

VIRGINIA

PLUVANNA CO. AGRICULTURAL AGENT ANNUAL REPORT 1941

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**REPORT FILES**  
**EXTENSION WORK**

1941

NARRATIVE REPORT

OF

J. A. COPPEY, COUNTY AGENT

PLUVANNA COUNTY

VIRGINIA

COUNTY AGENT ANNUAL REPORT

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## INTRODUCTION

This is a complete narrative report of the work done under the Agricultural Extension Service and the various agricultural programs that are now operating in the county for the year ending November 30, 1941. This report contains the aims and goals of the various programs, the degree of their accomplishments, and an explanation of the various phases of work not definitely recorded in the statistical report.

The Agricultural Extension organization in Fluvanna County remains the same as that of the preceding year composed of the County Agent, Assistant County Agent, doing 4-H club work, the Professional Workers' Council and the County Board of Agriculture. A new board has been added to this list this year, that of the U.S.D.A. Defense Council (this work being in connection with the part that agriculture is playing in the defense of America). The Board of Agriculture is represented by every section or community of the county as well as all agricultural organizations in the county. Through this board, work has been correlated with all the agricultural programs and agencies working within the county. The U.S.D.A. Defense Board is composed of members of the various agricultural agencies in the county with the chairman of the AAA committee as chairman and the County Extension Agent as Secretary.

The aims and goals of the extension organization in Fluvanna have been and are now to advocate and encourage those practices that would tend to improve the soil fertility, the quality of products, stop soil erosion and leaching, and to obtain greater returns from fewer acres, thereby, reducing wear and tear on machinery, shorter working hours for the farmer and to lessen cost of operation. All of the educational work has been to encourage a more diversified agricultural program, that is, one that will supply or fill the needs of a complete "Live-at-Home" program. Furthermore, work has been stressed on the importance and value of year-around home gardens, poultry, hogs, beef cattle, sheep, and for home use--as many dairy cattle as are needed.

The Agricultural Extension Service is closely connected with all of the farm organizations that are now operating for the benefit of the county people and encourages greater action on the part of farm men and women for the most economical production and marketing of their products. It further encourages boys and girls through 4-H club work to take an active part in cooperative farming and cooperative support of community building.

**EXTENSION STAFF**  
**Fluvanna County**

Name: <u>J. A. Coffey</u>	County Agent	Headquarters: <u>Painyra</u>
Name: <u>W. E. Skelton</u>	Asst. Co. & 4H Agent	<u>Virginia</u>
Name: <u>Lucille Minter</u>	Stenographer	County: <u>Fluvanna</u>

**SOME FACTS ABOUT FLUVANNA COUNTY**

- I. 286 square miles in the county.
- II. Sixty percent of total land in the county is in woodland.
- III. Four majesterial districts in the county.
- IV. Four members on County Board of Supervisors.
- V. One consolidated high school (white) with Vocational Agriculture and Home Economics Departments.
- VI. Seven grade schools. (White)
- VII. One military preparatory school. (White)
- VIII. One consolidated high school. (Negro)
- IX. Eight grade schools. (Negro)
- X. One railroad through the center and on the southern border of the county.
- XI. One public utility power plant on the southern side of the county.
- XII. Nineteen churches. (White)
- XIII. Ten churches. (Negro)
- XIV. Agricultural Extension work in the county for twenty years.
- XV. Four different Extension agents serving in this period of time.

## PROGRAM OF WORK

The Extension Program for 1941 was drawn up, discussed, and approved by the County Agricultural Advisory Board and the Professional Workers' Council of Fluvanna County. The Extension Service has tried as far as possible to actually put these recommendations into practice in the county and also to fit them in with the Agricultural Adjustment Program, Farm Security, R.E.A., and the U.S.D.A. Defense Program.

The plan of work for 1941 in its final, approved form is as follows:

### PLAN OF WORK FOR FLUVANNA COUNTY 1941

#### CLUB WORK

##### GOALS

1. To establish 4-H clubs in all communities of the county where possible.
2. To hold regular monthly meetings for all clubs.
3. To encourage the parents to give full cooperation to the club members and their projects throughout the club year.

4. Provide sufficient time to visit club members and their projects.

5. To enroll members in the following projects:

- a. Poultry
- b. Sheep
- c. Vegetable Garden
- d. Beef and Dairy Cattle
- e. Fat Pig and Brood Sow
- f. Corn
- g. Potatoes
- h. Flower Gardens
- i. Soybeans

##### ACHIEVEMENTS

1. This was done with six clubs being organized.
2. This was done.
3. This was carried out at every opportunity.

4. This was done.

##### Enrolled

##### Completed

	35	20
	2	1
	13	12
	4	4
	22	18
	10	7
	3	2
	56	44
	1	0
	<hr/> 146	<hr/> 108

6. To have all clubs represented at a district short course.

6. Four clubs were represented.

7. To have at least one club represented at the State short course.

7. This was accomplished.

8. To hold a county achievement day.

8. This was not done due to the fact that the club agent was called into military service before the end of the year.

9. To organize county 4-H council for 1941.

9. This was done.

## GOALS

10. To provide entertainment for all clubs, both social and educational.

### ADULT WORK

#### LIVESTOCK

##### A. Sheep:

1. To urge the farmer to purchase purebred rams or the interchanging of rams to head their flocks.
2. To urge the treating of sheep for internal parasites.
3. To encourage the docking and castrating of all lambs not to be sold until after May 1.
4. Breed for early lambs if at all possible.
5. To encourage more farmers to raise sheep on farms that have not already done so.
6. Encourage the feeding of good legume hay and provide for winter pasture where possible.
7. To encourage the creep feeding of lambs for early market.
8. To encourage the farmers to treat their permanent pastures with phosphate, potash, lime and, if necessary, reseeding.
9. To encourage the cooperative marketing of all wool in the county.
10. To have purebred breeders show and sell their registered rams at the ram sales throughout the state.
11. To use specialist from the State College whenever advisable and possible.

##### B. Beef Cattle

1. To establish more small commercial beef cow herds in the county.
  - a. This to be done by the purchasing of grade heifers and cows.
  - b. Encourage these herds to be headed by purebred registered bulls.

## ACHIEVEMENTS

10. This was done in five clubs.

1. Two purebred rams were bought as well as several farmers exchanging rams.
2. 28 farmers did this.
3. Fifteen farmers carried this out.
4. This was done as far as possible by the farmers.
5. This was done at every opportunity, mostly through educational meetings.
6. This was done through educational meetings and farm visits.
7. This was advocated on every sheep farm in the county with approximately 10 to 12 farmers carrying it out.
8. This was carried out mostly through AAA Program and at least twenty farmers actually carried it out.
9. Fourteen farmers did this, selling 1,398 pounds.
10. One farmer did this, selling eight rams.
11. Two specialist were used twice during the year.

1. Fourteen herds were established.
  - a. This was accomplished.
  - b. This was accomplished on 90% of the farms.

## GOALS

2. To stress the importance of a balanced winter ration using legume hay or grain.
3. That winter pastures be provided wherever possible.
4. To encourage the improvement of permanent pastures by the use of lime, potash, or phosphate.
5. To encourage the farmers in establishing new herds.
6. To encourage the farmers not to overstock their pastures.

### C. Hogs.

1. To encourage every farmer in supplying sufficient meat for home consumption.
2. To encourage the farmers to increase their hog production in 1941 and 1942 on farms where possible.
3. To have the registered hog breeders show and sell their registered stock at the state sales.
4. To use specialist from the State Department whenever possible.

### D. Poultry

1. To encourage a properly kept flock--50, 75 or 100 birds--on as many farms as possible.
2. To improve housing conditions of these flocks.
3. To promote sanitary methods in all flocks.
4. To urge the poultry men to grow their own grains and scratch feed.
5. To advocate the buying of chicks from State Certified hatcheries or U.S. approved Poultry tested chicks.

## ACHIEVEMENTS

2. This was carried out mostly through educational meetings and farm visits.
  3. This practice was carried out on only a few farms due to the very dry season in the fall.
  4. This was accomplished on at least 300 farms.
  5. This was carried out on as many farms as possible.
  6. This was strongly advocated to every beef cattle farmer.
- 
1. This was strongly advocated through letters, educational meetings, and under the National Defense Program.
  2. 1100 farmers were requested by AAA committeemen to do this.
  3. This was not done but registered sow pigs and male pigs were brought into the county to establish new herds.
  4. One specialist was used twice during the year.
- 
1. This was done by educational meetings and by the U.S.D.A. Defense Survey.
  2. This was done where finances were available.
  3. This was strongly encouraged through circular letters, meetings and farm visits.
  4. This was stressed at every opportunity with the poultry growers and approximately 75% of them carried it out.
  5. This was encouraged by the use of circular letters, educational meetings, and office calls.

## GOALS

6. To use specialists whenever possible in encouraging the farmers in a poultry enterprise.
7. To urge all producers, by educational methods, to market their meat and eggs on a standard basis.

### **E. Dairy Cattle**

1. To encourage at least one dairy cow per farm unit under the "Live-at-Home" program.
2. To promote the raising of dairy cattle for dairy herd replacements.

### **F. Horses and Mules**

1. To treat as many horses and mules as possible for bots and internal parasites.

## ACHIEVEMENTS

6. One specialist was used three different times in 1941.
7. This was encouraged but little progress was made from the individual standpoint.

1. This was carried out by the U.S.D.A. Defense Survey and farm visits.
2. This was advocated but little progress was made in the past year.

1. 100 head of horses and mules were treated.

## AGRONOMY

### **A. Tobacco**

1. To encourage the farmers to plant within their allotted acres on the farm.
  2. To promote the use of fertilizer for tobacco recommended by experiment stations.
  3. To encourage a higher yield on a smaller acreage by the application of more fertilizer and better cultivation practices.
1. 98% planted within allotments.
  2. This was advocated strongly to the farmers by educational meetings and through fertilizer dealers.
  3. Little progress made in this but further encouragement is anticipated, mostly through fertilizer dealers.

### **B. Soils**

1. To stress the use of lime and proper analysis of fertilizer for all crop production.
  2. To strongly recommend the use of lime, potash and phosphate on highland and permanent pasture.
  3. To stress the importance and value of good manure for crop production.
  4. To urge all farmers to take advantage of the AAA program in obtaining phosphate and lime for pastures and other grasses and legumes.
  5. To encourage all farmers of the various methods now used for the prevention of soil erosion.
1. A total of 655 farmers used lime.
  2. 65 farmers used fertilizer on grass; approximately 300 used lime.
  3. This was encouraged and advocated through educational meetings, office visits, and individual letters.
  4. 720 farmers participated in this.
  5. 820 farmers were encouraged in this.

## GOALS

6. To strongly recommend four and five year rotations and these rotations to include at least one green manure crop.
- C. Field Crops
1. To urge the farmers to grow soybeans and cowpeas for green manure and legume hay.
2. To especially urge all farmers to grow and save their own feed for livestock consumption on the farm.
3. To continue encouraging the farmers to make plans for a few acres from which to save their own seed on the farm.
4. To stress timely harvesting and proper curing of hay for the best quality of feed.
5. To encourage the use of crimson clover, vetch, rye and Italian rye grass for winter cover crops.
6. To strongly urge all farmers to seed mixtures of grasses with all lespedeza seeded.
7. To urge as many farmers as possible over the county to use certified seed corn.
8. To encourage at least a small number of farmers in growing soybeans and cowpeas for commercial seed and mostly to fill the demands of farmers within the county.
9. To use specialist from the state college whenever practicable to do so.

## ACHIEVEMENTS

6. This was strongly advocated at meetings, by office calls and farm visits.
1. This was encouraged but due to the drought in the summer, acres were materially out.
2. This was advocated and was carried out on at least 50% or better of the farms in the county.
3. Fifteen farmers saved red clover seed; 300 saved lespedeza seed, totaling approximately fifty thousand pounds. *50,000 lbs.*
4. This was advocated through news items, office visits and farm visits.
5. This was strongly encouraged but due to the drought in the fall a small acreage was accomplished.
6. 2619 acres was seeded.
7. This was encouraged through office calls, farm visits and about 10% of the farmers complied.
8. 12 acres of cowpeas and 24 acres of soybeans were grown.
9. One specialist used twice throughout the year.

