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## Experiential Bridge Program ALCE Curriculum by Course

### ALCE 3004 - Module 3 - Experiential Bridge Program (75-Minute Lesson)

#### Learning Objectives:

- Explain aspects of the 3900 management system and its importance
- Outline the phases of the bridge experience program that students will be exposed to for reporting requirements

### **Introduction**



Time	Teaching Method	Content	Slides/Materials
10 Minutes	<p>Group Discussion</p> <p>Slide 2, has the objectives/questions to allow students to become engaged as you start the class. Instruct the class to take 5 minutes to discuss these topics—instruct students to gather with others at their table or with those near them.</p> <p>These questions can be posted on large post-it notes around the room and</p>	<p>Allow students to discuss these questions amongst their group or person sitting near them for ~10 minutes.</p> <ul style="list-style-type: none"> <li>• What were your experiences with undergraduate research assignments?</li> <li>• After reviewing all of the potential experiences, what will you be looking for when making your final decision for a bridge experience?</li> <li>• What questions you still have regarding the bridge experience program?</li> </ul> <p>After 5 minutes have passed, direct the discussion for the whole class.</p> <p>Sample questions to start a discussion:</p> <ul style="list-style-type: none"> <li>• What experiences that you have had in college have either increased or decreased your desired career goals from when you started college?</li> </ul>	<p>Discuss the following questions among the members of your group or the person sitting next to you.</p> <ul style="list-style-type: none"> <li>• After reviewing all of the potential experiences, what are things you will be looking for when making your final decision for a bridge experience?</li> <li>• What are questions you still have regarding the bridge experience program?</li> <li>• What were your experiences with undergraduate research assignments?</li> </ul>

### ALCE 3900 Management System

Time	Teaching Method	Content	Slides/Materials
15 Minutes	Facilitated Conversation	<p><b>How are bridge experiences transcribed and tracked?</b></p> <p>Students will enroll in 3900 as a corequisite with their bridge experience. Enrollment should begin when the student starts the experience. The possible ways to satisfy the requirement should be communicated to students.</p>	



		<p>3900 will be used to track the completion of a plan, experience, reflection, and showcase.</p> <ul style="list-style-type: none"> <li>· 3900 would be a 0-credit course with no tuition or fees.</li> <li>· The grading mode would be X-grade (continuing course). Students completing 3900 would receive a Satisfactory grade.</li> <li>· Individual programs would be responsible for managing enrollment and determining how to implement (each student has its own section with a custom title vs. multiple students enrolled in the “Industry internship” section).</li> </ul>	
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### Assessment Components for the Bridge Experience with 3900 Integration

Time	Teaching Method	Content	Slides/Materials
30 Minutes	<p><b>Artifact Showcase</b></p> <p>For this portion of the lesson, we will take a deep dive into the assessment components for the bridge experience.</p> <p>This experience can be set up in a multitude of ways. How we will do it will require you to go through all components (Proposal, Reflection, Evaluation, and Showcase).</p>	<p>Assessment Components</p> <p>Proposal</p> <p>The student proposal should contain the following components:</p> <ul style="list-style-type: none"> <li>● When will you be engaged?</li> </ul>	<b>Proposal</b>



Each component will have a corresponding slide to give more detail about the different components.

Proposal: Give students 10 minutes to practice writing components of this section. Have the students use a type of bridge program even if it is not with a specific location. The role will be the same.

Reflection:

Ask students to compile a list of questions that would help in the reflection process.

Evaluation

- Start date:
- End date:

- How many hours per week (or total hours of experience) do you expect to perform?
- Name of business, lab, etc.
- Location
- What will you be doing (activities, responsibilities, etc.)?
- Who will serve as your mentor?

**Setting Goals:** To develop your list of critical and additional skills you anticipate developing during your experience, consider how your bridge experience will help you.

