

M I N U T E S

COMMISSION ON UNDERGRADUATE STUDIES

February 9, 1976

3:00 p.m. - Board Room
Burruss Hall

PRESENT: Dr. J. D. Wilson, Chairman; Deans Atwell, Gilmer, Gray, Lacy and Quam; Professors Carson, Gurel, Herakovich, Houck, Nurse, Oyler, Regan (for Dean Ferrari) and Salmon; Senators Boese and Stout; Student Representatives Conroy, Lewers and Shoemaker.

ABSENT: Deans Johnson and Mitchell; Professor Gary; Senator Maxwell; Student Representative Krovoruchka.

1. The agenda was modified and APPROVED.
2. The minutes of the January 26, 1976 meeting were APPROVED.
3. University Council activities were reported by Dr. Wilson. The academic drop policy proposed by CUS was tabled and referred to committee; decision on the common final examination time proposal was delayed.
4. The Report of the ad hoc committee on Deferred Grades was presented by Dr. Carson. After considerable discussion, a motion by Dr. Boese to table and refer back to the committee was seconded and PASSED. The committee was requested to reconsider its recommendation to not approve the use of the proposed deferred "X" grade, and permit the "X" grade to be used.
5. Course Approvals:

COLLEGE OF AGRICULTURE AND LIFE SCIENCES

Revised Course

1. AGE 4110 - Advanced Theory and Components for Electrical Applications to Agriculture (2H,3L,3C). (Title change only.) Effective Spring, 1976.

COLLEGE OF HOME ECONOMICS

New Course

1. MHFD 4610 - Housing Issues and Policies (3H,3C). Effective Fall, 1976.
2. MHFD 4250 - A Developmental Approach to Aging, was excepted by the College of Arts and Sciences and referred to Dean Gilmer for a report on his findings at the next meeting.

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6. The French Academic Year Abroad Program was presented by Dean Gilmer and discussed. A motion for approval was made by Dean Gilmer, seconded and PASSED. On the report, the estimated total cost of all expenses covers tuition, travel and lodging. (Copy attached)
7. Textbook approval:
"Deviant Behavior - Occupational and Organizational Bases" by Clifton D. Bryant, Editor and Contributing Author, Sociology Department, Rand McNally, 1974, for use in SOC 3310 - Deviance and Society, was APPROVED.
8. A request for approval of a posthumous diploma award for Miss Patricia Gail Butler was presented by Dean Gilmer. Miss Butler, a rising senior in the Department of Art was outstanding in academic and student activities prior to her accidental death. A motion to approve was made by Dean Gilmer, seconded and PASSED.
9. A recommendation for a change in the drop/add procedure was presented by Dean Gray. After discussion a motion for approval was made by Dean Gray, seconded and PASSED. (Copy attached)
10. The meeting was adjourned at 4:35 p.m.

Respectfully submitted,

George A. Gray
Secretary

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Proposal

French ----(Academic Year Abroad) 1976-77

General Information

- A. The French Academic-Year Abroad Program is open to all students accepted for admission to Virginia Polytechnic Institute & State University. For practical reasons* it is aimed primarily but not exclusively at college juniors. The length of the total program is approximately 38 weeks. This 38-week period is divided into a six-week intensive preparation session (two in Paris, four in Nice), followed by a regular academic year at the University of Nice.
- B. Language requirement: two years of college French or equivalent.
- C. Dates of total program: ca. Sept. 24 1976 to ca. June 15 1977.
- D. Location of program: Nice, France.
- E. Program Leader: Dr. James P. Mc Nab

Program Content

A. Instruction

(i) Six-week Intensive Preparation: In Paris, it will be conducted by the group leader, along with a native French instructor provided by the Franco-American Committee for Educational Travel and Studies Inc. (a non-profit foundation of the French Ministry of Education) In Nice, it will be conducted by the group leader, in conjunction with an instructor from the University of Nice.

(ii) Academic Year in Nice: In these fall, winter and spring terms, instruction will be by professors from the University of Nice. The group leader will serve as co-ordinator between the students, V.P.I. & S.U. and the University of Nice.

B. Level of instruction

(i) Six-week Intensive Preparation: This session, compulsory for all students, is intended to prepare them for living and studying alongside French students. It will correspond to work at a third-year college level. It will include "immersion" in all language skills; study of French culture and civilization through reading, observation and excursions; a presentation of testing-methods current in the French university. Students will keep a diary of this session, entitled Journal d'un sejour. They will be graded on this diary and on a daily test of their progress. After this intensive session, before the academic year begins at the University of Nice, students will take an examination which will test their competence to enroll in the regular courses there. Nine credit hours in French 3950 will be assigned to this initial Intensive-Preparation session.

* V.P.I. & S.U. requires that Seniors be in residence at the University.

