

VIRGINIA

BEDFORD COUNTY

HOME DEMONSTRATION AGT.

1928

ANNUAL REPORT

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VIRGINIA

BEDFORD COUNTY

Narrative Report of Home Demonstration Work
December 1st, 1927 - November 30th, 1928.

Miss Elisabeth Farrar
County Home Demonstration Agent

HOME DEMONSTRATION WORK

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ANNUAL REPORT

BEDFORD CO. VIRGINIA

December 1st, 1927 - November 30th, 1928.

Miss Elizabeth Farrar - Co. Home Dem. Agt.

COUNTY ORGANIZATIONS:

Board of Supervisors: This is an organization composed of a representative from each of the eight magisterial districts of Bedford Co. This organization meets regularly once a month and at its last meeting a three-year appropriation for Extension Work in this county was voted upon and carried, that being the longest period of time for which the appropriation has ever before been made.

Chamber of Commerce: With its headquarters in Bedford this organization has an enrollment of over 100 members. This organization is reaching a number of the country people and is doing splendid work. It works cooperatively with the Extension work in the county.

Kiwanis and Rotary Clubs: These clubs are organizations composed of both town and country people. They hold regular meetings and are entirely in sympathy with our work. My Advisory Board at its spring meeting was entertained by the Kiwanis Club. These clubs have expressed themselves as ready to assist us when necessary.

COUNTY ORGANIZATIONS ORGANIZED BY AGENT:

Advisory Board: Bedford Co. is divided into 8 magisterial districts. The Advisory Board for Home Demonstration work is composed of 20 women from each of these districts who are appointed by the County Board of Supervisors and the Extension Service. They work in an advisory capacity with the home agent, assisting her in making the plan of work for the year and seeing that this plan is executed.

4-H County Council: The Bedford Co. 4-H Council was organized in the spring, this being the first of its nature in the county. It is composed of an organized group of boys and girls elected from the 4-H Club members. They hold two meetings per year. The duties of this Council are to make and adopt a county plan of work for the Community Clubs of the county and to check up on the work accomplished by the various clubs.

WOMEN'S WORK:

The Advisory Board: This is for Home Demonstration work and is composed of women representing each of the 6 magisterial districts of the county. For a number of years 4 delegates from each district made up the council but this was such a large number that it was impossible to get them all together for a meeting, so I have been trying to secure the 2 most representative and influential women from each district in the county to serve. At present the Council is made up of 20 women. For the past year they have been doing unusually good work. They seem to have taken on new life and are really beginning to do things. Our two meetings have been well attended and the members offer suggestions which they are willing to help put across. They planned the week almost entirely for the past year and I find that I have been able to follow more closely the Plan of Work than ever before and have accomplished more things.

At the November meeting they requested more work in Poultry, the County Woman's Camp and more organized work with women. The first two of these have been accomplished and they plan to start more women's work this winter.

The Kiwanis Club entertained the Board at our March meeting. A report of what the Board was and is doing was given which helped to give publicity to the work. On August 27th the Board served a luncheon to the County Board of Supervisors, representatives from the Kiwanis and Rotary Clubs, County Superintendent of Schools, County Farm Agent, chairman of the Agricultural Board, ministers and reporters from the county newspapers. A report of the work accomplished in the county for the past year was given by the agent; the club girls who won the trip to Camp Vail were also presented. The Board members furnished all food supplies and prepared the luncheon at the Church and I have never seen a group more interested in anything. The meeting planned primarily to get acquainted was a real success. It meant more than anything else that the Advisory Board would work if given a definite thing to do.

Projects: The following projects are carried by the women in the county. Poultry, Foods, Basketry, Yard Improvement and Community work which consists of Improvement of Church Yards and Community Fair. All of these projects with the exception of the Yard Improvement have been completed and that will be finished in the spring.

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Home Demonstration Clubs: In our plan of work this year it was decided to make Women's organized work the major project for the year. However we thought best to go slowly and let the committee request these clubs.

At this time we have two organized Women's Clubs. The Big Island Garden Club was organized in 1927 with a membership of 14 which has now grown to 22. They hold regular monthly meetings and the following program has been carried out: Lectures and discussions by the members on Growing Plants and Flowers both wild and cultivated. Plant Diseases and Remedies, Bulbs, Annuals, Perennials, Flowers of Washington's Time and Christmas Blooms. For their Community work they decided to improve both church yards of the town which has been done. They planted a number of shrubs and several base plantings. The club also held a Flower Show this fall which was very creditable. The entries were numerous as well as pretty and attractively arranged. A neat little sum was realized from same which they plan to use for more community work.

When I returned from the Agent's meeting in January a letter was in the office from the president of this club saying that they wanted to have a Yard Improvement Contest and would I please come up and get them started. I attended the next regular meeting and plans were made. Committees were appointed and each member was to try to get one person interested. The ladies planned to invite all the people to a Tea, explain the work and try to get them to join the contest. Prizes were solicited in the mean time and excellent ones were secured. When the day arrived for the Tea much to my surprise 40 women attended. 25 of these entered the contest. Their yards were scored in February and improvement suggestions given. The contest does not close until spring but excellent work has already been done. More than 400 base plantings, shrubs and trees have been set out. We visited the yards again in August and every one with one exception had made wonderful improvements. Nearly every one has a flower garden with annuals and perennials growing in profusion. New walks have been made and every yard but one has marked improvements. If nothing else had been accomplished this one piece of work would have been worth while.

The Forest Bay Workers Home Demonstration Club: This club was organized in April with 10 members which has increased to 12. They hold monthly meetings and their program consists of the following works: Baking, A Food Unit, Poultry and a Community Fair,

all of which has been completed with the exception of Poultry which they will continue.

The president taught the basketry and more than 45 baskets, trays, lamps and stands have been made. For their community work they decided to have a Community Fair which was held the 6th of October. Prizes were solicited from Lynchburg, Bedford and Forest business who gave generously. A splendid catalogue was issued and all arrangements made for the fair before-hand. First, second and third premium tags were even printed and used. The weather was ideal for a fair which helped to make it a success. Several hundred entries were made with as many as 15 or 16 different articles in one class. All the exhibits were very creditable and of good quality. Over \$225 in cash and merchandise was given away as prizes and a sum of \$86.77 realized from the fair. Over 500 people attended this fair and it was pronounced a thrilling success by all, some said the exhibits were better than the county fair. They are already planning an even larger and better fair for next fall. This club had an attractive, interesting booth at the county fair which displayed their wash dresses, baskets, oil cloth paintings and gifts that had been made by the club. They won first premium on their booth and received the 10 dollar prize. A lawn party was held the first of September from which they realized \$22.82.

The two clubs came a request from the ladies and they work to make them go. I act in an advisory capacity and get information which they need, of course I gave the demonstrations in the Food Unit. I feel that such is real home demonstration work.

Farm Women's Camp: Camp Bathers is a magic name for the farm women of Bedford and Campbell counties. Situated in a grove of large oak trees, away from the noise and traffic, it is an ideal place for rest and recreation. The Camp is held each year with Campbell Co. This has its advantages as people come from both counties can know each other, the two agents can work together and specialists can be secured for both at the same time.

This year the camp was held for one week. One group coming in Monday and staying until Wednesday and another group coming in that day and staying until Saturday or Sunday. The program had been arranged to give the women something interesting, useful and worthwhile, which consisted of lectures on Foods by Mrs. M. E. Davis, Home Beautification by Mrs. McHyde; Parliamentary Law by Miss S. C. Davis; Wild Flowers by Prof. Freer; and Health Lectures. Demonstrations on painting luncheon sets and flower arrangement were given

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by Miss Oliver, jelly making by Miss McDonald; instructions in basketry were also given.

The evenings were planned to give entertainment with games, songs and stunts. Sometimes all sat around the big open fire place and told stories; it was a happy hour for all. The Camp closed Sunday afternoon with a special song service and sermon to which many came. The women all went home feeling that they had a wonderful time and voted unanimously for this to be an annual event. It can best be expressed in a statement made by the Chairman of my Advisory Board who said "The Camp was a success in every way and I feel that I know the ladies better in Bedford Co. and feel closer to them than ever before, therefore we can work together better."

Homemakers Meeting: Four members of the Advisory Board attended the Homemakers Meeting held at Blacksburg and one was elected Vice-president. The Forest Home Demonstration Club sent one delegate to this meeting and two other members attended. 15 women from this county attended different sessions of the Homemakers meeting.

A Poultry Improvement Contest: This was conducted in the county beginning March 1st, 1927 and continued until March 1928. 16 contestants entered and 11 of these did excellent work. 4 new houses were built and 8 remodeled which added much to the improvement of the flocks. 8 purchased new stock and about 500 baby chicks were bought. 8 of these contestants kept accurate records and it was found that 9 made a total gain on their poultry of \$1805.18. The keeping of the records helped to add interest to the home poultry industry and caused people to think of it more seriously.