- Apply academic concepts and knowledge to a professional setting
- Develop professional skills
- Experience personal growth
- Contribute to the work, support others, and/or demonstrate a spirit of service

Reflection

Thinking back to Kolb's Model of Experiential Learning, what are questions we could ask that would enhance our reflection practices?

## ALCE 3900 Proposal

ALCE 3900 - E&I  
Name: [\_\_\_\_\_] Email: [\_\_\_\_\_] Phone: [\_\_\_\_\_] Address: [\_\_\_\_\_] City: [\_\_\_\_\_] State: [\_\_\_\_\_] Zip: [\_\_\_\_\_] Hours per week (or total hours of experience): [\_\_\_\_\_] Name of business, lab, etc.: [\_\_\_\_\_] Location: [\_\_\_\_\_] What will you be doing (activities, responsibilities, etc.): [\_\_\_\_\_] Who will serve as your mentor?: [\_\_\_\_\_] Purpose: Describe how this experience will help bridge to your future plans? [\_\_\_\_\_] Critical Skills: List the critical skills you anticipate developing during your experience. [\_\_\_\_\_] Additional Skills: List the additional skills you may develop given the experience. [\_\_\_\_\_] Plan: [\_\_\_\_\_] Purpose: [\_\_\_\_\_] Setting Goals: [\_\_\_\_\_] Critical Skills: [\_\_\_\_\_] Additional Skills: [\_\_\_\_\_] Reflection: [\_\_\_\_\_] Evaluation: [\_\_\_\_\_] Signature: [\_\_\_\_\_] Date: [\_\_\_\_\_] Page expires in 30/60 minutes

### Plan

The following information will be entered by students into the 3900 Management System.

Check the type of experience

- Internship
- Service Learning
- Field Experience
- Other
- Study Abroad
- Undergraduate Research
- Co-op

### Plan:

- When will you be engaged?
  - Start date:
  - End date:
- How many hours per week (or total hours of experience) do you expect to perform?
- Name of business, lab, etc.
- Location
- What will you be doing (activities, responsibilities, etc.)?
- Who will serve as your mentor?

**Purpose:** Explain how this experience will help bridge to your future plans?

**Setting Goals:** To develop your list of critical and additional skills you anticipate developing during your experience, consider how your bridge experience will help you

- Apply academic concepts and knowledge to a professional setting
- Develop professional skills
- Experience personal growth
- Contribute to the work, supporting others, and/or demonstrate a spirit of service

**Critical Skills:** List the critical skills you anticipate developing during your experience.

**Additional Skills:** List the additional skills you may develop given the experience

## Reflection

### Reflection

Heather Bradford - Internship - CEE 3900

Page expires in 30/60 minutes

Write a detailed response for each category. If examples are requested in the prompt, they are required for a grade of "Satisfactory." An incomplete response will result in a grade of "Unsatisfactory/Bad" for the Reflection.

#### CATEGORY 1) WHAT? (DESCRIBE YOUR OBSERVATIONS AND EXPERIENCES WITHOUT JUDGEMENT.)

Describe your bridge experience by answering the following:

What did you do (projects worked on, assignments, tasks, research topic, etc.)?

What was your role (your title or position on the team or in the internship or research project, study abroad experience, etc.)?

[Empty text box for reflection response]

#### CATEGORY 2) SO WHAT? (PROCESS AND EXPLAIN YOUR FEELINGS AND THOUGHTS ON A DEEPER LEVEL.)

Application: Describe how you applied academic coursework in your experience. Give concrete examples to illustrate your answers to each prompt. Consider the following:

In what ways was your experience consistent with or related to class or topics you've studied? Explain and offer details



## Showcase

If you have any examples that would be good to provide students with examples, implement them here. This can be posters, presentations or pictures you have with students.

In this evaluation, you will be asked to carefully consider your Bridge Experience and your preparation. This data is used to inform departments about student perceptions of the strengths and weaknesses of their Bridge Experiences.

