

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Washington, D. C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Nelson

REPORT OF

Margaret Maxwell
(Name) Home Demonstration Agent.

From Dec. 1, 1946 to Nov. 30, 1947

Assistant Home Demonstration Agent.

From _____ to _____, 194__

4-H Club Agent.

From _____ to _____, 194__

Assistant County Agent in charge of Club Work.

From _____ to _____, 194__

Agricultural Agent.

From _____ to _____, 194__

Assistant Agricultural Agent.

From _____ to _____, 194__



READ SUGGESTIONS, PAGES 2 AND 16

Approved: _____

Date: _____

State Extension Director.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

Six good reasons may be listed as to why an extension worker should prepare a comprehensive annual report:

1. The annual report is an accounting to the taxpaying public of what the extension worker has accomplished during the year.
2. It is a record of the year's work put into shape for ready reference in later years by the extension worker himself, or by his successors.
3. The annual report affords the extension worker opportunity to place his activities and accomplishments before superior officers, who form judgment as to which workers are deserving of promotion or best qualified to fill responsible positions when vacancies occur.
4. The inventory of the past year's efforts and accomplishments enables the extension worker to plan more effectively for the coming year.
5. An accurate report of his work is a duty every scientific worker owes to the other members of his profession.
6. Annual reports are required by Federal law.

From four to six copies of the annual report should be made, depending upon the number required by the State office: One copy for the county officials, one copy for the agent's files, one or more copies for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret under appropriate subheadings the outstanding results accomplished in helping rural people to solve their current problems and to make adjustments to changing economic and social conditions.

A good narrative report should enable the reader to obtain a comprehensive picture of—

1. What was attempted—the program as outlined at the beginning of the year.
2. How the work was carried on—the teaching methods employed.
3. The cooperation obtained from other extension workers, rural people, commercial interests, and other public agencies.
4. Definite accomplishments, supported by objective evidence.
5. Significance of the year's progress and accomplishments in terms of better agriculture, better homemaking, improved boys and girls, better rural living, etc.
6. How next year's work can be strengthened and improved in light of the current year's experience.

The following suggestions are for those agents who wish to prepare a better annual report than the one submitted last year:

1. Read the definitions of extension terms on the last page of this schedule.
2. Read last year's annual report again, applying the criteria for a good annual report discussed above.
3. Prepare an outline with main headings and subheadings.
4. Go over the information and data assembled from various office sources.
5. Decide upon a few outstanding pieces of work to receive major emphasis.
6. Employ a newspaper style of writing, placing the more important information first.
7. Observe accepted principles of English composition.
8. Include only a few photographs, news articles, circular letters, or other exhibits to illustrate successful teaching methods. Do not make the annual report a scrapbook.

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

Provision is made in the report form for each agent to report separately the teaching activities he or she conducts or participates in during the report year. County totals are the sum of the activities of all agents minus duplications where two or more agents engage in the same activity. For purposes of reporting, extension results or accomplishments are expressed in numbers of farmers or families assisted in making some improvement or definitely influenced to make a change. Such an improvement or change may be the outcome of any phase of the program for men, women, older rural youth, or 4-H Club boys and girls. Only the improvement or change taking place during the current year as the result of extension effort should be reported. Census type of information on the status of farm and home practices should not be included. For use on the national level the statistical data on the year's extension activities and accomplishments must be expressed in somewhat broad and general terms. Each State extension service may desire to include in a statistical supplement additional information on problems and activities peculiar to the State or sections of the State.

GENERAL ACTIVITIES

21. Report only this year's activities that can be verified	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)
22. Months of service this year (agents and assistants)	12			XXXXXXXX
23. Days devoted to work with adults	131			XXXXXXXX
24. Days devoted to work with 4-H Clubs and older youth	163			XXXXXXXX
25. Days in office	95			XXXXXXXX
26. Days in field	199			XXXXXXXX
27. Number of farm or home visits made in conducting extension work	426			426
28. Number of different farms or homes visited	162			162
29. Number of calls relating to extension work	(1) Office	129		129
	(2) Telephone	0		0
30. Number of news articles or stories published	0			0
31. Number of bulletins distributed	410			410
32. Number of radio talks broadcast or prepared for broadcasting	(a) Number	0		0
	Total attendance of:			
33. Training meetings held for local leaders or committees	(1) Adult work	(a) Number	0	0
		(b) Men leaders	0	0
		(c) Women leaders	10	10
(2) 4-H Club and older youth	(a) Number	5		5
	Total attendance of:			
	(b) Leaders	9		9
34. Method demonstration meetings held. (Do not include the method demonstrations given at leader or training meetings reported under Question 12.)	(1) Adult work	(a) Number	3	3
		(b) Total attendance	25	25
	(2) 4-H Club and older youth	(a) Number	2	2
	(b) Total attendance	30	30	
35. Number of adult result demonstrations conducted	150			150
36. Meetings held at such result demonstrations	(1) Number	86		86
	(2) Total attendance	138		138
(1) Adult work	(a) Number	-		-
	(b) Total attendance	0		0
37. Tours conducted	(2) 4-H Club and older youth	(a) Number	-	-
	(b) Total attendance	0		0
(1) Adult work	(a) Number	-		-
	(b) Total attendance	0		0
38. Achievement days held	(2) 4-H Club and older youth	(a) Number	1	1
	(b) Total attendance	60		60

1 Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.
 2 County total should equal sum of preceding three columns minus duplications due to two or more agents participating in same activity or accomplishment.
 3 The sum of questions 2 and 3 should equal the sum of questions 4 and 5.
 4 Do not count a single visit to both the farm and home as two visits.
 5 Do not count issues relating to notices of meetings or

GENERAL EVALUATION - CONTINUING

11-20774-4

GENERAL ACTIVITIES—Continued

Report only this year's activities that can be verified		Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)
18. Encampments held (report attendance for your county only) ¹	(1) Farm women	(a) Number			
		(b) Total members attending			
		(c) Total others attending			
	(2) 4-H Club and older youth	(a) Number			
		(b) Total boys attending			
		(c) Total girls attending			
		(d) Total others attending			
19. Other meetings of an extension nature participated in by county or State extension workers and not previously reported	(1) Adult work	(a) Number	22		22
		(b) Total attendance	1357		1357
	(2) 4-H Club and older youth	(a) Number	4		4
		(b) Total attendance	535		535
20. Meetings held by local leaders or committeemen not participated in by county or State extension workers and not reported elsewhere	(1) Adult work	(a) Number			
		(b) Total attendance			
	(2) 4-H Club and older youth	(a) Number			
		(b) Total attendance			

¹ Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.
² County total equals equal sum of preceding three columns minus duplications due to two or more agents participating in same activity or accomplishment.
³ Does not include picnics, rallies, and short courses, which should be reported under question 19.