Prizes were solicited from the local merchants and awarded at the close of the contest and at which time a Poultry Institute was held. As a result many people had an opportunity to see what these had been doing and began to improve their flocks. Each flock in the contest was culled and requests have come from them to have them blood tested so they may sell to hatcheries. 8 flocks have been blood tested this fall and they are selling their eggs to different hatcheries.

Poultry Institute: The Advisory Board requested at the November meeting more and better Poultry work. We thought best to hold some Poultry Institutes and secure a specialist to assist with this work. A committee was appointed and the Board was made responsible for its being a success. March 18th our first one was held in Bedford. Mr. Corman from

Blacksburg gave lectures on Feeding and Care of Baby Chicks, Housing, Summer care of poultry and Poultry diseases. A clinic was held in the afternoon and about 50 people attended which indicated the interest shown. Another institute was held at Stewartville, another section of the county at which 27 people were present making a total of 87 people attending both. These people were really interested and wanted help and we were requested to have others in the fall which were held October 11th and 12th. The topics for discussion at these meetings were Culling, Fall and Winter Care of poultry and Selection of Breeding Stock. Mr. Gorman was secured for the fall institutes also and the 14 people present at the Stewartville Meeting kept him busy answering inquiries and helping them with their problems. The attendance was somewhat smaller than the spring institute but I have never seen a group that was more interested and enthusiastic than they were. The other fall institute was held in Bedford with an attendance of 30. The same subjects discussed and much interesting manifested. The Poultry raisers are asking for a Poultry Clinic to be held in the spring

8 flocks have been blood-tested and a market for hatching eggs has been secured for 7 people. More than 300 bulletins have been distributed to those attending the Institutes.

GIRL'S WORK:

4-H Club Council: March 10th a Club Leaders and Officer Conference was held at which every officer and leader was urged to be present. 100 officers and leaders representing 16 of the 17 clubs attended this meeting. An interesting program was arranged for the morning including reports from all the 4-H Clubs, a model club program and other features. In the afternoon a County Club Council was organized.

An Executive Committee meeting was held later at which time the Council worked out and adopted a county plan of work which is as follows:

1. A written plan of work for each club
 2. All Community Clubs to hold regular monthly meetings
 3. Each club secure its own enrollment
 4. 100% completions of projects and record books
 5. 75% of worthy projects exhibited at county fair
 6. Each club to have two or more delegates to State Short Course.
- 6

7.

7. Hold county Rally

8. Two meetings of Council each year

The representatives from each 4-H Club attended this meeting and they took a copy of this County Plan of work back to their respective clubs. Each club made its own plans for carrying out this program, which was executed to a large extent. The Council has made a good beginning and we hope that it will continue and function more this year than it did in 1929.

4-H CLUB PROJECTS:

Clothing Club: The clothing club work is by far the most popular project. Some confusion was made this year by changing to Units. 187 girls enrolled and 172 completed requirements, only two did no work. A total of 125 group meetings were held and 509 articles were made, 295 mended, 46 cleaned and 187 remodeled. I find this project the best entering wedge into a community attempt to get the members to take something else. This work was conducted in 15 communities. In two clubs I divided them into groups and asked the older girls to be responsible for the smaller girls. This worked fairly well and was twinning for the older girls. There were about 30 clothing exhibits at the county fair and a large number of them won prizes.

One little girl who learned to sew in the Clothing Club now does all the sewing for her family, makes dresses for both her sisters and her mother. She says the clothing work has meant so much to her because it enables both she and her family to have more clothes now that she can make them.

Bread Club: I have always felt a little discouraged over the Bread Club work. Reports do not come in as they should. This year I organized 5 clubs with an enrollment of 55 girls. I tried to arouse more interest by offering a prize to the club which did the best work using the following score to check up the best results; no. of records cards sent in; no. recipes used and improvement made during summer. At the first meeting I gave the demonstration in mixing and baking. Then gave judging and tried to give them something different each meeting. The plan has been fairly successful. I have gotten better results than usual. There were 15 completions from the 55 enrolled, with only 3 members doing no work at all. 15 group meetings were held and two public demonstrations given by the members.

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21 members are now doing all or part of the family baking. The exhibit at the fair was small and of rather poor quality. We are hoping to do better bread work during 1929.

Canning: The enrollment in Canning is larger this year than usual having a membership of 35 in 2 project groups. 30 meetings were held with the various groups during the summer and fall. September being one of the great canning months in Bedford. There were 39 completions, 5 partial completions and 11 that did no work. 18 exhibited at the County Fair winning a sum of \$23.70. The value of the products canned amounts to \$1274.70 with a total cost of \$142.57.

I find that quite a number of the girls are doing the family canning. They take a great deal of pride in this work and enjoy doing it. One little first year member completed her requirements, had an excellent exhibit at the fair and did the majority of the family canning. She is a wide-awake little girl with loads of energy and has entered the work with a determination to succeed. As soon as she is old enough she wants to attend the State Short Course, give a demonstration and win a trip to Camp Wall.

Poultry: Only 24 members enrolled in this project with 15 submitting complete reports while 9 did not work at all. 24 meetings were held with the 4 groups and 3 public demonstrations given by the members of the club. 1217 chicks were raised and there are 217 fowls on hand now, \$2429.55 being the value of the birds sold or used. The total expenditure for the club are \$1198.33 with receipts amounting to \$4572.44. 57 fowls were exhibited winning prizes of \$45.50. Two members won 5 premiums at the State Fair. There seems to be an increasing interest in Poultry and we hope to make it more of a success this next year. One club member has a flock of Reds and he has done some out-standing poultry work. He has 344 birds on hand now which have been blood-tested and are in splendid condition. He uses his own eggs for hatching. He exhibited at both the County and State Fairs winning prizes at both.

Room Improvement: Have one group carrying this project with two members enrolled. They completed the requirements and did some good work. They had a small, ugly, poorly lighted bed-room which they made into a neat, attractive, well-lighted room at a cost of \$20.00, the majority of the work being done by the girls who were sisters. They re-modeled and refinished 8 pieces of furniture and bought one piece; 15 draperies and linens

were made; the walls and floor were gone over with paint and varnish which made them look as new. They exhibited at the County Fair and won \$4.50.

4-H Community Clubs: 17 4-H Community Clubs were organized with an enrollment of 283 girls. 17 club leaders and 6 assistants to help with the work. 16 of the clubs had their officers and leaders attend the Conference held last spring and nearly all had representatives at the County Rally. An effort was made to centralise the clubs in order to reach more people and this was done by putting \$50 into each high school.

County Club Rally: The County Club Council held a most successful Rally August 30th. The program was in charge of the officers and included a county report, summarizing the work for the year, reports from Community clubs and demonstrations given by the boys and girls who go to Camp Vall. We thought this would be a splendid opportunity to let the country people see just what the boys and girls could do and to also see their demonstrations. A banner was presented to the club giving the best song, yell and had the largest attendance at the Rally. This was won by the Thaxton 4-H Club and added much interest to all those present. About 200 boys, girls, parents and friends attended.

Short Courses: The Bedford Co. Short Course for club girls is held annually at Camp Ruthers. This Camp is owned by the Lynchburg Y. W. C. A. and is loaned us each year free of charge for the Short Course. 48 girls attended this year. The program included basketry, oil clothpainting, parliamentary law, social customs, nature study and booklet making. It was financed by each girl paying \$2.50 and some article of food. I was fortunate in securing club leaders who gave most of the instruction which made it almost a local camp. This I feel is what we should have. Each year the Camp serves to increase the interest in club work and I find, with exceptions, that the ones who attend make the very best club members and willingly assist with the work at home.

State Short Course: We had the largest delegation at the State Short Course this year ever sent from the county. 19 girls, 20 boys (poultry club boys) and leaders made up our delegation. We secured the use of school busses to get our club members to Blacksburg. A few went in private cars and some by train. We had the third largest delegation attending. Compared with recent years it is quite remarkable and shows an increase of interest in club work.

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One team of girls gave a demonstration on "Well Shod Feet" They scored the highest of any team at the Short Course and won the trip to Camp Vail. This is the first time in the history of Club work in Bedford Co. that club members have won an out of state honor and we feel extremely proud of them. This will mean an increased interest in club work in the county and will be an incentive to other boys and girls. Bedford has at last taken her place among the "Club Counties" of the State.

Two bread judges were also sent to the Short Course and one won fourth place in judging. Three club members were made All Stars making a total of six All Stars in the County. The banks in Bedford contributed \$30.00 toward the expenses of worthy club members.

