

## UNIVERSITY COMMENCEMENT COMMITTEE MINUTES

April 2, 1997

President's Board Room

PRESENT: E. Henneke, C. Nickerson, H. Zink, D. Ludwig, L. Hincker, R. Smith, T. Sherman, D. McKee, S. Angle, J. Beach, J. Bowen, F. Longrie, R. Rogers, R. Kander, A. Bame, J. Rohr

### **Approval of March 12, 1997 committee minutes**

The March 12 minutes were unanimously approved with one correction noted. On page 2 "Respectively submitted" should be "Respectfully submitted".

### **Report from John Beach on parking problems**

Because of construction around the stadium, parking will be limited and congested. The biggest concern is for handicap parking.

It was suggested that shuttle service be used and that parking be designated in other lots such as Wallace Hall parking lot, the Cage, or the Maintenance Building lot. A decision must be made within the next couple of weeks if shuttle buses are to be used.

A map needs to be distributed to students designating parking areas. Carole Nickerson suggested placing an ad in the Collegiate Times by the middle of April to make students aware of parking limitations. Dr. Henneke suggested that handouts be given to the Bookstore to give students as they pick-up their cap and gown.

Parking attendants need to be available to direct traffic to designated parking areas.

John said that the tunnel onto the field has also been blocked by construction. Thus, a concern getting the stage party and students off the field. John suggested that he and Dr. Henneke go over and look at the tunnel.

The porta-floor has arrived for the Rector Field House.

The four o'clock time for Human Resources and Education ceremony is o.k. The main concern is to make people aware that there is another ceremony at four so that the area can be cleared in time. Ruth Smith said she would add this to their program to alert people that another ceremony is scheduled at four.

### **Sashes for International Students**

Dr. Henneke announced that the President was pleased with having the sashes made available for international students by the Cranwell Center. Allen Bame asked about having flags fly at the stadium representing the countries of international students. This

had been discussed as an alternate to the sashes. Since sashes are going to be used this year, perhaps the flags could be used in the future. The flags would add color to the ceremony.

Pennants from the different colleges will be used as in previous years. John said the new banner is scheduled to arrive within the next two weeks. He asked for advice and guidance from the committee for erecting and placing the banner. No sound shells will be needed.

#### **CHRE space request for future ceremonies**

Space in the Field House will be looked at in the future for possible ceremonies. If the Field House was used, the Engineering reception would have to be moved.

#### **Next scheduled meeting**

Dr. Henneke announced that the next meeting of the Commencement Committee would meet the last Wednesday in April (April 30).

Meeting adjourned.

Respectfully submitted,



Edmund G. Henneke, Chair  
University Commencement Committee