SUMMARY OF EXTENSION INFLUENCE THIS YEAR

It is highly desirable for extension workers to consider the proportion of farms and homes in the county that have been definitely influenced to make some substantial change in farm or home operations during the report year as a result of the extension work done with men, women, and youth. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory.

21. Total number of farms in county (1945 census)	471
22. Number of farms on which changes in practices have definitely resulted from the agricultural program	
23. Number of farms involved in preceding question which were reached this year for the first time	
24. Number of nonfarm families making changes in practices as a result of the agricultural program	
25. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program	241
26. Number of farm homes involved in preceding question that were reached this year for the first time	225
27. Number of other homes in which changes in practices have definitely resulted from the home demonstration program	155
28. Number of other homes involved in preceding question that were reached this year for the first time	51
29. Number of farm homes with 4-H Club members enrolled	181
30. Number of other homes with 4-H Club members enrolled	142
31. Total number of different farm families influenced by some phase of the extension program. (Include questions 22, 25, and 29 minus duplications)	301
32. Total number of different other families influenced by some phase of the extension program. (Include questions 24, 27, and 30 minus duplications)	45

EXTENSION ORGANIZATION AND PLANNING

33. County extension association or committee (includes agricultural councils, home demonstration councils, and 4-H councils or similar advisory committees; also farm and home bureaus and extension associations in those States where such associations are the official or quasi-official agency in the county cooperating with the college in the management or conduct of extension work):

(a) Over-all or general (1) Name _____ (2) No. of members _____ 0

(b) Agricultural (1) Name _____ (2) No. of members _____ 0

(c) Home demonstration (1) Name County Advisory Board (2) No. of members _____ 40

(d) 4-H Club (1) Name County 4-H Council (2) No. of members _____ 45

(e) Older youth (1) Name _____ (2) No. of members _____ 0

34. Number of members of county extension program planning committees and subcommittees (include commodity and special-interest committees):

(a) Agricultural _____ (b) Home demonstration 4 (c) 4-H Club 3 (d) Older youth _____ 0

35. Total number of communities in county. (Do not include number of neighborhoods.) _____ 18

36. Number of communities in which the extension program has been planned cooperatively by extension agents and local committees _____ 16

37. Number of clubs or other groups organized to carry on adult home demonstration work _____ All Groups

38. Number of members in such clubs or groups _____ All Members

39. (a) Number of 4-H Clubs. (See question 173.) (b) Number of groups (other than 4-H Club) organized for conduct of extension work with older rural youth. (See question 185.) _____ 15

40. Number of neighborhood and community leaders in the neighborhood-leader system _____ 88 Men 26 Women 62

41. Number of different voluntary local leaders, committeemen, or neighborhood leaders actively engaged in forwarding the extension program.

(a) Adult work (1) Men _____ (2) Women _____ (3) Older club boys _____ 0

(b) 4-H Club and older youth work (1) Men 0 (2) Women 34 (3) Older club girls _____ 15

COOPERATIVE AGRICULTURAL PLANNING

42. Name of the county agricultural planning (over-all planning) group, if any, sponsored by the Extension Service _____

43. Number of members of such county agricultural planning group:

(a) Unpaid lay members: (1) Men _____ (2) Women _____ (3) Youth _____

(b) Paid representatives of public agencies or other agencies, or of organizations: (1) Men _____ (2) Women _____

44. Number of communities with agricultural planning committee (over-all planning) _____

45. Number of members of such community planning committees: (a) Men _____ (b) Women _____ (c) Youth _____

46. Was a county committee report prepared and released during the year? (a) Yes _____ (b) No _____

	Extension organization and planning ¹ (a)	County agricultural planning ¹ (b)	Total (c)
47. Days devoted to line of work by—			
(1) Home demonstration agents	●	●	24
(2) 4-H Club agents	●	●	0
(3) Agricultural agents	●	●	0
(4) State extension workers	●	●	0
48. Number of planning meetings held.			
(1) County	●	●	16
(2) Community	●	●	0
49. Number of unpaid voluntary leaders or committeemen assisting this year.	●	●	0
50. Days of assistance rendered by voluntary leaders or committeemen.	●	●	0

¹ Where extension program planning and county agricultural planning (over-all planning) have been completely merged into a single program-planning activity, only column (c) should be filled out. Where extension program planning is the only planning activity, the entries in columns (a) and (c) will be identical. In all other cases column (c) is the sum of columns (a) and (b).

CROP PRODUCTION (other than for family food supply)

Include all work with adults, 4-H Club members, and older youth	Corn or sorghum	Wheat	Other cereals	Legumes	Pastures	Cotton	Tobacco	Potatoes and other vegetables	Fruits	Other crops
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)
51. Days devoted to line of work by—										
(1) Home demonstration agents										
(2) 4-H Club agents										
(3) Agricultural agents										
(4) State extension workers										
52. Number of communities in which work was conducted this year										
53. Number of voluntary local leaders or committeemen assisting this year										
54. Number of farmers assisted this year in—										
(1) Obtaining improved varieties or strains of seed										
(2) The use of lime										
(3) The use of fertilizers										
(4) Controlling plant diseases										
(5) Controlling injurious insects										
(6) Controlling noxious weeds										
(7) Controlling rodents and other animals										

LIVESTOCK PRODUCTION (other than for family food supply)

