

A MAJOR EMPHASIS ORGANIZATIONAL PLAN

PROJECT AREA: ADULT AND EXTENSION PROGRAMS

PHASE: Adult County Advisory Board, Fiscal Year: 1962-63

The Situation:

Extension Agent in Princess Anne County have been working with approximately sixteen leaders are members of the County Advisory Board. Many of the leaders do not attend meetings regular and organization does not function effectively. There is a lack of interest in many of the members and have expressed a desire to strengthen the organization through re-organization.

The Specific Problem:

Lack of time, enthusiasm, and effort or cooperation among members that might promote a more organization.

The Program Objective:

To increase the effectiveness of the County Advisory Board through specific training and development of officers, leaders and various committees within the organization.

<u>Organizational Objectives</u>	<u>Source of Assistance</u>	<u>Methods</u>	<u>When</u>
1. To stimulate interest, on the part of program development & other key leaders in Princess Anne County in the re-organization of the County Advisory Board to promote an effective County Program.	State Office District Agents Active leaders and members. Extension Bulletins on; <u>County Organizations</u> <u>Making Meetings Effective</u>	Contacts & Summary Meetings and Discussions Discuss organization with active key leaders through personal contact. Circular letters to active, non-active and prospective members.	March April May
2. To review or assist leaders in better understanding of the functions and purpose of the organization prior to the re-organization.	And local persons trained in working with groups and organizations.		
3. To encourage active members and leaders to assist other members to pre-plan for the reorganization to assure attendance, well organized agenda, follow-up.		County-wide Organizational Meetings.	June

Evaluation:

1. Number and percent of all members who attended the reorganizational meeting.
2. Questionnaire and expressions from the group to determine if the plans and discussions were

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PROJECT AREA: 4-H AND OTHER EXTENSION YOUTH PROGRAMS

PHASE: 4-H ADULT LEADERS ASSOCIATION, FISCAL YEAR: 1962-63

The Situation:

The Extension Agent in Princess Anne County has been working with approximately eight organizational leaders and bur project leaders during the year. Some of these leaders have been attending leader-training meetings and only three have attended Council meetings, but there is no definite Leaders' organization. Three of the leaders have attended State 4-H activities and two leaders have attended the organization of the State Leaders' Association and these leaders have expressed a desire to organize a County Leaders Association.

The Specific Problem:

Lack of understanding, time and effort, on the part of the leaders that might provide an opportunity for such an organization and leadership training.

The Program Objectives:

To promote the County 4-H Program, enroll more 4-H members through adult volunteer leadership development.

<u>Organizational Objectives</u>	<u>Source of Assistance</u>	<u>Methods</u>	<u>When</u>	<u>By Whom</u>
1. To stimulate interest on the part of the local leaders in Princess Anne County, in the Organization of a County's Leaders Organization.	State 4-H Staff State & District Agents Adult Leaders whom were present in the State Organization.	1. Contacts to determine interest. 2. County meetings.	June August	Leaders who attend State Org. Agent
2. To provide leaders with information prior to the organization with information about the purpose and function of such an organization.	Extension Bulletin # 270 Leader's Handbook and other bulletins pertaining to adult leadership and organization.	3. Pre-planning meeting with State 4-H Staff & District Agents		State Staff
3. To get the support and assistance of those local leaders that attended the organization of the State Leaders Association.		4. Hold County-wide organizational meeting.	September	Agent & Leaders
4. To continue to work with Leaders Association.				

EVALUATION:

1. Number and percent of leaders attended the meeting.
2. Survey to determine if orientation needs were met.

MAJOR EMPHASIS - EDUCATIONAL PLAN

PROJECT AREA: 4-H AND OTHER EXTENSION YOUTH PROGRAMS

PHASE: 4-H RE-Enrollment, Fiscal Year: 1962-63

The Situation:

Only one half of the 360 4-H members in the County in 1960 re-enrolled in 1961. Most of the drop-outs are older club members (high school club members). Even though members have been in club work for four years they usually drop out during their first year in high school.

The Specific Problem:

A large number of high school girls do not re-enroll in 4-H. Time allotted for club work is too limited, therefore there is a need for project work which can meet the needs and interest of girls and boys to encourage more participation and re-enrollment.

The Program Objective:

To re-enroll a higher proportion of older 4-H members each year in 4-H.

