committee meetings.
3. Notify agent at least two months in advance whenever there is to be a change in the program for the month.
4. Carry out a definite project in the Federation Program of Work.
5. Carry at least five meetings without agent.
6. Pay State and County dues, Pennies for Friendship, Health Fund and fees for Yearbooks on time.
7. Have two or more all-day meetings during the year to work on projects of interest to this club.
8. Have two active members to assist with the 4-H Fair and to support 4-H work as needed.

9. Have club program development leader to report accomplishments to county program development leader by October 1.

Note: To increase attendance, it is recommended:

1. Each member invite non-members to meetings as visitors.
2. Provides more action and doing in monthly programs to have them educational and interesting rather than just social.

Club objectives will be used to strengthen the Home Demonstration program as each of the 12 clubs makes an effort to achieve the nine goals and to be recognized as a standard club. Clubs will be checked at intervals during the year on their progress toward the goals.

2. National Home Demonstration Week

A special effort to increase interest in the work of the home demonstration clubs will be made through newspaper publicity, teas, exhibits, displays, high school teas, membership drives, etc.

3. District and State Federation

A good county representation will be the goal for the women of this area to attend the District and State meeting. The value of these meetings is in the inspiration given delegates to build a better local program and in the realization that they are part of a large and active organization.

The district meeting will be held in Shenandoah County.

4. Achievement Day

One day will be set aside for H. D. club members to summarize the year's work. Opportunities will be provided for exhibiting articles made and things learned from the club program. A special program will be planned to encourage better homemaking.

5. Judging

A number of the county women will be asked to serve as judges for the 4-H Fair.

6. Publicity

As much publicity as possible will be given home demonstration club work through the local paper and radio station. More of the clubs will be asked to use a publicity chairman. The county publicity chairman will be given an opportunity to coordinate the news of the H. D. Clubs.

72

III. FARM AND HOME DEVELOPMENT

If the need and the request comes, an effort will be made to meet the needs of the family or families desiring farm and home development.

The better lighting program will be conducted first with perhaps requests for the above arising out of it.

IV. COUNTY EXTENSION PROGRAM - YOUTH

A. Organization

1. County Youth Council

Plans will be made to establish a youth council in an effort to have it strengthen 4-H club work and to act as a guide in establishing the 4-H plan of work. Representatives from various sources such as adult project and organizational leaders, county council, all stars, school board, and parents of 4-H members will be asked to serve as members of the youth council. Assistance in organizing such will be secured from the youth specialist.

2. County Youth Committee

The executive committee of the 4-H county council will serve to coordinate the affairs of County Council and to make decisions necessary between the two annual meetings.

A committee of youth will also help plan and carry on the 4-H Fair.

3. County 4-H Council

All officers of the nineteen 4-H clubs are members of the council. As an organization it will be responsible for promoting the County 4-H Picnic, 4-H Fair, Achievement Night, and the District Camp. Two business meetings will be held during the year, one of which will be devoted to training officers and the other will be at a banquet meeting. The council sets up a score card based on the county goals which is used in determining the banner junior and senior 4-H clubs of the county. This council is responsible for the planning of the major activities of the year for the 4-H Clubs.

4. All Stars

This group will cooperate with 4-H activities such as camp, serving and acting as leaders, fair, and honor club dances, to make each function more successful. As an organized group, they will hold at least two meetings during the year.

5. 4-H Honor Club

The Honor Club will endeavor to strengthen the 4-H club program, develop leadership, and promote recreational activities. Delegates to the Conservation Camp will be selected from Honor Club members. The club will plan the observance of National 4-H Club Sunday. Each member

will select and carry out an individual pledge or goals as a recognized part of Junior leadership.

6. Project Planning Committee

A committee composed of all 4-H club project leaders and two club delegates will hold a meeting to select summer and winter projects.

7. County 4-H Leaders Association

No organization will be formed as such, but leaders will be given the opportunity to participate in the state conference at Blacksburg and Natural Bridge.

E. 4-H project Work

1. So You'd Like to Sew

a. Objectives

1. To teach members the importance of and the essential equipment in a sewing box.
2. To help members learn basic clothing construction.
3. To teach members to keep good, accurate records.

b. Procedures

1. Leaders and agent will give demonstrations and lectures on phases of project.
2. Encourage each girl to complete requirements of project.
3. Conduct county contests for juniors and seniors.
4. Set up classes for exhibit of clothing at the 4-H Fair.
5. Train leaders for project.