## AGRICULTURAL ENGINEERING

1. To encourage the farmer in fencing at least their permanent pastures and livestock.
2. To stress the importance of repair and maintenance of farm machinery.
3. To establish through Farm Security co-operatively owned machinery.
4. To promote rural electricity on the farms by the installation of water systems, power units, and home conveniences.
1. This was advocated but very little headway was made in completing the project.
2. This was encouraged and stressed by the U.S.D.A. Defense Survey.
3. Four lime spreaders were purchased.
4. This was encouraged in every case and four water systems installed.

### GOALS

5. To use specialists from the state college whenever practicable to do so.

### ACHIEVEMENTS

5. It was not possible to use specialists in this line of work for 1941.

### HOME GARDENS

1. To strongly recommend a year around garden on as many farms in the county as possible.
2. To especially urge that these gardens contain all the vegetables that are needed for the farmers' nutritional needs.
3. To use monthly garden letters to distribute this information.
4. To use all of the agencies now working in the county to encourage home gardens on these farms.
5. To use specialist from state college whenever practicable to do so.

1. This was recommended through the year with meetings over the county as well as circular letters and the use of specialists.
2. This was stressed through educational meetings and news articles.
3. 300 circular letters per month were mailed for a period of 6 months.
4. This was done at every opportunity.
5. One specialist was used twice throughout the year.

### COUNTY LAND USE PLANNING FOR 1941

#### GOALS

1. To hold discussion group meetings over the entire county.
2. To continue the Professional Workers' Council, meeting at least once each quarter in 1941.
3. To re-elect the County Board of Agriculture for 1941 and this board to meet at least four times in 1941.
4. This county board to be composed of former committeemen, representatives of all the agencies now working in the county for the benefit of the farmer.

#### ACHIEVEMENTS

1. Most meetings were held.
2. Meetings were held quarterly.
3. This was done with two meetings held.
4. This was accomplished.

### 1941 AGRICULTURAL ADJUSTMENT ADMINISTRATION

1. To carry out the Agricultural Adjustment program so that it will be an economical and profitable business to every farmer within the county.
2. To urge every farmer to plan their farm operations to meet the requirements of the program if possible or practicable.

1. This was done on at least 800 farms.
2. This was encouraged by office visits and circular letters to at least 900 farmers.

### GOALS

3. To take advantage of the grant of aid feature of the program in ordering super-phosphate for pastures and hay crops.
4. To take advantage of the grant of aid phase of the program in ordering ground limestones for the farms.
5. To encourage truckers in hauling and spreading lime for the farmers.
6. To hold educational meetings over the entire county in explaining the program and its benefits to the farmers.
7. To concentrate work on the farmer who has not taken advantage of the program before in using lime and phosphate.

### ACHIEVEMENTS

8. 65 farmers ordered phosphate.
4. 413 farmers did this.
5. Four truckers were encouraged to do this.
6. This was done several times through the year.
7. This was accomplished, and approximately 100 additional new farms complied.

### RURAL ELECTRICITY

1. To continue work with the R.E.A. cooperative now established.
2. To encourage the expansion of the R.E.A. project whenever possible.
3. To hold educational meetings for the customers on the use of electricity and to encourage its use for power when advisable or economical.
1. This was done at every possible opportunity.
2. Approximately 20 miles is in the process of completions.
3. This was not done as time did not permit it.

### MISCELLANEOUS

The unclassified duties and problems of a County Extension Agent will be carried on with as much care and attention as possible and will be discussed fully in the annual narrative report under "Miscellaneous."

## PRELUDE

The Agricultural Extension work in Fluvanna County in the year of 1941 has been mainly with the Agricultural Adjustment Program, the Farm Security Program, the Agricultural Extension Program, R.E.A. and the U.S.D.A. Defense Program; also, quite a bit of work was carried out in regard to the Selective Service Program.

Mr. N. C. Terry, who was Assistant Agent doing 4-H club work at the beginning of the year, was transferred to another county in the State and Mr. W. E. Skelton was transferred in Mr. Terry's place and now at the end of the year, Mr. Skelton has been called to the armed forces of the United States, thereby, losing two club men in one year. However, great accomplishments have been made by these two men in 4-H club work as can readily be seen by their reports. By having these men as assistant agents in club work it made it possible for the agent to give more time to the other programs in the county and to answering individual extension calls in the field as well as directing the work in the county office.

In writing this report the agent will discuss the work under the major divisions of agriculture now found in the county, such as, livestock, poultry, agronomy, home gardens, AAA program, Farm Security Program, R.E.A., and miscellaneous. Mr. W. E. Skelton will write a separate narrative for the 4-H club work in the county for 1941 which will be attached to this report.

## FLUVANNA COUNTY 4H NARRATIVE FOR 1941

### ORGANIZATION

There are six 4H clubs in the county, with a total membership of 145. 58 of this number are boys and 87 are girls. There being no Home Demonstration Agent in the county the club work for the boys and girls is conducted by William E. Skelton under the supervision and with the assistance of the county agent.

Each club is organized with a president, vice-president, secretary and treasurer, and reporter. The officers of all the clubs together with their local leader forms the county council. Each club in the county has a local leader who assist the club members in preparing their programs each month. Since it is impossible to meet the clubs more than once each month it is essential that each club secure a local leader.

The 4H club council usually meets twice each year and assists in formulating and carrying out the plan of work for the year. This organization also helps with all county-wide activities. The officers of all the clubs in the county is in the opinion of the Extension Staff a representative body of club members and can be counted on to help with the club program.

### PROJECT WORK

The crop projects carried in the county this year consisted of corn, soybeans, Irish potatoes, garden and flowers and the livestock projects were dairy calf, breeding pig, sow and litter, fat pig, sheep and poultry.

For the first time in a number of years Fluvanna competed at the State Fair this year. Jimmie Holland won 6th place on his junior sow and 1st on his senior boar for a total of \$16.00. This will do much to encourage other members to develop their projects so that they can exhibit next year.

The four club members that borrowed money from the News Leader Loan Fund to purchase registered Poland China pigs paid up 100% in July, thus closing a successful project.

There were several outstanding poultry projects in the county this year. These projects are doing much to improve the home flock at home and in the community.

### ACTIVITIES

There were 26 club members at the new Holliday 4-H club camp, two at the Wildlife Conservation camp and one at the State Short Course. These camps are held each year and the members are encouraged to attend. Their activities while at camp does much to promote interest in club work back in the county.

About 40 4H club members went on a tour to the State Fair on 4H club day where they joined other members from all over the State. The group made the trip on a chartered commercial bus.

All of the clubs with the exception of one has held a picnic or a night program devoted entirely to recreation. Supervised rural recreation helps to stimulate interest and there is always a large attendance at these meetings.

Jimmie Holland was awarded the Thomas E. Wilson Award for his outstanding project this year in the Meat Animal Contest and will receive a gold medal.

Bob Hughes was awarded the Chilean Nitrate of Soda Award and received the free scholarship to the State Short Course for his crop project work.

At the club meeting in April, Mr. A. L. Dean visited each of the clubs in the county. The topics he touched on included wildlife conservation, poultry and the prevention of forest fires. This made a big impression on the club members because a large portion of land was burned by a forest fire one day before Mr. Dean arrived. In some cases the whole school attended his lecture.

The project work for the year was very successful, and the club activities carried out by each club has helped to improve Parliamentary procedure, help to impress upon each club member the advantages of having a well planned 4H club program and the value of cooperation and recreation.

## LIVESTOCK

(Extension Methods Used--General meetings, office calls, farm visits, method and result demonstrations, and news items.)

The livestock program for Fluvanna County during 1941 has continued upward for the past several years with results showing an increase in both quality and size of herds. The agent has in the past six months tried to encourage the livestock farmer not to add additional number to their herds but to sell off their increase while the prices are good and keep their breeding stock about the same. Approximately fifteen farmers bought purebred, registered animals, both male and female, in the county in 1941. Four of these being in the sheep flock and the rest in beef cattle. Special emphasis has been placed mostly through office calls with the farmers and individual letters during the year on this project.

The Extension Service has for the past eight years tried to encourage more sheep on the farms in the county. This has not been accomplished to any great extent due to several factors prohibiting this enterprise and which seem to be very difficult to overcome. However, the county is well suited for sheep. The county only has one purebred, registered breeder of sheep but of this breeder it can be said, "He is one of the outstanding sheep breeders in the State of Virginia." In the year of 1941 this breeder entered registered rams in three purebred registered sales throughout the state. He sold in the sales a total of eight rams, placing first and second in two sales and receiving the highest price in two sales for the rams sold; placing second and fourth in the third sale and receiving the second highest price for the rams sold in that sale. In addition to this he sold registered rams and ewes to counties outside of Fluvanna and, of course, all of these were strictly for breeding purposes. This breeder sold in all, 21 rams, ram lambs and ewes during the year bringing him a net total of seven hundred and twenty-eight dollars. This breeder has also purchased, to improve his registered flock, one of the outstanding ram lambs of the year paying one hundred and seventy-five dollars for it; the highest price ever paid for a ram lamb in the State of Virginia. He has also bought two registered ewes at thirty-five dollars a piece.

The Extension Agent has worked with all of the sheep farmers in the county very closely trying to encourage them to carry sheep as one of the projects on their farms. A great deal of work has been carried out with the one registered breeder mentioned above. There have been no additional sheep growers added to the county in 1941 but there still is a hope that in the future more sheep flocks will be handled on the farms.

Again, the greatest increase in livestock has been in beef cattle in the past year. At the beginning of the year emphasis was placed on beef cattle for the farmer of the county that could handle them as far as feed and pasture was concerned. It is hoped now and is being encouraged that the farmers maintain their present herds and by all means supply enough pasture, both winter and summer, and grains to feed their entire herds. Farmers have been urged and advised not to overstock or overpasture the farm, but to have their farms ready to take care of the herd before putting them on the farm.

The diseases of cattle and livestock in the county this year have been a little more prevailing than in the past years, especially in black leg of calves. The county agent and the vocational agriculture instructor have tried to carry this work out as far as possible with the agent treating calves and teaching farmer leaders to do the same. This has been very success-

ful as the farmers themselves have treated approximately 250 to 300 calves. With the vocational teacher instructing the boys in his classes to treat for this disease he has accomplished equally the same results. It is the opinion of the both the agricultural instructor and the agent that to train farm leaders to do work of this type is the main objective and it also simplifies the work of all of the agricultural workers within the county.

The Extension Agent has also been called on during the year to administer to sick animals other than those with contagious diseases. In practically all cases help was given which consisted mostly of educational information in regard to feedings, properly balanced ration and the using of strict sanitary measures on the farm. The agent finds that farm calls of this nature, however numerous they may be, often provide a greater opportunity for real extension work. He can, and should, explain to the farmer the value of a balanced feed, properly cured roughage and legumes, and sanitary measures.

Work with hogs in the past year has progressed more so in the registered line than in any of the past few years. The county now has some four or five registered hog breeders who belong to the Purebred Registered Breeders' of the State and are producing registered stock for replacement in the county. Three outstanding Hampshire pigs were purchased by two farmers in the county this year and it is hoped that this breed of hogs will show good results for the farmers of the county. 4-H club members are also in the registered hog projects in the county with four club members carrying on this work. Continued work is already planned and outlined for the purebred registered hog project in the county for the future.

Work has been carried out also in the dairy class, however, this county is not located for a commercial dairy section but great emphasis has been stressed on the dairy cow for home use. The U.S.D.A. Defense Survey has stressed this one item more than anything else to the farmers and it is hoped that more dairy cows will be available for home use this coming year than ever before. Work is also in progress with 4-H club members in regard to dairy calves for their project.

#### POULTRY

(Extension Methods Used--general meetings, office calls, circular letters, bulletins, and farm visits.)

The largest in number and perhaps the most important enterprise in the county is poultry and in this would be included broilers. The Extension Agent has received quite a number of calls from the poultry producers in the county this year due to several reasons. First, the drought seems to have had quite an effect on the laying flocks and in the fall quite a few flocks have been troubled with various diseases and parasites. Some of this has been due to unwise buying of baby chicks. Other phases have been due to lack of sanitary measures and properly constructed houses. The agent has at all times cautioned the poultry producers on strictly sanitary measures as well as the buying of chicks from State Certified Hatcheries, also, to cull out the non-productive birds and feed only those that will give a profit. The agent, with specialist help from the state college, held numbers of educational meetings throughout the county, visited individual poultry farms and discussed the problems with the poultry farmers as they were at that time. This has given some good results.

