

COOPERATION WITH OTHER PUBLIC AGENCIES

| Public agency worked with | Days devoted by-- | | | Number of meetings relating to program of agency attended by county extension workers |
|---|---|---|---|---|
| | Agents doing primarily home demonstration work A | Agents doing primarily 4-H Club work B | Agents doing primarily agricultural work C | |
| FEDERAL AGENCIES | | | | |
| 146. Social Security Administration, Internal Revenue Service..... | | | | |
| 147. Bureau of Land Management, Bureau of Reclamation..... | | | | |
| 148. Farm Credit Administration..... | | | | |
| 149. Farmers Home Administration..... | | | 1 | |
| 150. Fish and Wildlife Service..... | | | | |
| 151. Forest Service..... | | | | |
| 152. Bureau of Indian Affairs..... | | | | |
| 153. Agricultural Stabilization and Conservation Program Committee..... | | | 5 | |
| 154. Rural Electrification Administration..... | 5 | 1 | 1 | |
| 155. Selective Service System..... | | | | |
| 156. Soil Conservation Service..... | | | | |
| 157. Valley authority (TVA, etc.)..... | | | | |
| 158. Other (specify)..... | | | | |
| STATE AGENCIES | | | | |
| 159. Health department..... | | | | |
| 160. Highway department..... | | | | |
| 161. State departments of agriculture and forestry..... | | 1 | 2 | |
| 162. State department of education: General schools..... | | | | |
| 163. State employment service..... | | | 1 | |
| 164. Welfare department..... | | | | |
| 165. Other (specify)..... | | | | |
| COUNTY AGENCIES | | | | |
| 166. Soil conservation districts..... | | 1 | 4 | |
| 167. Vocational-agriculture and home economics departments..... | | 1 | 2 | |
| 168. Other (specify)..... | | | | |

4-H CLUB MEMBERSHIP

| | | |
|--|------|---------|
| 123. Number of 4-H Clubs..... | | 10 |
| 124. Different 4-H Club members— | Boys | Girls |
| a. Enrolled..... | 135 | 148 |
| b. Item discontinued..... | | |
| 125. 4-H Club members from— | | |
| a. Farm homes..... | 54 | 59 |
| b. Rural nonfarm homes..... | 81 | 89 |
| c. Urban homes..... | | |
| (For checking purposes; total equals 124a)..... | 135 | 148 |
| 126. 4-H Club members enrolled by years in club work: | | |
| a. 1st year..... | 44 | 40 |
| b. 2d year..... | 25 | 32 |
| c. 3d year..... | 26 | 29 |
| d. 4th year..... | 16 | 17 |
| e. 5th year..... | 15 | 16 |
| f. 6th year and over..... | 9 | 14 |
| (For checking purposes; total equals 124a)..... | 135 | 148 |
| 127. 4-H Club members enrolled by ages: | | |
| a. 10 years and under..... | 42 | 51 |
| b. 11 years..... | 16 | 23 |
| c. 12 years..... | 23 | 20 |
| d. 13 years..... | 15 | 13 |
| e. 14 years..... | 10 | 25 |
| f. 15 years..... | 18 | 11 |
| g. 16 years..... | 10 | 3 |
| h. 17-20 years, inclusive..... | 1 | 2 |
| (For checking purposes; total equals 124a)..... | 135 | 148 |
| 128. 4-H Club members who received definite training in— | | Members |
| a. Judging..... | | 5 |
| b. Giving demonstrations..... | | 14 |
| c. Group recreation leadership..... | | |
| d. Music appreciation..... | | |
| e. Money management (thrift)..... | | |
| f. Farm and home safety..... | | 64 |
| g. Citizenship..... | | |
| h. Personality improvement..... | | |
| i. Soil and water conservation..... | | 1 |
| j. Forestry..... | | 106 |
| k. Health, nursing, and first aid..... | | |
| 129. 4-H Club members having health examination because of participation in the extension program..... | | |
| 130. Number of members attending a 4-H Club camp..... | | 27 |
| 131. Item discontinued..... | | |

SUMMARY OF 4-H CLUB PROJECTS

A club member may engage in more than one project. The sum of the projects may, therefore, be greater than the number of different club members enrolled.

