

MINUTES
COMMISSION ON UNDERGRADUATE STUDIES
President's Board Room
December 14, 1992

PRESENT: Prof. R. Daniel, Chair; Drs. B. Brown, G. Egger, S. Batie for L. Geyer, B. Heath-Camp, M.A. Lewis, M. Murray, M. Ogliaruso, R. Purdy, S. Janosik for B. Sgro, N Spencer, J. Taper, J. White, D. Smith for G. Brown, Carol Burch-Brown, D. Bousquet, Admissions; W. Dean, University Registrar; B. Obenhaus, Library; S. Wheeler, Classified Staff; Fred Bailey III, GSA.

ABSENT: Drs. J. Buffer, E. Carlisle, G. Clough, T. Cobb, H. Doswald, P. Feret, R. Hendricks, J. Marchman, S. Ritchey, R. Sorenson, C. Steger, L. Swiger, Jennifer Chilton, Stefan Hall, C. Wade Hasle, SGA, Jennifer Gold, Honor System.

VISITORS: A. Farrar, E. Guertin, S. Wilson.

1. Call to Order and Announcements:

Prof. Daniel called the meeting to order at 3:00 p.m.

2. The Agenda was approved as distributed.

3. The Minutes of the October 26, 1992 meeting were approved as distributed.

4. University Core Committee Minutes - M. Murray

Dr. Murray, Vice-Chair of the University Core Committee deferred presentation of the minutes to Glen Bugh. The minutes for October 8 and October 22 were approved as distributed.

5. University Core Curriculum, Guidelines for New Core - G. Bugh

Dr. Bugh presented the general guidelines for the new core curriculum. He stated that frequent meetings this fall centered around the guidelines. The committee felt a sense of urgency to gather information, but wanted to ensure that the document produced was strong, reflecting the committee's goal to raise and enhance the undergraduate curriculum without restricting core courses. He also commented that the guidelines were a compromise but the committee felt the guidelines should be established and reasonable, with goals added for additional guidance. Elizabeth Guertin expressed concern in Area 2, Items 1, 2 and 3 that there was undeserved emphasis on "western" culture and experience; she suggested a term such as "human experience" may be more appropriate. Dr. Bugh stated the committee did not know what the sentiment would be to de-emphasize the term. Dr. White agreed that "western" emphasizes the European influence. Dr. Murray stated the committee reviewed the courses currently in the core to see how they met the guideline criteria, adding that no course meets all the criteria and suggested that the courses must be continually evaluated to see that they adhere to as many of the goals as possible. Prof. Daniel stated that his inclination would be to look at the guidelines forwarded to the commission and that previous issues which were approved will be dealt with when the handbook is revised. He also suggested the commission concentrate on general guidelines and the core committee would address the issue of specific changes. Dr. Spencer asked that a point of accountability be established to assure the guidelines are fulfilled. Dr. Bugh suggested that the committee will need to affect some "quality control" and a review of all courses in the core would take place.

Dr. Egger asked whether the issue of outcomes assessment should be included in the guidelines. Carol Burch-Brown responded that the committee has been notified by SCHEV that they do want a report on general education assessment. Dr. Spencer again stated the need for a point of accountability with Dr. Egger in support. A question was raised relative to the process that a department must follow to submit a course for the core. Dr. Bugh suggested these guidelines be streamlined with those used by the commission. Prof. Daniel also stated that timing would

be a key issue in the course proposal process. Carol Burch-Brown said the committee would include its guidelines with the new course proposals. Prof. Daniel said he hopes to have the new course proposal format after the first of the year. He noted that the new proposal would include on the same form an area for noting whether the request is for the core, etcetera.

Dr. Egger questioned if core courses would be involved with the "Writing Intensive" program. Dr. Murray noted that extensive discussion ensued pursuant to the application of writing skills in courses which normally do not communicate by word. Carol Burch-Brown responded that the committee would be meeting in early January regarding the "Writing Intensive" program and other specific issues.

Course Criteria Committee Report - B. Brown

Dr. Brown presented the December 14, 1992 report for first reading.

A motion was made and seconded to approve for second reading the October 26, 1992 report. The motion **carried**.

Courses approved Spring 1993:

- UAP 4744 Principles of Real Estate (revised)

Action on Curriculum Checklists, Options, and Concentrations:

- Public Administration (PAD) Checksheets - Class of 1994

Courses to be dropped:

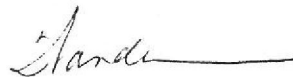
- UAP 3404 The Urban Neighborhood, effective Spring 1993
- UAP 4624 Comparative Urban Policy, effective Spring 1993

6. Other Business

Dr. Spencer asked about the possibility of receiving electronic versions of commission minutes and agendas with Prof. Daniel suggesting distribution of a e-mail directory of list-serv. Prof. Daniel then recounted the chronology of the Double Major Certificate, asking the committee for their feelings on the issue. Carol Burch-Brown expressed her support of the issuance of the certificate. A motion was made and seconded to reintroduce the resolution at University Council. The motion **carried**.

7. Meeting adjourned at 3:55 p.m.

Respectfully submitted,



Wanda Hankins Dean
University Registrar