Fairs and Exhibits: The Bedford Co. Fair was held September 25th - 28th. The 4-H Club exhibit was exceptionally good and caused considerable comment. It was attractively arranged and the quality exceeded the preceding year. The exhibit consisted of work from projects in Poultry, Canning, Bread, Clothing, and Room Improvement. The amount of prizes won was something over \$200.00. One of the main features of the Fair this year was the four activity booths put on by the 4-H Clubs. They consisted of demonstrations in making of Whole Wheat Biscuits, Removal of Stain, Culling and Soil Improvement. They were well conducted and excellent work accomplished. Much interest was manifested by the large crowd that gathered around the booths to watch the members in action. These booths rendered helpful suggestions and information to a large number of people. The girls in the Stain Removal booth were kept busy cleaning and removing stains for the public. In the Whole Wheat Biscuit booth the demand was greater than the supply. These booths gave a great deal of publicity to club work throughout the county. The people really saw and realized that the club members could do creditable work. We hope to have more booths of this nature at the 1929 fair. It creates more interest than the dead exhibit and is worth more educationally. Each activity booth won \$20.00 as a prize. Two poultry Club boys sent 3 exhibits to the State Fair winning on 4 of them. One Canning exhibit was sent but no premium won. The State Fair is the week following our fair and its awfully hard to get the exhibits down and packed in time to reach the State Fair.

Community Fair: The Forest Home Demonstration Club had its first Community Fair October 6th. The exhibits were numerous and of good quality and included Clothing, Canning, Domestic Arts, Preserves, Butter, Farm and Garden Products, Poultry, Flowers and Hand made furniture. Over 200 exhibits were displayed and \$225.00 in prizes given away; \$86.77 was realized from the Fair. Over 500 people attended this Fair and all of them seemed to enjoy it so much interest was shown by everyone there. It was a very successful, creditable Fair and they are planning for a larger and better one in 1929. This Fair is the first of its kind to be held in Bedford County. It was such a success and created so much interest that I think Women's Work will be firmly established in that community.

MISCELLANEOUS WORK:

Farm Water Supply Campaign: This campaign began in April and is a cooperative piece of work between the county farm and home agent. To arouse interest in this and get it before the people, letters were sent to the principals of every school in the county explaining the campaign and asking them to give a card to every family represented in the school, see that the children took them home and returned same signed by their parents if the parents wanted assistance in a better home water supply and then return the cards to us. We also wrote many articles which were printed in every newspaper circulated in the county. 90 requests were received. Mr. Waller, Agricultural Engineer came to the county and visited with us every home. He made surveys and recommendations for the most appropriate system to be used. 18 systems have been installed up to the present time and we think that perhaps several more will be. The Campaign will have its effect in making people realize their inconveniences. Many other people have already requested help since their neighbors have become interested. This should be the biggest piece of work done in the county.

Leader's Conference: November 3rd a conference was held for Clothing Club leaders in the county. Miss Oliver, the Clothing Specialist was present and gave demonstrations on Suitability of Design and Pattern, Color, Quality and Selection of Materials. 8 interested leaders were present and they really got "something" from the meeting. Their reaction was fine and it did me good to see it. Since then they have taken charge of the meetings and are really "putting across" some splendid work. Hope we can have more such

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conferences.

PLANS FOR COMING YEAR:

To have some form of Home Improvement Work, either a campaign or contest.

Stress Woman's work. Have more units and organize more clubs.

More Poultry work both with adults and juniors.

Have more trained club leaders so that agent can give time to communities in which there has been no work.

To keep the 4-H Club work in as good shape as it is at present.

SUMMARY OF YEAR'S WORK:

17 4-H Clubs with an enrollment of 233, active club leaders and assistants for each.

12 clubs represented at the State Short Course.

An officers and Club Leader's Conference held with 100 attendance at which time a 4-H Club Council was organized; a county plan of work made and adopted.

County Club Rally held with 200% attendance.

One demonstration team sent to State Short Course and 2 Bread Club judges.

Woman's County Camp.

4 Poultry Institutes.

Poultry Improvement Contest completed.

Four delegates sent to Homemakers Association.

2 active Home Demonstration Clubs.

57 Yard Improvement Contestants.

One Community Fair.

4 Activity Booths at County Fair.

A Clothing Club Leaders Conference.

Last but not least 2 splendid Advisory Board meetings held this year.

Everything in my plan of work for this year which could be accomplished has been completed with one exception. I did not have a Clothing Club judge at the Short Course.

The Unit for Women has not been completed but work is being done.

GOALS AND ACCOMPLISHMENTS:

GOALS	ACCOMPLISHMENTS
<u>4-H Club Projects</u>	
Clothing:	
12 clubs - 175 members	13 clubs - 185 members
Poultry:	
- 25 "	- 24 "
Room Improvement:	
- 10 "	- 2 "
Cannings:	
- 20 "	- 25 "
Breads:	
- 20 "	- 25 "
General Goals	Was accomplished
Regular Meetings	" "
80% Completions	" "
100% Reports	11 reports not received

4-H Community Clubs

15 Community Clubs hold monthly meetings	17 clubs doing this
Active Club Leaders for each club	17 leaders 6 assistants
All Clubs represented at Short Course	12 at Co. Short Course and 14 at S. S. C.
Officers and Club Leaders Conference	Was held - 100 attendance
Organization of County Council	Organized plan of work made

Women's Work

Women's work major project of year	Was stressed more than in 1927
At least 1 Home Dem. Club	2 were organized
4 Units work 50 women enrolled	Not accomplished
20 Yard Improvement Contestants	25 Yard Improvement Contestants

GOALS AND ACCOMPLISHMENTS: (Continued)

GOALS	ACCOMPLISHMENTS
<u>County-Wide Projects</u>	
Woman's County Camp	Held with 35 attending
Poultry Institute	4 held with 155 attendance
Complete Poultry Imp. Contest	Completed. 10 contestants
County Short Course	Held. 48 attendance
County Club Rally	Held. 200 attendance
14 members attending State Short Course	19 attended
One clothing judge at " " "	Not accomplished
One Bread judge at " " "	2 sent
4 delegates to Homemakers Association	4 were sent
Clothing Club Leaders Conference	Held November 3rd. 9 present
Exhibits at County Fair	Exhibits were made
Active Advisory Board holding 2 meetings per year.	One meeting March 3rd. Another August 27th

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service,
Office of Cooperative Extension Work,
Washington, D. C.

ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is to be used by county extension agents, such as county agricultural agent, home demonstration agent, club agent, and negro agent, reporting on their respective lines of work.

State Virginia County Bedford
Report of Elizabeth Farrow County Home Demonstration Agent
(Name) (Title)
From December 1, 1927 to November 30, 1928, 1928.

If agent has not been employed entire year, indicate exact period. Agents resigning during the year should make out this report before quitting the service.

READ DEFINITIONS, PAGES 3 AND 4



HOME DEMONSTRATION WORK

Approved:

Date Dec 31st 1928

Mrs. M. H. Davis
State or District Supervisor.

Date _____

State Extension Director.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT.

The annual report should be a review, analysis, interpretation, and presentation to the people of the county, the State, and the Nation of the sum total of the extension activities in each county for the year and the results obtained by the county extension agent assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agent and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support.

Separate statistical and narrative reports are desired from each county extension agent in charge of a line of work, such as county agent, home demonstration agent, boys' and girls' club agent, and negro agent. Where an assistant agent has been employed a part or all of the year, a report on his or her work should be included with the report of the leader in charge of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked. Where two or more extension agents are employed in a county, each in charge of a line of work, care should be exercised to avoid including the same data in the statistical report of more than one agent.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

NARRATIVE SUMMARY.

The narrative report should be a statement in orderly fashion and arranged under appropriate subheadings, of the work done, methods used, and results obtained under each project, as well as of the general work accomplished. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with ample data from the statistical summary. In the preparation of the part of the report relative to each project, the results reported in the statistical summary for the project should be analyzed, conclusions drawn, and recommendations made. The report may well be illustrated with photographs, maps, diagrams, blue prints, or copies of charts and other forms used in demonstration work. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs, and reasonably good margins left. The pages should be numbered in consecutive order.

The following outline is suggestive of how the narrative report may be clearly and systematically presented:

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT.

- I. Cover and title page.
- II. Table of contents.
- III. Status of county extension organization.
 - (1) Form of organization—changes and development.
 - (2) Function of local people, committees, or project leaders in developing the program of work.
 - (3) General policies, including relationships to other organizations.
- IV. Program of work, goals established, methods employed, and results achieved.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.

<ol style="list-style-type: none"> (a) Soils (b) Farm crops (c) Horticulture (c) Home gardens Desertification of home grounds (d) Forestry (e) Rodents, predatory animals, and birds. (f) Animal husbandry (g) Dairy husbandry Home dairy (h) Poultry husbandry Home poultry 	}	(including diseases and insects).
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SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT—Continued.

IV. Program of work, etc.—Continued.

(3) Project activities and results—Continued.