| Item | Members enrolled A |
|--|-----------------------|
| 82. Corn | 2 |
| 83. Other cereals | |
| 84. Peanuts | |
| 85. Soybeans, field peas, alfalfa | |
| 86. Potatoes, Irish and sweet | |
| 87. Cotton | |
| 88. Tobacco | |
| 89. Vegetable growing | 2 |
| 90. Fruits | |
| 91. Range and pasture | |
| 92. Other crops | |
| 93. Soil and water conservation | 21 |
| 94. Forestry | 106 |
| 95. Wildlife and nature study | |
| 96. Poultry (including turkeys) | 2 |
| 97. Dairy cattle | 10 |
| 98. Beef cattle | 4 |
| 99. Sheep | |
| 100. Swine | 16 |
| 100½. Horses and ponies | 1 |
| 101. Rabbits | |
| 101½. Dog husbandry | |
| 102. Other livestock | |
| 103. Bees | |
| 104. Entomology | |
| 105. Tractor maintenance | 22 |
| 106. Electricity | 65 |
| 107. Farm shop | |
| 107½. Automotive care and safety | 12 |
| 108. Other engineering projects | |
| 109. Farm management | |
| 110. Beautification of home grounds | 5 |
| 111. Meal planning and preparation (include baking and food selection) | 25 |
| 112. Canning and preserving (other than freezing) | |
| 113. Freezing of foods | |
| 114. Health, nursing, and first aid | |
| 115. Child care | |
| 116. Clothing | 63 |
| 117. Home management | |
| 118. Home furnishings and room improvement | 3 |
| 119. Home industries, arts, and crafts | |
| 120. Junior leadership | 2 |
| 121. All other | 162 |
| 122. Total | 503 ✓ |

Special Report on FARM AND HOME DEVELOPMENT

In items 1 to 4 of this section is to be reported only the families worked with through Farm and Home Development, Balanced Farming, Better Farming for Better Living, Farm and Home Counseling and similar names that States have given to a way of doing extension work that involves family participation in planning for the farm and home as a total unit.

Item 5 provides a place to report families worked with during the year who were not identified as Farm and Home Development families but whom you helped to make significant progress through use of the Farm and Home Development process (problem approach).

1. Different Farm and Home Development families— (Number)
- a. Started this year..... 0
(Count a family as "started" when they have indicated a firm desire to have you help them develop a COMBINED farm and home plan. Include only families not previously reported.)
 - b. Total worked with during the year..... 15
(Include those reported in "a" as well as families worked with this year who started in previous years.)
2. Of the total number reported in 1b above, how many were families—(the following categories do not attempt to account for all families reported in 1b, and some families may be included in more than one group).
- a. With whom Extension has had little or no previous contact..... -
 - b. Just getting started in farming..... -
(May be young folks or older families who have moved onto their present place within the past 5 years.)
 - c. With low incomes..... 4
(Whose gross income is usually in lower third for county.)
 - d. Part-time farmers..... 6
(Operator works off farm more than 3 months of year.)
 - e. That had reached the point where they could go on with their farm and home development work without special extension assistance..... 10
(Presumably these families will continue to participate in other phases of the county extension program.)
 - f. That became inactive in farm and home development work because—
 - (1) They quit farming..... -
 - (2) Other reasons..... -
3. Of the total number reported in 1b above, how many families were assisted in—
- a. Developing their original plans this year through:
 - (1) Individual contacts only..... 15
 - (2) Group contacts only..... -
 - (3) Both individual and group contacts with the same family..... -
 - b. Putting their plans into action this year through:
 - (1) Individual contacts only..... 15
 - (2) Group contacts only..... -
 - (3) Both individual and group contacts with the same family..... -
4. Of the total number reported in 1b above, how many families have 4-H Club members whose project activities this year directly support the family's farm and home plan..... 4
5. In addition to the families "started" and "worked with" in farm and home development as reported above, how many farmers, homemakers, or families did you work with in identifying, analyzing and solving COMPLEX INTERRELATED problems of the farm and/or home but did not develop a total farm and home plan. (Do not include those families to whom you only gave special assistance on individual enterprises or practice)..... 11