It has been requested of the producers that they raise sufficient scratch feed or grain for their laying flock. This has been accomplished on approximately 75% of the poultry farms in the county. Quite a few farmers are mixing their own feed to save the price or to make more profit on the eggs and meat produced. One of the biggest problems facing the poultry producers of this county is the marketing of their eggs and meat as the county is so located that no ready markets are available for this. This, however, is partly taken care of by trucks running through the county collecting the poultry produce and carrying it to Washington, New York and Richmond once or twice a week. This has proven the best method in overcoming this problem for the farmers.

Quite a few of the commercial growers in the county each year have their flocks blood tested and sell the eggs to State Certified Hatcheries. The county has one well known State Certified Hatchery and numbers of hatcheries in the adjoining counties. These hatcheries, of course, provide a good market for eggs as they pay a premium on each dozen going to the hatchery. Again, a great deal of emphasis was placed, through the U.S.D.A. Defense Survey that has recently been made, in better feeding of the laying flocks for more eggs, and encouraging those farmers to buy pullets and fill up the available space now on the farm that before was not occupied. This has been accomplished to some extent but the county will probably meet the increase asked for in the year of 1942 in the poultry program. The poultry enterprise also has been stressed in the "Live-at-Home" program.

#### AGRONOMY

(Extension Methods Used--Method and result demonstrations, general meetings, farm visits, office calls, circular letters, news items and specialists.)

The 1941 growing seasons have been severely curtailed by the drought which has prevailed from the past spring through the fall. Grain crops were curtailed in yield but the hay crops were heavy enough probably to be sufficient for the feeding throughout the winter. The drought has been the most severe that the county has gone through for years. Quite a bit of grass seed that was seeded in the spring was entirely lost. Small grain was seeded very late in the fall and some which has not been seeded to this date. However, the farmers are planning on seeding heavily to spring oats and feed grains on their farm. Due to the drought most of the farmers were compelled to start feeding their livestock at least a month before the regular feeding time in the fall. Pastures were completely gone and, of course, some of the farmers' livestock suffered materially before the feeding started on the farm. The corn crop on the river lowgrounds and most of the early planted corn produced a very good yield, however, the late planted corn was in most every case a complete failure.

Sun-cured Tobacco. This crop in Fluvanna in 1941 has been reduced considerably from the past several years. The county has a tobacco allotment of 156 acres with 131 farmers having allotments. Only 87 acres were grown in 1941. Quite a few of these farmers have been very successful in growing this type of tobacco. However, due mostly to the price a lot of tobacco farmers have discontinued the growing of this product entirely. There was very little blue mold disease in the plant beds this year due to the extreme dry weather. Approximately 2% of the farmers exceeded their allotted acres under the AAA program.

Burley Tobacco. This type of tobacco grown in the county is almost extinguished. A total of 1.8 acres was grown in 1941. There were eight farmers in the county that have burley allotments with a total allotment of 6.3 acres. It has been the tendency of the agent to discourage this type of tobacco in the county because of no ready market for it and it looks like this has been partly accomplished. Practically all of the burley that has been grown in the preceding years has been by farmers that have moved into the county from burley sections of the state.

Corn. This crop is by far the largest grain crop grown in the county and has been the most profitable one of all the grains. Of course, the major portion of the crop is grown on the river lowgrounds and practically all of this sold for seed and sold mostly by contract. As stated previously in this report, the corn crops on the river lowgrounds were not materially affected, especially that part of the crop that was planted early. It produced a good yield and so far is selling at a fair price. Practically all of the corn grown on the highland is for home consumption and of course the acreage is very much smaller than that of the lowgrounds. Some few farmers have been growing hybrid corn for the past several years. In some instances this variety has proven successful, others a complete failure. However, the agent is encouraging those to try the hybrid that has been proven to give the best results but to try it on a small acreage and not put their entire crop into the hybrid variety.

Lespedeza. There was a total of 800 acres of lespedeza seeded alone in 1941 in this county and a total of 2619 seeded in a grass mixture. Lespedeza is without a doubt the most favorable and profitable legume crop in the whole county. This year in connection with the Agricultural Conservation Program the Extension Office was able to encourage at least 80% of the farmers to seed a mixture of other grasses with the lespedeza. Special emphasis has been placed on saving lespedeza seed for the farmer's own use and for sale to other farmers within the county. This has been done by leaving or setting aside a certain number of acres for seed each year. Approximately 50,000 pounds of lespedeza will be saved on the farms this year. This is being accomplished by threshing machines and combines operating throughout the county in the saving of this seed. There will be somewhere around 300 farmers saving seed this year. Practically all of these farmers are being encouraged to have this seed recleaned before the sale of it or the reseeded of it on their own farm. This crop, especially in the drought of this year, produced perhaps more hay in July and August than any other crop on the farm.

Clovers. Approximately 125 acres of red clover was seeded on the farms in the year of 1941. This crop has not been grown in any great acreage for some time due to the lack of lime that has not been used on the farm; however, the Agricultural Conservation Program is now making it possible so that this legume crop can be grown successfully and it is hoped that in the future more red clover will be grown both for hay and for seed on the farms in the county. Approximately fifteen farmers have saved around eighty bushels of red clover seed this fall. This work will provide enough seed for their own farm as well as to sell to other farmers in the county.

Cowpeas and Soybeans. These crops are grown principally in the county for green manure and a small acreage for hay. Most of this has been due to the Agricultural Conservation Program and the acreage has been greatly increased in the past seven years. In the year of 1941 the agent tried to encourage farmers to grow both soybeans and cowpeas to harvest for seed. Due to getting a late start in this, and the drought, only a few farmers were able to carry it

out; however, 12 acres of cowpeas and about 20 acres of soybeans were harvested for seed for this coming year. These seed will be sold to farmers in the county in the spring. The agent has been working on this project for some time but this is the first year that any headway at all has been made. However, since the combines are in the county and can save these seed it is hoped to make this another cash crop for the farmers of the county. Work will be started earlier for the year of 1942 on this project.

Wheat. This crop is grown mainly for home consumption and livestock consumption throughout the county. Under the 1941 AAA Program about forty farmers were classified as commercial producers, these farmers producing at least 100 bushels of wheat or more for sale each year. All work of extension nature in regard to wheat has been to produce enough for home needs and feed for livestock on the farm. The agent has advocated and encouraged the growing of adapted varieties of wheat, use of good certified seed, and the treatment of smut to all farmers that have been contacted.

#### VEGETABLE GARDENS

(Extension Methods Used--General meetings, circular letters, news items, bulletins, and office calls.)

The help of one specialist from the State college visiting the county two different times throughout the year was very important to the county in the vegetable garden field and helped to encourage the farmers to complete a "Live-at-Home" program by the use of a year-around garden, if possible, on every farm. This was greatly stressed by the U.S.D.A. Defense Survey just recently taken and with greater hopes than ever of accomplishing this in 1942. Due to the drought in 1941 quite a few vegetable gardens were failures. Circular letters were sent to these farmers for a period of six months starting in the spring and ending in the fall. These circulars give the planting dates, the correct analysis of fertilizer to use, harvesting dates and storage information. Work was also carried out through seed dealers in the county in regard to good certified garden seed being used. The dealers attended the meetings and were in sympathy with this which has shown a step forward in the use of better garden seed.

#### AGRICULTURAL CONSERVATION PROGRAM

(Extension Methods Used--Circular letters, individual letters, general meetings, office and telephone calls, and bulletins.)

The Agricultural Conservation Program for 1941 in Fluvanna County has made greater progress than in any of the previous years since the program has been in effect. There were 820 farms participating for payment under the 1941 soil program. The administrative cost of the program was 8.7 percent.

The following are figures accomplished under the Agricultural Conservation Program in this county for the past year. 412 farmers used 3,189 tons of lime as grant of aid and 65 farmers used 70 tons of phosphate as grant of aid. The total amount of lime used from all sources was 8,306 tons with a total of 655 farmers using lime. Around 4,152 acres of land was limed under the program and 1,216 acres of grass alone was covered with phosphate. 60 acres of alfalfa was seeded, 125 acres of red clover, 739 acres lespedeza seeded alone, 2119 acres seeded with lespedeza and grass mixtures. At least 85% of the above practices were due mainly to the Agricultural Conservation Program and even

more farmers will participate in the program in 1942 than did in 1941. The approximate revenue of payment that will be made in the county will be around \$18,280 for 1941 and the estimated cost of operating the program will be approximately \$3,500. There is a total of twenty-three paid committeemen carrying on the work under the AAA program in this county and at least forty-three educational meetings have been held throughout the year of 1941.

#### RURAL ELECTRIFICATION

(Extension Methods Used--Telephone and office calls, and individual letters.)

The rural electrification program is still by far the greatest advancement by the people of the county that has ever existed in the county. The lines have now been in use for three years, new members have been added, new lines have been built, and at the present time more prospective lines are in the process of being built. The Extension Agent in the year of 1941 has tried in every respect to encourage the people in the use of this electricity for the conveniences in their homes and on their farms. By having three members of the board of directors within the county the agent has worked closely with them in each phase of the work and it is pleasing to state at this time that the Cooperative is very satisfactory and the members seem to be very much pleased.

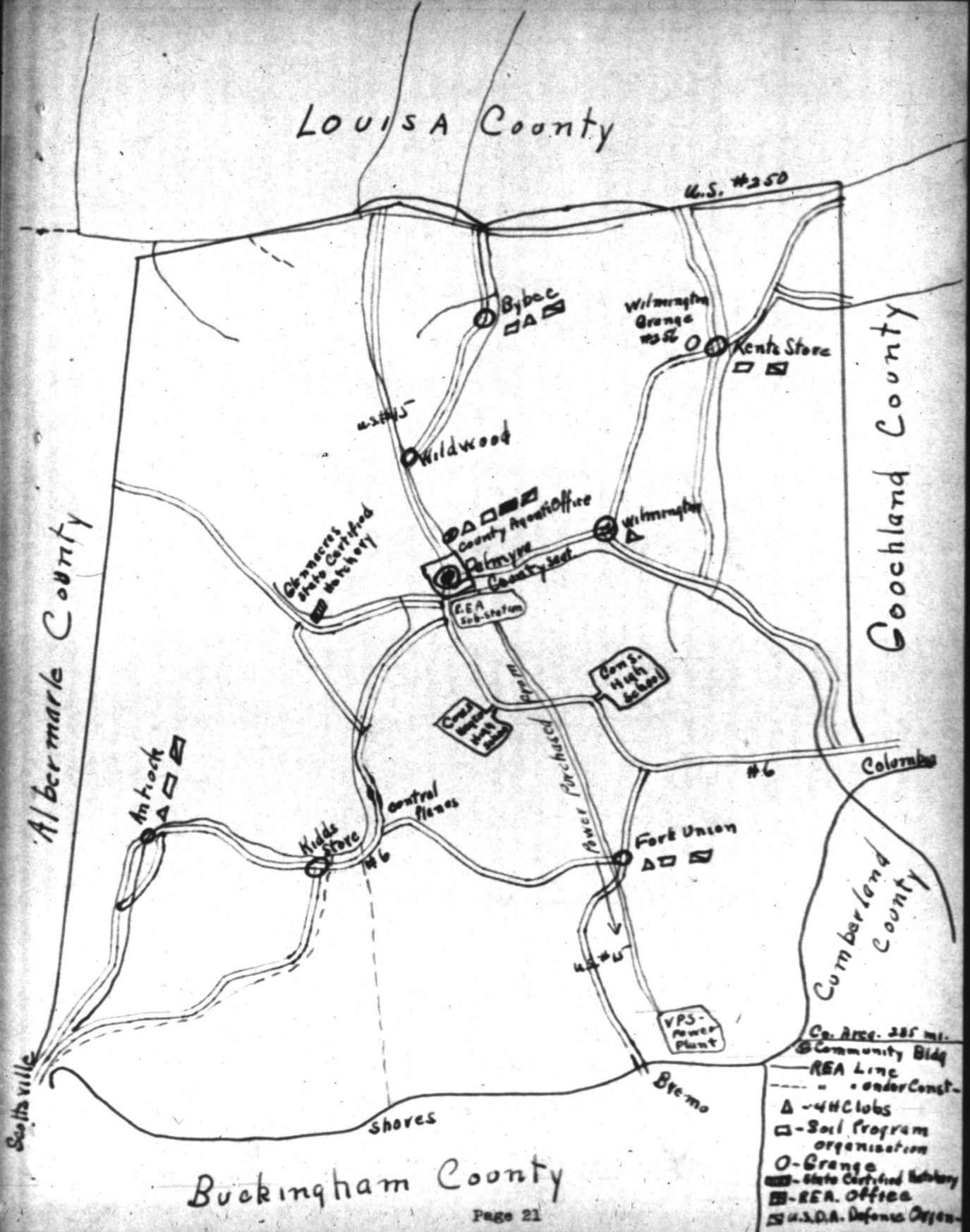
#### FARM SECURITY ADMINISTRATION

Approximately forty days has been rendered by the Extension Service to the Farm Security Administration in the year of 1941. The Extension Office has been the headquarters for this agency and the farmers have come in for information throughout the year. The county was approved for a Tenant Purchase Loan in 1941 but so far has not been able to completely set up a tenant farmer on one of these loans. However, work has been carried on to a great extent in regard to this. The following information gives an idea of just what the Farm Security Program has done in the county since 1935. A total of 82 farmers have received loans. The total amount of money loaned was \$22,500. Total repayment to date--\$10,477.81. Total number of repaid in full--19. Total number of loans made in the county for the year of 1941--11. Total amount of money loaned in 1941--\$2576. Total amount of repayments made in 1941--\$2438.98. This is a very good record for an agency of this type. The workers in Farm Security have been very efficient and have carried on a splendid program. The Extension Service has tried to cooperate in every way possible both for the farmers of the county and for the Farm Security Workers throughout the year.