Sample Topics Include:

- Professionalism
- Application of Learning
- Opportunities to Contribute to the Field
- Input for highlighting strengths and weakness

Below is a list of topics to consider as you prepare your deliverable and description:

- Explain your Bridge Experience.
- Describe an accomplishment (no matter how small!) from your Bridge Experience.
- Discuss a favorite moment that occurred while completing your experience.
- Discuss how your experience relates to your career and life goals.
- Explain how the experience influences your career and life goals.
- Identify barriers or challenges overcome in order

### Reflection

Directions: write a detailed response for each category. If examples are requested in the prompt, they are required for a grade of "Satisfactory." An incomplete response will result in a grade of "Unsatisfactory/Redo" for the Reflection.

**[Category 1] What? [Describe your observations and experiences without judgment.]**

Describe your bridge experience. Consider the following:

- What did you do?
- What was your role?

**[Category 2] So What? [Process and explain your feelings and thoughts on a deeper level.]**

*[Application]* Describe how you applied academic coursework in your experience. Give concrete examples to illustrate your answers to each prompt. Consider the following:

- In what ways was your experience consistent with or related to ideas or topics you've studied?
- What academic misconceptions did you have prior to your experience?
- In what ways did your experience introduce new ideas or topics?

*[Self-assessment]* Describe the ways you developed professionally. Consider the following:

- What was the best/worst/most challenging thing that happened?
- What professional skills did you develop or improve as a result of this experience?
- What professional skills do you need to continue developing?

*[Lit Proxim]* Describe how you contributed to the work, work environment, and served others as appropriate to your experience. Consider the following:

- How did you use your knowledge, skills, and abilities to serve others during your experience?
- Do you feel like you made an impact? Why or why not.
- What did you appreciate (about another person, your experience, etc.)?

**[Category 3] Now What? [Consider how your experience might shape future attitudes and behaviors.]**

Describe what you will do next. Consider the following:

- How did this experience affect your career goals?
- Where do you plan to go from here?
- What steps will you take to get there?

### Evaluation

Page expires in 59/48 minutes.

Heather Bradford - Internship - CEE 3900

In this evaluation, you will be asked to carefully consider your Bridge Experience and your preparation for it. This data is used to inform departments about student perceptions of the strengths and weaknesses of their Bridge Experiences.

APPLICATION OF LEARNING	
HOW OFTEN DID YOU...	
Have opportunities to apply knowledge and skills from your academic studies?	[Rating ▼]
Feel you had gaps in knowledge or skills required during your experiences?	[Rating ▼]
Required to learn additional skills to perform tasks?	[Rating ▼]
PROFESSIONALISM	
HOW OFTEN WERE YOU...	
Expected to communicate professionally using written communication?	[Rating ▼]
Expected to communicate professionally using oral communication?	[Rating ▼]
Expected to communicate professionally using visual communication?	[Rating ▼]
Provided clear expectations and standards for your performance?	[Rating ▼]
Expected to communicate professionally using non-verbal communication?	[Rating ▼]
Given a chance to receive feedback on your performance?	[Rating ▼]
Treated as a professional during this experience?	[Rating ▼]
Given the opportunity to learn from other professionals in the field?	[Rating ▼]
LIT PROXIM: OPPORTUNITIES TO CONTRIBUTE, SERVE OTHERS AND THE FIELD	
HOW OFTEN DID YOU...	
Have the opportunity to work with diverse people, communities, and/or cultures?	[Rating ▼]
Feel your contributions were valued?	[Rating ▼]



to identify and establish this as your experience.

- Evaluate your next steps toward the start of your career.

#### Evaluation

In this evaluation, you will be asked to carefully consider your Bridge Experience and your preparation for it. This data is used to inform departments about student perceptions of the strengths and weaknesses of their Bridge Experiences.

Indicate the frequency of the following during your Bridge Experience (scale for rating items):

Not at All      Rarely      Some      Frequently

#### Application of Learning

How often did you...

1. Have opportunities to apply knowledge and skills from your academic studies?
2. Feel you had gaps in knowledge or skills required during your experiences?
3. Required to learn additional skills to perform tasks?