- (a) Agricultural engineering.
- (b) Agricultural engineering—home.
- (c) Agricultural economics, including farm management and marketing.
- (d) Home marketing.
- (e) Foods.
- (f) Nutrition.
- (g) Clothing.
- (h) Home management.
- (i) Home furnishings.
- (j) Home health and sanitation.
- (k) Community activities.
- (l) Miscellaneous.

V. Outlook and recommendations, including suggestive program of work for next year.

VI. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning or end of the narrative report.

STATISTICAL SUMMARY.

To supplement the narrative part of the report, and in order that comparable State and National summaries may be made, it is necessary to include a statistical summary of the work in each county. The following form has been prepared to insure uniformity of reporting. In addition to the questions asked under each subdivision of the report, space is provided to add further data if desired. The statistical summary will grow naturally out of the field and office records.

DEFINITIONS OF TERMS USED IN THIS REPORT.

1. A PROGRAM OF WORK is a definitely outlined plan for extension work.
2. A PROJECT is a definite, systematic, organized plan for carrying out some phase of the extension program of work, providing for what is to be done, how much, when, where, how, and by whom.
3. MISCELLANEOUS WORK includes work which has not yet become a regular part of the program of work—work other than project work.
4. A COMMUNITY, for the purposes of this report, may be any one of the several units into which the county is divided for purposes of conducting organized extension work.
5. A PROJECT LEADER or LOCAL LEADER is a person, selected because of his or her special interest and fitness, who functions as a leader in advancing some phase of the local program of extension work.
6. A DEMONSTRATION is an example designed to show the practical application of an established fact. Demonstrations as contemplated in this report are of two kinds, method demonstrations and result demonstrations.
 - A method demonstration is a demonstration given by an extension worker or other trained leader to a group for the purpose of showing them how to carry out a practice. Synonym: Lecture demonstration. Examples: Demonstrations of canning, mixing of spray materials, and culling of poultry.
 - A result demonstration is a demonstration carried on by a farmer, farm woman, boy, or girl under the direction of the extension service, involving a substantial period of time, records of results, and comparisons. Examples: Child-feeding, corn-culture, and orchard-management demonstrations.
7. A DEMONSTRATOR is a farmer, farm woman, boy, or girl who, under the direction of the extension service, conducts a result demonstration.
8. MEMBERS COMPLETELY should include those who have satisfactorily finished the work outlined for the current year.
9. A DEMONSTRATION MEETING is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
10. A TRAINING MEETING is a meeting at which project leaders or local leaders are trained to carry on extension activities in their respective communities.
11. AN OFFICE CALL OR TELEPHONE CALL is a visit or call by a farmer or other person seeking agricultural or home economics information, as a result of which some definite assistance or information is given.
12. A FARM VISIT is a call at a farm by the agent at which some definite information is given or concrete plan of work outlined, or some valuable information obtained from the farmer regarding his work, or the better practice prevailing in his neighborhood.
13. A HOME VISIT is a call at a home by the agent at which some definite information is given or concrete plan of work outlined, or some valuable information obtained from the farm woman regarding her work, or the better practice prevailing in her neighborhood.
14. DATA IN OFFICE should include time spent by the county agent in his office, at county agent conferences, and any other work directly related to office administration.
15. DAYS IN FIELD should include all days spent on official duty other than those spent in office.
16. LETTERS WRITTEN should include all single letters on official business.

4

DEFINITIONS OF TERMS USED IN THIS REPORT—Continued.

17. A **FARMERS' INSTITUTE** is one of a series of meetings of one to two days' duration, arranged by a central State farmers' institute agency, at which agricultural and home-economics problems are discussed, usually by outside speakers employed for the purpose.
18. AN **EXTENSION OR MOVABLE SCHOOL** is an itinerant school usually of two to six days' duration where practical but systematic instruction is given to persons not resident at the college. AN **EXTENSION SCHOOL COURSE** differs from an extension school in that it is usually held at the college or other educational institution and usually for a longer period of time, but not exceeding two weeks.
19. **RECORDS** consist of detailed information filed in the county office that will enable the agent to verify the data on extension work included in this report.
20. **FARM OR HOME PRACTICE ADOPTED** is a new or improved practice adopted on a farm or in a home during the year as a result of extension teaching. Examples: Spraying of potatoes for disease, tanning of fruits and vegetables, use of balanced rations, and hot making.

GENERAL ACTIVITIES.

Report only this year's extension activities and results that are supported by records.

If an assistant agent has been employed during the year, include his or her work with that of the agent.

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. 1
- | | | |
|----------------------------|----------------------------------|--|
| <i>Elizabeth Ferrar</i> | <i>Co. Home Extension Agent</i> | <i>2</i> |
| <small>(Name)</small> | <small>(Title)</small> | <small>(Months of service this year)</small> |
| <i>E. Elizabeth Ferrar</i> | <i>Asst. Co. Home Ext. Agent</i> | <i>2</i> |
| <i>Alvin H. Barnett</i> | <i>Co. Home Ext. Agent</i> | <i>10</i> |
2. County association, if any, fostering extension work. 11
- | | |
|--------------------------------------|----------|
| (a) Name <i>Board of Supervisors</i> | |
| (b) Number of members | <i>9</i> |
3. Number of communities in county where extension work should be conducted. 2
- 116*
4. Number of above communities in which the extension program has been cooperatively worked out by extension agents and people concerned. 3
- 30*
5. Number of voluntary county, community, or local leaders actively engaged in forwarding the extension program with— 4
- | | |
|-------------|-----------|
| (a) Juniors | <i>36</i> |
| (b) Adults | <i>6</i> |
6. Number of clubs carrying on extension work: 5
- | | |
|------------|-----------|
| (a) Junior | <i>18</i> |
| (b) Adult | <i>2</i> |
7. Membership in above clubs: 6
- | | | |
|-----------------------|-----------|-----------|
| (a) Boys' <i>18</i> | (c) Men | |
| (b) Girls' <i>283</i> | (d) Women | <i>34</i> |
8. Number of club members completing: 7
- | | | |
|-----------------------|-----------|-----------|
| (a) Boys' <i>10</i> | (c) Men | |
| (b) Girls' <i>231</i> | (d) Women | <i>32</i> |
9. Number of members in junior club work for four or more years: 8
- | | |
|-----------|----------|
| (a) Boys | |
| (b) Girls | <i>8</i> |

* Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project assignments reported on pages 2 to 22, less any cancellations due to the same boy or girl carrying on two or more extension-club lines of work.

** Include those boys and girls enrolled in club work as reported under 8(a) and 8(b) who have finished the work undertaken on each portion of it so it was planned to finish during the report year.

General Activities—Continued.

9. Number of junior teams trained	(a) Judging	_____	9	
	(b) Demonstration	2		
10. Number entering college this year who may have been club members		4	10	
11. Total number of farm visits ¹ made in conducting extension work		_____	11	
12. Number of different farms visited		_____	12	
13. Total number of home ¹ visits made in conducting extension work		511	13	
14. Number of different homes visited		235	14	
15. Number of calls ² relating to extension work	(a) Office	314	15	
	(b) Telephone	168		
16. Number of days agent spent in office		91	16	
17. Number of days agent spent in field		173	17	
17½. Number of news articles prepared for press ³		197	17½	
18. Number of individual letters written		641	18	
18½. Number of bulletins distributed		1302	18½	
19. Number of fairs at which extension exhibits were made	(a) Community	1	19	
	(b) County	1		
20. Training meetings held for local leaders	(1) Number	1	20	
	(2) Leaders in attendance	9		
	(1) Number	_____		
	(2) Leaders in attendance	_____		
21. Method and result demonstration meetings ⁴ held (do not include meetings reported in number 20)	(a) Number	121	21	
	(b) Attendance	1816		
22. Farmers' institutes held	(a) Number	2	22	
	(b) Number of sessions	2		
	(c) Attendance	87		
23. Extension schools ⁵ and short courses held	(a) Number	_____	23	
	(b) Attendance	_____		
24. Encampments held	(1) Number	1	24	
	(2) Attendance by club members	(a) Boys (b) Girls		48
	(3) Total attendance	48		
(a) Junior	(1) Number	1	24	
	(2) Attendance by club members	_____		
	(3) Total attendance	35		
(b) Farm women	(1) Number	_____	24	
	(2) Attendance by club members	_____		
25. Other extension meetings attended and not previously reported	(a) Number	86	25	
	(b) Attendance	5343		
26. Number of meetings at which were shown	(a) Lantern slides	_____	26	
	(b) Motion pictures	_____		
	(c) Charts	_____		

¹ Do not count the same visit as both a farm visit and a home visit.

² See definition on page 3.

³ Include county and State press, agricultural journals, and home magazines. Do not count those relating to nature of meetings only.

PROGRAM SUMMARY

List below information on each project of the program of work for the year. If an assistant agent has been employed during the year, include his or her time with that of the agent. This page should not be filled out until the questions on the following pages have been answered.