#### MAP OF THE COUNTY

The map of the county on the following page shows the locations of the different Extension programs and organizations through which the Extension has helped or has carried on Extension programs throughout the year of 1941. Also, important news items published in the year of 1941.

# LOUISA County



Albemarle County

Goochland County

Cumberland County

Buckingham County

- Co. Area: 285 mi.
- ⊙ Community Bldg
  - REA Line
  - - - - - under Const.
  - Δ - 4H Clubs
  - - Soil Program organization
  - - Grange
  - ▣ - State Certified Nursery
  - ▤ - REA office
  - ▥ - U.S.D.A. Defense Office

## Fluvanna Hampshire Sheep Top Two Ram Sales in State



Mr. Beattie Makes Friends With the Latest Addition to His Purchased Registered Flock, the \$175 Ram Lamb.

Fluvanna County is the proud W. M. Terrell of Lahore, \$65; 1 yearling registered Hampshire sheep, Barboursville, \$35; yearling ram flecks in Virginia. The owner of the Retreat Farms, Old Church, these sheep is E. W. Beattie of \$35; two yearling rams to E. E. Goldshero Farm, Columbia. For Swift, Belmont, \$65; two ewes to the past several years Mr. Beattie E. E. Swift, \$40; 1 yearling to has been building up a high reputation as a purebred breeder in station as a purchased breeder in Virginia. All of his sheep are bred. In 1949 Mr. Beattie's sheep were judged first in two sales, 1 at Orange and one at Staunton, plus the additional sales of a number of ram lambs and ewes at the farm.

### Record in 1941 Better

The following accomplishments show that Mr. Beattie's record in 1941 is even better. In the months of July and August, he entered his rams in three different registered ram sales in the state with these results: out of a group of 11 entered by all farmers, he placed first and second at Lynchburg. The ram winning first prize was sold to J. W. Hannabum of Studley for \$45. The ram placing 2nd was sold to H. M. Davis, of Scottsville for \$39; (2) out of a group of 11 rams entered by all farmers at the Orange sale he placed first and second. The ram placing first was sold to Brownland farms, Trevilians, for \$66. The ram placing second was sold to Sherwood Farm, Stevensburg, for \$46; (3) out of a group of 28 entered by farmers at Staunton, he placed second & fourth. The ram placing second at this

### Outstanding Ram Bought

In addition to these sales, Mr. Beattie purchased to improve his flock of sheep, two ewes from W. M. Terrell, Lahore, at \$39 each. Also within the past several months Mr. Beattie purchased the most outstanding ram lamb that has been sold in the state this year. It came from the Lawson and Moss flock in Tazewell county. This flock is one of the largest in Virginia and is perhaps the most outstanding flock of sheep to be found in the Old Dominion. The purchase price of this ram at 6 months old was \$175.

Mr. Beattie is expecting further improvement in his flock of Hampshire for the next several years. This is what is known as a good record in connection with registered sheep on the farm. It has not been done in one year, however. The Goldshero man has

## GETS FIRST PRIZE AT VIRGINIA FAIR

Fluvanna 4H Club Member  
Places First and Fifth  
in Pig Exhibit

Jimmie Holand of Kents Store a 4H club member of the Columbia District School, entered a purchased Poland China boar pig and sow pig for exhibit at the state fair in Richmond last week, and placed first with the boar in the senior class of 4H club members of the state winning a prize of \$10. He placed fifth with the sow pig in the junior class of registered breeders which carried a prize of \$6. He immediately made a sale of the boar pig to a registered farm in the vicinity of Fredericksburg, for \$35, thus netting a very attractive figure for the pig.

Jimmie has been a club member for a number of years and comes from a family that has a fine reputation as club members. His sister, Miss Sophia Holand, two years ago won the state meat animal award which was a handsome wren watch for the best meat animal project in the state. Phillip, a younger brother, has a project of very nice sheep at this time, and Mary Jane, another sister, has had an outstanding flock of poultry for several years.

A little history of the pigs that Jimmie won prizes on at the fair will show that about a year ago the News Leader gave club members in Fluvanna county the money to buy four registered Poland China sow pigs. Jimmie got one of these pigs, which was paid for out of the first litter farrowed in February and then he was sole owner of the sow and pigs. The pigs that won the prizes last week are out of the first litter farrowed from this sow pig obtained last fall. At this time a second litter is being raised from the original breeding stock and they are fine specimens of the Poland China type.

It is hoped that next year more club members will be encouraged to enter exhibits at the state fair, as Jimmie has done this year.

# Complete Mobilization of Agriculture For National Defense in Fluvanna County

By J. A. COFFEY  
County Agent  
Fluvanna County

Farm men and women of Fluvanna county will soon be called on to play a very important role in the agricultural program to meet the needs of the United States as well as those of nations resisting aggression. Agriculture really is one of the national industries and should be one of the first to be considered in any national defense. It is of a necessity that farm products be used for the boys in the army as well as the countries fighting for democracy. "The farmer sets the table that feeds the world."

## Mobilization Necessary

It has been announced by Secretary of Agriculture Wickard that complete mobilization is absolutely necessary in agriculture to adjust production to domestic needs for national defense & to the needs of the nations resisting aggression. This campaign will be directly under the supervision of state and county USDA defense boards which are made up of representatives of all departments of agricultural agencies in the field. Production goals for 1942 & the part which agriculture will be called upon to play in the defense will soon be discussed with farmers and farm leaders in meetings throughout the United States—production goals for all essential farm commodities have already been established, such as, tobacco, wheat, corn, cotton and any other crops. The plan is that every farmer in the U. S. will be contacted by local farmer committeemen under the supervision of the USDA defense boards and will assist with individual farm plans to determine the extent to which each farmer can contribute to agriculture's task in national defense. There will be an increase asked for in the crops that are already sufficiently supplied with at this time such as wheat and tobacco. There is at this time an enormous carry-over of these crops, however farmers will be asked to step up production on other products on the farm. It will certainly not be wise to repeat the mistakes of the first world war which brought a long series of difficulties to farm people.

## Organized for Farming

The farmers of the United States are perhaps the only nation in the world organized for the agricultural industry; there are AAA committeemen both county and community, in every single county in the U. S. Farmers have now been cooperating 7 years or more and this accomplishment alone was something that quite a few individuals thought would be utterly impossible to do when it was first started. This is a great asset to the farmers of this country. Through these committeemen the farm program has been carried on from year to year. Farmers have complied with the rules and regulations in a very commendable manner. This one thing alone should be a warning to other nations fighting to preserve a dictatorial government. The farm program has been one that has been not only set up for production in certain crops, but for increase in those crops that it would deem necessary to have. The farm production in general all over the country is in good balance. There will be a need for increase in the supply of some commodities, however, such as hogs, beef, eggs, evaporated milk, cheese & chickens. As encouragement to the farmers the Department of Agriculture will support prices for these commodities until December 31, 1942, at not less than 85 percent parity. Of all these farm commodities of which increases are needed, the most urgent is for milk. We need to consume more dairy products in this county for improved health & strength and the British will need tremendous quantities of cheese, evaporated milk, can dry skim milk. therefore, the greatest need at this time is that of the dairy cow.

## Wrong Thought & Idea

It is generally agreed upon by the farmers of this country and others that maybe this war in Europe will not affect us to a very great extent, and that our part will be just to hold on and take

advantage of high prices at this time.

This is absolutely the wrong thought and idea in regard to the national situation. Although the farmer is getting considerably better prices at this time, the time is bound to come when prices will drop. At this time national defense projects are in full swing. Quite a few farmers are working on these projects and thousands of people other than farmers are also working on them. When these projects are completed—and they will be sooner or later—there will have to be some place for these farmers and labor to come back to. This should be the foremost thought in every farmer's mind at this time; that is, just where will he stand when peace is signed, or all of the national defense projects are stopped.

## Can Reduce Problems

Farmers of Fluvanna County and every county in the United States, with the help of the federal government, can greatly reduce these problems by cooperating and maintaining their farms for a future place to live which perhaps will be the most satisfying when the world situation is cleared up. Of course, every farmer realizes that he must do his bit in regard to all of these necessary adjustments in agriculture and it is hoped that when work is started, which will be soon, in regard to the national defense program in Fluvanna County, that farmers will be cooperative and willing to help just as much as the boys have been willing to enlist their services in the armies for the defense of this nation. Every person has a job to do in this line and farmers will probably be called on to adjust their programs on the farm & to grow some crops that they have never grown before. For further information to Fluvanna farmers, there has been appointed a USDA defense board of agriculture in the county. The names of these will be published at a future date.

A few things that perhaps the farmers of Fluvanna County could do at this time to help supply the needs of commodities requested would be to get more dairy cows on the farm, especially on those farms that do not have any. Fill up the poultry houses that are now empty and partially filled with layers. Increase the hog production on the farm as well as beef cattle. This will not only help the national defense but will help the health and nutritional program on each & every farm in the county.

## Hampshire Hogs Introduced Here

For sometime now the county agent's office has been trying to get more Fluvanna farmers interested in the Hampshire hogs believing that no one single breed should monopolize all the farms in the county.

Much headway has been made recently. Hugh Farrar of Palmyra and Wesley M. Haden of Troy, several months ago, bought two registered Hampshire sow pigs from a 4H club member in Buckingham county and they are outstanding pigs. This stock originally came from Audley Farms in the Valley of Virginia. Audley is considered one of the outstanding Hampshire breeding farms in the state.

Mr. Farrar has also purchased a registered Hampshire boar pig from the Meador Farms in Orange county, costing him a net of \$50. With this start on the Hampshire breed it appears that Fluvanna farmers will have available within their county some first-rate breeding stock.

## MISCELLANEOUS

Vocational Agriculture. Vocational Agriculture in Fluvanna County is now in its fourth year of existence and is accomplishing very good results. Mr. P. H. France is the instructor in the central high school with approximately forty boys in his class. The Extension Agent has tried at all times to cooperate with the instructor and the school and to hold conference with the instructor on different agricultural problems in the county. The instructor is a member of the Professional Workers' Council as well as an ex-officio member of the County Board of Agriculture.

Grange. Wilmington Grange No. 256 is the only grange or farm organization in the county. However, it can be said that this grange has played a very important part in the community life in this section of the county. It has cooperated willingly with the county agent in every respect that they possibly could. They have encouraged 4-H club work, the agricultural programs and rural electrification. This cooperation has been indeed very helpful in the extension program work in the county.

National Youth Administration. A good deal of work has been carried on by the Extension Agent with the N.Y.A. program during the past year. Nine boys and one girl were assisted in getting this work, either in the N.Y.A. training schools or work in the county. Two of the workers have been working in the county office for the past year and have developed into very efficient workers. Practically all of the work under N.Y.A. was with boys and girls out of school and including negro boys. The advantage of this training has been of great value to the youth of this county in that it has provided them with training after leaving high school which most of them do not get otherwise.