#### Professionalism

How often were you...

4. Expected to communicate professionally using written communication?
5. Expected to communicate professionally using oral communication?
6. Expected to communicate professionally using visual communication?
7. Expected to communicate professionally using non-verbal communication?
8. Provided clear expectations and standards for your performance?
9. Given a chance to receive feedback on your performance?
10. Treated as a professional during this experience?
11. Given the opportunity to learn from other professionals in the field?

#### Ut Prosim: opportunities to contribute, serve others and the field

How often did you...

1. Have the opportunity to work with diverse people, communities, and/or cultures?
2. Feel your contributions were valued?
3. Contribute to an overall goal?

#### Overall Evaluation of Experience

How likely are you to recommend this experience to other students in your program of study?

Not at all Likely    Less Likely    Somewhat Likely    Likely    Very Likely

How well did this experience improve your knowledge and skills?

Not Well at All    Fairly Well    Extremely Well

Feel free to share additional comments about your experience here (optional): \_\_\_\_\_

#### ALCE 3900 Showcase

Below is a list of topics to consider as you prepare your showcase deliverable and description:

- Explain your Bridge Experience
- Describe an accomplishment (no matter how small) from your Bridge Experience.
- Discuss a favorite moment that occurred while completing your experience.
- Discuss how your experience related to your career and life goals.
- Identify barriers or challenges overcome in order to identify and establish this as your experience.
- Evaluate your next steps, career-wise, going forward.

#### Deliverable Type

Set the type

Deliverable Description



			<p><b>Showcase</b>  Reviewer:  Student:  Showcase Deliverable Title:</p> <p>Instructions: Upload a deliverable that is reflective of your Bridge Experience. This deliverable can be a variety of formats that best fits your experience. Your goal is to describe your experience, something you accomplished, and something you learned about your career next-steps during your Bridge experience. Examples of deliverables that can be uploaded include but are not limited to a slide deck, a poster, a design, a musical composition, a photo of artwork or portfolio piece, a video (no more than 5 min), and more. Each submission must include the deliverable itself and a description connecting the deliverable to your Bridge Experience and your professional/personal development. This deliverable can be a piece or part of a bigger project you are working on.</p> <p>The deliverable should be discussed with your Bridge Experience mentor/advisor and should not contain sensitive information that would compromise vulnerable populations, security requirements, or any other content that must be protected according to professional standards and/or agreements.</p> <p>Below is a list of topics to consider as you prepare your deliverable and description:</p> <ul style="list-style-type: none"> <li>• Explain your Bridge Experience.</li> <li>• Describe an accomplishment (no matter how small) from your Bridge Experience.</li> <li>• Discuss a favorite moment that occurred while completing your experience.</li> <li>• Discuss how your experience relates to your career and life goals.</li> <li>• Explain how the experience influences your career and life goals.</li> <li>• Identify barriers or challenges overcome in order to identify and establish this as your experience.</li> <li>• Evaluate your next steps, career-wise, going forward.</li> </ul>
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### Wrap Up and Discuss Interview

Time	Teaching Method	Content	Slides/Materials
10 Minutes	Facilitated Discussion	<p>Highlight what will be covered over the next two class sessions.</p> <ul style="list-style-type: none"> <li>• Module 2 will offer students an insight into Undergraduate Research.</li> <li>• Module 3 will simulate students through the proposal writing phase of the process.</li> </ul> <p>Questions to close to the class:</p> <ul style="list-style-type: none"> <li>• After reviewing parts of the experiential learning model, how do you think this will be useful during your time in the bridge experience?</li> <li>• What else should we consider when trying to select a bridge experience?</li> </ul>	<p><b>Class Exit Questions</b></p> <ul style="list-style-type: none"> <li>• After reviewing parts of the experiential learning model, how do you think this will be a useful model during your time in the bridge experience?</li> <li>• What else should we take into consideration when trying to select a bridge experience?</li> </ul>





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