(ii) Academic Year in Nice: (a) students obtaining C or better on final examination after six-week Intensive Preparation will select courses appropriate to their needs from those offered by the College of Arts and Social Sciences, University of Nice. (b) students who obtain less than a C on this examination will be enrolled in courses for foreign students; these include classes on the language, history, geography, literature and philosophy of France. The level of instruction, which is administered by the University of Nice, is tailored to the needs of the students.

C. Textbooks

(i) Six-week Intensive Preparation: The following texts will be purchased from the University Bookstore before departure from the U.S.A: Explicating French Texts by Katz and Hall, New York: Harper & Row 1970; La France:une tapisserie by Politzer, Abel et al., New York: Mc Graw Hill 1965; La France et sa civilisation by Hardré, New York: Dodd, Mead and Company, 1969.

(ii) Academic Year in France: A book-list will be assigned by individual professors of the University of Nice.

D. Classrooms

(i) Six-week Intensive Preparation : A room will be made available at the student residence where the students will be living for two weeks in Paris. In Nice, class-rooms and language laboratories at the University will be used.

(ii) Academic Year in Nice : Class-rooms and language laboratories at the University of Nice.

E. Credits

(i) Six-week Intensive Preparation: nine credits in French 3950

(ii) Academic Year in Nice: 30 to 36 quarter-hour credits in areas chosen by students on the advice of the program-leader, the total no. depending upon the number of courses taken.

F. Class-room hours

(i) Six-week Intensive Preparation: Approximately three hours per day-- 90 hours total. In addition, the student will be required to do a substantial amount of homework each day and write his diary in French.

(ii) Academic Year in Nice: Usual pattern is three hours per subject per week, over fall, winter and spring terms.

G. Accommodations

In Paris: at the Cité universitaire(a student residence), in the boulevard Jourdan(2 - 3 students per room); in Nice: at the student dormitory, University of Nice, usually one student per room.

H. Excursions

From Paris, there will be two weekend excursions, one to the Loire Valley, one to Versailles. In addition there will be an organized tour of the city. In Nice, there will be organized weekend excursions, to Grasse, Villefranche-sur-mer, Monaco and St.-Paul-de-Vence and other places of interest.

I. Independent travel

Students will be free to travel independently during the Christmas break (about two weeks) and the Easter recess (about ten days). Nice is very close to Switzerland, Italy and Spain. There are many opportunities for travel to skiing areas, places of historical, geographic or artistic interest.

J. Tentative itinerary and time-table

September 24 1976: New York to Paris
Sept. 25-Oct. 8: Paris: Intensive Preparation
Oct. 8-9 : Paris to Nice by train
Oct. 9 - Nov. 9: Nice: Intensive Preparation
Nov. 10 (approx.) : Academic Year at Nice begins
June 14-15: Nice to Paris by train
June 15: return to New York

K. Estimated total cost

An approximate figure of \$4,000 can be given at this time.



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February 9, 1976

MEMO TO: Members of the C. U. S.

FROM: Dean George A. Gray, Chairman
Committee of Assistant Deans of Academic Affairs

SUBJECT: Registration Procedure

At a recent meeting of the Committee of Assistant Deans, it was unanimously agreed to recommend to the Registrar, the Scheduling and Registration Committee, and the Vice-President for Academic Affairs that:

1. the requirement for advisors signatures on Drop/Add forms be discontinued,
2. the requirement that the advisor collect, sign, and forward to the Registrar (through his/her department office) the registration op-scan sheet be continued,
3. the publication of initial class tickets for the student and department advisor be continued, but for the dean be discontinued,
4. the publication of a corrected class ticket after conflict resolution for the student who makes course changes be continued, and
5. the publication of final corrected class tickets at the end of the add period for the student and department advisor be provided.

The intent of these recommendations is:

1. To assure contact between the student and advisor at least once each quarter. If a program has been planned earlier, the review of the op-scan sheet can be cursory. If not, the student's schedule can be challenged and possible difficulties prevented.

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2. to eliminate the waste of time spent by students and advisors for approval of trivial changes and schedule adjustments within the intent of the program. The student must assume responsibility for his/her own program. If advice is needed or indicated by proposed changes in schedule, the student is responsible for recognizing this and seeking help from a departmental advisor.
3. to provide the departmental advisor with a print-out (class ticket) of the courses requested by the op-scan form and a print-out of the final schedule selected by the student. Errors could be noted and called to the student's attention early in the quarter.
4. to provide the student with a print-out of his/her schedule to verify the op-scan form request or to note conflicts, to provide a corrected schedule, if different, prior to the first day of classes, and to provide a corrected schedule at the end of the add period so the student can correct errors of which he/she may not have been aware and can be held responsible for absence (or attendance) in classes on (or not on) the schedule.

The Committee respectfully requests the C. U. S. to review and support this recommendation.

GAG/sl