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BLACKSBURG, VIRGINIA

SUGGESTED PROCEDURE FOR SCORING ACCUMULATED 4-H ACHIEVEMENT RECORDS

1. A team of two persons score each record (consider one program area at a time).
2. Study thoroughly and understand the qualifications of members, enrollment, and project requirements (as listed in the current 'Virginia 4-H Awards Handbook').
3. Study objectives for the specific program area entered (as stated in the current 'Handbook for Local Leaders, National 4-H Awards Program'). Records should reflect the degree to which these objectives have been met.
4. Check names on records against names on the entry sheet. Are all books present and recorded? Is name spelled the same in book as on entry sheet?
5. Check eligibility of 4-H'er (state participant must meet following qualifications):
 - A. Age -- must have passed his 14th but not 19th birthday as of January 1 of the current year.
 - B. Years in 4-H -- must have completed a minimum of one year 4-H membership, including the current year.
 - C. Project Enrollment -- must be currently enrolled in project or activity area entered and it is preferable that the winners have a minimum three year record in the project or activity which relates to the awards program.
 - D. Project Record -- current record book for program area entered must be attached as well as the last full year prior to the current year.
6. Quickly review all records for this area and arrange them in a tentative rank order for detailed scoring.
7. Score each record individually, (considering the factors included under the three major categories listed on the reverse side of this page). Record information in each category which will be helpful in making comparisons. Indications of personal growth and development, including community and civic responsibility assumed, will be found in the 4-H members' stories as well as throughout the record.
8. After scoring records individually, team members discuss and agree on the score of each 4-H Achievement Record. Discuss reasons.
9. Transfer to the entry sheet information asked for, including scores.
10. Select and circle top two records. Place all other records in rank order. Record on right side of entry sheet.
11. Do not write in the record books; write your comments and suggestions for improvement on the worksheet. Most 4-H'ers would find it helpful to have suggestions for improvement -- not only on the record itself, but also areas of study or participation needed. If you want to make suggestions to the 4-H'er for improving his record, write these on a separate sheet of paper.

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(district)

Project Area Entered _____

Name of 4-H Member _____

Unit _____

WORKSHEET FOR SCORING ACCUMULATED 4-H ACHIEVEMENT RECORDS
FOR USE IN SCORING SENIOR 4-H RECORDS

I. Instructions to Scorer

Note: Specific instructions listed on the back of this worksheet should be thoroughly studied and understood before scoring begins.

II. General Information Regarding 4-H Member and His Record

Boy or Girl	Age	Birthdate Yr. Mo. Day	Years in 4-H	Grade in School	Overall Appearance of Record			
					Excellent	Good	Fair	Poor

III. Factors to be Considered in Scoring Records

Scoring Notes

Possible Score

Score Earned

Experience in 4-H Projects and Activities as Shown by:
 Scope and kinds of projects and activities.
 Learning experiences -- 4-H meetings, program workshops, tours, visual presentations (demonstration/illustrated talks), etc.
 New knowledge, attitudes, and skills learned.

50

Experiences in 4-H Leadership Development as Shown by:
 Local club in which leadership responsibilities or roles were held by member -- kinds of leadership, committee and program service given.
 Major learning experiences as a junior or teen leader and what was done to become a better leader.
 Attendance and participation in local 4-H meetings; 4-H offices and committee assignments held.
 Four-H talks, radio and TV appearances, news stories written, other platform appearances.
 Church, school, and community activities.

25

Four-H'ers Growth and Development in Personal, Community, and Civic Responsibilities as Shown by:
 Qualities and acts of good citizenship.
 Development of desirable ideals and standards.
 Service to individuals, groups, and community.
 Responsibilities assumed.
 Wholesome attitudes.
 Other evidence of personal growth.

25

TOTAL

100

Overall Rating: (1) Blue ___ (2) Red ___ (3) White ___

Scored by _____ Date _____

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