2. Make or Remake

a. Objectives

1. To teach members proper method for taking body measurements.
2. To teach members how to select and buy patterns and fabric.
3. To teach members more advanced clothing construction and remodeling techniques.
4. To help members assume the responsibility for the care of their own clothing.
5. To help members choose their clothing accessories wisely.

b. Procedures

1. Leaders and agent will give demonstrations and lectures on phase of project.
2. To have a club style show and county dress revue contest.
3. Set up classes for exhibits of clothing at 4-H Fair.
4. Require the completion of 4 garments for project completion.

3. Meal Preparation

a. Objectives

- 1. To help members acquire acceptable techniques in handling foods.
- 2. To help members learn how to prepare foods well.
- 3. To teach members how to give a demonstration.
- 4. To teach members proper table setting and service.
- 5. To teach members to plan meals which meet nutritional standards.
- 6. To help members keep accurate records.

b. Procedures

- 1. With the help of local leaders, give demonstrations and guidance in the food project.
- 2. Encourage each member to complete the requirements for her project.
- 3. Conduct county contest for juniors and seniors.
- 4. Set up classes for exhibits of food work at the 4-H Fair.
- 5. Train leaders for food projects.

4. Outdoor Cookery

a. Objectives

- 1. To help members acquire the job and seek the pleasure of planning and preparing properly the picnic style foods in outdoor cookery.

b. Procedures

- 1. Hold project meetings for study of outdoor cookery.
- 2. Encourage members to keep accurate records and to complete the project.

5. Breads

a. Objectives

- 1. To teach girls how to make bread and the variations of breads.
- 2. To teach girls new and improved methods of making bread.
- 3. To teach girls how to give a bread demonstration.

b. Procedures

- 1. With the help of local leaders, give demonstrations and guidance in the food projects carried.
- 2. Encourage each member to complete the requirements for her new project.
- 3. Conduct county contests for juniors and seniors.
- 4. Set up classes for exhibits of food work at the 4-H Fair.

34
72

6. Food Preservation

a. Objectives

1. To help members acquire acceptable techniques in handling foods.
2. To teach members how to can and freeze foods.
3. To teach members to give a demonstration.
4. To teach members to plan meals which will meet nutritional standards.
5. To help members keep accurate records.

b. Procedures

1. With the help of local leaders, give demonstrations and guidance in food preservation
2. Encourage each member to complete the requirements for her project.
3. Conduct county contests for juniors and seniors.
4. Set up classes for exhibits of good work at the 4-H Fair.
5. Train leaders for food projects.

7. Your Furnishings

a. Objectives

1. To teach senior 4-H members the importance of house-keeping, room improvement and redecorating.
2. To develop an interest in this project for senior members.

b. Procedures

1. To conduct project instruction for senior members with the assistance of volunteer project leaders.
2. Agent will use as many teaching aids as possible to carry out this project.

8. Looking Your Best

a. Objectives

1. To create an awareness for the need to examine one's self with the objective to improve posture, voice, cleanliness, etc.
2. To study improvements as is necessary.

b. Procedures

1. A "How Do You Rate?" check sheet will be used at the beginning and end of the project.

2. The agent, leaders and club members will give demonstrations on the various parts of the project.
3. The assistant county agent and the home agent will conduct a demonstration to all clubs in February on the subjects of table manners, telephone conversations, and making friends more easily.

C. 4-H Activities

1. Achievement Night

Outstanding 4-H members will be recognized at this meeting which is a time for summarizing accomplishments. County medals will be given, banner clubs recognized and Honor Club candidates will be tapped. If there are no local conflicts this meeting will be held during National 4-H Club Achievement Week.

2. Camp

Four-H club members will attend the week long district camp at Powell's Fort Valley. Leaders will accompany the group. The camp will be the highlight of summer activities and will provide a program of recreational, social and educational value.

3. Community Projects

Each club will be encouraged to complete some community project, not including monetary donations. This is a goal set up by the county council. Choice of the project will be left to the club and local leaders.

4. Conservation Camp

Delegates to the Conservation Camp will be selected from Honor Club members.

5. Contests

Loudoun girls will put forth their best efforts to exhibit outstanding work and good sportsmanship in their contest participation. County contests will be held for junior and senior members. Share-the-Fun and Public Speaking meetings will be held.

6. County Council Banquet

The Lovettsville Senior Club will be host to the Annual County Council Banquet. Four-H officers, leaders, and especially interested persons will be invited to the meeting. A special program will be held and followed by a business meeting.