PROGRAM EMPHASIS

| Item | Agents doing primarily home demonstration work | Agents doing primarily 4-H Club work | Agents doing primarily agri- cultural work | County total |
|--|---|--|--|--------------|
| | A | B | C | D |
| 18. Calendar months of employment..... | 17 | 12 | 12 | 12 41 |
| 19. Total days worked..... | 130 | 245 | 239 | 614 |
| 20. Days devoted to-- | | | | |
| a. Adult work..... | 74 | 106 | 232 | 412 |
| b. YM work..... | - | - | - | - |
| c. 4-H Club work..... | 56 | 139 | 7 | 202 |
| 21. Days devoted to-- | | | | |
| a. Extension organization and program planning..... | 43 | 11 | 17 | 71 |
| b. In-service training of agents..... | 24 | 8 | 15 | 47 |
| c. Crops..... | | 34 | 50 | 84 |
| d. Livestock..... | | 101 | 81 | 182 |
| e. Marketing; distribution; and service organizations..... | | 11 | 24 | 35 |
| f. Soil and water conservation and management..... | | 2 | 6 | 8 |
| g. Forestry..... | | 11 | 11 | 22 |
| h. Wildlife..... | | 1 | - | 1 |
| i. Planning and management of the farm business..... | | | 13 | 13 |
| j. Farm buildings and farm mechanical equipment..... | | 9 | 4 | 13 |
| k. House and surroundings, furnishings and equipment..... | 10 | | 1 | 11 |
| l. Home management..... | 1 | | | 1 |
| m. Family economics..... | | | | |
| n. Clothing..... | 13 | | | 13 |
| o. Foods and nutrition..... | 15 | | | 15 |
| p. Health..... | 2 | | | 2 |
| q. Family life, child development, and parent education..... | | | | |
| r. Safety..... | 4 | 1 | 1 | 6 |
| s. Community development and public affairs..... | 6 | 9 | 10 | 25 |
| t. Days that cannot be charged specifically to one of items a through s..... | 12 | 47 | 6 | 65 |
| 21½. How many of the total days worked, as reported in item 19 and also distributed under item 21, would you estimate were devoted to families with whom you are working through Farm and Home Development as reported on page 26..... | | | 10 | 10 |
| 22-81. Items discontinued..... | | | | |

EXTENSION ORGANIZATION AND PROGRAM PLANNING

11. Item discontinued.

12. COUNTY-WIDE advisory COUNCILS or COMMITTEES assisting extension agents with organization, planning, and conduct of extension work in the county:

| Item | Councils or committees | | Members | | Meetings of such councils or committees held during the year | |
|-----------------------------|------------------------|--------|---------|------------|--|--|
| | A | B | C | D | | |
| | Number | Number | Number | Attendance | | |
| a. Overall or general..... | 1 | 20 | 1 | 18 | | |
| b. Agricultural..... | 5 | 30 | 7 | 35 | | |
| c. Home demonstration..... | | | | | | |
| d. Young men and women..... | | | | | | |
| e. 4-H Club..... | 1 | 22 | 9 | 61 | | |

13. MEETINGS (other than those involved in 12) held PRIMARILY for the PURPOSE of DETERMINING the extension program:

| Item | A | B |
|-------------------------------------|--------|------------|
| | Number | Attendance |
| a. Community or local meetings..... | | |
| b. County meetings..... | 7 | 47 |

14. Item discontinued.

14½. Are you currently engaged in Program Projection in your county? (Check one) Yes No

15. Total number of different voluntary local leaders or committeemen (county, community, and neighborhood) assisting extension agents with organization, planning, and conduct of extension work in the county:

| Item | Men | Women | Older club | |
|---|-----|-------|------------|-------|
| | | | Boys | Girls |
| | A | B | C | D |
| a. In adult agricultural work..... | 33 | - | XXXX | XXXX |
| b. In adult home demonstration work..... | - | 3 | XXXX | XXXX |
| c. In young men and women's work..... | - | - | XXXX | XXXX |
| d. In 4-H Club work..... | 15 | 2 | 3 | 2 |
| e. Total number of DIFFERENT leaders..... | 48 | 5 | 3 | 2 |