Include all work with adults, 4-H Club members, and older youth	Dairy cattle	Beef cattle	Sheep	Pigs	Horses and mules	Poultry (excluding turkeys)	Other livestock
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
55. Days devoted to line of work by—							
(1) Home demonstration agents							
(2) 4-H Club agents							
(3) Agricultural agents							
(4) State extension workers							
56. Number of communities in which work was conducted this year							
57. Number of voluntary local leaders or committeemen assisting this year							
58. Number of breeding circles or clubs or improvement associations organized or assisted this year							
59. Number of members in such circles, clubs, or associations							
60. Number of farmers not in breeding circles or improvement associations assisted this year in keeping performance records of animals							
61. Number of farmers assisted this year in—							
(1) Obtaining purebred males							
(2) Obtaining purebred or high-grade females							
(3) Obtaining better strains of baby chicks (including hatching eggs)	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X	X X X X X
(4) Improving methods of feeding							
(5) Controlling external parasites							
(6) Controlling diseases and internal parasites							
(7) Controlling predatory animals							

1 Do not include rabbits, game, and fur animals, which should be reported under wildlife.

CONSERVATION OF NATURAL RESOURCES¹

62. Days devoted to line of work by—	Soil and water	Forestry	Wildlife
	(a)	(b)	(c)
(1) Home demonstration agents.....			
(2) 4-H Club agents.....			
(3) Agricultural agents.....			
(4) State extension workers.....			
63. Number of communities in which work was conducted this year.....			
64. Number of voluntary local leaders or committeemen assisting this year.....			

Soil and Water—Continued

Forestry—Continued

65. Number of farmers assisted this year—	67. Number of farmers assisted this year—
(a) With problems of land use.....	(a) In reforesting new areas by planting with small trees. (Include erosion-control plantings).....
(b) In the use of crop rotations.....	(b) In making improved thinnings, weedings or pruning of forest trees.....
(c) With strip cropping.....	(c) With selection cutting.....
(d) In constructing terraces.....	(d) With production of naval stores.....
(e) In grassing waterways or otherwise preventing or controlling gullies.....	(e) With production of maple-sirup products.....
(f) With contour farming of cropland.....	(f) In timber estimating and appraisal.....
(g) In contouring pasture or range.....	68. Number of farmers cooperating this year in prevention of forest fires.....
(h) In the use of cover or green-manure crops.....	
(i) In otherwise controlling wind or water erosion.....	69. Number of farmers assisted this year—
(j) In summer-fallowing.....	(a) In construction or management of ponds for fish.....
(k) In making depth-of-moisture tests.....	(b) In protection of wildlife areas, such as stream banks, odd areas, field borders, marshes, and ponds, from fire or livestock.....
(l) With drainage.....	(c) In planting of edible wild fruits and nuts in hedges, stream banks, odd areas, and field borders.....
(m) With irrigation.....	(d) With other plantings for food and protection in wild-life areas.....
(n) With land clearing.....	
66. Number of farmers—	
(a) In soil-conservation districts which were assisted with education for organization or operations this year.....	
(b) Assisted in arranging for farm-conservation plans this year.....	
(c) Assisted in doing work based on definite farm-conservation plans this year.....	

¹ Include nature study.

FARM MANAGEMENT

Include all work with adults, 4-H Club members, and older youth	Farm accounts, cost records, inventories, etc.	Individual farm planning, adjustments, tenancy, and other management problems	Farm credit (short and long time)	Outlook information
	(a)	(b)	(c)	(d)
70. Days devoted to line of work by— (1) Home demonstration agents (2) 4-H Club agents (3) Agricultural agents (4) State extension workers				
71. Number of communities in which work was conducted this year				
72. Number of voluntary local leaders or committeemen assisting this year				
73. Number of farm-survey records taken during the year: (a) Farm business (b) Enterprise (c) Other		75. Number of farmers assisted this year—Continued.		
74. Number of farmers assisted this year in keeping— (a) Farm inventory (b) General farm records (c) Enterprise records		(e) In getting started in farming, or in relocating		
75. Number of farmers assisted this year— (a) In developing a farm plan only (b) In developing a farm and home plan (c) In analyzing the farm business (d) In improving landlord-tenant relations and leasing arrangements		(f) With credit problems (debt adjustment and financial plans)		
		(g) In using "outlook" to make farm adjustments		
		(h) With a farm-income statement for tax purposes		
		(i) With farm-labor problems		
		(j) In developing supplemental sources of income		

GENERAL ECONOMIC PROBLEMS RELATED TO AGRICULTURE

Include all work with adults, 4-H Club members, and older youth	Price and trade policies (prices, international trade, interstate trade barriers, transportation, interregional competition, etc.)	Land policy and programs (classification of land, zoning, tenure, land development, settlement, public-land management, etc.)	Public finance and services (taxation, local government, facilities such as roads and schools for rural areas, etc.)	Rural welfare (rural-urban relationships, part-time farming, problems of people in low-income areas, migration, population adjustments, rural works programs, etc.)
	(a)	(b)	(c)	(d)
76. Days devoted to line of work by— (1) Home demonstration agents (2) 4-H Club agents (3) Agricultural agents (4) State extension workers				
77. Number of communities in which work was conducted this year				
78. Number of voluntary local leaders or committeemen assisting this year				
79. Number of tours conducted this year to observe economic and social conditions in various land use areas				
80. Number of local groups (town and county officials, school boards, tax collectors, assessors, etc.) assisted this year in discussing problems of local government, public finance, and farming conditions related to these problems				
81. Number of displaced families assisted this year in finding employment (agricultural and nonagricultural)				
82. Number of nonagricultural groups to which any of the above economic and social problems have been presented and discussed this year				

¹ Include all work on farm adjustments conducted in cooperation with AAA and other agencies, and not definitely related to individual crop or livestock production or marketing (pp. 6 and 9) or to soil management (p. 7).