Title of project	Number of assistants participating ¹	Number of head teachers assisting ²	Days specialist helped ³	Days agent devoted to project
	(a)	(b)	(c)	(d)
(Illustrative entry) Poultry	6	7	2	14
27. Soils (page 7)				27
28. Farm crops (pages 8, 9, 10, 11)				28
29. [Horticulture (page 12)—home gardens (page 27) [beautification of home grounds (page 29)]				29
30. Forestry (page 13)				30
31. Rodents, predatory animals, and birds (page 13)				31
32. Animal husbandry (pages 14, 15, columns b, c, d, f)				32
33. Dairy husbandry (pages 14, 15, column a)—home dairy (page 29)				33
34. Poultry husbandry (pages 14, 15, column e)—home poultry (page 26)	20	4	8	45
35. [Rural engineering (page 16)] [Rural engineering—home (page 26)]	18		11	16
36. Agricultural economics (pages 17, 18)—home marketing (page 30)				36
37. Foods (pages 19, 20)	10	5		42
38. Nutrition (page 21)				38
39. Clothing (page 22)	13	11		60
40. Home management (page 23)				40
41. House furnishings (page 24)	1	1		10
42. Home health and sanitation (page 25)				42
43. Community activities (pages 18, 31)	4	2		30
44. Miscellaneous (pages 18, 31) ⁴		6	10	71
Annual leave				11
Sick leave				5
Holidays				6
Total	X X X	X X X	29	306

¹ The individual entries in this column should not exceed entry for question 2, page 4.

² The individual entries in this column should not exceed entry for question 4, page 4.

³ Days' and girls' club work should be distributed among the projects under headings and not entered as a separate group.

8-5148

Miss Barrett took 8 days of 1927 Annual leave in Dec. which makes a total of 314 days. This includes a holiday and 1 day sick leave taken by me since October first.

FARM-DEMONSTRATION WORK.

SOILS¹

Report only this year's extension activities and results that are supported by records.

45. Number of method demonstrations given. (See definition 6, page 3.)	45
46. Number of result demonstrations started or under way. (See definition 6, page 3.)	46
47. Number of result demonstrations completed or carried through the year	47
48. Number of acres involved in those completed demonstrations	48
49. Number of farms adopting improved practices in the use of commercial fertilizer this year	49
50. Tons involved in preceding question	50
51. Number of farms taking better care of farm manure this year	51
52. Number of farms using lime or limestone for the first time	52
53. Tons of lime or limestone so used	53
54. Number of farms plowing under cover or other green manure crops for the first time	54
55. Acres of cover and green manure crops so plowed under	55
55½. Number of farms adopting other improved soils practices this year. (Specify below.)	55½
56. Total number of different farms adopting improved practices, relative to the soils work reported on this page. (Include questions 47, 49, 51, 52, 54, and 55½ less duplications.)	56

¹ For drainage, irrigation, land clearing, and terracing see "Agronomic Engineering," page 15.

CEREALS¹

Report only this year's extension activities and results that are supported by records.

Item	CEREALS					(7) Other
	60 Corn	60 Wheat	60 Oats	60 Rye	60 Barley	
57. Number of method demonstrations given						57
58. Number of adult result demonstrations started or under way						58
59. Number of adult result demonstrations completed or carried through the year						59
60. Acres involved in these completed demonstrations						60
61. Increased yield per acre on demonstrations	bu.	bu.	bu.	bu.	bu.	61
62. Number of junior clubs ²						62
63. Number of members enrolled						63
64. Number of members completing ³						64
65. Number of acres grown by junior club members completing						65
66. Total yield of cereals grown by junior club members	bu.	bu.	bu.	bu.	bu.	66
67. Number of farms planting improved seed for the first time						67
68. Number of farms practicing seed selection for the first time						68
69. Number of farms testing seed grain for smut for the first time						69
69½. Number of farms adopting other improved practices for the first time. (Specify below.)						69½
70. Total number of different farms adopting improved practices relative to the cereal work reported on this page. (Include questions 59, 64, 67, 68, 69, and 69½ less duplications.)						70

¹ Report fallowen crops the year they are harvested.² Includes crop by mail.³ Clubs which do not require clubs on a project basis should not report on this question but should report on enrollment and completion.⁴ Include those who have initiated the work undertaken, or such portion of it as it was planned to finish during the report year.

HORTICULTURE.

Report only this year's extension activities and results that are supported by records.

Item.	(1)	(2)	(3)	(4)	(5)	(6)
	Tree fruits.	Bush and small fruits.	Grapes.	Market gardening, truck and raising crops.	Home gardens.	Designations of home gardens.
100. Number of method demonstrations given.						100
101. Number of adult result demonstrations started or under way.						101
102. Number of adult result demonstrations completed or carried through the year.						102
103. Acres involved in those completed demonstrations.					X X X	X X X
104. Increased yield per acre on demonstrations.	bu.	qts.	lbs.	bu.	X X X	X X X
105. Number of junior clubs ¹ .						105
106. Number of members enrolled.	(1) Boys					106
	(2) Girls					
107. Number of members completing.	(1) Boys					107
	(2) Girls					
108. Number of acres grown by junior club members completing.						X X X
109. Total yield of crops grown by junior club members.	bu.	qts.	lbs.	bu.	bu.	X X X
110. Number of farms planting improved stock or seed for the first time.						110
111. Number of farms pruning for the first time.						111
112. Number of units involved in preceding question.	trous	acres	acres	acres	X X X	X X X
113. Number of farms spraying or otherwise treating for diseases and insect pests for the first time.						113
114. Number of units involved in preceding question.	acres	acres	acres	acres	X X X	X X X
114 ¹ . Number of farms adopting other improved practices for the first time. (Specify below.)						114 ¹
115. Number of farms adopting improved practices relative to the horticultural work reported on this page. (Include questions 102, 107, 110, 111, 113, and 114 ¹ less duplications.)						115

¹ Clubs which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

FORESTRY.

Report only this year's extension activities and results that are supported by records.

116. Number of method demonstrations given	_____	116
117. Number of adult result demonstrations started or under way	_____	117
118. Number of adult result demonstrations completed or carried through the year	_____	118
119. Number of acres included in these completed demonstrations	_____	119
120. Number of junior clubs ¹	_____	120
121. Number of members enrolled	(a) Boys _____ (b) Girls _____	121
122. Number of members completing	(a) Boys _____ (b) Girls _____	122
123. Number of acres handled by junior club members	_____	123
124. Number of forest or woodland plantations established this year	_____	124
125. Acres involved in preceding question	_____	125
126. Number of farms assisted in forest management this year	_____	126
127. Acres involved in preceding question	_____	127
128. Number of farms planting windbreaks this year	_____	128
129. Number of farms attempting to control white-pine blister rust for first time	_____	129
130. Number of acres involved in preceding question	_____	130
130 ¹ . Number of farms adopting other improved practices for the first time. (Specify below.)	_____	130 ¹
131. Total number of farms adopting improved practices relative to the forestry work reported on this page. (Include questions 118, 122, 124, 126, 128, 129, and 130 ¹ less duplications.)	_____	131

RODENTS AND MISCELLANEOUS¹ INSECT AND ANIMAL PESTS.

Report only this year's extension activities and results that are supported by records.

Item.	00	01	02	03	
	Rodents.	Other animal pests. ²	Grass-hoppers.	Other insects. ³	
132. Number of method demonstrations given					132
133. Number of result demonstrations started or under way					133
134. Number of such demonstrations completed or carried through the year					134
135. Number of acres in these completed demonstrations					135
136. Total number of farms cooperating in control measures this year					136
137. Number of acres involved in preceding question					137

¹ States which do not organize clubs on a project basis should not report on this question but should report on enrollment and completion. 8-212

² Do not include work reported under "Crop" and "Livestock" headings.

³ Indicate by name.

LIVESTOCK

Report only this year's extension activities and results that are supported by records.

Item	19					Total
	Dairy cattle	Beef cattle	Pigs	Sheep	Poultry	
138. Number of method demonstrations given						138
139. Number of adult result demonstrations started or under way						139
140. Number of adult result demonstrations completed or carried through the year						140
141. Number of animals involved in these completed demonstrations						141
142. Total profit or saving on demonstrations						142
143. Number of junior clubs ¹						143
144. Number of members enrolled	(1) Boys					144
	(2) Girls					
145. Number of members completing	(1) Boys					145
	(2) Girls					
146. Number of animals involved in junior club work completed						146
147. Number of farms assisted in obtaining purebred sires this year						147
148. Number of farms assisted in obtaining high-grade or purebred females this year						148
149. Number of farms culling herds or flocks for the first time						149
150. Number of animals in such herds or flocks						150
151. Number of animals discarded						151
152. Number of bull, boar, ram, or stallion circles, clubs, or associations organized during the year					X X X	152
153. Number of members in preceding circles, clubs, etc.					X X X	153
154. Number of breed associations or clubs organized during the year						154
155. Number of members in these associations or clubs						155

¹ Indicate by name.