Loan Agencies. Outside of the Farm Security Administration loans made in the county, there were very few loans made by other agencies, however, the Federal Land Bank and the Emergency Seed and Crop Loan agencies visit the county some three or four times a month throughout the year. There was one loan made by Production Credit in the year of 1941 and some three or four loans made by the Emergency Seed and Crop Loan. There were no loans made by the Federal Land Bank. Also, the local bank made two loans by the aid of the Extension Service. It has been the policy of the Extension Service within the past twelve months to encourage the farmers to pay off all old loans that they now owe and not to borrow unless it is absolutely necessary for a crop or a subsistence for the immediate future.

United States Selective Service Program. The Extension Agent was called on throughout the past year in several lines of Selective Service work. This work was without compensation. The Extension Agent filled out approximately two hundred and fifty questionnaires for selectees being called to the armed forces of the United States and was appointed re-employment committeeman for the county. Quite a bit of work has already been done under this in replacing or restoring selectees returning from the army to their old jobs or new jobs. This has taken up considerable time of the agent but has not materially interfered with the Extension Program.

## CONCLUSION

The Agricultural Extension Specialist from the State College have been called on for the major projects in the county for the year of 1941. The specialists were used in these lines of work to help increase the

efficiency of the farmers and to solve the problems that confront them through the year. Educational meetings were held as well as farm visits made when the specialists visited the county. Also, field workers of the loan agencies and other educational work have been very helpful. The following men and women did actually render a very valuable service to the farmers in the county and to the Extension Agent in 1941.

Mr. J. G. Bruce	District Agent, Extension Work
Mr. A. L. Dean	Poultry Specialist
Mr. Paul Swaffar	Animal Husbandman
Mr. G. C. Herring	Animal Husbandman
Mr. George Litton	Animal Husbandman
Mr. G. D. Kite	Agricultural Engineer
Mr. O. R. Vernon	Field Representative, AAA
Mr. S. K. Cassell	State Executive Officer, AAA
Mr. James H. James	Farm Security Administration
Mrs. Sadie Ellis	Farm Security Administration
Mr. J. B. Brooks	Emergency Seed and Crop Loan
Mr. Robert Coles	Federal Land Bank

The following men, other than Extension Specialist and loan agency field men rendered very valuable services during the year and their work has been of the highest type. It is strictly the work of these men that accounts for the success of the programs carried out during the year of 1941.

Henry McGehee	Chief Clerk, AAA
A. G. Wright	County Committeeman, AAA
John S. Farrar	County Committeeman, AAA
W. R. Winks	County Committeeman, AAA
Geo. E. Glenn	County Committeeman, AAA
Richard George	NYA Worker
Annie Evans	NYA Worker
C. D. Cook	REA Superintendent
A. G. Wright	REA Director
John S. Farrar	REA Director
H. G. Black	REA Director
Geo. E. Glenn	Chairman, Agri. Advisory Board
P. H. France	Vocational Agri. Instructor
R. I. Perkins	FSA, Tenant Purchase Committeeman
A. G. Wright	FSA, Tenant Purchase Committeeman
W. R. Winks	FSA, Tenant Purchase Committeeman
E. G. Massie	NYA Supervisor

Mr. J. G. Bruce, District Agent, has rendered very valuable assistance and guidance to the Extension Agent throughout the year of 1941 as well as all of the past years the agent has been working. He has assisted in regular agricultural extension work, Agricultural Conservation Program, REA Program and the 4-H club work. His criticisms of the work have been indeed very helpful and the agent appreciates this assistance that has been given him and is confident that Mr. Bruce has rendered very valuable services to the farmers of this county in every visit that he has made.

Miss Lucille Minter, who has been Extension stenographer for the past two years, has given most efficient and valuable services at all times. She has shown progress in all of her work each year and the work has been carried out exceedingly well throughout the year. This work is considerably difficult at

times in that she is called on to work in all of the action agency programs as well as that of the Agricultural Extension work. It is without a doubt that her help has been very valuable to the county and state throughout the year of 1941.

### COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture  
and State Agricultural Colleges  
Cooperating

Extension Service  
Washington, D. C.

## COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Flovanna

#### REPORT OF

..... (Name) <i>Home Demonstration Agent.</i>	From .....	to .....	, 194
..... <i>Assistant Home Demonstration Agent.</i>	From .....	to .....	, 194
..... <i>4-H Club Agent.</i>	From .....	to .....	, 194
<u>W. E. Skelton</u> <i>Assistant County Agent in charge of Club Work.</i>	From <u>Dec-1st-1940</u>	to <u>Nov-30</u>	, 1941
<u>J. A. Coffey</u> <i>Agricultural Agent.</i>	From <u>Dec-1st-1940</u>	to <u>Nov-30</u>	, 1941
..... <i>Assistant Agricultural Agent.</i>	From .....	to .....	, 194



READ SUGGESTIONS, PAGES 2 AND 3

Approved:

Date .....

## SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

### STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents *minus duplications due to two or more agents participating in the same activity or accomplishment*. The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

### NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

#### SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization made during the year to improve regular procedures or to meet emergencies.
- V. County extension program.
  - (1) Problems determining extension program.
  - (2) Influence of State and National agricultural agencies operating in county upon extension program.
  - (3) Activities and results.
 

Under appropriate headings present in some detail for each major problem or line of work the goals set up, the methods used, the cooperation received, the coordination effected, the results achieved, and the significance of these results in terms of problem solution.
- VI. Outlook and recommendations.

## TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

## DEFINITIONS OF EXTENSION TERMS

1. An extension program is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Example: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.  
A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Example: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.  
The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.
7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practice may be obtained.
8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than "days in office."
17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
18. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
20. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.

## GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT	Total months of service this year	Days devoted to work with adults	Days devoted to work with 4-H Club and other youth	Total days in office	Total days in field
	(a)	(b)	(c)	(d)	(e)
(Name) Home demonstration agent.....					
Asst. home demonstration agent.....					
4-H Club agent.....					
Assistant county agent in charge of club work.....	12		31	24/29	
W. E. Skelton					
J. A. Coffey	12	265	20	160	125
Agricultural agent.....					
Assistant agricultural agent.....					

2. County extension association or committee:

(a) Agricultural extension:

(1) Name.....

(2) Number of members. 35

(b) Home demonstration:

(1) Name.....

(2) Number of members.....

(c) 4-H Club:

(1) Name. Hovanne Co. 4-H Council

(2) Number of members. 7

3. Number of communities in county where extension work should be conducted..... 6

4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees..... 6

5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program:

(a) Adult work { (1) Men. 35  
(2) Women.....

(b) 4-H Club work { (1) Men.....  
(2) Women. 6

(3) Older club boys.....  
(4) Older club girls.....

6. Number of different paid local leaders engaged in agricultural-conservation and adjustment programs.....

(a) Men. 25  
(b) Women.....

7. Number of clubs or other groups organized to carry on adult home demonstration work..... NONE

8. Number of members in such clubs or groups..... NONE

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)
9. Number of 4-H Clubs.....		6		6
10. Number of different 4-H Club members enrolled.....	(1) Boys <sup>1</sup> .....	58		58
	(2) Girls <sup>2</sup> .....	87		87
11. Number of different 4-H Club members completing.....	(1) Boys <sup>1</sup> .....	45		45
	(2) Girls <sup>2</sup> .....	63		63

12. Number of different members enrolled in 4-H Club work for:<sup>4</sup>

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys.....	22	13	9	6	4	4
(b) Girls.....	30	17	10	22	4	4

<sup>1</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

<sup>2</sup> Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on pages 7 to 24, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work. Do not include boys and girls enrolled late in the year in connection with the succeeding year's program.

<sup>3</sup> Same as footnote 2 but refers to completions instead of enrollments.

<sup>4</sup> The total for this question should agree with county total, question 10.

## GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20 and over
13. Number of different 4-H Club members enrolled according to age <sup>1</sup> .....	(a) Boys.....	9	8	11	15	10	1	0	3	1	0	0
	(b) Girls.....	10	19	13	11	20	7	4	2	1	0	0
14. Number of 4-H Club members: <sup>1</sup> (a) In school.....						143						
(b) Out of school.....											2	

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total <sup>2</sup> (d)
15. Number of 4-H Club teams trained.....				
(1) Judging.....				
(2) Demonstration.....				
16. Number of groups <sup>3</sup> other than 4-H Clubs organized for extension work with rural young people 16 years of age and older.....				
17. Members in groups reported in question 16.....				
(1) Young men.....				
(2) Young women.....				
18. Total number of farm or home visits <sup>4</sup> made in conducting extension work.....		80	224	304
19. Number of different farms or homes visited.....		31	107	138
20. Number of calls relating to extension work.....		10	2139	2149
(1) Office.....		8	1162	1170
(2) Telephone.....		7	877	884
21. Number of news articles or stories published <sup>5</sup> .....		84	1580	1664
22. Number of individual letters written.....		8	10706	10714
23. Number of different circular letters issued (not total copies mailed).....		65	350	415
24. Number of bulletins distributed.....				
25. Number of radio talks broadcast or prepared for broadcasting.....		1		1
26. Number of events at which extension exhibits were shown.....			6	6
27. Training meetings held for local leaders or committeemen.....	(1) Adult work.....	(a) Number.....		
		(b) Men leaders.....	51	51
		(c) Women leaders.....		
(2) 4-H Club.....	(a) Number.....			
	(b) Leaders.....			
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27).....	(1) Number.....		10	10
	(2) Total attendance.....		64	64
29. Meetings held at result demonstrations.....	(1) Number.....		3	3
	(2) Total attendance.....		15	15

<sup>1</sup> The total for this question should agree with county total, question 14.<sup>2</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.<sup>3</sup> Do not include groups previously reported under question 9.<sup>4</sup> Do not count a single visit to both the farm and home as two visits.<sup>5</sup> Do not count items relating to notices of meetings only.

Notes.—Questions 15-34 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

## GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)	
30. Tours conducted	(1) Adult work	(a) Number			30	
		(b) Total attendance				
	(2) 4-H Club	(a) Number	1			1
		(b) Total attendance	43			43
31. Achievement days held	(1) Adult work	(a) Number			31	
		(b) Total attendance				
	(2) 4-H Club	(a) Number				
		(b) Total attendance				
32. Encampments held. (Do not include picnics, rallies, or short courses, as these should be reported under other meetings.)	(1) Farm women	(a) Number			32	
		(b) Total members attending				
		(c) Total others attending				
	(2) 4-H Club	(a) Number	3			3
		(b) Total boys attending	9			9
		(c) Total girls attending	16			16
(d) Total others attending	1		1			
33. Other meetings of an extension nature participated in by agents or specialists and not previously reported	(1) Number	48	74	122	33	
	(2) Total attendance	1347	1422	2769		
34. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere	(1) Adult work	(a) Number		10	34	
		(b) Total attendance		200		200
	(2) 4-H Club	(a) Number				
		(b) Total attendance				
34j. Number of above meetings (questions 27-34) at which discussion group method of presentation was followed		6	40	46	34j	

## SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

35. Number of farms in county	1200	35
36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program	2086	
37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program	037	
38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program	0	38
39. Number of farm homes with 4-H Club members enrolled	120	39
40. Number of other homes with 4-H Club members enrolled	15	40
41. Total number of different farm families influenced by some phase of the extension program (Include questions 35, 37, and 39, minus duplications.)	950	41
42. Total number of different other families influenced by some phase of extension program (Include questions 38 and 40, minus duplications.)	35	42

County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or assignment.