MARKETING AND DISTRIBUTION

Include all work with adults, 4-H Club members, and older youth	General	Grain and hay	Livestock and wool ¹	Dairy products	Poultry and eggs	Fruits and vegetables	Cotton	Forest products	Tobacco, sugar, and other commodities	Home products and crafts	Purchasing of farm and home supplies and equipment
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
83. Days devoted to line of work by—				110							
(1) Home demonstration agents											
(2) 4-H Club agents											
(3) Agricultural agents											
(4) State extension workers											
84. Number of communities in which work was conducted this year											
85. Number of voluntary local leaders or committeemen assisting this year											
86. Number of new cooperatives ² assisted in organizing during the year											
87. Number of established cooperatives ² assisted during the year				108							
88. Number of members ³ in the cooperatives assisted during the year (questions 86 and 87)											
89. Value of products sold or purchased by cooperatives assisted during the year (questions 86 and 87) ⁴	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
90. Number of farmers or families (not members of cooperatives) assisted during the year											
91. Value of products sold or purchased by farmers or families involved in the preceding question	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
92. Number of private marketing and distributing agencies and trade groups assisted this year											
93. Number of programs ⁵ pertaining to marketing agreements, orders, surplus removal or Lend-Lease purchases assisted in or conducted this year											
94. Number of marketing facilities improvement programs ⁵ participated in or conducted this year											
95. Number of marketing surveys assisted with or conducted this year											
96. Number of special merchandising programs ⁵ participated in or conducted this year											
97. Number of consumer information programs ⁵ pertaining to marketing and distribution participated in or conducted this year											
98. Number of programs ⁵ relating to marketing services and costs of distribution conducted this year											
99. Number of programs ⁵ relating to transportation problems conducted this year											
100. Number of programs ⁵ relating to the specific use of market information conducted this year											
101. Number of other marketing programs ⁵ conducted this year (specify)											

¹ Include livestock, poultry, and hatching eggs purchased for breeding, replacement, or feeding purposes.

² Where a cooperative association serves more than one county, include only the membership and proportionate volume of business originating in the county covered by this report.

³ Organized pieces of work.

HOUSING, FARMSTEAD IMPROVEMENT, AND EQUIPMENT

101. Number of persons		(a) The house, furnishings, and surroundings	(b) Rural electrification	(c) Farm buildings	(d) Farm mechanical equipment
102. Days devoted to line of work by—					
(1) Home demonstration agents	21		12	—	0
(2) 4-H Club agents	0		0	0	0
(3) Agricultural agents	0		0	0	0
(4) State extension workers	0		0	0	0
103. Number of communities in which work was conducted this year	0		0	0	0
104. Number of voluntary local leaders or committeemen assisting this year	—		0	0	—
105. Number of families assisted this year in—		Rural Electrification—Continued			
(a) Constructing dwellings	4	106. Number of associations organized or assisted this year to obtain electricity			
(b) Remodeling dwellings	15	107. Number of families assisted this year in—			
(c) Installing sewage systems	2	(a) Obtaining electricity			
(d) Installing water systems	6	(b) Selection or use of electric lights or home electrical equipment			
(e) Installing heating systems	—	(c) Using electricity for income-producing purposes			
(f) Providing needed storage space	20	Farm Buildings—Continued			
(g) Rearranging or improving kitchens	62	108. Number of farmers assisted this year in—			
(h) Improving arrangement of rooms (other than kitchens)	110	(a) The construction of farm buildings			
(i) Improving methods of repairing, remodeling, or refinishing furniture or furnishings	140	(b) Remodeling or repairing farm buildings			
(j) Selecting housefurnishings or equipment (other than electric)	50	(c) Selection or construction of farm-building equipment			
(k) Improving housekeeping methods	150	Farm Mechanical Equipment—Continued			
(l) Laundry arrangement	50	109. Number of farmers assisted this year in—			
(m) Installing sanitary closets or outhouses	7	(a) The selection of mechanical equipment			
(n) Screening or using other recommended methods of controlling flies or other insects	30	(b) Making more efficient use of mechanical equipment			
(o) Improving home grounds	41	110. Number of farmers following instructions in the maintenance and repair of mechanical equipment this year			
(p) Planting windbreaks or shelterbelts	—	111. Number of gin stands assisted this year in the better planting of cotton			

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NUTRITION AND HEALTH

Include all work with adults, 4-H Club members and older youth

112. Days devoted to line of work by:	
(1) Home demonstration agents	12
(2) 4-H Club agents	-
(3) Agricultural agents	0
(4) State extension workers	-
113. Number of communities in which work was conducted this year	15
114. Number of voluntary local leaders or committeemen assisting this year	0
115. Number of families assisted this year—	
(a) In improving diets	79
(b) With food preparation	81
(c) In improving food supply by making changes in home food production ¹	150
(1) Of vegetables	45
(2) Of fruits	47
(3) Of meats	59
(4) Of milk	57
(5) Of poultry and eggs	25
(d) With home butchering, meat cutting or curing	35
(e) With butter or cheese making	0
(f) With food preservation problems ²	150
(1) Canning	150
(2) Freezing	0
(3) Drying	20
(4) Storing	172
(g) In producing and preserving home food supply according to annual food-supply budget	0
(h) In canning according to a budget	0
(i) With child-feeding problems	2
(j) In the prevention of colds and other common diseases	62
(k) With positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.)	178
(l) With first-aid or home nursing	0
(m) In removing fire and accident hazards	25
116. Number of schools visited this year in establishing or maintaining hot school lunches	2
117. Number of nutrition or health clinics organized this year through the efforts of extension workers	2

Home production of family food supply (a)	Food preservation and storage (b)	Food selection and preparation (c)	Other health and safety work (d)
12	72	65	5
-	-	-	-
0	0	0	0
-	-	-	-
15	0	0	0
0	-	-	-

115(g) FOOD PRESERVATION BY ADULTS

	Fruits (a)	Vegetables (b)	Meats and fish (c)
1. Quarts canned	42,981	26,376	1004
2. Gallons brined	912	1815	-
3. Pounds: Dried ³	904	701	-
4. Cured ³	719	602	-
5. Stored	701	561	-
6. Frozen ⁴	-	-	-
7. Number of different families represented by the above figures			150

115(h) FOOD PRESERVATION BY 4-H CLUB MEMBERS

	Fruits (a)	Vegetables (b)	Meats and fish (c)
1. Quarts canned	5,104	3,221	-
2. Gallons brined	252	151	-
3. Pounds: Dried ³	90	46	-
4. Cured ³	87	58	-
5. Stored	87	58	-
6. Frozen ⁴	-	-	-

¹ Sum of the sublines minus duplications due to families participating in more than one activity.
² Weight of finished product after drying.
³ Weight of product before curing.
⁴ Include contents of locker plants and home freezer units.
⁵ Do not include vine-matured peas and beans.