Farms which do not organize clubs on a project basis should not report on this question but should report on enrollment and completion.

8-2548

AGRICULTURAL ENGINEERING.

Report only this year's extension activities and results that are supported by records.

167. Number of method demonstrations given	_____	50	167
168. Number of result demonstrations started or under way	_____	102	168
169. Number of result demonstrations completed or carried through the year	_____	30	169
170. Number of farms installing drainage systems this year	_____		170
171. Acres drained	_____		171
172. Number of farms installing irrigation systems this year	_____		172
173. Acres irrigated	_____		173
174. Number of farms constructing terraces or soil dams this year	_____		174
175. Acres on which soil erosion was so prevented	_____		175
176. Number of dwellings constructed this year according to plans furnished	_____		176
177. Number of dwellings remodeled this year according to plans furnished	_____		177
178. Number of sewage-disposal systems installed this year according to plans furnished	_____		178
179. Number of water systems installed this year according to plans furnished	_____	18	179
180. Number of heating systems installed this year according to plans furnished	_____		180
181. Number of lighting systems installed this year according to plans furnished	_____		181
181½. Number of farms following suggestions on maintenance and repair of machinery	_____		181½
181¾. Number of farms employing better types of machinery recommended by extension agent	_____		181¾
	(a) Cultivators	_____	
	(b) Plows	_____	
	(c) Tractors and gas engines	_____	
181½. Number of machines involved in question 181½	(d) Sprayers	_____	181½
	(e) Harvesters and threshers	_____	
	(f) Other	_____	
182. Number of farms on which buildings other than dwellings were constructed or remodeled this year according to plans furnished	_____		182
	(a) Barns	_____	
	(b) Hog houses	_____	
183. Number of buildings involved in preceding question	(c) Poultry houses	_____	183
	(d) Silos	_____	
	(e) Other	_____	
184. Number of farms clearing land of stumps or boulders this year	_____		184
185. Acres of land so cleared	_____		185
185½. Number of farms adopting other improved practices for the first time. (Specify below.)	_____		185½
186. Total number of different farms adopting improved practices relative to the agricultural engineering work reported on this page. (Include questions 169, 170, 172, 174, 176, 177, 178, 179, 180, 181, 181½, 181¾, 182, 184, and 185½ less duplications.)	_____		186

*This water supply campaign
work was done satisfactorily with
the farm agent.*

AGRICULTURAL ECONOMICS—Continued.

Report only this year's extension activities and results that are supported by records.

205. List below this year's results in connection with the cooperative-marketing associations in the county previously organized and with which the extension service cooperated or advised. 205

(a) Name of association or group.	(b) Number of members.	Supplier and products handled.	Supplies purchased.		Products sold.	
			(c) Value.	(d) Barrel.	(e) Value.	(f) Tons.
			\$	℔	\$	℔
Totals						

206. Total number of different farms adopting improved marketing practices (include entries for questions 204 (b) and 205 (b) less duplications plus other farms not in cooperative associations) 206

COMMUNITY ACTIVITIES AND MISCELLANEOUS.

Report only this year's extension activities and results that are supported by records.

Use this space to include work on any other agricultural project not included in the preceding pages, such as bee-keeping, and similar work, i. e., any other information that can be reported statistically and that will help to give a complete account of the year's work.

Item.	207		208
	Boys	Girls	
206. Number of method demonstrations given			206
207. Number of adult result demonstrations started or under way			207
208. Number of result demonstrations completed or carried through the year			208
209. Number of units in these completed demonstrations			209
210. Number of junior clubs*			210
211. Number of members enrolled	(1) Boys		211
	(2) Girls		
212. Number of members completing	(1) Boys		212
	(2) Girls		
213. Number of units involved in junior club work completed			213
214. Total number of different farms adopting improved practices relative to the miscellaneous work reported on this page.			214
[Use space below to include other important data relating to miscellaneous work.]			

* Indicate terms over column.

* Enter which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion. 2-228

HOME-DEMONSTRATION WORK.

FOODS.

Report only this year's extension activities and results that are supported by records.

FOOD PREPARATION.

215. Number of project clubs or groups	(a) Women	1	215
	(b) Juniors	3	
216. Number of members enrolled in food preparation	(a) Women	12	216
	(b) Girls	33	
	(c) Boys		
217. Number of members completing ¹	(a) Women	10	217
	(b) Girls	13	
	(c) Boys		
218. Number of method demonstrations given. (See definition 6, page 3.)		12	218
219. Number of result demonstrations started or under way. (See definition 6, page 3.)	(a) Women	12	219
	(b) Girls	33	
	(c) Boys		
220. Number of result demonstrations completed or carried through the year	(a) Women	10	220
	(b) Girls	13	
	(c) Boys		
221. Number of individuals adopting improved practices in bread making this year	(a) Women	8	221
	(b) Girls	28	
	(c) Boys		
222. Number of individuals adopting improved practices in meat cookery this year	(a) Women		222
	(b) Girls		
	(c) Boys		
223. Number of individuals adopting improved practices in vegetable cookery this year	(a) Women		223
	(b) Girls		
	(c) Boys		
224. Number of individuals adopting improved practices in preparation of dairy-product dishes this year	(a) Women		224
	(b) Girls		
	(c) Boys		
225. Number of individuals adopting improved practices in meal preparation and service this year	(a) Women		225
	(b) Girls	10	
	(c) Boys		
226. Number of homes budgeting the family food supply for the first time			226
227. Total number of different homes adopting improved practices relative to the food-preparation work reported on this page. (Exclude entries for questions 220, 221, 222, 223, 224, 225, and 226 less duplications.)		19	227

[Use space below to include other important data relating to food preparation.]

10 Women have learned to slice and make various salads, frozen desserts and cakes since club was organized.

¹ States which do not require clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

² Include those who have fulfilled the work objectives, or such portion of it as it was planned to fulfill during the report year.

FOODS—Continued.

Report only this year's extension activities and results that are supported by records.

FOOD PRESERVATION.

228. Number of project clubs or groups	(a) Women		228
	(b) Juniors	5	
229. Number of members enrolled in food preservation	(a) Women		229
	(b) Girls	55	
	(c) Boys		
230. Number of members completing	(a) Women		230
	(b) Girls	39	
	(c) Boys		
231. Number of method demonstrations given		10	231
232. Number of result demonstrations started or under way	(a) Women		232
	(b) Girls	55	
	(c) Boys		
233. Number of result demonstrations completed or carried through the year	(a) Women		233
	(b) Girls	39	
	(c) Boys		
234. Number of individuals adopting improved practices in preserving fruits and vegetables this year	(a) Women		234
	(b) Girls	40	
	(c) Boys		
235. Number of individuals adopting improved practices in preserving meats and fish this year	(a) Women		235
	(b) Girls	4	
	(c) Boys		
236. Number of homes providing better food storage for the first time			236
237. Total number of different homes adopting improved practices relative to the food-preservation work reported on this page		90	237
238. List below amount of food preserved by club members completing:			238

Kind of food.	238.		
	(1) Women.	(2) Girls.	(3) Boys.
(a) Fruits and vegetables canned	quarts	4253	
(b) Meats and fish canned	quarts	177	
(c) Jelly and preserves made	quarts	1222	
(d) Fruit juices made	quarts	111	
(e) Pickles made	quarts	227	
(f) Fruits and vegetables dried	pounds ¹	410	
(g) Meats cured	pounds ¹		

[Use space below to include other important data relating to food preservation.]

18 club members substituted at the fair. Quality much better than preceding year. All substitutes were in uniform standard containers. Majority of club girls doing the family canning.

¹ Staples which do not require clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

² Estimated amount.

NUTRITION.

Report only this year's extension activities and results that are supported by records.

238. Number of project clubs or groups	(a) Women	238
	(b) Juniors	
239. Number of members enrolled in nutrition	(a) Women	239
	(b) Girls	
	(c) Boys	
240. Number of members completing	(a) Women	240
	(b) Girls	
	(c) Boys	
241. Number of method demonstrations given		241
242. Number of result demonstrations started or under way	(a) Women	242
	(b) Girls	
	(c) Boys	
243. Number of result demonstrations completed or carried through the year	(a) Women	243
	(b) Girls	
	(c) Boys	
244. Number of individuals balancing family meals according to approved methods for the first time	(a) Women	244
	(b) Girls	
	(c) Boys	
245. Number of individuals preparing better school lunches for the first time	(a) Women	245
	(b) Girls	
	(c) Boys	
246. Number of schools induced to serve a hot dish or school lunch for the first time		246
247. Number of children involved in preceding question		247
248. Number of homes carrying out improved practices in child feeding for the first time		248
249. Number of children involved in preceding question		249
250. Total number of different homes adopting improved practices relative to the nutrition work reported on this page		250

[Use space below to include other important data relating to nutrition.]

