



A joint message from Vice Presidents Bryan Garey and Frank Shushok Jr.

Dear members of the Virginia Tech community, we write today with a reminder that it will take all of us to have a successful in-person semester this fall.

We are one community, and to protect each other and ourselves, it is essential that we reach as close to a 100 percent vaccination rate as possible. By doing so, we can confidently relax the masking and physical distancing protocols that will allow us to enjoy all that our campuses and facilities have to offer.

Today we launch our vaccine dashboard at <https://ready.vt.edu/vaccinations/vaccination-dashboard.html>. With updates on Mondays and Thursdays, we can all track to see how close we are coming as a community to reach that 100 percent vaccination rate. We have made progress, but we have work to do. We are asking you to take the time to upload your vaccination information with us. All information is kept confidential and is shared through the systems we have in place to manage other confidential information.

All students must submit proof of COVID-19 vaccination by Aug. 6 through the Online Student Health Portal at <https://osh.healthcenter.vt.edu/>. This information is critical for us as we plan for in-class learning as well as full dining and housing experiences. If you are unable to complete the full vaccine dosage by Aug. 6 but still intend to be vaccinated, please email Health@vt.edu to learn about your options. Students can submit their exemption forms through the Online Student Health Portal, fax them to 540-231-6900, mail them to Schiffert Health Center, or drop them off in person. Student frequently asked questions are available on the Ready site at <https://ready.vt.edu/>.

All employees are encouraged to receive a COVID-19 vaccine (<https://ready.vt.edu/vaccinations.html#getvaccine>) by Aug. 15. All employees, including full-time and part-time faculty, staff, and wage, are required to provide proof of their COVID-19 vaccination once they are fully vaccinated. This includes employees registered for classes at Virginia Tech. Employees are required to register vaccination information in the COVID-19 Vaccination Status Self-Reporting form (<https://apps.es.vt.edu/vaccinereporting>) after receiving final dose.

Employees who register their vaccine information will be exempt from required COVID-19 surveillance testing during the 2021-22 academic year. The need and frequency of testing for unvaccinated employees will be determined based on the risk an individual's

position presents to the community. Information about the testing program is forthcoming.

Visit the frequently asked questions page at <https://ready.vt.edu/vaccinations/employee-vaccine-faqs.html> for employees for additional information on reporting your vaccine information. If you have additional questions, contact the HR Service Center at hrrservicecenter@vt.edu.

The promise of a fall semester with traditional experiences of in-class learning, attending events on the Drillfield, and jumping in Lane Stadium are within our grasp if each of us do our part. The pandemic has been a long ordeal and COVID-19 has affected us all. If you are eligible to get a vaccine, do it. If you have received it, report your vaccination to either the student portal or employee form. If you have questions, ask.

We cannot wait to see you on campus this fall. Thank you and GO HOKIES!

Frank Shushok Jr., Vice President for Student Affairs
Bryan Garey, Vice President for Human Resources

All employees encouraged to receive a vaccine; register your vaccine information by Aug. 15

All employees are encouraged to receive a COVID-19 vaccine (<https://ready.vt.edu/vaccinations.html#getvaccine>). All employees, including full-time and part-time faculty, staff, and wage, are required to provide proof of their COVID-19 vaccination once they are fully vaccinated. This includes employees who are also registered for classes at Virginia Tech. Employees are required to register vaccination information in the COVID-19 Vaccination Status Self-Reporting form (<https://apps.es.vt.edu/vaccinereporting>) after receiving their final dose.

Employees who register their vaccine information will be exempt from required COVID-19 surveillance testing during the 2021-22 academic year. The need and frequency of testing for unvaccinated employees will be determined based on the risk an individual's position presents to the community. Information about the testing program is forthcoming.

Below are detailed instructions on how to upload your vaccination record into this secure system.

1. Log into the form
 - Log into the COVID-19 Vaccination Status Self-Reporting form using your PID and password at <https://apps.es.vt.edu/vaccinereporting>.
 - On the next screen, verify your pre-loaded

information. If the information is incorrect, do not continue. Contact the HR Service Center at hrrservicecenter@vt.edu for help.