CLOTHING, FAMILY ECONOMICS, PARENT EDUCATION, AND COMMUNITY LIFE

Include all work with adults, 4-H Club members, and older youth		Home management—family economics (a)	Clothing and textiles (b)	Family relationships—child development (c)	Recreation and community life (d)
118. Days devoted to line of work by—	(1) Home demonstration agents.....		75	3	3
	(2) 4-H Club agents.....				
	(3) Agricultural agents.....				
	(4) State extension workers.....				
119. Number of communities in which work was conducted this year.....					
120. Number of voluntary local leaders or committeemen assisting this year.....					

Home Management—Family Economics—Continued

121. Number of families assisted this year—	
(a) With time-management problems.....	36
(b) With home accounts.....	8
(c) With financial planning.....	12
(d) In improving use of credit for family living expenses.....	6
(e) In developing home industries as a means of supplementing income.....	
122. Number of home demonstration clubs, other consumer associations or groups assisted this year with cooperative buying of—	120
(a) Food.....	72
(b) Clothing.....	12
(c) Housefurnishings and equipment.....	12
(d) General household supplies.....	12
123. Number of families assisted this year through cooperative associations ¹ or individually, with the buying of—	120
(a) Food.....	72
(b) Clothing.....	12
(c) Housefurnishings and equipment.....	12
(d) General household supplies.....	12
124. Total number of different families assisted this year with consumer-buying problems (includes question 123 (a), (b), (c), and (d) minus duplications).....	
125. Number of families assisted this year with "making versus buying" decisions.....	
126. Number of families assisted this year in using timely economic information to make buying decisions or other adjustments in family living.....	

NOTE.—Individual families and groups assisted with selling problems should be reported in column (j), page 9.

Clothing and Textiles—Continued

127. Number of families assisted this year with—	
(a) Clothing-construction problems.....	135
(b) The selection of clothing and textiles.....	126
(c) Care, renovation, remodeling of clothing.....	91
(d) Clothing accounts or budgets.....	10

Family Relationships—Child Development—Continued

128. Number of families assisted this year—	
(a) With child-development and guidance problems.....	
(b) In improving family relationships.....	10

129. Number of families providing recommended clothing, furnishings, and play equipment for children this year.....	136
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130. Number of different individuals participating this year in child-development and parent-education programs: (a) Men.....	20
(b) Women.....	20

131. Number of children in families represented by such individuals.....	45
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Recreation and Community Life—Continued

132. Number of families assisted this year in improving home recreation.....	46
--	----

133. Number of communities assisted this year in improving community recreational facilities.....	16
---	----

134. Number of community groups assisted this year with organizational problems, programs of activities, or meeting programs.....	15
---	----

135. Number of communities assisted this year in establishing—	
(a) Club or community base.....	
(b) Permanent camp.....	
(c) Community rest rooms.....	

136. Number of communities assisted this year in providing library facilities.....	
--	--

137. Number of school or other community grounds improved this year according to recommendations.....	
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¹ The home—its arrangement, equipment, and furnishings, including kitchen improvements and care of the house—is reported under "The home, furnishings and surroundings," p. 10.
² Includes question 122 also families buying through marketing cooperatives, organized or assisted, column (k), p. 9.

SUMMARY OF 4-H CLUB BOYS' AND GIRLS' PROJECTS

* (One club member may engage in two or more projects. The sum of the projects is therefore greater than the number of different club members enrolled)

Project	Number of boys enrolled (a)	Number of girls enrolled (b)	Number of boys completing (c)	Number of girls completing (d)	Number of units involved in completed projects (e)
138. Corn					Acres
139. Other cereals					Acres
140. Peanuts					Acres
141. Soybeans, field peas, alfalfa, and other legumes					Acres
142. Soil and water conservation					Acres
143. Potatoes, Irish and sweet					Acres
144. Cotton					Acres
145. Tobacco					Acres
146. Fruits					Acres
147. Home gardens	201		152		8
148. Market gardens, truck and canning crops					Acres
149. Other crops (including pasture improvement)					Acres
150. Poultry (including turkeys)					Birds
151. Dairy cattle					Animals
152. Beef cattle					Animals
153. Sheep					Animals
154. Swine					Animals
155. Horses and mules					Animals
155a. Rabbits					Animals
156. Other livestock					Animals
157. Bees					Colonies
158. Beautification of home grounds					XXXXXXXXXXXXXX
159. Forestry					Acres
160. Wildlife and nature study (game and fur animals)					XXXXXXXXXXXXXX
161. Agricultural engineering, farm shop, electricity, tractor.					Articles made
162. Farm management					Articles repaired
163. Food selection, preparation, and/or baking					XXXXXXXXXXXXXX
164. Food preservation. (Include frozen foods)		253		250	Meals planned
165. Health, home nursing, and first aid.					Meals served
165a. Child care					8,325 Quarts preserved
166. Clothing					XXXXXXXXXXXXXX
167. Home management (housekeeping)		500		420	XXXXXXXXXXXXXX
168. Home furnishings and room improvement					Garments made
169. Home industry, arts and crafts					Garments remodeled
170. Job or leadership					Units
171. All others					Rooms
172. Total (project enrollment and completion)	201	753	152	670	Articles

13

117 VII (circle)

4-H CLUB MEMBERSHIP¹

173. Number of 4-H Clubs.....	15
174. Number of different 4-H Club members enrolled.....	201
175. Number of different 4-H Club members completing.....	152
176. Number of different 4-H Club members in school.....	191
177. Number of different 4-H Club members out of school.....	10
178. Number of different 4-H Club members from farm homes.....	180
179. Number of different 4-H Club members from nonfarm homes.....	21