* Homes which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

CLOTHING.

Report only this year's extension activities and results that are supported by records.

252. Number of project clubs or groups ¹	(a) Women	13	252
	(b) Juniors		
253. Number of members enrolled in clothing work.....	(a) Women	187	253
	(b) Girls		
	(c) Boys		
254. Number of members completing.....	(a) Women	172	254
	(b) Girls		
	(c) Boys		
255. Number of method demonstrations given.....		235	255
256. Number of result demonstrations started or under way.....	(a) Women	187	256
	(b) Girls		
	(c) Boys		
257. Number of result demonstrations completed or carried through the year.....	(a) Women	172	257
	(b) Girls		
	(c) Boys		
258. Number of individuals adopting improved practices in selection and construction.....	(a) Women	185	258
	(b) Girls		
	(c) Boys		
259. Number of individuals adopting improved practices in renovation and remodeling.....	(a) Women	125	259
	(b) Girls		
	(c) Boys		
260. Number of individuals adopting improved practices in millinery.....	(a) Women		260
	(b) Girls		
261. Number of individuals adopting improved practices in costume designing.....	(a) Women		261
	(b) Girls		
262. Number of individuals adopting improved practices in infant wardrobe planning.....	(a) Women		262
	(b) Girls		
263. Number of individuals adopting improved practices in children's wardrobe planning.....	(a) Women		263
	(b) Girls		
264. Number of individuals adopting improved practices in adult wardrobe planning.....	(a) Women		264
	(b) Girls		
265. Total number of different homes adopting improved practices relative to the clothing work reported on this page.....		152	265
266. Number of dress forms made this year by.....	(a) Women		266
	(b) Girls		
267. Number of dresses and coats made this year by.....	(a) Women		267
	(b) Girls	125	
268. Number of undergarments made this year by.....	(a) Women		268
	(b) Girls	450	
269. Number of hats made this year by.....	(a) Women		269
	(b) Girls		

[Use space below to include other important data relating to clothing.]

609 articles made, 187 remodeled, cost
 432.90 value 682.29 Prof. t 249.37 Clothing
 exhibits in 6 communities 20 members

¹ Clubs which do not exhibit clubs or groups on a school basis should not report on this question but should report on enrollment and completion.

4 exhibiting at Co fair

HOME MANAGEMENT.

Report only this year's extension activities and results that are supported by records.

270. Number of project clubs or groups ¹	(a) Women	270
	(b) Juniors	
271. Number of members enrolled in home management	(a) Women	271
	(b) Girls	
	(c) Boys	
272. Number of members completing	(a) Women	272
	(b) Girls	
	(c) Boys	
273. Number of method demonstrations given		273
274. Number of result demonstrations started or under way	(a) Women	274
	(b) Girls	
275. Number of result demonstrations completed or carried through the year	(a) Women	275
	(b) Girls	
276. Number of individuals following a systematized plan of household work for the first time	(a) Women	276
	(b) Girls	
277. Number of homes obtaining additional labor-saving equipment this year		277
278. Number of kitchens planned and rearranged for convenience this year		278
279. Number of individuals following improved laundry practices for the first time	(a) Women	279
	(b) Girls	
280. Number of individuals making budgets and keeping accounts for the first time	(a) Women	280
	(b) Girls	
281. Total number of different homes adopting improved practices relative to the home-management work reported on this page		281
282. List below the number of labor-saving appliances involved in question 277:		282
(a) Hand washing machines	(f) Kitchen cabinets	
(b) Power washing machines	(g) Electric or gasoline irons	
(c) Fireless cookers	(h) Pressure cookers	
(d) Kitchen sinks	(i) Iceless refrigerators	
(e) Power vacuum cleaners	(j) Other	

[Use space below to include other important data relating to home management.]

¹ Clubs which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOUSE FURNISHINGS.

Report only this year's extension activities and results that are supported by records.

283. Number of project clubs or groups	(a) Women		283
	(b) Juniors	1	
284. Number of members enrolled in house furnishings	(a) Women		284
	(b) Girls	2	
	(c) Boys		
285. Number of members completing	(a) Women		285
	(b) Girls	2	
	(c) Boys		
286. Number of method demonstrations given		4	286
287. Number of result demonstrations started or under way	(a) Women		287
	(b) Girls		
	(c) Boys		
288. Number of result demonstrations completed or carried through the year	(a) Women		288
	(b) Girls	2	
	(c) Boys		
289. Number of individuals adopting improved practices in selection and arrangement of furnishings this year	(a) Women		289
	(b) Girls	2	
	(c) Boys		
290. Number of individuals adopting improved practices in the repairing and remodeling of furnishings this year	(a) Women		290
	(b) Girls	2	
	(c) Boys		
291. Number of individuals adopting improved practices in wall, woodwork, and floor treatment this year	(a) Women		291
	(b) Girls	2	
	(c) Boys		
292. Number of rooms involved in questions 289, 290, and 291	(a) Bedrooms	1	292
	(b) Living rooms		
	(c) Dining rooms		
	(d) Other rooms		
293. Total number of different homes adopting improved practices relative to the house-furnishing work reported on this page		1	293

[Use space below to include other important data relating to house furnishings.]

A small, ugly, poorly lighted bed room was made into a neat, attractive well lighted room at a cost of \$20.00. The majority of the work was done by the girls themselves.

* States which do not require clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME HEALTH-SANITATION.

Report only this year's extension activities and results that are supported by records.

294. Number of project clubs or groups ¹	(a) Women.....	294
	(b) Juniors.....	
295. Number of members enrolled in home health and sanitation.....	(a) Women.....	295
	(b) Girls.....	
	(c) Boys.....	
296. Number of members completing.....	(a) Women.....	296
	(b) Girls.....	
	(c) Boys.....	
297. Number of method demonstrations given.....		297
298. Number of result demonstrations started or under way.....	(a) Women.....	298
	(b) Girls.....	
	(c) Boys.....	
299. Number of result demonstrations completed or carried through the year.....	(a) Women.....	299
	(b) Girls.....	
	(c) Boys.....	

HEALTH.²

300. Number of homes adopting recommended health practices this year.....		300
301. Number of individuals adopting recommended practices in—		301
(a) Use of health score card.....	(f) Care of skin and hair.....	
(b) Good posture.....	(g) Home nursing.....	
(c) Prevention of colds.....	(h) First aid.....	
(d) Good elimination.....	(i).....	
(e) Care of teeth.....	(j).....	

302. Is your health program coordinated with the work of State and county health authorities?	(a) Yes.....	302
	(b) No.....	

SANITATION.

303. Number of homes installing sanitary closets or outhouses this year according to plans furnished.....		303
304. Number of homes screened for the first time.....		304
305. Number of homes following other methods of controlling flies, mosquitoes, and other insects for the first time.....		305
306. Total number of different homes adopting improved practices relative to the sanitation work reported on this page.....		306

[Use space below to include other important data relating to home health and sanitation.]

¹ States which do not require clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

² It is assumed that this work is conducted in cooperation with State and county health authorities.

AGRICULTURAL ENGINEERING—HOME.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on page 14.

307. Number of method demonstrations given.....	307
308. Number of result demonstrations started or under way.....	308
309. Number of result demonstrations completed or carried through the year.....	309
310. Number of dwellings constructed this year according to plans furnished.....	310
311. Number of dwellings remodeled this year according to plans furnished.....	311
312. Number of sewage-disposal systems installed this year according to plans furnished.....	312
313. Number of water systems installed this year according to plans furnished.....	313
314. Number of heating systems installed this year according to plans furnished.....	314
315. Number of lighting systems installed this year according to plans furnished.....	315
316. Number of poultry houses constructed this year according to plans furnished.....	316
317. Total number of different homes adopting improved practices relative to the agricultural engineering work reported on this page.....	317

[Use space below to include other important data relating to agricultural engineering.]

BEAUTIFICATION OF HOME GROUNDS.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on page 12.

318. Number of project clubs or groups ¹	(a) Women..... 1	318
	(b) Juniors.....	
319. Number of members enrolled in beautification of home grounds.....	(a) Women..... 25	319
	(b) Girls.....	
	(c) Boys.....	
320. Number of members completing.....	(a) Women.....	320
	(b) Girls.....	
	(c) Boys.....	
321. Number of method demonstrations given.....		321
322. Number of result demonstrations started or under way.....	(a) Women..... 24	322
	(b) Girls.....	
	(c) Boys.....	
323. Number of result demonstrations completed or carried through the year.....	(a) Women..... 24	323
	(b) Girls.....	
	(c) Boys.....	
324. Number of home grounds planted this year according to a landscape plan.....		324
325. Number of school and community grounds planted this year according to a landscape plan.....	2	325
326. Number of homes painted or whitewashed this year as a result of instruction in beautification.....		326
327. Total number of different homes beautifying home grounds this year.....	24	327

[Use space below to include other important data relating to beautification of home grounds.]