NOTE.—Questions 18-34 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

CEREALS<sup>1</sup>

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Corn (a)	Wheat (b)	Oats (c)	Rye (d)	Barley (e)	Grain sorghums, rice, and other cereals <sup>2</sup> (f)	
43. Days devoted to line of work by:							
(1) Home demonstration agents.....							} 43
(2) 4-H Club agents.....	4						
(3) Agricultural agents.....	5	7	6	4	3		
(4) Specialists.....							
44. Number of communities in which work was conducted.....	6	6	6	6	6		44
45. Number of voluntary local leaders or committeemen assisting.....	3	2	4	1			45
46. Days of assistance rendered by voluntary leaders or committeemen.....	4	5	6	2	3		46
47. Number of adult result demonstrations conducted.....							47
48. Number of meetings at result demonstrations.....							48
49. Number of method-demonstration meetings held.....	1						49
50. Number of other meetings held.....		2					50
51. Number of news stories published.....		2	1	1			51
52. Number of different circular letters issued.....		4					52
53. Number of farm or home visits made.....	8	3	4	1	2		53
54. Number of office calls received.....	15	25	15	20	14		54
55. Number of 4-H Club members enrolled.....	10						} 55
(1) Boys.....	0						
(2) Girls.....	7						} 56
56. Number of 4-H Club members completing.....	0						
(1) Boys.....	7.5						} 57
(2) Girls.....							
57. Number of acres in projects conducted by 4-H Club members completing.....							57
58. Total yields of crops grown by 4-H Club members completing.....	191 bu.	bu.	bu.	bu.	bu.	bu.	58
59. Number of farmers following fertilizer recommendations.....	40	70	60	20	40		59
60. Number of farmers following insect-control recommendations.....	15	50					60
61. Number of farmers following disease-control recommendations.....	10	15	10				61
62. Number of farmers following marketing recommendations.....	30	60	25	15	20		62
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....	45	140	50	40	15		63
66. Number of farmers following other specific practice recommendations: <sup>3</sup>							} 66
(1).....							
(2) <i>Sowing winter cover crops on</i> .....	240						
(3) <i>Applying lime on</i> .....	150	200					
(4).....							
(5).....							

<sup>1</sup> Report fall-sown crops the year they are harvested.<sup>2</sup> Indicate crop by name.<sup>3</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.



## LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Soybeans	Cowpeas and field peas	Velvet-beans	Field beans	Peanuts	All other legumes and forage crops <sup>1</sup>	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents.....							} 67
(2) 4-H Club agents.....							
(3) Agricultural agents.....	2	4					
(4) Specialists.....	1	2					
68. Number of communities in which work was conducted.....	3	3					68
69. Number of voluntary local leaders or committeemen assisting.....	3	4					69
70. Days of assistance rendered by voluntary leaders or committeemen.....	4	8					70
71. Number of adult result demonstrations conducted.....	2	3					71
72. Number of meetings at result demonstrations.....		1					72
73. Number of method-demonstration meetings held.....		1					73
74. Number of other meetings held.....		1					74
75. Number of news stories published.....	1	3					75
76. Number of different circular letters issued.....	2	4					76
77. Number of farm or home visits made.....	5	10					77
78. Number of office calls received.....	18	70					78
79. Number of 4-H Club members enrolled.....							} 79
(1) Boys.....	1						
(2) Girls.....	0						
80. Number of 4-H Club members completing.....							} 80
(1) Boys.....	0						
(2) Girls.....	0						
81. Number of acres in projects conducted by 4-H Club members completing.....							81
82. Total yields of crops grown by 4-H Club members completing.....							} 82
(1) Seed.....	bu.	bu.	bu.	bu.	lb.	bu.	
(2) Forage.....	tons	tons	tons	tons	tons	tons	
83. Number of farmers following fertilizer recommendations.....	14	40					83
84. Number of farmers following insect-control recommendations.....	8	4					84
85. Number of farmers following disease-control recommendations.....							85
86. Number of farmers following marketing recommendations.....	4	3					86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....	50	35					87
90. Number of farmers following other specific practice recommendations: <sup>2</sup>							} 90
(1).....							
(2) <i>Sowing Peas in Rows to Drive</i> .....		40					
(3) <i>Peas &amp; Beans for Green Manure</i> .....	15	100					
(4) <i>Peas to be harvested for seed</i> .....	4	12					
(5).....							

<sup>1</sup> Indicate crop by name.<sup>2</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

# POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Irish potato	Sweet potato	Cotton	Tobacco	Sugar beets and all other special crops <sup>1</sup>	
	(a)	(b)	(c)	(d)	(e)	
91. Days devoted to line of work by:						
(1) Home demonstration agents.....						} 91
(2) 4-H Club agents.....	1					
(3) Agricultural agents.....	2	1		3	2	
(4) Specialists.....	1	1			1	
92. Number of communities in which work was conducted.....	3	1		6	2	92
93. Number of voluntary local leaders or committeemen assisting.....				4	8	93
94. Days of assistance rendered by voluntary leaders or committeemen.....				3	10	94
95. Number of adult result demonstrations conducted.....				1	1	95
96. Number of meetings at result demonstrations.....					1	96
97. Number of method-demonstration meetings held.....						97
98. Number of other meetings held.....						98
99. Number of news stories published.....					1	99
100. Number of different circular letters issued.....	2			3	3	100
101. Number of farm or home visits made.....	3			2	4	101
102. Number of office calls received.....	6	2		40	30	102
103. Number of 4-H Club members enrolled.....	2					} 103
(1) Boys.....	2					
(2) Girls.....	1					
104. Number of 4-H Club members completing.....	1					} 104
(1) Boys.....	1					
(2) Girls.....	1					
105. Number of acres in projects conducted by 4-H Club members completing.....	0.5					105
106. Total yields of crops grown by 4-H Club members completing.....	15.5 bu.	bu.	lb. <sup>2</sup>	lb.		106
107. Number of farmers following fertilizer recommendations.....	20	6		20	40	107
108. Number of farmers following insect-control recommendations.....	75	10		10	175	108
109. Number of farmers following disease-control recommendations.....	40	25		25	50	109
110. Number of farmers following marketing recommendations.....	25			30	60	110
111. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....	15			150	70	111
114. Number of farmers following other specific practice recommendations: <sup>3</sup>						} 114
(1).....						
(2).....						
(3).....						
(4).....						
(5).....						

<sup>1</sup> Indicate crop by name.

<sup>2</sup> Report yield of cotton in pounds of seed cotton.

<sup>3</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home	Market	Beauti-	Tree	Bush and	Grapes	
	gardens	gardening, truck, and canning crops	fication of home grounds	fruits	small fruits		
	(a)	(b)	(c)	(d)	(e)	(f)	
115. Days devoted to line of work by:							
(1) Home demonstration agents.....							115
(2) 4-H Club agents.....	6		2				
(3) Agricultural agents.....	8	2	2				
(4) Specialists.....	1	1					
116. Number of communities in which work was conducted.....	6	2	1	1		1	116
117. Number of voluntary local leaders or committeemen assisting.....	4	3					117
118. Days of assistance rendered by voluntary leaders or committeemen.....	3	4					118
119. Number of adult result demonstrations conducted.....							119
120. Number of meetings at result demonstrations.....							120
121. Number of method-demonstration meetings held.....							121
122. Number of other meetings held.....	4						122
123. Number of news stories published.....	5	2					123
124. Number of different circular letters issued.....	19	4	14				124
125. Number of farm or home visits made.....	15	6	2				125
126. Number of office calls received.....	25	10	6	2		3	126
127. Number of 4-H Club members enrolled.....							127
(1) Boys.....	9		1				
(2) Girls.....	4		55				
128. Number of 4-H Club members completing.....							128
(1) Boys.....	8		1				
(2) Girls.....	4		43				
129. Number of acres in projects conducted by 4-H Club members completing.....	6.8						129
130. Total yields of crops grown by 4-H club members completing.....	150 bu.	bu.	xxxx	bu.	bu.	bu.	130
131. Number of farms or homes where fertilizer recommendations were followed.....	65	20	2			1	131
132. Number of farms or homes where insect-control recommendations were followed.....	175	15	2			1	132
133. Number of farms or homes where disease-control recommendations were followed.....	150	10					133
134. Number of farms or homes where marketing recommendations were followed.....	15	12	xxxx				134
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprise.....	225	6	xxxx				135
136. Number of homes where recommendations were followed as to establishment or care of lawn.....	xxxx	xxxx	2	xxxx	xxxx	xxxx	136
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees.....	xxxx	xxxx	1	xxxx	xxxx	xxxx	137
138. Number of homes where recommendations were followed as to treatment of walks, drives, or fences.....	xxxx	xxxx		xxxx	xxxx	xxxx	138
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings.....	xxxx	xxxx		xxxx	xxxx	xxxx	139
140. Number of homes where other specific practice recommendations were followed: <sup>1</sup>							140
(1).....							
(2).....							
(3).....							
(4).....							

<sup>1</sup>For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## FORESTRY, WILDLIFE CONSERVATION, AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Forestry (a)	Wildlife conservation, fur and game farming (b)	Agricultural engineering <sup>1</sup> (farm and home) (c)	
141. Days devoted to line of work by:				
(1) Home demonstration agents.....				} 141
(2) 4-H Club agents.....		3	2	
(3) Agricultural agents.....		2		
(4) Specialists.....		1	3	
142. Number of communities in which work was conducted.....		4	2	142
143. Number of voluntary local leaders or committeemen assisting.....		6	4	143
144. Days of assistance rendered by voluntary leaders or committeemen.....				144
145. Number of adult result demonstrations conducted.....				145
146. Number of meetings at result demonstrations.....				146
147. Number of method-demonstration meetings held.....				147
148. Number of other meetings held.....		2		148
149. Number of news stories published.....		3	1	149
150. Number of different circular letters issued.....		1	2	150
151. Number of farm or home visits made.....		3	10	151
152. Number of office calls received.....		5	15	152
153. Number of 4-H Club members enrolled.....				} 153
(1) Boys.....				
(2) Girls.....				
154. Number of 4-H Club members completing.....				} 154
(1) Boys.....				
(2) Girls.....				
154½. Number of 4-H Club members not in special project clubs who participated in forestry or wildlife conservation activities.....			XXXXXXXXXX	} 154½
(1) Boys.....			XXXXXXXXXX	
(2) Girls.....				
155. Number of units handled by 4-H Club members completing. (This refers to questions 154 and 154½).....	(1) Transplant beds	Coverts <sup>2</sup> improved or built.....	Acres terraced.....	} 155
	(2) Acres planted to forest trees	Nest boxes, feed trays for song birds.....	Machines or equipment repaired.....	
	(3) Acres improved	Feeding stations operated.....	Articles made.....	
	(4) Acres of woodland protected from fire	Animals or birds produced.....	Equipment installed <i>for water systems</i>	

### FORESTRY—Continued

156. Number of farms on which new areas were reforested by planting with small trees.....	156
157. Acres involved in preceding question.....	157
158. Number of farmers planting windbreaks or shelterbelts.....	158
159. Number of farmers planting trees for erosion control.....	159
160. Number of farmers making improved thinnings and weedings.....	10 160
161. Number of farmers practicing selection cutting.....	10 161
162. Number of farmers pruning forest trees.....	162
163. Number of farmers cooperating in prevention of forest fire.....	12 163
164. Number of farmers adopting improved practices in production of naval stores.....	164
165. Number of farmers adopting improved practices in production of maple sugar and sirup.....	165

<sup>1</sup> 4-H farm shop clubs should be reported under this heading.

<sup>2</sup> Include food patches planted or left standing for wildlife.

## FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal.....	166
167. Number of farmers following wood-preservation recommendations.....	167
168. Number of farmers following recommendations in the marketing of forest products.....	168

## WILDLIFE CONSERVATION—Continued

169. Number of farms on which specific improvements for wildlife have been made.....	169
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ITEM	RABBITS		FOXES AND OTHER FUR ANIMALS		GAME BIRDS		CONSERVATION CAMPS		
	4-H members (a)	Adults (b)	4-H members (c)	Adults (d)	4-H members (e)	Adults (f)	4-H members (g)	Adults (h)	
169½. Number of individuals engaged or assisted in activity.....									169½
169¾. Number of animals or birds produced by such individuals.....							X X X X	X X X X	169¾

## AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms (a)	Number of units (b)	Total value of service or savings (c)	
170. Terracing complete with outlets and contour cultivation.....		acres.	\$.....	170
170½. Growing crops on contour.....		acres.		170½
170¾. Gully control.....		acres.		170¾
171. Drainage practices.....		acres.		171
172. Irrigation practices.....		acres.		172
173. Land-clearing practices.....	10	60 acres.	50.00	173
174. Better types of machines.....		machines.		174
175. Maintenance and repair of machines.....		machines.		175
176. Efficient use of machinery.....		X X X X X X X X		176
176½. Better ginning of cotton.....		gin stands		176½
177. All buildings constructed (include silos).....	4	6 buildings.	300.00	177
178. Buildings remodeled, repaired, painted.....	6	8 buildings.	350.00	178
179. Farm electrification.....	25	30 farms. <sup>1</sup>	250.00	179
180. Home equipment (include sewing machines).....				180
181. Total of columns (a) and (c).....	45 farms.	X X X X X X X X	\$ 850.00	181

182. Number of machines repaired as reported in questions 175 and 180, by types: (a) Tractors.....									
(b) Tillage implements.....	(c) Harvesters and threshers.....	(d) Plows.....							182
(e) Mowers.....	(f) Planters.....	(g) Sewing machines.....	(A) Other.....						