Number of Different 4-H Club Members Enrolled:

180. By years	Boys (a)	Girls (b)	181. By ages	Boys (a)	Girls (b)
1st year	10	11	10 and under	5	6
2d	17	24	11	39	48
3d	0	0	12	29	30
4th	0	0	13	40	43
5th	0	0	14	26	42
6th	0	0	15	18	21
7th	0	0	16	16	24
8th	0	0	17	16	21
9th	0	0	18	7	9
10th and over	0	0	19	4	4
	201	253	20 and over	1	5
				201	253

182. Number of different 4-H Club members, including those in corresponding projects, who received definite training in—			
(a) Judging.....	15	(f) Fire and accident prevention.....	40
(b) Giving demonstrations.....	98	(g) Wildlife conservation.....	20
(c) Recreational leadership.....	15	(h) Keeping personal accounts.....	35
(d) Music appreciation.....	20	(i) Use of economic information.....	75
(e) Health.....	15	(j) Soil and water conservation.....	1
		(k) Forestry.....	1
183. Number of 4-H Club members having health examination because of participation in the extension program.....	178		
184. Number of 4-H Clubs engaging in community activities such as improving school grounds and conducting local fairs.....	15		

WORK WITH OLDER RURAL YOUTH

185. Number of groups (other than 4-H Club) organized for conduct of extension work with older rural youth.....	
186. Membership in such groups.....	(a) Young men..... (b) Young women.....
187. Number of members by school status and age	Out of school Unmarried (b) Married (c) Under 21 years (d) 21-34 years (e) 35 years and over (f)
(1) Young men.....	
(2) Young women.....	

188. Number of meetings of older rural youth extension groups.....	
189. Total attendance at such meetings.....	
190. Number of other older rural youth groups assisted.....	
191. Membership in such groups.....	(a) Young men..... (b) Young women.....
192. Number of older rural youth not in extension or other youth groups assisted.....	(a) Young men..... (b) Young women.....
193. Total number of different young people contacted through the extension program for older rural youth. (Questions 186, 191, and 192, minus duplications).....	(a) Young men..... (b) Young women.....

194. Check column showing approximate portion of older youth program devoted to—	Under 10 percent (a)	10-19 percent (b)	20-39 percent (c)	40 percent or more (d)
(1) Citizenship, democracy, and public problems.....				
(2) Vocational guidance.....				
(3) Family life and social customs.....				
(4) Social and recreational activities.....				
(5) Community service activities.....				
(6) Technical agriculture.....				
(7) Technical home economies, including nutrition and health.....				

¹ All data in this section are based on the number of different boys and girls participating in 4-H Club work, not on the number of 4-H projects carried.
² Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on page 13, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work. Do not include boys and girls enrolled late in the year in connection with the following year's program.
³ Same as footnote 2, except that reference is to completions instead of enrollments.

MISCELLANEOUS

(Report here all work, including war work, not properly included under any of the headings on preceding pages)

	Home agents ¹	General-livestock insects ¹	All other work ¹
195. Days devoted to line of work by—			
(1) Home demonstration agents			
(2) 4-H Club agents			
(3) Agricultural agents			
(4) State extension workers			
196. Number of communities in which work was conducted this year			
197. Number of voluntary local leaders or committeemen assisting this year			

SUMMARY OF CONTRIBUTION TO WAR EFFORT

It is desirable to bring together in one place the sum total of extension contribution to the several broad areas of war effort. It is assumed that all such work has been reported previously under appropriate headings.

War program	Home demonstration agents ⁽¹⁾	4-H Club agents ⁽²⁾	Agricultural agents ⁽³⁾
198. Estimated number of days devoted to—			
(1) Food supplies and critical war materials (production, marketing, processing, storage, distribution, and related problems)			
(2) Problems arising from new military camps, munitions plants, and war industries			
(3) Civilian defense (such as fire prevention, Red Cross training, air-raid warnings)			
(4) Other war work (including collection of salvage material)			

COOPERATION WITH OTHER FEDERAL AGENCIES

The purpose of this report is to bring together in one place the cooperation given other Federal agencies working with the rural people of the county. It is assumed that all such work has been reported previously under appropriate problems of the farm or home.

	Ambulance to Volunteers ^(a)	U. S. D. A. Comenius ^(b)	Farm Credit Administration ^(c)	Employment Service ^(d)	Production and Marketing Administration ^(e)	Soil Conservation Service ^(f)	Farm Home Administration ^(g)	Rural Electrification Administration ^(h)	Tennessee Valley Authority ⁽ⁱ⁾	Social Security, Public Health, Childs & Bureau ^(j)	Other Agencies ^(k)
199. Days devoted to special work by—											
(1) Home demonstration agents											
(2) 4-H Club agents											
(3) Agricultural agents											
(4) State extension workers											
* 200. Number of communities in which work was conducted this year											
201. Number of voluntary local leaders or committeemen assisting this year											
202. Number of meetings participated in this year by extension workers											

¹ Include grasshoppers, armyworms, chinch bugs, and other insects not reported under specific crop or livestock headings.

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TERMINOLOGY

If extension reports are to convey the intended information, it is important that the terminology employed be that generally accepted by members of the extension teaching profession everywhere. Precise use of extension terms is an obligation each extension worker owes to the other members of his or her profession. The following definitions have been approved by the United States Department of Agriculture and by the Association of Land-Grant Colleges and Universities.