Yard improvement project being conducted. Already about 400 tree plantings, shrubs, and other work done. A very successful flower show was held. Most interesting

¹ Clubs which do not require dues or grants as a project, but should be reported in this section, but should not be an extension of membership.

HOME GARDENS

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on page 11.

328. Number of project clubs or groups ¹	(a) Women.....	} 330
	(b) Juniors.....	
	(c) Boys.....	
329. Number of members enrolled in home gardens.....	(a) Women.....	} 329
	(b) Girls.....	
	(c) Boys.....	
330. Number of members completing.....	(a) Women.....	} 330
	(b) Girls.....	
	(c) Boys.....	
331. Number of method demonstrations given.....		331
332. Number of result demonstrations started or under way.....	(a) Women.....	} 332
	(b) Girls.....	
	(c) Boys.....	
333. Number of result demonstrations completed or carried through the year.....	(a) Women.....	} 333
	(b) Girls.....	
	(c) Boys.....	
334. Number of gardens involved in result demonstrations.....	(a) Women.....	} 334
	(b) Girls.....	
	(c) Boys.....	
335. Number of individuals adopting improved practices in growing fruit trees this year.....	(a) Women.....	} 335
	(b) Girls.....	
	(c) Boys.....	
336. Number of individuals adopting improved practices in growing bush and small fruits this year.....	(a) Women.....	} 336
	(b) Girls.....	
	(c) Boys.....	
337. Number of individuals adopting improved practices in growing grapes this year.....	(a) Women.....	} 337
	(b) Girls.....	
	(c) Boys.....	
338. Number of individuals adopting improved practices in growing vegetables this year.....	(a) Women.....	} 338
	(b) Girls.....	
	(c) Boys.....	
339. Number of individuals saving improved stock or seed for the first time.....	(a) Women.....	} 339
	(b) Girls.....	
	(c) Boys.....	
340. Number of homes spraying or otherwise treating garden crops for diseases and insect pests for the first time.....		340
341. Number of individuals growing winter gardens for the first time.....	(a) Women.....	} 341
	(b) Girls.....	
	(c) Boys.....	
342. Total number of different homes adopting improved practices relative to the home-garden work reported on this page.....		342

[Use space below to include other important data relating to home gardens.]

¹ Clubs which do not designate clubs or groups on a project both should not report on this question but should report on enrollment and completion.

HOME POULTRY.

Report only this year's extension activities and results that are supported by records.
Do not list information which has been previously reported on pages 14 and 15.

343. Number of project clubs or groups	(a) Women		343
	(b) Juniors	3	
344. Number of members enrolled in home poultry	(a) Women	16	344
	(b) Girls	6	
	(c) Boys	18	
345. Number of members completing	(a) Women	11	345
	(b) Girls	5	
	(c) Boys	10	
346. Number of method demonstrations given		25	346
347. Number of result demonstrations started or under way	(a) Women	16	347
	(b) Girls	6	
	(c) Boys	18	
348. Number of result demonstrations completed or carried through the year	(a) Women	11	348
	(b) Girls	5	
	(c) Boys	10	
349. Number of birds in result demonstrations raised or managed by	(a) Women	800	349
	(b) Girls	186	
	(c) Boys	1131	
350. Total profit on result demonstrations conducted by	(a) Women	\$23.14	350
	(b) Girls	\$102.40	
	(c) Boys	\$212.46	
351. Number of individuals culling flocks for the first time	(a) Women	6	351
	(b) Girls	1	
	(c) Boys	7	
352. Number of homes culling flocks for the first time		16	352
353. Number of birds in these flocks		600	353
354. Number of birds discarded		175	354
355. Number of homes feeding better-balanced poultry rations for the first time		10	355
356. Number of individuals assisted in obtaining standard-bred eggs for hatching this year	(a) Women	25	356
	(b) Girls	3	
	(c) Boys	7	
357. Number of homes assisted in obtaining standard-bred cockerels this year		75	357
358. Number of individuals adopting improved practices in early hatching and chick rearing this year	(a) Women	15	358
	(b) Girls	2	
	(c) Boys	10	
359. Number of homes directly assisted in increasing the family income this year through poultry		8	359
360. Number of homes controlling poultry insects for the first time		6	360
361. Total number of different homes adopting improved practices relative to the home-poultry work reported on this page		40	361

[Use space below to include other important data relating to home poultry.]

Poultry Improvement Contest conducted 16 contestants, 11 completions, 21 new lines, 8 remodelled, 4 Poultry Institute held, 118 people attended, 15 people keeping records.

Marketing of eggs at Hatchery.

HOMES DAIRY.

Report only this year's extension activities and results that are supported by records.
Do not list information which has been previously reported on pages 14 and 15.

262. Number of project clubs or groups	(a) Women _____	} 262
	(b) Juniors _____	
263. Number of members enrolled in home-dairy work	(a) Women _____	} 263
	(b) Girls _____	
	(c) Boys _____	
264. Number of members completing	(a) Women _____	} 264
	(b) Girls _____	
	(c) Boys _____	
265. Number of method demonstrations given		265
266. Number of result demonstrations started or under way	(a) Women _____	} 266
	(b) Girls _____	
	(c) Boys _____	
267. Number of result demonstrations completed or carried through the year	(a) Women _____	} 267
	(b) Girls _____	
	(c) Boys _____	
268. Number of cows or calves in result demonstrations raised or managed by	(a) Women _____	} 268
	(b) Girls _____	
	(c) Boys _____	
269. Number of homes feeding better dairy rations for the first time		269
270. Number of homes adopting better practices in the sanitary production and care of milk this year		270
271. Number of homes adopting better practices in butter or cheese making this year		271
272. Number of pounds of butter made		272
273. Number of pounds of cheese made		273
274. Total number of different homes adopting improved practices relative to the home-dairy work reported on this page		274

[Use space below to list other important data relative to home dairying.]

¹ Homes which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME MARKETING.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on pages 17 and 18.

375. Number of method demonstrations given _____ 375

376. List below the cooperative-marketing associations organized during this year upon suggestion and counsel of the Extension Service. _____ 376

(a) Name of association or group.	(b) Number of members.	Products sold.		Supplies purchased.	
		(c) Value.	(d) Profit.	(e) Value.	(f) Selling.
Curb or bazaar markets		\$ _____	\$ _____	\$ _____	\$ _____
Egg circles					
TOTAL					

377. List below this year's results in connection with the cooperative-marketing associations in the county previously organized and with which the Extension Service counseled or advised. _____ 377

(a) Name of association or group.	(b) Number of members.	Products sold.		Supplies purchased.	
		(c) Value.	(d) Profit.	(e) Value.	(f) Selling.
Curb or bazaar markets		\$ _____	\$ _____	\$ _____	\$ _____
Egg circles					
TOTAL					

378. Number of homes standardizing and grading products for markets: _____ 378

(a) Poultry and poultry products. _____ (d) Fruits and vegetables _____

(b) Canned goods _____ (e) _____

(c) Dairy products _____ (f) _____

379. Total number of different homes adopting improved marketing practices (include entries for questions 376 (b) and 377 (b) less duplications plus other homes not in cooperative associations) _____ 379

[Use space below to list the principal products handled in cooperative marketing associations reported above.]

COMMUNITY ACTIVITIES AND MISCELLANEOUS—HOME.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on page 18.

Use this page to include work on any other home-economics project not included in the preceding pages, such as rug making, basket making, other handicraft, and similar work, i. e., any other information that can be reported statistically and that will help to give a complete account of the year's work.

Item	(a)	(b)	(c)
	<i>Basketry</i>		
379. Number of project clubs or groups ¹	(a) Women <i>1</i>		
	(b) Juniors		
	(c) Women <i>12</i>		
380. Number of members enrolled	(b) Girls		
	(c) Boys		
	(a) Women <i>10</i>		
381. Number of members completing	(b) Girls		
	(c) Boys		
382. Number of method demonstrations given	<i>6</i>		
	(a) Women <i>12</i>		
383. Number of result demonstrations started or under way	(b) Girls		
	(c) Boys		
	(a) Women <i>10</i>		
384. Number of result demonstrations completed or carried through the year	(b) Girls		
	(c) Boys		
	(a) Women		
385. Number of units involved in such result demonstrations	(b) Girls		
	(c) Boys		
386. Total number of different homes adopting improved practices relative to the miscellaneous work reported on this page	<i>35</i>		

[Use space below to include other important data relating to miscellaneous work.]

This club made over a hundred dollars worth of basketry trays and stands. They exhibited same at County and Community fairs

¹ Include home over exchange.² Homes which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.