7. 4-H Fair

The Loudoun County 4-H Fair, planned by a County Council youth committee will feature exhibits of all types of project work. Adding special interest will be club exhibits of floats and booths. The cooperation of leaders, businessmen, home demonstration clubs, and 4-H members combined will make possible this event. The fair creates widespread interest in 4-H club work. The fair will be held on 4-H fairgrounds. The 4-H members will help adults raise the necessary funds for constructing the auditorium in time for the 1959 Fair.

8. Picnic

A countywide 4-H picnic will be planned for this summer and 75% attendance will be urged, as requested by the 1958 county goals. A suggestion for a senior picnic will be presented in an effort to allow older 4-H'ers to continue this recreational feature of the 4-H program.

9. Rural Life Sunday

The 4-H Honor Club will sponsor the countywide program to commemorate this day. Four-H'ers will be in charge of the entire program. They will plan it and finance whatever speaker or program is necessary.

10. State Short Course

Delegates will be sent to Short Course from each senior club as far as the quota allows. Delegates will not go, if some leader is not available to travel with group.

D. Young Men and Women's Work

The Loudoun County All Stars will meet at least two times during the year and will be requested to give special help when needed. An effort will be made to make the All Star group a more "working organization" this year.

A few young women in this age group are members of H. D. Clubs. These clubs are working to include more young women.

An effort will be made to include a greater number of the young people between 18 and 30 in Extension activities by inviting them to meetings in which they would be interested and by encouraging them to participate as leaders in the program. Plans will be made to encourage delegates to attend the YMW leadership camp at Camp Farrar.

V. SCOPE OF WORK

A. Organization

	<u>No. in 1958</u>	<u>Goal 1959</u>
Number of home demonstrations clubs	12	12
Membership	302	315
Number of 4-H Clubs	19	19
Membership	434	515
Number of young men and women's clubs	0	0
Membership	0	0
Number community improvement clubs	0	0
Membership	0	0
Number home economics committees	0	0
Number general interest committees (cooperative farm and home lighting)	1	1
Number youth committees	1	3
Number other organizations (All Stars)	1	1
Number farm and home development families	1	1

VI. PLAN FOR LEADERSHIP

A. Over-all Program Leaders	0	0
B. Home Demonstration Club Leadership	<u>No. in 1958</u>	<u>Goal 1959</u>
Number organization leaders (Officers)	62	67
Number project leaders (subject matter)	80	96
Number Federation program of work chairmen	13	13
Number program development leaders	13	13
Number result demonstrators	4	6
Number meetings at which leaders were trained by specialists	7	5
Number meetings at which leaders were trained by district agents	1	1
Number meetings at which leaders were trained by agent	5	6
Attendance at training meetings	203	215
Number club meetings held by leaders with- out agent present	57	49
Number club meetings in which leaders assisted	57	60
Total number demonstrations given by leaders	57	60
Number talks or discussions by leaders	62	65

Plans for Training and Using Leaders in 1959 Program.

Special interest meetings for a countywide basis will be conducted by specialists and other cooperating agencies. Local assistance will also be secured where it is felt needed to make more successful meetings of the subjects--dried flower arrangements, home lighting, braided rugs, and rural arts.

34
72

Project leaders will be trained by the specialist, the agent or another qualified person to carry out the programs each month.

Program of work chairmen will receive training and plan a county-wide program in the family life goal. Following the planning meeting each leader will spend 10-15 minutes each month at the meeting giving timely information or organizing the work and keeping it going.

Program development leaders will be trained by the agent. These leaders will be responsible for helping club officers conduct a successful year's program. Each leader also will be responsible for summarizing the activities and accomplishment of her club for the year.

The 4-H chairmen will serve as a link between the local 4-H clubs and the two groups in any ways that seem desirable locally.

The publicity chairmen, both in each club and the county one, will endeavor to put before the public a better understanding of the functions of the home demonstration clubs.

C. Over-all Youth Leaders	<u>No. in 1958</u>	<u>Goal 1959</u>
Organization leaders for county youth council	0	7
D. 4-H Club	<u>No. in 1958</u>	<u>Goal 1959</u>
Number 4-H Club officers	133	133
Number adult project leaders	33	36
Number junior project leaders	4	8
Number result demonstrators	2	5
No. Meetings at which leaders were trained by specialist	0	1
No. meetings at which leaders were trained by agent	6	6
No. meetings at which leaders were trained by district agent	0	0
No. meetings at which leaders were trained by personnel in 4-H Dept.	0	1
No. meetings at which leaders were trained by others	1	1
Attendance at leader training meetings	76	100
No. 4-H leaders trained individually	6	6
No. club meetings held by leaders without agent present	49	49
No. club meetings at which leaders assisted	75	105
No. demonstrations given by adult leaders	20	30
No. demonstrations given by junior leaders	45	65

Plans for Training and Using 4-H Club Leaders in the 1959 Program.