183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by types:									
(a) Dwellings constructed according to plans furnished.....	(A) Dairy buildings.....								
(b) Dwellings remodeled according to plans furnished.....	(i) Silos.....	(1) Regular.....							
(c) Sewage systems installed.....	(2) Trench or pit.....								
(d) Water systems installed.....	(j) Hog houses.....	1							183
(e) Heating systems installed.....	(k) Poultry houses.....	4							
(f) Lighting systems installed.....	(l) Storage structures.....								
(g) Home appliances and machines.....	(m) Other.....	19							

<sup>1</sup> Report the number of farms using electricity in farm enterprises for income-producing purposes such as electric milking, milk cooling, incubating, brooding, heated drying, etc.

## POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Poultry (including turkeys) (a)	Bees (b)
184. Days devoted to line of work by:		
(1) Home demonstration agents.....		} 184
(2) 4-H Club agents.....	6	
(3) Agricultural agents.....	15	
(4) Specialists.....	2	
185. Number of communities in which work was conducted.....	6	185
186. Number of voluntary local leaders or committeemen assisting.....	4	186
187. Days of assistance rendered by voluntary leaders or committeemen.....	8	187
188. Number of adult result demonstrations conducted.....		188
189. Number of meetings at result demonstrations.....		189
190. Number of method-demonstration meetings held.....	2	190
191. Number of other meetings held.....	5	191
192. Number of news stories published.....	8	192
193. Number of different circular letters issued.....	6	193
194. Number of farm or home visits made.....	35	194
195. Number of office calls received.....	33	195
196. Number of 4-H Club members enrolled.....	(1) Boys 12	} 196
	(2) Girls 23	
197. Number of 4-H Club members completing.....	(1) Boys 7	} 197
	(2) Girls 13	
198. Number of units in projects conducted by 4-H Club members completing.....	1101 chickens	colonies 198

## POULTRY—Continued

209. Number of families following an organized improved breeding plan as recommended.....	10	199
200. Number of families following recommendations in purchasing baby chicks.....	30	200
201. Number of families following recommendations in chick rearing.....	10	201
202. Number of families following production-feeding recommendations.....	15	202
203. Number of families following sanitation recommendations in disease and parasite control.....	60	203
204. Number of families improving poultry-house equipment according to recommendations.....	6	204
205. Number of families following marketing recommendations.....	4	205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise.....	50	206
207. Number of families following other specific practice recommendations: <sup>1</sup>		
(a) .....		} 207
(b) .....		

## BEES—CONTINUED

208. Number of farmers following recommendations in transferring colonies to modern hives.....		208
209. Number of colonies involved in question 208.....		209
210. Number of farmers following disease-control recommendations.....		210
211. Number of farmers following requeening recommendations.....		211
212. Number of farmers following marketing recommendations.....		212
213. Number of farmers following other specific practice recommendations: <sup>1</sup>		
(a) .....		} 213
(b) .....		

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Dairy cattle (a)	Beef cattle (b)	Sheep (c)	Swine (d)	Horses and mules Sow & Litters (e)	Other livestock (f)	
214. Days devoted to line of work by:							
(1) Home demonstration agents							214
(2) 4-H Club agents	2			5	1	4	
(3) Agricultural agents	8	15	12	8	2		
(4) Specialists			2	1	1		
215. Number of communities in which work was conducted	6	6	6	4	6		215
216. Number of voluntary local leaders or committeemen assisting	2	10	2	4	3		216
217. Days of assistance rendered by voluntary leaders or committeemen	3	10	14	6	3		217
218. Number of adult result demonstrations conducted			1		1		218
219. Number of meetings at result demonstrations							219
220. Number of method-demonstration meetings held		1	1	1	1		220
221. Number of other meetings held			2	2			221
222. Number of news stories published	1	3	6	4	2	3	222
223. Number of different circular letters issued		3	4	2	3	2	223
224. Number of farm or home visits made	8	20	11	18	10	7	224
225. Number of office calls received	15	35	30	25	20	2	225
226. Number of 4-H Club members enrolled							226
(1) Boys	4		1	9	5	4	
(2) Girls			1	3	1		
227. Number of 4-H Club members completing							227
(1) Boys	4		1	8	4	4	
(2) Girls				1	1		
228. Number of animals in projects conducted by 4-H Club members completing	6		4	9	53	9	228
229. Number of farmers assisted in obtaining purebred sires	6	15	6	8			229
230. Number of farmers assisted in obtaining high-grade or purebred females	8	12	3	15	4		230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted							231
232. Number of members in preceding circles or clubs							232
233. Number of herd or flock-improvement associations organized or assisted							233
234. Number of members in these associations							234
235. Number of farmers not in associations keeping performance records of animals	2	40	30	10	3		235
236. Number of families assisted in home butchering, meat cutting, and curing	XXXX			1	XXXX		236
237. Number of families assisted in butter and cheese making		XXXX	XXXX	XXXX	XXXX	XXXX	237
238. Number of farmers following parasite-control recommendations		25	30	15	100		238
239. Number of farmers following disease-control recommendations		30	20	3	10		239
240. Number of farmers following marketing recommendations	15	20	15	50			240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	6	30	20	40	5		241

\* Do not include rabbits, game, and fur animals, which should be reported under Wildlife Conservation.

10-5020

## AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Public problems and economic planning on county or community basis <sup>1</sup>	FARM MANAGEMENT			Outlook	Marketing, buying, and financing	
		Farm records (inventories, accounts, etc.)	Individual farm planning	Farm and home financing (short and long time)			
	(a)	(b)	(c)	(d)	(e)	(f)	
244. Days devoted to line of work by:							
(1) Home demonstration agents.....							244
(2) 4-H Club agents.....							
(3) Agricultural agents.....	3		3	4	2		
(4) Specialists.....							
245. Number of communities in which work was conducted.....	6		2	6	6	6	245
246. Number of voluntary local leaders or committeemen assisting.....	6			3			246
247. Days of assistance rendered by voluntary leaders or committeemen.....	4			12			247
248. Number of adult result demonstrations conducted.....							248
249. Number of meetings at result demonstrations.....							249
250. Number of method-demonstration meetings held.....							250
251. Number of other meetings held.....	5			5			251
252. Number of news stories published.....	2			4			252
253. Number of different circular letters issued.....	2			3			253
254. Number of farm or home visits made.....	6			6			254
255. Number of office calls received.....	20			20			255
256. Number of 4-H Club members enrolled.....							256
(1) Boys.....	xxxx			xxxx	xxxx	xxxx	
(2) Girls.....	xxxx			xxxx	xxxx	xxxx	
257. Number of 4-H Club members completing.....							257
(1) Boys.....	xxxx			xxxx	xxxx	xxxx	
(2) Girls.....	xxxx			xxxx	xxxx	xxxx	
258. Number of farmers keeping farm accounts throughout the year under supervision of agent.....							258
259. Number of farmers keeping cost-of-production records under supervision of agent.....							259
260. Number of farmers assisted in summarizing and interpreting their accounts.....							260
261. Number of farmers assisted in making inventory or credit statements.....							261
262. Number of farmers assisted in obtaining credit.....							15 262
262½. Number of 4-H Club members receiving instruction in credit.....							4 262½
263. Number of farmers assisted in making mortgage or other debt adjustments.....							3 263
264. Number of farm credit associations assisted in organizing during the year.....							264
265. Number of farm business or enterprise-survey records taken during year.....							265
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records.....							266
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations.....							267
268. Number of farmers advised relative to leases.....							3 268
269. Number of farmers assisted in developing supplemental sources of income.....							269
270. Number of families assisted in reducing cash expenditure:							25 175 200 270
(a) By exchange of labor or machinery.....							
(b) By bartering farm or home products for other commodities or services.....							
(c) By producing larger part of food on farm.....							
(d) By making own repairs of buildings and machinery.....							

<sup>1</sup> Include county agricultural planning, taxation, land utilization, and economic basis of extension programs.

## AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

271. Number of urban families moving to farms who have been assisted in getting established.....	3	271
272. Number of farm families on relief assisted to become self-supporting.....	6	272
273. Number of marketing associations or groups <sup>1</sup> assisted in organizing during the year.....	0	273
274. Number of marketing associations or groups <sup>1</sup> previously organized assisted by extension agents this year.....	1	274
275. Membership in associations and groups organized or assisted (273 and 274).....	35	275
276. Number of individuals (not in associations) assisted with marketing problems.....	40	276
276½. Number of 4-H Club members receiving instruction in marketing.....	8	276½
277. Number of families following other specific practice recommendations.....	25	277

ITEM	Standard- izing, packaging, or grading (a)	Processing or manu- facturing (b)	Leasing markets and transportation (c)	Use of current market informa- tion (d)	Financing (e)	Organiza- tion (f)	Accounting (g)	Keeping member- ship informed (h)	
278. Number of organizations assisted with problems of.....	1		13	21				12	278
279. Number of individuals (not in organizations) assisted with problems of.....	10	6	8	15	XXXX	XXXX	XXXX	XXXX	279

ITEM	Hay and grain (a)	Cotton (b)	Tobacco (c)	Dairy products (d)	Livestock (e)	Wool (f)	
280. Value of products sold by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$ 900. <sup>00</sup>	\$ 672. <sup>00</sup>	280
281. Value of products sold by individuals (not in organizations) assisted.....	\$.....	\$.....	\$.....	\$.....	\$ 200. <sup>00</sup>	\$ 500. <sup>00</sup>	281

ITEM	Fruits and vegetables (a)	Poultry and eggs (b)	Home products		Livestock (e)	Wool (f)	
			Food (c)	Handicraft (d)			
280. Value of products sold by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	280
281. Value of products sold by individuals (not in organizations) assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	281

ITEM	Livestock (a)	Feed for livestock (b)	Farm equipment (c)	Oil and gas (d)	Fertilizer, seed, and other farm supplies (e)	Home equipment (f)	Home supplies (g)	
282. Value of supplies purchased by all associations or groups organized or assisted.....	\$ 200. <sup>00</sup>	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	282
283. Value of supplies purchased by individuals (not in organizations) assisted.....	\$ 225. <sup>00</sup>	\$.....	\$ 100. <sup>00</sup>	\$.....	\$.....	\$.....	\$.....	283

<sup>1</sup> Include independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which buy or sell, and curb and home demonstration club markets.

## FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food selection and preparation	Food preserva- tion	
	(a)	(b)	
284. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 284
(2) 4-H Club agents.....			
(3) Agricultural agents.....			
(4) Specialists.....			
285. Number of communities in which work was conducted.....			285
286. Number of voluntary local leaders or committeemen assisting.....			286
287. Days of assistance rendered by voluntary leaders or committeemen.....			287
288. Number of adult result demonstrations conducted.....			288
289. Number of meetings at result demonstrations.....			289
290. Number of method-demonstration meetings held.....	(1) By agents or specialists.....		} 290
	(2) By leaders.....		
291. Number of other meetings held.....	(1) By agents or specialists.....		} 291
	(2) By leaders.....		
292. Number of news stories published.....			292
293. Number of different circular letters issued.....			293
294. Number of farm or home visits made.....			294
295. Number of office calls received.....			295
296. Number of 4-H Club members enrolled.....	(1) Boys.....		} 296
	(2) Girls.....		
297. Number of 4-H Club members completing.....	(1) Boys.....		} 297
	(2) Girls.....		
298. Number of units in projects conducted by 4-H Club members completing:			
(a) Dishes of food products prepared.....	(b) Meals planned and served.....		} 298
(c) Quarts canned.....	(d) Other containers of jelly, jam, and other products.....		
(e) Pounds of vegetables and fruits stored or dried.....			
299. Number of families budgeting food expenditure for a year.....			
300. Number of families following food-buying recommendations.....			300
301. Number of families serving better-balanced meals.....			301
302. Number of families improving home-packed lunches according to recommendations.....			302
303. Number of schools following recommendations for a hot dish or school lunch.....			303
304. Number of children involved in question 303.....			304
305. Number of families following recommended methods of child feeding.....			305
306. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation).....			306
307. Number of families producing and preserving home food supply according to annual food-supply budget.....			307
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats.....			308
309. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members).....			309
310. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members).....			310
311. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310) \$.....			311
312. Number of families following recommendations for the storage of home food supply.....			312
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply.....			313

## CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

314. Days devoted to line of work by:		
(a) Home demonstration agents.....	.....	} 314
(b) 4-H Club agents.....	.....	
(c) Agricultural agents.....	.....	
(d) Specialists.....	.....	
315. Number of communities in which work was conducted.....		315
316. Number of voluntary local leaders or committeemen assisting.....		316
317. Days of assistance rendered by voluntary leaders or committeemen.....		317
318. Number of adult result demonstrations conducted.....		318
319. Number of meetings at result demonstrations.....		319
320. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 320
321. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 321
322. Number of news stories published.....		322
323. Number of different circular letters issued.....		323
324. Number of farm or home visits made.....		324
325. Number of office calls received.....		325
326. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....	} 326
327. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....	} 327
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.....		328
329. Number of families improving habits of children.....		329
330. Number of families substituting positive methods of discipline for negative ones.....		330
331. Number of families providing recommended play equipment.....		331
332. Number of families following recommendations regarding furnishings adapted to children's needs.....		332
333. Number of different individuals participating in child-development and parent-education program.....	{ (a) Men..... (b) Women.....	} 333
334. Number of children involved in question 333.....		334
335. Number of families following other specific practice recommendations: <sup>1</sup>		
(a).....	.....	} 335
(b).....	.....	
(c).....	.....	
(d).....	.....	
(e).....	.....	