DEFINITIONS OF EXTENSION TERMS

1. A *community* is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report, a community is one of the several units into which a county is divided for conducting organized extension work.
2. A *cooperator* is a farmer or homemaker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent, and records are not required, but reports on the success of the practices may be obtained.
3. *Days in field* should include all days spent on official duty other than "days in office."
4. *Days in office* should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
5. *Demonstrations* as contemplated in this report are of two kinds—method demonstrations and result demonstrations.
A *method demonstration* is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.
A *result demonstration* is a demonstration conducted by a farmer, homemaker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.
The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A *demonstration meeting* is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
7. A *result demonstrator* is an adult, a boy, or a girl who conducts a result demonstration as defined above.
8. An *extension school* is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college.
9. An *extension short course* differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
10. A *farm or home visit* is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
11. *Farmers (or families) assisted this year* should include those directly or indirectly influenced by extension work to make some change during the report year as indicated by:
 - (1) Adoption of a recommended practice.
 - (2) Further improvement in a practice previously accepted.
 - (3) Participation in extension activities.
 - (4) Acceptance of leadership responsibility.
 - (5) Or by other evidence of desirable change in behavior.
12. A *4-H Club* is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
13. *4-H Club members enrolled* are those boys and girls who actually start the work outlined for the year.
14. *4-H Club members completing* are those boys and girls who satisfactorily finish the work outlined for the year.
15. A *project leader, local leader, or committeeman* is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
16. A *leader-training meeting* is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
17. *Letters* written should include all original letters on official business. (Duplicated letters should not be included.)
18. An *office call* is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
19. A *plan of work* is a definite outline of procedure for carrying out the different phases of the program. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
20. An *extension program* is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
21. *Records* consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
22. The *older rural youth group* is primarily a situation group, out of school, at home on farms, not married or started farming on their own account, and mostly 16 to 25 years of age.

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* ANNUAL NARRATIVE REPORT *
* OF *
* HOME DEMONSTRATION WORK *
* Nelson County, Virginia *
*
* December 1, 1946 to November 30, 1947 *
*
* Margaret Murrell *
* Local Home Demonstration Agent *
*

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SCOPE OF WORK

Home Demonstration Clubs

Number 10

Membership 150

4-H Clubs

Number 15

Membership 454

Number of families reached through neighborhood and community leaders 301

Other methods used to reach families 2

Number of families reached 53

Estimate total number families reached, 354

Number of farm families in county 471

ADULT WORK

Home Demonstration Club Program Project Work

The program for the project work was determined by the needs of the different clubs and each club decided what they wanted to take and then all of the clubs came together and had a meeting deciding what they would take for the year.

The subject matter fields in which the work was carried on was in clothing, foods, and home improvement. It was carried on because this was what the people needed most for the year.

Clothing: The object for having this project was because it comes next to food. It is very essential that everyone have ample clothing. Demonstrations were given on how to study

the patterns, cutting the garments, fitting the garments, the different seams and seam finishes, and the finishes for the garments.

The results obtained from giving the demonstrations were: The women made dresses, aprons, under clothing, sheets, pillow cases, scarves, quilts, and other garments. Each member exhibited in her own club--finally exhibiting against the other clubs.

Story: The Arrington Home Demonstration Club members took clothing as a project and carried it out. The members made new clothing, renovated garments, made clothing out of flour bags. After finishing the garments, they exhibited them in the club and finally at the Achievement Day. Things made were; aprons, pillow cases, sheets, under clothing and dresses from bags. Dresses were made from new material and a suit was renovated. Aside from the clothing, they canned fruits and vegetables and made electric lamps out of oil lamps.

Food: All club members gave serious thought to this project. Since there is a food shortage and the prices are still up on foods, the members canned, dried and stored more food this year than last year. Demonstrations were given on canning fruits, vegetables and meats as a result.

The 150 club members produced and canned 42,981 quarts of fruits, 36,376 quarts of vegetables, and 1004 quarts of meats. They dried 904 pounds of fruits, 701 pounds of vegetables, and

cured 719 pounds of fruits and 561 of vegetables.

The women judged their fruits and vegetables in each club and samples of the best fruits and vegetables were exhibited county wide. The women plan to can, dry, cure and store even more next year.

Club members had a poultry culling demonstration in order to find out how many hens were laying and to know how many to kill for canning the fowl.

Story: Mrs. Eva Reid is a member of the Avon Home Demonstration Club and leader of the 4-H Club in that community. She is the mother of three children, two school age and one not school age. She attended the State Farmer Conference.

Mrs. Reid has done outstanding work in her project. She has canned 200 quarts of greens, 100 quarts of peas, 400 quarts of beans, 50 quarts of carrots, 201 quarts of tomatoes, 52 quarts of sweet potatoes, 43 quarts of corn, 100 quarts of peaches, 31 quarts of pears, 25 pints of jellies, 81 pints of jams, 7 quarts of cherries, 80 quarts of berries, 75 quarts of apples, 30 quarts of sausage, 20 quarts of tenderloin, 35 quarts of spare ribs and 25 quarts of chicken; stored 40 bushels of white potatoes; raised 35 hogs, sold 23 hogs; has 26 hens, and a cow. She has sold vegetables out of her garden all summer and has greens and onions in the garden now.

Mrs. Reid also made covers for the living room, put new roofing on the house, bought a coal and wood combine stove for the kitchen and wired the home.

Home Improvement. Careful thought and consideration was given to this project in order to add comfort and cheer to homes and to make them pleasant for family living. Assistance was given on this project in planning and buying. As a result, houses have been built, rooms have been added and repairs made on the homes. Homes have been painted inside and outside, brick siding put on homes and out houses; houses have been electrified and electric stoves, gas, wood and coal stoves bought. Rooms were wall papered; electric washing machines, irons, radios, lamps, and water have been installed; and electric refrigerators, furniture and churns have been bought. After installing electricity oil lamps which had been used to furnish light before were electrified by members of the clubs.

Story: Mrs. Thelma Dunning, a member of the Elmington Home Demonstration Club and a 4-H Club leader, has been very active. After previously living with her mother-in-law she decided that she wanted to improve things so she built a home. Mrs. Dunning built a five-room home. She has painted the outside of the house and most of the rooms inside. Furniture has been bought for many of the rooms and she plans to buy more. She also plans to put water into the house and improve the yards. She has canned fruits and vegetables for the winter months.

Other Activities: The women decided that all work and no play was not a well-balanced program, so the members of the

Home Demonstration Clubs sponsored a picnic, at which time games were played. Group singing and a picnic dinner were enjoyed by all.

A delegation of women of the county attended the State Farmers Conference held at Virginia State College, Petersburg, Virginia.