Teaching Objectives	Source of Subject matter	Methods	When	By Whom
1. To stimulate interest in club work through the selection of a project that can show certain accomplishments during time allotted and meet certain interests and needs of girls & boys.	V.P.I -4-H Project manual 4-H Leaders Handbook-Bul. 270 National 4-H Award Program for 1962 (Nat.4-H Service Committee) State 4-H Staff	Leader Training meetings Project Committee meetings.	Sept.& Oct. (repeat if Nec.)	Agent Local Adult Leaders
2. Adult 4-H leaders to learn more about and better understand: (a) The 4-H member drop-out situation in the State and County and their club.	4-H trends in the State & County. Charts & statistical data prepared in the County. V. P. I. County Analysis Sheet	Leader's training meetings-Discussions. Committee meeting etc. & discussions on Working With Different Age Groups.	July & August	Agent & Local Leaders
3. Adult 4-H Leaders to improve their skills & effectiveness: (a) In working with 4-H members in planning & conducting 4-H Programs. (b) In using 4-H Leader and member literature and other sources of assistance.	4-H Leaders Handbook-Bul. 270 Printed materials on developmental needs of boys and girls. V.P.I.Circular, Developing Local Leadership. Improving 4-H Club s-PA-111 Broader Horizons for Senior Programs P.A.-393 V.P.I.4-H Leader's Handbook	Training meetings Individual Contacts and Training meeting.	Sept. & Nov. Feb. & March	
4. Adult 4-H leaders to develop an appreciation for skill in evaluating 4-H program in relation to drop-out problem.	County Statistical Data on 4-H enrollment (present and pass).	Discussion meetings	June March	

A MAJOR EMPHASIS - EDUCATIONAL PLAN

PROJECT AREA: EXTENSION HOME ECONOMICS

PHASE: House Furnishings, Fiscal Year: 1962-63

Situation:

Homemakers have a desire to better manage the family's money. Many could do more in Home Management (Management of the Family's money)

Specific Problem:

Homemakers like knowledge in planning the use of the family dollar which could help them to save income and meet emergencies and other necessary obligations that may occur.

Program Objective:

To improve in skills of management of the family's money and be able to plan financially.

Learning Objectives	Source of Subject matter	Methods
To provide homemakers knowledge in home management so they can better manage their dollars go further in planning, budgeting and managing family's use of money.	Extension Bulletins VPI Circulars; MM-PHD: 66, MM-FHO-2, MOE: 27 Other publications, State and National	Leader-Training Meetings Demonstrations and Actual Practice Discussions
To help homemakers to plan for financial security for the future through: savings, life insurance and investing.	Illustrative Charts Cir.- MM-PHD:56 National & State Publications material from State Specialist Charts- Outlook- 1962	Method Demonstrations Discussions Meeting with local person trained on the Subject.

Evaluation:

Through formal or informal survey determine the number of homemakers that: (a) practice recommended procedures of planning and budgeting (b) changed in their method of saving, investing and insurance for the family. A check will be made in the beginning of the program and at the end to determine the number and skills in these areas as well as at the end.

A MAJOR EMPHASIS - EDUCATIONAL PLAN

PROJECT AREA: EXTENSION HOME ECONOMICS

PHASE: Nutrition, Fiscal Year 1962-63

The Situation:

Many homemakers are practicing poor habits. Many could benefit by training in food needs for good health and food selection for adequate diet.

The Specific Problem:

Homemakers lack knowledge of food preparing for economy and preparation to insure good nutrition, variety, flavor and value.

The Program Objective:

To improve food habits and the general health of the people and to be able to plan and serve nutritional and attractive meals.

Teaching Objectives	Source Subject Matter	Methods	When	By Whom
To provide homemakers knowledge and skills in meal planning and preparation to provide proper nutrition.	Extension Bulletins Illustrative Charts U.S. Pub., G-1, 1960, G-13, G-5 and G-51.	Discussions Leader Training Meeting Method Demonstrations By Homemakers.	Sept. Oct. Nov.	Agent & Leaders Specialist Project Leaders
To teach skills in buying wisely and economically.	VPI S.D.A. Pamphlet 1962 Book (Food and Nutrition) and (Family Living) S.D.A. Bul. G-13, G-5.	Discussions and Training meetings	Jan. Feb.	Leaders-Agent Agent

Evaluation:

Through formal or informal survey determine the number of homemakers; (a) Practice recommended procedures of meal planning for adequate diets, (b) changed their method of food preparation and (c) to determine the number of homemakers' knowledge and skills in planning adequate diets through result demonstrations.

COOPERATIVE EXTENSION SERVICE WORK
IN
AGRICULTURE AND HOME ECONOMICS

U. S. DEPARTMENT OF AGRICULTURE &
VIRGINIA POLYTECHNIC INSTITUTE
COOPERATING

EXTENSION SERVICE
LOCAL FARM AND HOME
DEMONSTRATION WORK

PLAN OF WORK
1962-63

COUNTY

Princess Anne

NAME

Local Farm Agent

NAME

Cleopatra W. Robinson
Local Home Agent

NAME

Asst. Local Farm or Home Agent

DATE MAILED 2/28/62