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

336. Days devoted to line of work by:			
(a) Home demonstration agents.....	.....		} 336
(b) 4-H Club agents.....	.....		
(c) Agricultural agents.....	.....		
(d) Specialists.....	.....		
337. Number of communities in which work was conducted.....			337
338. Number of voluntary local leaders or committeemen assisting.....			338
339. Days of assistance rendered by voluntary leaders or committeemen.....			339
340. Number of adult result demonstrations conducted.....			340
341. Number of meetings at result demonstrations.....			341
342. Number of method-demonstration meetings held.....		{ (a) By agents or specialists..... (b) By leaders.....	} 342
343. Number of other meetings held.....		{ (a) By agents or specialists..... (b) By leaders.....	
344. Number of news stories published.....			344
345. Number of different circular letters issued.....			345
346. Number of farm or home visits made.....			346
347. Number of office calls received.....			347
348. Number of 4-H Club members enrolled.....		{ (a) Boys..... (b) Girls.....	} 348
349. Number of 4-H Club members completing.....		{ (a) Boys..... (b) Girls.....	
350. Number of articles made by 4-H Club members completing.....		{ (a) Dresses..... (b) Other.....	} 350

ITEM	Adults		Juniors	
	(a)	(b)		
351. Number of individuals following recommendations in construction of clothing.....				351
352. Number of individuals following recommendations in the selection of clothing.....				352
353. Number of individuals keeping clothing accounts.....				353
354. Number of individuals budgeting clothing expenditures.....				354
355. Number of families following clothing-buying recommendations.....			X X X X X	355
356. Number of individuals improving children's clothing according to recommendations.....				356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing.....				357
358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements.....			X X X X X	358
359. Total estimated savings due to clothing program.....	\$		\$	359
360. Number of individuals following other specific practice recommendations: <sup>1</sup>				} 360
(a) .....				
(b) .....				

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management (a)	House furnishings (b)	Handicraft (c)	
361. Days devoted to line of work by:				
(1) Home demonstration agents.....				} 361
(2) 4-H Club agents.....				
(3) Agricultural agents.....				
(4) Specialists.....				
332. Number of communities in which work was conducted.....				362
363. Number of voluntary local leaders or committeemen assisting.....				363
364. Days of assistance rendered by voluntary leaders or committeemen.....				364
365. Number of adult result demonstrations conducted.....				365
366. Number of meetings at result demonstrations.....				366
367. Number of method-demonstration meetings held.....	(1) By agents or specialists.....			} 367
	(2) By leaders.....			
368. Number of other meetings held.....	(1) By agents or specialists.....			} 368
	(2) By leaders.....			
369. Number of news stories published.....				369
370. Number of different circular letters issued.....				370
371. Number of farm or home visits made.....				371
372. Number of office calls received.....				372
373. Number of 4-H Club members enrolled.....	(1) Boys.....			} 373
	(2) Girls.....			
374. Number of 4-H Club members completing.....	(1) Boys.....			} 374
	(2) Girls.....			
375. Number of units in projects conducted by 4-H Club members completing.....		{ ..... rooms ..... articles }	articles	} 375

## HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations.....	376
377. Number of families following recommendations in obtaining labor-saving equipment.....	377
378. Number of families adopting recommended laundering methods.....	378
379. Number of families assisted in home soap making.....	379
380. Number of families adopting recommended methods in care of house.....	380
381. Number of families assisted in making home-made equipment or conveniences.....	381
382. Number of women following a recommended schedule for home activities.....	382
383. Number of 4-H Club members keeping personal accounts.....	383
384. Number of families keeping home accounts according to a recommended plan.....	384
385. Number of families budgeting expenditures in relation to income according to a recommended plan.....	385
386. Number of families assisted in developing home industries as a means of supplementing income.....	386
387. Number of families following recommended methods in buying for the home (other than foods and clothing).....	387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing).....	388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living.....	389



## HOME HEALTH AND SANITATION—Continued

415. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls..... }	415
416. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls..... }	416
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work.....	{ (a) Boys..... (b) Girls..... }	417
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests.....	{ (a) 4-H Club members..... (b) Others..... }	418
419. Number of individuals improving health habits according to recommendations.....		419
420. Number of individuals improving posture according to recommendations.....		420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....		421
422. Number of families adopting better home-nursing procedure according to recommendations.....		422
423. Number of families installing sanitary closets or outhouses according to recommended plans.....		423
424. Number of homes screened according to recommendations.....		424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects.....		425
426. Number of individuals enjoying improved health as a result of health and sanitation program.....		426
427. Number of families following other specific practice recommendations: <sup>1</sup>		
(a) .....		} 427
(b) .....		

## EXTENSION ORGANIZATION AND COMMUNITY ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Extension organization and program making	Community or country-life activities	
	(a)	(b)	
428. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 428
(2) 4-H Club agents.....			
(3) Agricultural agents.....	4		
(4) Specialists.....			
429. Number of communities in which work was conducted.....	6		429
430. Number of voluntary local leaders or committeemen assisting.....	6		430
431. Days of assistance rendered by voluntary leaders or committeemen.....	4		431
432. Number of meetings held.....	4		432
433. Number of news stories published.....			433
434. Number of different circular letters issued.....	8		434
435. Number of farm or home visits made.....	5		435
436. Number of office calls received.....	10		436

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## COMMUNITY OR COUNTRY-LIFE ACTIVITIES—Continued

437. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....	437
438. Number of country-life conferences or training meetings conducted for community leaders.....	438
439. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....	439
440. Number of communities developing recreation according to recommendations.....	440
441. Number of families following recommendations as to home recreation.....	441
442. Number of community or county-wide pageants or plays presented.....	442
443. Number of community houses, clubhouses, permanent camps, or community rest rooms established for.....	443
	{ (a) Adults
	{ (b) Juniors
444. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.....	444
445. Number of communities assisted in improving hygiene or public-welfare practices.....	445
446. Number of school or other community grounds improved in accordance with plans furnished.....	446
447. Number of communities assisted in providing library facilities.....	447
448. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....	448
449. Number of families aided in obtaining assistance from Red Cross or other relief agency.....	449

## MISCELLANEOUS ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Coyotes and other predatory animals	Rodents	General-fodder insects <sup>1</sup>	Weeds	
	(a)	(b)	(c)	(d)	
450. Days devoted to line of work by:					} 450
(1) Home demonstration agents.....					
(2) 4-H Club agents.....			3		
(3) Agricultural agents.....					
(4) Specialists.....					
451. Number of communities in which work was conducted.....			6		451
452. Number of voluntary local leaders or committeemen assisting.....					452
453. Days of assistance rendered by voluntary leaders or committeemen.....					453
454. Number of adult result demonstrations conducted.....					454
455. Number of meetings at result demonstrations.....					455
456. Number of method-demonstration meetings held.....					456
457. Number of other meetings held.....					457
458. Number of news stories published.....					458
459. Number of different circular letters issued.....			4		459
460. Number of farm or home visits made.....			6	3	460
461. Number of office calls received.....			12	6	461
462. Number of farmers following recommendations.....			20	12	462
463. Pounds of poison used, or acres of weeds controlled.....			60	25	463
464. Total estimated saving due to control program.....	\$	\$	\$700. <sup>00</sup>	\$ 100. <sup>00</sup>	464

## MISCELLANEOUS 4-H CLUBS (Indicate by name)

ITEM	Leadership				
	(a)	(b)	(c)	(d)	
465. Number of 4-H Club members enrolled.....	(1) Boys.....				} 465
	(2) Girls.....				
466. Number of 4-H Club members completing.....	(1) Boys.....				} 466
	(2) Girls.....				

<sup>1</sup> Include grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.





## WORK IN COOPERATION WITH OTHER FEDERAL AGENCIES<sup>1</sup>

The purpose of this report on work in cooperation with other Federal agencies is to bring together in one place all the work done in relation to the programs of these agencies regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ITEM	AGRICULTURAL ADJUSTMENT ADMINISTRATION			Soil Con- servation Service	Farm Security Adminis- tration	
	Agricul- tural conser- vation program	Market agreement and order program	Surplus purchase and diversion program			
	(a)	(b)	(c)			
499. Days devoted to line of work by:						
(1) Home demonstration agents.....						} 499
(2) 4-H Club agents.....						
(3) Agricultural agents.....	79				30	
(4) Specialists.....						
500. Number of communities in which work was conducted.....	6			2	6	500
501. Number of voluntary local leaders or committeemen assisting.....	<del>4</del>				4	501
502. Days of assistance rendered by such leaders or committeemen.....	<del>4</del>				14	502
503. Number of paid local leaders or committeemen assisting.....	25				4	503
504. Days of assistance rendered by paid local leaders.....	50				16	504
505. Number of meetings held.....	43				40	505
506. Number of news stories published.....	20				10	506
507. Number of different circular letters issued.....	50				10	507
508. Number of farm or home visits made.....	30				10	508
509. Number of office calls received.....	1000			10	50	509
510. Number of farms or homes directly assisted by extension agents to carry out the program of the agency.....	820			2	40	510
.....						
.....						
.....						
.....						

<sup>1</sup>Farm Credit Administration not included, since provision is made for reporting work on farm and home financing in col. (6), p. 16.

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WORK IN COOPERATION WITH OTHER FEDERAL AGENCIES<sup>1</sup>—Continued

The purpose of this report on work in cooperation with other Federal agencies is to bring together in one place all the work done in relation to the programs of these agencies regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ITEM	Rural Elec- trifi- cation (f)	Tennessee Valley Authority (g)	Works Program Adminis- tration (h)	National Youth Adminis- tration (i)	Social Security, Public Health, Children's Bureau (j)	All other (including relief) (k)
499. Days devoted to line of work by:						
(1) Home demonstration agents.....						} 499
(2) 4-H Club agents.....						
(3) Agricultural agents.....	10		5	10	3	
(4) Specialists.....						
500. Number of communities in which work was conducted.....	3		6	6	6	500
501. Number of voluntary local leaders or committeemen assisting.....						501
502. Days of assistance rendered by such leaders or committeemen.....						502
503. Number of paid local leaders or committeemen assisting.....	3					503
504. Days of assistance rendered by paid local leaders.....	20					504
505. Number of meetings held.....	3					505
506. Number of news stories published.....	3					506
507. Number of different circular letters issued.....	2					507
508. Number of farm or home visits made.....	10			6		2 508
509. Number of office calls received.....	30			15		509
510. Number of farms or homes directly assisted by extension agents to carry out the program of the agency.....	400			10	6	510
<i>Filling out questionnaires for Selective Service men</i>						350
<i>Re-employment committees for Selective Service men in County</i>						12

<sup>1</sup> Farm Credit Administration not included, since provision is made for reporting work on farm and home financing in col. (d), p. 16.