A group attended the Labor Saving Show held in Lynchburg, Virginia, which gave information on devices that may be made and used to save time and work.

The Negro Organization Society was attended by one of the leaders of the county.

The Home Demonstration Clubs had an Achievement Day which was held in the Community House on October 30, 1947. Exhibits of clothing, foods, household articles and electrical appliances which were made during the year were on display. Reports of club accomplishments were given by members.

Leadership: There are three types of adult leaders; club officers, project leaders and community and neighborhood leaders. There are 60 club officers, 20 project leaders or subject matter leaders, and 38 community and neighborhood leaders. Nine (9) training meetings were held. There was one training meeting held by the Clothing Specialist, Miss Johnson. The agent attended the meeting in Lovingsston, Virginia. It was a hat clinic. Demonstrations were given on restyling, renovating and cleaning hats.

The neighborhood leaders were visited individually when they were selected and their duties explained. These leaders carried out plans and demonstrations given by the Home Demonstration Agent when they were called upon.

There are two types of adult 4-H leaders. They are organization and project or sponsor. The project or sponsor meets with the club members at their regular meetings and take charge of the meetings when the agent cannot be present. The organization leaders get the club members together and get them organized. There are 30 leaders. Three training meetings were held with 25 present.

The County Advisory Board is made up of 45 members. Each organized community is represented by having two women and one man from its clubs on the Advisory Board. These are officers of the community clubs. The Board serves as an executive committee in planning with the agent a program that will meet the needs of farm families and non-farm families in the county and in helping with any educational program or project that is needed. Three meetings of the Board have been held this year. One State Advisory Board Meeting was attended by one woman and one man held in Hanover County.

The County Home Demonstration Committee is made up of leaders and presidents of the Home Demonstration Clubs. It has 20 members. The purpose of it is to plan the Home Demonstration Program and see that the plans are carried out. They are to

help develop the plans of the Advisory Board, as well as an interesting program for their group. The members of this committee helped in giving demonstrations and took charge of meetings when the agent was absent.

WORK WITH YOUTH

4-H Clubs

Organization: The 4-H County Council is composed of club presidents, vice presidents and secretaries of all 4-H Clubs. There are 45 members. The council plans all county-wide activities for the 4-H Clubs. It supports the plans of the County Advisory Board and all county activities. It plans all youth tours, picnics and an Achievement Day annually. Two meetings were held with the 4-H County Council. One Achievement Day Program was held.

Project Work: The 4-H Club members in each club decided that they would take the projects which they needed most. The fields in which the subject matter was carried on was house-keeping, laundrying, canning and gardening. These projects were carried on because the 4-H Club members were more interested and they wanted to learn something about them and it met some of the needs in their homes.

Foods: The 4-H Club girls took this as a project because much food is needed for the family during the year since summer is mostly the time when all the vegetables and fruits grow, and the members take advantage of the opportunities. The girls help

their parents can and carry out their own projects in canning required amount for their project. There were 253 girls in the canning project and 256 girls finished the project. The 4-H Club girls canned 8,325 quarts alone. There were 5,104 quarts of fruit, 3,221 quarts of vegetables. They brined 253 fruits and 151 vegetables, dried 90 lbs. of fruits, 46 pounds of vegetables, and stored 87 pounds of fruit and 58 pounds of vegetables.

Housekeeping: The objective of this project was to train the 4-H Club members how to keep things much neater and tidy around their surroundings. Demonstrations were given to them month by month in the housekeeping project. 125 members carried on this project and 120 members completed. Some of the things the 4-H Club members did were mending linens, washed dishes, cleaned lamps, set tables, brought in fuel, cared for the garbage, cared for their rooms, lengthened sheets, and remodeled furniture, and renovated pictures.

Laundrying: This project was selected by the 4-H Club members because it is something all of them have to do. They knew how to laundry their things but not the correct way so in order to learn the correct way they took the project. Demonstrations and talks were given on this project. 375 4-H Club members took the project and 300 members completed. The project included doing the family washing, personal washing and ironing and ~~ironing~~ ^{Shall} Laundry Equipment.

Gardening: The 4-H Club boys took gardening as a project because they could help out with the provision of summer meals and also from their gardens the members canned vegetables. There were ~~101~~²⁰¹ who took the gardening project and 152 members finished the project. Some of the different vegetables they raised were string beans, peas, butter beans, greens, tomatoes, beets, carrots, onions, potatoes, both sweet and white, and lettuce.

Other Activities: The 4-H Club boys and girls had a picnic. It was enjoyed by all of them. They played games, sang songs and ate heartily of picnic lunches brought.

One 4-H Club girl attended the State Wild Life Conference which was held at Virginia State College, Petersburg, Virginia.

Two 4-H Club girls attended the 4-H State Short Course held at Virginia State College, Petersburg, Virginia.

The 4-H Club girls and boys had an Achievement Day.

Leadership: There are two types of adult 4-H leaders. They are project or sponsor and organization leaders. They meet with the club members at their regular meetings and take charge of the meetings when the agent cannot be there. They receive their information and materials for the meeting from the agent before time for the meeting. The leaders take charge of the call meetings whenever it is necessary. The organization leaders get the club members together and get them organized. There are 30 4-H Club leaders in all.

There are two types of junior leaders. They are project

leaders and club officers. There are 45 club officers who meet as the 4-H Club Council. The 4-H Club Council supports the plans of the County Advisory Board. It also supports the Achievement Days, picnics and tours. Two (2) meetings were held.

● WORK DONE BY AGENT IN COOPERATION WITH OTHER AGENCIES

Work with other agencies in the county has been carried out cooperatively by the home demonstration agent and the home demonstration club members. Assistance was given by both during the Christmas Seal sale, cancer drive and infantile paralysis, and other health activities.

● EVALUATION OF THE 1947 HOME DEMONSTRATION PROGRAM

The most important contributions to the 1947 program were the increase in production of foods, stressing food preservation and storage, and planning the clothing program.

Through these changes club members and those adopting practices will have a better idea of carrying out the 1948 program in order to feed and cloth their families more economically from past experiences.