2. Enter COVID-19 vaccination information
 - Select the Vaccine Type you received (e.g., Moderna, Pfizer, Johnson & Johnson). The system will adapt to the number of doses you need to enter based on the vaccination type.
 - Enter the date(s) you received each dose.
3. Upload an image of your vaccine card.
 - Select the image(s) of the front of your vaccine card that you want to upload from your device. Be sure your birth date is visible, and your image(s) include all doses of the vaccine. NOTE: You can upload a photo or scanned copy of your vaccine card. If you have documentation on two different vaccine cards, upload images of both cards, or if it's on front and back, include both sides. For most, you will only upload the front of one card.
 - Official documentation must contain name, birthdate, dates of doses, and the vaccine manufacturer.
4. Verify your information
 - Be sure the information you entered is correct.
 - Submitted information will be validated against your HR Banner record. Individuals who do not have valid vaccination records or an exemption may be required to participate in the university surveillance testing program.
 - Following submission, you should receive a confirmation email from the registration portal that your vaccination registration is complete. If there are any issues or inconsistencies in the information you've entered you may be contacted by Human Resources to address the concerns. If you do not receive a confirmation email, please log back into the form to review the information you originally submitted and make sure the image of your vaccination card is included, then resubmit.

For questions about reporting your vaccination status, visit the FAQ page for employees at <https://ready.vt.edu/vaccinations/employee-vaccine-faqs.html>. For additional questions, contact the HR Service Center at hrrservicecenter@vt.edu.

2021-22 parking permits on sale

Parking permits for the 2021-22 academic year will go on sale the following dates:

- July 26, 2021: Faculty/staff parking permits go on sale. This includes Annual, Semester, Evenings Only, and Remote. Permits will be mailed beginning Aug. 9, 2021.
- Aug. 6, 2021: Student permits go on sale (Perry Street; graduate students - regular "G" permits).
- Aug. 9, 2021: Student permits go on sale (Commuter; Residential; all other permits).

Current permits expire Aug. 31, 2021. Annual permits are valid from the time of purchase until Aug. 31, 2022. Permits can be purchased online at <https://virginiatech.t2hosted.com/Account/Portal> or in person at 505 Beamer Way. If you are a student or employee, please login with your PID and password using 2-Factor Authentication. If you do not have a PID, or need additional help with the 2-Factor Authentication process, contact 4HELP at 540-231-4357.

Weighing your parking options: If you have been taking classes or working remotely and will be in-person on campus this coming fall, view helpful parking information at <https://vtx.vt.edu/notices/adm-evergreens/transpo-annualparkingpermit.html>. Questions: Email parking@vt.edu or call 540-231-3200.

New Virginia Overtime Wage Act impact on overtime compensation

The new Virginia Overtime Wage Act (<https://lis.virginia.gov/cgi-bin/legp604.exe?212+ful+HB2063ER>), effective July 1, 2021, requires that employers in the Commonwealth of Virginia compensate non-exempt employees at a time and a half hourly rate for hours physically worked in excess of 40 in a workweek. This act eliminates the provision to allow employees to accrue compensatory leave. The only exceptions to this new overtime compensation rule are for law enforcement and fire suppression employees.

This change does not affect compensatory leave balances earned before July 1, 2021. Employees will continue to be able to use previously earned compensatory leave. Over the coming weeks, the Leave and Time Worked Reporting System will be updated to reflect these changes. This change should not impact hourly wage employees using the TimeClock Plus System to record hours worked.

More information will be forthcoming. In the meantime, questions should be directed to college/department HR representatives or the HR Leave Team at hrrleave@vt.edu.

Emails offering unsolicited retirement advice

Several different agencies have contacted Virginia Tech employees via email under the guise that they are endorsed by the university. Virginia Tech employees have access to financial counseling sessions at no cost with representatives from TIAA, Fidelity, and ICMA-RC (access to contact information follows):

- TIAA: <https://shared.tiaa.org/public/publictools/events/meetingatworkplace?employerid=1-43S1-1>
- Fidelity: <https://nb.fidelity.com/public/nb/vatech/contactus/schedule-a-meeting>
- ICMA-RC: <https://icmarc.secure.force.com/events?SiteId=a013a00000IYEOYAA5>

The Virginia Retirement System recently posted a similar reminder that unsolicited means (calls or emails) are not used to contact members or offer services for retirement plans administered by the commonwealth. Read the notice at <https://mailchi.mp/varetire/employer-update-2021-march?e=c5698e4868#article1>.

Employees can seek outside financial counseling. This is a courtesy reminder to exercise caution when responding to unsolicited offers of retirement planning or advice. For questions, contact the HR Service Center at 540-231-9331 or hrrservicecenter@vt.edu.

Editor Note:

The Blue Sheet newsletter will not be published July 7.