16. Number of organized clubs or other groups carrying on adult home demonstration work..... 1

17. Number of members in such clubs or groups..... 21

EXTENSION TEACHING AND OTHER ACTIVITIES

Include all activities carried on this year that are related to extension work.

| Item | Agents doing primarily home demonstration work | Agents doing primarily 4-H Club work | Agents doing primarily agricultural work | County total |
|--|--|--------------------------------------|--|--------------|
| | A | B | C | D |
| 1. Farm or home visits.....Number | 163 | 538 | 403 | 1054 |
| 2. Office calls.....do. | 69 | 204 | 1422 | 1675 |
| 3. Telephone calls.....do. | 155 | 246 | 2640 | 3041 |
| 4. News articles or stories prepared Number | 13 | 5 | 4 | 22 |
| 5. Broadcasts made or prepared: | | | | |
| a. Radio.....Number | 7 | 12 | 14 | 33 |
| b. Television.....do. | | | | |
| 6. Bulletins distributed.....do. | 278 | 448 | 1922 | 2648 |
| 7. Adult result demonstrations conducted.....Number | | | 19 | 19 |
| 8. Training meetings held for local leaders: | | | | |
| a. Adult work: | | | | |
| (1).....Number | 1 | 1 | 1 | 3 |
| (2).....Attendance | 1 | 3 | 14 | 18 |
| b. YMW work: | | | | |
| (1).....Number | | | | |
| (2).....Attendance | | | | |
| c. 4-H Club work: | | | | |
| (1).....Number | 2 | 12 | 1 | 15 |
| (2).....Attendance | 30 | 159 | 3 | 192 |
| 9. All other meetings agent held or participated in: | | | | |
| a. Adult work: | | | | |
| (1).....Number | 25 | 16 | 44 | 78 |
| (2).....Attendance | 228 | 218 | 647 | 1026 |
| b. YMW work: | | | | |
| (1).....Number | | | | |
| (2).....Attendance | | | | |
| c. 4-H Club work: | | | | |
| (1).....Number | 54 | 61 | 2 | 115 |
| (2).....Attendance | 661 | 1248 | 18 | 1925 |
| 10. Meetings held or conducted by local leaders: | | | | |
| a. Adult work: | | | | |
| (1).....Number | | | | |
| (2).....Attendance | | | | |
| b. YMW work: | | | | |
| (1).....Number | | | | |
| (2).....Attendance | | | | |
| c. 4-H Club work: | | | | |
| (1).....Number | 1 | 32 | 1 | 34 |
| (2).....Attendance | 9 | 907 | 30 | 946 |

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Federal Extension Service
Washington, D.C.

ANNUAL REPORT OF COUNTY EXTENSION AGENTS

This form is for use by county extension agents in making an annual statistical report on all extension work done in the county during the year. Agents resigning or transferring should make out this report before leaving the county.

County Richmond State Virginia

REPORT OF

| Name of Agent | Title | Period of Service | |
|--------------------------|-----------------------|---------------------|---|
| | | From | To |
| <u>R. A. Farman</u> | <u>County Agent</u> | <u>Dec. 1, 1960</u> | <u>Dec. 1, 1961</u> |
| <u>Wm. M. Clement</u> | <u>Asst. Dir. "</u> | <u>" " "</u> | <u>" " "</u> |
| <u>M. Jane Vaught</u> | <u>Home Dem. Agt.</u> | <u>" " "</u> | <u>Dec. 1, 1961</u> <u>Jan. 26, 1961</u> |
| <u>Virginia B. Smith</u> | <u>" " "</u> | <u>July 1, 1961</u> | <u>Dec. 1, 1961</u> |
| | | | |
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THIS IS A CONDENSATION OF THE REPORT FORM USED IN 1960.
BEFORE FILLING OUT THIS FORM, READ CAREFULLY THE
INTERPRETATIONS GIVEN IN THE FORM REVISED JUNE 1959.

Approved: _____

Date _____

State Extension Director _____

Form FES-21
(Revised June 1961)