All 4-H club officers will be trained at the first County Council meeting to aid them in conducting better club meetings.

The majority of the adult leaders will work with the entire 4-H program in helping members in completing projects, moneymaking activities, community projects, recreation and in giving demonstrations to the club. A few leaders will work only with summer project groups. Leader training meetings will be held for the summer and winter projects.

Training meetings will be held for leaders in both project work and special activities. Special problems of leaders will be discussed at these meetings.

When possible, junior leaders will aid adult leaders in overseeing the work of the junior clubs and in helping club members in various ways.

E. Young Men and Women's Clubs	<u>No. in 1958</u>	<u>Goal 1959</u>
Number club officers	4	4
Number adult leaders or sponsors	0	0

Plans for Training and Using Leaders in Promotion YMW Program in 1959.

These officers are All Star members and will be leaders of this organization. At least two meetings will be held per year in addition to their assisting with 4-H activities.

VII. PLANS FOR WORK WITH OTHER AGENCIES

A. County Health Department

The Home Demonstration Clubs will cooperate with the Health Department in any ways possible. The H. D. Health Fund is for the purpose of paying a school dentist, and is given through the Health Department.

B. Virginia Electric Power Company

The 4-H Electric Project will be led again by the Engineer and Home Economist.

C. The VEPCO Home Economist will assist with the program on good lighting and demonstrate electrical equipment, proper methods of freezing, and 4-H food preparation leader training.

C. Loudoun County Guidance Center

The home demonstration clubs have and are continuing to contribute to this very worthwhile undertaking.

74
72

D. Esstane Bottled Gas Service

The home demonstration clubs will participate in an educational service sponsored by this company in which the public may be better informed of the methods of cooking and heating with gas.

VIII. PLANS FOR DEVELOPING GOOD PUBLIC RELATIONS IN COUNTY

A. Co-Workers

Plans of our co-workers will be discussed at staff meetings which will aid in good relations. These meetings will be held each first Monday of the month and at any other time deemed necessary.

B. General Public

Through the homemakers column and other news articles written by the home agent, information of interest to the general public will be made known. Also, the needs of the greatest number of people will be considered in planning all extension programs in the county. The radio station will be used, also. A 15-minute program is allowed for the agricultural workers purposes.

C. Elected Representatives

An annual report of the progress made in the county will be given to the Board of Supervisors. Board members will be sent copies of the 4-H Newsletter, "Head, Heart, Hands and Health." A representative from the Board will be invited to attend the annual 4-H County Council Banquet and other activities of major interest and importance.

When time permits, individual copies of the annual report will be made and given to the members of the Board of Supervisors.

D. Commercial Interests

Commercial establishments have been of great value in their assistance to the extension program. An effort will be made to continue to promote friendly relationships and encourage further cooperation.

E. Other Professional Workers

An effort will be made to learn and understand the services and functions of other professional workers to maintain co-operation and friendly relations.

X. PLANS FOR PROFESSIONAL IMPROVEMENT

A. Organized Study

1. Short Course

The home agent will attend training meetings, district and state extension conferences in order that she might be kept well informed and up-to-date on subject matter and policies to improve her work with the county people.

2. Schools

Any opportunity for further formal educational benefits will be taken advantage of.

B. Reading Professional Books and Other Publications.

Among the professional publications I shall read are Journal of Home Economics, Forecast for Home Economists, and Extension Service Review.

C. Membership in Professional Organizations

I plan to continue membership in Virginia H.E.A., A.H.E.A., and H.H.D.A.A.

D. Participating in Programs and Workshops Planned by Other Organizations.

At anytime that it is desirable and convenient, I will attend programs and workshops of other organizations. I will continue membership in the Junior Women's Club of Loudoun County, a woman's civic organization.

E. Planned Educational Trips

Educational trips will be taken when convenient.

XI. COOPERATIVE PLANS FOR A UNIFIED COUNTY EXTENSION PROGRAM

An effort will be made by extension agents to work more closely with the farm and home better lighting program.

XII. PROBLEMS IN CARRYING OUT THE EXTENSION PROGRAM

More help is needed by the home agent in carrying on project work on an individual and on a club basis. Leaders will be trained to help carry on this work for 4-H club members. Both appropriate times and more information and educational aids are needed to train 4-H leaders to do this work.